

HATFIELD BOROUGH COUNCIL

REGULAR MEETING

JANUARY 15, 2025



JASON FERGUSON, PRESIDENT

RICHARD GIRARD, VICE PRESIDENT

LARRY BURNS, COUNCILMEMBER

JAMES FAGAN, COUNCILMEMBER

MICHELLE KROESSER, COUNCILMEMBER

MARY ANNE GIRARD, MAYOR

MALACHI NISBETT, JUNIOR COUNCIL PERSON

JAIME E. SNYDER, BOROUGH MANAGER

CATHERINE M. HARPER, BOROUGH SOLICITOR



Borough of Hatfield

Montgomery County, Pennsylvania

BOROUGH COUNCIL WORKSHOP / REGULAR MEETING

January 15, 2025

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION

1. APPROVAL OF MEETING AGENDA:

Motion: To Approve the Agenda of the January 15, 2025, Workshop / Regular Meeting

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the December 4, 2024, Workshop Meeting and the December 18, 2024, Regular Meeting

3. PUBLIC INPUT:

Please rise, state your name and address and the reason for addressing Council

4. ANNOUNCEMENTS:

- Next Borough Council Meetings are the February 5th Workshop Meeting and the February 19th Regular Meeting @ 7:00PM in Council Chambers
- The next Planning Commission Meeting is scheduled for Monday, January 27, 2025 @ 6:00PM in Council Chambers
- HEROC is Scheduled to Meet Wednesday, January 22, 2025 at 8:00AM in Council Chambers
- ZHB Meeting for 32 Roosevelt Avenue, Anacari S. Carreon Vivanco, is scheduled for Thursday, February 6, 2025, at 7:00PM in Council Chambers
- HMHS is Scheduled to Meet Tuesday, January 28, 2025, at 7:00PM at the Borough Office

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- Budget, Finance, and Labor Committee Report

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

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215-855-2075

Email:
admin@
hatfieldborough.com

Website:
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- Planning, Building, and Zoning Committee Report
- Public Safety Committee Report
- Public Works & Property and Equipment Committee Report
- Utilities Committee Report
- Hatfield Economic Revitalization Outreach Committee Report
- Mayor Mary Anne Girard Report

6. REPORTS AND CORRESPONDENCE:

Monthly Investment Report
 Monthly EIT / LST Report
 Monthly YTD Report
 Monthly Zoning Hearing Board Applications
 Steve Barth, Barth Consulting Group Report
 Police Department Report
 Fire Department Report
 EMS Report
 Public Works Department Report
 Engineering Report
 Zoning Officer, Building Code, Property Maintenance Report
 Fire Marshal / Fire Safety Inspection Report
 Pool Advisory Report

7. MANAGERS REPORT:

8. NEW BUSINESS / DISCUSSION ITEMS:

- A. Resolution 2025-01 Authorizing an Increase to the Electric Rates
- B. Payment Request No. 3 Utility Replacement Project
- C. Resolution 2025-___ Preliminary / Final Subdivision and Land Development for 23 N. Main Street, Hatfield Walk
- D. 2025 Borough Budget / Binder Distribution

9. OLD BUSINESS:

10. ACTION ITEMS:

- A. Motion to Consider Resolution 2025-01 Authorizing an Increase to Electric Rates
- B. Motion to Consider Payment Request No. 3 for the Utility Replacement Project to KBC Construction Inc. in the Amount of

\$164,901.60 (one hundred sixty-four thousand nine hundred one dollars and sixty cents)

11. Motion to Approve the Payment of the Bills

12. MOTION to ADJOURN:

EXECUTIVE SESSION: Real Estate, Litigation, & Personnel

**2. APPROVAL OF THE MINUTES:
Motion to Approve the Minutes of
the December 4, 2024, Workshop
Meeting and the December 18,
2024, Regular Meeting**

**HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
December 4, 2024**

MINUTES

**THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED
BOROUGH HALL 401 S. MAIN STREET, HATFIELD
THIS MEETING WAS RECORDED**

CALL TO ORDER AND ROLL CALL:

ROLL CALL

(X) Jason Ferguson, President
(X) Richard Girard, Vice President
(X) Larry Burns
(X) James Fagan
(X) Michelle Kroesser

(X) Mayor Mary Anne Girard

The record shows that five members of Council were present at roll call, as well as, Solicitor; Andrew Knox, Timoney Knox, LLP, Borough Manager; Jaime E. Snyder, Public Works Director; Treasurer; Diane Farrall; Stephen S. Fickert, Jr, Junior Council Person; Malachi Nisbett and Assistant Manager; Kathryn Vlahos.

1. Motion to Approve the December 4, 2024 Workshop Meeting Agenda.

Motion: A motion was made by Councilmember Burns for Approval of Meeting Agenda, December 4, 2024 Workshop Meeting Agenda. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Ferguson asked if there was any Public Input. There was no media present. None.

3. ANNOUNCEMENTS: Manager Jaime E. Snyder made the following announcements.

- Next Council Meeting December 18th Regular Meeting at 7:00PM in Council Chambers
- HEROC is Scheduled to Meet Wednesday, December 18, 2024, at 8:00AM in Council Chambers
- Next Planning Commission Meeting is Scheduled for December 16, 2024, at 6:00PM in Council Chambers
- The Borough Offices will be closed Tuesday, December 24, 2024, and Wednesday, December 25, 2024, in Observance of the Christmas Eve and Christmas Holidays

- The Borough Offices will be closed Tuesday, December 31, 2024, and Wednesday, January 1, 2025, in Observance of the New Year's Eve and New Year's Day Holidays
- The Hatfield Borough Offices will be Closed on Wednesday, December 18th from 12:00PM-1:30PM for Employee Training

4. Public Hearing for Ordinance No. 556 Updating the International Property Maintenance Code from 2003 to 2021

Councilman Ferguson suspended the Workshop Scheduled Public Meeting and opened for the Scheduled Public Hearing.

Solicitor Harper stated that this is an ordinance and we do adopt the international property maintenance code changes. When this was adopted the first time it actually said as amended from time to time but it has been a long time so we thought that we should adopt a new ordinance with the new code. We don't want someone who is being called on the carpet for code enforcement to use the fact that the ordinance itself uses the wrong code. Its pretty proforma and the code department here basically wrote the exceptions things that were not there before have been added as things that we require. I am going to mark as exhibits B1 fo Borough One for proof of publication we did public this in the reporter news paper that we were having a hearing tonight. B-2 is going to be the actually ordinance which is ordinance number 556 and it on for action tonight. I think to do this right the first thing that we should do is ask weather any member of Borough Council has any questions about this. Council Member Burns wanted it noted that it is 2003 not 2023. Solicitor Harper asked is she said 2023, and President Ferguson replied that he thinks Council Member Burns is referring to his stating 2023 and not 2003 to be clear. Council Member Burns said we are going forward not back, Solicitor Harper said yes we are going forward. They don't redo the International Property Maintenance Code every year its more like 5 years. Solicitor Harper said that if Borough Council is ok with this and have no questions then she is going to open this up for public comments. Let the minutes reflect that there was no public comment and we can close this hearing. The Hearing Closed at 7:10PM and later this evening it is on for action.

5. Public Hearing for Ordinance No. 556 Enacting a Rental Inspection Program in Hatfield Borough

Councilman Ferguson suspended the Workshop Scheduled Public Meeting and opened for the second Scheduled Public Hearing.

Solicitor Harper stated that like this last ordinance well this is a little bit different update to an ordinance that we have, it going to require more from the code department to get this done. Lets mark as exhibit B-1 for the proof of publication from the reporter newspaper that it was there and tonight we are having a hearing on this inspection program. B-2 for this hearing is the ordinance itself, ordinance 557. We already require property owners to register that they have tenants, but what we thought we should do is have the rental units inspected no less frequently than once every three years, that's what we are saying and we have a lot. We didn't want to make it so that the borough code enforcement officer couldn't do it every year, if can do it then that's great. But he has to do it once every three

years at least. What's the inspection for, its to make sure that the premises are code compliant, clean and safe for the tenants and that they look code compliant from the outside and that someone is taking care of it. Some not always sometimes an absentee landlord is less careful of taking care of a property that someone who lives in it and so the update here is that we already require registrations now we are going to require inspections and you have to registration and get an inspection. We are also have inspections when the property changes hands and someone is going to be there so that the new tenant is coming in or of you are going to sell it and someone else is going to rent it out we are going to require you to get a certificate that it has been inspected and it is up to code. Its better for the borough that everything is up to code and that is a good time to check. If are the buyer you should want to see the certificate that says it has been checked and that its fine. That is what this is all about and are there any questions? Mayor Mary Anne Girard asked that if the hours that have been allocated for the code department be sufficient enough to cover, as I can imagine this is additional work that they are going to have to do. Manager Jaime Snyder replied that it will be sufficient because she spoke to bob and they are going to reallocate hours specifically to this outside of fire safety inspections which is what we currently have. The time that he is in the office so they know the amount of hours and the budget number that we have and its not to be gone over. She has the conversations with him and she expects them to fall in line but she will certainly keep Council and Mayor posted if it seems that they were not going to get it done in time. President Ferguson also commented that it was also in the budget for next year. Solicitor Harper asked if anyone from the public had any comments or questions regarding the rental inspection program, seeing none we can close the hearing. The Hearing Closed at 7:14 PM and later this evening it is on for action.

6. Partnership TMA Bike Audit Study Results Presentation Jacqui Baxter-Rollings, Lucas Oshman

Jacqui Baxter-Rollings thanked Council for letting them come back again and stated that it has been very busy at Partnership TMA since July when they last attended the Council Meeting. The first 6 months of the project they have hosted 4 online meetings and completed bike audits at 6 intersections. Members who took part in these meetings and audits reviewed their findings and gave some suggestions on how to make certain intersections more bike friendly. A full report of their findings was given to the Borough.

7. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Budget, Finance, and Labor Committee Report

Councilmember Ferguson stated that they met briefly this evening to talk though the budget and will be discussed later on.

Planning, Building, and Zoning Committee Report

Councilmember Burns stated that the committee has not met and there is nothing new to report to council.

Public Safety Committee Report

Councilmember Kroesser stated that the committee has not met and there is nothing new to report to council.

Public Works & Property and Equipment Committee Report

Councilmember Fagan stated that the committee has not met and there is nothing new to report to council.

Utilities Committee Report

Councilmember Girard met earlier this evening with the gentleman from Nexera to discuss the capacity increase and the affects on our budget which will be discussed in our exective session later this evening and the presentation to the public will be at our next council meeting,

Hatfield Economic Revitalization Outreach Committee Report

Councilmember Girard stated that the committee has not met and there is nothing new to report to council.

Mayor Mary Anne Girard's Report

Mayor Girard just want to remind everyone that this Saturday the lighting of the Christmas tree will be held and that our Junior Council Person is going to sing at the event.

8. REPORTS AND CORRESPONDENCE:

- Monthly Investment Report
- Monthly EIT / LST Report
- Monthly Zoning Hearing Board Applications
- Police Department Report
- Fire Department Report
- EMS Report
- Public Works Department Report
- Engineering Report
- Zoning Officer, Building Code, Property Maintenance Report
- Fire Marshal / Fire Safety Inspection Report
- Pool Advisory Report

9. MANAGERS REPORT

1. Land Use & Development Updates:

- A. Edinburgh Square Subdivision
 - Maintenance Bond in place
- B. Bennetts Court Land Development
 - Paving & Final Improvements
 - Settlements Occurring
 - Escrow Release No. 1 Sitework Approved
- C. 43 Roosevelt Land Development

- Developers Agreement
- Stormwater Management Agreement
- D. SEPTA Property
 - Long-Term Lease Agreement – Approved 6/14/2023
 - Working with Consultant
 - Working on a Sub-License Agreement with Tenant
- E. 200 N. Main Street (Biblical Seminary)
 - Sketch Plan Submitted
 - Applying for Tax Credits for Project
 - Received Grant for the Development
 - Looking at Zoning Extension – received 8/10/23
 - Updated Letter of Support for Tax Credits – 10/29/24
 - Updated “Will Serve” Letters Issued
- F. 23 N. Main Street
 - ZHB Approved with Conditions 4/24/24
 - Spoke with Builder
 - Tentatively looking at 12/16 PC
- H. George Didden Greenhouses
 - Went to Planning Commission – preliminary approval given
 - Needs to go to ZHB - waiting for application

2. Utility Billing Update:

- Staff continues to monitor Electric & Sewer Past Due accounts.
- Email billing is available for Electric & Sewer Accounts. Please contact the Utilities Department if you are interested in signing up. *Details were in the Spring Borough Informer, on the Borough website, and on the back of all utility bills.
- The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.
- <https://hatf-pa-web.amppartners.org/index.php>
- Please register exactly as it appears on your current billing.
Example SMITH, JOHN E.

3. 2021 Outstanding Project Updates:

- A. The East Lincoln Avenue Bridge Replacement Project
 - All funds received; the project is closed out
 - Repayments made for debt borrowing

4. 2024 Project Updates:

- A. W. Broad Street, E. Broad Street, N. Market H2O / PA Small Water Storm and Sanitary Sewer Utility Replacement Project
 - Project Started: NPWA Main Work
 - Detour Rote in Place
 - Borrowing Secured

- <https://www.hatfieldborough.com/information/utility-replacement-project/>
- [Payment App. No. 1 Approved 11/20/24](#)

B. 2024 Curb and ADA Project

- Project Complete

C. 2024 Roadway Resurfacing Project

- Project Complete
- COR No. 2 & Final Payment Updated

5. **2024 and Beyond Project Updates:**

A. MTF / CTP Crosswalk Grants (after Utility Replacement Project)

- HOP Application – realign crosswalk to the intersection
- Coordination with Strom and Sanitary H2O / PA Small Water Grant Project - working with Engineer

B. Stormwater Feasibility Study Grant with HT (Local Share Funds)

6. **PMEA Update:**

7. **Public Information Officer Update:**

8. **Items of Interest:**

- GLC Community Christmas Tree Lighting December 6th at 5:00PM
- HVFC 2023 Financial Statements

10. NEW BUSINESS / DISCUSSION ITEMS:

A. 2025 Proposed Budget Discussion / Advertising

President Ferguson stated that they are presenting the budget which has had many cuts this year and revenue enhancements in it as well. All of the highlights and savings have been presented before tonight's meeting. President Ferguson that the large increase this year in the budget was the capacity charge which is what caused many of the increases as well as the cuts that were made. A discussion ensued about how the committee came to the decision to raise taxes and the electric rate for the borough.

B. Public Hearing for Ordinance No. 558 Fixing the 2025 Real Estate Tax Rate

Manager Snyder stated that this is the ordinance that will be on for consideration to raise the tax rate from 3.25 mills to 4.25mills. this is on for consideration tonight to advertise for a public hearing to be held on December 18th at the next council meeting.

C. Resolution Authorizing an Increase to the Electric Rates

Manager Snyder explained that this resolution would authorize a one cent increase to electric rates across the board for all categories. This will be on for consideration at the

D. Expiring Terms: ZHB, HEROC, Pool Advisory

Manager Snyder stated that the expiring terms for Zoning Hearing Board is Jim Rudolph, HEROC is Melissa Rosenberger and Larry Stevens and Pool Advisory is Steve Sweet. This will be on for consideration at the December 18th meeting.

E. Resolution 2024-23 Honoring the 2024 Lawrence G. Stevens Distinguished Service Award Recipient

Manager Snyder stated that this resolution is to honor the 2024 receiptant of the Lawrence G. Stevens Award which is Katelyn Farrall.

F. Resolution 2024-24 Recognizing Five Years of Service for Katelyn Farrall

Manager Snyder explained that this resolution recognizes years of service and is on for consideration tonight.

G. Resolution 2024-25 Recognizing 15 Years of Service for Larry Burns

Manager Snyder explained that this resolution recognizes years of service and is on for consideration tonight.

H. Resolution 2024-26 Recognizing 15 Years of Service for John Kroesser

Manager Snyder explained that this resolution recognizes years of service and is on for consideration tonight.

I. Resolution 2024-27 Recognizing 15 Years of Service for Michelle Kroesser

Manager Snyder explained that this resolution recognizes years of service and is on for consideration tonight.

J. Resolution 2024-28 Recognizing 20 Years of Service for Diane Farrall

Manager Snyder explained that this resolution recognizes years of service and is on for consideration tonight.

K. Resolution 2024-29 Recognizing 30 Years of Service for John Pedrazzani

Manager Snyder explained that this resolution recognizes years of service and is on for consideration tonight.

L. Resolution Authorizing the AMP PA R.I.C.E. Peaking Project Share & Agreement

Manager Snyder explained that this resolution will increase the AMP PA R.I.C.E Peaking Project share which was 1,960 Kilowatts from 1,778 kilowatts which is in reference to the behind the meter generator.

11. OLD BUSINESS:

A. Resolution 2024-22 Updating the Consolidated Fee Schedule

Manager Snyder explained that this resolution is for the updated fee schedule that was reviewed at the last council meeting. This is on for consideration tonight. The last update of this resolution was 2019.

B. SEPTA Sub-License Agreement Bard & Jester Brewery

Solicitor Harper stated this lease was approved by Septa and it is on for consideration tonight for Council to approve.

C. Advertise the 2025 Meeting Dates

Manager Snyder explained that this is on for consideration tonight and it is to advertise the 2025 meeting dates.

12. ACTION ITEMS:

A. Motion to Consider Enacting Ordinance No. 556 Updating the International Property Maintenance Code from 2003 to 2021

Motion: A motion was made by Councilmember Kroesser to Approve Enacting Ordinance No. 556 Updating the International Property Maintenance Code from 2003 to 2021. The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

B. Motion to Consider Enacting Ordinance No. 557 Enacting a Rental Inspection Program in Hatfield Borough

Motion: A motion was made by Councilmember Burns to Approve Enacting Ordinance No. 557 Enacting a Rental Inspection Program in Hatfield Borough. The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

C. Motion to Consider Resolution 2024-22 Adopting the Borough of Hatfield Consolidated Fee Schedule

Motion: A motion was made by Councilmember Girard to Approve Resolution 2024-22 Adopting the Borough of Hatfield Consolidated Fee Schedule The motion was seconded by Councilmember Burns.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

D. Motion to Consider the SEPTA Sub-License Agreement with Bard & Jester

Motion: A motion was made by Councilmember Fagan to Approve the SEPTA Sub-License Agreement with Bard & Jester. The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

E. Motion to Consider Advertising the 2025 Meeting Dates

Motion: A motion was made by Councilmember Girard to Approve Advertising the 2025 Meeting Dates. The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

F. Motion to Consider Advertising the Availability of the Borough of Hatfield Budget Appropriating Specific Funds for 2025

Motion: A motion was made by Councilmember Girard to Approve Advertising the Availability of the Borough of Hatfield Budget Appropriating Specific Funds for 2025. The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

G. Motion to Consider Advertising a Public Hearing Fixing the 2025 Real Estate Tax Rate for December 18, 2024 at 7:00PM

Motion: A motion was made by Councilmember Girard to Approve

Advertising Public Hearing Fixing the 2025 Real Estate Tax Rate for December 18, 2024 at 7:00PM. The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

H. Motion to Consider Resolution 2024-23 Honoring the 2024 Lawrence G. Stevens Distinguished Service Award Recipient

Motion: A motion was made by Councilmember Kroesser to Approve Resolution 2024-23 Honoring Katelyn Farrall the 2024 Lawrence G. Stevens Distinguished Service Award Recipient. The motion was seconded by Councilmember Burns.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

I. Motion to Consider Resolution 2024-24 Recognizing Katelyn Farrall for Five Years of Service to the Pool Advisory Board

Motion: A motion was made by Councilmember Kroesser to Approve Resolution 2024-24 Recognizing Katelyn Farrall for Five Years of Service to the Pool Advisory Board. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

J. Motion to Consider Resolution 2024-25 Recognizing Larry Burns for 15 Years of Service on the Planning Commission

Motion: A motion was made by Councilmember Kroesser to Approve Resolution 2024-25 Recognizing Larry Burns for 15 Years of Service on the Planning Commission. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0-1. Council Member Burns abstained from voting.

K. Motion to Consider Resolution 2024-26 Recognizing John Kroesser for 15 Years of Service on the Planning Commission

Motion: A motion was made by Councilmember Burns to Approve Resolution 2024-26 Recognizing John Kroesser for 15 Years of Service on the Planning Commission. The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

L. Motion to Consider Resolution 2024-27 Recognizing Michelle Kroesser for her 15 Years of Service on the Planning Commission

Motion: A motion was made by Councilmember Burns to Approve Resolution 2024-27 Recognizing Michelle Kroesser for her 15 Years of Service on the Planning Commission. The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0-1 Councilmember Kroesser abstained from voting.

