

HATFIELD BOROUGH COUNCIL

WORKSHOP / REGULAR MEETING

AUGUST 20, 2025



JASON FERGUSON, PRESIDENT

RICHARD GIRARD, VICE PRESIDENT

LARRY BURNS, COUNCILMEMBER

JAMES FAGAN, COUNCILMEMBER

MICHELLE WEISS, COUNCILMEMBER

MARY ANNE GIRARD, MAYOR

JAIME E. SNYDER, BOROUGH MANAGER

CATHERINE M. HARPER, BOROUGH SOLICITOR



Borough of Hatfield

Montgomery County, Pennsylvania

BOROUGH COUNCIL WORKSHOP / REGULAR MEETING

August 20, 2025

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION

1. APPROVAL OF MEETING AGENDA:

Motion: To Approve the Agenda of August 20, 2025 Workshop /
Regular Meeting

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the July 16, 2025 Workshop /
Regular Meeting

3. PUBLIC INPUT:

Please rise, state your name and address and the reason for addressing
Council

4. ANNOUNCEMENTS:

- Strategic Planning Meeting is scheduled for Wednesday, September 10, 2025 at 6:00PM
- Next Borough Council Meeting is the September 17th Workshop/Regular Meeting at 7:00PM in Council Chambers
- The next Planning Commission Meeting is scheduled for Monday, August 25, 2025, at 6:00PM in Council Chambers
- HEROC is Scheduled to Meet on Wednesday, August 27, 2025, at 8:00AM in Council Chambers
- The Borough Offices will be closed on Monday, September 1, 2025, in Observance of the Labor Day Holiday
- Movie in the Park is scheduled for Thursday, August 21, 2025 at 7:30PM Centennial Park, Cherry Street
- The Hatfield 250 Committee will be hosting a Plaque Dedication in Memory of Revolutionary War Officer Lt. Col. Jacob Reed on

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

Saturday, September 6, 2025, at 10:00AM at 3226 Penn Street in Hatfield Township

- **Fall Festival and Car Show scheduled for Saturday, September 13, 2025 at 3:00PM E. Lincoln Avenue**

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Budget, Finance, and Labor Committee Report**
- **Planning, Building, and Zoning Committee Report**
- **Public Safety Committee Report**
- **Public Works & Property and Equipment Committee Report**
- **Utilities Committee Report**
- **Hatfield Economic Revitalization Outreach Committee Report**
- **Mayor Mary Anne Girard Report**

6. REPORTS AND CORRESPONDENCE:

Monthly Investment Report
Monthly EIT / LST Report
Monthly YTD Report
Monthly Zoning Hearing Board Applications
MCPC Steering Committee Report
Police Department Report
Fire Department Report
EMS Report
Public Works Department Report
Engineering Report
Zoning Officer, Building Code, Property Maintenance Report
Fire Marshal / Fire Safety Inspection Report
Pool Advisory Report

7. MANAGERS REPORT:

8. NEW BUSINESS / DISCUSSION ITEMS:

- A. Change Order Request (COR) No. 2 for the Utility Replacement Project**
- B. Change Order Request (COR) No. 3 for the Utility Replacement Project**
- C. Utility Replacement Project Payment No. 17**
- D. Utility Replacement Project Payment No. 18**
- E. Utility Replacement Project Payment No. 19 Final Payment**
- F. Pedestrian Crossing Project Bid Results**

- G. Defined Benefit Plan 2026 Minimum Municipal Obligation
- H. Defined Contribution Plan 2026 Minimum Municipal Obligation
- I. Defined Contribution Plan 2026 Minimum Municipal Obligation
Manager
- J. Resolution 2025-13 Closure of Certain Borough Roads
- K. MCCC 2025-2026 Rock Salt Bid Results

9. OLD BUSINESS:

10. ACTION ITEMS:

- A. Motion to Consider Change Order Request (COR) No. 2 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$69,050.90 (sixty-nine thousand fifty dollars and ninety cents) to Increase the Project Cost to \$3,250,546.35 (three million two hundred fifty thousand five hundred forty-six dollars and thirty-five cents)
- B. Motion to Consider Change Order Request (COR) No. 3 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$271,491.33 (two hundred seventy-one thousand four hundred ninety-one dollars and thirty-three cents) to Decrease the Project Cost to \$2,979,055.02 (two million nine hundred seventy-nine thousand fifty-five dollars and two cents)
- C. Motion to Consider Payment Request No. 17 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$302,408.21 (three hundred two thousand four hundred eight dollars and twenty-one cents)
- D. Motion to Consider Payment Request No. 18 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$132,162.90 (one hundred thirty-two thousand one hundred sixty-two dollars and ninety cents)
- E. Motion to Consider Payment Request No. 19, Final Payment, for the Utility Replacement Project to KBC Construction LLC in the Amount of \$73,017.85 (seventy-three thousand seventeen dollars and eighty-five cents)
- F. Motion to Consider Awarding the Pedestrian Crossing Grant to Armour & Sons Electric, Inc. in the Amount of \$270,253.75 (two hundred seventy thousand two hundred fifty-three dollars and seventy-five cents)

- G. Motion to Consider the Defined Benefit Pension Plan 2026 Minimum Municipal Obligation in the Amount of \$61,858.00 (sixty-one thousand eight hundred fifty-eight dollars)
- H. Motion to Consider the Defined Contribution Pension Plan 2026 Minimum Municipal Obligation for Employees Receiving Contributions of their Annual Income in the Amount of \$26,300.00 (twenty-six thousand three hundred dollars)
- I. Motion to Consider the Defined Contribution Pension Plan 2026 Minimum Municipal Obligation for the Borough Manager Receiving Contributions of their Annual Income in the Amount of \$7,840.00 (seven thousand eight hundred forty dollars)
- J. Motion to Consider Resolution 2025-13 Closure of Certain Borough Roads for the Annual Fall Fest and Car Show Event
- K. Motion to Consider Awarding the 2025-2026 MCCC Rock Salt Bid to Morton Salt, Inc. in the Amount of \$63.61 (sixty-three dollars and sixty-one cents) per Delivered Ton and \$63.00 (sixty-three dollars) per Non-Delivered Ton

11. Motion to Approve the Payment of the Bills

12. **MOTION to ADJOURN: EXECUTIVE SESSION: Real Estate, Litigation, & Personnel**

2. APPROVAL OF THE MINUTES:

**Motion to Approve the Minutes of
the July 16, 2025 Workshop /
Regular Meeting**

**HATFIELD BOROUGH COUNCIL
WORKSHOP / REGULAR MEETING
July 16, 2025**

MINUTES

**THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED
BOROUGH HALL 401 S. MAIN STREET, HATFIELD
THIS MEETING WAS RECORDED**

CALL TO ORDER AND ROLL CALL:

ROLL CALL

(X) Jason Ferguson, President
(X) Richard Girard, Vice President
(X) Larry Burns
(X) James Fagan
(X) Michelle Weiss

(X) Mayor Mary Anne Girard

The record shows that five members of Council were present at roll call, as well as, Mayor; Mary Anne Girard, Solicitor; Kate Harper, Timoney Knox, LLP, Borough Manager; Jaime E. Snyder, and Assistant Manager; Kathryn Vlahos.

1. Motion to Approve the July 16, 2025 Workshop / Regular Meeting Agenda.

Motion: A motion was made by Councilmember Burns for Approval of Meeting Agenda, July 16, 2025, Workshop / Regular Meeting Agenda. The motion was seconded by Councilmember Weiss and unanimously approved with a vote of 5-0.

2. APPROVAL OF THE MINUTES: Motion to Approve the Minutes of the June 18, 2025 Workshop / Regular Meeting

Motion: A motion was made by Councilmember Girard to Approve the Minutes of the June 18, 2025 Workshop / Regular Meeting. The motion was seconded by Councilmember Weiss and unanimously approved with a vote of 5-0.

3. PUBLIC INPUT: President Ferguson asked if there was any Public Input. There was no media present.

Greg Campbell, 408 S. Main Street, inquired whether the Borough has an ordinance regarding bamboo. He expressed concern that bamboo is invasive and noted there are areas in the Borough where it is present. He asked Council to consider adopting an ordinance if one does not currently exist.

4. ANNOUNCEMENTS: Manager Jaime E. Snyder made the following announcements.

- Next Borough Council Meetings is the August 20th Workshop/Regular Meeting @ 7:00PM in Council Chambers
- The next Planning Commission Meeting is scheduled for Monday, July 28, 2025 @ 6:00PM in Council Chambers
- HEROC is Scheduled to Meet Wednesday, July 23, 2025 @ 8:00AM in Council Chambers

5. Junior Council Person Program

Recognition of Service, *Presented by Mayor Mary Anne Girard*

Mayor Mary Anne Girard presented a Recognition of Service to Malachi Nisbett in appreciation of his service as Hatfield Borough's Junior Council Person during the 2024–2025 school year and expressed gratitude for his contributions to the Borough.

6. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Budget, Finance, and Labor Committee Report

Councilmember Ferguson stated that the committee did not meet and he had nothing to report at this time.

Planning, Building, and Zoning Committee Report

Councilmember Burns reported that the committee met to discuss the Fire Safety and Residential Rental Inspection Program. The committee is considering ordinance changes to clarify the differences between the two programs, noting that one applies to residential properties and the other to commercial properties. These changes are intended to provide clearer guidelines for determining which program applies in each case.

Public Safety Committee Report

Councilmember Kroesser stated the committee is scheduled to meet on Monday July 21st.

Public Works & Property and Equipment Committee Report

Councilmember Fagan stated that the committee did not meet and he had nothing to report at this time.

Utilities Committee Report

Councilmember Girard reported that the committee did not meet; however, he provided an update regarding the anticipated rate increase from AMP. He noted that the Borough experienced a 24% increase in electric usage in June compared to May. During June, Hatfield customers consumed over 2 million kilowatt-hours of electricity. This significant increase in consumption is one of the contributing factors to the upcoming electric rate adjustment.

Hatfield Economic Revitalization Outreach Committee Report

Councilmember Girard stated that the committee did not meet and he had nothing to report at this time.

Mayor Mary Anne Girard's Report

Mayor Mary Anne Girard reported that she, along with Councilmember Bruns, attended the ribbon cutting ceremony for the North Wales Arts and Cultural Center, noting that it is a lovely venue.

7. REPORTS AND CORRESPONDENCE:

Monthly Investment Report
Monthly EIT / LST Report
Monthly YTD Report
Monthly Zoning Hearing Board Applications
MCPC Steering Committee Report
Steve Barth, Barth Consulting Group Report
Police Department Report
Fire Department Report
EMS Report
Public Works Department Report
Engineering Report
Zoning Officer, Building Code, Property Maintenance Report
Fire Marshal / Fire Safety Inspection Report
Pool Advisory Report

8. MANAGERS REPORT

1. Land Use & Development Updates:
 - A. Edinburgh Square Subdivision
 - Maintenance Bond in Place
 - Asked for Escrow Release – Engineer Review
 - B. Bennetts Court Land Development
 - Paving & Final Improvements
 - Settlements Occurring
 - Escrow Release No. 1 Sitework Approved
 - C. 43 Roosevelt Land Development
 - Recorded Plans
 - Waiting for Permits – need additional info before approval
 - D. SEPTA Property
 - Long-Term Lease Agreement – Approved 6/14/2023
 - E. 200 N. Main Street (Biblical Seminary)
 - Sketch Plan Submitted
 - Applying for Tax Credits for Project
 - Received Grant for the Development
 - Looking at Zoning Extension – received 8/10/23
 - Updated Letter of Support for Tax Credits – 10/29/24
 - Updated “Will Serve” Letters Issued

F. 23 N. Main Street

- ZHB Approved with Conditions 4/24/24
- LD Resolution Approved 2/19/25
- SPM Approved – Sent to DEP
- Pre-Construction Meeting Held 7/8/25
- Demo Approved 7/10/25

2. Utility Billing Update:

- Staff continues to monitor Electric & Sewer Past Due accounts. Shut-offs will resume continue through the Spring & Summer.
- Email billing is available for Electric & Sewer Accounts. Please contact the Utilities Department if you are interested in signing up. *Details were in the Spring Borough Informer, on the Borough website, and on the back of all utility bills.
- The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.
- <https://hatf-pa-web.amppartners.org/index.php>
- Please register exactly as it appears on your current billing.
Example SMITH, JOHN E.
- Electric Rate Increase Information / PJM Information Posted

3. 2024 Project Updates:

- A. W. Broad Street, E. Broad Street, N. Market H2O / PA Small Water Storm and Sanitary Sewer Utility Replacement Project
- Project Started
 - Detour Rote in Place
 - Borrowing Secured
 - <https://www.hatfieldborough.com/information/utility-replacement-project/>
 - Payment App. No. 11,12,13,14 Approved 6/18/25
 - Grant Extension Approved
 - Grant Reimbursements Occurring
- B. MTF / CTP Crosswalk Grants (after Utility Replacement Project)
- HOP Application - realign crosswalk to the intersection
 - Grant Extension Approved
 - Advertise for Authorization – 2025/2026 projected works dates
 - Bid Opening August 2025
- C. Stormwater Feasibility Study Grant with HT (Local Share Funds)
- Next Meeting in July

4. 2025 Project Updates:

- A. 2025 Roadway Resurfacing Project – N. Main Street
- Bid Awarded – 5/21/2025
- B. Montco 2040 Grant – Bike Improvements

- Signed Grant Agreement

5. PMEA Update:

6. Public Information Officer Update:

7. Items of Interest:

- PMEA Conference Registration

9. NEW BUSINESS / DISCUSSION ITEMS:

A. Resolution 2025-12 Junior Council Person Program

Mayor Mary Anne Girard explained that the resolution has been updated to allow for more than one Junior Council Person to serve at a time, and to permit participation by residents of both Hatfield Borough and Hatfield Township. Additional guidelines have been included to provide a clearer understanding of the expectations for a Junior Council Person in Hatfield Borough. She noted that this item is on the agenda for consideration as an action item this evening.

B. Utility Replacement Project – Payment Request No. 15

Manager Snyder reported that Payment Request No. 15 for the Utility Replacement Project is in the amount of \$171,149.36. This item is on the agenda for consideration as an action item this evening.

C. Utility Replacement Project – Payment Request No. 16

Manager Snyder reported that Payment Request No. 16 for the Utility Replacement Project is in the amount of \$74,817.00. This item is also on the agenda for consideration as an action item this evening.

