

HATFIELD BOROUGH COUNCIL

WORKSHOP / REGULAR MEETING
SEPTEMBER 17, 2025



JASON FERGUSON, PRESIDENT
RICHARD GIRARD, VICE PRESIDENT
LARRY BURNS, COUNCILMEMBER
JAMES FAGAN, COUNCILMEMBER
MICHELLE WEISS, COUNCILMEMBER
MARY ANNE GIRARD, MAYOR

JAIME E. SNYDER, BOROUGH MANAGER
CATHERINE M. HARPER, BOROUGH SOLICITOR



Borough of Hatfield

Montgomery County, Pennsylvania

BOROUGH COUNCIL WORKSHOP / REGULAR MEETING

September 17, 2025

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION

1. APPROVAL OF MEETING AGENDA:

Motion: To Approve the Agenda of September 17, 2025 Workshop /
Regular Meeting

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the August 20, 2025 Workshop /
Regular Meeting

3. PUBLIC INPUT:

Please rise, state your name and address and the reason for addressing
Council

4. ANNOUNCEMENTS:

- Next Borough Council Meetings are the October 1st Workshop Meeting and the October 15th Regular Meeting at 7:00PM in Council Chambers
- The next Planning Commission Meeting is scheduled for Monday, September 22, 2025, at 6:00PM in Council Chambers
- HEROC is Scheduled to Meet on Wednesday, September 24, 2025, at 8:00AM in Council Chambers
- HMHS is Scheduled to Meet on Tuesday, September 23, 2025, at 6:00PM in Council Chambers

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- Budget, Finance, and Labor Committee Report
- Planning, Building, and Zoning Committee Report
- Public Safety Committee Report
- Public Works & Property and Equipment Committee Report

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

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215-855-2075

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admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

- Utilities Committee Report
- Hatfield Economic Revitalization Outreach Committee Report
- Mayor Mary Anne Girard Report

6. REPORTS AND CORRESPONDENCE:

Monthly Investment Report
 Monthly EIT / LST Report
 Monthly YTD Report
 Monthly Zoning Hearing Board Applications
 MCPC Steering Committee Report
 Police Department Report
 Fire Department Report
 EMS Report
 Public Works Department Report
 Engineering Report
 Zoning Officer, Building Code, Property Maintenance Report
 Fire Marshal / Fire Safety Inspection Report
 Pool Advisory Report

7. MANAGERS REPORT:

8. NEW BUSINESS / DISCUSSION ITEMS:

- A. Grace Lutheran Church Annual Christmas Tree Lighting Request
- B. Junior Council Person Candidate
- C. Ordinance No. 559 Amending Chapter 5 Code of Ordinances for Residential and Non-Residential Property Inspection Programs
- D. Ordinance No. 560 Amending Chapter 10 Code of Ordinances, Weeds and Other Vegetation, to Regulate Bamboo
- E. Conditional Use Application for 219 W. Broad Street

9. OLD BUSINESS:

10. ACTION ITEMS:

- A. Motion to Consider Approving the Use of Railroad Plaza / Memorial Park for the Annual Christmas Tree Lighting held by Grace Lutheran Church on Saturday, December 6, 2025
- B. Motion to Consider Advertising Ordinance No. 559 Amending Chapter 5 Code of Ordinances for Residential and Non-Residential Property

**Inspection Programs for a Public Hearing to be held October 15, 2025,
at 7:00PM**

- C. Motion to Consider Advertising Ordinance No. 560 Amending Chapter 10 Code of Ordinances, Weeds and Other Vegetation, to Regulate Bamboo for a Public Hearing to be held October 15, 2025, at 7:00PM**
- D. Motion to Consider Advertising a Conditional Use Hearing for 219 W. Broad Street for a Public Hearing to be held October 15, 2025, at 7:00PM**

11. Motion to Approve the Payment of the Bills

12. MOTION to ADJOURN: EXECUTIVE SESSION: Real Estate, Litigation, & Personnel

2. APPROVAL OF THE MINUTES:

**Motion to Approve the Minutes of the
August 20, 2025 Workshop /
Regular Meeting**

**HATFIELD BOROUGH COUNCIL
WORKSHOP / REGULAR MEETING
August 20, 2025**

MINUTES

**THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED
BOROUGH HALL 401 S. MAIN STREET, HATFIELD
THIS MEETING WAS RECORDED**

CALL TO ORDER AND ROLL CALL:

ROLL CALL

- (X) Jason Ferguson, President
- () Richard Girard, Vice President
- (X) Larry Burns
- (X) James Fagan
- (X) Michelle Weiss

- () Mayor Mary Anne Girard

The record shows that four members of Council were present at roll call, as well as, Solicitor; Kate Harper, Timoney Knox, LLP, Borough Manager; Jaime E. Snyder, and Assistant Manager; Kathryn Vlahos.

1. Motion to Approve the August 20, 2025 Workshop / Regular Meeting Agenda.

Motion: A motion was made by Councilmember Burns for Approval of Meeting Agenda, August 20, 2025, Workshop / Regular Meeting Agenda. The motion was seconded by Councilmember Weiss and unanimously approved with a vote of 4-0.

2. APPROVAL OF THE MINUTES: Motion to Approve the Minutes of the July 16, 2025 Workshop / Regular Meeting

Motion: A motion was made by Councilmember Weiss to Approve the Minutes of the July 16, 2025 Workshop / Regular Meeting. The motion was seconded by Councilmember Fagan and unanimously approved with a vote of 4-0.

3. PUBLIC INPUT: President Ferguson asked if there was any Public Input. There was no media present.

- 4. ANNOUNCEMENTS: Manager Jaime E. Snyder made the following announcements.**
- Strategic Planning Meeting is scheduled for Wednesday, September 10, 2025 at 6:00PM

- Next Borough Council Meeting is the September 17th Workshop/Regular Meeting at 7:00PM in Council Chambers
- The next Planning Commission Meeting is scheduled for Monday, August 25, 2025, at 6:00PM in Council Chambers
- HEROC is Scheduled to Meet on Wednesday, August 27, 2025, at 8:00AM in Council Chambers
- The Borough Offices will be closed on Monday, September 1, 2025, in Observance of the Labor Day Holiday
- Movie in the Park is scheduled for Thursday, August 21, 2025 at 7:30PM Centennial Park, Cherry Street
- The Hatfield 250 Committee will be hosting a Plaque Dedication in Memory of Revolutionary War Officer Lt. Col. Jacob Reed on Saturday, September 6, 2025, at 10:00AM at 3226 Penn Street in Hatfield Township
- Fall Festival and Car Show scheduled for Saturday, September 13, 2025 at 3:00PM E. Lincoln Avenue

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Budget, Finance, and Labor Committee Report

Councilmember Ferguson stated that the committee did not meet and he had nothing to report at this time.

Planning, Building, and Zoning Committee Report

Councilmember Burns stated that the committee did not meet and he had nothing to report.

Public Safety Committee Report

Councilmember Kroesser reported that the committee met and reviewed a block party request. Based on the opinion of the Borough's insurance carrier, the request was not approved. The committee also discussed a request for quiet zones at railroad crossings; after discussion, it was determined that such zones would be unsafe and cost-prohibitive.

Public Works & Property and Equipment Committee Report

Councilmember Fagan stated that the committee did not meet and he had nothing to report at this time.

Utilities Committee Report

Manager Snyder stated that Councilmember Girard was not in attendance for tonight's meeting but had submitted a statement included in the packet:

"July 2025 saw a continued string of above-normal temperatures combined with high humidity. Hatfield customers consumed a large amount of electricity during the month in an attempt to stay cool. For July, electricity usage was 2.5 million kWh. July power demand was 21% higher than June and 50% higher than May."

Hatfield Economic Revitalization Outreach Committee Report

Councilmember Burns stated that the committee did not meet and he had nothing to report at this time.

Mayor Mary Anne Girard's Report

Mayor Mary Anne Girard was not present at the meeting.

6. REPORTS AND CORRESPONDENCE:

Monthly Investment Report
Monthly EIT / LST Report
Monthly YTD Report
Monthly Zoning Hearing Board Applications
MCPC Steering Committee Report
Steve Barth, Barth Consulting Group Report
Police Department Report
Fire Department Report
EMS Report
Public Works Department Report
Engineering Report
Zoning Officer, Building Code, Property Maintenance Report
Fire Marshal / Fire Safety Inspection Report
Pool Advisory Report

7. MANAGERS REPORT

1. Land Use & Development Updates:

- A. Edinburgh Square Subdivision
 - Maintenance Bond in Place
 - Asked for Escrow Release – Engineer Review
- B. Bennetts Court Land Development
 - Paving & Final Improvements
 - Settlements Occurring
 - Escrow Release No. 1 Sitework Approved
- C. 43 Roosevelt Land Development
 - Recorded Plans
 - Waiting for Permits – need additional info before approval
- D. SEPTA Property
 - Long-Term Lease Agreement – Approved 6/14/2023
- E. 200 N. Main Street (Biblical Seminary)
 - Sketch Plan Submitted
 - Applying for Tax Credits for Project
 - Received Grant for the Development
 - Looking at Zoning Extension – received 8/10/23
 - Updated Letter of Support for Tax Credits – 10/29/24
 - Updated “Will Serve” Letters Issued
- F. 23 N. Main Street
 - ZHB Approved with Conditions 4/24/24

- LD Resolution Approved 2/19/25
- SPM Approved – Sent to DEP
- Pre-Construction Meeting Held 7/8/25
- Demo Approved 7/10/25
- Plans Recorded August 2025
- Grading Permit Issued August 2025

2. **Utility Billing Update:**

- Staff continues to monitor Electric & Sewer Past Due accounts. Shut-offs will resume continue through the Spring & Summer.
- Email billing is available for Electric & Sewer Accounts. Please contact the Utilities Department if you are interested in signing up. *Details were in the Spring Borough Informer, on the Borough website, and on the back of all utility bills.
- The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.
- <https://hatf-pa-web.ampppartners.org/index.php>
- Please register exactly as it appears on your current billing. Example SMITH, JOHN E.
- Electric Rate Increase Information / PJM Information Posted

3. **2024 Project Updates:**

- A. W. Broad Street, E. Broad Street, N. Market H2O / PA Small Water Storm and Sanitary Sewer Utility Replacement Project
- Project Started
 - Detour Rote in Place
 - Borrowing Secured
 - <https://www.hatfieldborough.com/information/utility-replacement-project/>
 - Payment App. No. 15,16 Approved 7/16/25
 - Grant Extension Approved
 - Grant Reimbursements Occurring
 - Punch List Items & Final Payments August 2025
- B. MTF / CTP Crosswalk Grants (after Utility Replacement Project)
- HOP Application - realign crosswalk to the intersection
 - Grant Extension Approved
 - Advertise for Authorization – 2025/2026 projected works dates
 - Bid Opening Award 8/20/25
- C. Stormwater Feasibility Study Grant with HT (Local Share Funds)
- Next Meeting in September

4. **2025 Project Updates:**

- A. 2025 Roadway Resurfacing Project – N. Main Street
- Bid Awarded – 5/21/2025

- Start Work Week of August 11th – Weather Pending
- B. Montco 2040 Grant – Bike Improvements
- Signed Grant Agreement

5. PMEA Update:

6. Public Information Officer Update:

7. Items of Interest:

- NPWA Save the Date 60th Anniversary September 18th
3:00PM-7:00PM

8. NEW BUSINESS / DISCUSSION ITEMS:

A. Change Order Request (COR) No. 2 – Utility Replacement Project

Manager Snyder stated that Change Order No. 2 adds line items for additional work due to existing pipe encased in concrete, excavation of rock, conflicts with existing utilities, and modifications to sidewalk ramps. The change order also includes a credit to the Borough for survey stakeout of the sidewalk ramps. This will increase the project cost by \$69,050.90, for a new total contract cost of \$3,250,546.35. This item is on the agenda for consideration as an action item this evening.

B. Change Order Request (COR) No. 3 – Utility Replacement Project

Manager Snyder explained that Change Order No. 3 reconciles the final contract cost based on measured quantities installed in the field. This reduces the overall cost by \$271,491.33, for a new total contract cost of \$2,979,055.02. The final contract cost is \$196,209.76 below the original contract price. This item is on the agenda for consideration as an action item this evening.

C. Utility Replacement Project – Payment No. 17

Manager Snyder reported that Payment Request No. 17 for the Utility Replacement Project is in the amount of \$302,408.21. This item is on the agenda for consideration as an action item this evening.

D. Utility Replacement Project – Payment No. 18

Manager Snyder reported that Payment Request No. 18 for the Utility Replacement Project is in the amount of \$132,162.90. This item is on the agenda for consideration as an action item this evening.

E. Utility Replacement Project – Payment No. 19 (Final Payment)

Manager Snyder reported that Payment Request No. 19, the final payment for the Utility Replacement Project, is in the amount of \$73,017.85. This item is on the agenda for consideration as an action item this evening.

F. Pedestrian Crossing Project – Bid Results

Manager Snyder explained that the bid results for the Pedestrian Crossing Project identified Armor and Sons Electric as the lowest bidder, at \$270,253.75. This item is on the agenda for consideration as an action item this evening.

G. Defined Benefit Plan 2026 Minimum Municipal Obligation

Manager Snyder explained that the 2026 minimum municipal obligation for the Defined Benefit Plan is \$61,858. This item is on the agenda for consideration as an action item this evening.

H. Defined Contribution Plan 2026 Minimum Municipal Obligation

Manager Snyder explained that the 2026 minimum municipal obligation for the Defined Contribution Plan is \$26,300. This item is on the agenda for consideration as an action item this evening.

I. Defined Contribution Plan 2026 Minimum Municipal Obligation Manager

Manager Snyder explained that the 2026 minimum municipal obligation for the Manager's Defined Contribution Plan is \$7,840. This item is on the agenda for consideration as an action item this evening.

J. Resolution 2025-13 – Closure of Certain Borough Roads

Manager Snyder explained that this is the annual resolution authorizing the closure of certain Borough roads for the Fall Festival and Car Show. This item is on the agenda for consideration as an action item this evening.

K. MCCC 2025-2026 Rock Salt Bid

Manager Snyder explained that the Borough administers the Rock Salt Bid for MCCC since our engineer also serves as the consortium engineer. Morton Salt was the lowest bidder at \$63.61 per delivered ton and \$63.00 per picked-up ton. This item is on the agenda for consideration as an action item this evening.