M. Motion to Consider Resolution 2024-28 Recognizing Diane Farrall for her 15 Years of Service as the Borough Treasurer

Motion: A motion was made by Councilmember Kroesser to Approve Resolution 2024-28 Recognizing Diane Farrall for her 15 Years of Service as the Borough Treasurer. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

N. Motion to Consider Resolution 2024-29 Recognizing John Pedrazanni for his 30 Years of Service to the Zoning Hearing Board

Motion: A motion was made by Councilmember Burns to Approve Resolution 2024-29 Recognizing John Pedrazanni for his 30 Years of Service to the Zoning Hearing Board. The motion was seconded by

Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

13. ADJOURNMENT:

Motion: A motion was made by Councilmember Kroesser to adjourn the Workshop Meeting of December 4, 2024. The motion was seconded by Councilmember Fagan and unanimously approved with a vote of 5-0. The meeting adjourned at 8:26 PM.

Executive Session Litigation, Property and Personnel

Respectfully Submitted,
Kathryn Vlahos
Assistant Manager

**HATFIELD BOROUGH COUNCIL
REGULAR MEETING
December 18, 2024**

MINUTES

**THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED
BOROUGH HALL 401 S. MAIN STREET, HATFIELD
THIS MEETING WAS RECORDED**

CALL TO ORDER AND ROLL CALL:

ROLL CALL

(X) Jason Ferguson, President
(X) Richard Girard, Vice President
(X) Larry Burns
(X) James Fagan
(X) Michelle Kroesser

(X) Mayor Mary Anne Girard

The record shows that five members of Council were present at roll call, as well as, Solicitor; Catherine Harper, Timoney Knox, LLP, Borough Manager; Jaime E. Snyder, Borough Engineer; Chad Camburn, Treasurer; Diane Farrall, and Assistant Manager; Kathryn Vlahos.

Years of Service Recognition
Presiding
Honorable Mayor Mary Anne Girard
Council President Jason Ferguson

EXECUTIVE SESSION:

A. Contract Discussion. Meeting was adjourned at 7:10 PM and reconvened after executive session at 7:26 PM.

1. Motion to Approve the December 18, 2024 Workshop Meeting Agenda.

Motion: A motion was made by Councilmember Burns for Approval of the Meeting Agenda, December 18, 2024 Regular Meeting Agenda. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

2. APPROVAL OF THE MINUTES: Motion to Approve the Minutes of the November 6, 2024 Workshop Meeting and the November 20, 2024 Regular Meeting

Motion: A motion was made by Councilmember Kroesser to Approve the Minutes of the November 6, 2024 Workshop Meeting and the

November 20, 2024 Regular Meeting. The motion was seconded by Councilmember Girard and unanimously approved with a vote of 5-0.

3. **PUBLIC INPUT:** President Ferguson asked if there was any Public Input. There was no media present.

Victor Lewis 151 Orchard Lane, wanted to express his concern about the traffic impact that 23 North Main Development will cause and wanted to express his concern.

Jan McCarty from 13 East Broad, stated that she just found out at the Planning Commission Meeting that 23 North Main the development is going to be leased out and not sold individually and she feels that they will not be care for as well since they are leased.

Solicitor Harper responded that the law does not allow the borough to decide from rentals to ownership, they are not allowed to tell the developer that they can sell them as individual units but you can't rent them.

President Ferguson said that 23 North Main is on the agenda for tonight and we should wait to address council regarding that subject until then and we can tie it all in together.

4. **ANNOUNCEMENTS:** Manager Jaime E. Snyder made the following announcements.
- Next Council Meetings January 15th Workshop / Regular Meeting at 7:00PM in Council Chambers
 - HEROC is Scheduled for Wednesday, January 22, 2025, at 8:00AM in Council Chambers
 - Planning Commission is Scheduled to Meet on Monday, January 27, 2025, at 6:00PM in Council Chambers
 - HMHS is Scheduled to Meet on Tuesday, January 28, 2025 at 7:00PM in Council Chambers
 - The Borough Offices will be closed Tuesday, December 24, 2024, and Wednesday, December 25, 2024, in Observance of the Christmas Eve and Christmas Holidays
 - The Borough Offices will be closed Tuesday, December 31, 2024, and Wednesday, January 1, 2025, in Observance of the New Year's Eve and New Year's Day Holidays

5. Public Hearing for Ordinance No. 558 Fixing the 2025 Real Estate Tax Rate

Councilman Ferguson suspended the Workshop Scheduled Public Meeting and opened for the Scheduled Public Hearing.

Solicitor Harper asked for the minutes to reflect that we have proof of publication was given in accordance with the court of law. You can attach it if you want but you should mention in the minutes that we did that. Then your only requirement for a public hearing is to take comments from council and comments and questions from the audience on this particular budget item. There were no comments from council or from the audience. The Hearing Closed at 7:38 PM and later this evening it is on for action.

6. NEW BUSINESS / DISCUSSION ITEMS:

A.23 N. Main Street, Hatfield Walk, Land Development

Ben Goldthorp from Pennington Properties was present at the meeting to answer any questions that council or the audience had for the developer. Manager Snyder informed council that this project went before the Planning Commission on Monday, December 16th and the Planning Commission did NOT recommend preliminary/ final approval for this development with a 2-3 vote. Solicitor Harper stated that they are just an advisory board and council is not bound to their decision but we have to make note so that you know. She also said that the Planning Commission did not give a reason as to why they voted no. Solicitor Harper reminded the audience and also council that everyone has the right to use their property in accordance with zoning of that property. If you present a plan that meets the zoning requirements and the subdivision requirements Borough Council is obligated to vote yes, even if they prefer not to. The only way you can turn down a development is if it does not meet zoning requirements. Mr. Goldthorp stated that they are willing to put the signs up which say no left turns turn AM rush hour and PA rush hour as well as a don't block the box sign. They also know that the borough is working on a road project and they do not want to line strip prior to that project which would get all ripped up so they want to make a contribution to the borough for that work to be completed, He was thinking roughly \$2,000. Councilmember Burns asked about the open space at the top left of the plan and wanted to know if they were planning on giving it to the borough. Solicitor Harper replied that Borough Council have not decided yet if they wanted it dedicate it or an easement on the property. Councilmember Burns would like the developer to create the path to the park for the Borough as their contribution to the borough. Mr. Goldthorp stated happy to construct it but not on their dime, he can do something more cost effective if there is a way like a credit or something else but unfortunately, they are already at the max of what they can do in terms of the project in terms of the units. When they went from 9 units to 8 that impacted them economically. Solicitor Harper stated that the next step is she will draft a resolution for the January Council meeting for their review.

Fred Hausmann 5 East Broad Street, stated that he has two concerns for this project one is traffic and the second is more than one family living in each unit.

Bonnie Hausmann 5 East Broad Street expressed her concern about the traffic as well.

Owen Wilcox East School wanted to express to council that he believes that the concern of the residents is the location of the driveway and how close it is to the intersection. He also feels that most people are not going to listen to the signs and still make a left out during the restricted times. He also would like the borough to consider when reviewing the plans to think of mutual aid and what other companies' equipment sizes are.

B. Resolution 2024-29 Authorizing an Increase to the Electric Rates

Manager Snyder explained that this resolution authorizes a one-cent increase to the electric rates. President Ferguson stated that after some review the committee decided the increase should be one and a half cents. This is on for consideration tonight.

C. Resolution 2024-30 Appropriating Specific Funds for 2025

Manager Snyder stated that this resolution allows for borough council to pass the 2025 budget. This is on for consideration tonight.

D. Payment Request No. 2 Utility Replacement Project

Manager Snyder explained that this is the second payment request for the utility replacement project and is on for consideration tonight.

7. OLD BUSINESS:

A. Resolution 2024-31 Authorizing the AMP PA R.I.C.E. Peaking Project Share & Agreement

Manager Snyder explained that this resolution was discussed at the last meeting and is on for consideration tonight.

B. Expiring Terms: ZHB, HEROC, Pool Advisory

The expiring terms for 2024 were noted at the last meeting and on for consideration tonight is to reappoint James Rudolph to the Zoning Hearing Board. Reappoint Larry Stevens and Melissa Rosenberger to HEROC and appoint Owen Wilcox to the Pool Advisory Committee.

8. ACTION ITEMS:

A. Motion to Consider Ordinance No. 558 Authorizing a Change to the 2025 Real Estate Tax Rate

Motion: A motion was made by Councilmember Girard Approve Ordinance No. 558 Authorizing a Change to the 2025 Real Estate Tax Rate. The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

B. Motion to Consider Resolution 2024-29 Authorizing an Increase to Electric Rates

Motion: A motion was made by Councilmember Burns Approve Resolution 2024-29 Authorizing an Increase to Electric Rates. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

C. Motion to Consider Resolution 2024-30 Appropriating Specific Funds for 2025

Motion: A motion was made by Councilmember Girard to Approve Resolution 2024-30 Appropriating Specific

Funds for 2025. The motion was seconded by Councilmember Burns.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

D. Motion to Consider Payment Request No. 2 for the Utility Replacement Project to KBC Construction Inc. in the Amount of \$265,900.98 (two-hundred sixty-five thousand nine hundred dollars and ninety-eight cents)

Motion:

A motion was made by Councilmember Fagan to Approve Payment Request No. 2 for the Utility Replacement Project to KBC Construction Inc. in the Amount of \$265,900.98 (two-hundred sixty-five thousand nine hundred dollars and ninety-eight cents). The motion was seconded by Councilmember Burns.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

E. Motion to Consider Resolution 2024-31 Authorizing the AMP PA R.I.C.E. Peaking Project Share & Authorize Jaime E. Snyder, Borough Manager to sign the Master Agreement

Motion:

A motion was made by Councilmember Fagan to Approve Resolution 2024-31 Authorizing the AMP PA R.I.C.E. Peaking Project Share & Authorize Jaime E. Snyder, Borough Manager to sign the Master Agreement. The motion was seconded by Councilmember Burns.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

F. Motion to Consider Appointing James Rudolph to the Zoning Hearing Board for the Four-Year Term Expiring December 31, 2028

Motion:

A motion was made by Councilmember Burns to Appoint James Rudolph to the Zoning Hearing Board for the Four-Year Term Expiring December 31, 2028. The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

G. Motion to Consider Appointing Lawrence G. Stevens to the Hatfield Economic Revitalization Outreach Committee (HEROC) for the Four-Year Term Expiring December 31, 2028

Motion:

A motion was made by Councilmember Kroesser to Appoint Lawrence G. Stevens to the Hatfield Economic Revitalization Outreach Committee (HEROC) for the Four-Year Term Expiring December 31, 2028. The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

H. Motion to Consider Appointing Melissa Rosenberger to the Hatfield Economic Revitalization Outreach Committee (HEROC) for the Four-Year Term Expiring December 31, 2028

Motion:

A motion was made by Councilmember Burns to Appoint Melissa Rosenberger to the Hatfield Economic Revitalization Outreach Committee (HEROC) for the Four-Year Term Expiring December 31, 2028. The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

I. Motion to Consider Appointing Owen Wilcox to the Pool Advisory Board for the Three-Year Term Expiring December 31, 2027

Motion:

A motion was made by Councilmember Kroesser to Appoint Owen Wilcox to the Pool Advisory Board for the Three-Year Term Expiring December 31, 2027. The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

9. MOTION TO APPROVE PAYMENT OF THE BILLS

President Ferguson and Manager Snyder reviewed and answered questions regarding the bill list.

Motion:

A motion was made by Councilmember Girard to Approve the payment of the bills. The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

10. ADJOURNMENT:

Motion:

A motion was made by Councilmember Kroesser to adjourn the Regular Meeting of December 18, 2024. The motion was seconded by Councilmember Girard and unanimously approved with a vote of 5-0. The meeting adjourned at 9:00 PM.

Executive Session Litigation, Property and Personnel

Respectfully Submitted,
Kathryn Vlahos
Assistant Manager

3. PUBLIC INPUT:

**Please rise, state your name and
address and the reason for
addressing Council**

4. ANNOUNCEMENTS:

- **Next Borough Council Meetings are the February 5th Workshop Meeting and the February 19th Regular Meeting @ 7:00PM in Council Chambers**
- **The next Planning Commission Meeting is scheduled for Monday, January 27, 2025 @ 6:00PM in Council Chambers**
- **HEROC is Scheduled to Meet Wednesday, January 22, 2025 at 8:00AM in Council Chambers**
- **ZHB Meeting for 32 Roosevelt Avenue, Anacari S. Carreon Vivanco, is scheduled for Thursday, February 6, 2025, at 7:00PM in Council Chambers**
- **HMHS is Scheduled to Meet Tuesday, January 28, 2025, at 7:00PM at the Borough Office**

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Budget, Finance, and Labor
Committee Report**

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Planning, Building, and Zoning
Committee Report**

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Public Safety Committee Report**

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Public Works & Property and
Equipment Committee Report**

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Utilities Committee Report**

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Hatfield Economic
Revitalization Outreach
Committee Report**

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

- **Mayor Mary Anne Girard Report**

6. REPORTS AND CORRESPONDENCE:

Monthly Investment Report

HATFIELD BOROUGH CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2024

2024	Capital Reserve	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$429,617.42							
January	\$426,300.13	(\$3,317.29)	-0.77%	\$1,260.63	(\$1,260.63)	(\$245.34)	(\$1,505.97)	(\$245.34)
February	\$418,596.36	(\$7,703.77)	-1.81%	\$1,262.72	(\$1,262.72)	(\$243.32)	(\$1,506.04)	(\$243.32)
March	\$420,990.06	\$2,393.70	0.57%	\$1,268.58	(\$1,268.50)	(\$239.40)	(\$1,507.90)	(\$239.32)
April	\$408,461.45	(\$12,528.61)	-2.98%	\$1,283.79	(\$1,283.79)	(\$240.81)	(\$1,524.60)	(\$240.81)
May	\$164,877.26	(\$243,584.19)	-59.63%	\$1,481.17	(\$249,980.00)	(\$534.14)	(\$250,514.14)	(\$249,032.97)
June	\$165,921.65	\$1,044.39	0.63%	\$1,022.84	(\$1,022.84)	(\$100.11)	(\$1,122.95)	(\$100.11)
July	\$168,927.48	\$3,005.83	1.81%	\$532.47	(\$532.47)	(\$100.67)	(\$633.14)	(\$100.67)
August	\$170,460.33	\$1,532.85	0.91%	\$534.60	(\$534.60)	(\$102.15)	(\$636.75)	(\$102.15)
September	\$171,665.52	\$1,205.19	0.71%	\$538.70	(\$538.70)	(\$102.81)	(\$641.51)	(\$102.81)
October	\$167,147.81	(\$4,517.71)	-2.63%	\$542.96	(\$542.96)	(\$103.21)	(\$646.17)	(\$103.21)
November	\$168,355.01	\$1,207.20	0.72%	\$540.70	(\$540.70)	(\$100.80)	(\$641.50)	(\$100.80)
December							\$0.00	\$0.00
		(\$261,262.41)	-62.47%	\$10,269.16	(\$258,767.91)	(\$2,112.76)	(\$260,880.67)	(\$250,611.51)

HATFIELD BOROUGH SEWER CAPITAL RESERVE INVESTMENT ACCOUNT SUMMARY

YEAR 2024

2024	Sewer Capital	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$792,202.89							
January	\$789,516.80	(\$2,686.09)	-0.34%	\$2,672.38	(\$2,672.38)	(\$452.39)	(\$3,124.77)	(\$452.39)
February	\$779,472.21	(\$10,044.59)	-1.27%	\$2,661.46	(\$2,661.46)	(\$450.64)	(\$3,112.10)	(\$450.64)
March	\$780,941.04	\$1,468.83	0.19%	\$2,546.77	(\$2,546.77)	(\$445.77)	(\$2,992.54)	(\$445.77)
April	\$767,390.29	(\$13,550.75)	-1.74%	\$2,888.04	(\$2,888.04)	(\$446.70)	(\$3,334.74)	(\$446.70)
May	\$523,776.87	(\$243,613.42)	-31.75%	\$3,410.37	(\$249,980.00)	(\$739.87)	(\$250,719.87)	(\$247,309.50)
June	\$524,691.59	\$914.72	0.17%	\$2,453.26	(\$2,453.26)	(\$318.03)	(\$2,771.29)	(\$318.03)
July	\$529,373.75	\$4,682.16	0.89%	\$1,974.18	(\$1,974.18)	(\$318.34)	(\$2,292.52)	(\$318.34)
August	\$532,270.64	\$2,896.89	0.55%	\$2,001.26	(\$2,001.26)	(\$320.11)	(\$2,321.37)	(\$320.11)
September	\$534,615.86	\$2,345.22	0.44%	\$1,964.13	(\$1,964.13)	(\$321.03)	(\$2,285.16)	(\$321.03)
October	\$527,554.20	(\$7,061.66)	-1.32%	\$1,862.35	(\$1,862.35)	(\$321.41)	(\$2,183.76)	(\$321.41)
November	\$527,586.06	\$31.86	0.01%	\$1,859.84	(\$1,859.84)	(\$318.14)	(\$2,177.98)	(\$318.14)
December							\$0.00	\$0.00
		(\$264,616.83)	-34.16%	\$26,294.04	(\$272,863.67)	(\$4,452.43)	(\$277,316.10)	(\$251,022.06)

HATFIELD BOROUGH SEWER INVESTMENT ACCOUNT SUMMARY

YEAR 2024

2024	Sewer Managed	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$492,832.55							
January	\$493,317.72	\$485.17	0.10%	\$880.18	(\$880.18)	(\$281.43)	(\$1,161.61)	(\$281.43)
February	\$491,711.15	(\$1,606.57)	-0.33%	\$874.52	(874.52)	(281.57)	(\$1,156.09)	(\$281.57)
March	\$492,533.63	\$822.48	0.17%	\$822.24	(822.84)	(281.21)	(\$1,104.05)	(\$281.81)
April	\$483,852.90	(\$8,680.73)	-1.76%	\$1,213.42	(1,213.42)	(281.73)	(\$1,495.15)	(\$281.73)
May	\$485,772.45	\$1,919.55	0.40%	\$1,149.96	(1,149.96)	(577.35)	(1,727.31)	(\$577.35)
June	\$487,152.20	\$1,379.75	0.28%	\$850.54	(850.54)	(294.95)	(1,145.49)	(\$294.95)
July	\$490,434.03	\$3,281.83	0.67%	\$893.19	(893.19)	(295.57)	(1,188.76)	(\$295.57)
August	\$492,888.37	\$2,454.34	0.50%	\$905.31	(905.31)	(296.56)	(1,201.87)	(\$296.56)
September	\$494,682.70	\$1,794.33	0.36%	\$890.07	(890.07)	(297.27)	(1,187.34)	(\$297.27)
October	\$484,581.10	(\$10,101.60)	-2.04%	\$988.44	(7,437.43)	(297.41)	(7,734.84)	(\$6,746.40)
November	\$484,617.47	\$36.37	0.01%	\$1,863.11	(1,863.11)	(292.23)	(2,155.34)	(\$292.23)
December							0.00	\$0.00
TOTALS		(\$8,215.08)	-1.64%	\$11,330.98	(17,780.57)	(3,477.28)	(21,257.85)	(9,926.87)

HATFIELD BOROUGH ELECTRIC INVESTMENT ACCOUNT SUMMARY

YEAR 2024

2024	Electric	+/-	% Change	Income	Disbursements	Fees	Total Disbursements	Difference Income/Disbursements
Beginning Balance	\$984,233.59							
January	\$994,671.48	\$10,437.89	1.06%	\$958.49	(\$958.49)	(\$562.04)	(\$1,520.53)	(\$562.04)
February	\$994,570.41	(\$101.07)	-0.01%	\$2,874.33	(\$2,874.33)	(\$567.72)	(\$3,442.05)	(\$567.72)
March	\$988,002.98	(\$6,567.43)	-0.66%	\$17,486.43	(\$17,486.43)	(\$568.77)	(\$18,055.20)	(\$568.77)
April	\$1,002,073.82	\$14,070.84	1.42%	\$1,979.93	(\$1,979.93)	(\$565.12)	(\$2,545.05)	(\$565.12)
May	\$1,012,809.47	\$10,735.65	1.07%	\$1,235.00	(\$1,235.00)	(\$874.38)	(\$2,109.38)	(\$874.38)
June	\$1,014,623.34	\$1,813.87	0.18%	\$1,089.66	(\$1,089.66)	(\$614.93)	(\$1,704.59)	(\$614.93)
July	\$1,027,341.04	\$12,717.70	1.25%	\$1,118.37	(\$1,118.37)	(\$615.58)	(\$1,733.95)	(\$615.58)
August	\$1,039,138.66	\$11,797.62	1.15%	\$3,053.70	(\$3,053.70)	(\$621.21)	(\$3,674.91)	(\$621.21)
September	\$1,057,056.57	\$17,917.91	1.72%	\$7,573.70	(\$7,573.70)	(\$626.71)	(\$8,200.41)	(\$626.71)
October	\$1,056,353.22	(\$703.35)	-0.07%	\$8,287.43	(\$7,665.34)	(\$635.48)	(\$8,300.82)	(\$13.39)
November	\$1,056,193.71	(\$159.51)	-0.02%	\$2,204.57	(\$2,204.57)	(\$637.01)	(\$2,841.58)	(\$637.01)
December							\$0.00	\$0.00
TOTALS		\$71,960.12	7.11%	\$47,861.61	(\$47,239.52)	(\$6,888.95)	(\$54,128.47)	(\$6,266.86)