10. OLD BUSINESS: NONE

11. ACTION ITEMS:

A. Motion to Consider Resolution 2025-12 Updating the Junior Council Person Program

Motion: A motion was made by Councilmember Burns to approve Resolution 2025-12 Updating the Junior Council Person Program. The motion was seconded by Councilmember Weiss.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

B. Motion to Consider Payment Request No. 15 for the Utility Replacement Project to KBC Construction LLC in the amount of \$171,149.36 (one hundred seventy-one thousand one hundred forty-nine dollars and thirty-six cents)

Motion: A motion was made by Councilmember Girard to approve Payment

Request No. 15 for the Utility Replacement Project to KBC Construction LLC in the amount of \$171,149.36 (one hundred seventy-one thousand one hundred forty-nine dollars and thirty-six). The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

C. Motion to Consider Payment Request No. 16 for the Utility Replacement Project to KBC Construction LLC in the amount of \$74,817.00 (seventy-four thousand eight hundred seventeen dollars)

Motion: A motion was made by Councilmember Burns to approve Payment Request No. 16 for the Utility Replacement Project to KBC Construction LLC in the amount of \$74,817.00 (seventy-four thousand eight hundred seventeen dollars.) The motion was seconded by Councilmember Weiss.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

12. MOTION TO APPROVE PAYMENT OF THE BILLS

President Ferguson and Manager Snyder reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Girard to Approve the payment of the bills. The motion was seconded by Councilmember Burns.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

13. ADJOURNMENT:

Motion: A motion was made by Councilmember Weiss to adjourn the Workshop / Regular Meeting of July 16, 2025. The motion was seconded by Councilmember Fagan and unanimously approved with a vote of 5-0. The meeting adjourned at 8:00 PM.

Executive Session Litigation, Property and Personnel

Respectfully Submitted,
Kathryn Vlahos
Assistant Manager

3. PUBLIC INPUT:

**Please rise, state your name and
address and the reason for
addressing Council**

4. ANNOUNCEMENTS:

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- **Fall Festival and Car Show scheduled for Saturday, September 13, 2025 at 3:00PM E. Lincoln Avenue**

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Budget, Finance, and Labor
Committee Report**

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Planning, Building, and Zoning Committee Report**

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Public Safety Committee Report**

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Public Works & Property and
Equipment Committee Report**

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Utilities Committee Report**

Hot and Humid July had air conditioners running full time

July 2025 saw a continued string of above normal temperatures combined with high humidity. Hatfield customers consumed a large amount of electricity during the month in the attempt to stay cool. For the month of July, electricity usage was 2.5 million kWh. July power demand was 21% more than June and 50% higher than May.

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Hatfield Economic
Revitalization Outreach
Committee Report**

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Mayor Mary Anne Girard
Report**

6. REPORTS AND CORRESPONDENCE:

Monthly Investment Report

**HATFIELD BOROUGH
CASH ACCOUNTS
June 30, 2025**

OPERATING ACCOUNT	BANK BALANCE	AMOUNT
01 - GENERAL		
Bank Balance	\$345,637.93	
O/S CHECKS		\$136,853.64
DIT		2,056.14
		<u>\$138,909.78</u>
07- ELECTRIC		
Bank Balance	\$447,983.78	
O/S CHECKS		\$0.00
DIT		\$8,305.37
		<u>\$8,305.37</u>
08 - SEWER		
Bank Balance	\$262,730.24	
O/S CHECKS		\$0.00
DIT		\$5,400.27
		<u>\$5,400.27</u>
	\$1,056,351.95	\$5,400.27
Bank Balance		\$1,056,351.95
Book Balance		\$1,208,967.37
18 - CAPITAL PROJECTS SINKING		\$604,036.47
35 - HIGHWAY AID		\$139,680.27
HARLEYSVILLE SAVINGS BANK		
Priority Business Savings		\$260,549.56
Priority Business Savings (Loans)		\$332,065.96
TOTAL OF ACCOUNTS		\$2,545,299.63
ESSA		
Checking account		\$24,464.15
KEY PRIVATE INVESTMENTS		
1131 CAPITAL RESERVE MANAGED		\$168,005.18
1132 SEWER CAPITAL RESERVE MANAGED		528,484.72
1133 SEWER MANAGED		483,928.68
1134 ELECTRIC FUND MANAGED		1,116,887.93
		<u>\$2,297,306.51</u>
TOTAL OF TD BANK, HSB, ESSA & KEY PRIVATE BANK INVESTMENTS		\$4,867,070.29

HATFIELD BOROUGH CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2025

2025	Capital Reserve	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$165,637.50							
January	\$166,028.26	\$390.76	0.24%	\$537.10	(\$537.10)	(\$99.74)	(\$636.84)	(\$99.74)
February	\$168,707.79	\$2,679.53	1.61%	\$532.85	(\$532.85)	(\$99.97)	(\$632.82)	(\$99.97)
March	\$168,279.43	(\$428.36)	-0.25%	\$522.08	(\$522.08)	(\$101.36)	(\$623.44)	(\$101.36)
April	\$168,178.51	(\$100.92)	-0.06%	\$541.81	(\$541.81)	(\$100.92)	(\$642.73)	(\$100.92)
May	\$166,142.74	(\$2,035.77)	-1.21%	\$531.65	(\$531.65)	(\$400.77)	(\$932.42)	(\$400.78)
June	\$168,005.18	\$1,862.44	1.12%	\$533.09	(\$533.09)	(\$99.56)	(\$632.65)	(\$99.56)
July								
August								
September								
October								
November								
December								
		\$2,367.68	1.45%	\$3,198.58	(\$3,198.58)	(\$902.32)	(\$4,100.90)	(\$902.33)

HATFIELD BOROUGH SEWER CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2025

2025	Sewer Capital	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$525,178.20							
January	\$525,456.46	\$278.26	0.05%	\$1,860.76	(\$1,860.76)	(\$316.24)	(\$2,177.00)	(\$316.24)
February	\$528,663.34	\$3,206.88	0.61%	\$1,866.04	(\$1,866.04)	(\$316.37)	(\$2,182.41)	(\$316.37)
March	\$528,721.50	\$58.16	0.01%	\$1,722.63	(\$1,722.63)	(\$317.59)	(\$2,040.22)	(\$317.59)
April	\$530,720.67	\$1,999.17	0.38%	\$1,867.36	(\$1,867.36)	(\$317.08)	(\$2,184.44)	(\$317.08)
May	\$526,885.68	(\$3,834.99)	-0.72%	\$1,800.21	(\$1,800.21)	(\$617.99)	(\$2,418.20)	(\$617.99)
June	\$528,484.72	\$1,599.04	0.30%	\$1,836.27	(\$1,836.27)	(\$315.71)	(\$2,151.98)	(\$315.71)
July								
August								
September								
October								
November								
December								
		\$3,306.52	0.63%	\$10,953.27	(\$10,953.27)	(\$2,200.98)	(\$13,154.25)	(\$2,200.98)

HATFIELD BOROUGH SEWER INVESTMENT ACCOUNT SUMMARY

YEAR 2025

2025	Sewer Managed	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$483,106.37							
January	\$483,125.96	\$19.59	0.00%	\$1,783.15	(\$1,783.15)	(\$290.91)	(\$2,074.06)	(\$290.91)
February	\$484,656.88	\$1,530.92	0.32%	\$1,741.58	(1,741.58)	(290.88)	(\$2,032.46)	(\$290.88)
March	\$484,470.22	(\$186.66)	-0.04%	\$1,586.35	(1,586.35)	(291.16)	(\$1,877.51)	(\$291.16)
April	\$485,908.59	\$1,438.37	0.30%	\$1,728.12	(1,728.12)	(290.54)	(\$2,018.66)	(\$290.54)
May	\$483,034.94	(\$2,873.65)	-0.59%	\$2,263.92	(2,263.92)	(591.14)	(2,855.06)	(\$591.14)
June	\$483,928.68	\$893.74	0.19%	\$1,800.78	(1,800.78)	(289.44)	(2,090.22)	(\$289.44)
July								
August								
September								
October								
November								
December								
TOTALS		\$822.31	0.17%	\$10,903.90	(10,903.90)	(2,044.07)	(12,947.97)	(2,044.07)

HATFIELD BOROUGH ELECTRIC INVESTMENT ACCOUNT SUMMARY

YEAR 2024

2025	Electric	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$1,072,442.29							
January	\$1,072,587.18	\$144.89	0.01%	\$2,132.47	(\$2,132.47)	(\$645.76)	(\$2,778.23)	(\$645.76)
February	\$1,081,490.23	\$8,903.05	0.83%	\$3,972.51	(\$3,972.51)	(\$645.78)	(\$4,618.29)	(\$645.78)
March	\$1,094,928.62	\$13,438.39	1.24%	\$7,819.83	(\$8,287.43)	(\$649.69)	(\$8,937.12)	(\$1,117.29)
April	\$1,098,411.41	\$3,482.79	0.32%	\$3,030.15	(\$8,655.15)	(\$656.63)	(\$9,311.78)	(\$6,281.63)
May	\$1,106,588.91	\$8,177.50	0.74%	\$2,469.46	(\$2,469.46)	(\$958.11)	(\$3,427.57)	(\$958.11)
June	\$1,116,887.93	\$10,299.02	0.93%	\$737.25	(\$737.25)	(\$663.06)	(\$1,400.31)	(\$663.06)
July								
August								
September								
October								
November								
December								
TOTALS		\$44,445.64	4.08%	\$20,161.67	(\$26,254.27)	(\$4,219.03)	(\$30,473.30)	(\$10,311.63)

**Hatfield Borough Total Income & Disbursements
YEAR 2025**

	<u>Gain/(Loss)</u>	<u>Income</u>	<u>Disbursements</u>	<u>Fees</u>	<u>Total Disbursements</u>	<u>Difference Income/Disbursements</u>
Capital Reserve	\$2,367.68	\$3,198.58	(\$3,198.58)	(\$902.32)	(\$4,100.90)	(\$902.32)
Sewer Capital Reserve	3,306.52	10,953.27	(10,953.27)	(2,200.98)	(13,154.25)	(\$2,200.98)
Sewer Managed	822.31	10,903.90	(10,903.90)	(2,044.07)	(12,947.97)	(\$2,044.07)
Electric	44,445.64	20,161.67	(26,254.27)	(4,219.03)	(30,473.30)	(\$10,311.63)
Total	\$50,942.15	\$45,217.42	(\$51,310.02)	(\$9,366.40)	(\$60,676.42)	(\$15,459.01)

6. REPORTS AND CORRESPONDENCE:

Monthly EIT / LST Report

HATFIELD BOROUGH
Berkheimer Comparative
2020-2025 Earned Income Tax

(Report as of 8/15/2025)

Month	2025	2024	2023	2022	2021	2020	Month	2025	2024	2023	2022	2021	2020
January	296.24	1,219.01	1,269.46	349.65	897.63	1,605.42	July	1,411.79	613.33	708.62	2,313.69	1,314.93	744.95
	1,266.04	694.79	1,246.16	874.13	1,174.92	868.35		739.03	1,070.80	1,023.96	1,298.39	3,976.44	1,223.01
	2,001.51	1,195.55	1,551.37	800.44	1,119.74	998.92		783.75	2,186.34	2,690.59	873.81	2,035.02	634.31
	940.71	2,284.30	1,912.97	1,248.17	516.76	2,805.81		3,348.26	1,147.91	1,244.54	1,769.36	1,205.94	2,200.77
	663.17	2,074.88	1,359.06	2,798.24	2,033.58	1,700.01		1,313.78	2,226.86	3,100.86	2,265.33		1,050.49
	1,177.49	1,130.07	2,748.75	1,308.02	637.60	1,175.67		1,887.36	1,461.86		2,145.23		1,067.68
	1,093.67	2,189.04	2,907.77	1,028.54		1,753.74		1,672.52					2,380.30
	2,498.44			3,445.15				2,360.19					2,707.21
	1,169.05			2,941.43				1,211.79					2,733.27
				1,295.00				2,724.23					620.75
													1,381.49
Month Total	11,106.32	10,787.64	12,995.54	16,088.77	6,380.23	10,907.92	Month Total	17,452.70	8,707.10	8,768.57	10,665.81	8,532.33	16,744.23
YTD Total	11,106.32	10,787.64	12,995.54	16,088.77	6,380.23	10,907.92	YTD Total	323,381.30	296,524.67	280,214.03	257,175.24	235,461.52	230,792.09
February	4,619.91	2,407.77	4,002.84	1,896.88	1,015.31	2,618.99	August	2,660.87	3,829.36	2,612.45	287.65	558.35	4,689.38
	4,005.19	3,730.10	745.39	3,389.65	1,404.67	1,154.47		1,765.49	816.98	2,966.19	4,102.97	1,052.73	3,713.54
	2,496.46	2,737.88	1,068.20	2,253.01	3,413.92	6,737.26		2,063.40	3,795.83	3,341.65	598.85	2,072.03	943.13
	5,342.16	1,501.01	2,322.17	7,894.07	6,497.09	2,195.49		2,295.46	6,251.92	2,938.53	1,579.27	3,129.20	2,366.86
	6,548.41	3,901.93	2,136.35	3,450.18	2,685.50	1,739.30		2,604.64	8,025.66	12,092.09	796.15	3,391.96	3,342.63
	3,622.47	5,642.56	1,096.05	7,284.23	5,027.63	6,758.94		3,382.37	4,339.03	4,454.86	2,858.40	974.10	4,374.60
	10,353.79	5,514.66	6,451.52	6,401.96	12,077.62	5,019.71		5,375.62	2,792.48	3,949.49	2,999.52	3,656.99	4,402.94
	4,070.41	3,930.82	3,084.17	3,938.27	7,563.81	8,048.59		10,295.16	3,471.68	5,282.08	3,872.55	9,490.48	9,414.71
	3,383.23	6,012.74	2,957.36	9,162.41	12,150.83	5,962.24		5,874.30	3,390.52	4,640.61	2,002.72	4,257.91	6,009.96
	3,005.40	13,136.20	3,474.97	5,285.32	6,064.53	626.35			6,633.63	3,399.11	10,922.42	2,301.14	3,748.13
	6,547.53	5,077.55	6,582.47	2,990.39	4,692.13	3,399.64			3,120.92	3,342.39	3,133.12	3,039.24	4,924.28
	9,750.98	4,732.14	8,598.03	1,792.57	3,249.18	2,867.27			8,384.34	11,590.93	2,890.37	9,084.47	5,107.35
	4,213.67	3,829.76	3,307.50	6,598.77	3,987.61	6,582.96			9,133.52	3,208.11	3,089.07	6,918.54	6,633.39
	3,405.59	7,576.67	4,743.36	6,810.35	8,765.07	5,083.15			7,359.15	3,820.24	3,645.45	6,723.87	6,603.46
	12,458.33	9,851.55	2,607.12	2,690.03	2,068.74	12,700.19			9,538.05	4,954.41	7,891.69	5,651.24	8,446.28
	6,427.66	3,182.40		8,666.29	2,455.14	4,639.66			12,069.04	3,575.43	3,646.00	2,964.63	2,726.28
	7,514.74	3,160.72							189.48	1,794.04	12,713.22	10,120.00	
	3,508.44	2,480.11								9,990.64	3,842.87		
		902.91									3,930.48		
		10,507.77											
		1,427.76											
Month Total	101,274.37	101,245.01	53,177.50	80,504.38	83,118.78	76,134.21	Month Total	36,317.31	93,141.59	87,953.25	74,802.77	75,386.88	77,446.92
YTD Total	112,380.69	112,032.65	66,173.04	96,593.15	89,499.01	87,042.13	YTD Total	359,698.61	389,666.26	368,167.28	331,978.01	310,848.40	308,239.01
March	1,257.61	783.83	3,697.59	248.37	1,405.81	495.61	September		603.16	722.77	6,748.05	985.69	772.18
	698.14	3,009.96	14,873.64	657.58	2,778.22	712.45			652.51	1,185.50	5,660.63	5,439.47	5,186.01
	569.79	2,433.39	10,297.61	1,626.56	6,670.97	4,732.80			1,495.23	1,689.50	1,046.01	4,890.58	4,827.34
	3,494.33	2,436.95	7,124.89	641.62	2,530.21	4,074.50			1,485.68	584.15	3,657.63	2,727.80	2,168.47
	1,349.63	1,239.03	514.00	3,875.06	786.63	2,324.82			4,953.89	3,960.44	3,472.75		712.23
	5,270.06	6,560.01	2,603.71	2,934.35	1,241.80	1,067.87			3,384.45	5,443.79	2,238.47		2,332.14
	3,945.94	1,005.28	6,202.80	3,259.45	3,221.94	2,413.31			8,204.41	8,083.38	1,715.33		
	3,781.01	1,182.47	2,451.97	2,226.26	1,440.49	1,989.90			1,434.53	957.58	2,027.57		
	2,293.47	1,454.31	5,990.71	1,842.27	684.16	788.00				522.81	2,956.02		
	1,794.36	665.28	2,962.04	1,958.44	969.07	2,306.85					1,953.55		
			3,277.81										
			1,399.37										
Month Total	24,454.34	20,770.51	61,396.14	19,269.96	21,729.30	20,906.11	Month Total	-	22,213.86	23,149.92	31,476.01	14,043.54	15,998.37
YTD Total	136,835.03	132,803.16	127,569.18	115,863.11	111,228.31	107,948.24	YTD Total	359,698.61	411,880.12	391,317.20	363,454.02	324,891.94	324,237.38