9. OLD BUSINESS: NONE**10. ACTION ITEMS:**

- A. Motion to Consider Change Order Request (COR) No. 2 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$69,050.90 (sixty-nine thousand fifty dollars and ninety cents) to Increase the Project Cost to \$3,250,546.35 (three million two hundred fifty thousand five hundred forty-six dollars and thirty-five cents)**

Motion: A motion was made by Councilmember Burns to approve Change Order Request (COR) No. 2 for the Utility Replacement Project to

KBC Construction LLC in the Amount of \$69,050.90 (sixty-nine thousand fifty dollars and ninety cents) to Increase the Project Cost to \$3,250,546.35 (three million two hundred fifty thousand five hundred forty-six dollars and thirty-five cents). The motion was seconded by Councilmember Weiss.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

B. Motion to Consider Change Order Request (COR) No. 3 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$271,491.33 (two hundred seventy-one thousand four hundred ninety-one dollars and thirty-three cents) to Decrease the Project Cost to \$2,979,055.02 (two million nine hundred seventy-nine thousand fifty-five dollars and two cents)

Motion: A motion was made by Councilmember Fagan to approve Change Order Request (COR) No. 3 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$271,491.33 (two hundred seventy-one thousand four hundred ninety-one dollars and thirty-three cents) to Decrease the Project Cost to \$2,979,055.02 (two million nine hundred seventy-nine thousand fifty-five dollars and two cents). The motion was seconded by Councilmember Burns.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

C. Motion to Consider Payment Request No. 17 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$302,408.21 (three hundred two thousand four hundred eight dollars and twenty-one cents)

Motion: A motion was made by Councilmember Fagan to approve Payment Request No. 17 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$302,408.21 (three hundred two thousand four hundred eight dollars and twenty-one cents). The motion was seconded by Councilmember Burns.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

D. Motion to Consider Payment Request No. 18 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$132,162.90 (one hundred thirty-two thousand one hundred sixty-two dollars and ninety cents)

Motion: A motion was made by Councilmember Weiss to approve Payment Request No. 18 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$132,162.90 (one hundred thirty-two thousand one hundred sixty-two dollars and ninety cents) The

motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

E. Motion to Consider Payment Request No. 19, Final Payment, for the Utility Replacement Project to KBC Construction LLC in the Amount of \$73,017.85 (seventy-three thousand seventeen dollars and eighty-five cents)

Motion: A motion was made by Councilmember Weiss to approve Payment Request No. 19, Final Payment, for the Utility Replacement Project to KBC Construction LLC in the Amount of \$73,017.85 (seventy-three thousand seventeen dollars and eighty-five cents). The motion was seconded by Councilmember Burns.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

F. Motion to Consider Awarding the Pedestrian Crossing Grant to Armour & Sons Electric, Inc. in the Amount of \$270,253.75 (two hundred seventy thousand two hundred fifty-three dollars and seventy-five cents)

Motion: A motion was made by Councilmember Burns to Award the Pedestrian Crossing Grant to Armour & Sons Electric, Inc. in the Amount of \$270,253.75 (two hundred seventy thousand two hundred fifty-three dollars and seventy-five cents) The motion was seconded by Councilmember Weiss.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

G. Motion to Consider the Defined Benefit Pension Plan 2026 Minimum Municipal Obligation in the Amount of \$61,858.00 (sixty-one thousand eight hundred fifty-eight dollars)

Motion: A motion was made by Councilmember Weiss to approve the Defined Benefit Pension Plan 2026 Minimum Municipal Obligation in the Amount of \$61,858.00 (sixty-one thousand eight hundred fifty-eight dollars). The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

H. Motion to Consider the Defined Contribution Pension Plan 2026 Minimum Municipal Obligation for Employees Receiving Contributions of their Annual Income in the

Amount of \$26,300.00 (twenty-six thousand three hundred dollars)

Motion: A motion was made by Councilmember Weiss to approve the Defined Contribution Pension Plan 2026 Minimum Municipal Obligation for Employees Receiving Contributions of their Annual Income in the Amount of \$26,300.00 (twenty-six thousand three hundred dollars) The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

I. Motion to Consider the Defined Contribution Pension Plan 2026 Minimum Municipal Obligation for the Borough Manager Receiving Contributions of their Annual Income in the Amount of \$7,840.00 (seven thousand eight hundred forty dollars)

Motion: A motion was made by Councilmember Burns to approve the Defined Contribution Pension Plan 2026 Minimum Municipal Obligation for the Borough Manager Receiving Contributions of their Annual Income in the Amount of \$7,840.00 (seven thousand eight hundred forty dollars) The motion was seconded by Councilmember Weiss.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

J. Motion to Consider Resolution 2025-13 Closure of Certain Borough Roads for the Annual Fall Fest and Car Show Event

Motion: A motion was made by Councilmember Weiss to approve Resolution 2025-13 Closure of Certain Borough Roads for the Annual Fall Fest and Car Show Event The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

K. Motion to Consider Awarding the 2025-2026 MCCC Rock Salt Bid to Morton Salt, Inc. in the Amount of \$63.61 (sixty-three dollars and sixty-one cents) per Delivered Ton and \$63.00 (sixty-three dollars) per Non-Delivered Ton

Motion: A motion was made by Councilmember Weiss to Award the 2025-2026 MCCC Rock Salt Bid to Morton Salt, Inc. in the Amount of \$63.61 (sixty-three dollars and sixty-one cents) per Delivered Ton and \$63.00 (sixty-three dollars) per Non-Delivered Ton. The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

11. MOTION TO APPROVE PAYMENT OF THE BILLS

President Ferguson and Manager Snyder reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Burns to Approve the payment of the bills. The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

12. ADJOURNMENT:

Motion: A motion was made by Councilmember Weiss to adjourn the Workshop / Regular Meeting of August 20, 2025. The motion was seconded by Councilmember Fagan and unanimously approved with a vote of 4-0. The meeting adjourned at 8:00 PM.

Executive Session Litigation, Property and Personnel

Respectfully Submitted,
Kathryn Vlahos
Assistant Manager

3. PUBLIC INPUT:

**Please rise, state your name and
address and the reason for
addressing Council**

4. ANNOUNCEMENTS:

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- **The next Planning Commission Meeting is scheduled for Monday, September 22, 2025, at 6:00PM in Council Chambers**
- **HEROC is Scheduled to Meet on Wednesday, September 24, 2025, at 8:00AM in Council Chambers**
- **HMHS is Scheduled to Meet on Tuesday, September 23, 2025, at 6:00PM in Council Chambers**

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Budget, Finance, and Labor
Committee Report**

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Planning, Building, and Zoning
Committee Report**

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Public Safety Committee Report**

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Public Works & Property and
Equipment Committee Report**

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Utilities Committee Report**

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Hatfield Economic Revitalization
Outreach Committee Report**

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Mayor Mary Anne Girard Report**

6. REPORTS AND CORRESPONDENCE:

Monthly Investment Report

**HATFIELD BOROUGH
CASH ACCOUNTS
July 31, 2025**

OPERATING ACCOUNT	BANK BALANCE	AMOUNT
01 - GENERAL		
Bank Balance	\$33,075.13	
O/S CHECKS		(\$14,364.03)
DIT		0.00
		<u>(\$14,364.03)</u>
07- ELECTRIC		
Bank Balance	\$579,540.23	
O/S CHECKS		\$0.00
DIT		\$4,512.83
		<u>\$4,512.83</u>
08 - SEWER		
Bank Balance	\$297,646.68	
O/S CHECKS		\$0.00
DIT		\$579.93
		<u>\$579.93</u>
	\$910,262.04	\$579.93
Bank Balance		\$910,262.04
Book Balance		\$900,990.77
18 - CAPITAL PROJECTS SINKING		\$2,000.83
35 - HIGHWAY AID		\$139,893.81
HARLEYSVILLE SAVINGS BANK		
Priority Business Savings		\$265,606.63
Priority Business Savings (Loans)		\$332,486.12
TOTAL OF ACCOUNTS		\$1,640,978.16
TD BANK		
Electric Reserve Account		\$0.00
Building Maintenance Account (formerly ESSA)		\$24,484.66
KEY PRIVATE INVESTMENTS		
1131 CAPITAL RESERVE MANAGED		\$166,760.20
1132 SEWER CAPITAL RESERVE MANAGED		526,009.41
1133 SEWER MANAGED		482,155.61
1134 ELECTRIC FUND MANAGED		1,125,759.25
		<u>\$2,300,684.47</u>
TOTAL OF TD BANK, HSB, ESSA & KEY PRIVATE BANK INVESTMENTS		\$3,966,147.29

Hatfield Borough Total Income & Disbursements
YEAR 2025

	<u>Gain/(Loss)</u>	<u>Income</u>	<u>Disbursements</u>	<u>Fees</u>	<u>Total Disbursements</u>	<u>Difference Income/Disbursements</u>
Capital Reserve	\$1,122.70	\$3,736.90	(\$3,736.90)	(\$1,002.80)	(\$4,739.70)	(\$1,002.81)
Sewer Capital Reserve	831.21	12,715.70	(12,715.70)	(2,517.04)	(15,232.74)	(\$2,517.04)
Sewer Managed	(950.76)	12,603.50	(12,603.50)	(2,333.48)	(14,936.98)	(\$2,333.48)
Electric	53,316.96	20,886.79	(26,979.39)	(4,886.96)	(31,866.35)	(\$10,979.56)
Total	\$54,320.11	\$49,942.89	(\$56,035.49)	(\$10,740.28)	(\$66,775.77)	(\$16,832.89)

HATFIELD BOROUGH CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2025

2025	Capital Reserve	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$165,637.50							
January	\$166,028.26	\$390.76	0.24%	\$537.10	(\$537.10)	(\$99.74)	(\$636.84)	(\$99.74)
February	\$168,707.79	\$2,679.53	1.61%	\$532.85	(\$532.85)	(\$99.97)	(\$632.82)	(\$99.97)
March	\$168,279.43	(\$428.36)	-0.25%	\$522.08	(\$522.08)	(\$101.36)	(\$623.44)	(\$101.36)
April	\$168,178.51	(\$100.92)	-0.06%	\$541.81	(\$541.81)	(\$100.92)	(\$642.73)	(\$100.92)
May	\$166,142.74	(\$2,035.77)	-1.21%	\$531.65	(\$531.65)	(\$400.77)	(\$932.42)	(\$400.78)
June	\$168,005.18	\$1,862.44	1.12%	\$533.09	(\$533.09)	(\$99.56)	(\$632.65)	(\$99.56)
July	\$166,760.20	(\$1,244.98)	-0.74%	\$538.32	(\$538.32)	(\$100.48)	(\$638.80)	(\$100.48)
August								
September								
October								
November								
December								
		\$1,122.70	0.71%	\$3,736.90	(\$3,736.90)	(\$1,002.80)	(\$4,739.70)	(\$1,002.81)

HATFIELD BOROUGH SEWER CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2025

2025	Sewer Capital	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$525,178.20							
January	\$525,456.46	\$278.26	0.05%	\$1,860.76	(\$1,860.76)	(\$316.24)	(\$2,177.00)	(\$316.24)
February	\$528,663.34	\$3,206.88	0.61%	\$1,866.04	(\$1,866.04)	(\$316.37)	(\$2,182.41)	(\$316.37)
March	\$528,721.50	\$58.16	0.01%	\$1,722.63	(\$1,722.63)	(\$317.59)	(\$2,040.22)	(\$317.59)
April	\$530,720.67	\$1,999.17	0.38%	\$1,867.36	(\$1,867.36)	(\$317.08)	(\$2,184.44)	(\$317.08)
May	\$526,885.68	(\$3,834.99)	-0.72%	\$1,800.21	(\$1,800.21)	(\$617.99)	(\$2,418.20)	(\$617.99)
June	\$528,484.72	\$1,599.04	0.30%	\$1,836.27	(\$1,836.27)	(\$315.71)	(\$2,151.98)	(\$315.71)
July	\$526,009.41	(\$2,475.31)	-0.47%	\$1,762.43	(\$1,762.43)	(\$316.06)	(\$2,078.49)	(\$316.06)
August								
September								
October								
November								
December								
		\$831.21	0.16%	\$12,715.70	(\$12,715.70)	(\$2,517.04)	(\$15,232.74)	(\$2,517.04)

HATFIELD BOROUGH SEWER INVESTMENT ACCOUNT SUMMARY

YEAR 2025

2025	Sewer Managed	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$483,106.37							
January	\$483,125.96	\$19.59	0.00%	\$1,783.15	(\$1,783.15)	(\$290.91)	(\$2,074.06)	(\$290.91)
February	\$484,656.88	\$1,530.92	0.32%	\$1,741.58	(1,741.58)	(290.88)	(\$2,032.46)	(\$290.88)
March	\$484,470.22	(\$186.66)	-0.04%	\$1,586.35	(1,586.35)	(291.16)	(\$1,877.51)	(\$291.16)
April	\$485,908.59	\$1,438.37	0.30%	\$1,728.12	(1,728.12)	(290.54)	(\$2,018.66)	(\$290.54)
May	\$483,034.94	(\$2,873.65)	-0.59%	\$2,263.92	(2,263.92)	(591.14)	(2,855.06)	(\$591.14)
June	\$483,928.68	\$893.74	0.19%	\$1,800.78	(1,800.78)	(289.44)	(2,090.22)	(\$289.44)
July	\$482,155.61	(\$1,773.07)	-0.37%	\$1,699.60	(1,699.60)	(289.41)	(1,989.01)	(\$289.41)
August								
September								
October								
November								
December								
TOTALS		(\$950.76)	-0.19%	\$12,603.50	(12,603.50)	(2,333.48)	(14,936.98)	(2,333.48)

HATFIELD BOROUGH ELECTRIC INVESTMENT ACCOUNT SUMMARY

YEAR 2024

2025	Electric	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$1,072,442.29							
January	\$1,072,587.18	\$144.89	0.01%	\$2,132.47	(\$2,132.47)	(\$645.76)	(\$2,778.23)	(\$645.76)
February	\$1,081,490.23	\$8,903.05	0.83%	\$3,972.51	(\$3,972.51)	(\$645.78)	(\$4,618.29)	(\$645.78)
March	\$1,094,928.62	\$13,438.39	1.24%	\$7,819.83	(\$8,287.43)	(\$649.69)	(\$8,937.12)	(\$1,117.29)
April	\$1,098,411.41	\$3,482.79	0.32%	\$3,030.15	(\$8,655.15)	(\$656.63)	(\$9,311.78)	(\$6,281.63)
May	\$1,106,588.91	\$8,177.50	0.74%	\$2,469.46	(\$2,469.46)	(\$958.11)	(\$3,427.57)	(\$958.11)
June	\$1,116,887.93	\$10,299.02	0.93%	\$737.25	(\$737.25)	(\$663.06)	(\$1,400.31)	(\$663.06)
July	\$1,125,759.25	\$8,871.32	0.79%	\$725.12	(\$725.12)	(\$667.93)	(\$1,393.05)	(\$667.93)
August								
September								
October								
November								
December								
TOTALS		\$53,316.96	4.87%	\$20,886.79	(\$26,979.39)	(\$4,886.96)	(\$31,866.35)	(\$10,979.56)

INVESTMENT TRACKING UPDATED JULY 2025

[illegible]

6. REPORTS AND CORRESPONDENCE:

Monthly EIT / LST Report

HATFIELD BOROUGH
Berkheimer Comparative
2020-2025 Earned Income Tax

(Report as of 9/12/2025)