**Hatfield Borough Total Income & Disbursements
YEAR 2024**

	<u>Gain/(Loss)</u>	<u>Income</u>	<u>Disbursements</u>	<u>Fees</u>	<u>Total Disbursements</u>	<u>Difference Income/Disbursements</u>
Capital Reserve	(\$261,262.41)	\$10,269.16	(\$258,767.91)	(\$2,112.76)	(\$260,880.67)	(\$250,611.51)
Sewer Capital Reserve	(264,616.83)	26,294.04	(272,863.67)	(4,452.43)	(277,316.10)	(\$251,022.06)
Sewer Managed	(8,215.08)	11,330.98	(17,780.57)	(3,477.28)	(21,257.85)	(\$9,926.87)
Electric	71,960.12	47,861.61	(47,239.52)	(6,888.95)	(54,128.47)	(\$6,266.86)
Total	(\$462,134.20)	\$95,755.79	(\$596,651.67)	(\$16,931.42)	(\$613,583.09)	(\$517,827.30)

HATFIELD BOROUGH
CASH ACCOUNTS
November 30, 2024

OPERATING ACCOUNT	BANK BALANCE	AMOUNT
01 - GENERAL		
Bank Balance	\$150,392.27	
O/S CHECKS		(\$123,135.76)
DIT		2,479.07
		<u>(\$120,656.69)</u>
07- ELECTRIC		
Bank Balance	\$637,655.03	
O/S CHECKS		(\$149,468.81)
DIT		3,787.32
		<u>(\$145,681.49)</u>
08 - SEWER		
Bank Balance	\$291,711.93	
O/S CHECKS		(\$172,195.84)
DIT		\$1,804.08
		<u></u>
	\$1,079,759.23	(\$170,391.76)
 Bank Balance		\$1,079,759.23
 Book Balance		\$643,029.29
 18 - CAPITAL PROJECTS SINKING		\$872.10
 35 - HIGHWAY AID		\$63,658.91
 HARLEYSVILLE SAVINGS BANK		
Priority Business Savings		\$207,106.38
Priority Business Savings (Loans)		\$329,207.88
 TOTAL OF ACCOUNTS		\$1,243,874.56
 ESSA		
Checking account		\$24,462.82
 KEY PRIVATE INVESTMENTS		
1131 CAPITAL RESERVE MANAGED		\$168,355.01
1132 SEWER CAPITAL RESERVE MANAGED		527,586.06
1133 SEWER MANAGED		484,617.47
1134 ELECTRIC FUND MANAGED		1,056,193.71
		<u>\$2,236,752.25</u>
 TOTAL OF TD BANK, HSB, ESSA & KEY PRIVATE BANK INVESTMENTS		\$3,505,089.63

INVESTMENT TRACKING UPDATED NOV 2024

[illegible]

6. REPORTS AND CORRESPONDENCE:

Monthly EIT / LST Report

HATFIELD BOROUGH
Berkheimer Comparative
2019-2024 Earned Income Tax

(Report as of 1/8/2025)

Month	2024	2023	2022	2021	2020	2019	Month	2024	2023	2022	2021	2020	2019
January	1,219.01	1,269.46	349.65	897.63	1,605.42	973.81	July	613.33	708.62	2,313.69	1,314.93	744.95	2,462.73
	694.79	1,246.16	874.13	1,174.92	868.35	815.69		1,070.80	1,023.96	1,298.39	3,976.44	1,223.01	2,481.10
	1,195.55	1,551.37	800.44	1,119.74	998.92	914.12		2,186.34	2,690.59	873.81	2,035.02	634.31	805.36
	2,284.30	1,912.97	1,248.17	516.76	2,805.81	722.35		1,147.91	1,244.54	1,769.36	1,205.94	2,200.77	1,689.60
	2,074.88	1,359.06	2,798.24	2,033.58	1,700.01	1,293.40		2,226.86	3,100.86	2,265.33		1,050.49	886.99
	1,130.07	2,748.75	1,308.02	637.60	1,175.67	1,251.89		1,461.86		2,145.23		1,067.68	678.38
	2,189.04	2,907.77	1,028.54		1,753.74	702.34						2,380.30	1,251.28
			3,445.15			1164.51						2,707.21	
			2,941.43			3245.28						2,733.27	
			1,295.00									620.75	
												1,381.49	
Month Total	10,787.64	12,995.54	16,088.77	6,380.23	10,907.92	11,083.39	Month Total	8,707.10	8,768.57	10,665.81	8,532.33	16,744.23	10,255.44
YTD Total	10,787.64	12,995.54	16,088.77	6,380.23	10,907.92	11,083.39	YTD Total	296,524.67	280,214.03	257,175.24	235,461.52	230,792.09	231,307.96
February	2,407.77	4,002.84	1,896.88	1,015.31	2,618.99	5,353.21	August	3,829.36	2,612.45	287.65	558.35	4,689.38	5,185.15
	3,730.10	745.39	3,389.65	1,404.67	1,154.47	10,607.93		816.98	2,966.19	4,102.97	1,052.73	3,713.54	715.54
	2,737.88	1,068.20	2,253.01	3,413.92	6,737.26	4,967.27		3,795.83	3,341.65	598.85	2,072.03	943.13	1,004.48
	1,501.01	2,322.17	7,894.07	6,497.09	2,195.49	9,525.63		6,251.92	2,938.53	1,579.27	3,129.20	2,366.86	2,024.31
	3,901.93	2,136.35	3,450.18	2,685.50	1,739.30	7,476.14		8,025.66	12,092.09	796.15	3,391.96	3,342.63	3,236.05
	5,642.56	1,096.05	7,284.23	5,027.63	6,758.94	4,242.59		4,339.03	4,454.86	2,858.40	974.10	4,374.60	2,802.73
	5,514.66	6,451.52	6,401.96	12,077.62	5,019.71	5,744.09		2,792.48	3,949.49	2,999.52	3,656.99	4,402.94	9,448.79
	3,930.82	3,084.17	3,938.27	7,563.81	8,048.59	5,982.69		3,471.68	5,282.08	3,872.55	9,490.48	9,414.71	4,396.99
	6,012.74	2,957.36	9,162.41	12,150.83	5,962.24	4,466.18		3,390.52	4,640.61	2,002.72	4,257.91	6,009.96	2,023.85
	13,136.20	3,474.97	5,285.32	6,064.53	626.35	3,705.99		6,633.63	3,399.11	10,922.42	2,301.14	3,748.13	1,227.10
	5,077.55	6,582.47	2,990.39	4,692.13	3,399.64	3,383.48		3,120.92	3,342.39	3,133.12	3,039.24	4,924.28	4,730.84
	4,732.14	8,598.03	1,792.57	3,249.18	2,867.27	5,083.00		8,384.34	11,590.93	2,890.37	9,084.47	5,107.35	9,964.78
	3,829.76	3,307.50	6,598.77	3,987.61	6,582.96	2,401.37		9,133.52	3,208.11	3,089.07	6,918.54	6,633.39	12,334.88
	7,576.67	4,743.36	6,810.35	8,765.07	5,083.15	1,406.49		7,359.15	3,820.24	3,645.45	6,723.87	6,603.46	4,071.89
	9,851.55	2,607.12	2,690.03	2,068.74	12,700.19			9,538.05	4,954.41	7,891.69	5,651.24	8,446.28	4,674.67
	3,182.40		8,666.29	2,455.14	4,639.66			12,069.04	3,575.43	3,646.00	2,964.63	2,726.28	3,347.94
	3,160.72							189.48	1,794.04	12,713.22	10,120.00		5,911.40
	2,480.11								9,990.64	3,842.87			2,123.39
	902.91									3,930.48			
	10,507.77												
	1,427.76												
Month Total	101,245.01	53,177.50	80,504.38	83,118.78	76,134.21	74,346.06	Month Total	93,141.59	87,953.25	74,802.77	75,386.88	77,446.92	79,224.78
YTD Total	112,032.65	66,173.04	96,593.15	89,499.01	87,042.13	85,429.45	YTD Total	389,666.26	368,167.28	331,978.01	310,848.40	308,239.01	310,532.74
March	783.83	3,697.59	248.37	1,405.81	495.61	1,100.74	September	603.16	722.77	6,748.05	985.69	772.18	466.77
	3,009.96	14,873.64	657.58	2,778.22	712.45	338.84		652.51	1,185.50	5,660.63	5,439.47	5,186.01	2,067.30
	2,433.39	10,297.61	1,626.56	6,670.97	4,732.80	949.19		1,495.23	1,689.50	1,046.01	4,890.58	4,827.34	3,894.70
	2,436.95	7,124.89	641.62	2,530.21	4,074.50	9,631.68		1,485.68	584.15	3,657.63	2,727.80	2,168.47	2,679.82
	1,239.03	514.00	3,875.06	786.63	2,324.82	5,753.80		4,953.89	3,960.44	3,472.75		712.23	4,281.46
	6,560.01	2,603.71	2,934.35	1,241.80	1,067.87	1,558.27		3,384.45	5,443.79	2,238.47		2,332.14	2,529.21
	1,005.28	6,202.80	3,259.45	3,221.94	2,413.31	603.40		8,204.41	8,083.38	1,715.33			
	1,182.47	2,451.97	2,226.26	1,440.49	1,989.90			1,434.53	957.58	2,027.57			
	1,454.31	5,990.71	1,842.27	684.16	788.00				522.81	2,956.02			
	665.28	2,962.04	1,958.44	969.07	2,306.85					1,953.55			
		3,277.81											
		1,399.37											
Month Total	20,770.51	61,396.14	19,269.96	21,729.30	20,906.11	19,935.92	Month Total	22,213.86	23,149.92	31,476.01	14,043.54	15,998.37	15,919.26
YTD Total	132,803.16	127,569.18	115,863.11	111,228.31	107,948.24	105,365.37	YTD Total	411,880.12	391,317.20	363,454.02	324,891.94	324,237.38	326,452.00

HATFIELD BOROUGH
Berkheimer Comparative
2019-2024 Earned Income Tax

(Report as of 1/8/2025)

Month	2024	2023	2022	2021	2020	2019		Month	2024	2023	2022	2021	2020	2019
April	1,013.09	509.44	1,870.53	536.24	1,027.46	1,031.04		October	173.87	279.08	1,019.45	2,377.93	609.87	2,348.14
	2,710.09	1,322.59	313.47	806.74	723.41	1,847.21			1,411.08	558.53	624.14	538.51	1,738.74	261.22
	693.43	2,000.12	568.00	1,055.19	740.23	722.22			1,091.80	967.51	1,451.03	713.11	759.95	523.41
	842.73	1,714.05	1,210.64	1,634.74	2,858.30	2,373.57			2,010.96	1,063.05	1,269.68	1,485.07	2,555.52	1,716.83
	1,677.65	2,171.11	1,382.41	2,774.38	1,355.13	933.47			1,960.42	2,526.88	1,238.73	1,613.33	1,133.62	2,523.08
	1,585.29	3,157.99	2,075.59	2,051.28	4,655.27	594.25			1,292.74	1,204.12	1,850.91	1,191.30		
	2,450.28	923.82	2,151.54	868.91		1,000.01			945.88	2,341.60	1,111.31	2,265.95		
	3,324.64	5,228.72	2,851.71	1,148.07		1,372.78			4,497.46	1,536.04		2,332.25		
	2,531.34		2,427.63			4,087.56			3,366.50	2,452.17		3,735.80		
	933.20		2,194.57											
	3,389.57													
	983.15													
Month Total	22,134.46	17,027.84	17,046.09	10,875.55	11,359.80	13,962.11		Month Total	16,750.71	12,928.98	8,565.25	16,253.25	6,797.70	7,372.68
YTD Total	154,937.62	144,597.02	132,909.20	122,103.86	119,308.04	119,327.48		YTD Total	428,630.83	404,246.18	372,019.27	341,145.19	331,035.08	333,824.68
May	8,781.46	4,628.44	4,459.17	1,188.18	1,911.19	2,763.50		November	1,265.21	1,121.31	2,783.30	1,336.32	2,777.41	1,569.44
	667.83	4,483.43	1,765.84	3,580.10	2,579.52	7,579.38			2,065.46	3,727.85	2,389.34	2,617.40	1,732.81	2,268.14
	4,664.90	2,466.54	1,748.54	2,678.53	2,859.13	1,763.69			3,804.48	1,395.32	2,560.64	2,526.80	874.72	818.68
	4,572.56	1,140.31	2,575.59	4,367.02	2,845.53	2,027.48			2,439.53	3,142.46	2,071.58	2,168.99	4,203.85	2,397.84
	6,751.46	3,207.24	5,949.59	2,494.40	5,645.72	4,147.01			2,061.27	6,252.60	2,420.45	3,060.98	6,702.32	4,520.15
	6,557.56	4,531.82	6,157.15	6,748.51	18,479.47	7,949.59			3,796.67	676.04	6,962.82	2,349.77	7,316.81	3,334.51
	12,616.10	3,725.51	2,148.79	6,484.23	7,738.65	8,653.93			4,659.90	2,480.23	2,738.99	4,210.67	4,442.98	3,381.56
	4,175.13	2,092.75	7,045.81	5,750.03	3,788.42	4,299.39			16,609.47	2,017.77	4,376.47	5,545.46	10,961.95	2,643.88
	3,029.58	2,075.65	3,065.62	4,046.08	2,642.49	3,555.35			7,610.48	4,961.84	3,997.12	3,304.73	4,260.51	7,852.77
	12,617.25	2,928.69	5,923.99	5,506.50	8,941.10	6,754.05			4,180.11	11,981.60	6,450.32	15,209.01	9,768.05	4,072.46
	3,997.18	21,852.25	18,540.07	3,706.88	7,561.21	12,334.81			11,211.08	6,093.69	3,281.06	8,007.43	4,132.62	10,653.14
	2,279.73	6,033.62	6,503.78	3,567.78	2,400.69	5,969.28			4,241.22	2,667.81	4,063.54	2,132.28	2,736.33	2,409.28
	3,559.19	4,481.61	6,660.43	2,235.76	5,726.76	4,123.29			7,640.06	5,827.73	6,912.04	7,163.09	2,172.42	6,616.07
	3,340.52	3,541.50	1,471.61	7,804.52		11,393.38			6,604.54	5,193.78	3,977.28	3,819.24	7,410.22	4,281.24
	6,954.72	5,035.92	7,016.30	4,180.55					6,166.08	10,900.16	1,736.51	3,303.78	5,745.19	3,932.62
	6,477.79	7,383.56	3,351.15	2,707.44					5,185.71	1,965.90	2,920.31	6,288.34		10,793.56
	5,987.14	2,876.43	3,067.50	1,524.99					1,811.43	2,646.46				2,496.96
	5,293.94	5,586.13	5,787.70	13,490.65						11,641.83				
	5,872.61	6,421.33		2,709.41						4,646.87				
	1,310.44	6,856.58												
Month Total	109,507.09	101,349.31	93,238.63	84,771.56	73,119.88	83,314.13		Month Total	91,352.70	89,341.25	59,641.77	73,044.29	75,238.19	74,042.30
YTD Total	264,444.71	245,946.33	226,147.83	206,875.42	192,427.92	202,641.61		YTD Total	519,983.53	493,587.43	431,661.04	414,189.48	406,273.27	407,866.98
June	854.63	2,460.29	749.82	1,854.95	3,220.50	2,713.22		December	638.84	112.68	4,535.30	1,050.17	410.13	2,714.23
	557.79	1,446.48	1,451.89	719.21	577.58	1,216.36			2,112.36	703.08	3,659.25	1,162.50	1,005.12	4,944.30
	1,422.85	761.57	821.85	938.37	590.96	3,154.10			1,632.63	3,765.87	6,066.51	623.74	2,575.16	3,451.39
	2,155.89	1,688.05	779.03	6,367.26	3,746.29	3,972.34			6,338.10	6,484.80	3,291.29	549.87	6,791.38	3,114.23
	2,540.78	3,921.83	922.16	4,549.27	4,143.04	3,190.49			9,357.79	3,877.47	10,873.28	6,957.47	4,079.92	658.42
	1,318.03	13,916.30	3,719.00	3,905.34	3,179.13	726.06			1,877.24	1,808.60	3,202.02	4,385.64	3,129.30	1,843.41
	4,694.88	1,304.61	2,593.17	1,122.69	2,157.65	3,438.34			579.70	1,813.25	7,231.21	1,974.99	1,123.08	
	3,639.27		3,000.31	596.68	3,345.94					287.77	827.51	1,126.54		
	5,003.61		3,194.42		658.85						3,312.80			
	1,185.13		3,129.95								2,178.68			
											5,890.55			
											5,138.18			
											3,132.98			
											510.41			
											286.32			
Month Total	23,372.86	25,499.13	20,361.60	20,053.77	21,619.94	18,410.91		Month Total	22,536.66	18,853.52	60,136.29	17,830.92	19,114.09	16,725.98
YTD Total	287,817.57	271,445.46	246,509.43	226,929.19	214,047.86	221,052.52		Grand Total	542,520.19	512,440.95	491,797.33	432,020.40	425,387.36	424,592.96

HATFIELD BOROUGH
Berkheimer Comparative
2019 - 2024 LST TAX

(Report as of 1/8/2025)

Month	2024	2023	2022	2021	2020	2019		Month	2024	2023	2022	2021	2020	2019
January		2,756.36	332.14	93.44	168.99	33.72		July	596.38		106.14	377.25	27.49	524.30
		1,333.13									537.61	632.68	593.29	
												910.77		
Month Total	0.00	4,089.49	332.14	93.44	168.99	33.72		Month Total	596.38	-	643.75	1,920.70	620.78	524.30
YTD Total	0.00	4,089.49	332.14	93.44	168.99	33.72		YTD Total	33,370.53	32,318.06	24,431.35	21,978.62	19,393.79	20,939.03
February	1,891.88	1,527.79	1,403.93	436.37	350.79	576.73		August	359.63	738.18	820.39	615.85	15.72	988.39
	994.25	530.52	600.29	1,364.20	900.92	748.10			1,331.29	835.62	816.85	582.08	1,073.14	681.02
	6,184.99	6,599.42	794.83	4,918.01	500.10	995.27			6,732.45	1,573.00	1,041.91	4,919.27	6,412.04	1,285.27
	703.02		5,118.23	1,371.18	611.10	653.32			3,548.97	5,418.49	1,610.06	1,707.15	774.35	6,305.29
	2,034.39		1,417.42	865.50	1,042.25	2,319.88			1,961.73	1,755.89	5,563.93			567.04
	3,446.61			528.58	4,235.56	2,607.58			727.09	575.80	2,346.73			
									645.86					
Month Total	15,255.14	8,657.73	9,334.70	9,483.84	7,640.72	7,900.88		Month Total	15,307.02	10,896.98	12,199.87	7,824.35	8,275.25	9,827.01
YTD Total	15,255.14	12,747.22	9,666.84	9,577.28	7,809.71	7,934.60		YTD Total	48,677.55	43,215.04	36,631.22	29,802.97	27,669.04	30,766.04
March	586.68	2,548.99	1,676.71	714.70	1,676.03	2,341.35		September		341.97	12.79	792.30	463.51	315.28
		2,754.35	719.06			25.47				757.00		285.87		
		677.50												
Month Total	586.68	5,980.84	2,395.77	714.70	1,676.03	2,366.82		Month Total	-	1,098.97	12.79	1,078.17	463.51	315.28
YTD Total	15,841.82	18,728.06	12,062.61	10,291.98	9,485.74	10,301.42		YTD Total	48,677.55	44,314.01	36,644.01	30,881.14	28,132.55	31,081.32
April		12.78	34.39		60.43	196.71		October	512.68	616.28		311.77	146.06	63.69
		704.28				509.66			1,068.96			734.10	634.69	
		102.20											53.07	
Month Total	-	819.26	34.39	-	60.43	706.37		Month Total	1,581.64	616.28	-	1,045.87	833.82	63.69
YTD Total	15,841.82	19,547.32	12,097.00	10,291.98	9,546.17	11,007.79		YTD Total	50,259.19	44,930.29	36,644.01	31,927.01	28,966.37	31,145.01
May	24.84	917.64	302.48	460.51	402.30	905.86		November	11.79	477.42	168.78	919.18	1,607.87	964.30
	1,473.73	898.99	630.75	1,692.90	1,275.28	375.32			774.48	1,807.29	1,869.63	818.70	1,716.84	955.64
	1,608.53	6,126.23	1,636.87	517.49	521.37	752.26			6,972.16	5,575.60	558.15	1,731.16	4,065.74	4,150.70
	6,315.56	1,529.61	4,688.75	5,320.14	3,739.00	2,351.25			858.90	1,922.44	634.79	4,311.42	827.46	962.79
	3,317.12	2,371.80	1,415.42	715.32	2,047.16	2,961.22			2,111.55	544.36	5,849.85			1,791.10
			1,642.82	7.86	575.37	669.24			667.64	1,895.38	1,857.02			200.36
					107.68	683.76					1,083.96			
											1,770.42			
Month Total	12,739.78	11,844.27	10,317.09	8,714.22	8,668.16	8,698.91		Month Total	11,396.52	12,222.49	13,792.60	7,780.46	8,217.91	9,024.89
YTD Total	28,581.60	31,391.59	22,414.09	19,006.20	18,214.33	19,706.70		YTD Total	61,655.71	57,152.78	50,436.61	39,707.47	37,184.28	40,169.90
June	799.16	590.01	141.38	536.24	558.68	77.62		December	2,802.74	485.35	71.87	1,677.02	13.76	
	2,448.29	336.46	521.24	515.48		630.41				887.93	769.15	26.53		
	945.10		710.89							25.55	150.32	585.76		
Month Total	4,192.55	926.47	1,373.51	1,051.72	558.68	708.03		Month Total	2,802.74	1,398.83	991.34	2,289.31	13.76	0.00
YTD Total	32,774.15	32,318.06	23,787.60	20,057.92	18,773.01	20,414.73		Grand Total	64,458.45	58,551.61	51,427.95	41,996.78	37,198.04	40,169.90

6. REPORTS AND CORRESPONDENCE:

Monthly YTD Report

Combination of Funds 2024
YTD as of November 30, 2024

	Revenues	Expenses	Budgeted			
			Revenues	% Revenues Received	Expenses	% Expenses Used
January	\$666,504.48	\$578,354.24	\$10,836,231.33	6.15%	\$10,740,878.95	5.38%
February	559,579.58	623,079.54	\$10,836,231.33	5.16%	\$10,740,878.95	5.80%
March	1,843,007.27	806,280.92	\$10,836,231.33	17.01%	\$10,740,878.95	7.51%
April	746,295.83	1,824,262.43	\$10,836,231.33	6.89%	\$10,740,878.95	16.98%
May	1,090,179.60	547,687.29	\$10,836,231.33	10.06%	\$10,740,878.95	5.10%
June	354,929.67	447,634.56	\$10,836,231.33	3.28%	\$10,740,878.95	4.17%
July	577,708.62	550,908.68	\$10,836,231.33	5.33%	\$10,740,878.95	5.13%
August	654,698.71	666,563.84	\$10,836,231.33	6.04%	\$10,740,878.95	6.21%
September	612,300.40	692,266.35	\$10,836,231.33	5.65%	\$10,740,878.95	6.45%
October	708,662.82	681,071.69	\$10,836,231.33	6.54%	\$10,740,878.95	6.34%
November	422,010.81	736,622.86	\$10,836,231.33	3.89%	\$10,740,878.95	6.86%
December			\$10,836,231.33	0.00%	\$10,740,878.95	0.00%
Total	\$8,235,877.79	\$8,154,732.40		76.00%		75.92%

6. REPORTS AND CORRESPONDENCE:

**Monthly Zoning Hearing Board
Applications**



BOROUGH OF HATFIELD

401 South Main Street Hatfield, PA 19440
(Phone) 215-855-0781 Ext. 107 (Email) code@hatfieldborough.com

ZONING HEARING BOARD APPLICATION

ALL NEW SUBMISSIONS SHALL INCLUDE:

- o 12 Copies of Application
- o 12 Copies of Plan
- o 12 Copy of Deed for all subject Properties
- o 2 Electronic Copies of all documents provided

ALL SUBMISSIONS MUST BE MADE TO HATFIELD BOROUGH CODES DEPARTMENT. NO PLANS AT ANY TIME OF THE PROCESS WILL BE ACCEPTED WITHOUT FIRST BEING SUBMITTED IN THIS MANNER.