HATFIELD BOROUGH
Berkheimer Comparative
2020-2025 Earned Income Tax

(Report as of 8/15/2025)

Month	2025	2024	2023	2022	2021	2020	Month	2025	2024	2023	2022	2021	2020
April	1,112.69	1,013.09	509.44	1,870.53	536.24	1,027.46	October		173.87	279.08	1,019.45	2,377.93	609.87
	3,045.67	2,710.09	1,322.59	313.47	806.74	723.41			1,411.08	558.53	624.14	538.51	1,738.74
	1,588.85	693.43	2,000.12	568.00	1,055.19	740.23			1,091.80	967.51	1,451.03	713.11	759.95
	2,298.06	842.73	1,714.05	1,210.64	1,634.74	2,858.30			2,010.96	1,063.05	1,269.68	1,485.07	2,555.52
	5,970.32	1,677.65	2,171.11	1,382.41	2,774.38	1,355.13			1,960.42	2,526.88	1,238.73	1,613.33	1,133.62
	3,105.53	1,585.29	3,157.99	2,075.59	2,051.28	4,655.27			1,292.74	1,204.12	1,850.91	1,191.30	
	3,756.41	2,450.28	923.82	2,151.54	868.91				945.88	2,341.60	1,111.31	2,265.95	
	5,832.77	3,324.64	5,228.72	2,851.71	1,148.07				4,497.46	1,536.04		2,332.25	
	554.15	2,531.34		2,427.63					3,366.50	2,452.17		3,735.80	
	2,753.56	933.20		2,194.57									
		3,389.57											
		983.15											
Month Total	30,018.01	22,134.46	17,027.84	17,046.09	10,875.55	11,359.80	Month Total	-	16,750.71	12,928.98	8,565.25	16,253.25	6,797.70
YTD Total	166,853.04	154,937.62	144,597.02	132,909.20	122,103.86	119,308.04	YTD Total	359,698.61	428,630.83	404,246.18	372,019.27	341,145.19	331,035.08
May	6,543.70	8,781.46	4,628.44	4,459.17	1,188.18	1,911.19	November		1,265.21	1,121.31	2,783.30	1,336.32	2,777.41
	2,406.71	667.83	4,483.43	1,765.84	3,580.10	2,579.52			2,065.46	3,727.85	2,389.34	2,617.40	1,732.81
	1,019.18	4,664.90	2,466.54	1,748.54	2,678.53	2,859.13			3,804.48	1,395.32	2,560.64	2,526.80	874.72
	8,252.40	4,572.56	1,140.31	2,575.59	4,367.02	2,845.53			2,439.53	3,142.46	2,071.58	2,168.99	4,203.85
	4,298.81	6,751.46	3,207.24	5,949.59	2,494.40	5,645.72			2,061.27	6,252.60	2,420.45	3,060.98	6,702.32
	794.25	6,557.56	4,531.82	6,157.15	6,748.51	18,479.47			3,796.67	676.04	6,962.82	2,349.77	7,316.81
	2,753.66	12,616.10	3,725.51	2,148.79	6,484.23	7,738.65			4,659.90	2,480.23	2,738.99	4,210.67	4,442.98
	15,074.86	4,175.13	2,092.75	7,045.81	5,750.03	3,788.42			16,609.47	2,017.77	4,376.47	5,545.46	10,961.95
	3,991.03	3,029.58	2,075.65	3,065.62	4,046.08	2,642.49			7,610.48	4,961.84	3,997.12	3,304.73	4,260.51
	5,354.91	12,617.25	2,928.69	5,923.99	5,506.50	8,941.10			4,180.11	11,981.60	6,450.32	15,209.01	9,768.05
	3,137.09	3,997.18	21,852.25	18,540.07	3,706.88	7,561.21			11,211.08	6,093.69	3,281.06	8,007.43	4,132.62
	4,592.41	2,279.73	6,033.62	6,503.78	3,567.78	2,400.69			4,241.22	2,667.81	4,063.54	2,132.28	2,736.33
	5,103.50	3,559.19	4,481.61	6,660.43	2,235.76	5,726.76			7,640.06	5,827.73	6,912.04	7,163.09	2,172.42
	3,554.31	3,340.52	3,541.50	1,471.61	7,804.52				6,604.54	5,193.78	3,977.28	3,819.24	7,410.22
	8,396.06	6,954.72	5,035.92	7,016.30	4,180.55				6,166.08	10,900.16	1,736.51	3,303.78	5,745.19
	5,634.66	6,477.79	7,383.56	3,351.15	2,707.44				5,185.71	1,965.90	2,920.31	6,288.34	
	24,826.02	5,987.14	2,876.43	3,067.50	1,524.99				1,811.43	2,646.46			
	8,779.90	5,293.94	5,586.13	5,787.70	13,490.65					11,641.83			
		5,872.61	6,421.33		2,709.41					4,646.87			
		1,310.44	6,856.58										
Month Total	114,513.46	109,507.09	101,349.31	93,238.63	84,771.56	73,119.88	Month Total	-	91,352.70	89,341.25	59,641.77	73,044.29	75,238.19
YTD Total	281,366.50	264,444.71	245,946.33	226,147.83	206,875.42	192,427.92	YTD Total	359,698.61	519,983.53	493,587.43	431,661.04	414,189.48	406,273.27
June	1,733.71	854.63	2,460.29	749.82	1,854.95	3,220.50	December		638.84	112.68	4,535.30	1,050.17	410.13
	834.83	557.79	1,446.48	1,451.89	719.21	577.58			2,112.36	703.08	3,659.25	1,162.50	1,005.12
	3,529.07	1,422.85	761.57	821.85	938.37	590.96			1,632.63	3,765.87	6,066.51	623.74	2,575.16
	4,655.85	2,155.89	1,688.05	779.03	6,367.26	3,746.29			6,338.10	6,484.80	3,291.29	549.87	6,791.38
	3,708.27	2,540.78	3,921.83	922.16	4,549.27	4,143.04			9,357.79	3,877.47	10,873.28	6,957.47	4,079.92
	3,749.27	1,318.03	13,916.30	3,719.00	3,905.34	3,179.13			1,877.24	1,808.60	3,202.02	4,385.64	3,129.30
	1,814.22	4,694.88	1,304.61	2,593.17	1,122.69	2,157.65			579.70	1,813.25	7,231.21	1,974.99	1,123.08
	2,233.86	3,639.27		3,000.31	596.68	3,345.94				287.77	827.51	1,126.54	
	2,056.14	5,003.61		3,194.42		658.85					3,312.80		
	246.88	1,185.13		3,129.95							2,178.68		
											5,890.55		
											5,138.18		
											3,132.98		
											510.41		
											286.32		
Month Total	24,562.10	23,372.86	25,499.13	20,361.60	20,053.77	21,619.94	Month Total	0.00	22,536.66	18,853.52	60,136.29	17,830.92	19,114.09
YTD Total	305,928.60	287,817.57	271,445.46	246,509.43	226,929.19	214,047.86	Grand Total	359,698.61	542,520.19	512,440.95	491,797.33	432,020.40	425,387.36

HATFIELD BOROUGH
Berkheimer Comparative
2020 - 2025 LST TAX

(Report as of 8/15/2025)

Month	2025	2024	2023	2022	2021	2020		Month	2025	2024	2023	2022	2021	2020
January	246.70		2,756.36	332.14	93.44	168.99		July	1,517.83	596.38		106.14	377.25	27.49
	539.14		1,333.13									537.61	632.68	593.29
													910.77	
Month Total	785.84	0.00	4,089.49	332.14	93.44	168.99		Month Total	1,517.83	596.38	-	643.75	1,920.70	620.78
YTD Total	785.84	0.00	4,089.49	332.14	93.44	168.99		YTD Total	27,484.62	33,370.53	32,318.06	24,431.35	21,978.62	19,393.79
February	769.47	1,891.88	1,527.79	1,403.93	436.37	350.79		August	494.39	359.63	738.18	820.39	615.85	15.72
	970.14	994.25	530.52	600.29	1,364.20	900.92			803.68	1,331.29	835.62	816.85	582.08	1,073.14
	501.66	6,184.99	6,599.42	794.83	4,918.01	500.10			4,747.20	6,732.45	1,573.00	1,041.91	4,919.27	6,412.04
	5,712.52	703.02		5,118.23	1,371.18	611.10				3,548.97	5,418.49	1,610.06	1,707.15	774.35
	2,403.31	2,034.39		1,417.42	865.50	1,042.25				1,961.73	1,755.89	5,563.93		
	855.42	3,446.61			528.58	4,235.56				727.09	575.80	2,346.73		
	157.20									645.86				
Month Total	11,369.72	15,255.14	8,657.73	9,334.70	9,483.84	7,640.72		Month Total	6,045.27	15,307.02	10,896.98	12,199.87	7,824.35	8,275.25
YTD Total	12,155.56	15,255.14	12,747.22	9,666.84	9,577.28	7,809.71		YTD Total	33,529.89	48,677.55	43,215.04	36,631.22	29,802.97	27,669.04
March		586.68	2,548.99	1,676.71	714.70	1,676.03		September			341.97	12.79	792.30	463.51
			2,754.35	719.06							757.00		285.87	
			677.50											
Month Total	-	586.68	5,980.84	2,395.77	714.70	1,676.03		Month Total	-	-	1,098.97	12.79	1,078.17	463.51
YTD Total	12,155.56	15,841.82	18,728.06	12,062.61	10,291.98	9,485.74		YTD Total	33,529.89	48,677.55	44,314.01	36,644.01	30,881.14	28,132.55
April	166.19		12.78	34.39		60.43		October		512.68	616.28		311.77	146.06
			704.28							1,068.96			734.10	634.69
			102.20											53.07
Month Total	166.19	-	819.26	34.39	-	60.43		Month Total	-	1,581.64	616.28	-	1,045.87	833.82
YTD Total	12,321.75	15,841.82	19,547.32	12,097.00	10,291.98	9,546.17		YTD Total	33,529.89	50,259.19	44,930.29	36,644.01	31,927.01	28,966.37
May	1,688.06	24.84	917.64	302.48	460.51	402.30		November		11.79	477.42	168.78	919.18	1,607.87
	684.84	1,473.73	898.99	630.75	1,692.90	1,275.28				774.48	1,807.29	1,869.63	818.70	1,716.84
	1,872.65	1,608.53	6,126.23	1,636.87	517.49	521.37				6,972.16	5,575.60	558.15	1,731.16	4,065.74
	5,396.51	6,315.56	1,529.61	4,688.75	5,320.14	3,739.00				858.90	1,922.44	634.79	4,311.42	827.46
	2,235.47	3,317.12	2,371.80	1,415.42	715.32	2,047.16				2,111.55	544.36	5,849.85		
			1,642.82	7.86	575.37					667.64	1,895.38	1,857.02		
					107.68							1,083.96		
												1,770.42		
Month Total	11,877.53	12,739.78	11,844.27	10,317.09	8,714.22	8,668.16		Month Total	-	11,396.52	12,222.49	13,792.60	7,780.46	8,217.91
YTD Total	24,199.28	28,581.60	31,391.59	22,414.09	19,006.20	18,214.33		YTD Total	33,529.89	61,655.71	57,152.78	50,436.61	39,707.47	37,184.28
June	679.53	799.16	590.01	141.38	536.24	558.68		December		2,802.74	485.35	71.87	1,677.02	13.76
	1,087.98	2,448.29	336.46	521.24	515.48						887.93	769.15	26.53	
		945.10		710.89							25.55	150.32	585.76	
Month Total	1,767.51	4,192.55	926.47	1,373.51	1,051.72	558.68		Month Total	-	2,802.74	1,398.83	991.34	2,289.31	13.76
YTD Total	25,966.79	32,774.15	32,318.06	23,787.60	20,057.92	18,773.01		Grand Total	33,529.89	64,458.45	58,551.61	51,427.95	41,996.78	37,198.04

6. REPORTS AND CORRESPONDENCE:

Monthly YTD Report

Combination of Funds 2025
YTD as of JUNE 30, 2025

	Revenues	Expenses	Budgeted			
			Revenues	% Revenues Received	Expenses	% Expenses Used
January	\$638,942.30	\$621,566.50	\$11,220,319.97	5.69%	\$11,070,721.93	5.61%
February	626,791.92	655,885.74	\$11,220,319.97	5.59%	\$11,070,721.93	5.92%
March	848,253.11	709,471.41	\$11,220,319.97	7.56%	\$11,070,721.93	6.41%
April	969,872.42	433,103.43	\$11,220,319.97	8.64%	\$11,070,721.93	3.91%
May	1,355,895.89	1,049,497.14	\$11,220,319.97	12.08%	\$11,070,721.93	9.48%
June	1,187,613.88	416,975.54	\$11,220,320.97	10.58%	\$11,070,722.93	3.77%
July						
August						
September						
October						
November						
December						
Total	\$5,627,369.52	\$3,886,499.76		50.15%		35.11%

6. REPORTS AND CORRESPONDENCE:

**Monthly Zoning Hearing Board
Applications**

6. REPORTS AND CORRESPONDENCE:

MCPC Steering Committee Report

6. REPORTS AND CORRESPONDENCE:

Police Department Report



August 2025

Borough Council Police Monthly Report



Hatfield Police Report for Borough Council

7/1/2025 through 7/31/2025

Activity in brief



- 315 agency cases originated in Hatfield Borough
- 46 Traffic Enforcement Actions taken
- 2 crashes investigated
- 195 Borough/Directed patrols were conducted
- 17 selective enforcements were conducted
- 5 parking enforcements handled
- 24 building/property overnight checks ("NightEyes") were completed

Public Intoxication: On July 8, at approximately 4 PM, officers responded to Poppy's Tavern for an intoxicated patron creating a disturbance. The male was subsequently taken into custody for public intoxication and lodged until sober.