Month	2025	2024	2023	2022	2021	2020	Month	2025	2024	2023	2022	2021	2020
April	1,112.69	1,013.09	509.44	1,870.53	536.24	1,027.46	October		173.87	279.08	1,019.45	2,377.93	609.87
	3,045.67	2,710.09	1,322.59	313.47	806.74	723.41			1,411.08	558.53	624.14	538.51	1,738.74
	1,588.85	693.43	2,000.12	568.00	1,055.19	740.23			1,091.80	967.51	1,451.03	713.11	759.95
	2,298.06	842.73	1,714.05	1,210.64	1,634.74	2,858.30			2,010.96	1,063.05	1,269.68	1,485.07	2,555.52
	5,970.32	1,677.65	2,171.11	1,382.41	2,774.38	1,355.13			1,960.42	2,526.88	1,238.73	1,613.33	1,133.62
	3,105.53	1,585.29	3,157.99	2,075.59	2,051.28	4,655.27			1,292.74	1,204.12	1,850.91	1,191.30	
	3,756.41	2,450.28	923.82	2,151.54	868.91				945.88	2,341.60	1,111.31	2,265.95	
	5,832.77	3,324.64	5,228.72	2,851.71	1,148.07				4,497.46	1,536.04		2,332.25	
	554.15	2,531.34		2,427.63					3,366.50	2,452.17		3,735.80	
	2,753.56	933.20		2,194.57									
		3,389.57											
		983.15											
Month Total	30,018.01	22,134.46	17,027.84	17,046.09	10,875.55	11,359.80	Month Total	-	16,750.71	12,928.98	8,565.25	16,253.25	6,797.70
YTD Total	166,853.04	154,937.62	144,597.02	132,909.20	122,103.86	119,308.04	YTD Total	424,681.11	428,630.83	404,246.18	372,019.27	341,145.19	331,035.08
May	6,543.70	8,781.46	4,628.44	4,459.17	1,188.18	1,911.19	November		1,265.21	1,121.31	2,783.30	1,336.32	2,777.41
	2,406.71	667.83	4,483.43	1,765.84	3,580.10	2,579.52			2,065.46	3,727.85	2,389.34	2,617.40	1,732.81
	1,019.18	4,664.90	2,466.54	1,748.54	2,678.53	2,859.13			3,804.48	1,395.32	2,560.64	2,526.80	874.72
	8,252.40	4,572.56	1,140.31	2,575.59	4,367.02	2,845.53			2,439.53	3,142.46	2,071.58	2,168.99	4,203.85
	4,298.81	6,751.46	3,207.24	5,949.59	2,494.40	5,645.72			2,061.27	6,252.60	2,420.45	3,060.98	6,702.32
	794.25	6,557.56	4,531.82	6,157.15	6,748.51	18,479.47			3,796.67	676.04	6,962.82	2,349.77	7,316.81
	2,753.66	12,616.10	3,725.51	2,148.79	6,484.23	7,738.65			4,659.90	2,480.23	2,738.99	4,210.67	4,442.98
	15,074.86	4,175.13	2,092.75	7,045.81	5,750.03	3,788.42			16,609.47	2,017.77	4,376.47	5,545.46	10,961.95
	3,991.03	3,029.58	2,075.65	3,065.62	4,046.08	2,642.49			7,610.48	4,961.84	3,997.12	3,304.73	4,260.51
	5,354.91	12,617.25	2,928.69	5,923.99	5,506.50	8,941.10			4,180.11	11,981.60	6,450.32	15,209.01	9,768.05
	3,137.09	3,997.18	21,852.25	18,540.07	3,706.88	7,561.21			11,211.08	6,093.69	3,281.06	8,007.43	4,132.62
	4,592.41	2,279.73	6,033.62	6,503.78	3,567.78	2,400.69			4,241.22	2,667.81	4,063.54	2,132.28	2,736.33
	5,103.50	3,559.19	4,481.61	6,660.43	2,235.76	5,726.76			7,640.06	5,827.73	6,912.04	7,163.09	2,172.42
	3,554.31	3,340.52	3,541.50	1,471.61	7,804.52				6,604.54	5,193.78	3,977.28	3,819.24	7,410.22
	8,396.06	6,954.72	5,035.92	7,016.30	4,180.55				6,166.08	10,900.16	1,736.51	3,303.78	5,745.19
	5,634.66	6,477.79	7,383.56	3,351.15	2,707.44				5,185.71	1,965.90	2,920.31	6,288.34	
	24,826.02	5,987.14	2,876.43	3,067.50	1,524.99				1,811.43	2,646.46			
	8,779.90	5,293.94	5,586.13	5,787.70	13,490.65					11,641.83			
		5,872.61	6,421.33		2,709.41					4,646.87			
		1,310.44	6,856.58										
Month Total	114,513.46	109,507.09	101,349.31	93,238.63	84,771.56	73,119.88	Month Total	-	91,352.70	89,341.25	59,641.77	73,044.29	75,238.19
YTD Total	281,366.50	264,444.71	245,946.33	226,147.83	206,875.42	192,427.92	YTD Total	424,681.11	519,983.53	493,587.43	431,661.04	414,189.48	406,273.27
June	1,733.71	854.63	2,460.29	749.82	1,854.95	3,220.50	December		638.84	112.68	4,535.30	1,050.17	410.13
	834.83	557.79	1,446.48	1,451.89	719.21	577.58			2,112.36	703.08	3,659.25	1,162.50	1,005.12
	3,529.07	1,422.85	761.57	821.85	938.37	590.96			1,632.63	3,765.87	6,066.51	623.74	2,575.16
	4,655.85	2,155.89	1,688.05	779.03	6,367.26	3,746.29			6,338.10	6,484.80	3,291.29	549.87	6,791.38
	3,708.27	2,540.78	3,921.83	922.16	4,549.27	4,143.04			9,357.79	3,877.47	10,873.28	6,957.47	4,079.92
	3,749.27	1,318.03	13,916.30	3,719.00	3,905.34	3,179.13			1,877.24	1,808.60	3,202.02	4,385.64	3,129.30
	1,814.22	4,694.88	1,304.61	2,593.17	1,122.69	2,157.65			579.70	1,813.25	7,231.21	1,974.99	1,123.08
	2,233.86	3,639.27		3,000.31	596.68	3,345.94				287.77	827.51	1,126.54	
	2,056.14	5,003.61		3,194.42		658.85					3,312.80		
	246.88	1,185.13		3,129.95							2,178.68		
											5,890.55		
											5,138.18		
											3,132.98		
											510.41		
											286.32		
Month Total	24,562.10	23,372.86	25,499.13	20,361.60	20,053.77	21,619.94	Month Total	0.00	22,536.66	18,853.52	60,136.29	17,830.92	19,114.09
YTD Total	305,928.60	287,817.57	271,445.46	246,509.43	226,929.19	214,047.86	Grand Total	424,681.11	542,520.19	512,440.95	491,797.33	432,020.40	425,387.36

HATFIELD BOROUGH
Berkheimer Comparative
2020-2025 Earned Income Tax

(Report as of 9/12/2025)

Month	2025	2024	2023	2022	2021	2020	Month	2025	2024	2023	2022	2021	2020
January	296.24	1,219.01	1,269.46	349.65	897.63	1,605.42	July	1,411.79	613.33	708.62	2,313.69	1,314.93	744.95
	1,266.04	694.79	1,246.16	874.13	1,174.92	868.35		739.03	1,070.80	1,023.96	1,298.39	3,976.44	1,223.01
	2,001.51	1,195.55	1,551.37	800.44	1,119.74	998.92		783.75	2,186.34	2,690.59	873.81	2,035.02	634.31
	940.71	2,284.30	1,912.97	1,248.17	516.76	2,805.81		3,348.26	1,147.91	1,244.54	1,769.36	1,205.94	2,200.77
	663.17	2,074.88	1,359.06	2,798.24	2,033.58	1,700.01		1,313.78	2,226.86	3,100.86	2,265.33		1,050.49
	1,177.49	1,130.07	2,748.75	1,308.02	637.60	1,175.67		1,887.36	1,461.86		2,145.23		1,067.68
	1,093.67	2,189.04	2,907.77	1,028.54		1,753.74		1,672.52					2,380.30
	2,498.44			3,445.15				2,360.19					2,707.21
	1,169.05			2,941.43				1,211.79					2,733.27
				1,295.00				2,724.23					620.75
													1,381.49
Month Total	11,106.32	10,787.64	12,995.54	16,088.77	6,380.23	10,907.92	Month Total	17,452.70	8,707.10	8,768.57	10,665.81	8,532.33	16,744.23
YTD Total	11,106.32	10,787.64	12,995.54	16,088.77	6,380.23	10,907.92	YTD Total	323,381.30	296,524.67	280,214.03	257,175.24	235,461.52	230,792.09
February	4,619.91	2,407.77	4,002.84	1,896.88	1,015.31	2,618.99	August	2,660.87	3,829.36	2,612.45	287.65	558.35	4,689.38
	4,005.19	3,730.10	745.39	3,389.65	1,404.67	1,154.47		1,765.49	816.98	2,966.19	4,102.97	1,052.73	3,713.54
	2,496.46	2,737.88	1,068.20	2,253.01	3,413.92	6,737.26		2,063.40	3,795.83	3,341.65	598.85	2,072.03	943.13
	5,342.16	1,501.01	2,322.17	7,894.07	6,497.09	2,195.49		2,295.46	6,251.92	2,938.53	1,579.27	3,129.20	2,366.86
	6,548.41	3,901.93	2,136.35	3,450.18	2,685.50	1,739.30		2,604.64	8,025.66	12,092.09	796.15	3,391.96	3,342.63
	3,622.47	5,642.56	1,096.05	7,284.23	5,027.63	6,758.94		3,382.37	4,339.03	4,454.86	2,858.40	974.10	4,374.60
	10,353.79	5,514.66	6,451.52	6,401.96	12,077.62	5,019.71		5,375.62	2,792.48	3,949.49	2,999.52	3,656.99	4,402.94
	4,070.41	3,930.82	3,084.17	3,938.27	7,563.81	8,048.59		10,295.16	3,471.68	5,282.08	3,872.55	9,490.48	9,414.71
	3,383.23	6,012.74	2,957.36	9,162.41	12,150.83	5,962.24		5,874.30	3,390.52	4,640.61	2,002.72	4,257.91	6,009.96
	3,005.40	13,136.20	3,474.97	5,285.32	6,064.53	626.35		3,016.66	6,633.63	3,399.11	10,922.42	2,301.14	3,748.13
	6,547.53	5,077.55	6,582.47	2,990.39	4,692.13	3,399.64		13,960.49	3,120.92	3,342.39	3,133.12	3,039.24	4,924.28
	9,750.98	4,732.14	8,598.03	1,792.57	3,249.18	2,867.27		8,951.82	8,384.34	11,590.93	2,890.37	9,084.47	5,107.35
	4,213.67	3,829.76	3,307.50	6,598.77	3,987.61	6,582.96		9,552.47	9,133.52	3,208.11	3,089.07	6,918.54	6,633.39
	3,405.59	7,576.67	4,743.36	6,810.35	8,765.07	5,083.15		6,812.72	7,359.15	3,820.24	3,645.45	6,723.87	6,603.46
	12,458.33	9,851.55	2,607.12	2,690.03	2,068.74	12,700.19		3,583.75	9,538.05	4,954.41	7,891.69	5,651.24	8,446.28
	6,427.66	3,182.40		8,666.29	2,455.14	4,639.66		4,998.82	12,069.04	3,575.43	3,646.00	2,964.63	2,726.28
	7,514.74	3,160.72						4,446.05	189.48	1,794.04	12,713.22	10,120.00	
	3,508.44	2,480.11						6,821.80		9,990.64	3,842.87		
		902.91						2,171.56			3,930.48		
		10,507.77						666.36					
		1,427.76											
Month Total	101,274.37	101,245.01	53,177.50	80,504.38	83,118.78	76,134.21	Month Total	101,299.81	93,141.59	87,953.25	74,802.77	75,386.88	77,446.92
YTD Total	112,380.69	112,032.65	66,173.04	96,593.15	89,499.01	87,042.13	YTD Total	424,681.11	389,666.26	368,167.28	331,978.01	310,848.40	308,239.01
March	1,257.61	783.83	3,697.59	248.37	1,405.81	495.61	September		603.16	722.77	6,748.05	985.69	727.18
	698.14	3,009.96	14,873.64	657.58	2,778.22	712.45			652.51	1,185.50	5,660.63	5,439.47	5,186.01
	569.79	2,433.39	10,297.61	1,626.56	6,670.97	4,732.80			1,495.23	1,689.50	1,046.01	4,890.58	4,827.34
	3,494.33	2,436.95	7,124.89	641.62	2,530.21	4,074.50			1,485.68	584.15	3,657.63	2,727.80	2,168.47
	1,349.63	1,239.03	514.00	3,875.06	786.63	2,324.82			4,953.89	3,960.44	3,472.75		712.23
	5,270.06	6,560.01	2,603.71	2,934.35	1,241.80	1,067.87			3,384.45	5,443.79	2,238.47		2,332.14
	3,945.94	1,005.28	6,202.80	3,259.45	3,221.94	2,413.31			8,204.41	8,083.38	1,715.33		
	3,781.01	1,182.47	2,451.97	2,226.26	1,440.49	1,989.90			1,434.53	957.58	2,027.57		
	2,293.47	1,454.31	5,990.71	1,842.27	684.16	788.00				522.81	2,956.02		
	1,794.36	665.28	2,962.04	1,958.44	969.07	2,306.85					1,953.55		
			3,277.81										
			1,399.37										
Month Total	24,454.34	20,770.51	61,396.14	19,269.96	21,729.30	20,906.11	Month Total	-	22,213.86	23,149.92	31,476.01	14,043.54	15,998.37
YTD Total	136,835.03	132,803.16	127,569.18	115,863.11	111,228.31	107,948.24	YTD Total	424,681.11	411,880.12	391,317.20	363,454.02	324,891.94	324,237.38

HATFIELD BOROUGH
Berkheimer Comparative
2020 - 2025 LST TAX

(Report as of 9/12/2025)

Month	2025	2024	2023	2022	2021	2020		Month	2025	2024	2023	2022	2021	2020
January	246.70		2,756.36	332.14	93.44	168.99		July	1,517.83	596.38		106.14	377.25	27.49
	539.14		1,333.13									537.61	632.68	593.29
													910.77	
Month Total	785.84	0.00	4,089.49	332.14	93.44	168.99		Month Total	1,517.83	596.38	-	643.75	1,920.70	620.78
YTD Total	785.84	0.00	4,089.49	332.14	93.44	168.99		YTD Total	27,484.62	33,370.53	32,318.06	24,431.35	21,978.62	19,393.79
February	769.47	1,891.88	1,527.79	1,403.93	436.37	350.79		August	494.39	359.63	738.18	820.39	615.85	15.72
	970.14	994.25	530.52	600.29	1,364.20	900.92			803.68	1,331.29	835.62	816.85	582.08	1,073.14
	501.66	6,184.99	6,599.42	794.83	4,918.01	500.10			4,747.20	6,732.45	1,573.00	1,041.91	4,919.27	6,412.04
	5,712.52	703.02		5,118.23	1,371.18	611.10			1,047.86	3,548.97	5,418.49	1,610.06	1,707.15	774.35
	2,403.31	2,034.39		1,417.42	865.50	1,042.25			1,197.49	1,961.73	1,755.89	5,563.93		
	855.42	3,446.61			528.58	4,235.56			2,354.75	727.09	575.80	2,346.73		
	157.20								549.25	645.86				
									39.30					
Month Total	11,369.72	15,255.14	8,657.73	9,334.70	9,483.84	7,640.72		Month Total	11,233.92	15,307.02	10,896.98	12,199.87	7,824.35	8,275.25
YTD Total	12,155.56	15,255.14	12,747.22	9,666.84	9,577.28	7,809.71		YTD Total	38,718.54	48,677.55	43,215.04	36,631.22	29,802.97	27,669.04
March		586.68	2,548.99	1,676.71	714.70	1,676.03		September			341.97	12.79	792.30	463.51
			2,754.35	719.06							757.00		285.87	
			677.50											
Month Total	-	586.68	5,980.84	2,395.77	714.70	1,676.03		Month Total	-	-	1,098.97	12.79	1,078.17	463.51
YTD Total	12,155.56	15,841.82	18,728.06	12,062.61	10,291.98	9,485.74		YTD Total	38,718.54	48,677.55	44,314.01	36,644.01	30,881.14	28,132.55
April	166.19		12.78	34.39		60.43		October		512.68	616.28		311.77	146.06
			704.28							1,068.96			734.10	634.69
			102.20											53.07
Month Total	166.19	-	819.26	34.39	-	60.43		Month Total	-	1,581.64	616.28	-	1,045.87	833.82
YTD Total	12,321.75	15,841.82	19,547.32	12,097.00	10,291.98	9,546.17		YTD Total	38,718.54	50,259.19	44,930.29	36,644.01	31,927.01	28,966.37
May	1,688.06	24.84	917.64	302.48	460.51	402.30		November		11.79	477.42	168.78	919.18	1,607.87
	684.84	1,473.73	898.99	630.75	1,692.90	1,275.28				774.48	1,807.29	1,869.63	818.70	1,716.84
	1,872.65	1,608.53	6,126.23	1,636.87	517.49	521.37				6,972.16	5,575.60	558.15	1,731.16	4,065.74
	5,396.51	6,315.56	1,529.61	4,688.75	5,320.14	3,739.00				858.90	1,922.44	634.79	4,311.42	827.46
	2,235.47	3,317.12	2,371.80	1,415.42	715.32	2,047.16				2,111.55	544.36	5,849.85		
			1,642.82	7.86		575.37				667.64	1,895.38	1,857.02		
						107.68						1,083.96		
												1,770.42		
Month Total	11,877.53	12,739.78	11,844.27	10,317.09	8,714.22	8,668.16		Month Total	-	11,396.52	12,222.49	13,792.60	7,780.46	8,217.91
YTD Total	24,199.28	28,581.60	31,391.59	22,414.09	19,006.20	18,214.33		YTD Total	38,718.54	61,655.71	57,152.78	50,436.61	39,707.47	37,184.28
June	679.53	799.16	590.01	141.38	536.24	558.68		December		2,802.74		485.35	71.87	1,677.02
	1,087.98	2,448.29	336.46	521.24	515.48						887.93	769.15	26.53	
		945.10		710.89							25.55	150.32	585.76	
Month Total	1,767.51	4,192.55	926.47	1,373.51	1,051.72	558.68		Month Total	-	2,802.74	1,398.83	991.34	2,289.31	13.76
YTD Total	25,966.79	32,774.15	32,318.06	23,787.60	20,057.92	18,773.01		Grand Total	38,718.54	64,458.45	58,551.61	51,427.95	41,996.78	37,198.04