ZHB-24-003

DATE RECEIVED: 12/17/24

RECEIVED BY: [Signature]

ZHB MTG DATE: _____

FEES PAID: \$500 - CASH

PROPERTY LOCATION:

ADDRESS: 32 Roosevelt Ave, Hatfield, P.A. 19440

TAX PARCEL ID: 09-00-01522-00-8

BLOCK: _____ UNIT: _____

OWNER:

NAME (AS ON DEED): Hermeregildo Carreon, S. Carreon Vivanco Anacari

PHONE: [Redacted] EMAIL: [Redacted]

ADDRESS: 32 Roosevelt Ave, Hatfield, P.A. 19440

APPLICANT:

NAME: Anacari S. Carreon Vivanco

PHONE: [Redacted] EMAIL: [Redacted]

ADDRESS: 32 Roosevelt Ave, Hatfield, P.A. 19440

APPLICANT'S ATTORNEY:

NAME: _____

PHONE: _____ EMAIL: _____

ADDRESS: _____



BOROUGH OF HATFIELD

401 South Main Street Hatfield, PA 19440

(Phone) 215-855-0781 Ext. 107 (Email) code@hatfieldborough.com

ZONING HEARING BOARD APPLICATION

CLASSIFICATION OF APPEAL: (check all that apply)

- ☒ Request for Variance from Section(s) 27-1402.1 & 27-902.1C(3)
- ☐ Request for Special Exception from Section(s) _____
- ☐ Appeal from the Zoning Officer's letter dated _____
- ☐ Challenge to the validity of ordinance or map _____

PROPOSED USE: Accessory APARTMENT (DETACHED)

CURRENT USE: Single Family DWELLING

SIZE OF PARCEL(s): 11,470 SF # OF LOTS/UNITS PROPOSED: _____

ZONING DISTRICT: R-3 RESIDENTIAL / COMMERCIAL

VARIANCE: State the specific hardship claimed and reason why variance should be granted

SPECIAL EXCEPTION: State the specific legal grounds why the applicant is entitled to the special exception

PAST ZONING RELIEF: State any other Zoning Hearings for this property? If what dates and relief granted

I hereby certify that the proposed application and subsequent actions or uses are authorized by the owner. As the owner or authorized representative, I agree to comply with all rules, regulations of Hatfield Borough and agree to be responsible for the payment of all engineering and legal fees associated with this application. I further authorize representatives of Hatfield Borough to enter the subject property in order to verify existing conditions I have examined this application, its requirements and to my knowledge and belief, it is a true, correct and complete application

Anacani Carson
Owner / Authorized Name

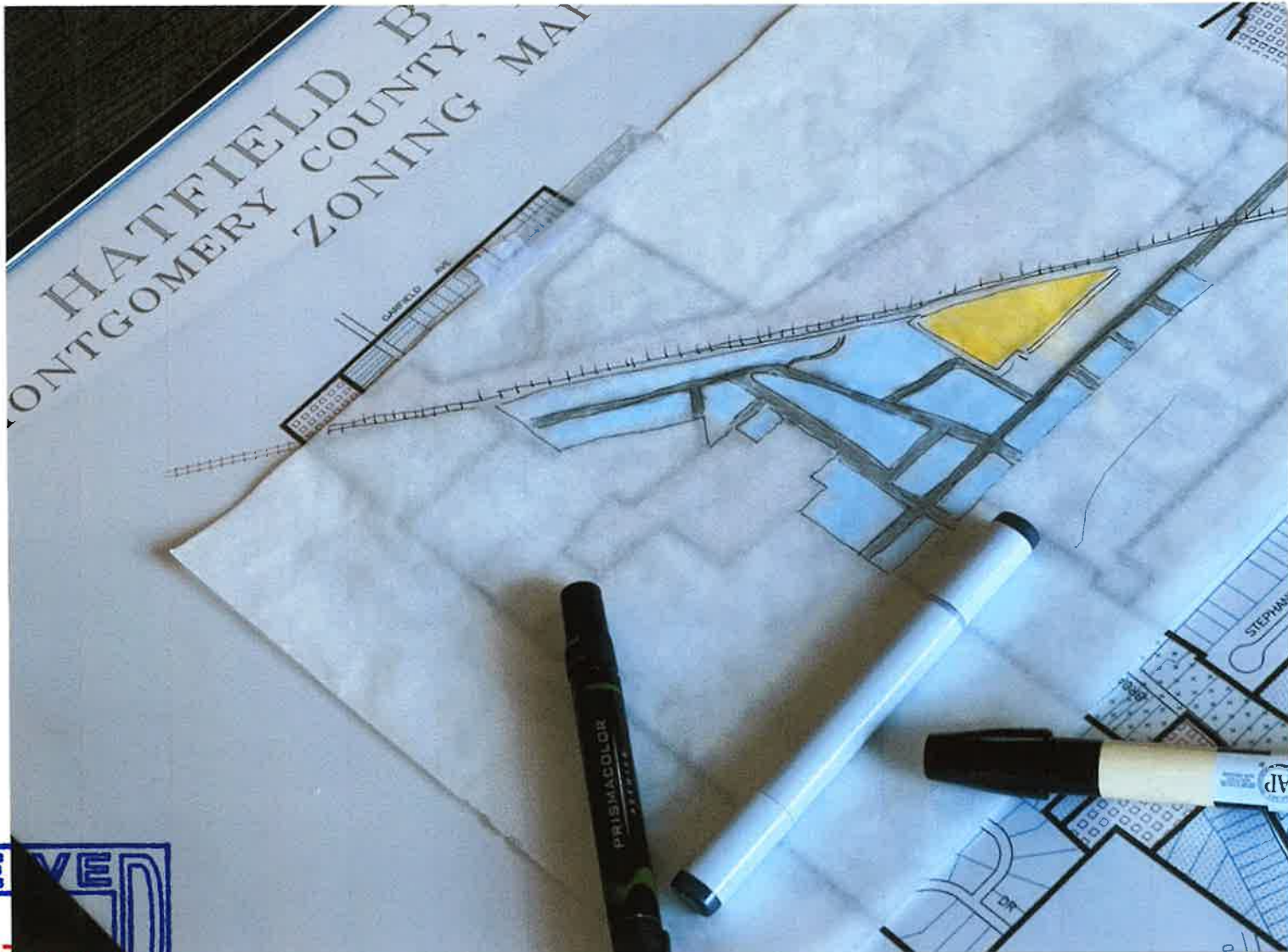
[Signature]
Owner / Authorized Signature

12/13/2024
Date

6. REPORTS AND CORRESPONDENCE:

**Steve Barth, Barth Consulting
Group Report**

HATFIELD BOROUGH



REIMAGINING DOWNTOWN

Envisioning a Vibrant Downtown

Hatfield's unique pyramid styled shape is ideally positioned to sculpt a beautiful commercial center populated with new shops and specialty stores.



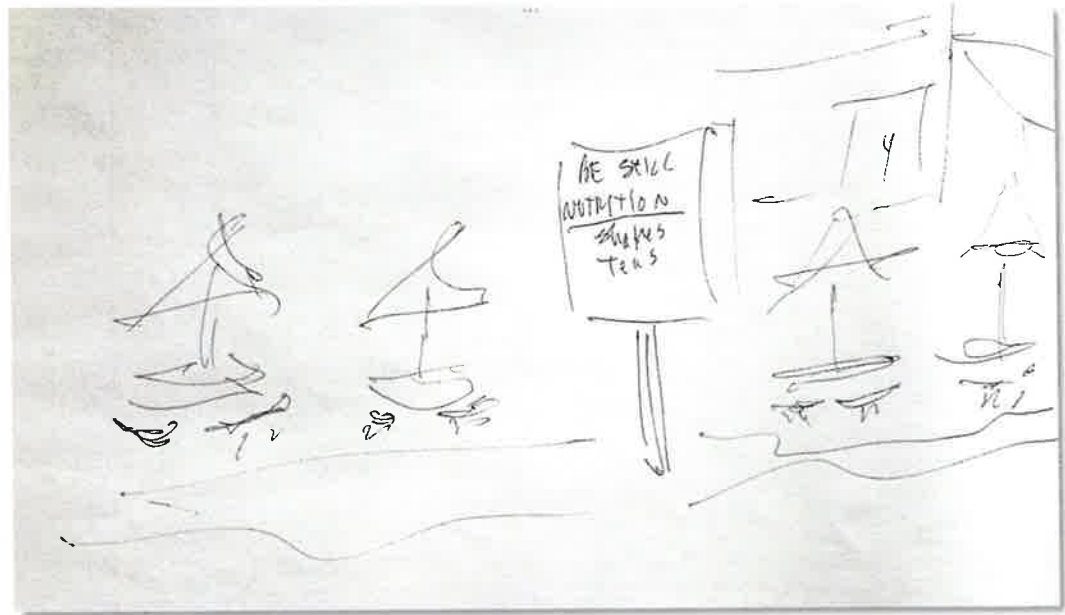
Concept Boards

Opportunities exist for new infill development and repurposing of older properties into new businesses that are attractive to residents and visitors.



BE STILL NUTRITION

Business retention and simple solutions to increase visibility through the sign and facade grants is a valuable HEROC incentive tool.



Assisting existing business by analyzing everything from signage to social media will help them to grow and thrive .

500 Louise Lane, North Wales, PA 19454 | Phone: 215-412-2500 | www.signarama-lansdale.com

CONCEPT ART

326xx-Monument and Lightbox.fs 12/18/2023

Approval states that contents of this proof are correct and the responsibility of the client

Due to limitations in the printing process the colors shown may not reflect actual colors. Color may vary slightly. If exact color match is required please contact SAE representative.

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Please review Art for accuracy in:
Dimension • Layout
Spelling • Color

Approval Signature: _____

El Quetzal

Outside dining and seating will enhance the downtown area attracting residents and visitors.



Existing conditions leave room to improve the dining experience and ambiance.



Trolley Stop Deli

A local favorite and iconic downtown cafe has the opportunity to capture more business. Improving their Broad Street facade will capture more drive-by customers. Especially so in the evenings by expanding and improving their outside dining experience.

Broad Street has a high daily traffic count. New signage and visual outside seating will draw more non-regular customers.

Additionally, in the evenings, Trolley Stop may expand their hours and offer more family friendly and affordable dining inside as well. Here they could re-stage their interior dining area for more sit down style dining.



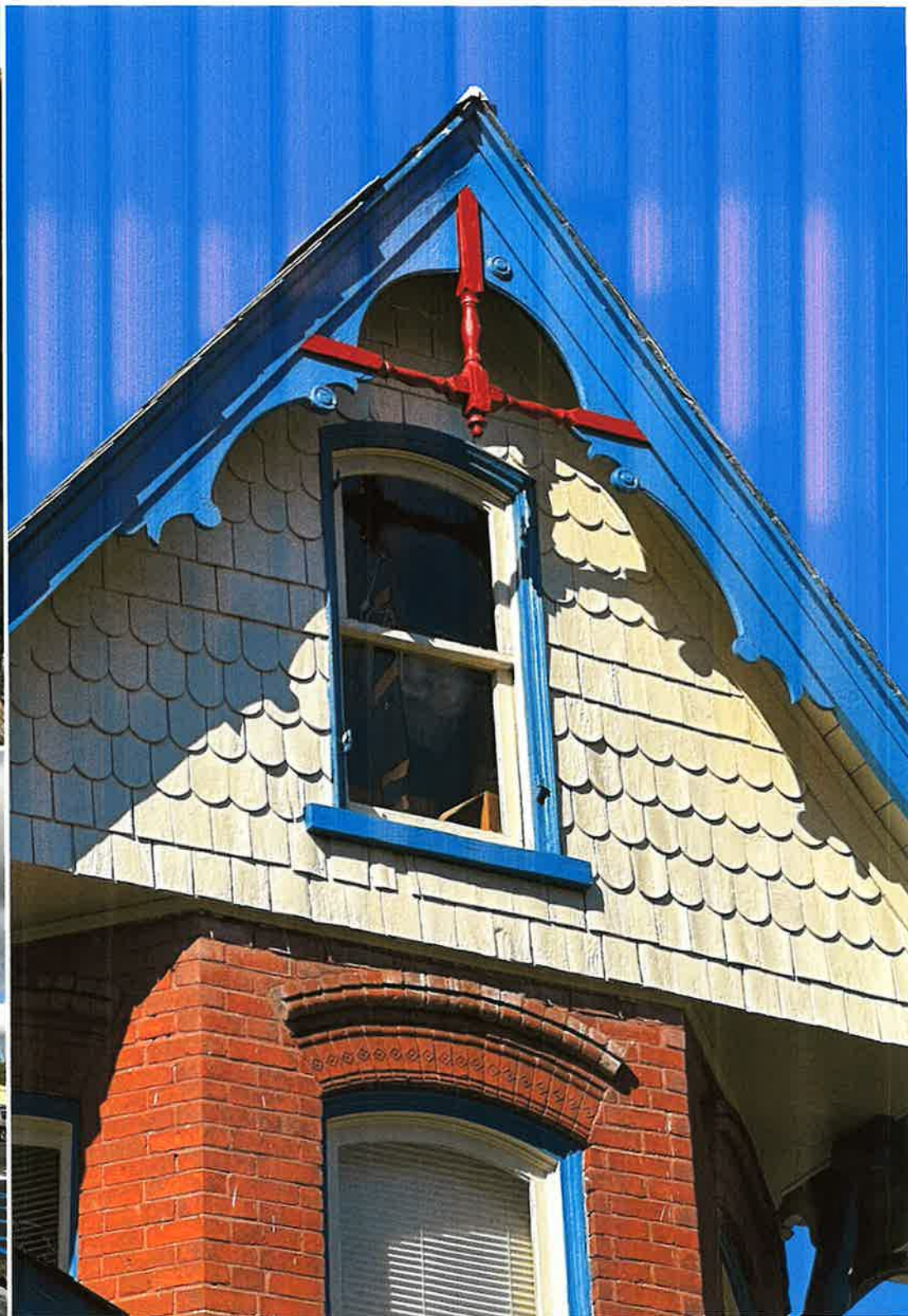
Going Green

Cultivating Aesthetic Charm downtown with subtle additions of new landscaping that includes larger trees and shrubbery will improve the look and feel of the town center district.



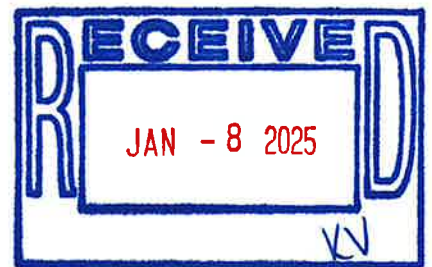
Softening edges and possibly allowing existing trees, not under power lines, to grow larger will over time create a shaded canopy for pedestrians.





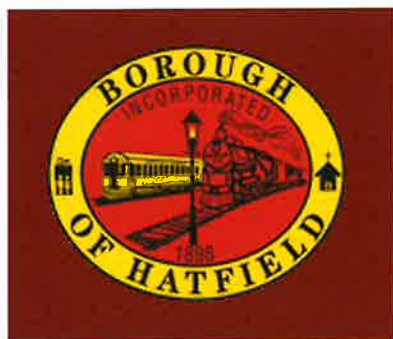
6. REPORTS AND CORRESPONDENCE:

Police Department Report



January 2025

Borough Council Police Monthly Report



December 2024 Calls for Service

December 2024 CFS by Event Type	
Row Labels	Count of Report Date / Time
911 HANG UP / CHK WELFARE	2
ALARM BURGLARY OR HOLDUP NON RESIDENCE	2
ALARMS (FIRE ALARMS)	1
ANIMAL COMPLAINTS ALL	1
ASSIST CITIZEN	5
ASSISTING-FIRE DEPT	3
ASSISTING-OTHER AGENCIES	1
BACKGROUND CHECK	3
CALL BY PHONE	5
CHILD LINE / CYS	1
DISTURBANCE	4
DOWN-WIRES / POLES /TREES / LIMBS	1
FOLLOW UP	6
FOOT PATROL	2
FOUND ARTICLES	1
FRAUD ALL OTHERS	1
JUVENILE MATTER (NON CRIMINAL ONLY)	1
LOST / FOUND / STRAY ANIMALS	1
MEDICAL ASSISTANCE	23
MUN ORD VIOLATIONS	1
OTH PUB SERV/WELFARE CHK	3
PARKING ENFORCEMENT	11
PARKING VIOLATION COMPLAINT	4
PFA INFORMATION	1
POLICE INFORMATION	6
SIGNALS SIGNS OUT	2
SPECIAL DETAIL ASSIGNMENT	1
STREET LIGHTS-OUT/REPAIRS	2
SURRENDER OF PROPERTY (NOT RECOVERY)	1
SUSPICIOUS ACTIVITY	4
SUSPICIOUS AUTO	2
SUSPICIOUS PERSON	1
THEFT OF BICYCLE	1
TRAFFIC HAZARD	2
TRAFFIC MV COMPLAINT	2
UNATTENDED DEATHS	1
WARRANTS-OTHER AGENCIES	1
Grand Total	110