Public Intoxications: On July 11, at 245 AM, officers responded to the unit block of N. Market Street and Union Street for a report of a male in the street interfering with vehicles. Male was found to be intoxicated and subsequently taken into custody and lodged until sober.

Fireworks complaints: On July 4th and 5th, officers received three complaints of fireworks being set off in violation of state law regulations. One subject was cited after ignoring a warning, one warning issued and the other was unable to be located.

Suspicious vehicle: On July 26th, a parent advised their child reported a black truck had stopped in the area of their residence on Penn Street and asked them several questions. Cameras were checked in the area of the residence and no vehicles matching the description were observed stopping or driving through the area.

July 2025 vs 2024 Calls for Service

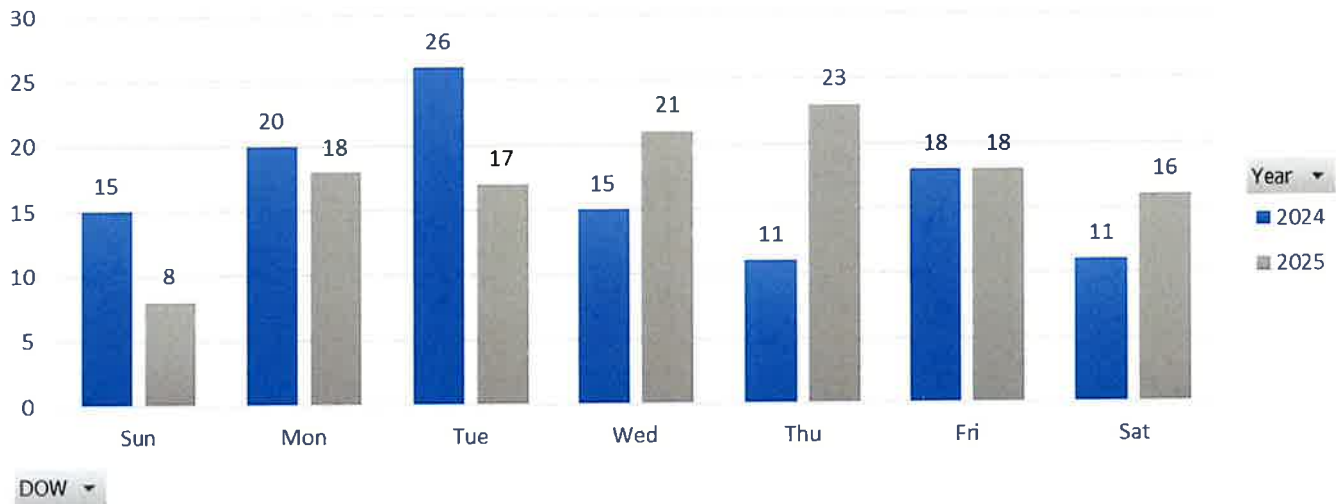
July 2025 vs 2024 CFS			
CFS Event Type	2025	2024	% Chg
911 HANG UP / CHK WELFARE	2	0	N/A
ABANDONED IMPOUND/TOWAWAY	3	3	0%
ADMINISTRATIVE DUTIES	1	2	-50%
ALARM BURGLARY OR HOLD UP RESIDENCE	1	0	N/A
ALARM BURGLARY OR HOLDUP NON RESIDENCE	5	2	150%
ALARMS (FIRE ALARMS)	1	1	0%
ANIMAL COMPLAINTS ALL	0	6	-100%
ASSIST CITIZEN	6	9	-33%
ASSISTING-OTHER POLICE DP	0	2	-100%
BACKGROUND CHECK	0	1	-100%
BURGLARY	0	1	-100%
CHILD CUSTODY EXCHANGE	0	1	-100%
CIVIL MATTER	1	3	-67%
COURT	1	0	N/A
CRIMINAL MISCHIEF ALL	1	0	N/A
DISABLED MV	1	1	0%
DISTURBANCE	5	0	N/A
EMOTIONALLY DISTURBED PERSON (EDP)	1	3	-67%
FAMILY OFFENSES - DOMESTIC	2	3	-33%
FIREWORKS	1	3	-67%
FOLLOW UP	11	12	-8%
FOOT PATROL	1	0	N/A
FRAUD ALL OTHERS	3	0	N/A
HARASSMENT	0	1	-100%
LOCK OUT	0	1	-100%
LOST / FOUND / STRAY ANIMALS	2	2	0%
LOST ARTICLES	1	0	N/A
MEDICAL ASSISTANCE	19	16	19%
MISSING PERSON	1	0	N/A
MOTORIST ASSIST	1	0	N/A
MUN ORD VIOLATIONS	3	2	50%
NOISE COMPLAINT	1	0	N/A
OPEN DOORS/WINDOWS GENERAL POLICE	1	0	N/A
OTH PUB SERV/WELFARE CHK	3	4	-25%
PARKING ENFORCEMENT	1	9	-89%
PARKING VIOLATION COMPLAINT	4	3	33%
PFA INFORMATION	0	1	-100%
PFA/ICC VIOLATION	0	1	-100%
POLICE INFORMATION	12	8	50%
PROPERTY DAMAGE REPORT	1	0	N/A
PUBLIC INTOXICATION / DRUNKENESS	2	0	N/A
SEX OFFENSE ALL OTHERS	1	0	N/A
SIGNALS SIGNS OUT	1	0	N/A
SIMPLE ASSAULT	0	1	-100%
SPECIAL DETAIL ASSIGNMENT	0	1	-100%
STREET LIGHTS-OUT/REPAIRS	2	2	0%
SUSPICIOUS ACTIVITY	4	5	-20%
SUSPICIOUS ACTIVITY CDS RELATED	0	1	-100%
SUSPICIOUS AUTO	0	3	-100%
SUSPICIOUS PERSON	1	0	N/A
THEFT ALL OTHERS	1	0	N/A
TRAFFIC HAZARD	1	0	N/A
TRAFFIC MV COMPLAINT	3	1	200%
TRAFFIC OFFENSE ALL OTHER	6	0	N/A
UNATTENDED DEATHS	1	0	N/A
VEHICLE MAINTENANCE	0	1	-100%
WARRANTS-OTHER AGENCIES	1	0	N/A
Grand Total	121	116	4%

July 2025 CFS by Day of Week & Time of Day

Agency Incident / Actual CFS Type

Count of Report Date / Time

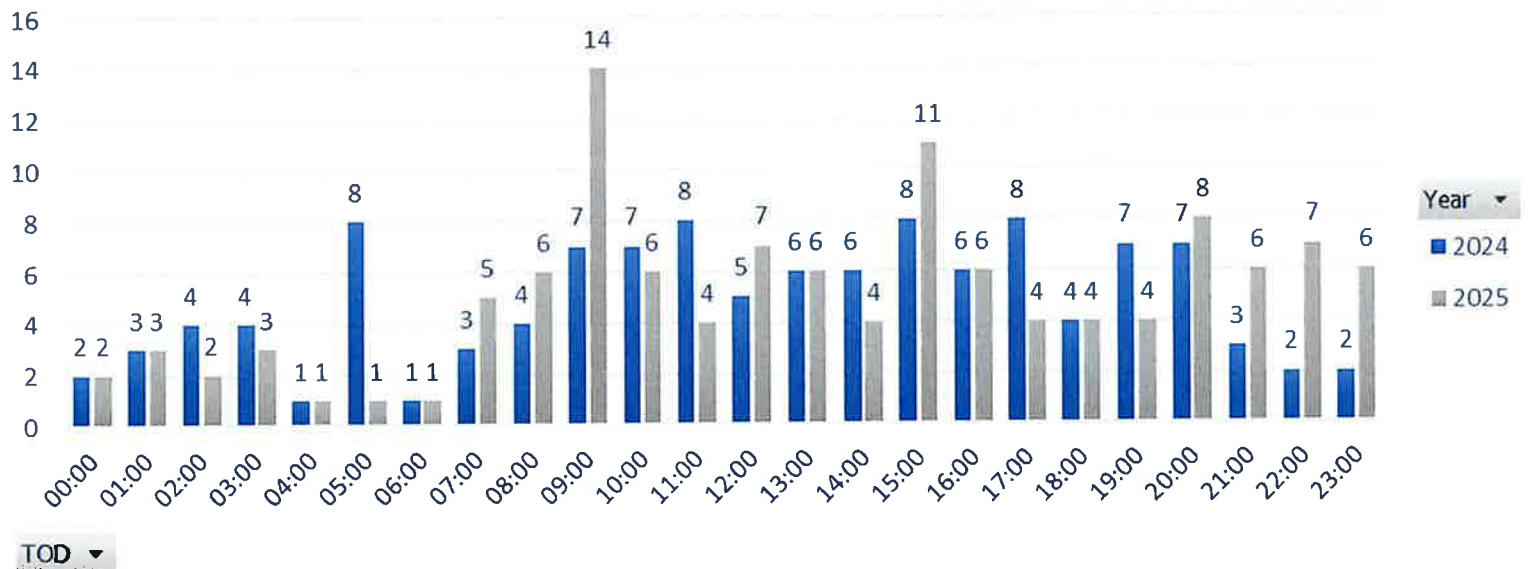
July 2025 vs 2024 CFS by DOW



Agency Incident / Actual CFS Type

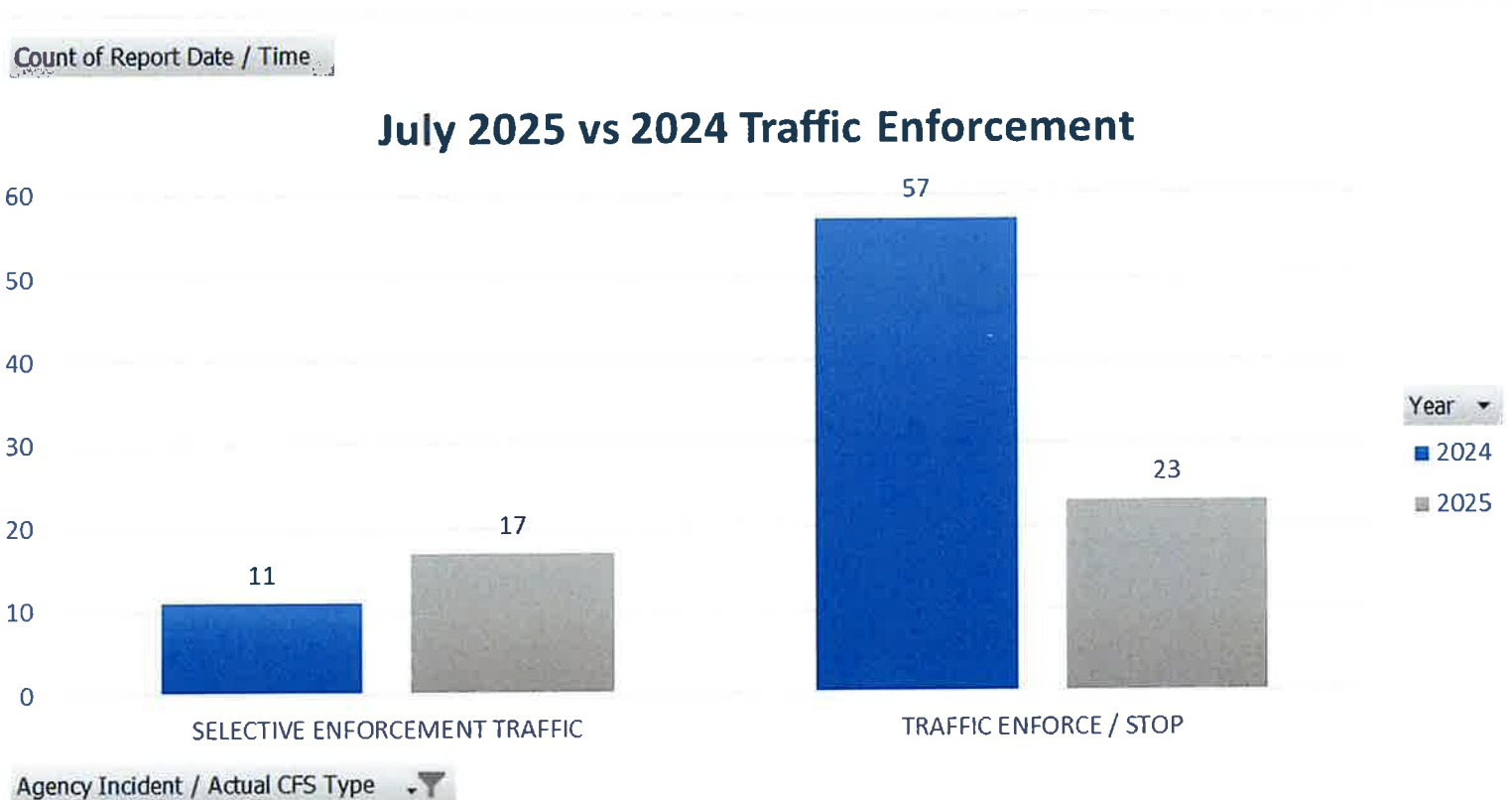
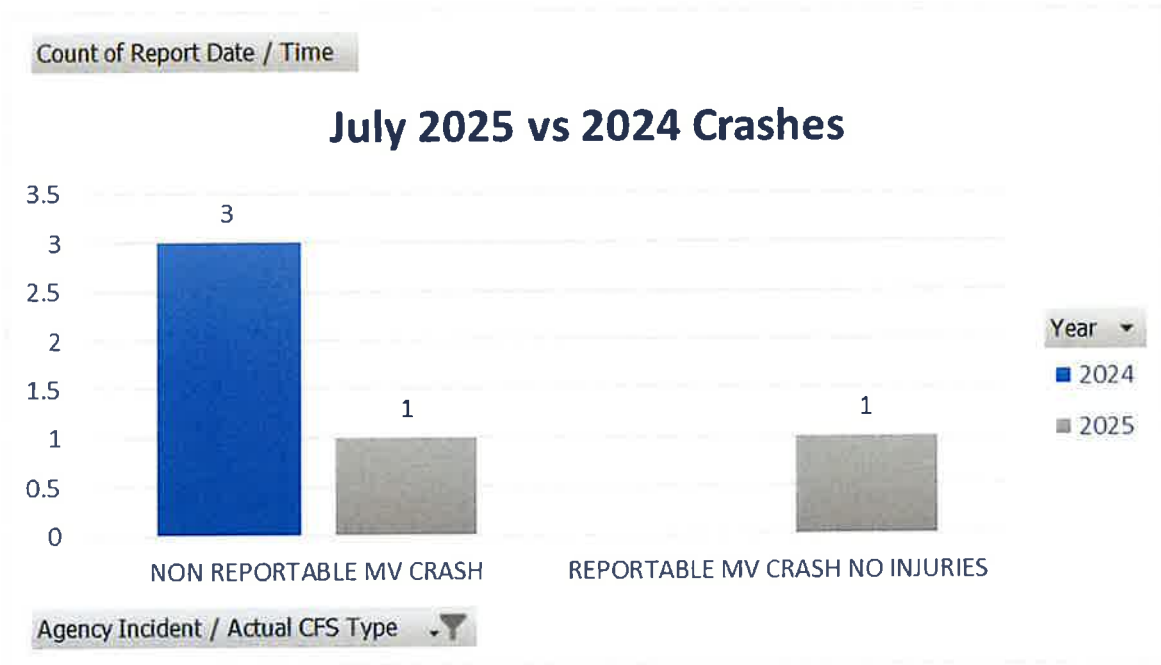
Count of Report Date / Time