6. REPORTS AND CORRESPONDENCE:

Monthly YTD Report

Combination of Funds 2025
YTD as of JULY 31, 2025

	Revenues	Expenses	Budgeted			
			Revenues	% Revenues Received	Expenses	% Expenses Used
January	\$638,942.30	\$621,566.50	\$11,220,319.97	5.69%	\$11,070,721.93	5.61%
February	626,791.92	655,885.74	\$11,220,319.97	5.59%	\$11,070,721.93	5.92%
March	848,253.11	709,471.41	\$11,220,319.97	7.56%	\$11,070,721.93	6.41%
April	969,872.42	433,103.43	\$11,220,319.97	8.64%	\$11,070,721.93	3.91%
May	1,355,895.89	1,049,497.14	\$11,220,319.97	12.08%	\$11,070,721.93	9.48%
June	1,187,613.88	678,129.44	\$11,220,319.97	10.58%	\$11,070,721.93	6.13%
July	559,464.00	994,440.23	\$11,220,319.97	4.99%	\$11,070,721.93	8.98%
August						
September						
October						
November						
December						
Total	\$6,186,833.52	\$5,142,093.89		55.14%		46.45%

6. REPORTS AND CORRESPONDENCE:

Monthly Zoning Hearing Board Applications

6. REPORTS AND CORRESPONDENCE:

MCPC Steering Committee Report

6. REPORTS AND CORRESPONDENCE:

Police Department Report



September 2025

Borough Council Police Monthly Report



Hatfield Police Report for Borough Council

8/1/2025 through 8/31/2025

Activity in brief



- 315 agency cases originated in Hatfield Borough
- 51 Traffic Enforcement Actions taken
- 1 crash investigated
- 144 Borough/Directed patrols were conducted
- 12 selective enforcements were conducted
- 6 parking enforcements handled
- 18 building/property overnight checks ("NightEyes") were completed

Suspicious Person: On August 9, at approximately 12 AM, officers responded to the 100 block of N. Market Street for a male walking across the caller's rear yard. Officers checked the area, but were unable to locate anyone.

Juvenile Complaint: On July 8, at 9 PM, officers responded to the 300 block of S. Market Street for a report of juveniles riding bicycles in the middle of the street. The area was checked with negative results.

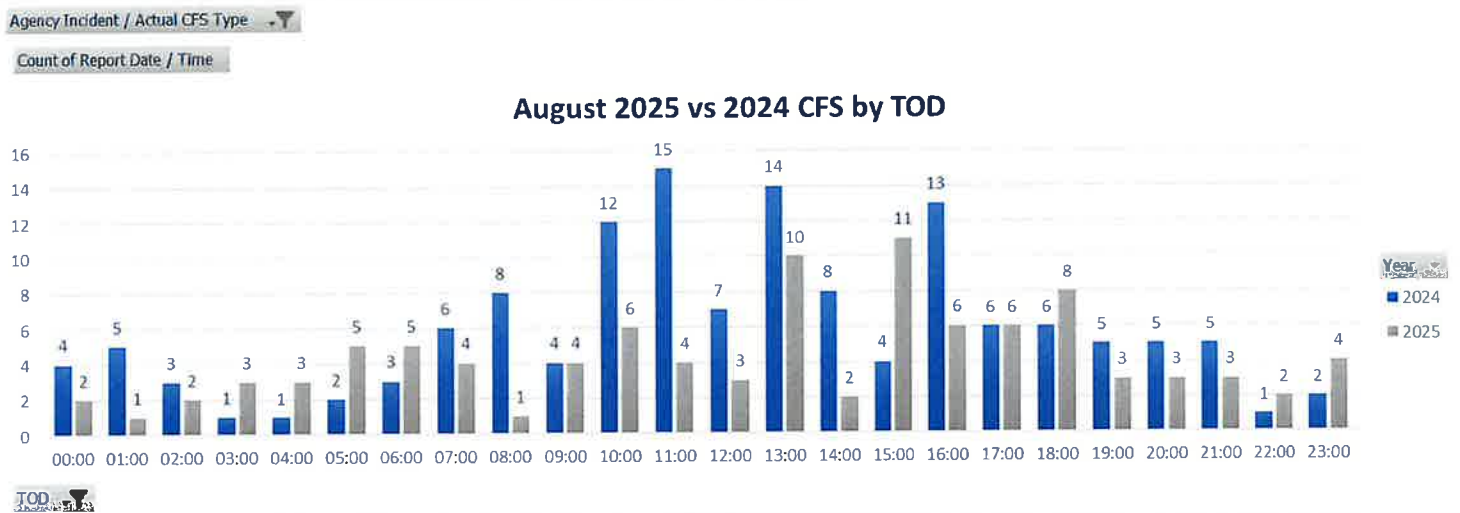
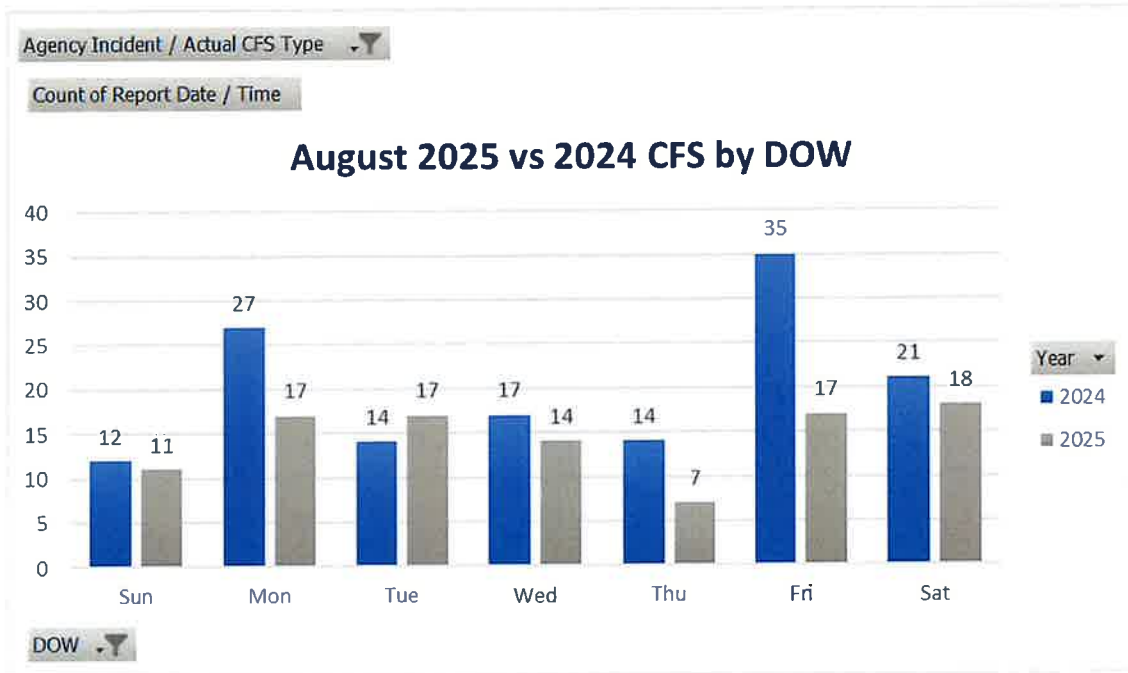
Fireworks complaints: On August 22, officers received complaints of fireworks being set off in the area of Maple Avenue and Unionville Pike. The area was checked, but they were unable to locate the source.

Overdose: On August 22, officers responded to the 100 block of Penn Street for a suspected overdose. Naloxone was administered and the patient was revived. VMSC transported to Lansdale Hospital.

August 2025 vs 2024 Calls for Service

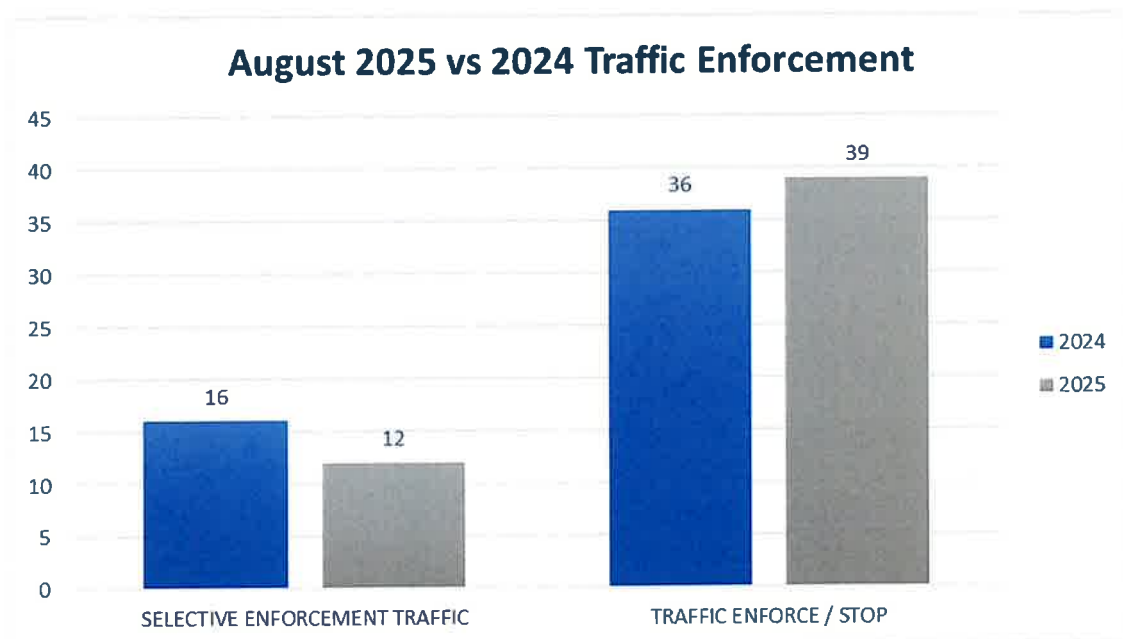
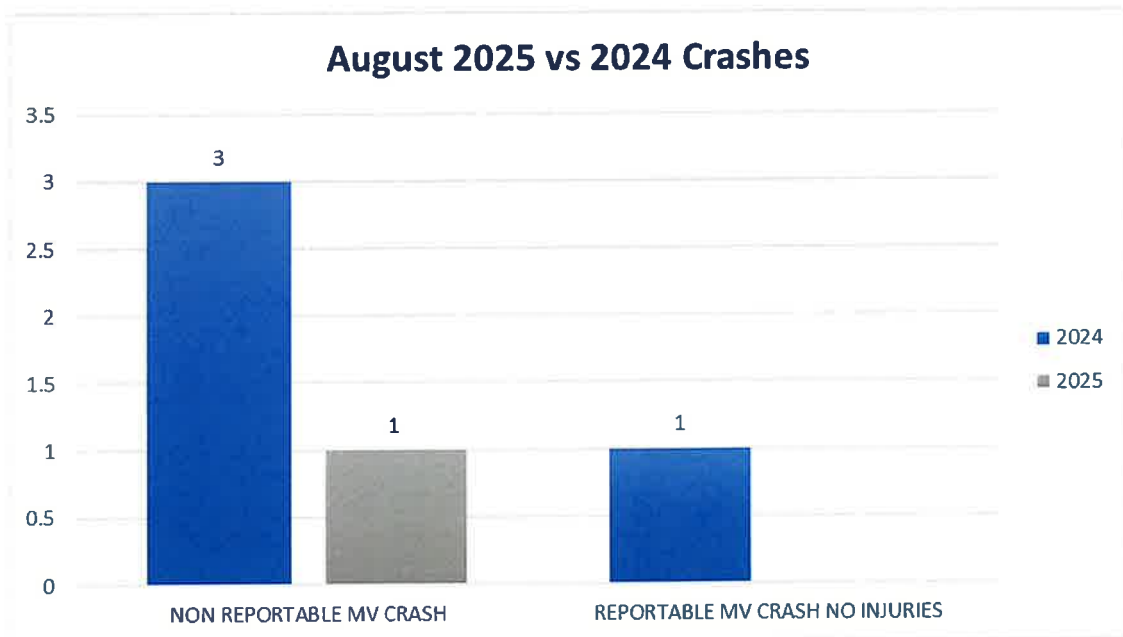
August 2025 vs 2024 Calls for Service			
CFS Event Type	2025	2024	% Chg
911 HANG UP / CHK WELFARE	5	0	N/A
ABANDONED IMPOUND/TOWAWAY	1	0	N/A
ADMINISTRATIVE DUTIES	2	1	100%
AGGRAVATED ASSAULT /OTHER	0	1	-100%
AGGRAVATED ASSAULT/KNIFE	0	1	-100%
ALARM BURGLARY OR HOLD UP RESIDENCE	2	2	0%
ALARM BURGLARY OR HOLDUP NON RESIDENCE	3	6	-50%
ALARMS (FIRE ALARMS)	1	3	-67%
ANIMAL BITES	1	1	0%
ANIMAL COMPLAINTS ALL	2	4	-50%
ASSIST CITIZEN	8	8	0%
ASSISTING-OTHER AGENCIES	1	1	0%
ASSISTING-OTHER POLICE DP	2	1	100%
BACKGROUND CHECK	0	2	-100%
BURGLARY	0	2	-100%
CALL BY PHONE	0	5	-100%
CHILD LINE / CYS	1	1	0%
CIVIL MATTER	1	1	0%
COMMUNITY POLICING	1	1	0%
CRIMINAL MISCHIEF ALL	0	2	-100%
DISTURBANCE	2	4	-50%
EMOTIONALLY DISTURBED PERSON (EDP)	0	1	-100%
FAMILY OFFENSES - DOMESTIC	4	2	100%
FIREWORKS	1	0	N/A
FOIA/RIGHT TO KNOW REQUEST	0	1	-100%
FOLLOW UP	9	13	-31%
FOOT PATROL	1	0	N/A
FOUND ARTICLES	1	0	N/A
FRAUD ALL OTHERS	0	1	-100%
FUMES - ODOR UNKNOWN / STRANGE OUTSIDE BLD	0	1	-100%
JUVENILE MATTER (NON CRIMINAL ONLY)	2	0	N/A
LOST / FOUND / STRAY ANIMALS	0	6	-100%
LOST ARTICLES	1	0	N/A
MEDICAL ASSISTANCE	16	15	7%
MISSING PERSON	1	0	N/A
MUN ORD VIOLATIONS	0	2	-100%
NOISE COMPLAINT	0	1	-100%
OPEN DOORS/WINDOWS GENERAL POLICE	0	1	-100%
OTH PUB SERV/WELFARE CHK	4	1	300%
OVERDOSE	1	0	N/A
PARKING ENFORCEMENT	5	5	0%
PARKING VIOLATION COMPLAINT	1	3	-67%
PFA INFORMATION	1	0	N/A
POLICE INFORMATION	7	4	75%
PROPERTY DAMAGE REPORT	1	2	-50%
PUBLIC INTOXICATION / DRUNKENESS	0	1	-100%
REPOSSESSION	1	2	-50%
SHOTS FIRED - REPORTS	1	0	N/A
SIGNALS SIGNS OUT	0	2	-100%
STREET LIGHTS-OUT/REPAIRS	3	0	N/A
SUSPICIOUS ACTIVITY	5	6	-17%
SUSPICIOUS AUTO	2	2	0%
SUSPICIOUS PERSON	0	1	-100%
TRAFFIC HAZARD	0	1	-100%
TRAFFIC MV COMPLAINT	0	1	-100%
TRAFFIC OFFENSE ALL OTHER	0	2	-100%
TRAFFIC STUDY	0	12	-100%
WARRANT ATTEMPT TO SERVE	0	1	-100%
WARRANTS-OTHER AGENCIES	0	3	-100%
Grand Total	101	140	-28%

August 2025 CFS by Day of Week & Time of Day



August 2025 vs 2024 Crashes & Traffic Enforcement

The Hatfield Police Department had an overall 75% decrease in vehicle crashes, that occurred in the Borough for August 2025 (1) vs 2024 (4). A total of (12) selective enforcement details and (39) traffic stops were conducted in August 2025.