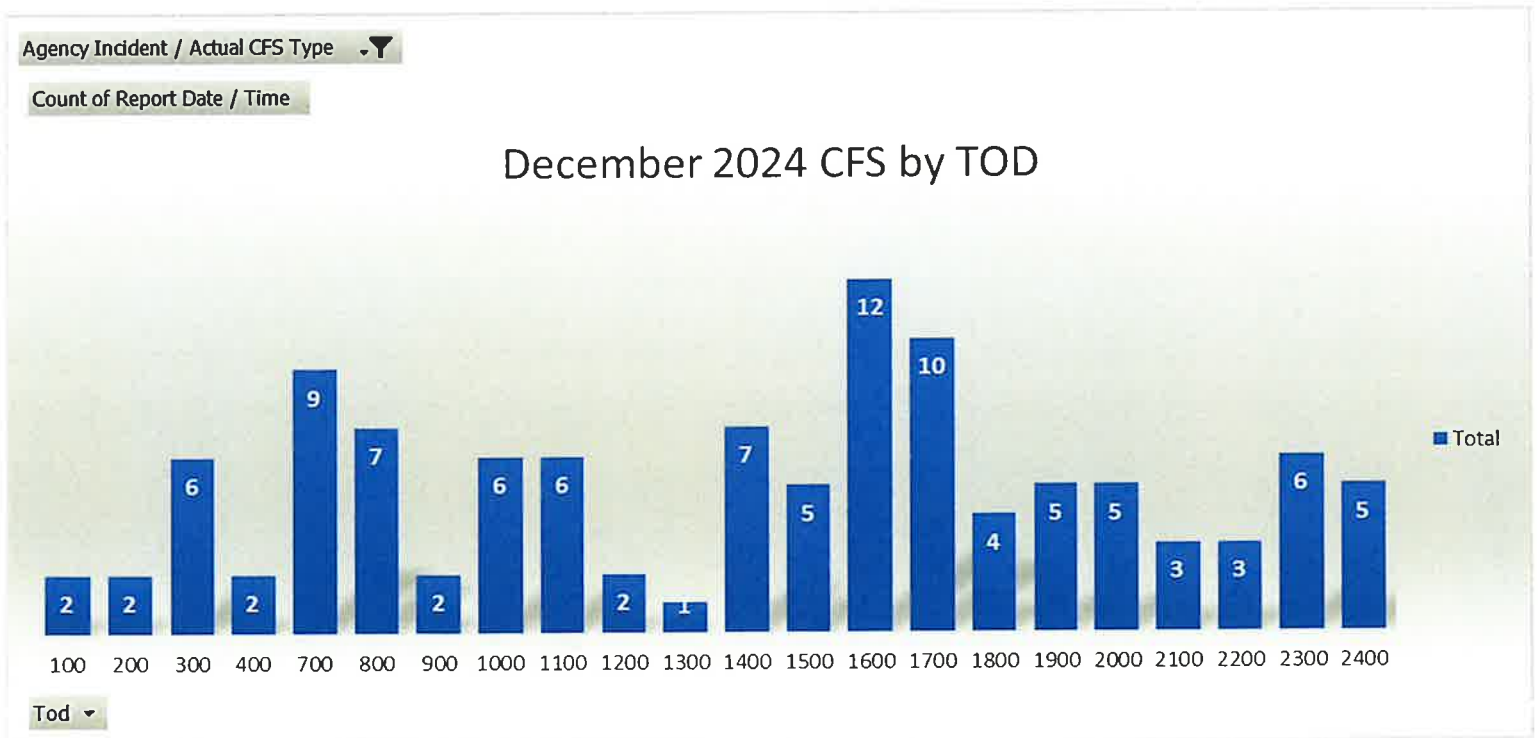
2024 Calls for Service

2024 CFS by Event Type	
Row Labels	Count of Report Date / Time
911 HANG UP / CHK WELFARE	11
ABANDONED IMPOUND/TOWAWAY	15
ADMINISTRATIVE DUTIES	11
AGGRAVATED ASSAULT /OTHER	1
AGGRAVATED ASSAULT/HANDS AND FEET	1
AGGRAVATED ASSAULT/KNIFE	1
ALARM - CARBON MONOXIDE ALARM	1
ALARM BURGLARY OR HOLD UP RESIDENCE	5
ALARM BURGLARY OR HOLDUP NON RESIDENCE	20
ALARMS (FIRE ALARMS)	9
ANIMAL BITES	3
ANIMAL COMPLAINTS ALL	24
ASSIST CITIZEN	90
ASSISTING OTHER OFFICER	1
ASSISTING-FIRE DEPT	14
ASSISTING-OTHER AGENCIES	5
ASSISTING-OTHER POLICE DP	11
ATTEMPTED SUICIDES	1
BACKGROUND CHECK	10
BARKING DOG/ANIMAL NOISE	1
BURGLARY	3
CALL BY PHONE	56
CHILD CUSTODY EXCHANGE	2
CHILD LINE / CYS	7
CIVIL MATTER	11
COMMUNITY POLICING	2
COMMUNITY RELATIONS ACTIVITY	1
CRIMINAL MISCHIEF ALL	7
DISABLED MV	13
DISTURBANCE	28
DOWN-WIRES / POLES /TREES / LIMBS	2
DRUG PARAPHERNALIA	1
DRUG POSSESSION OFFENSE	3
DUI-ALCOHOL/UNDER INFL	2
EMOTIONALLY DISTURBED PERSON (EDP)	12
ENDANGER WELFARE/INCOMPETENT	1
FAMILY OFF-CHILD ABUSE	1
FAMILY OFFENSES - DOMESTIC	26
FIELD CONTACT INFORMATION	1
FIRES (ALL WORKING FIRES)	1
FIREWORKS	6
FOIA/RIGHT TO KNOW REQUEST	2
FOLLOW UP	93
FOOT PATROL	2
FOUND ARTICLES	10
FRAUD ALL OTHERS	4
FUMES - ODOR UNKNOWN / STRANGE INSIDE BLD	2
FUMES - ODOR UNKNOWN / STRANGE OUTSIDE BLD	3

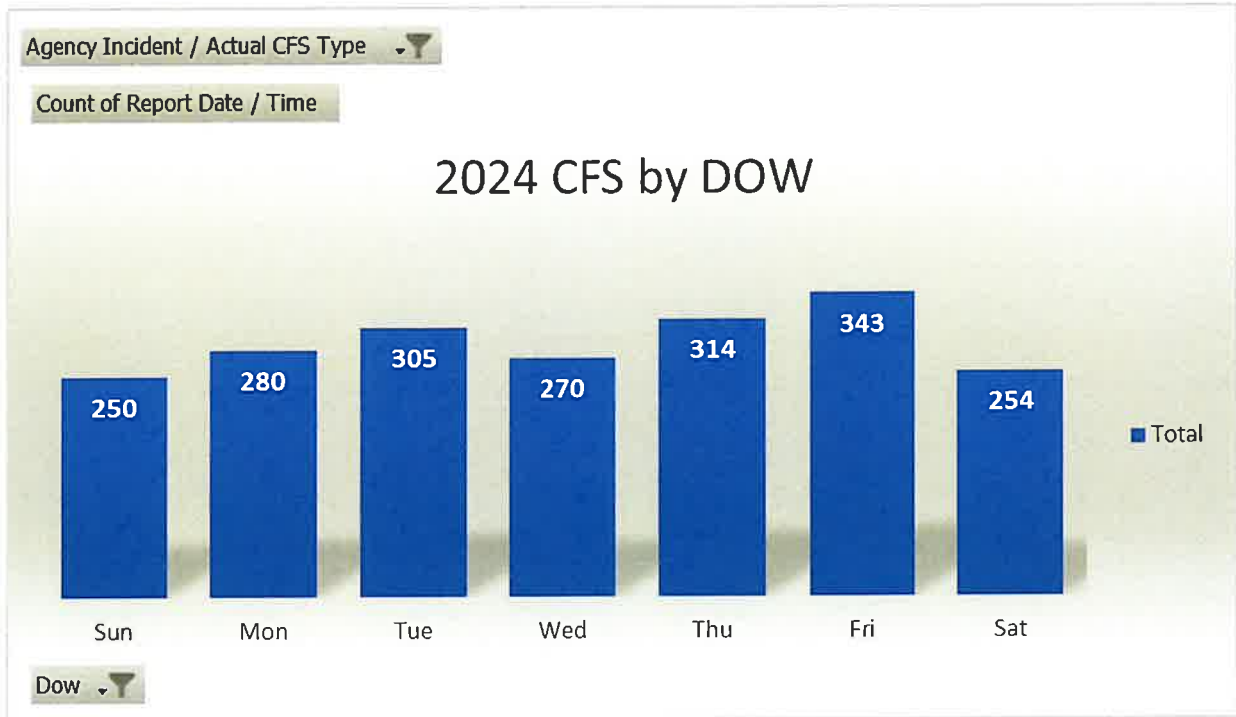
2024 Calls for Service Continued

2024 CFS by Event Type	
Row Labels	Count of Report Date / Time
HARASSMENT	4
IN SERVICE TRAINING	1
JUVENILE MATTER (NON CRIMINAL ONLY)	8
LOCK OUT	5
LOST / FOUND / STRAY ANIMALS	15
LOST ARTICLES	3
MEDICAL ASSISTANCE	182
MISSING PERSON	3
MOTORIST ASSIST	4
MUN ORD VIOLATIONS	15
NOISE COMPLAINT	13
OPEN DOORS/WINDOWS GENERAL POLICE	3
OTH PUB SERV/WELFARE CHK	57
OVERDOSE	2
PARKING ENFORCEMENT	108
PARKING VIOLATION COMPLAINT	49
PFA INFORMATION	8
PFA/ICC VIOLATION	2
POLICE INFORMATION	75
PROPERTY DAMAGE REPORT	6
PUBLIC INTOXICATION / DRUNKENESS	4
RECOVER STOLEN PROPERTY NOT FOR LOCAL THEFTS	1
REPOSSESSION	9
SEX OFFENDER REGISTRATION	1
SEX OFFENSE ALL OTHERS	1
SIGNALS SIGNS OUT	17
SIMPLE ASSAULT	1
SPECIAL DETAIL ASSIGNMENT	4
STREET LIGHTS-OUT/REPAIRS	15
SUICIDES	2
SURRENDER OF PROPERTY (NOT RECOVERY)	2
SUSPICIOUS ACTIVITY	62
SUSPICIOUS ACTIVITY CDS RELATED	3
SUSPICIOUS AUTO	20
SUSPICIOUS PERSON	9
THEFT	4
THEFT ALL OTHERS	1
THEFT FROM BUILDING	1
THEFT FROM VEHICLE (INSIDE)	1
THEFT OF BICYCLE	5
THEFT SHOPLIFTING	2
TRAFFIC HAZARD	14
TRAFFIC MV COMPLAINT	30
TRAFFIC OFFENSE ALL OTHER	7
TRAFFIC STUDY	12
TRAINING	4
TRESPASSING	2
UNATTENDED DEATHS	3
VEHICLE MAINTENANCE	2
WARRANT ATTEMPT TO SERVE	4
WARRANTS-OTHER AGENCIES	6
Grand Total	1343

December 2024 CFS by Day of Week & Time of Day



2024 CFS by Day of Week & Time of Day



December 2024 Crashes & Traffic Enforcement

For the month of December there was a total of (6) crashes that occurred in Hatfield Borough. During the month of December, HPD conducted (16) selective enforcement

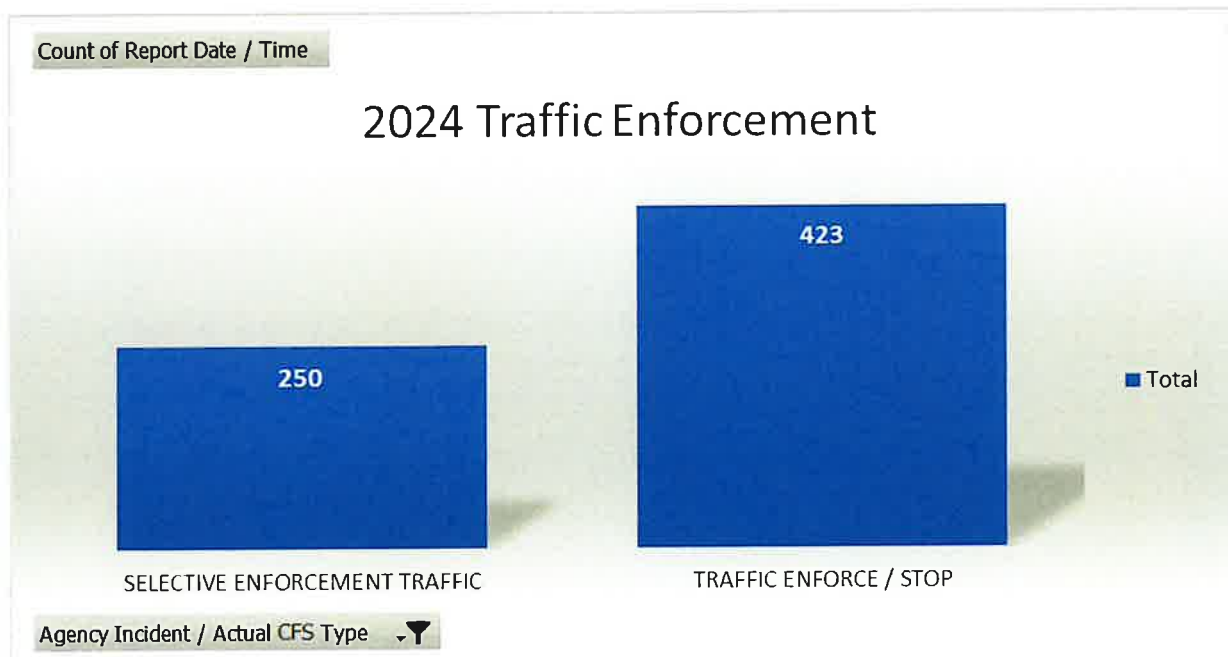
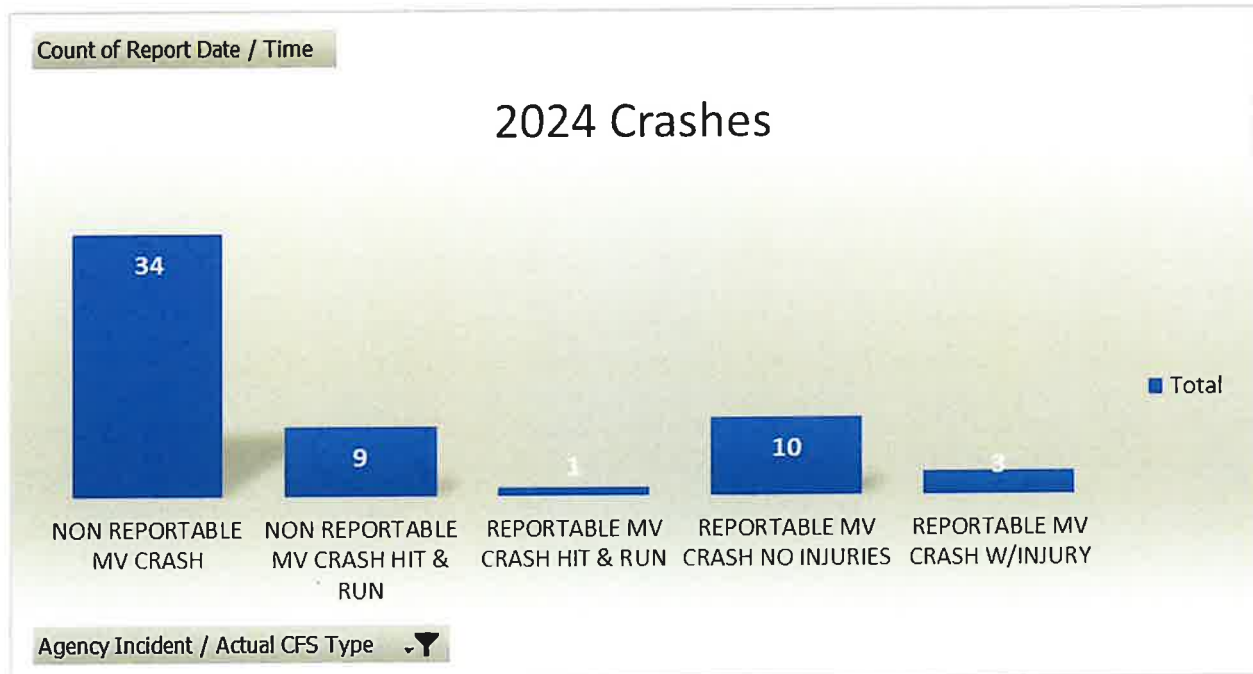


December 2024 Traffic Enforcement Pin Map

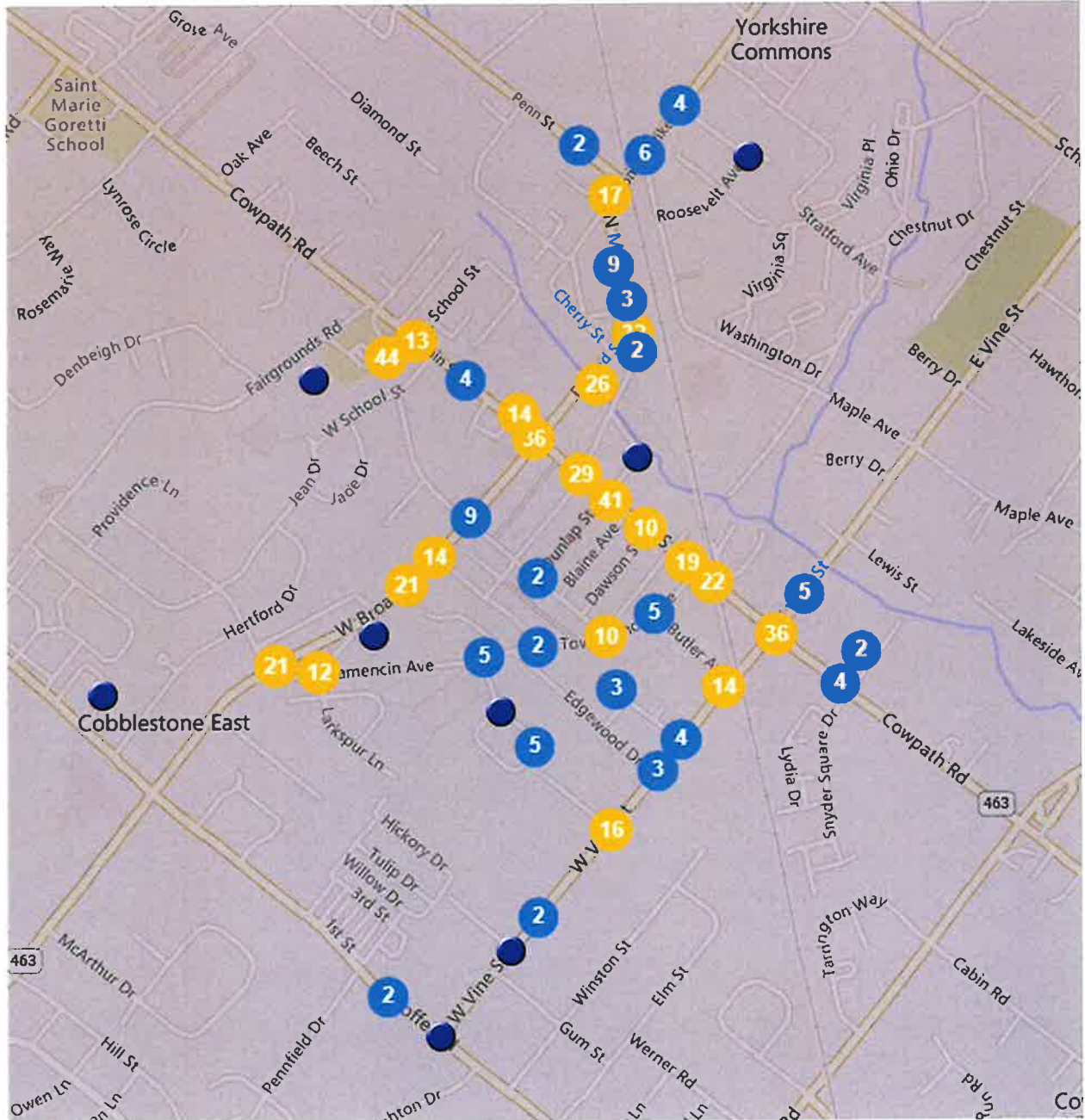


2024 Crashes & Traffic Enforcement

In 2024, there was a total of (57) crashes that occurred in Hatfield Borough. In 2024, HPD conducted (250) selective enforcement patrols and (423) traffic enforcement stops



2024 Traffic Enforcement Pin Map



December 2024 Community Engagement

For the month of December, HPD conducted a total of (180) community engagement activities in Hatfield Borough.

December 2024 Community Engagement Activities	
Row Labels	Count of Report Date / Time
BUILDING CHECK	21
DIRECTED PATROL	7
NEIGHBORHOOD PATROL	149
PROPERTY CHECK / AREA CHECK	3
Grand Total	180

2024 Community Engagement

In 2024, HPD conducted a total of (2342) community engagement activities in Hatfield Borough.

2024 Community Engagement Activities	
Row Labels	Count of Report Date / Time
BUILDING CHECK	216
DIRECTED PATROL	40
NEIGHBORHOOD PATROL	2053
PROPERTY CHECK / AREA CHECK	33
Grand Total	2342

It should be noted that these numbers do not reflect the total report numbers generated in 2024 for Hatfield Borough and only primary CFS types.

Total reports for 2024 is 4185 and includes all crashes, citations, borough patrols, follow up and any other administrative duties performed.

6. REPORTS AND CORRESPONDENCE:

Fire Department Report

HATFIELD VOLUNTEER FIRE CO.