July 2025 vs 2024 CFS by TOD

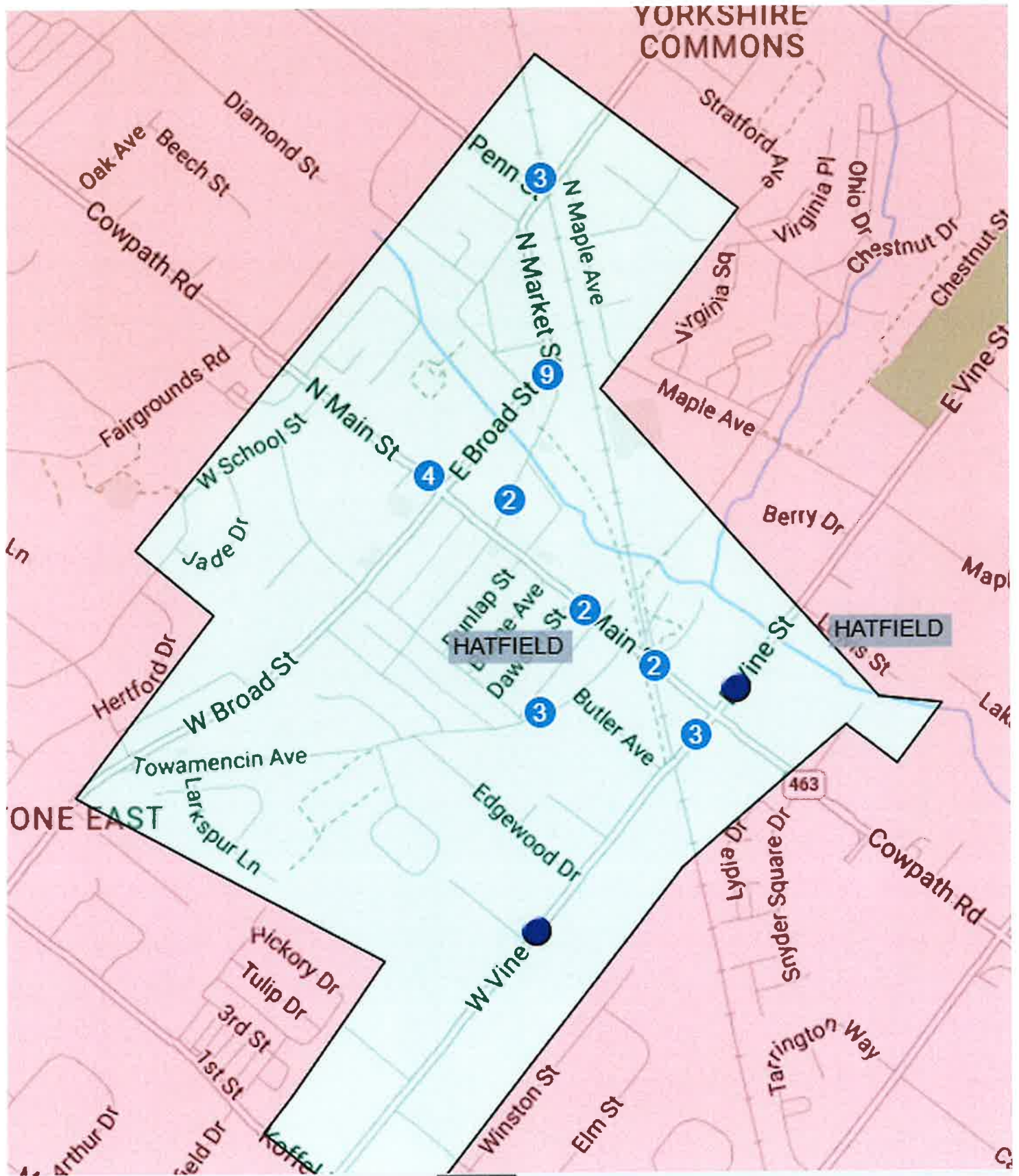


July 2025 vs 2024 Crashes & Traffic Enforcement

The Hatfield Police Department had an overall 33% decrease in vehicle crashes, that occurred in the Borough for July 2025 (2) vs 2024 (3). A total of (17) selective enforcement details and (23) traffic stops were conducted in July 2025.



July 2025 Traffic Enforcement Pin Map



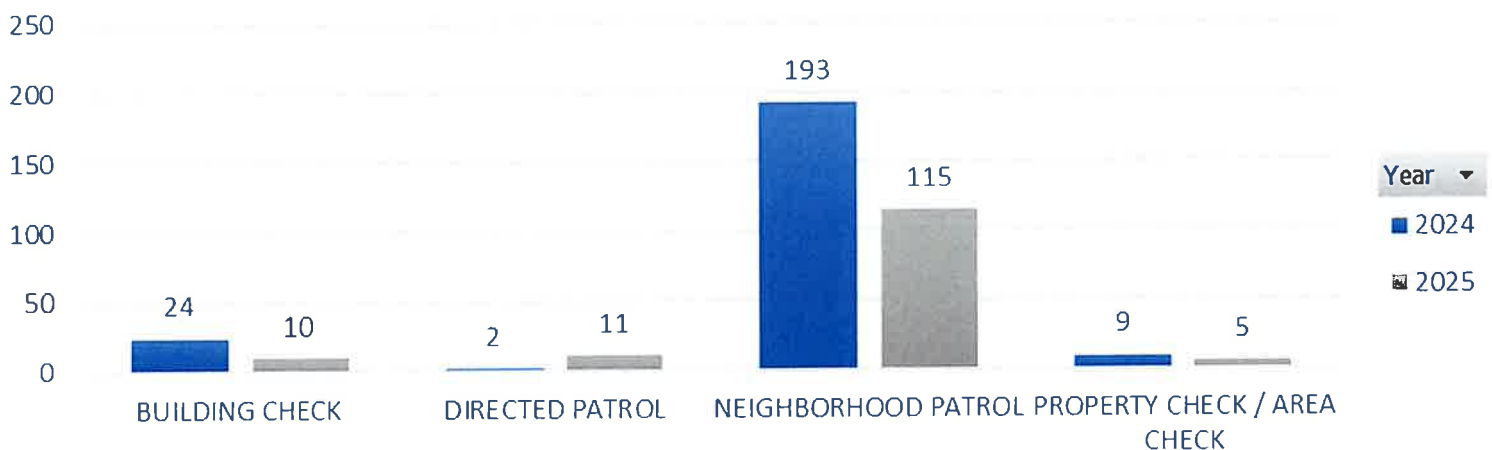
July 2025 vs 2024 Community Engagement

The Hatfield Police Department had a 38% decrease in community engagement activities for the month of July 2025 (141) compared to July 2024 (228).

July 2025 vs 2024 Community Engagement Activities			
Count of Report Date / Time	Column Label		
Row Labels	2024	2025	Grand Total
BUILDING CHECK	24	10	34
DIRECTED PATROL	2	11	13
NEIGHBORHOOD PATROL	193	115	308
PROPERTY CHECK / AREA CHECK	9	5	14
Grand Total	228	141	369

Count of Report Date / Time

July 2025 vs 2024 Community Engagement Activities



Agency Incident / Actual CFS Type

6. REPORTS AND CORRESPONDENCE:

Fire Department Report

6. REPORTS AND CORRESPONDENCE:

EMS Report



9

Municipal Responses

0m 25s

Chute Time

7m 56s

Response Time

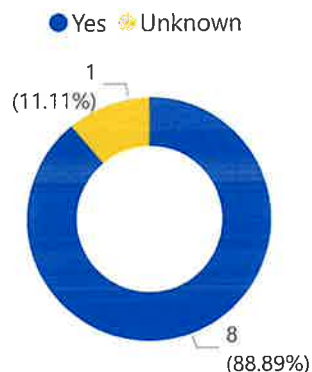
59m 12s

Call Time

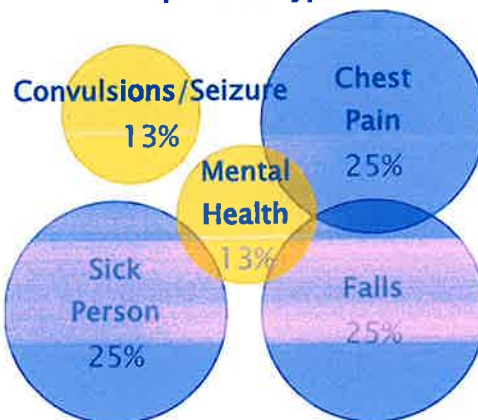
100%

Agency On-Status

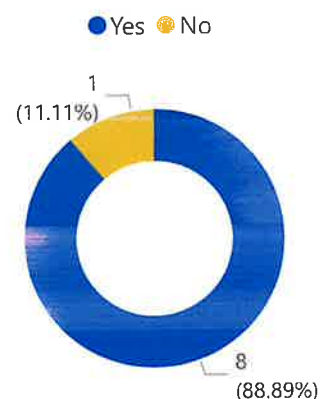
Did the Patient's Condition Improve because of our Care?



Top 5 Call Types



Was the Patient Transported?



VMSC Critical Response Triad

VMSC emphasizes its review of the Critical Response Triad—cardiac, trauma, and stroke-related calls—because timely intervention in these cases can significantly improve patient outcomes and survival rates.

Cardiac Incidents



Stroke Incidents



Trauma Incidents



Where are our calls?



VMSC's June Global Scale



Mental Health | Responded to **44** behavioral health-related calls.

Community Harm | Handled **16** Overdoses, same as last month, resulting in **9** Narcan administration by EMS. Also responded to **17** incidents involving deliberate injury, up from **14** last month.



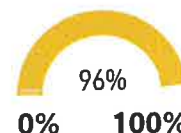
Climate | Dispatched to **6** weather related motor vehicle crashes.

Diversity | **25** patients had language barriers. **20** patients were morbidly obese. **15** were in a state of emotional distress. And **12** were developmentally impaired.



July 2025

Patient Satisfaction Rating



"The EMS team was a dream. They were compassionate and helpful before, during, and after the transport. Thank you for all you do."

Mutual Aid

VMSC provided mutual aid for 80 calls this period, down from 89, with the most significant contributions to Chal-Brit with 26, Freedom Valley with 29 (up from 18), Ambler with 15, Horsham with 7, and Skippack with 3.

Conversely, VMSC received mutual aid 15 times with 6 times by Freedom Valley, 3 times by Chal-Brit, 2 times by Ambler, 2 times by Skippack, and 1 time by Second Alarmers.

Community Involvement

This month, VMSC participated in a local Junior Police Academy, providing an opportunity to connect with future community leaders and showcase the vital role EMS plays in public safety. Our team engaged with students through interactive demonstrations, reinforcing the importance of emergency services and showcasing all of our equipment. Events like this are a key part of our commitment to community involvement.



6. REPORTS AND CORRESPONDENCE:

Public Works Department Report

Stephen S. Fickert Jr

Public Works Director/Report for July, 2025

Tuesday, July 1, 2025

- Filled holes in roads
- Cut grass at various locations
- Steve off

Wednesday, July 2, 2025

- Swept streets
- Cut grass at various locations
- Cleaned up PW shop
- Steve off

Thursday, July 3, 2025

- Filled gas & diesel cans
- Cleaned trash from sweeper pile
- Inspected park equipment
- Collected trash from parks & buildings
- Steve off

Friday, July 4, 2025

- Closed for Independence Day

Saturday, July 5, 2025

Sunday, July 6, 2025

Monday, July 7, 2025

- Collected trash from parks & buildings
- Cut up fallen branches in parks
- Cut grass at various locations

Tuesday, July 8, 2025

- Swept streets
- Cut grass at various locations



Wednesday, July 9, 2025

- Started pouring concrete around new utility poles
- Sprayed weeds at the Trolly Plaza
- Steve & Wyatt responded to a power outage at 8 N Market St
 - See attached outage report

Thursday, July 10, 2025

- Worked with Carr & Duff replacing pad mount transformer
- Stripped & backfilled around concrete

Friday, July 11, 2025

- Removed old transformer from Memorial Park
- Cut grass at various locations
- Collected trash from parks & buildings

Saturday, July 12, 2025

Sunday, July 13, 2025

Monday, July 14, 2025

- Collected trash from parks & buildings
- Swept Streets
- Spread mulch at the Trolly Plaza

Tuesday, July 15, 2025

- Poured concrete around new utility poles

Wednesday, July 16, 2025

- Installed light post on E Broad St after pipe replacement
- Replaced light head on E Broad St
- Stripped & backfilled around sidewalks
- Installed new house service for 3 Diamond St

Thursday, July 17, 2025

- Pulled stump from Heritage Park
- Picked up road paint
- Steve took off

Friday, July 18, 2025

- Pulled tree scape tree stump on N Main St
- Formed concrete pad on N Main St
- Pulled weeds in tot lots
- Ed took ½ day off
- Steve took off

Saturday, July 19, 2025

Sunday, July 20, 2025

Monday, July 21, 2025

- Collected trash from parks & buildings
- Cut grass at various locations
- Ed took off

Tuesday, July 22, 2025

- Cut grass at various locations
- Ed took off

Wednesday, July 23, 2025

- Painted roads
- Ed took off

Thursday, July 24, 2025

- Painted roads
- Ed took off

Friday, July 25, 2025

- Collected trash from parks & buildings
- Painted roads
- Ed took off

Saturday, July 26, 2025

Sunday, July 27, 2025

Monday, July 28, 2025

- Collected trash from parks & buildings
- Swept streets
- Cut grass at various locations
- Steve took off

Tuesday, July 29, 2025

- Fixed street signs
- Weeded flower beds
- James took off
- Steve took off

Wednesday, July 30, 2025

- Replaced fence post at Centennial Park
- Trimmed bushes
- James took off
- Steve took off

Thursday, July 31, 2025

- Clean up fallen trees at PW shop
- Picked up topsoile
- Wyatt took off

Hatfield Borough Council

From: Stephen S. Fickert

Subject: Work accomplished during the month of July, 2025

Parks Maintenance -Trash was collected at parks & buildings as needed. Cut grass as needed. Inspected park equipment. Pulled weeds in tot lots and flower beds. Replaced a fence post at Centennial Park.