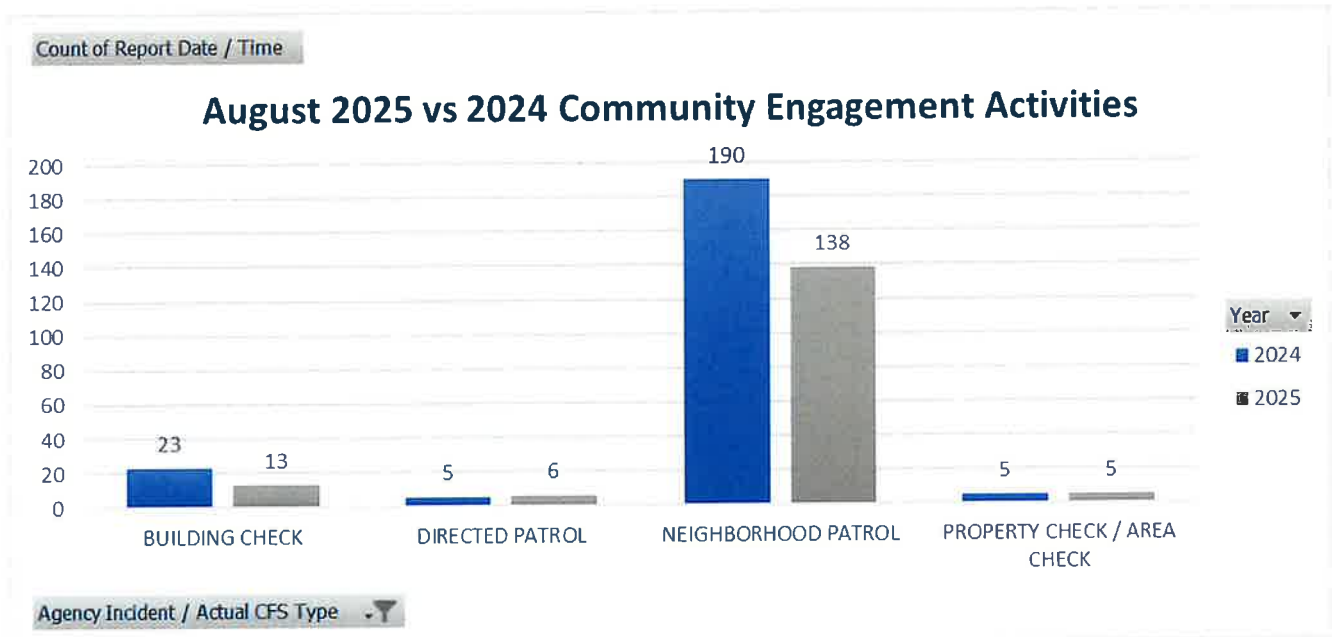
August 2025 Traffic Enforcement Pin Map



August 2025 vs 2024 Community Engagement

The Hatfield Police Department had a 27% decrease in community engagement activities for the month of August 2025 (162) compared to August 2024 (223).

August 2025 vs 2024 Community Engagement Activities		
Community Engagement Type	2025	2024
BUILDING CHECK	13	23
DIRECTED PATROL	6	5
NEIGHBORHOOD PATROL	138	190
PROPERTY CHECK / AREA CHECK	5	5
Grand Total	162	223



6. REPORTS AND CORRESPONDENCE:

Fire Department Report

6. REPORTS AND CORRESPONDENCE:

EMS Report

6. REPORTS AND CORRESPONDENCE:

Public Works Department Report

Stephen S. Fickert Jr

Public Works Director/Report for August, 2025

Friday, August 1, 2025

- Collected trash from parks & buildings
- Dropped off string trimmers for repairs
- Put out Temporary No Parking signs on Maple Ave
- Staged equipment for work on Monday
- Wyatt took off

Saturday, August 2, 2025

Sunday, August 3, 2025

Monday, August 4, 2025

- Dug up and replaced blacktop on Union St

Tuesday, August 5, 2025

- Cleaned up trucks and equipment from blacktop work
- Collected trash from parks & buildings
- Pulled weeds in tot lots

Wednesday, August 6, 2025

- Swept streets
- Cut grass at various locations

Thursday, August 7, 2025

- PW Attended training through the MCPWA

Friday, August 8, 2025

- Collected trash at parks & buildings
- Trimmed bushes
- Cut grass at various locations
- Steve responded to a power outage at Liberty Square Apartments
 - See attached Outage Report

Saturday, August 9, 2025

Sunday, August 10, 2025

Monday, August 11, 2025

- Collected trash from parks & buildings
- Inspected storm sewer pipes on Union Street
- Swept streets

Tuesday, August 12, 2025

- Sprayed weeds in parks
- Sprayed weeds in Right of Ways

Wednesday, August 13, 2025.

- Dug & formed steps for the Hatfield History Museum
- Ed took off

Thursday, August 14, 2025

- Sprayed weeds in parks
- Sprayed weeds in Right of Ways
- Poured footers for steps at the Hatfield History Museum

Friday, August 15, 2025

- Sprayed weeds in parks
- Sprayed weeds in Right of Ways
- Stripped and formed steps at the Hatfield History Museum

Saturday, August 16, 2025

Sunday, August 17, 2025

- Steve & Wyatt responded to a power outage on N Market St
 - See attached Outage Report

Monday, August 18, 2025

- Collected trash from parks & buildings
- Marked PA 1 calls
- Poured top step at the Hatfield History Museum

Tuesday, August 19, 2025

- Stripped step forms at the Hatfield History Museum
- Swept streets
- Cut grass at various locations

Wednesday, August 20, 2025

- Patched in blacktop at the Hatfield History Museum
- Trimmed trees at parks

Thursday, August 21, 2025

- Sent scrap to Emmert's for recycling
- Hung Fall Fest posters
- Washed trucks

Friday, August 22, 2025

- Cut grass at various locations
- Swept streets

Saturday, August 23, 2025

- James worked with Carr & Duff replacing 2 utility poles

Sunday, August 24, 2025

Monday, August 25, 2025

- Spread topsoil, seed, & straw
- Collected trash from parks & buildings
- Cleaned up Council Chambers from Movie in the Park
- Installed dog waste station on W Vine St
- Ed took off

Tuesday, August 26, 2025

- Painted roads
- Steve took off
- Ed took off

Wednesday, August 27, 2025

- Painted roads
- Steve took off
- Ed took off

Thursday, August 28, 2025

- Painted roads
- Steve took off
- Ed took off

Friday, August 29, 2025

- Painted roads
- Steve took off
- Ed took off

Saturday, August 30, 2025

Sunday, August 31, 2025

Hatfield Borough Council

From: Stephen S. Fickert

Subject: Work accomplished during the month of August, 2025

Parks Maintenance – Trash was collected at parks & buildings as needed. Grass was cut at parks & open space as needed. Pulled weeds in tot lots. Sprayed weeds in parks as needed. Installed a dog waste station on W Vine St.

Electric Department– Worked with Carr & Duff replacing a fuse for Liberty Square Apartments. Worked with Carr & Duff replacing two utility poles at 245 Union St. Worked with Eddie's Electric fixing a bad secondary wire on N Market St.

Equipment Maintenance – GTR came in to replace a bad sensor in the backhoe.

Street Maintenance – Inlets were cleaned as needed. Marked out PA-1 calls. Replaced/fixed street signs as needed. Fixed rutted blacktop on Union St. Continued painting roadways.

Building Maintenance – Replaced concrete steps at the Hatfield History Museum.

Storm/Sanitary Sewer Department – Cleaned inlets as needed.

DATE: 8/8/2025

POWER OFF: 10:28am

POWER ON: 12:26pm

PROPERTIES AFFECTED: 434 W Vine St Apartment's C&D

EMPLOYEES RESPONDING: Steve

CONTRACTOR CALLED: Carr & Duff

TIME: 10:35am

ARRIVED: 11:53am

CAUSE OF OUTAGE: Bird tripped underground fuse to Liberty Square

Apartments

REPAIRS MADE: Replaced cut-out and fuse

Additional Notes: _____

DATE: 8/17/2025

POWER OFF: 1:00PM

POWER ON: 3:19PM

PROPERTIES AFFECTED: 126 & 126 ½ N Market St

EMPLOYEES RESPONDING: Steve & Wyatt

CONTRACTOR CALLED: Eddie's Electric

TIME: 1:05PM

ARRIVED: 2:02PM

CAUSE OF OUTAGE: Secondary wire burnt up between two poles and fell to the ground.

REPAIRS MADE: Replaced secondary wire

Additional Notes: _____

6. REPORTS AND CORRESPONDENCE:

Engineering Report

Memorandum

To: Ms. Jaime E. Snyder, Manager, Hatfield Borough

Cc: Ms. Katie Vlahos, Assistant to the Manager, Hatfield Borough
Mr. Steve Fickert, Public Works Director, Hatfield Borough
Ms. Kate Harper, Borough Solicitor
Hatfield Borough Council

From: Chad E. Camburn, P.E.

Date: September 4, 2025

Re: September 2025 Engineering Report



The following is a highlighted list of current projects and recent engineering activities:

CAPITAL IMPROVEMENT PROJECTS:

- **Broad Street Storm Sewer & N. Main Street Storm and Sanitary Sewer Improvements**
The project will replace the entire storm sewer system in West and East Broad Street and North Main Street, deteriorated CMP through private properties, and the entire sanitary sewer system in North Main Street. Substantial Completion is due by June 28, 2025, and the work must be Ready for Final Payment by August 12, 2025.

The project has been completed, and final payments were made to the contractor in August. Grant reimbursements in the amount of \$579,930.40 have been received for payments 8, 11, and 15. Applications will be submitted shortly for the remaining grant funds of \$268,841.40. We are currently coordinating with the NPWA to reconcile final reimbursement to the Borough for costs associated with the water utility replacement.

SUBDIVISION / LAND DEVELOPMENT / PERMITS:

- **Bennetts Court (Prestige Building Partners Townhomes)**

The application proposes the construction of 18 townhouse units in three buildings taking access off a new cul-de-sac street, partially comprising an area of undedicated E. Broad Street.

The paving and concrete repairs have been completed, and we received and reviewed the sanitary videos. We are currently awaiting As-built plans to verify the adequacy of the improvements.

- **Hatfield Walk (23 N. Main St. Townhomes)**

The application proposes the construction of 8 townhouse units in two buildings taking access off North Main Street. An existing dwelling will be demolished, and two properties will be combined. Preliminary/Final Plan Approval was granted with conditions at the February 19, 2025 Borough Council meeting.

Site and building construction are ongoing. On August 28 we visited the site for an E&S control inspection and found the controls to be satisfactory.

- **43 Roosevelt Ave. (Twins)**

The application proposes the construction of 4 twin units.

Site improvements are ongoing. On August 28 we visited the site for an E&S control inspection and found the controls to be satisfactory.

- **Edinburgh Square Land Development**

The maintenance punchlist items have been completed with the exception of grass in the stormwater basin. The developer replaced the mulch with sod, but it has died. The developer will replant vegetation in the Autumn.

As always, if you have any questions or comments, or if we can be of any further service, please feel free to contact me directly at 484-941-0418 or ccamburn@vancleefengineering.com.

6. REPORTS AND CORRESPONDENCE:

**Zoning Officer, Building Code,
Property Maintenance Report**

Fire Inspections

2025 Fire Inspections are being notified for late fees and inspection scheduling has been booked up. The fire inspections are on target to be completed by mid-December.

Rental Inspections

Rental registrations are still being received and logged. Inspections are well underway and scheduled. A second notice for unpaid fees will be going out to those that still owe.

Resale Inspections (4 Total)

- (4) Use and Occupancy Certification issued
- (0) Conditional Use and Occupancy Certification issued
- (0) Failed Inspections (not issued)

Permits (25 Total Processed)

- (6) Roofing
- (2) HVAC
- (1) Patio
- (1) Driveway
- (1) Sewer lateral replacements
- (1) Shed
- (2) Deck
- (2) Fence
- (3) Electrical
- (3) Residential Alteration
- (1) Residential Addition/I Alteration
- (1) Demolition of Dwelling
- (1) Commercial Alteration

Notice of Violations (28 Total new)

- N Main St – Sidewalk obstructions
- S Main St – High grass
- 26 Door hanger NOV's for high grass

Non-Traffic Citations (0 Total New)

Zoning Hearing Board Applications: (0 Total New)

Submitted by,
Robert J. Heil
Code & Zoning Enforcement

Fire Inspections

2025 Fire Inspections are being notified for late fees and inspection scheduling has been booked up. The fire inspections are on target to be completed by mid-December.

Rental Inspections

Rental registrations are still being received and logged. Inspections are well underway and scheduled. A second notice for unpaid fees is going out to those that still owe.