PERFORMANCE REPORT - Full Year 2024

<u>Key Performance Metrics</u>	<u>goal</u>	<u>4 Qtr 2024</u>	<u>2024</u>
1st truck first due incidents			
< 9 minutes dispatch to arrival	90%	91%	90%
no response when terminated > 9 min	0%	0%	0%
average firefighters 1st truck	4.0	4.5	4.4

	(rpt1645)			(attendance)		
	overall	(rpt745)	(calc)	overall	(xls)	(xls)
	1st truck	in-service	firefighter	average	other	training
	<u>calls</u>	<u>enroute</u>	<u>hours</u>	<u>hours</u>	<u>firefighters</u>	<u>hours*</u>
4 Qtr 2024	143	3.67	63	691	11.0	94
plus	10	officer investigations				* duty crews, meetings & investigations
Total calls =	153			Total days of service =	236	
2024	475	4.00	217	2,369	10.9	567
plus	33	officer investigations				2,971
Total calls =	508			Total days of service =	738	



Major Incident and Activity Highlights (average 16.0 firefighters)

Fri 10/18 23:52 industrial fire Bergey Rd, 3 trucks 11 firefighters
 Wed 10/23 8:11 construction site rescue Cowpath Rd, 3 trucks 16 firefighters
 Fri 10/25 8:41 tree fire near building Main St, 2 trucks 12 firefighters
 Tues 11/5 12:54 industrial fire Walnut St, 4 trucks 25 firefighters

There were **475** emergency calls in 2024 versus 312 in 2023.
 There were **39** calls in Hatfield Village in 2024 versus 22 in 2023.
 The frequency of 17B Engine 17 response increased to 43% in 2024 versus 30% in 2023.

RESPONSE MUNICIPALITY (rpt 1390)

	<u>2024</u>	<u>2023</u>
Hatfield Borough	40	39
First Due Hatfield Twp	251	175
Colmar Hatfield Twp	42	17
Franconia	11	10
Hilltown	9	12
Lansdale	18	13
Lower Salford	17	10
Montgomery	12	12
Souderton	7	1
Towamencin	62	19
others	6	4
Full Year	475	312

INCIDENT TYPES (rpt 358)

	<u>2024</u>	<u>2023</u>
building fire	4	0
vehicle rescue	8	3
other minor fires	24	16
misc. - smoke, electrical,	84	75
minor haz mat		
medical assist	41	31
assist other fire companies	185	98
fire alarms	129	89
Full Year	475	312

Report #: calls & ff hrs 274, enroute 1645, response times 745, 1514 As, Cadets, Tues, Spec, Bus Mtg, 28?, 1624?

Hatfield Vol. Fire Co. 1st Due Enroute & Response Times Full Year 2024

FF = firefighters, Enroute Time = dispatch to enroute, Response Time = dispatch to arrival, RS = reduced speed, CA = cardiac arrest
 AAR = automatic aid received, MAR = mutual aid received, RBE = recalled before enroute, RBA = recalled before arrival

INCIDENT DATE	INCIDENT #	INCIDENT TYPE	APPARATUS	DISPATCH	ENROUTE	ARRIVAL	CANCELLED	ENROUTE TIME	RESPONSE TIME	AID TYPE	FF 1ST UNIT	ENROUTE DECIMAL	NOTES
10/01/2024	2024-333	445	E17-1	18:15:11	18:17:22	18:19:48		0:02:11	4.62	None	5	2.18	
10/02/2024	2024-334	531	E17-1	12:52:50	12:57:06	12:58:19		0:04:16	5.48	AAR	4	4.27	
10/02/2024	2024-336	744	E17-1	16:10:41	16:15:35	16:17:15		0:04:54	6.57	AAR	6	4.90	
10/02/2024	2024-337	733	E17-1	21:20:39	21:22:57	21:24:49		0:02:18	4.17	None	4	2.30	
10/04/2024	2024-341	733	E17-1	09:37:30	09:42:03	09:43:10		0:04:33	5.67	AAR	4	4.55	
10/04/2024	2024-342	745	E17-1	10:06:03	10:08:05	10:10:17		0:02:02	4.23	AAR	6	2.03	
10/06/2024	2024-345	463	SD17	16:41:45	16:45:28	16:47:40		0:03:43	5.92	AAR	6	3.72	
10/11/2024	2024-352	463	SD17	14:50:40	14:55:06	14:58:51		0:04:26	8.18	AAR	4	4.43	
10/12/2024	2024-353	622	SD17	09:15:08	09:16:41	09:19:04		0:01:33	3.93	AAR	4	1.55	
10/12/2024	2024-354	743	E17-1	17:31:05	17:34:29	17:35:34		0:03:24	4.48	None	4	3.40	
10/14/2024	2024-355	412	E17-1	09:30:04	09:34:07	09:35:07		0:04:03	5.05	AAR	5	4.05	
10/16/2024	2024-359	715	E17-1	20:49:24	20:52:51	20:54:39		0:03:27	5.25	None	6	3.45	
10/18/2024	2024-362	112	E17-1	23:52:03	23:58:35	00:00:50		0:06:32	8.43	AAR	4	6.53	
10/19/2024	2024-363	743	E17-1	16:24:27	16:30:40	16:33:11		0:06:13	8.73	None	4	6.22	
10/20/2024	2024-364	733	E17-1	08:24:28	08:28:28	08:32:38		0:04:00	8.17	None	5	4.00	
10/20/2024	2024-365	321	SD17	22:24:47	22:30:41	22:32:02		0:05:54	7.25	None	4	5.90	
10/21/2024	2024-367	463	E17-1	13:27:56	13:28:25	13:33:00		0:00:29	5.07	None	4	0.48	
10/21/2024	2024-368	733	E17-1	13:34:52	13:35:17	13:39:40		0:00:25	4.60	AAR	4	0.42	
10/22/2024	2024-369	743	E17	14:43:22	14:47:25	14:50:47		0:04:03	7.42	AAR	2	4.05	
10/23/2024	2024-370	311	SD17	08:11:34	08:14:38	08:16:35		0:03:04	5.02	AAR	4	3.07	
10/24/2024	2024-372	463	SD17	16:03:29	16:06:53	16:08:17		0:03:24	4.60	AAR	6	3.40	
10/24/2024	2024-373	743	E17-1	19:05:26	19:10:00	19:11:53		0:04:34	6.45	None	6	4.57	
10/25/2024	2024-374	140	SD17	08:41:04	08:45:27	08:46:30		0:04:23	5.43	AAR	5	4.38	
10/25/2024	2024-375	142	SD17	15:36:37	15:40:32	15:43:05		0:03:55	6.47	AAR	5	3.92	
10/27/2024	2024-377	142	E17-1	08:15:02	08:20:46	08:22:58		0:05:44	7.93	None	3	5.73	
10/31/2024	2024-383	321	SD17	05:26:35	05:32:51		05:34:00	0:06:16	RBA	None	4	6.27	
10/31/2024	2024-384	321	SD17	13:02:08	13:06:24	13:08:00		0:04:16	5.87	None	4	4.27	
11/01/2024	2024-385	622	SD17	21:25:15	21:31:00	21:31:45		0:05:45	6.50	None	6	5.75	
11/01/2024	2024-386	151	SD17	22:55:57	23:00:19	23:02:30		0:04:22	6.55	None	6	4.37	
11/02/2024	2024-387	151	SD17	13:06:15	13:12:04	13:15:13		0:05:49	8.97	None	3	5.82	
11/02/2024	2024-388	151	SD17	17:31:13	17:33:54	17:40:57		0:02:41	9.73	None	7	2.68	Sat 55-35
11/04/2024	2024-390	733	E17-1	15:56:19	16:00:36	16:04:25		0:04:17	8.10	AAR	5	4.28	
11/09/2024	2024-395	731	E17-1	07:48:38	07:53:06	07:55:32		0:04:28	6.90	None	4	4.47	
11/09/2024	2024-396	743	E17-1	09:58:46	10:05:12	10:08:03		0:06:26	9.28	None	3	6.43	Sat 55-13
11/10/2024	2024-398	743	E17-1	12:49:04	12:53:02	12:56:34		0:03:58	7.50	None	5	3.97	
11/12/2024	2024-400	736	E17-1	13:00:03	13:02:03	13:04:30		0:02:00	4.45	None	6	2.00	
11/13/2024	2024-402	321	SD17	12:54:17	12:58:09		13:00:30	0:03:52	RBA	None	4	3.87	CA
11/15/2024	2024-403	300	SD17	19:07:00	19:09:03	19:13:48		0:02:03	6.80	None	7	2.05	

Hatfield Vol. Fire Co. 1st Due Enroute & Response Times Full Year 2024

FF = firefighters, Enroute Time = dispatch to enroute, Response Time = dispatch to arrival, RS = reduced speed, CA = cardiac arrest
AAR = automatic aid received, MAR = mutual aid received, RBE = recalled before enroute, RBA = recalled before arrival

INCIDENT DATE	INCIDENT #	INCIDENT TYPE	APPARATUS	DISPATCH	ENROUTE	ARRIVAL	CANCELLED	ENROUTE TIME	RESPONSE TIME	AID TYPE	FF 1ST UNIT	ENROUTE DECIMAL	NOTES
11/19/2024	2024-407	733	E17-1	17:06:36	17:11:14	17:12:28		0:04:38	5.87	AAR	5	4.63	
11/19/2024	2024-408	743	E17-1	20:16:46	20:19:03	20:22:49		0:02:17	6.05	None	5	2.28	
11/19/2024	2024-409	733	SD17	20:25:54	20:26:47	20:28:38		0:00:53	2.73	None	5	0.88	
11/20/2024	2024-410	311	SD17	19:33:08	19:36:12	19:37:56		0:03:04	4.80	None	5	3.07	
11/21/2024	2024-412	745	E17-1	12:07:03	12:11:35	12:14:44		0:04:32	7.68	AAR	4	4.53	
11/22/2024	2024-413	731	E17-1	04:37:29	04:43:33	04:47:07		0:06:04	9.63	None	3	6.07	Fri 55-35
11/23/2024	2024-415	444	E17-1	11:05:17	11:09:50	11:11:34		0:04:33	6.28	None	3	4.55	
11/23/2024	2024-416	444	E17-1	11:48:24	11:48:25	11:50:12		0:00:01	1.80	None	3	0.02	
11/23/2024	2024-417	731	E17-1	16:37:18	16:44:20	16:46:24		0:07:02	9.10	None	4	7.03	Sat 55-11
11/24/2024	2024-418	731	E17	05:46:05	05:52:21	05:56:44		0:06:16	10.65	None	2	6.27	Sun 55-35
11/25/2024	2024-421	743	E17-1	10:36:37	10:38:35	10:42:09		0:01:58	5.53	None	5	1.97	
12/02/2024	2024-424	321	SD17	23:54:25	00:01:15	00:03:07		0:06:50	8.42	None	3	6.83	
12/03/2024	2024-428	651	E17-1	17:43:55	17:49:58	17:52:04		0:06:03	8.15	AAR	5	6.05	
12/04/2024	2024-430	743	E17-1	08:56:01	09:00:28	09:02:16		0:04:27	3.25	None	5	4.45	
12/09/2024	2024-438	745	E17-1	08:45:41	08:49:46	08:52:20		0:04:05	6.65	AAR	5	4.08	
12/10/2024	2024-439	463	SD17	12:03:51	12:07:12	12:08:25		0:03:21	4.57	AAR	6	3.35	
12/11/2024	2024-442	741	E17-1	11:05:01	11:06:55	11:09:15		0:01:54	4.23	AAR	4	1.90	
12/14/2024	2024-446	731	E17-1	11:37:35	11:42:54	11:44:43		0:05:19	7.13	None	3	5.32	
12/14/2024	2024-448	463	E17	18:34:07	18:37:50	18:40:38		0:03:43	6.52	AAR	2	3.72	
12/15/2024	2024-449	531	E17-1	08:45:55	08:52:34	08:54:11		0:06:39	8.27	None	4	6.65	
12/17/2024	2024-452	651	E17-1	10:18:03	10:22:02	10:22:15		0:03:59	4.20	AAR	5	3.98	
12/18/2024	2024-454	651	E17-1	08:23:28	08:27:39	08:28:02		0:04:11	4.57	AAR	6	4.18	
12/18/2024	2024-456	743	E17-1	17:19:14	17:21:38	17:25:10		0:02:24	5.93	AAR	3	2.40	
12/21/2024	2024-459	651	SD17	17:53:03	17:53:04	17:56:19		0:00:01	3.27	None	4	0.02	
12/23/2024	2024-462	744	E17-1	01:43:09	01:49:55	01:53:03		0:06:46	9.90	None	2	6.77	Mon 55-20
12/24/2024	2024-464	731	E17-1	14:27:30	14:31:35	14:33:31		0:04:05	6.02	AAR	5	4.08	
12/24/2024	2024-465	731	E17-1	14:51:20	14:51:20	14:55:00		0:00:00	3.67	AAR	5	0.00	
12/25/2024	2024-466	731	E17-1	21:04:04	21:08:42	21:09:52		0:04:38	5.80	None	5	4.63	
12/28/2024	2024-471	743	E17-1	19:40:14	19:44:40	19:47:41		0:04:26	7.45	None	6	4.43	
12/30/2024	2024-472	531	E17-1	22:46:48	22:52:14	22:55:06		0:05:26	8.30	None	3	5.43	
12/31/2024	2024-474	311	L17	15:53:16	15:54:47	15:57:00		0:01:31	3.73	None	5	1.52	
12/31/2024	2024-475	444	E17-1	17:53:51	17:56:38	17:58:16		0:02:47	4.42	AAR	4	2.78	
								9 min or less	62				
								total 1st due calls	68				
									91%	average	4.5	3.91	

6. REPORTS AND CORRESPONDENCE:

EMS Report



VMSC

Emergency Medical Services

Hatfield Borough EMS Zone Report

November 2024

Total Agency
911 Calls

1118

14

Calls within Zone

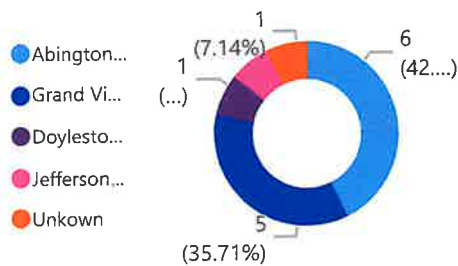
1 min 5 sec

Chute Time

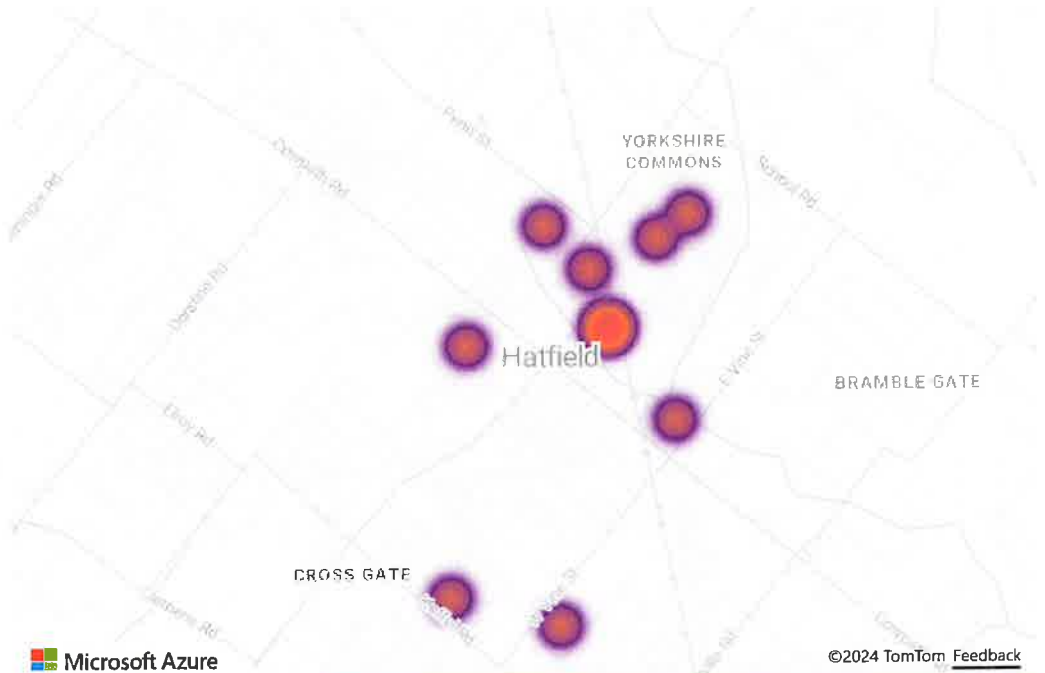
8 min 15 sec

Response Time

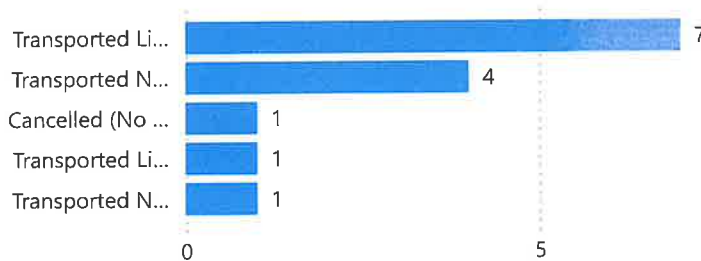
Hospital Destination



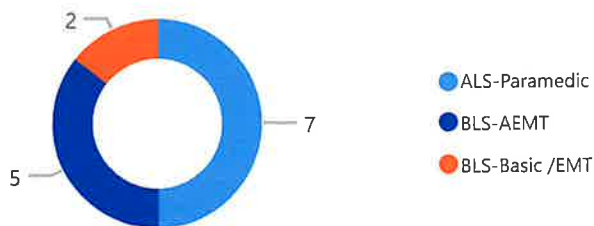
Microsoft Azure



Transport Disposition



VMSC's Level of Service

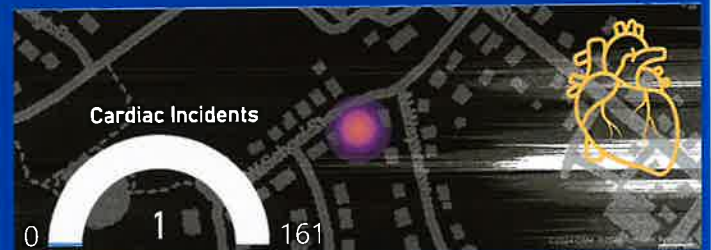


Top 5 Call Types



Critical Response Triad

VMSC emphasizes its review of the Critical Response Triad—cardiac, trauma, and stroke-related calls—because timely intervention in these cases can significantly improve patient outcomes and survival rates.



6. REPORTS AND CORRESPONDENCE:

Public Works Department Report

Stephen S. Fickert Jr

Public Works Director/Report for December, 2024

Sunday, December 1, 2024

Monday, December 2, 2024

- New Public Works Employee, Wyatt Hufnagle, started
- Collected leaf bags
- Swept streets
- Picked trash from sweeper pile

Tuesday, December 3, 2024

- Fixed signs
- Hung net lights on bushes in front of the Christmas Tree
- Cleaned up flower beds
- Fixed GFCI outlets on Victorian lights

Wednesday, December 4, 2024

- Fixed street lights
- Filled holes in Septa Lot
- Cleaned up train station
- Started plow and salt training for new employee

Thursday, December 5, 2024

- Washed trucks
- Cleaned PW Shop

Friday, December 6, 2024

- Greased trucks
- Checked over snow blowers
- Picked trash from sweeper pile
- Ed took ½ day off
- Steve took off

Saturday, December 7, 2024



Sunday, December 8, 2024

Monday, December 9, 2024

- Marked PA 1 calls
- Rotated sweeper pile
- Greased trucks
- Cleaned up Memorial Park from the Christmas Tree lighting
- Filled holes in streets with cold patch
- James took off

Tuesday, December 10, 2024

- Fixed street lights
- Swept streets
- Filled holes in Scout Cabin driveway
- James took off

Wednesday, December 11, 2024

- Cleaned inlets
- Loaded salt on 57-4
- Derik was called in at 4PM to put out a Temporary Stop sign at Koffel Rd & W Vine St
- Ed off ½ day
- Steve took ½ day off
- James took off

Thursday, December 12, 2024

- Replaced Stop sign at Koffel Rd & W Vine St
- Unloaded salt from 57-4
- Picked trash from the sweeper pile
- Trimmed trees from ROW's
- Dropped off zero turn mowers for service
- James took off

Friday, December 13, 2024

- Collected trash from parks & buildings
- Cleaned inlets
- Fixed street signs
- Steve took off
- Derik took off
- James took off

Saturday, December 14, 2024

Sunday, December 15, 2024

Monday, December 16, 2024

- Swept streets
- Mounted and checked snow plows
- Organized the bucket truck
- Greased 57-2 & 57-13

Tuesday, December 17, 2024

- Replaced manholes on W Broad St
- Marked PA 1 calls

Wednesday, December 18, 2024

- Worked with Carr & Duff replacing Chestnut St Recloser pole
 - See attached pictures
- Marked PA 1 calls
- Removed salt spreader from 57-4

Thursday, December 19, 2024

- Worked with Carr & Duff replacing Chestnut St Recloser pole
 - See attached pictures
- Installed salt spreader on 57-3
- Hauled fill to quarry
- Filled holes in Dain Ave with cold patch

Friday, December 20, 2024

- Worked with Carr & Duff replacing Chestnut St Recloser pole
 - See attached pictures
- Hauled sweeper pile to Barnside for recycling
- Loaded salt on 57-3
- Salted roads
- Derik took off

Saturday, December 21, 2024

Sunday, December 22, 2024

Monday, December 23, 2024

- Replaced electric meter at 320 Bennetts Ct
- Cleaned up PW Shop
- Ed took off
- Derik took off

Tuesday, December 24, 2024

- Salted roads
- Off for Christmas Eve

Wednesday, December 25, 2024

- Off for Christmas Day

Thursday, December 26, 2024

- Cleaned up PW Shop
- Ed took off
- Derik took off

Friday, December 27, 2024

- Cleaned up PW Shop
- Ed took off
- Derik took off

Saturday, December 28, 2024

Sunday, December 29, 2024

Monday, December 30, 2024

- Cleaned up PW Shop
- Ed took off

Tuesday, December 31, 2024

- Off for New Years Eve

Hatfield Borough Council

From: Stephen S. Fickert

Subject: Work accomplished during the month of December, 2024

Parks Maintenance – Trash was collected at parks & buildings as needed. Cleaned up flower beds at the ends of the trails. Picked up branches throughout the parks.