Electric Department- Responded to a power outage at 8 N Market St, see attached Outage Report. Installed light post on E Broad St from the Utility Replacement Project.

Equipment Maintenance -

Street Maintenance - Inlets were cleaned as needed. Marked out PA-1 calls. Replaced/fixed street signs as needed. Poured concrete around new utility poles. Swept streets as needed. Started painting roads.

Building Maintenance -

Storm/Sanitary Sewer Department -

DATE: 7/9/2025-7/10/2025

POWER OFF: 11:03 am 7/9/2025

POWER ON: 2:40 pm 7/10/2025

PROPERTIES AFFECTED: 8 N Market St, 108, 110, & 114 E Broad St

EMPLOYEES RESPONDING: Steve & Wyatt

CONTRACTOR CALLED: Carr & Duff

TIME: 11:29 pm 7/9/2025

ARRIVED: 12:42 am 7/10/2025

CAUSE OF OUTAGE: Vehicle jumped the curb at the bend from E Lincoln Ave to N Market St and ran into the three-phase pad mount transformer knocking it over.

REPAIRS MADE: During the overnight hours between 7/9 & 7/10, Carr & Duff was called in to disconnect the power to make the scene safe for the emergency responders on site. Carr & Duff came back in later in the morning on 7/10 to replace the transformer and re-energize power.

Additional Notes: Due to the complexity of the repair and a shortage of manpower, power had to be left off overnight and the repairs were scheduled for the following morning when crews were more readily available.

6. REPORTS AND CORRESPONDENCE:

Engineering Report

Memorandum

To: Ms. Jaime E. Snyder, Manager, Hatfield Borough

Cc: Ms. Katie Vlahos, Assistant to the Manager, Hatfield Borough
Mr. Steve Fickert, Public Works Director, Hatfield Borough
Ms. Kate Harper, Borough Solicitor
Hatfield Borough Council

From: Chad E. Camburn, P.E.

Date: August 13, 2025

Re: August 2025 Engineering Report



The following is a highlighted list of current projects and recent engineering activities:

CAPITAL IMPROVEMENT PROJECTS:

- **Broad Street Storm Sewer & N. Main Street Storm and Sanitary Sewer Improvements**
The project will replace the entire storm sewer system in West and East Broad Street and North Main Street, deteriorated CMP through private properties, and the entire sanitary sewer system in North Main Street. Substantial Completion is due by June 28, 2025, and the work must be Ready for Final Payment by August 12, 2025.

The final punchlist items are nearly complete.

Change Order #2 has been prepared for additional work associated with the sanitary sewer work in N. Main St. In particular, a web of conflicting utilities was discovered in the intersection of N. Main St. and Broad St, the old pipe was encased in concrete, and the pipe was lowered to improve hydraulics. All costs for the sanitary sewer work are funded through grants.

Change Order #3 was prepared to reconcile the final contract costs based on the measured quantities actually installed. The final contract cost is approximately \$195,000 under budget.

Our recommendations for Payments 17, 18, and 19 (Final Payment) are pending completion of the punchlist and receipt of the closeout documents.

SUBDIVISION / LAND DEVELOPMENT / PERMITS:

- **Bennetts Court (Prestige Building Partners Townhomes)**

The application proposes the construction of 18 townhouse units in three buildings taking access off a new cul-de-sac street, partially comprising an area of undedicated E. Broad Street.

The paving and concrete repairs have been completed, and we are currently awaiting As-built plans to verify their adequacy. We are also waiting for sanitary videos.

- **Hatfield Walk (23 N. Main St. Townhomes)**

The application proposes the construction of 8 townhouse units in two buildings taking access off North Main Street. An existing dwelling will be demolished, and two properties will be combined. Preliminary/Final Plan Approval was granted with conditions at the February 19, 2025 Borough Council meeting.

The final plans and agreements are being coordinated for recording prior to building permits being issued. Engineering approval of the Grading Permit has been issued.

- **43 Roosevelt Ave. (Twins)**

The application proposes the construction of 4 twin units.

A pre-construction meeting was held on July 24, 2025, and Engineering approval of the Grading Permit has been issued.

- **Edinburgh Square Land Development**

The maintenance punchlist items have been completed with the exception of grass in the stormwater basin. The developer replaced the mulch with sod, but it has died. The developer will replant vegetation in the Autumn.

As always, if you have any questions or comments, or if we can be of any further service, please feel free to contact me directly at 484-941-0418 or ccamburn@vancleefengineering.com.

6. REPORTS AND CORRESPONDENCE:

**Zoning Officer, Building Code,
Property Maintenance Report**

6. REPORTS AND CORRESPONDENCE:

**Fire Marshal / Fire Safety
Inspection Report**

6. REPORTS AND CORRESPONDENCE:

Pool Advisory Report

7. MANAGERS REPORT:



Borough of Hatfield

Montgomery County, Pennsylvania

MANAGER'S REPORT General Report and Projects Update

1. Land Use & Development Updates:

A. Edinburgh Square Subdivision

- Maintenance Bond in Place
- Asked for Escrow Release – Engineer Review

B. Bennetts Court Land Development

- Paving & Final Improvements
- Settlements Occurring
- Escrow Release No. 1 Sitework Approved

C. 43 Roosevelt Land Development

- Recorded Plans
- Waiting for Permits – need additional info before approval

D. SEPTA Property

- Long-Term Lease Agreement – Approved 6/14/2023

E. 200 N. Main Street (Biblical Seminary)

- Sketch Plan Submitted
- Applying for Tax Credits for Project
- Received Grant for the Development
- Looking at Zoning Extension – received 8/10/23
- Updated Letter of Support for Tax Credits – 10/29/24
- Updated “Will Serve” Letters Issued

F. 23 N. Main Street

- ZHB Approved with Conditions 4/24/24
- LD Resolution Approved 2/19/25
- SPM Approved – Sent to DEP
- Pre-Construction Meeting Held 7/8/25
- Demo Approved 7/10/25
- Plans Recorded August 2025
- Grading Permit Issued August 2025

2. Utility Billing Update:

- Staff continues to monitor Electric & Sewer Past Due accounts. Shut-offs will resume continue through the Spring & Summer.
- Email billing is available for Electric & Sewer Accounts. Please contact the Utilities Department if you are interested in signing up.
*Details were in the Spring Borough Informer, on the Borough website, and on the back of all utility bills.
- The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.
- <https://hatf-pa-web.ampppartners.org/index.php>
- Please register exactly as it appears on your current billing. Example SMITH, JOHN E.

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

- Electric Rate Increase Information / PJM Information Posted

3. 2024 Project Updates:

- A. W. Broad Street, E. Broad Street, N. Market H2O / PA Small Water Storm and Sanitary Sewer Utility Replacement Project
- Project Started
 - Detour Rote in Place
 - Borrowing Secured
 - <https://www.hatfieldborough.com/information/utility-replacement-project/>
 - Payment App. No. 15,16 Approved 7/16/25
 - Grant Extension Approved
 - Grant Reimbursements Occurring
 - Punch List Items & Final Payments August 2025
- B. MTF / CTP Crosswalk Grants (after Utility Replacement Project)
- HOP Application - realign crosswalk to the intersection
 - Grant Extension Approved
 - Advertise for Authorization – 2025/2026 projected works dates
 - Bid Opening Award 8/20/25
- C. Stormwater Feasibility Study Grant with HT (Local Share Funds)
- Next Meeting in September

4. 2025 Project Updates:

- A. 2025 Roadway Resurfacing Project – N. Main Street
- Bid Awarded – 5/21/2025
 - Start Work Week of August 11th – Weather Pending
- B. Montco 2040 Grant – Bike Improvements
- Signed Grant Agreement

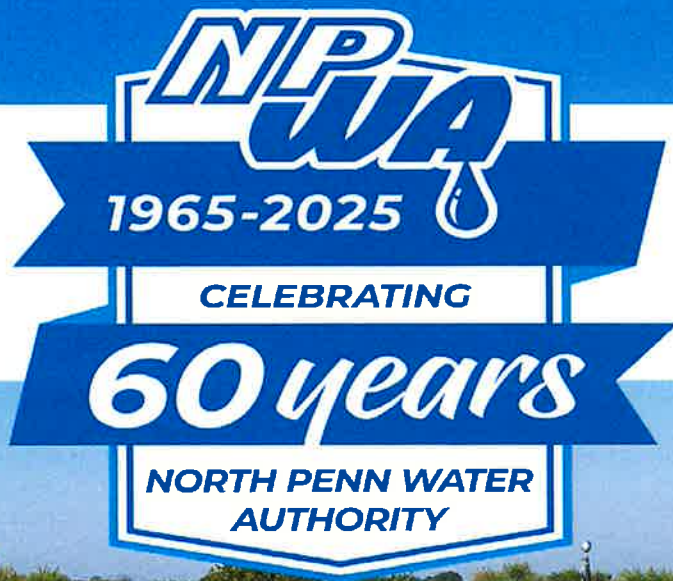
5. PMEA Update:

6. Public Information Officer Update:

7. Items of Interest:

- NPWA Save the Date 60th Anniversary September 18th 3:00PM-7:00PM

Respectfully Submitted,
Jaime E. Snyder, Borough Manager
August 20, 2025



Save the Date!

Thursday, September 18, 3pm-7pm

Rain Date: September 19



Join us to celebrate our 60th Anniversary!

A fun, free community event, including food, games, and demonstrations.

NPWA Operations Center: 300 Forty Foot Road, Lansdale

Scan QR code for more details!



SCAN ME

8. NEW BUSINESS /
DISCUSSION ITEMS:

**A. Change Order Request (COR)
No. 2 for the Utility Replacement
Project**

August 13, 2025

Jaime E. Snyder
Borough Manager
Hatfield Borough
401 South Main Street
Hatfield PA 19440

RE: **Broad St. and N. Main St. Utility Replacement Project**
Contract No. HAT 24-01
Change Order No. 2
Bursich Project No: HAT-01/147492



Dear Jaime:

Enclosed please find Change Order No. 2. This Change Order is to add line items for performing additional work due to the existing pipe being encased in concrete, excavation of rock, conflicts with existing utilities, and additional modifications to sidewalk ramps. This Change Order also includes a credit to the Borough for performing survey stakeout of the sidewalk ramps.

Upon approval of the Change Order, the contract cost will be increased by \$69,050.90 for a new total contract cost of \$3,250,546.35.

Should you have any questions or need further information, please feel free to contact me at 484-941-0418 or ccamburn@vancleefengineering.com.

Very Truly Yours,
Van Cleef Engineering Associates, LLC



Chad E. Camburn, P.E.
Professional Engineer

Enclosures: Change Order No. 2, dated 7/31/25 (6 pages)

Pc: Steve Fickert, Borough Public Works Director (*w/ encl.; via email*)
Kate Harper, Borough Solicitor (*w/ encl.; via email*)
Katie Vlahos, Assistant to the Manager (*w/ encl.; via email*)

F:\Projects\HAT-01\147492_Broad St Storm Sewer Replacement\03_ENG\01_Contract Admin\Change Orders\CO #2 - Rock-Concrete Encasement-Utilities-ADA Ramps-Stakeout\2025-08-13_Broad & Main Util Replace-CO 2 Ltr to Hat.docx

OFFICE LOCATIONS

www.vancleefengineering.com

Hillsborough, NJ
908-359-8291

Mt. Arlington, NJ
862-284-1100

Phillipsburg, NJ
908-454-3080

Doylestown, PA
215-345-1876

Pottstown, PA
610-323-4040

Hamilton, NJ
609-689-1100

Toms River, NJ
732-573-0490

Freehold, NJ
732-303-8700

Bethlehem, PA
610-332-1772

CHANGE ORDER

No. 2

PROJECT: Broad St. and N. Main St. Utility Replacement Project

DATE OF ISSUANCE: July 31, 2025 EFFECTIVE DATE: July 31, 2025

OWNER: Hatfield Borough ENGINEER: Bursich Associates, Inc.,
 OWNER'S CONTRACT NO.: HAT 24-01 A Division of Van Cleef Engineering

CONTRACTOR: KBC Construction LLC

You are directed to make the following changes in the Contract:

Description: Additional excavation of rock to lower sanitary main between San. MH 18.5 & SSMH 27.6
 Additional work due to concrete encasement of existing sewer main
 Additional work due to existing utilities in intersection
 Additional modifications to Sidewalk Ramps #2 & #3
 Credit to Owner for Curb and ADA Ramp stakeout

Reason for Change Order: Sewer main lowered to improve hydraulics – rock encountered below existing trench
 Existing sanitary main found to be encased in concrete
 Extensive existing underground utilities in the intersection
 Ramp modifications due to existing site conditions and ramp configurations
 Owner's Engineer staked out curbs and ADA ramps for contractor

Attachments: KBC Construction, LLC Estimate No. 1118 dated 7/15/2025 in the amount of \$68,882.97
 KBC Construction, LLC Estimate No. 1124 dated 7/31/2025 in the amount of \$2,853.93
 Van Cleef Engineering Invoice No. 147492.00-25 in the amount of \$2,686.00 for Curb Stakeout
 CHANGE ORDER 2 COST SUMMARY dated 7/31/2025 in the net amount of \$69,050.90

<u>CHANGE IN CONTRACT PRICE:</u>	<u>CHANGE IN CONTRACT TIMES:</u>
Original Contract Price <u>\$3,175,264.75</u>	Original Contract Times Substantial Completion: <u>June 28, 2025</u> Ready for final payment: <u>August 12, 2025</u>
Net changes from previous Change Order No. <u>0</u> to <u>1</u> <u>\$6,230.70</u>	Net change from previous Change Order No. <u>0</u> to <u>1</u> <u>0 days</u>
Contract Price prior to this Change Order <u>\$3,181,495.45</u>	Contract Times prior to this Change Order Substantial Completion: <u>June 28, 2025</u> Ready for final payment: <u>August 12, 2025</u>
Net Increase (decrease) of this Change Order <u>\$69,050.90</u>	Net Increase (decrease) of this Change Order <u>0 day</u>
Contract Price with all approved Change Orders <u>\$3,250,546.35</u>	Contract Times with all approved Change Orders Substantial Completion: <u>June 28, 2025</u> Ready for final payment: <u>August 12, 2025</u>

RECOMMENDED

APPROVED

ACCEPTED

By: 
 Engineer (Authorized Signature)

By: _____
 Owner (Authorized Signature)

By: 
 Contractor (Authorized Signature)

Date: 8/13/25

Date: _____

Date: 8/12/25

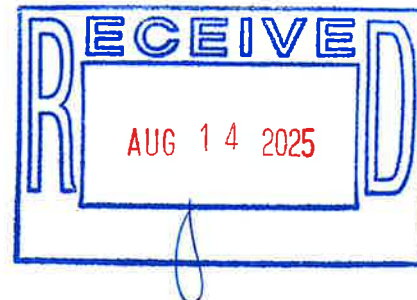
8. NEW BUSINESS /
DISCUSSION ITEMS:

**B. Change Order Request (COR)
No. 3 for the Utility Replacement
Project**

August 13, 2025

Jaime E. Snyder
Borough Manager
Hatfield Borough
401 South Main Street
Hatfield PA 19440

RE: **Broad St. and N. Main St. Utility Replacement Project**
Contract No. HAT 24-01
Change Order No. 3
Bursich Project No: HAT-01/147492



Dear Jaime:

Enclosed please find Change Order No. 3. This Change Order is to reconcile the final contract costs based on the measured quantities installed in the field.