Resale Inspections (3 Total)

- (3) Use and Occupancy Certification issued
- (0) Conditional Use and Occupancy Certification issued
- (0) Failed Inspections (not issued)

Permits (20 Total Processed)

- (1) Roofing
- (1) New garage
- (1) Sewer lateral replacements
- (1) Fence
- (1) Residential Alteration
- (1) Demolition of accessory structure
- (1) Demolition of Dwelling
- (1) Commercial Alteration
- (12) New Dwelling

Notice of Violations (15 Total new)

- Columbia Ave – Feeding feral cats
- S Main St – Sightline obstruction
- 13 Door hanger NOV's for high grass

Non-Traffic Citations (0 Total New)

Zoning Hearing Board Applications: (0 Total New)

Submitted by,
Robert J. Heil
Code & Zoning Enforcement

6. REPORTS AND CORRESPONDENCE:

**Fire Marshal /
Fire Safety Inspection Report**

2025 Hatfield Borough Fire Inspections

Current Fire Inspection Standing as of 9/16/25

Property Type	# of Properties	Passed	% Passed	Failed	% Failed	Total Insp	% Insp	Sched	% Sched	Inspections initiated	% Initiated by Type
Commercial:	59	32	54.24%	7	11.86%	39	66.10%	3	5.08%	42	71.19%
Institutional:	11	6	54.55%	1	9.09%	7	63.64%	3	27.27%	10	90.91%
Industrial:	7	1	14.29%	1	14.29%	2	28.57%	2	28.57%	4	57.14%
Overall Totals:	77	39	50.65%	9	11.69%	48	62.34%	8	10.39%	56	72.73%

6. REPORTS AND CORRESPONDENCE:

Pool Advisory Report

7. MANAGERS REPORT:



Borough of Hatfield

Montgomery County, Pennsylvania

MANAGER'S REPORT General Report and Projects Update

1. Land Use & Development Updates:

A. Edinburgh Square Subdivision

- Maintenance Bond in Place
- Asked for Escrow Release – Engineer Review

B. Bennetts Court Land Development

- Paving & Final Improvements
- Settlements Occurring
- Escrow Release No. 1 Sitework Approved

C. 43 Roosevelt Land Development

- Recorded Plans
- Starting Construction – Early September

D. SEPTA Property

- Long-Term Lease Agreement – Approved 6/14/2023

E. 200 N. Main Street (Biblical Seminary)

- Sketch Plan Submitted
- Applying for Tax Credits for Project
- Received Grant for the Development
- Looking at Zoning Extension – received 8/10/23
- Updated Letter of Support for Tax Credits – 10/29/24
- Updated “Will Serve” Letters Issued

F. 23 N. Main Street

- ZHB Approved with Conditions 4/24/24
- LD Resolution Approved 2/19/25
- SPM Approved – Sent to DEP
- Pre-Construction Meeting Held 7/8/25
- Demo Approved 7/10/25
- Plans Recorded August 2025
- Grading Permit Issued August 2025
- Foundation Permit Issued

2. Utility Billing Update:

- Staff continues to monitor Electric & Sewer Past Due accounts. Shut-offs will resume continue through the Spring & Summer.
- Email billing is available for Electric & Sewer Accounts. Please contact the Utilities Department if you are interested in signing up.
*Details were in the Spring Borough Informer, on the Borough website, and on the back of all utility bills.
- The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.
- <https://hatf-pa-web.amppartners.org/index.php>

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

- Please register exactly as it appears on your current billing. Example SMITH, JOHN E.
- Electric Rate Increase Information / PJM Information Posted

3. 2024 Project Updates:

A. W. Broad Street, E. Broad Street, N. Market H2O / PA Small Water Storm and Sanitary Sewer Utility Replacement Project

- Project Started
- Detour Route in Place
- Borrowing Secured
- <https://www.hatfieldborough.com/information/utility-replacement-project/>
- Payment App. No. 15,16 Approved 7/16/25
- Grant Extension Approved
- Grant Reimbursements Occurring – Waiting on Final Reimbursement
- Punch List Items & Final Payments August 2025

B. MTF / CTP Crosswalk Grants (after Utility Replacement Project)

- HOP Application - realign crosswalk to the intersection
- Grant Extension Approved
- Advertise for Authorization – 2025/2026 projected works dates
- Bid Opening Award 8/20/25
- Waiting on Signed Contract Documents

C. Stormwater Feasibility Study Grant with HT (Local Share Funds)

- Next Meeting in September

4. 2025 Project Updates:

A. 2025 Roadway Resurfacing Project – N. Main Street

- Bid Awarded – 5/21/2025
- Paving Completed
- Waiting for Line Striping

B. Montco 2040 Grant – Bike Improvements

- Signed Grant Agreement

5. PMEA Update:

- Conference Review – Hatfield retained Board Seat

6. Public Information Officer Update:

7. Items of Interest:

- NPWA Save the Date 60th Anniversary September 18th 3:00PM-7:00PM

Respectfully Submitted,
Jaime E. Snyder, Borough Manager
September 17, 2025



CELEBRATING

60 years

NORTH PENN WATER
AUTHORITY

Save the Date!

Thursday, September 18, 3pm-7pm

Rain Date: September 19



Join us to celebrate our 60th Anniversary!

A fun, free community event, including food, games, and demonstrations.

NPWA Operations Center: 300 Forty Foot Road, Lansdale

Scan QR code for more details!



SCAN ME

8. NEW BUSINESS / DISCUSSION ITEMS:

A. Grace Lutheran Church Annual Christmas Tree Lighting Request

Jaime Snyder

From: [REDACTED]
Sent: Monday, August 18, 2025 6:58 PM
To: Jaime Snyder
Subject: Christmas tree lighting ceremony

Ms. Snyder,

As per our discussion on 15 August 2025, this e-mail is to notify yourself and the borough council of Grace Evangelical Lutheran Church intent to host the annual Christmas Tree lighting ceremony. As discussed, this event would be scheduled for Saturday 6 December 2025. Please advise if this is acceptable to yourself and the borough council. I am your point of contact for this year's event.

V/R
David Kunkel

8. NEW BUSINESS / DISCUSSION ITEMS:

B. Junior Council Person Candidate

Giuseppe Schiano Di Cola

Hatfield Borough Council Members
401 South Main Street
P.O. Box 190
Hatfield, PA 19440

Dear Borough Council Members,

My name is Giuseppe Schiano Di Cola, and I am writing to you today to ask to be appointed to a one-year term on the Hatfield Borough Council as a Junior Councilman. I am currently a senior at North Penn High School, and reside in Hatfield Township.

I am asking to be appointed because I believe that this would be a fantastic educational opportunity for me to participate in local government. Not many people understand how local government works and the role that it plays in our everyday lives. Through participating in this program I would be able to learn about all of this and hopefully pass some of that information to friends and family members for their potential involvement in the program, or general knowledge of what local government does.

In addition to being a high school senior, I am currently a full time student at Montgomery County Community College where I will graduate in May of 2026 with an Associates degree in Liberal Studies. I also work at my family's small business within the borough, Vinny's Pizzarama. I currently intern with State Representative Donna M. Scheuren in the Harleysville district office where I work in constituent services. Finally I'm also involved with 4-H where I serve as the President of the State Council for Pennsylvania.

All of these opportunities have provided me with an amazing network, and more knowledge that I am sure I will gain from being appointed to a term on the Borough Council as a Junior Council Person.

Thank you for your consideration,



Giuseppe Schiano Di Cola

8. NEW BUSINESS / DISCUSSION ITEMS:

**C. Ordinance No. 559 Amending
Chapter 5 Code of Ordinances for
Residential and Non-Residential
Property Inspection Programs**

HATFIELD BOROUGH
MONTGOMERY COUNTY ,PA

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE HATFIELD BOROUGH CODE OF ORDINANCES
CHAPTER 5 CODE ENFORCEMENT TO AMEND AND REVISE THE RESIDENTIAL
AND NON-RESIDENTIAL RENTAL PROPERTY INSPECTION PROGRAMS AND
ADDING MINIMUM MAINTENANCE REQUIREMENTS; REPEALING PRIOR
INCONSISTENT ORDINANCES OR PARTS OF ORDINANCES; CONTAINING A
SEVERABILITY CLAUSE AND A CLAUSE ADDRESSING FUTURE REVISIONS;
AND PROVIDING AN EFFECTIVE DATE.**

Section 1. Chapter 5, Code Enforcement, adopting the International Property Maintenance Code is revised so that §5-208 is reenacted and revised to read as follows:

**§5-208 REGISTRATION BY OWNERS OF ALL NONRESIDENTIALLY USED
PROPERTIES.**

1. On or before the first day of January each year, every owner or operator of a nonresidentially used property shall register such with the Borough Manager of the Borough of Hatfield. Forms for such registration shall be provided by the Borough Manager of the Borough of Hatfield. The Borough of Hatfield, through its Code Enforcement Officer and his designated representatives or deputy, shall have the right to inspect any such nonresidentially used properties to determine compliance with the property maintenance code or any other codes or ordinances of the Borough of Hatfield. If such officer determines that a unit, or nonresidentially used part of a structure shall be considered a separate unit and conforms to the terms and conditions of this Part, a certificate of compliance so stating shall be issued. Such registration shall be valid and operative until December 31 of the year for which it is issued but may be revoked immediately by the Code Enforcement Official or his representative in the event that such officer determines that any term or provision of this Part or other ordinance of the Borough of Hatfield has been violated.

2. A registration fee in the amount set forth on the current Consolidated Fee Schedule adopted by Council by resolution shall be paid at the time of application for registration.

3. The fee shall be paid as set forth above at the time of registration, except that additional fee per hour incurred in inspection in accordance with the Borough's Consolidated Fee Schedule provisions shall be due and payable when billed by the Borough of Hatfield.

4. It shall be a violation of this Part for any person to own or operate a nonresidentially used property in the Borough of Hatfield without having registered and paid the fee as set forth above.

5. Notwithstanding anything contained in this Part to the contrary, in no event shall registration requirements pertain to single-family dwellings.

Section 2.

The following sections are revised and reenacted added to the Hatfield Borough Code of ordinances:

Chapter 5, Code Enforcement, Part 4, RESIDENTIAL RENTAL PROPERTY INSPECTION PROGRAM.

§5- 401 Purpose.

1. The purpose of this Part and the policy of the Borough of Hatfield shall be to protect and promote the public health, safety and welfare of its citizens, to establish rights and obligations of owners and occupants relating to residential rental units in the Borough and to encourage owners and occupants to maintain and improve the quality of life and quality of rental housing within the community. As a means to these ends, this Part provides for a systematic inspection program, along with the registration requirements of Borough Code § 5-208 for Owners of Nonresidentially Used Properties and the inspection and licensing of all residential rental units and providing penalties where appropriate for code violations.

2. In considering the adoption of this Part, the Borough makes the following findings:

A. There is a growing concern in the community with the appearance and physical condition of many residential rental units.

B. There is a perception and appearance of greater incidence of problems with the maintenance and upkeep of residential properties which are not owner occupied as compared to those that are owner occupied.

C. The Borough recognizes responsibility to tenants who occupy buildings owned by others responsible for maintenance and upkeep to inspect and enforce code requirements.

§ 5-402 Annual License Registration.

1. On or before the first day of January each year, every owner or operator of a Residential Rental Unit shall register such with the Borough Manager of the Borough of Hatfield. Forms for such license and registration shall be provided by the Borough Code Enforcement Officer. The registration form shall list the name, address and telephone number of the Residential Rental Unit owner, Designated Contact Person, (An individual residing within 10 miles of the Borough who is responsible for property management when the owner resides outside of this distance) an address for service of notices for inspection and/or violations of this ordinance, the location of the unit, the name, address and telephone number of the manager or rental agent (if applicable), the number of rental units in the residential rental property (if applicable) and the names of the respective tenants.
2. Failure to register a residential rental unit and obtain a license for each residential rental unit from the Code Enforcement Officer annually as required by this section, shall constitute a violation of this ordinance.

§ 5-403. License, Registration, and Inspection Fees.

An annual license and registration fee shall be required for each rental unit, in an amount established by resolution of Borough Council, and shall be paid and renewed in accordance with the current Borough fee schedule. The license and registration fee is the sole responsibility of the property owner. An inspection fee, as outlined in the current fee schedule, shall be charged when an inspection is conducted at the property. An inspection is required each year, when a property first becomes a rental, and thereafter upon the transfer of a renter, transfer of ownership, or every three (3) years—whichever occurs first. In the event a re-inspection is necessary, a re-inspection fee shall apply as specified in the fee schedule. Failure to submit timely registration will result in a monthly late fee, as established by the Borough Fee schedule.

§ 5-404 No Less Than Triennial Inspections Required

All residential rental units shall be inspected to assure compliance with the minimum maintenance requirements and standards for such properties as set forth in this ordinance. Such inspection shall occur when the unit first becomes a registered residential rental unit and no less than once every three years thereafter, or, if sooner, at such time as the property undergoes a change of ownership or change in tenant or more often if the

Borough needs to ensure compliance with the International Property Maintenance Code and its own maintenance requirements as detailed herein.

1. A "Residential Rental Unit" shall mean any dwelling space or portion thereof that is not occupied as a primary residence by the owner of record. This includes, but is not limited to apartments, rooming units, dwelling units of any kind. Such units are considered rental whether they are currently leased, offered for lease, or otherwise made available for living and sleeping purposes. This definition also applies to residential properties under lease-purchase agreements and any and all other residential units not owner-occupied as a primary residence by the owner of record.
2. "Change of ownership" means the transfer of legal or equitable title to the unit or property by deed or other written instrument, whether or not recorded of record. The definition also includes an agreement of sale that provides for the transfer of title after a certain number of installment payments by the tenant.
3. The minimum maintenance requirements and standards for residential rental units shall comply with the provisions of the currently adopted International Property Maintenance Code, International Fire Code, applicable sections of the Borough Code, and the following additional requirements:
 - (1) Exterior:
 - (a) Gutters and downspouts.
 - (b) Sidewalks (no trip hazards or broken curbs).
 - (c) No broken windows
 - (d) Insect screens installed and in good condition
 - (e) Interior doors (properly functioning)
 - (f) Interior surfaces (cracked / loose plaster, decaying wood, or other defective surface conditions)
 - (g) Interior and exterior guardrails for stairs and porches over 30 inches above ground.
 - [1] Guardrails shall have balusters spaced such that a four-inch sphere cannot pass through.
 - [2] Guardrails must be 36 inches high on open porches and 34 inches high on stairs.
 - (h) No tall grass and weeds.
 - (i) No accumulation of trash.
 - (j) Swimming pools.
 - [1] Aboveground pools must have four-foot-high approved barrier.

[2] In-ground pools must have at least a four-foot-high fence or approved barrier with a self-closing, self-latching and locking gate with a maximum fence/gate spacing of four inches.

(k) Street address minimum 4 inches in height with min stroke of .5 inch

(l) Light, ventilation and Occupancy Limitations

(2) Common Spaces: This includes, but is not limited to: hallways, stairwells, laundry rooms, maintenance rooms, mechanical/electrical rooms, janitor closets, and other shared-use areas.

These areas shall be:

- (a) Egress routes are clear and unobstructed
- (b) Exit signs are present, illuminated, and functional (if required)
- (c) Stairways and hallways are adequately lit
- (d) Handrails and guardrails are secure and meet height/code requirements
- (e) No tripping hazards (loose carpets, broken tiles, uneven flooring)
- (f) Smoke detectors present and functioning in hallways
- (g) Carbon monoxide detectors installed where required
- (h) Fire extinguishers accessible, charged, and inspected (where required)
- (i) Sprinkler systems operational (if applicable)
- (j) Fire doors close and latch properly
- (k) Emergency lighting functional
- (l) Outlet and switch covers intact
- (m) No exposed or unsafe wiring
- (n) Lighting fixtures operational
- (o) Electrical panels accessible, labeled, and not obstructed
- (p) No active leaks or signs of water damage
- (q) Common area sinks/fountains operational
- (r) Water heaters or utility sinks secure and properly vented
- (s) Adequate heating and cooling provided (if applicable)
- (t) Ventilation systems clean and functioning
- (u) Filters changed regularly
- (v) Common areas clean and sanitary
- (w) No signs of rodent or insect infestation
- (x) Trash areas clean and appropriately enclosed
- (y) Walls, ceilings, and floors in good repair
- (z) No peeling paint, mold, or signs of neglect
- (aa) Windows intact and secured (if present)
- (bb) Doors secure, including mechanical or utility room access

(cc) Unit numbers or directional signs posted

(3) Electrical:

- (a) Proper grounding of panel box and outlets.
- (b) No exposed or dangerous wiring.
- (c) Missing covers on receptacle, switches, and junction boxes.
- (d) Labeling of breakers at panel.
- (e) Open slots at panel box (sealed or capped).
- (f) Switched lighting at stairways, top and bottom, except basements.
- (g) Receptacles in all habitable rooms.
- (h) Vent above stove.
- (i) All 125-volt, single-phase, 15- and 20-ampere receptacles installed in bathrooms shall have ground-fault circuit-interrupter protection for personnel.
- (j) All 125-volt, single-phase, 15- or 20-ampere receptacles installed in garages and grade-level portions of unfinished accessory buildings used for storage or work areas shall have ground-fault circuit-interrupter protection for personnel.

