

**HATFIELD BOROUGH COUNCIL  
REGULAR MEETING  
January 21, 2026**

**MINUTES**

**THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED  
BOROUGH HALL 401 S. MAIN STREET, HATFIELD  
THIS MEETING WAS RECORDED**

**CALL TO ORDER AND ROLL CALL:**

**ROLL CALL**

- (X) Richard Girard, President
- (X) Larry Burns, Vice President
- ( ) Jason Ferguson
- (X) Syeda Hoque
- (X) Michelle Weiss

(X) Mayor Mary Anne Girard

The record shows that four members of Council were present at roll call, as well as, Mayor; Mary Anne Girard, Solicitor; Kate Harper, Timoney Knox, LLP, Borough Manager; Jaime E. Snyder, Public Works Director; Stephen S. Fickert, Jr, Junior Council Person; Giuseppe Schiano Di Cola, and Assistant Manager; Kathryn Vlahos.

**1. Motion to Approve the January 21, 2026 Workshop Meeting Agenda.**

Motion: A motion was made by Councilmember Burns for Approval of the Meeting Agenda, January 21, 2026 Regular Meeting Agenda. The motion was seconded by Councilmember Weiss and unanimously approved with a vote of 4-0.

**2. APPROVAL OF THE MINUTES: Motion to Approve the Minutes of the December 3, 2025 and December 17, 2025 Regular Meeting.**

Motion: A motion was made by Councilmember Weiss to Approve the Minutes of the December 3, 2025 and December 17, 2025 Regular Meeting. The motion was seconded by Councilmember Burns and unanimously approved with a vote of 4-0.

**3. PUBLIC INPUT: President Girard asked if there was any Public Input. There was no media present.**

None.

**4. ANNOUNCEMENTS: Manager Jaime E. Snyder made the following announcements.**

- Next Borough Council Meetings are the February 4<sup>th</sup> Workshop Meeting and the February 18<sup>th</sup> Regular Meeting at 7:00PM in Council Chambers
- The next Planning Commission Meeting is scheduled for Monday, January 26, 2026 at 6:00PM in Council Chambers-Cancelled
- HMHS is Scheduled to Meeting Tuesday, January 27, 2026, at 7:00PM at the Borough Office

**5. Conditional Use Hearing for Erazo-Tequianes, 5 S. Maple Avenue, for an Oversized Garage**

President Girard suspended the Regular Scheduled Public Meeting and opened for the Scheduled Public Hearing.

Solicitor Harper stated that this is the continued hearing for this conditional use and the last one was continued by agreement to a date certain which is tonight January 21, 2026. Is there anyone who is here who is interested in this hearing? Hearing none, I would like to announce to Borough Council that we did get a request from the applicant to continue the hearing again and he signed an unlimited extension of time. It appears that he will have to go to the Zoning Hearing Board which can take up to 60 days to work out a dimensional issue, so tonight I will just say that Borough Council could vote to accept the request for the postponement and this hearing will be rescheduled for when the applicant is ready.

Motion:

A motion was made by Councilmember Weiss to continue the conditional use hearing for Erazo-Tequianes, 5 S Maple until the applicant is ready. The motion was seconded by Councilmember Burns.

President Girard asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

Public hearing closed at 7:11PM.

**6. REPORTS FROM STANDING COMMITTEES AND MAYOR:**

- **Budget, Finance, and Labor Committee Report**

President Girard stated that the committee did not meet and he had nothing to report at this time.

- **Planning, Building, and Zoning Committee Report**

Councilmember Burns stated that the Committee met earlier in the day to discuss potential updates to the previously adopted Feral Cat Ordinance. He also noted that the Borough is seeking volunteers to serve on the Shade Tree Commission, which Council is in the process of establishing.

- **Public Safety Committee Report**

Councilmember Weiss stated that the committee did not meet and she had nothing to report at this time.

- **Public Works & Property and Equipment Committee Report**

Councilmember Hoque stated that the committee did not meet and she had nothing to report at this time.

- **Utilities Committee Report**

President Girard stated that the committee did not meet and he has nothing to report at this time.

- **Hatfield Economic Revitalization Outreach Committee Report**

President Girard stated that the committee did not meet and he has nothing to report at this time.