Electric Department– Working with Carr & Duff replacing the Chestnut St Recloser pole. (See attached pictures)

Equipment Maintenance – Checked plows, spreaders, and snow blowers. Dropped off the zero turn mower at Little's for service. Dump trucks were greased.

Street Maintenance – Inlets were cleaned as needed. Marked out PA-1 calls. Replaced/fixed street signs as needed. Trimmed trees along Right of Ways. Streets were swept as needed. Filled holes in roadways with cold patch.

Building Maintenance – Clean up around the PW Shop.

Storm/Sanitary Sewer Department – Replaced the final two manholes on W Broad St.







6. REPORTS AND CORRESPONDENCE:

Engineering Report

Memorandum

To: Ms. Jaime E. Snyder, Manager, Hatfield Borough

Cc: Ms. Katie Vlahos, Assistant to the Manager, Hatfield Borough
Mr. Steve Fickert, Public Works Director, Hatfield Borough
Ms. Kate Harper, Borough Solicitor
Hatfield Borough Council

From: Chad E. Camburn, P.E.

Date: December 27, 2024

Re: January 2025 Engineering Report



The following is a highlighted list of current projects and recent engineering activities:

CAPITAL IMPROVEMENT PROJECTS:

- **Broad Street Storm Sewer & N. Main Street Storm and Sanitary Sewer Improvements**
The project will replace the entire storm sewer system in West and East Broad Street and North Main Street, deteriorated CMP through private properties, and the entire sanitary sewer system in North Main Street. Substantial Completion is due by June 28, 2025, and the work must be Ready for Final Payment by August 12, 2025.

All work on the water improvements in W. Broad Street has been completed, and Payment No. 2, for work associated with the NPWA improvements, was approved on December 18, 2024. Approximately 825 LF of storm sewer and 9 inlets on W. Broad Street has been replaced from Main Street to Columbia Ave., which is approximately 35% of the storm sewer being replaced. Construction has stopped for the holidays and will restart in the first week of January.

SUBDIVISION / LAND DEVELOPMENT / PERMITS:

- **Bennetts Court (Prestige Building Partners Townhomes)**

The application proposes the construction of 18 townhouse units in three buildings taking access off a new cul-de-sac street, partially comprising an area of undedicated E. Broad Street.

No Change from Last Report - Reviews of the Stormwater basins, ADA ramps, and Utility As-built Plans were issued on November 11, 2024. Revised / additional information must be provided, and minor site improvements may be necessary to address the current conditions. We are currently awaiting a response from the developer.

- **Hatfield Walk (23 N. Main St. Townhomes)**

The application proposes the construction of 8 townhouse units in two buildings taking access off North Main Street. An existing dwelling will be demolished, and two properties will be combined.

The applicant attended the December 16 Planning Commission Meeting, at which a motion was made and did not pass to approve the requested waivers and Preliminary / Final Approval. The applicant attended the December 18 Borough Council Meeting to discuss the project. No action was taken, and the application is expected to be on the January meeting agenda for additional discussion and consideration. We are currently awaiting revised plans and design documents to address our latest review letter.

- **Didden Greenhouses Land Development**

The application proposes to construct 121,525 sf of new greenhouses, associated parking lot, and stormwater management facilities on an 18-acre tract in Hatfield Township and Hatfield Borough. The new structures and parking lot are proposed primarily within the Township, while the stormwater basin and access driveway to W. Vine Street are proposed within the Borough.

No change from Previous Report - Our latest review letter was issued on February 21, 2024. Zoning relief will be required for encroachments into the Floodplain Conservation District and Riparian Corridor District. At its meeting on March 25, 2024, the Planning Commission voted to recommend Preliminary Approval with certain conditions.

SANITARY:

- **We began research on the pollutants in wastewater generated from breweries and the impact on wastewater treatment. Our research to identify if additional regulations should be implemented is ongoing.**

As always, if you have any questions or comments, or if we can be of any further service, please feel free to contact me directly at 484-941-0418 or ccamburn@vancleefengineering.com.

6. REPORTS AND CORRESPONDENCE:

**Zoning Officer, Building Code,
Property Maintenance Report**

Code, Zoning and Fire Safety Report – December 2024

Jamie Snyder's Memorandum List

Items on the list continue to be monitored, most are inactive or resolved.

Fire Inspections

2024 Fire Inspections are being received and scheduled. Follow-up and re-inspections are being completed. See attached Fire Inspection Status report.

Resale Inspections (1 Total)

- (1) Use and Occupancy Certification issued
- (0) Conditional Use and Occupancy Certification issued
- (0) Failed Inspections (not issued)

Permits (7 Total Processed)

- (2) HVAC
- (2) Electrical
- (2) Sewer Lateral
- (1) Interior alteration

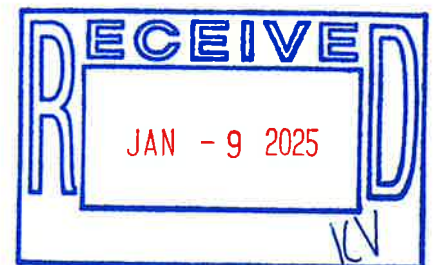
Notice of Violations (1 Total new)

- N Main St – Sidewalk obstruction

Non-Traffic Citations (0 Total New)

Zoning Hearing Board Applications: (0 Total New)

Submitted by,
Robert J. Heil
Code & Zoning Enforcement



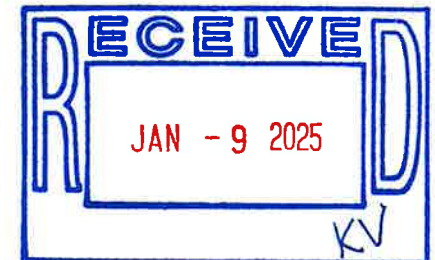
6. REPORTS AND CORRESPONDENCE:

**Fire Marshal / Fire Safety
Inspection Report**

2024 Hatfield Borough Fire Inspections

Current Fire Inspection Standing as of 1/9/25

Property Type	# of Properties	Passed	% Passed	Failed	% Failed	Total Insp	% Insp	Sched	% Sched	Inspections initiated	% initiated by Type
Commercial:	59	52	88.14%	3	5.08%	55	93.22%	2	3.39%	57	96.61%
Multi family Dwelling	104	71	68.27%	8	7.69%	79	75.96%	6	5.77%	85	81.73%
Institutional:	11	7	63.64%	2	18.18%	9	81.82%	1	9.09%	10	90.91%
Industrial:	7	4	57.14%	2	28.57%	6	85.71%	1	14.29%	7	100.00%
Overall Totals:	181	134	74.03%	15	8.29%	149	82.32%	10	5.52%	159	87.85%



6. REPORTS AND CORRESPONDENCE:

Pool Advisory Report

Hatfield Pool Advisory Board

Tuesday October 8, 2024

Members Present: Jen Ahern, Denise Baker, and Sandie Musoleno

HAC Staff: Jon Taylor, Mike Krewson

Township Representatives: Scott Hutt, Dave Bernhauser

Call to Order: Meeting was called to order at 6:56 pm by Sandie Musoleno

Approval of Minutes: Motioned by Denise Baker and second by Jenn Ahern

Citizens Comments: None to report.

Agenda Items:

Township Presentations:

1. Fee Structure for 2025 season.

8% increase for season passes suggested by pool advisory board

Begin sale of season passes in February and advertise all changes

No mid-season price drop

Twilight daily pass begins at 4:00pm until closing.

Increase swim lesson price and increase time to 45 minutes

2. Facility Update

Installation of water stations and replace current water fountains

Slide maintenance

5 new picnic tables at snack bar

New guard stand umbrellas

Paint Castle

Bathroom floors painted

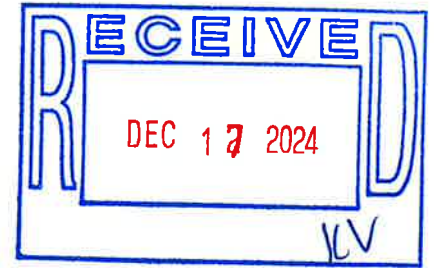
Replace overhead lighting in locker rooms and bathrooms

3. Other Business

Lifeguards to pay part of their training fee

Next Meeting: Tuesday November 12, 2024

Adjournment 8:52PM Motioned Jen Ahern, second Denise Baker



Hatfield Pool Advisory Board

Tuesday August 13th, 2024

Members Present: Katelyn Farrall, Jen Ahern, Sandie Musoleno, Denise Baker, Becky McHenry

HAC Staff: Alicia, Mark, Ashlyn

Call to Order: Meeting was called to order at 7:00 pm by Sandie

Approval of Minutes: Motioned first by Becky and second by Jen

Citizens Comments:

- Some feedback about the moving of chairs, but that's settled down
- Not many negative FB comments
- Lots of good things about the staff/the amount of guards
 - They feel safe at the pool, especially with all the incidents

Agenda Items:

1- Staff Update

- Interviewing for Operations Manager and Assisitant Manager
- Fake saves done through out the year, made the guards more acclimated now

2- Facility Update

- All good
- Diving well has all the kinks worked out

3- Pool Department Updates

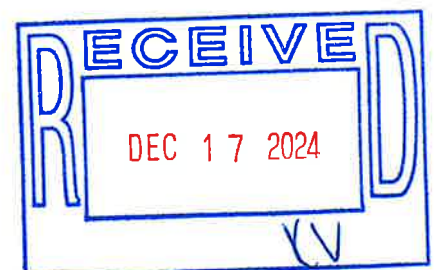
- Alicia
 - Front desk is controlling the families who sneak in with extra people

4- Financials

- None

5- Calendar

- Lifeguard schedule is set through labor day
- Dash and splash has 22 guards set to work



- Friday Fun Night, last one this Friday
 - DJ and Funnel Cake truck

6- Things to revisit for next season:

- Issue with lines at front desk
 - Fill out waiver on line
 - Maybe have a QR Code to scan and fill out waiver online
- Drain at Front Desk
 - The desk flooded with all the rain we had this year

Next Meeting: September 10th @ Township Building

Adjournment: 7:15 pm, Motioned First by Jen, second by Denise

7. MANAGERS REPORT:



Borough of Hatfield

Montgomery County, Pennsylvania

MANAGER'S REPORT General Report and Projects Update

1. Land Use & Development Updates:

- A. Edinburgh Square Subdivision
 - Maintenance Bond in place
- B. Bennetts Court Land Development
 - Paving & Final Improvements
 - Settlements Occurring
 - Escrow Release No. 1 Sitework Approved
- C. 43 Roosevelt Land Development
 - Developers Agreement
 - Stormwater Management Agreement
- D. SEPTA Property
 - Long-Term Lease Agreement – Approved 6/14/2023
- E. 200 N. Main Street (Biblical Seminary)
 - Sketch Plan Submitted
 - Applying for Tax Credits for Project
 - Received Grant for the Development
 - Looking at Zoning Extension – received 8/10/23
 - Updated Letter of Support for Tax Credits – 10/29/24
 - Updated “Will Serve” Letters Issued
- F. 23 N. Main Street
 - ZHB Approved with Conditions 4/24/24
 - Tentatively looking at Council in February 2025
- H. George Didden Greenhouses
 - Went to Planning Commission – preliminary approval given
 - Needs to go to ZHB - waiting for application

2. Utility Billing Update:

- Staff continues to monitor Electric & Sewer Past Due accounts.
- Email billing is available for Electric & Sewer Accounts. Please contact the Utilities Department if you are interested in signing up.
 - *Details were in the Spring Borough Informer, on the Borough website, and on the back of all utility bills.
- The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.
- <https://hatf-pa-web.amppartners.org/index.php>
- Please register exactly as it appears on your current billing. Example SMITH, JOHN E.

3. 2024 Project Updates:

- A. W. Broad Street, E. Broad Street, N. Market H2O / PA Small Water Storm and Sanitary Sewer Utility Replacement Project

401 S. Main Street
P.O. Box 190
Hatfield, PA 19440

Phone:
215-855-0781

Fax:
215-855-2075

Email:
admin@
hatfieldborough.com

Website:
www.hatfieldborough.com

- Project Started: NPWA Main Work
- Detour Rote in Place
- Borrowing Secured
- <https://www.hatfieldborough.com/information/utility-replacement-project/>
- Payment App. No. 2 Approved 12/18/24

B. MTF / CTP Crosswalk Grants (after Utility Replacement Project)

- HOP Application – realign crosswalk to the intersection
- Coordination with Strom and Sanitary H2O / PA Small Water Grant Project - working with Engineer

C. Stormwater Feasibility Study Grant with HT (Local Share Funds)

4. **2025 Project Updates:**

A. 2025 Roadway Resurfacing Project – N. Main Street

5. **PMEA Update:**

6. **Public Information Officer Update:**

7. **Items of Interest:**

- MCBA Dinner hosted by Hatfield, Souderton, Telford

Respectfully Submitted,
Jaime E. Snyder, Borough Manager
January 15, 2025

8. NEW BUSINESS /
DISCUSSION ITEMS:

**A. Resolution 2025-01 Authorizing
an Increase to the Electric Rates**

BOROUGH of HATFIELD
COUNTY of MONTGOMERY, COMMONWEALTH of PENNSYLVANIA

RESOLUTION # 2025-01

**A RESOLUTION OF THE BOROUGH of HATFIELD in the COUNTY of
MONTGOMERY, COMMONWEALTH of PENNSYLVANIA
AMENDING THE PROVISIONS OF CHAPTER 9, ELECTRICITY, PART 1 OF THE
"CODE OF ORDINANCES, BOROUGH OF HATFIELD", AND REPEALING PRIOR
INCONSISTENT RATE RESOLUTIONS BY PROVIDING FOR AN
AMENDED RATE SCHEDULE**

WHEREAS, Hatfield Borough Ordinances 501 & 520 permits Borough Council to revise electric rates for various classes of customers at various times as needed by Resolution, and

WHEREAS, Hatfield Borough Council believes it is in the best interests of the Borough, its residents and businesses, and the solvency of its Electric Distribution System in view of the current market, to revise its electric rates at this time,

NOW THEREFORE, BE IT RESOLVED and ENACTED by the Council of the Borough of Hatfield, Montgomery County, Commonwealth of Pennsylvania that any prior inconsistent rate Resolutions are hereby repealed to the extent that they are inconsistent with the following and the electric rates are hereafter, until revised and amended by a later Resolution, as follows:

1. Section 9-119.3 RS is hereby revised to read as follows:
 - A. \$15.00 customer charge.
 - B. \$0.2111 per KWH for any part of the first 200 KWH.
 - C. \$0.1800 per KWH for all additional KWH's.
 - D. Minimum charge, \$15.00 per month.
2. Section 9-120.3 GLP-1 is hereby revised to read as follows:
 - A. \$15.00 customer charge.
 - B. \$0.2639 per KWH for any part of the first 200 KWH.
 - C. \$0.2527 per KWH for any part of the next 1,500 KWH.
 - D. \$0.2138 per KWH for all additional KWH used.
 - E. Minimum charge, \$15.00 per month.
3. Section 9-121.3 GLP-2 is hereby to read as follows:
 - A. \$12.485 for the first three (3) kilowatts of the billing KW.

- B. \$3.995 per KW for each additional kilowatt of the billing KW.
- C. \$0.2378 per KWH for the first one hundred (100) KWH per kilowatt of the billing KW.
- D. \$0.1950 per KWH for all additional KWH.
- E. Minimum charge, \$12.485 month.

4. Section 9-122.3 GLP-3 is hereby to read as follows:

- A. \$11.775 for each kilowatt for any part of the first one hundred (100) kilowatts of the billing KW.
- B. \$8.655 per kilowatt for all additional kilowatts of the billing KW.
- C. The above charge entitles the customer to use fifty (50) KWH for each kilowatt of the billing KW
- D. \$0.1536 per KWH for the next fifty (50) KWH per kilowatt of the billing KWH.
- E. \$0.1334 per KWH for all additional KWH.
- F. A credit of \$.01 is accorded to bulk users of at least 500,000 kwh per month shall be allowed and credited to eligible accounts quarterly. Not to exceed \$15,000 per quarter.

- 5. All other provisions of said Chapter and Part shall remain in full force and effect.
- 6. These rates are effective January 15, 2025.

Adopted and approved by Borough Council at a duly advertised public meeting held this ____ Day of January, 2025 with ____ Council Members voting "Aye" and ____ Council Members voting "Nay."

ATTEST

BOROUGH OF HATFIELD

Jaime E. Snyder
Borough Manager/Secretary

Jason Ferguson
President Borough Council

Approved this ____ Day of January, 2025.

Mary Anne Girard, Mayor
Borough of Hatfield

8. NEW BUSINESS /
DISCUSSION ITEMS:

**B. Payment Request No. 3 Utility
Replacement Project**

January 7, 2025

Jaime E. Snyder
Borough Manager
Hatfield Borough
401 South Main Street
Hatfield PA 19440

RE: **Broad St. and N. Main St. Utility Replacement Project**
Contract No. HAT 24-01
Application for Payment 3
Bursich Project No: HAT-01/147492



Dear Jaime:

We have reviewed the Contractor's Application and Certificate for Payment No. 3, submitted by KBC Construction LLC dated January 6, 2025, for the above-mentioned contract. Application No. 3, in the amount of \$164,901.60, includes a request for payment for work associated with the storm sewer replacement on W. Broad St., as listed on the enclosed application, less 10% retainage.

Based on the work completed, **we recommend payment of \$164,901.60**, to KBC Construction LLC for work completed through December 20, 2024. Upon payment, the Remaining Contract Cost will be \$2,372,500.22 with \$2,452,776.67 Remaining to be Paid including retainage held.

Should you have any questions or need further information, please feel free to contact me at 484-941-0418 or ccamburn@vancleefengineering.com.

Very Truly Yours,
Van Cleef Engineering Associates, LLC



Chad E. Camburn, P.E.
Senior Technical Manager

Enclosures: Application and Certificate for Payment No. 3, dated 1/6/25 (21 pages)
Payment Summary, dated January 7, 2025 (4 pages)
Certified Payrolls, 12/01/24 – 12/21/24 (6 pages)

Pc: Steve Fickert, Borough Public Works Director (*w/ encl.; via email*)
Kate Harper, Borough Solicitor (*w/ encl.; via email*)
Katie Vlahos, Assistant to the Manager (*w/ encl.; via email*)

F:\Projects\HAT-01\147492_Broad St Storm Sewer Replacement\03_ENG\01_Contract Admin\Payments\Pay 3\Recommendation\2025-01-07_Broad & Main Util Replace-Pay 3 Recommend Ltr to Hat.docx

OFFICE LOCATIONS

www.vancleefengineering.com

Hillsborough, NJ
908-359-8291

Mt. Arlington, NJ
862-284-1100

Phillipsburg, NJ
908-454-3080

Doylestown, PA
215-345-1876

Pottstown, PA
610-323-4040

Hamilton, NJ
609-689-1100

Toms River, NJ
732-573-0490

Freehold, NJ
732-303-8700

Bethlehem, PA
610-332-1772

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2

PAGES

TO (OWNER):

Hatfield Borough
401 S Main St. Hatfield, PA 19440

ATTENTION:

Chad Camburn
Vancleef Engineering

PROJECT:

Broad & Main Utility Replacement Project

APPLICATION NO:

3

DISTRIBUTION TO:☐ OWNER☐ ARCHITECT ENGINEER☐ CONTRACTOR

#

CONTRACTOR

KBC CONSTRUCTION LLC
1475 Hampton Lane
Warminster, PA 18974

**ENGINEER'S
ARCHITECT'S****PROJECT NO:**

HAT 24-01

CONTRACT DATE:

7/18/24

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY			
Change Orders approved in previous months by Owner	ADDITIONS	DEDUCTIONS	
TOTAL	\$ -	\$	-
Approved this Month			
Number	Date Approved		
TOTALS		\$ -	\$ -
Net change by Change Orders		\$	-

The undersigned Contractor certifies that to the best of his knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract documents, that all amounts have been paid by him for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payments shown herein is now due.