[1] Exceptions:

- [a] Receptacles that are not readily accessible.
- [b] A single receptacle or a duplex receptacle for two appliances located within dedicated space for each appliance that in normal use is not easily moved from one place to another and that is cord- and plug-connected.
- (k) All 125-volt, single-phase, 15- and 20-ampere receptacles installed outdoors shall have ground-fault circuit-interrupter protection for personnel.
- (l) Where a crawl space is at or below grade level, all 125-volt, single-phase, 15- and 20-ampere receptacles installed in such spaces shall have ground-fault circuit-interrupter protection for personnel.
- (m) All 125-volt, single-phase, 15- and 20-ampere receptacles installed in unfinished basements shall have ground-fault circuit-interrupter protection for personnel. For purposes of this section, "unfinished basements" are defined as portions or areas of the basement not intended as habitable rooms and limited to storage areas, work areas, and the like.

[1] Exceptions:

- [a] Receptacles that are not readily accessible.
- [b] A single receptacle or duplex receptacle for two appliances located within dedicated space for each appliance

that in normal use is not easily moved from one place to another and that is cord- and plug-connected.

(n) All 125-volt, single-phase, 15- and 20-ampere receptacles that serve countertop surfaces shall have ground-fault circuit-interrupter protection for personnel.

(o) All 125-volt, single-phase, 15- and 20-ampere receptacles that serve a countertop surface and are located within six feet (1,829 mm) of the outside edge of a wet-bar sink shall have ground-fault circuit-interrupter protection for personnel. Receptacle outlets shall not be installed in a face-up position in the work surfaces or countertops.

(p) The outlet(s) that supplies a self-contained spa or hot tub, or a packaged spa or hot tub equipment assembly, or a field-assembled spa or hot tub with a heater load of 50 amperes or less, shall be protected by a ground-fault circuit-interrupter.

(q) All pools shall have ground-fault protection.

(r) Notwithstanding the above, when the existing wiring is incompatible with installation of ground-fault circuit-interruption outlets, the existing wiring shall be certified with a notation on the certificate that substandard wiring is present.

(4) Fire protection and safety:

(a) Smoke detectors.

[1] Battery type is proper in existing structures.

[2] Located in basement.

[3] Located outside bedroom areas and one in each bedroom and on each level of the unit including basements.

(b) Fire separation between building and garage (i.e., one-half-inch drywall).

(c) Egress from all bedrooms (window size requirements should not apply here; check window operation).

(d) Thumb latch dead bolts for doors where installed (keyed type not permitted).

(e) Continuous railing system at all staircases in house.

(f) Carbon Monoxide Detector located within each unit

(5) Plumbing and heating:

(a) Drip leg on water heater relief valve (maximum of six inches from floor with one-inch air gap off floor, rigid pipe only).

(b) Fix leaks in plumbing at faucets and taps.

(c) Properly functioning toilets.

(d) Heat to all habitable rooms.

(e) Proper ventilation for bathrooms (window or fan).

(f) Proper ventilation for dryers:

[1] Flexible plastic duct shall not be concealed in walls.

[2] Must vent directly to outside.

(g) Gutters, downspouts, sump pumps, floor drains, or any other sources of stormwater inflow and infiltration may not be connected to the public sewer system.

(h) Hot water temperature no less than 110-degree F, not to exceed 120-degree F

4. The registration and licensing provisions of this ordinance shall not apply to rental units which offer or provide medical or nursing services, including, without limitation, hospitals, nursing homes, assisted living homes and group homes, or other rental units used for human habitation which offer or provide medical or nursing services, and wherein all operations of such facilities are subject to county, state or federal licensing or regulations concerning the health and safety of the users, patients or tenants. The registration and licensing provisions of this ordinance also shall not apply to a fraternity or hotel or motel units.
5. Failure and/or refusal by the residential rental unit owner or designated agent to provide access for inspection upon reasonable notice shall be deemed a violation of this ordinance.

§ 4-405 Liability of Borough.

1. By conducting the inspections pursuant to this ordinance, the Borough does not warrant or guarantee the complete safety or suitability of residential rental units.
2. For all inspections conducted pursuant to this ordinance the Code Enforcement Officer shall not be considered responsible for violations that occur between the inspection and rental period.

§ 4-406 Violations and Penalties.

1. It shall be a violation of this Part 4 for any person or entity to own or operate a residential rental unit in the Borough of Hatfield Borough without completing an annual license registration and obtaining a satisfactory inspection of the unit as provided in this ordinance. All violations shall be issued by the Code Enforcement Officer on a per-unit basis, and each unit in violation of this ordinance shall constitute a separate violation. Each day of non-compliance is a separate violation.

2. Any person or entity who violates this ordinance shall, upon conviction, be sentenced to pay a fine of \$300 plus costs of prosecution and reimbursement of any attorney fees expended by the Borough. However, upon receipt of a citation a person or entity who violates this section may, within five business days of the time when such citation was received, apply in full for a rental unit license and/or make arrangements for an inspection and pay a \$50 fine via cash, check or money order to the Borough of Hatfield Borough, at the Hatfield Borough, borough hall during normal Borough business hours, as a penalty for and as full satisfaction of such violation, in which event no prosecution in the manner set forth in this Section shall be brought unless further violations ensue. In the event more than five business days have elapsed without full satisfaction of such violation paid to the Borough of Hatfield, the person or entity in violation shall have up to 14 business days after the date of the citation to apply in full for a rental unit license and/or make arrangements for a triennial inspection and pay a fine in the amount of \$75 via cash, check or money order to the Borough of Hatfield, at the Hatfield Borough Hall during normal Borough business hours, as a penalty for and as full satisfaction of a such violation, in which event no prosecution in the manner set forth in this Section shall be brought unless further violations ensue. Thereafter, the citation shall be turned over to the court for prosecution of the violation. Owner/operator shall be responsible for court costs and reimbursement of any attorney's fees expended by Borough plus the applicable fine if found guilty upon conviction.
3. Each day that a violation continues after due notice has been served shall be deemed a separate offense.
4. The Borough Can Make Repairs. In case the owner of premises shall neglect, fail or refuse to comply with any notice from the Borough or its Code Enforcement Officer to correct a violation relating to maintenance and repair of the premises under any code within the period of time stated in such notice, the Borough may, but is not required to, cause the violation to be corrected. There shall be imposed upon the owner a charge of the actual costs involved, plus 10% of said costs for each time the Borough shall cause a violation to be corrected and the owner of the premises shall be billed after same has been completed. Any such bill which remains unpaid and outstanding after the time specified therein for payment shall be grounds for the imposition of a municipal lien upon the premises as provided by law. Such a lien may be reduced to judgment and enforced and collected as provided by law, together with interest at the legal rate and court costs. The remedies provided by this subsection are not exclusive and the Town and its Code Enforcement Officer may invoke such other remedies available under this Part or the applicable codes, ordinances or statutes, including, where appropriate, condemnation proceedings or declaration of premises as unfit for habitation; or suspension, revocation or nonrenewal of the license issued hereunder.

§5-407 Additional Remedies.

1. The penalties and remedies set forth in this ordinance shall not be exclusive, and the Borough of Hatfield shall have the right to avail itself of any other remedy at law or in equity which it may deem to be appropriate.

Section 2. Severability. The provisions of this Ordinance are severable. If any part of this Ordinance is declared to be un-constitutional, illegal, or invalid, the validity of the remaining provisions shall be unaffected.

Section 3. Repealer. All Ordinances and parts of Ordinances heretofore adopted, to the extent that the same are inconsistent herewith, are hereby repealed, while all Ordinances not inconsistent herewith remain valid and in force.

Section 4. Effective Date. The effective date of this Ordinance shall be December 31, 2025.

ORDAINED AND ENACTED by the Borough Council of HATFIELD BOROUGH on this _____ day of _____, 2025 with _____ Council Members
_____ voting “aye” and _____ voting “nay.”

Attest:

HATFIELD BOROUGH

Jaime E. Snyder, Manager, Borough Secretary

By: _____
Jason Ferguson, Council President

Approved this _____ day of _____, 2025.

Mayor Mary Anne Girard

8. NEW BUSINESS / DISCUSSION ITEMS:

**D. Ordinance No. 560 Amending
Chapter 10 Code of Ordinances,
Weeds and Other Vegetation, to
Regulate Bamboo**

**BOROUGH OF HATFIELD
MONTGOMERY COUNTY, PENNSYLVANIA
ORDINANCE NO. ____**

**AN ORDINANCE AMENDING HATFIELD BOROUGH AMENDING CHAPTER 10 ,
WEEDS AND OTHER VEGETATION TO REGULATE BAMBOO, REPEALING
PRIOR INCONSISTENT ORDINANCES OR PARTS OF ORDINANCES;
CONTAINING A SEVERABILITY CLAUSE AND A CLAUSE ADDRESSING FUTURE
REVISIONS; AND PROVIDING AN EFFECTIVE DATE.**

Current Ordinance red-lined to add bamboo

**Part 1, GRASS, WEEDS AND OTHER
VEGETATION**

**§ 10-101 GRASS, Weeds and Other Vegetation a Nuisance Under
Certain Conditions.**

[Ord. No. 113, 7/2/1956, § 1]

No person, firm or corporation, owning or occupying any property within the Borough shall permit any grass or weeds or any vegetation whatsoever, not edible or planted for some useful or ornamental purpose, to grow or remain upon such premises so as to exceed a height of six inches or to throw off any unpleasant or noxious odor or to conceal any filthy deposit or to create or produce pollen. Any grass, weeds or other vegetation growing upon any premises in the Borough in violation of the provisions of this section is hereby declared to be a nuisance and detrimental to the health, safety, cleanliness and comfort of the inhabitants of this Borough.

§ 10-102 Responsibility of Owners and Occupants of Premises.

[Ord. No. 113, 7/2/1956, § 2]

The owner of any premises, as to vacant premises or premises occupied by the owner, and the occupant thereof, in case of

premises occupied by other than the owner thereof, shall remove, trim or cut all grass, weeds or other vegetation growing or remaining upon such premises in violation of the provisions of § **10-101** of this Part.

§ 10-103 Notice to Remove, Trim or Cut; Authority for Borough to Do Work and Collect Cost and Additional Amount.

[Ord. No. 113, 7/2/1956, § 3]

The Borough Council, or any officer or employee of the Borough designated thereby for the purpose is hereby authorized to give notice by personal service or by United States Mail to the owner or occupant, as the case may be, of any premises whereon grass, weeds or other vegetation is growing or remaining in violation of the provisions of § **10-101** of this Part, directing and requiring such occupant to remove, trim or cut such grass, weeds or vegetation, so as to conform to the requirements of this Part, within five days after issuance of such notice. In case any person, firm or corporation shall neglect, fail or refuse to comply with such notice, within the period of time stated therein, the Borough authorities may remove, trim or cut such grass, weeds or vegetation, and the cost thereof, together with any additional penalty authorized by the law may be collected by the Borough from such person, firm or corporation in the manner provided by law.

§ 10-104 Bamboo

The following special regulations pertain to bamboo, as herein defined, the purpose of which is to preserve and protect private and public property and indigenous plants from the damaging spread of these plants.

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(a)

Definitions. As used in this chapter, the following terms shall have the meanings indicated:

BAMBOO

Any monopodial (running) tropical or semitropical grasses from the genre Bambusa including, but not limited to, Bambusa, Phyllostachys, and Pseudosasa, as well as Common Bamboo, Golden Bamboo, and Arrow Bamboo.

(b)

Prohibition. Upon the effective date of this chapter, the planting or growing of bamboo shall be prohibited within the Borough. Any person thereafter who plants or grows, or causes to be planted or grown, bamboo within the Borough shall be deemed in violation of this chapter, and shall be subject to such penalties as are set forth herein.

(c)

Regulation.

(1)

Bamboo shall not be planted, maintained, or otherwise permitted to exist within 40 feet of the edge of the pavement or traveled portion of a public or private road or sidewalk in the Borough, within 40 feet of the property line of any Borough/public property, or within 25 feet of the property line of an adjoining or neighboring property.

(2)

Each property owner shall be required to take such measures as are reasonably expected to prevent such bamboo from invading the setbacks set forth in Subsection (c)(1) above. Such measures may include, but are not limited to, removal of the bamboo at the roots, and installation of sheathing comprised of metal or other

material impenetrable by bamboo at a sufficient depth within the property line or lines where the bamboo is planted or is growing to prevent such growth or encroachment upon adjoining or neighboring properties.

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§ 10-105 **Violations and Penalties.**

[Ord. No. 113, 7/2/1956, § 4; as amended by Ord. No. 357, 10/16/1991, § 10-104; and by Ord. No. 501, 8/15/2012]

Any person, firm or corporation who shall violate any provision of this Part, upon conviction thereof in an action brought before a Magisterial District Judge in the manner provided for the enforcement of summary offenses under the Pennsylvania Rules of Criminal Procedure, shall be sentenced to pay a fine of not more than \$1,000 plus costs and, in default of payment of said fine and costs, to a term of imprisonment not to exceed 90 days. Each day that a violation of this Part continues or each section of this Part which shall be found to have been violated shall constitute a separate offense.

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8. NEW BUSINESS / DISCUSSION ITEMS:

E. Conditional Use Application for 219 W. Broad Street



BOROUGH OF HATFIELD

401 South Main Street Hatfield, PA 19440
(Phone) 215-855-0781 Ext. 107 (Email) code@hatfieldborough.com

CONDITIONAL USE APPLICATION

ALL NEW SUBMISSIONS SHALL INCLUDE:

- 10 Copies of Application
- 10 Copies of Plan
- 10 Copy of Deed for all subject Properties
- 2 Electronic Copies of all documents provided

ALL SUBMISSIONS MUST BE MADE TO HATFIELD BOROUGH CODES DEPARTMENT. NO PLANS AT ANY TIME OF THE PROCESS WILL BE ACCEPTED WITHOUT FIRST BEING SUBMITTED IN THIS MANNER.

DATE RECEIVED: 9/2/25

RECEIVED BY: [Signature]

BC MTG DATE: _____

FEES PAID: 500.

PROPERTY LOCATION:

ADDRESS: 219 W. BROAD ST HATFIELD PA 19440

TAX PARCEL ID: _____

BLOCK: _____ UNIT: _____

OWNER:

NAME (AS ON DEED): KYLE VAUGHAN DECORRE

PHONE: [REDACTED]

EMAIL: [REDACTED]

ADDRESS: 219 W. BROAD ST. HATFIELD PA 19440

APPLICANT:

NAME: KYLE V DECORRE

PHONE: [REDACTED]

EMAIL: [REDACTED]

ADDRESS: 219 W. BROAD ST HATFIELD PA 19440

APPLICANT'S ATTORNEY:

NAME: _____

PHONE: _____

EMAIL: _____

ADDRESS: _____



BOROUGH OF HATFIELD

401 South Main Street Hatfield, PA 19440
(Phone) 215-855-0781 Ext. 107 (Email) code@hatfieldborough.com

CONDITIONAL USE APPLICATION

PROPOSED USE: _____

CURRENT USE: _____

SIZE OF PARCEL(S): _____ # OF LOTS/UNITS PROPOSED: _____

ZONING DISTRICT: _____

APPLICATION IS FOR A CONDITIONAL USE FOR:

GARAGE ADDITION

APPLICANT CLAIMS THAT THE APPLICATION HEREIN REQUESTED MAY BE ALLOWED UNDER THE FOLLOWING SECTION OF THE HATFIELD BOROUGH ZONING ORDINANCE:

STATE REASONS WHY THE APPLICATION SHOULD BE GRANTED:

I HAVE A SMALL BUSINESS AND NEED
MORE GARAGE SPACE.

I hereby certify that the proposed application and subsequent actions or uses are authorized by the owner. As the owner or authorized representative, I agree to comply with all rules, regulations of Hatfield Borough and agree to be responsible for the payment of all engineering and legal fees associated with this application. I further authorize representatives of Hatfield Borough to enter the subject property in order to verify existing conditions I have examined this application, its requirements and to my knowledge and belief, it is a true, correct and complete application

KYLE J. DECORDEE
Owner / Authorized Name

[Signature]
Owner / Authorized Signature

8-26-25
Date

BUILDING PERMIT

A site plan must be provided for all applications. If you already have a site or plot plan, you may submit that plan instead of using the site plan below as long as all required information is included. Please be sure to include the following information on the plan.