Upon approval of the Change Order, the contract cost will be decreased by \$271,491.33 for a new total contract cost of \$2,979,055.02. The final contract cost is \$196,209.73 below the original contract price.

Should you have any questions or need further information, please feel free to contact me at 484-941-0418 or ccamburn@vancleefengineering.com.

Very Truly Yours,
Van Cleef Engineering Associates, LLC

Chad E. Camburn, P.E.
Professional Engineer

Enclosures: Change Order No. 3, dated August 1, 2025 (5 pages)

Pc: Steve Fickert, Borough Public Works Director (*w/ encl.; via email*)
Kate Harper, Borough Solicitor (*w/ encl.; via email*)
Katie Vlahos, Assistant to the Manager (*w/ encl.; via email*)

F:\Projects\HAT-01\147492_Broad St Storm Sewer Replacement\03_ENG\01_Contract Admin\Change Orders\CO #3 - Reconciliation\2025-08-13_Broad & Main Util Replace-CO 3 Ltr to Hat.docx

OFFICE LOCATIONS

www.vancleefengineering.com

Hillsborough, NJ
908-359-8291

Mt. Arlington, NJ
862-284-1100

Phillipsburg, NJ
908-454-3080

Doylestown, PA
215-345-1876

Pottstown, PA
610-323-4040

Hamilton, NJ
609-689-1100

Toms River, NJ
732-573-0490

Freehold, NJ
732-303-8700

Bethlehem, PA
610-332-1772

CHANGE ORDERNo. 3

PROJECT: Broad St. and N. Main St. Utility Replacement Project

DATE OF ISSUANCE: August 1, 2025 EFFECTIVE DATE: August 1, 2025

OWNER: Hatfield Borough ENGINEER: Bursich Associates, Inc.,
A Division of Van Cleef Engineering

OWNER'S CONTRACT NO.: HAT 24-01

CONTRACTOR: KBC Construction LLC

You are directed to make the following changes in the Contract:

Description: Reconciliation of costs for final constructed quantities

Reason for Change Order: Reconciliation of final contract costs

Attachments: Contract Cost Summary dated August 1, 2025

<u>CHANGE IN CONTRACT PRICE:</u>	<u>CHANGE IN CONTRACT TIMES:</u>
Original Contract Price <u>\$3,175,264.75</u>	Original Contract Times Substantial Completion: <u>June 28, 2025</u> Ready for final payment: <u>August 12, 2025</u>
Net changes from previous Change Order No. <u>0</u> to <u>2</u> <u>\$75,281.60</u>	Net change from previous Change Order No. <u>0</u> to <u>2</u> <u>0 days</u>
Contract Price prior to this Change Order <u>\$3,250,546.35</u>	Contract Times prior to this Change Order Substantial Completion: <u>June 28, 2025</u> Ready for final payment: <u>August 12, 2025</u>
Net Increase (decrease) of this Change Order <u>(\$271,491.33)</u>	Net Increase (decrease) of this Change Order <u>0 day</u>
Contract Price with all approved Change Orders <u>\$2,979,055.02</u>	Contract Times with all approved Change Orders Substantial Completion: <u>June 28, 2025</u> Ready for final payment: <u>August 12, 2025</u>

RECOMMENDEDAPPROVEDACCEPTEDBy: 

Engineer (Authorized Signature)

By: _____

Owner (Authorized Signature)

By: 

Contractor (Authorized Signature)

Date: 8/13/25

Date: _____

Date: 8/5/25

8. NEW BUSINESS /
DISCUSSION ITEMS:

C. Utility Replacement Project
Payment No. 17

8. NEW BUSINESS /
DISCUSSION ITEMS:

D. Utility Replacement Project
Payment No. 18

8. NEW BUSINESS /
DISCUSSION ITEMS:

E. Utility Replacement Project
Payment No. 19 Final Payment

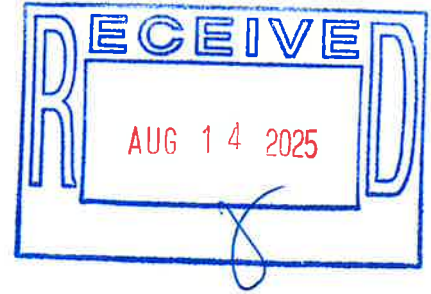
8. NEW BUSINESS / **DISCUSSION ITEMS:**

F. Pedestrian Crossing Project Bid Results



August 14, 2025

Ms. Jaime E. Snyder
Hatfield Borough
401 South Main Street
P.O. Box 190
Hatfield, PA 19440



RE: **Engineer's Recommendation of Award**
Pedestrian Crossing Improvements
Hatfield Borough, Montgomery County, PA
Bowman Project No. 310741-01-001

Dear Ms. Snyder:

Bowman Consulting Group, Ltd. (Bowman) has reviewed the bids received on August 8, 2025, for the above referenced project. Below is a summary of the bids received from the three (3) contractors:

	<i>Company</i>	<i>Total Base Bid</i>	<i>Status</i>
1	Armour & Sons Electric, Inc.	\$270,253.75	Verified
2	Lenni Electric Corporation	\$290,591.35	Verified
3	Marino Corporation	\$298,806.80	Verified

Upon review, the bids received appear to be acceptable. Our office recommends the governing body consider awarding the contract to the qualified low bidder, Armour & Sons Electric, Inc., for a total of **\$270,253.75**.

If you have any questions, or require additional information, please contact me at akuhner@bowman.com.

Sincerely,

Anton Kuhner, P.E.
Regional Service Leader - Signals

ejr/lsw

8. NEW BUSINESS / **DISCUSSION ITEMS:**

**G. Defined Benefit Plan 2026
Minimum Municipal Obligation**

**FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL
OBLIGATION BUDGET FOR 2026**

NAME OF MUNICIPALITY:
COUNTY:

HATFIELD BOROUGH
MONTGOMERY

NON-UNIFORMED (DEF. BEN.)
PENSION PLAN

1	TOTAL ANNUAL PAYROLL	\$0
	Estimated Payroll	
2	NORMAL COST AS A PERCENTAGE OF PAYROLL	0.00%
	(Derived from latest actuarial valuation)	1/1/25
3	TOTAL NORMAL COST	\$0
	(Item 1 x Item 2)	
4	AMORTIZATION REQUIREMENT	\$51,808
	(Derived from latest actuarial valuation)	
5	TOTAL ADMINISTRATIVE EXPENSES	\$10,050
	(Based on Estimate)	
6	FINANCIAL REQUIREMENT	\$61,858
	(+ Item 3 + Item 4 + Item 5)	
7	TOTAL MEMBERS CONTRIBUTIONS	\$0
8	FUNDING ADJUSTMENT	\$0
	(Derived from latest actuarial valuation)	
9	MINIMUM MUNICIPAL OBLIGATION	\$61,858
	(+ Item 6 - Item 7 - Item 8)	

Signature of Chief Administrative Officer

Date Certified to Governing Body

8. NEW BUSINESS / **DISCUSSION ITEMS:**

H. Defined Contribution Plan 2026 **Minimum Municipal Obligation**

**FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL
OBLIGATION BUDGET FOR 2026**

NAME OF MUNICIPALITY:
COUNTY:

HATFIELD BOROUGH
MONTGOMERY

DEFINED CONT.
DEF. CONT.

1. TOTAL ANNUAL PAYROLL (Estimated payroll)	600,000
2. RATE OF CONTRIBUTION AS A % OF PAYROLL (Derived from latest actuarial valuation) 1/1/25	4.00%
3. TOTAL CONTRIBUTION COST (Item 1 times Item 2)	25,300
4. TOTAL ADMINISTRATIVE EXPENSES	1,000
5. TOTAL FINANCIAL REQUIREMENT (+Item 3 +Item 4)	26,300
6. MINIMUM MUNICIPAL OBLIGATION	26,300

Signature of Chief Administrative Officer

Date Certified to Governing Body

8. NEW BUSINESS / **DISCUSSION ITEMS:**

I. Defined Contribution Plan 2026 **Minimum Municipal Obligation** **Manager**

**FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL
OBLIGATION BUDGET FOR 2026**

NAME OF MUNICIPALITY:
COUNTY:

HATFIELD BOROUGH
MONTGOMERY

DEFINED CONT. (MGR)
DEF. CONT.

1. TOTAL ANNUAL PAYROLL (Estimated payroll)	112,000
2. RATE OF CONTRIBUTION AS A % OF PAYROLL (Derived from latest actuarial valuation) 1/1/25	7.00%
3. TOTAL CONTRIBUTION COST (Item 1 times Item 2)	7,840
4. TOTAL ADMINISTRATIVE EXPENSES	0
5. TOTAL FINANCIAL REQUIREMENT (+Item 3 +Item 4)	7,840
6. MINIMUM MUNICIPAL OBLIGATION	7,840

Signature of Chief Administrative Officer

Date Certified to Governing Body

8. NEW BUSINESS /
DISCUSSION ITEMS:

**J. Resolution 2025-13 Closure of
Certain Borough Roads**

BOROUGH OF HATFIELD
MONTGOMERY COUNTY, PENNSYLVANIA
RESOLUTION NO. 2025-13

**A RESOLUTION AUTHORIZING THE CLOSURE OF
EAST LINCOLN AVENUE IN THE BOROUGH FOR THE
FALL FESTIVAL AND CAR SHOW**

WHEREAS, the Borough of Hatfield is aware of the Annual Fall Festival and Car Show Event which will occur on September 13, 2025 within Hatfield Borough; and

WHEREAS, the Borough of Hatfield recognizes that this is a community event that will take place from 3:00 p.m. till 6:00 p.m. on certain Borough roads and authorizes the closure of East Lincoln Avenue in the Borough for the Fall Festival and Car Show Event on September 13, 2025 from 12:00 p.m. till 8:00 p.m.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the Borough Council and the Mayor of the Borough of Hatfield, Montgomery County, Pennsylvania, does hereby call upon all citizens of Hatfield Borough to join us in supporting the Annual Fall Festival and Car Show Event.

NOW APPROVED and adopted by Borough Council at a duly advertised public meeting held this 20th day of August, 2025 with ____ Council Members Voting “Aye” and ____ Council Members voting “Nay”.

ATTEST

BOROUGH OF HATFIELD

Jaime E. Snyder
Borough Manager / Secretary

Jason Ferguson
Borough Council President

TAKEN UNDER MY HANDS this 20th day of August, 2025

Mary Anne Girard, Mayor

8. NEW BUSINESS /
DISCUSSION ITEMS:

K. MCCC 2025-2026 Rock Salt Bid
Results

August 14, 2025

Jaime E. Snyder
Borough Manager
Hatfield Borough
401 South Main Street
P.O. Box 190
Hatfield PA 19440

RE: **MCCC 2025-2026 Rock Salt Bid**
Contract Award Recommendation
Bursich Project No: MON-20/218190



Dear Jaime:

On August 14, 2025, three bids were received for the MCCC 2025-2026 Rock Salt Bid. The apparent low bidder was Morton Salt, Inc. with a bid of \$63.61 per delivered ton, and \$63.00 per non-delivered ton.

This is an increase of \$1.01 per delivered-ton compared to last year's bid, which was awarded to Riverside Construction Materials, Inc. at a price of \$62.60 per ton delivered in 2024-2025.

We have reviewed their submitted bid documents and found them to be satisfactory. Morton Salt, Inc. has delivered salt to the MCCC members in the past, and we are not aware of any significant issues during that time. Therefore, we recommend the contract be awarded to **Morton Salt, Inc.** with a bid of **\$63.61 per delivered ton**, and **\$63.00 per non-delivered ton**. Enclosed is a copy of the bid tabulation for your files.

Should you have any questions or need further information, please feel free to contact me at 484-941-0418 or ccamburn@vancleefengineering.com.

Very Truly Yours,
Van Cleef Engineering Associates, LLC



Chad E. Camburn, P.E.
Professional Engineer

Enclosure: Bid Tabulation dated August 14, 2025
Morton Salt, Inc. bid documents

Pc: Kate Harper, Borough Solicitor (*w/ encl.; via email*)

F:\Projects\MON-20\218190-00 Salt Bidding\2025 Bid\BIDS\2025-08-14_2025-26 Salt Bid Award Recommend.docx

OFFICE LOCATIONS

www.vancleefengineering.com

Hillsborough, NJ
908-359-8291

Mt. Arlington, NJ
862-284-1100

Phillipsburg, NJ
908-454-3080

Doylestown, PA
215-345-1876

Pottstown, PA
610-323-4040

Hamilton, NJ
609-689-1100

Toms River, NJ
732-573-0490

Freehold, NJ
732-303-8700

Bethlehem, PA
610-332-1772

BID TABULATION**Rev-1**

MCCC 2025-2026 Rock Salt Bid

Hatfield Borough

Date of Bid Opening : August 14, 2025

				Morton Salt, Inc.		Riverside Construction Materials Inc.		Eastern Salt Company, Inc.	
Item	Description	Units	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	DELIVERED	TON	60,945	\$63.61	\$3,876,711.45	\$63.86	\$3,891,947.70	\$89.90	\$5,478,955.50
2	NON-DELIVERED	TON	60,945	\$63.00	\$3,839,535.00	\$63.86	\$3,891,947.70	\$89.90	\$5,478,955.50

9. OLD BUSINESS:

10. ACTION ITEMS:

A. Motion to Consider Change Order Request (COR) No. 2 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$69,050.90 (sixty-nine thousand fifty dollars and ninety cents) to Increase the Project Cost to \$3,250,546.35 (three million two hundred fifty thousand five hundred forty-six dollars and thirty-five cents)

10. ACTION ITEMS:

B. Motion to Consider Change Order Request (COR) No. 3 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$271,491.33 (two hundred seventy-one thousand four hundred ninety-one dollars and thirty-three cents) to Decrease the Project Cost to \$2,979,055.02 (two million nine hundred seventy-nine thousand fifty-five dollars and two cents)

10. ACTION ITEMS:

C. Motion to Consider Payment Request No. 17 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$302,408.21 (three hundred two thousand four hundred eight dollars and twenty-one cents)