CONTRACTOR:

By:

1/6/25

**ARCHITECT'S CERTIFICATE FOR PAYMENT
ENGINEER'S**

In accordance with the Contract Documents, based on on-the-site observations and the data comprising the above application, the Architect certifies to the Owner that the Work has progressed to the point indicated; that to the best of his knowledge, information and belief, the quality of the work is in accordance with the Contract Documents; and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

The present status of the account for this Contract is as follows:

ORIGINAL CONTRACT SUM	\$	3,175,264.75
Net change by Change Order		
CONTRACT SUM TO DATE	\$	3,175,264.75
TOTAL COMPLETED & STORED TO DATE	\$	802,764.53
(Column G on G703)		
RETAINAGE 10%	\$	80,276.45
or total in Column I on G703		
TOTAL EARNED LESS RETAINAGE	\$	722,488.08
LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	557,586.48
CURRENT PAYMENT DUE	\$	164,901.60

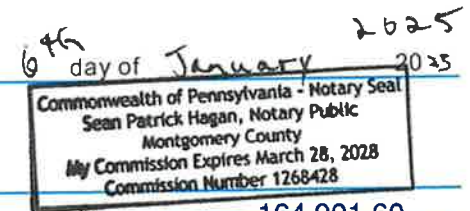
State of: PennsylvaniaCounty of: Bucks

Subscribed and sworn to before me this

Notary Public:

My Commission expires:

03/28/2028



AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT/ ENGINEER

By:

Date: 1/7/25

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

\$ 164,901.60

**8. NEW BUSINESS /
DISCUSSION ITEMS:**

**C. Resolution 2025-____ Preliminary
/ Final Subdivision and Land
Development for 23 N. Main
Street, Hatfield Walk**

DRAFT

HATFIELD BOROUGH COUNCIL

RESOLUTION NO. 2025- _____

**REGARDING THE APPLICATION OF PENNINGTON PROPERTY GROUP LLC
FOR PRELIMINARY/ FINAL PLAN APPROVAL FOR HATFIELD WALK,
23 NORTH MAIN STREET, HATFIELD BOROUGH**

AND NOW, this ____ day of _____, 2025, the Borough Council of Hatfield, at a public meeting, and after extensive reviews of the Plans by the Borough consultants, and Borough Council, and the Hatfield Borough Planning Commission hereby:

_____ GRANTS Preliminary/Final Subdivision and Land Development approval with conditions for:

Plans titled Hatfield Walk, consisting of sheets 1 through 15 dated August 7, 2024, last revised October 11, 2024 prepared by Holmes Cunningham Engineering together with a Post Construction Stormwater Management Plan Narrative dated August 7, 2024, last revised October 14, 2024, for a site consisting of two parcels: one contains an existing dwelling, fronts N. Main Street, and is located entirely in the CC – Core Commercial Zoning District; while the other is unimproved, is landlocked behind the first property and the Post Office property, and is split between the CC District and R-1 Residential District.

The Plans propose eight townhouse units in two buildings, each with four units, separated by a paved access aisle. Each unit is proposed to include a two-car garage and driveway. Six parallel parking spaces are proposed along the access aisle, and a separate six-space lot is also proposed, for a total of twelve shared parking spaces. The existing dwelling on the N. Main Street parcel is to be demolished to construct the driveway, which will gain access from N. Main Street. The applicant intends to remove the common property line and join the properties into a common deed.

The site (the “Property”) consists of tax map parcel # 09-00-01006-00-2 and Tax Map Parcel Number 09-00-01012-005, now or late owned by Robert L. Kaler III and Joanne E. Moyer, pursuant to a Deed of Distribution dated July 2, 2012. The Applicant/Developer is Pennington Property Group, LLC of PO Box 35, Chalfont, PA 18914.

Except as modified herein, the Plans offered for Recording must comply with this Resolution, the Decision of the Hatfield Borough Zoning Hearing Board dated April 24, 2024, attached as Exhibit A, the Borough Engineer’s Review letter from Bursich Associates dated November 11, 2024, and attached hereto as Exhibit B, the Borough Traffic Engineer Bowman’s review letter dated November 7, 2024, which is attached hereto as Exhibit C, and the Hatfield Borough Zoning Ordinance, the Hatfield Borough Subdivision and Land Development Ordinance, and the conditions of plan approval stated herein.

1. Waivers: The Developer requested waivers from strict compliance with the Borough’s Subdivision and Land Development Ordinance and with this Resolution, if this is an approval resolution, the following waivers are granted:

- a. §22-420.1.C.(2) - A waiver to allow a six-foot high white vinyl privacy fence for 50 feet along the driveway along the Renner property rather than the required five shade trees, and a six-foot high white vinyl privacy fence and shrubs along the southeastern property boundary rather than the required seven shade trees. There is not sufficient space for shade trees along these property lines.
- b. §22-414.B(2) – A waiver to allow Parking areas to be located closer than 20 feet from any tract boundary line. These setback areas shall be landscaped in accordance with the requirements of §22-420, General Planting Requirements. Per §22-414.1.A.(3), “Parking” includes the driveway which provides direct access to the parking spaces. The driveway parking / driveway is proposed to be 5.5 feet from the eastern property line, 14 feet from the

northern line, and 13 feet from the western line. In view of the site's constraints, this is an appropriate area for the driveway.

2. Final subdivision and land development approval is specifically conditioned on the Applicant demonstrating any and all required outside agency approvals, including, but not limited to, PennDOT, DEP, and any other required state or local agency. Specifically, the Applicant must demonstrate approval of the Sewer Planning Module for the site. If the DEP approval allow the use of grinder pumps to service the Property, an acceptable Operations and Maintenance Agreement must be signed and recorded against the Property providing that the owners of any portion of the Property are responsible for maintenance and repairs of the grinder pumps with permission for the Borough to make repairs in an emergency and lien the properties to be reimbursed for any expenses incurred.

3. Final approval requires that a Deed, in a form acceptable to the Borough Engineer and Borough Solicitor consolidating the two parcels that comprise the Property be signed and recorded at the Montgomery County Recorder of Deeds office and that Plans in a form acceptable to the Borough Engineer be recorded at the Montgomery County Recorder of Deeds office in accordance with the Municipalities Planning Code prior to the start of any construction on site. The Applicant is required to provide the Borough with 4 copies of full-size paper copies of the final complete plan set for signature; PDF versions of all plans and design reports; and AutoCAD files of all plan drawings prior to recording. The Applicant agrees to provide the Borough with two paper copies of the Recorded plans (with signatures and stamps) and a copy of the recording receipt prior to construction. After construction, the Applicant agrees to submit as-built plans once construction is complete and provide the Borough with two paper copies and PDFs and AutoCAD files of the final as-built conditions on the Property once the Borough Engineer approves the as-built plan.

4. Final approval requires that the Applicant agree to execute a Developer's Agreement with Hatfield Borough in which the Applicant shall obligate itself to complete all required public improvements including, but not limited to, stormwater facilities, sanitary facilities, water and electric utilities, sidewalks and associated ramps, signage, pavement restoration and striping, curbing, street lighting, required landscaping, erosion and sediment control requirements, required paving, and any other public improvements shown on the plans in accordance with Borough criteria and specifications, as well as to secure completion of the required improvements by posting satisfactory financial security as required under the Pennsylvania Municipalities Planning Code.

5. Unless otherwise provided for on the approved plans, maintenance of all detention basins and stormwater drainage facilities shall be the responsibility of the Property owner or Homeowners Association ["HOA"]. Since the functioning of the stormwater management system for the entire site is a benefit to, and the responsibility of, all owners, a Stormwater Maintenance Agreement applicable to entire site and prepared by the Borough Solicitor shall be recorded with the plans and agreements after final approval. Thereafter, the Applicant shall prepare HOA documents to the satisfaction of the Borough Solicitor providing for the HOA's obligations with respect to the maintenance of the stormwater management facilities and further providing that the stormwater facilities may be maintained by the Borough (with all expenses charged to the property owners and the homeowners' association) in the event the maintenance responsibilities for the stormwater management facilities are not fulfilled after reasonable notice to do so.

6. Final approval is further conditioned upon:

- (a) The required open space identified on the plans shall be deed restricted against further development and a Deed of Dedication offering the open

space parcel to the Borough in Fee Simple shall be prepared and offered to the Borough for dedication.

(b) A 100 percent performance bond shall be posted to ensure replacement of any landscape material that is removed, destroyed, damaged, or in ill-health within 18 months of installation;

(c) A cost estimate to establish financial security for the completion of the proposed improvements shall be provided;

(d) The applicant shall provide financial security acceptable to the Borough of Hatfield for the timely installation and proper construction of all stormwater management (SWM) facilities as well as any other public improvement as specified in the Subdivision and Land Development Ordinance section 26-161 and the Property shall be deed restricted so that any stormwater management facilities are the responsibility of the owner(s) of the Property;

(e) Homeowner's Association (HOA) documents shall be provided to the satisfaction of the Borough Solicitor establishing the HOA and responsibilities for stormwater management and care of open space and the private road.

(f) Prior to recording the plans, the Applicant shall provide the Borough with copies of any agreements necessary for the development with the North Penn Water Authority for the development's water supply and with the Borough and the Hatfield Township Municipal Authority for public sewage, including, but not limited to the payment of any tapping fees required for sewage capacity.

(g) Prior to recording the plans, the Applicant and the Borough shall reach an agreement necessary for the supply of electricity to the Property and

approval of any plans for electricity by the Borough's Consulting Engineer for its electric service.

(h) The Applicant shall reserve and record easements in a form acceptable to the Borough Engineer and Borough Solicitor over and through affected lots that are required for utilities, including water, sewer, cable and electric when the Final Plans are recorded.

(i) The Applicant shall record a Deed of Easement through the Property to allow the public access to the required open space and adjacent Borough Centennial Park. Whether the Borough accepts dedication of the required open space, the Deed of Easement shall include the Borough's right to construct a trail through the required open space to allow the public access to Centennial Park.

(j) The Applicant shall contribute the sum of \$2000 to the Borough for the costs of re-striping Main Street in the vicinity of the Property and any signage required for the safety of motorists or pedestrians as a result of the driveway's intersection with Main Street.

7. Final approval is further conditioned upon the Applicant's agreement that all electric, cable and telephone or similar utility services shall be installed underground for the development with the permission of the affected utilities.

8. Applicant shall provide the Borough Manager and the Borough Engineer with proof that the approved final plans and the developer's agreement have been recorded at the Montgomery County Courthouse and notice of the start of construction. The contractor shall schedule a pre-construction meeting with the Borough at least two weeks prior to initiating any grading or ground clearing or construction in accordance with the plans in order to review the construction schedule, shop drawings, and Borough's expectations and requirements. The

contractor shall notify the Borough Engineer at least 48 hours prior to performing any work on the site, so that the Borough may certify that all appropriate erosion and sedimentation control facilities have been properly installed and also any protective fencing or other markers as required have been installed in accordance with the plans.

9. At the time the final Plans are recorded, Deeds of Dedication in a form satisfactory to the Borough Solicitor with legal descriptions satisfactory to the Borough Engineer shall be offered to the Borough for road right of way offered for dedication, if any. Acceptance of a Deed is not, and shall not be construed to be, acceptance of public improvements on the site.

10. Subject, as well, to the following: prior to the issuance of a building permit the Applicant shall reimburse the Borough for all professional fees and expenses incurred in connection with the approval of the development and will establish an escrow account for inspection fees.

11. Final approval of the Plans is likewise conditioned upon the Applicant's agreement to pay any professional review fees of the Borough's engineers, traffic consultant, or other consultants, and the Solicitor, and to establish an escrow for future professional fees at the discretion of the Borough Manager.

12. This Resolution is further conditioned upon Applicant's obligation to comply with all Borough Ordinances regarding the property, including but not limited to, grass cutting and snow removal so long as it owns the Property.

13. Under the Pennsylvania Municipalities Planning Code the Applicant has the right to accept or reject the conditions imposed by Borough Council upon approval. In the absence of an appeal or a notice of rejection of the conditions filed in writing within thirty (30) days from the date of this Resolution, the conditions set forth herein shall be deemed to have been accepted by the Applicant. However, if the Borough receives a written notice of an appeal or a written rejection of the conditions set forth herein within thirty (30) days from the date of this

Resolution, then all of the waivers shall have been deemed to be automatically rescinded and this Resolution, of preliminary approval with conditions, shall be deemed to be a denial of preliminary approval for failure to comply strictly with the Hatfield Borough Subdivision and Land Development Ordinance and the conditions stated above.

Approved at a public meeting of the Borough Council duly advertised with Council Members, _____ voting "Aye" and _____ voting "Nay."

HATFIELD BOROUGH COUNCIL

By: _____
Jason Ferguson, President

ATTEST:

Jaime E. Snyder, Borough Secretary

Approved this ____ day of _____ 2025.

Mary Anne Girard, Mayor
Borough of Hatfield

Catherine M. Harper, Solicitor
Timoney Knox, LLP
400 Maryland Drive
P.O. Box 7544
Ft. Washington, PA 19034
Tel: 215-646-6000
email: charper@timoneyknox.com

ACCEPTANCE BY THE APPLICANT, PENNINGTON PROPERTY GROUP, LLC:

I, _____, hereby certify that Ie has the authority to accept the conditions of final subdivision approval as set forth in this Resolution on behalf of the Applicant and by my signature hereto accepts the terms and conditions of approval as set forth above and agrees to comply with the same. This signature must be returned to Hatfield Borough on or before the 10th day following the date of this Resolution.

Dated: _____

EXHIBIT A
Hatfield Borough Zoning Hearing Board Decision

EXHIBIT B
Bursich Engineers Review Letter Dated November 11, 2024

EXHIBIT C
Bowman Traffic Engineering Review letter dated November 7, 2024

8. NEW BUSINESS /
DISCUSSION ITEMS:

**D. 2025 Borough Budget /
Binder Distribution**

9. OLD BUSINESS:

10. ACTION ITEMS:

**A. Motion to Consider Resolution
2025-01 Authorizing an Increase
to Electric Rates**

10. ACTION ITEMS:

B. Motion to Consider Payment Request No. 3 for the Utility Replacement Project to KBC Construction Inc. in the Amount of \$164,901.60 (one hundred sixty-four thousand nine hundred one dollars and sixty cents)

11. Motion to Approve the Payment of the Bills

Column1	Column2	Column3	Column4	Column5	Column6
JANUARY 2025 ACCOUNTS PAYABLE BILL LIST					
VENDOR BILL LIST					
	ITEM DESCRIPTION	AMOUNT PAID	DATE PROCESSED	TOTAL PAID	CHECK NO.
TD BANK					
WELLS FARGO	SERIES 2020, 2021 & 2024 A AND B NOTES	\$11,456.47	12/25/2024	\$11,456.47	ACH
21ST CENTURY MEDIA	LEGAL ADVERTISING	\$593.51			
ALLEGHENY ELECTRIC COOP	DECEMBER MONTHLY ELECTRIC SALES	\$2,999.29			
ALWAYS INTEGRITY	JANITORIAL SERVICES	\$585.00			
AMP INC.	DECEMBER PMPM/VERIZON CHARGES	\$1,509.41			
AMP INC.	ELECTRIC METERS	\$2,604.20			
ARMOUR & SONS	TRAFFIC SIGNAL MAINTENANCE	\$375.00			
ARMOUR & SONS	MAIN & BROAD SIGNAL REPAIR	\$318.80			
ARMOUR & SONS	MAIN & VINE SIGNAL REPAIR	\$260.00			
AT&T	PW & MGR CELL PHONES	\$531.30			
BARNSIDE	COMPOST YARD WASTE	\$759.25			
BARTH CONSULTING	REVITALIZATION CONSULTING	\$15,000.00			
BEE BERGVALL & CO	CONSULTING WORK	\$1,601.00			
BOROUGH OF HATFIELD ELECTRIC	REPAYMENT OF BORROWING	\$8,287.43			
CANON COPIER	COPIER LEASE	\$465.00			
CARR & DUFF	INVESTIGATE POWER OUTAGE	\$10,435.26			
CLEMENS UNIFORMS	MATS FOR HALLWAYS	\$77.30			
CODE INSPECTIONS	BLDG CODE FIRE & ZONING SERVICES	\$4,560.00			
COMCAST	16 CHERRY ST INTERNET	\$121.23			
COMCAST	401 S MAIN ST	\$121.85			
DELAWARE VALLEY HEALTH INS	HEALTH INSURANCE FOR EMPLOYEES	\$16,881.51			
DELAWARE VALLEY PROP & LIABILITY	PROPERTY & LIABILITY INSURANCE	\$15,482.50			
DELAWARE VALLEY WORKERS COMP	WORKER'S COMPENSATION	\$2,284.00			
EAS WATER	WATER FOR OFFICES	\$79.87			
GENERAL CODE	ECODE360 ANNUAL MAINTENANCE	\$1,195.00			
GILL QUARRIES, INC.	FILL DISPOSAL	\$75.00			
H&K MATERIALS	BLACKTOP	\$165.88			
H&K MATERIALS	COLD PATCH	\$112.50			
GUARDIAN	COUNCIL LIFE INSURANCE	\$33.95			
THE HARTFORD	AD&D LIFE STD & LTD INSURANCE	\$799.11			
HATFIELD BORO ELECTRIC	615 DAIN AVE	\$278.23			
HATFIELD MUSEUM & HISTORY	MEMBERSHIP	\$20.00			
HATFIELD TOWNSHIP	JANUARY POLICE SERVICES	\$87,083.33			
KBC CONSTRUCTION	PAYMENT #3 BROAD/MAIN ST	\$164,901.60			
LITTLE'S	ZERO TURN MOWER REPAIRS	\$889.44			
LITTLE'S	ZERO TURN MOWER REPAIRS	\$897.22			
LOWE'S	SHOP SUPPLIES	\$16.61			
LOWE'S	SHOP SUPPLIES	\$61.02			
MG TRUST	4TH QUARTER DEFINED CONTRIBUTION	\$7,965.51			
MONTGO CO CONSORTIUM	MEMBERSHIP DUES	\$150.00			
NAPA AUTO	OIL & FILTERS	\$37.12			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$515.00			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$23.75			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$23.75			
NORTH PENN WATER AUTHORITY	SCOUT CABIN	\$24.78			
NORTH PENN WATER AUTHORITY	615 DAIN AVE	\$38.73			
PA STATE ASSOC OF BOROUGHES	SUBSCRIPTION DUES	\$25.00			
PA ONE CALL	MONTHLY ACTIVITY	\$20.84			
PSAB UC	UNEMPLOYMENT COMPENSATION	\$45.94			
RICHTER DRAFTING	OFFICE SUPPLIES	\$221.90			
RICHTER DRAFTING	OFFICE SUPPLIES	\$30.28			
RICHTER DRAFTING	OFFICE SUPPLIES	\$111.12			
SALZMAN HUGHES	HATFIELD POLICE ELECTRIC	\$240.00			
SWIF	WORKER'S COMPENSATION	\$1,749.00			
TD BANK CARD	MICROSOFT - ONLINE SERVICES	\$8.48			
TD BANK CARD	MICROSOFT - ONLINE SERVICES	\$93.28			
TD BANK CARD	ZOOM SUBSCRIPTION	\$93.99			
TD BANK CARD	SUPERINTENDENTS CONFERENCE	\$198.69			

Column1	Column2	Column3	Column4	Column5	Column6
JANUARY 2025 ACCOUNTS PAYABLE BILL LIST					
VENDOR BILL LIST					
	ITEM DESCRIPTION	AMOUNT PAID	DATE PROCESSED	TOTAL PAID	CHECK NO.
TD BANK CARD	PA UCC FEES FOR PERMITS	\$90.00			
TEAMSTERS	EMPLOYEE BENEFITS	\$520.00			
TIMONEY KNOX	LEGAL SERVICES - MUNICIPAL ORDINANCES	\$165.00			
TIMONEY KNOX	LEGAL SERVICES - GENERAL	\$367.50			
TIMONEY KNOX	LEGAL SERVICES - SEPTA LEASE AGREEMENT	\$525.00			
TIMONEY KNOX	LEGAL SERVICES - PENNINGTON PROPERTY	\$612.50			
UTILITY ENGINEERS	POWER CONTRACT	\$220.00			
VENUS	CLEANING SUPPLIES	\$174.33			
VERIZON	TELEPHONE SERVICES	\$246.24			
WHITETAIL DISPOSAL	WASTE DISPOSAL	\$166.60			
ZULTYS	TELEPHONE SERVICES	\$446.82			
SECURITY DEPOSITS:					
	KYLE BURDACK	\$300.00			
	JOSE DIMAS	\$300.00			
	MOHAMMED HOSSAIN	\$241.17			
	SAMUEL LAGROSSA	\$211.62			
	ANTHONY LIWEN	\$10.85			
	ADAM LYNCH	\$281.86			
	VIMALKUMAR MAHIDA	\$194.09			
	MOHAMMED REZA & SIDDIQUA MARUFA	\$73.19			
	NABIL SOUCI	\$282.43			
	MUSAFFER TASOGLU	\$251.56			
		\$371,215.99			

12. MOTION to ADJOURN:

**EXECUTIVE SESSION: Real Estate,
Litigation, & Personnel**