- **Mayor Mary Anne Girard Report**

Mayor Mary Anne reported that she attended the Montgomery County orientation presentation, the purpose of which was to strengthen the connection between the County and its municipalities and to outline how the County can provide assistance and support. She also noted that Montgomery County has established a new department, the Office of Immigrant Affairs. The Mayor provided informational materials to the Borough for posting on social media and for inclusion in a resource file at Borough Hall so that residents may be made aware of the available services. She also provided information in the packet on the boroughs recyclables that have dropped about 28% in a year.

**7. REPORTS AND CORRESPONDENCE:**

- Monthly Investment Report
- Monthly EIT / LST Report
- Monthly YTD Report
- Monthly Zoning Hearing Board Applications
- Hatfield 250 Committee Report
- Police Department Report
- Fire Department Report
- EMS Report
- Public Works Department Report
- Engineering Report
- Zoning Officer, Building Code, Property Maintenance Report
- Fire Marshal / Fire Safety Inspection Report
- Pool Advisory Report
- Junior Council Person Report

**8. NEW BUSINESS / DISCUSSION ITEMS:****A. 2026 Council Meeting Dates**

Manager Snyder informed Council that President Girard has a scheduling conflict and will be unable to attend the August Workshop and Regular Meeting. She asked whether Council wished to consider rescheduling the meeting to August 5th. It was suggested that, since Councilmember Ferguson was not in attendance, the matter be discussed further at the next Borough Council Meeting.

**B. 2026 Borough Budget / Binder Distribution**

Manager Snyder stated that copies of the Borough Binder were provided this evening. She asked Council whether, moving forward, they would prefer to receive the binder in digital format rather than hard copy, as the binders are costly to produce. After discussion, it was agreed that Council members will be surveyed prior to next year's binder preparation to determine whether they prefer a hard copy or digital version before the binders are produced.

**9. OLD BUSINESS:****A. Heckler Property Estate Road Opening Request**

Solicitor Harper explained that the Borough Engineer's letter was included in the Council packet. The letter recommends full curb-to-curb repaving along the entire street frontage of the two properties. He further explained that a Financial Security Agreement would be required, whereby funds would be collected upfront and held by the Borough. If the work is completed in accordance with Borough specifications, the funds would be returned. If the work is not completed satisfactorily, the Borough may utilize the funds to make the necessary repairs. Additionally, a maintenance period of one year to eighteen months would be required to ensure the work was completed properly. Solicitor Harper requested that Council provide any additional comments or conditions they would like incorporated into the Resolution.

**B. PennDOT Master Casting Agreement**

Manager Snyder stated that the PennDOT Master Casting Agreement was discussed at the previous meeting and that Council had requested a cost analysis. The cost analysis was included in the Council packet. She noted that the Public Works Director was present at the meeting to address any questions Council may have. Following discussion, Council agreed to place the agreement on the agenda for consideration at the next Council meeting.

**C. Verizon Cable Franchise Renewal Services**

Manager Snyder explained that this matter was discussed at the previous Council meeting, at which time a cost comparison between the Verizon and Comcast Franchise Agreements was requested. The comparison was included in the Council packet, and she highlighted the major differences between the two agreements. Following discussion, Council agreed to place this matter on the agenda for consideration at the next Council meeting.

**10. ACTION ITEMS:**

**A. Motion to Consider Decision on the Conditional Use Application of Erazo-Tequianes, 5. South Maple Avenue, for an Oversized Garage**

Motion: A motion was made by Councilmember Weiss to continue the conditional use hearing for Erazo-Tequianes, 5 S Maple until the applicant is ready. The motion was seconded by Councilmember Burns.

President Girard asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

**B. Motion to Consider Advertising the updated August 2026 Council Workshop / Regular Meeting Date**

This item was tabled until a later date when all council members are present to discuss their schedules.

**11. MOTION TO APPROVE PAYMENT OF THE BILLS**

President Girard and Manager Snyder reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Burns to Approve the payment of the bills. The motion was seconded by Councilmember Syeda.

President Girard asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

**12. ADJOURNMENT:**

Motion: A motion was made by Councilmember Weiss to adjourn the Regular Meeting of January 21, 2026. The motion was seconded by Councilmember Hoque and unanimously approved with a vote of 4-0. The meeting adjourned at 7:37 PM.

*Executive Session Litigation, Property and Personnel*

Respectfully Submitted,  
Kathryn Vlahos  
Assistant Manager