D. Motion to Consider Payment Request No. 18 for the Utility Replacement Project to KBC Construction LLC in the Amount of \$132,162.90 (one hundred thirty-two thousand one hundred sixty-two dollars and ninety cents)

10. ACTION ITEMS:

E. Motion to Consider Payment Request No. 19, Final Payment, for the Utility Replacement Project to KBC Construction LLC in the Amount of \$73,017.85 (seventy-three thousand seventeen dollars and eighty-five cents)

10. ACTION ITEMS:

F. Motion to Consider Awarding the Pedestrian Crossing Grant to Armour & Sons Electric, Inc. in the Amount of \$270,253.75 (two hundred seventy thousand two hundred fifty-three dollars and seventy-five cents)

10. ACTION ITEMS:

G. Motion to Consider the Defined Benefit Pension Plan 2026 Minimum Municipal Obligation in the Amount of \$61,858.00 (sixty-one thousand eight hundred fifty-eight dollars)

10. ACTION ITEMS:

H. Motion to Consider the Defined Contribution Pension Plan 2026 Minimum Municipal Obligation for Employees Receiving Contributions of their Annual Income in the Amount of \$26,300.00 (twenty-six thousand three hundred dollars)

10. ACTION ITEMS:

**I. Motion to Consider the Defined
Contribution Pension Plan 2026
Minimum Municipal Obligation for
the Borough Manager Receiving
Contributions of their Annual Income
in the Amount of \$7,840.00 (seven
thousand eight hundred forty dollars)**

10. ACTION ITEMS:

**J. Motion to Consider Resolution
2025-13 Closure of Certain Borough
Roads for the Annual Fall Fest and
Car Show Event**

10. ACTION ITEMS:

**K. Motion to Consider Awarding the
2025-2026 MCCC Rock Salt Bid to
Morton Salt, Inc. in the Amount of \$63.61
(sixty-three dollars and sixty-one cents)
per Delivered Ton and \$63.00 (sixty-
three dollars) per Non-Delivered Ton**

11. Motion to Approve the Payment of the Bills

ADDITIONS TO THE AUGUST 2025 BILL LIST:

CANON COPIER - COPIER LEASE	\$521.88
GLASGOW - BLACKTOP	\$568.29
KBC CONSTRUCTION - PAYMENT #17	\$302,408.21
KBC CONSTRUCTION - PAYMENT #18	\$132,162.90
KBC CONSTRUCTION - PAYMENT #19	\$73,017.85
LOWE'S - REBAR	\$47.82
LOWE'S - CONCRETE FORMS.....	\$32.55
LOWE'S - SHOP SUPPLIES.....	\$7.56
LOWE'S - CONCRETE FORMS.....	\$27.82
TD BANK CARD - TANK SPRAYER PUMP.....	\$74.19
TD BANK CARD - PLIERS.....	\$131.02
TD BANK CARD - DOOR TRIM.....	\$123.64
TD BANK CARD - CAMERA EQUIPMENT.....	\$12.70
TRACTOR SUPPLY - PUMP SPRAYER.....	\$299.99
UNIVEST INSURANCE - TREASURER'S BOND.....	\$250.00
VAN CLEEF ENGINEERING - VARIOUS ENGINEERING.....	\$18,217.00

TOTAL ADDED TO BILL LIST \$527,903.42

REVISED BILL LIST TOTAL \$1,972,486.78

Column1	Column2	Column3	Column4	Column5	Column6
AUGUST 2025 ACCOUNTS PAYABLE BILL LIST					
VENDOR BILL LIST					
	ITEM DESCRIPTION	AMOUNT PAID	DATE PROCESSED	TOTAL PAID	CHECK NO.
TD BANK					
WELLS FARGO	SERIES 2020, 2021 & 2024 A AND B NOTES	\$617,756.17	7/25/2025	\$617,756.17	ACH
ALLEGHENY ELECTRIC COOP	MONTHLY ELECTRIC SALES	\$3,207.23			
ALPHAGRAPHICS	FALL FEST POSTERS	\$128.49			
ALWAYS INTEGRITY	JANITORIAL SERVICES	\$620.00			
AMP INC.	JULY PMPM/VERIZON CHARGES	\$1,546.56			
AMP OHIO	JUNE ELECTRIC PURCHASE	\$202,683.99			
AMP OHIO	JULY ELECTRIC PURCHASE	\$244,481.83			
AT&T	PW & MGR CELL PHONES	\$576.52			
JAMES BASKIN	CLOTHING ALLOWANCE	\$158.95			
DL BEARDSLEY	MOWING EQUIPMENT	\$474.49			
BOROUGH OF HATFIELD ELECTRIC	REPAYMENT OF BORROWING	\$8,287.43			
BOWMAN ENGINEERING	ROUTE 463 & LIBERTY TRAIL RRFB	\$906.64			
BOWMAN ENGINEERING	ROUTE 463 & LIBERTY TRAIL RRFB	\$170.00			
BOWMAN ENGINEERING	23 N MAIN ST	\$845.00			
BOWMAN ENGINEERING	N MAIN ST TRUCK RESTRICTION	\$732.50			
BUXMONT MEDIA	FALL FEST BOOKLET	\$540.75			
CANON COPIER	COPIER LEASE	\$521.88			
CARR & DUFF	S MAIN POWER OUTAGE	\$3,222.50			
CARR & DUFF	MARKET ST OUTAGE	\$8,225.00			
CLEMENS UNIFORMS	MATS FOR HALLWAYS	\$77.30			
CODE INSPECTIONS	BLDG, CODE & ZONING INSPECTIONS	\$7,182.00			
CODE INSPECTIONS	BLDG, CODE & ZONING INSPECTIONS	\$5,643.00			
COMCAST	16 CHERRY ST INTERNET	\$128.35			
COMCAST	401 S MAIN ST	\$121.85			
COURIER NEWS	FOUNDERS DAY BOOKLET	\$375.00			
CURTIS POWER SOLUTIONS	DAIN AVE GENERATOR MAINTENANCE	\$1,355.41			
CURTIS POWER SOLUTIONS	BOROUGH OFFICE GENERATOR MAINTEN	\$1,478.22			
DELAWARE VALLEY HEALTH INS	HEALTH INSURANCE FOR EMPLOYEES	\$19,304.39			
DISCHELL BARTLE DOOLEY	LEGAL SERVICES 200 N MAIN ST	\$187.00			
DUNNE'S TOWING	TOW FOR 2009 INTERNATIONAL DUMP	\$506.25			
EAS WATER	WATER FOR OFFICES	\$63.45			
EDDIES ELECTRIC	ELECTRIC CONNECTION	\$246.00			
RICHARD EISENACHER	MOVIE PROJECTIONIST	\$580.00			
EJ USA	MANHOLE FRAMES	\$2,766.54			
GLASGOW	BLACKTOP	\$568.29			
GOOD TIMES RENTAL	FALL FEST ITEMS	\$713.00			
GUARDIAN	COUNCIL LIFE INSURANCE	\$33.95			
HATFIELD TOWNSHIP MUN AUTH	2ND QTR WASTEWATER TREATMENT	\$147,029.14			
THE HARTFORD	AD&D LIFE STD & LTD INSURANCE	\$799.11			
HATFIELD BOROUGH	615 DAIN AVE ELECTRIC	\$50.89			
HATFIELD TOWNSHIP	AUGUST POLICE SERVICES	\$87,083.33			
HI NOTE PARTY	FALL FEST FACE PAINTER/BALLOONIST	\$1,500.00			
KBC CONSTRUCION	PAYMENT #17	\$302,408.21			
KBC CONSTRUCION	PAYMENT #18	\$132,162.90			
KBC CONSTRUCION	PAYMENT #19	\$73,017.85			
LOWES	SHOP SUPPLIES	\$18.98			
LOWES	SHOP SUPPLIES	\$62.62			
LOWES	WEED SPRAY	\$75.92			
LOWES	REBAR	\$47.82			
LOWES	CONCRETE FORMS	\$32.55			
LOWES	SHOP SUPPLIES	\$7.56			
LOWES	CONCRETE FORMS	\$27.82			
MAILLIE	2024 AUDIT	\$26,000.00			
MAX & OLLIES	ITEMS FOR FALL FEST	\$1,245.58			
NAPA AUTO	HEADLIGHTS	\$157.77			
NAPA AUTO	HEADLIGHTS	\$157.77			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$515.00			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$221.25			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$237.50			

Column1	Column2	Column3	Column4	Column5	Column6
AUGUST 2025 ACCOUNTS PAYABLE BILL LIST					
VENDOR BILL LIST					
	ITEM DESCRIPTION	AMOUNT PAID	DATE PROCESSED	TOTAL PAID	CHECK NO.
NETWORK CONCEPTS	MANAGED IT SERVICES	\$23.75			
NORTH PENN WATER AUTHORITY	615 DAIN AVE ELECTRIC	\$40.02			
NYCE CRETE	EXPANSION JOINTS	\$84.00			
PA ONE CALL	MONTHLY ACTIVITY	\$15.01			
PITNEY BOWES	POSTAGE MACHINE LEASE	\$438.00			
PORT A BOWL	PORTABLE RESTROOMS FOR FALL FEST	\$488.45			
PRECISION FIRE PROTECTION	INSPECT DEFICIENCIES FOR FIRE SYSTEM	\$3,160.00			
RICHTER OFFICE SUPPLIES	OFFICE SUPPLIES	\$291.77			
SHERWIN WILLIAMS	ROAD PAINT	\$289.50			
SCANTEK	SUBSCRIPTION RENEWAL	\$2,884.00			
STAROPOLI DOOR SERVICE	GARAGE DOOR REPAIR	\$143.00			
SUNBELT RENTALS	TRACK HOE RENTAL	\$550.66			
SUPPRESSION SYSTEMS	FIRE SUPPRESSION SYSTEM AGREEMENT	\$660.00			
SWIF	WORKER'S COMPENSATION	\$1,746.00			
SYNATEK	WEED SPRAY	\$150.00			
TD BANK CARD	MICROSOFT - ONLINE SERVICES	\$8.48			
TD BANK CARD	MICROSOFT - ONLINE SERVICES	\$89.04			
TD BANK CARD	ZOOM SUBSCRIPTION	\$93.99			
TD BANK CARD	PDF SUPPORT FILLER	\$21.20			
TD BANK CARD	PMEA FALL CONFERENCE	\$243.00			
TD BANK CARD	TANK SPRAYER PUMP	\$74.19			
TD BANK CARD	PLIERS	\$131.02			
TD BANK CARD	DOOR TRIM	\$123.64			
TD BANK CARD	CAMERA EQUIPMENT	\$12.70			
TEAMSTERS	EMPLOYEE BENEFITS	\$520.00			
TIMONEY KNOX	LEGAL SERVICES - PENNINGTON PROPERTY	\$717.50			
TIMONEY KNOX	LEGAL SERVICES - PW CONSTRUCTION	\$35.00			
TIMONEY KNOX	LEGAL SERVICES - ABP INVESTMENTS	\$140.00			
TIMONEY KNOX	LEGAL SERVICES - LIENS	\$192.50			
TIMONEY KNOX	LEGAL SERVICES - GENERAL	\$241.50			
TIMONEY KNOX	LEGAL SERVICES - ASSESSMENTS	\$52.50			
TRACTOR SUPPLY	PUMP SPRAYER	\$299.99			
UNIVEST INSURANCE	TREASURER'S BOND RENEWAL	\$250.00			
VAN CLEEF ENGINEERING	ENGINEERING - MISCELLANEOUS CONSULT	\$1,161.00			
VAN CLEEF ENGINEERING	ENGINEERING - MISCELLANEOUS CONSULT	\$1,296.00			
VAN CLEEF ENGINEERING	ENGINEERING - MISCELLANEOUS CONSULT	\$3,037.50			
VAN CLEEF ENGINEERING	ENGINEERING - BROAD ST STORM SEWER	\$4,819.50			
VAN CLEEF ENGINEERING	ENGINEERING - BROAD ST STORM SEWER	\$7,695.00			
VAN CLEEF ENGINEERING	ENGINEERING - BROAD ST STORM SEWER	\$12,207.50			
VAN CLEEF ENGINEERING	ENGINEERING - ENDINBURGH SQUARE	\$283.50			
VAN CLEEF ENGINEERING	ENGINEERING - ENDINBURGH SQUARE	\$405.00			
VAN CLEEF ENGINEERING	ENGINEERING - ENDINBURGH SQUARE	\$243.00			
VAN CLEEF ENGINEERING	ENGINEERING - BENNETTS CT	\$162.00			
VAN CLEEF ENGINEERING	ENGINEERING - BENNETTS CT	\$4,025.00			
VAN CLEEF ENGINEERING	ENGINEERING - BENNETTS CT	\$109.00			
VAN CLEEF ENGINEERING	ENGINEERING - 23 N MAIN ST	\$1,984.50			
VAN CLEEF ENGINEERING	ENGINEERING - 23 N MAIN ST	\$3,956.50			
VAN CLEEF ENGINEERING	ENGINEERING - 23 N MAIN ST	\$2,187.00			
VAN CLEEF ENGINEERING	ENGINEERING - MS4 PROGRAM	\$129.00			
VAN CLEEF ENGINEERING	ENGINEERING - JOINT STORMWATER STY	\$324.00			
VAN CLEEF ENGINEERING	ENGINEERING - JOINT STORMWATER STY	\$392.50			
VAN CLEEF ENGINEERING	ENGINEERING - 43 ROOSEVELT AVE	\$607.50			
VAN CLEEF ENGINEERING	ENGINEERING - 43 ROOSEVELT AVE	\$40.50			
VERIZON	TELEPHONE SERVICES	\$243.35			
WHITETAIL DISPOSAL	WASTE DISPOSAL	\$166.60			
ANDRE J WILSON SR	DJ FOR FALL FEST	\$600.00			
ZULTYS	TELEPHONE SERVICES	\$446.82			
SECURITY DEPOSITS:					
	HEATHER CHARSHA	\$206.75			
	YARIELA CURLLAR	\$196.65			
	CHERYLE GRANT	\$244.05			
	SARAH LLOYD	\$187.03			

Column1	Column2	Column3	Column4	Column5	Column6
AUGUST 2025 ACCOUNTS PAYABLE BILL LIST					
VENDOR BILL LIST					
ITEM DESCRIPTION		AMOUNT PAID	DATE PROCESSED	TOTAL PAID	CHECK NO.
RYAN NESTER		\$213.57			
LEELABEN PATEL/NARENDRA PATEL		\$284.37			
WILLIAM PIERCE		\$173.09			
JOE PLISZKA		\$221.18			
COLLEEN SAITTA		\$214.34			
CHRISTIAN THOMAS JR.		\$12.73			
JOEL WALKER		\$208.52			
KRYSTAL WILLIAMS		\$81.36			
LORI ZAMBEK		\$234.96			
		\$1,972,486.78			

**12. MOTION to ADJOURN:
EXECUTIVE SESSION: Real Estate,
Litigation, & Personnel**