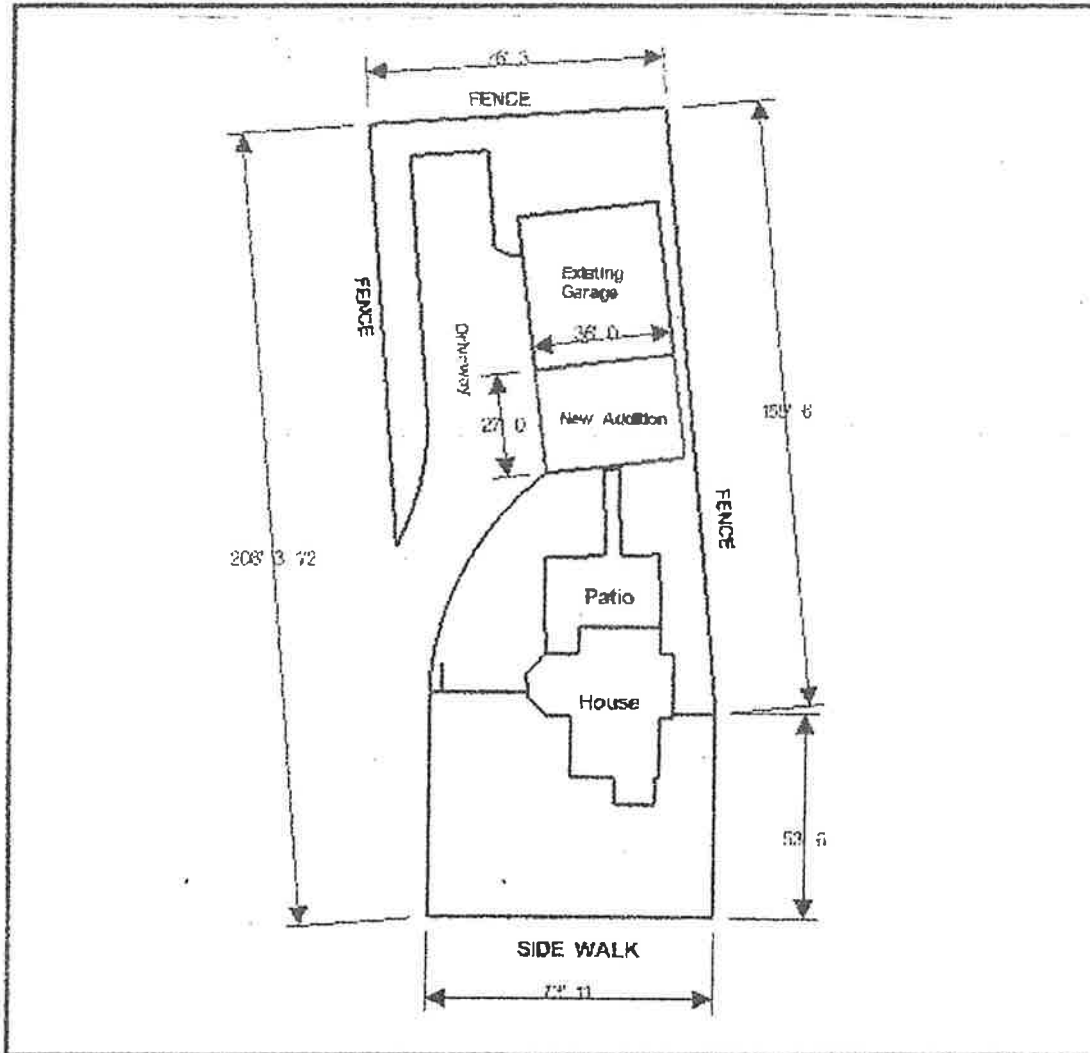
Property dimensions

All existing buildings, decks/patios, sheds, pools, fences and driveways with dimensions

All proposed construction with dimensions

Distances from all property lines to proposed construction

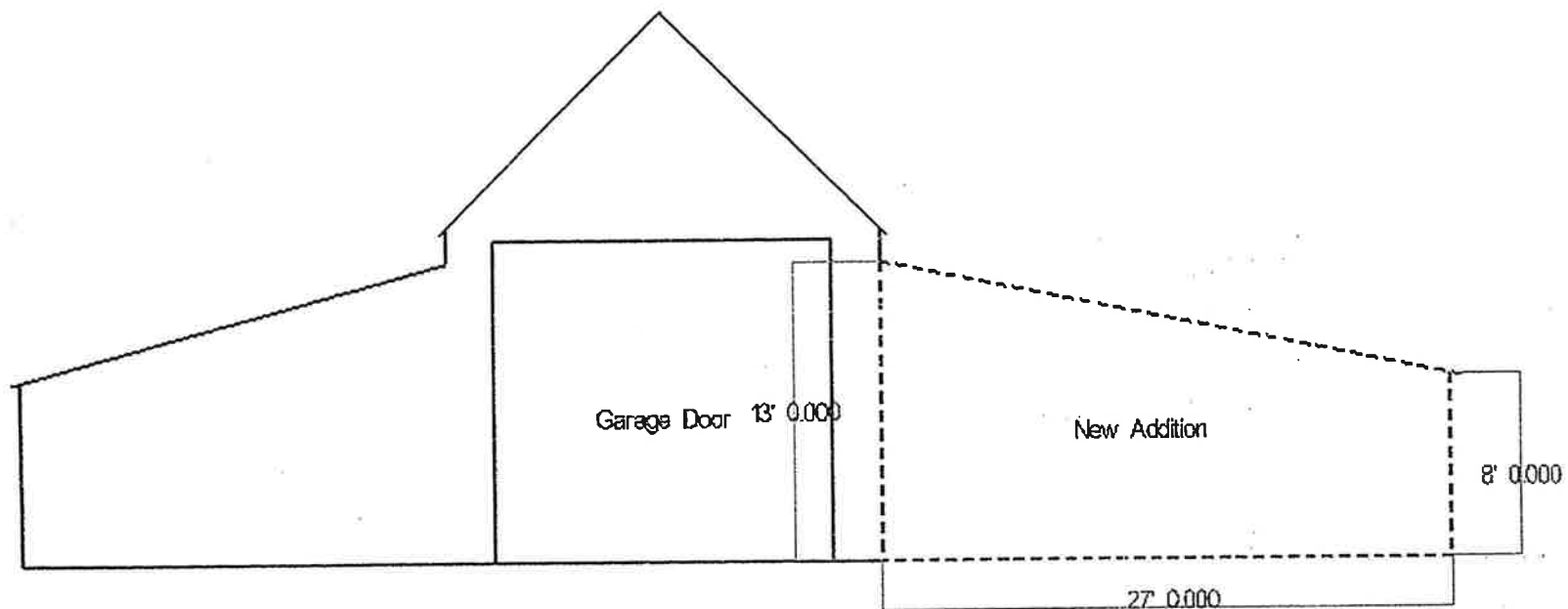
Distances between existing buildings and proposed construction



☐ Site Plan or Plot Plan used in place of this page

☐ Additional pages included with Application

HATFIELD BOROUGH





Borough of Hatfield

Montgomery County, Pennsylvania

July 14, 2025

Kyle Decordre
219 W Broad St
Hatfield, PA 19440

GARAGE PERMIT REJECTION

A review for compliance with the Borough of Hatfield Ordinances as amended, and other applicable laws and ordinances for the detached garage permit application of 219 W Broad St, Hatfield, PA 19440 has been completed and rejected as submitted. All reasons for rejection are listed below.

The detached garage exceeds the maximum size permitted for an accessory structure located in the R-3 Residential / Commercial Zoning District.

§ 27-903. Accessory Uses.

1. The following accessory uses shall be permitted, subject to the additional requirements herein, and the setback requirements contained in each zoning district. A. Uses Accessory to Dwelling.
D. Size Limit for Accessory Buildings. Any free standing building used for an accessory use (with the exception of agricultural buildings) which exceeds 700 square feet in area or 15 feet in height shall be a conditional use subject to the following standards:
 - (1) Setback regulations for principal buildings shall apply to the accessory building.
 - (2) Landscaping may be required to mitigate the visual impact of the building on neighboring properties.
 - (3) Compatibility of the building with the size and scale of surrounding buildings shall be considered

A Conditional Use is required by Borough Council in order to proceed with the permitting process. The Conditional Use application has been attached for your convenience.

Please feel free to contact the Hatfield Borough Building Code Official at (215) 855-0781 extension 108 with any questions.

Sincerely,

Robert J. Heil
Code and Zoning Enforcement

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

9. OLD BUSINESS:

10. ACTION ITEMS:

**A. Motion to Consider Approving the
Use of Railroad Plaza / Memorial
Park for the Annual Christmas Tree
Lighting held by Grace Lutheran
Church on Saturday,
December 6, 2025**

10. ACTION ITEMS:

B. Motion to Consider Advertising Ordinance No. 559 Amending Chapter 5 Code of Ordinances for Residential and Non-Residential Property Inspection Programs for a Public Hearing to be held October 15, 2025, at 7:00PM

10. ACTION ITEMS:

**C. Motion to Consider Advertising
Ordinance No. 560 Amending
Chapter 10 Code of Ordinances,
Weeds and Other Vegetation, to
Regulate Bamboo for a Public
Hearing to be held October 15, 2025,
at 7:00PM**

10. ACTION ITEMS:

**D. Motion to Consider Advertising
a Conditional Use Hearing for
219 W. Broad Street for a Public
Hearing to be held October 15,
2025, at 7:00PM**

11. Motion to Approve the Payment of the Bills

ADDITIONS TO THE SEPTEMBER 2025 BILL LIST:

AMP-OHIO - AUGUST ELECTRIC BILL	\$ 204,027.43
BEE BERGVALL & CO - BANK RECS PROGRESS.....	\$ 420.00
CARR & DUFF - 245 UNION POLE REPLACEMENT	\$ 17,835.00
CARR & DUFF - 434 W VINE POWER OUTAGE	\$ 1,535.75
FRANCONIA AUTO - LIGHT BAR REPAIR 2021 FORD	\$ 351.94
TD BANK CARD - SHOP SUPPLIES	\$ 10.60
TD BANK CARD - FALL FEST ITEMS	\$ 67.04
TD BANK CARD - FALL FEST ITEMS	\$ 80.50

TOTAL ADDED TO BILL LIST ~~\$~~224,328.26

REVISED BILL LIST TOTAL ~~\$~~419,045.73

Column1	Column2	Column3	Column4	Column5	Column6
SEPTEMBER 2025 ACCOUNTS PAYABLE BILL LIST					
VENDOR BILL LIST					
	ITEM DESCRIPTION	AMOUNT PAID	DATE PROCESSED	TOTAL PAID	CHECK NO.
TD BANK					
DEBRA BEVAN	FALL FEST ITEMS	\$800.00	9/2/2025	\$800.00	29090
BILL GOTTSALL	FALL FEST ITEMS	\$750.00	9/2/2025	\$750.00	29091
NORTH PENN WATER AUTHORITY	WATE SERVICES	\$116.56	9/10/2025	\$116.56	29093
WELLS FARGO	SERIES 2020, 2021 & 2024 A AND B NOTES	\$8,548.37	8/25/2025	\$8,548.37	ACH
21ST CENTURY	LEGAL ADVERTISING	\$985.62			
ALLEGHENY ELECTRIC COOP	MONTHLY ELECTRIC SALES	\$2,699.70			
ALWAYS INTEGRITY	JANITORIAL SERVICES	\$620.00			
AMERICAN GENERAL LIFE INSURANCE	LIFE INSURANCE	\$4,275.00			
AMP INC.	AUGUST PMPM/VERIZON CHARGES	\$1,546.56			
AMP OHIO	AUGUST ELECTRIC PURCHASE	\$204,027.43			
ARMOUR & SONS	MAIN & BROAD PED POST REPAIR	\$576.57			
ASAP TEES	ITEMS FOR FALL FEST	\$1,265.00			
AT&T	PW & MGR CELL PHONES	\$576.52			
BEE BERGVALL & CO	BANK RECS PROGRESS	\$420.00			
BOROUGH OF HATFIELD ELECTRIC	REPAYMENT OF BORROWING	\$8,287.43			
CARR & DUFF	245 UNION ST POLE REPLACEMENT	\$17,835.00			
CARR & DUFF	434 W VINE ST POWER OUTAGE	\$1,535.75			
CLEMENS UNIFORMS	MATS FOR HALLWAYS	\$77.30			
CODE INSPECTIONS	BLDG, CODE & ZONING INSPECTIONS	\$5,662.00			
COMCAST	16 CHERRY ST INTERNET	\$128.35			
COMCAST	401 S MAIN ST	\$121.85			
DELAWARE VALLEY HEALTH INS	HEALTH INSURANCE FOR EMPLOYEES	\$19,304.39			
DEL VAL INTERNATIONAL TRUCK	TRACTOR REPAIR	\$599.48			
EAS WATER	WATER FOR OFFICES	\$91.20			
EJ USA	MANHOLE RISERS	\$318.00			
FRANCONIA AUTO	SERVICE & INSPECTION OF 2019 FORD	\$524.50			
FRANCONIA AUTO	SERVICE & INSPECTION OF 2021 FORD	\$64.82			
FRANCONIA AUTO	LIGHT BAR REPAIR 2021 FORD	\$351.94			
GLASGOW	BLACKTOP	\$131.34			
GTE	BACKHOE REPAIRS	\$1,494.03			
GUARDIAN	COUNCIL LIFE INSURANCE	\$33.95			
THE HARTFORD	AD&D LIFE STD & LTD INSURANCE	\$799.11			
HATFIELD BOROUGH	615 DAIN AVE ELECTRIC	\$55.90			
HATFIELD TOWNSHIP	AUGUST POLICE SERVICES	\$87,083.33			
HATFIELD TOWNSHIP	DIESEL FUEL	\$2,974.46			
HSA MECHANICAL	HVAC AGREEMENT	\$517.00			
ILLUSTRATED DESIGN	NEWSLETTER	\$6,030.47			
LOWES	SHOP SUPPLIES	\$23.86			
LOWES	SHOP SUPPLIES	\$60.19			
LOWES	STORAGE TOTES	\$94.92			
LOWES	CONCRETE	\$51.12			
MAILLIE	2024 AUDIT	\$11,350.00			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$515.00			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$47.50			
PA ONE CALL	MONTHLY ACTIVITY	\$14.43			
RENTAL WORLD	ITEMS FOR FALL FEST	\$50.00			
RICHTER OFFICE SUPPLIES	OFFICE SUPPLIES	\$209.95			
RICHTER OFFICE SUPPLIES	OFFICE SUPPLIES	\$101.74			
R&R DATA	RECONNECT CAMERA	\$135.00			
SHERWIN WILLIAMS	ROAD PAINT	\$289.50			
STR BUSINESS SOLUTIONS	INK FOR POSTAGE MACHINE	\$504.36			
SWANK MOTION PICTURES	LICENSE FOR MOVIE NIGHT	\$550.00			
SWIF	WORKER'S COMPENSATION	\$1,746.00			
TD BANK CARD	MICROSOFT - ONLINE SERVICES	\$8.48			
TD BANK CARD	MICROSOFT - ONLINE SERVICES	\$89.04			
TD BANK CARD	ZOOM SUBSCRIPTION	\$93.99			
TD BANK CARD	PDF SUPPORT FILLER	\$21.20			
TD BANK CARD	PMEA FALL CONFERENCE	\$243.00			
TD BANK CARD	BERGYS FUEL	\$36.89			
TD BANK CARD	FALL FEST ITEMS	\$93.57			

**12. MOTION to ADJOURN: EXECUTIVE
SESSION: Real Estate, Litigation, &
Personnel**