

# **HATFIELD BOROUGH COUNCIL**

**REGULAR MEETING**

**DECEMBER 18, 2024**



**JASON FERGUSON, PRESIDENT**

**RICHARD GIRARD, VICE PRESIDENT**

**LARRY BURNS, COUNCILMEMBER**

**JAMES FAGAN, COUNCILMEMBER**

**MICHELLE KROESSER, COUNCILMEMBER**

**MARY ANNE GIRARD, MAYOR**

**MALACHI NISBETT, JUNIOR COUNCIL PERSON**

**JAIME E. SNYDER, BOROUGH MANAGER**

**CATHERINE M. HARPER, BOROUGH SOLICITOR**

# Borough of Hatfield

Montgomery County, Pennsylvania



## BOROUGH COUNCIL REGULAR MEETING

December 18, 2024

7:00PM  
AGENDA

CALL TO ORDER  
ROLL CALL  
PLEDGE OF ALLEGIANCE  
INVOCATION

### **Years of Service Recognition**

*Presiding*

*Honorable Mayor Mary Anne Girard  
Council President Jason Ferguson*

1. APPROVAL OF MEETING AGENDA:  
Motion to Approve the Agenda of the December 18, 2024 Regular Meeting
2. APPROVAL OF THE MINUTES:  
Motion to Approve the Minutes of the November 6, 2024 Workshop Meeting and November 20, 2024 Regular Meeting
3. PUBLIC INPUT:  
Please rise, state your name and address and the reason for addressing Council
4. ANNOUNCEMENTS:
  - Next Council Meetings January 15<sup>th</sup> Workshop / Regular Meeting at 7:00PM in Council Chambers
  - HEROC is Scheduled for Wednesday, January 22, 2025, at 8:00AM in Council Chambers
  - Planning Commission is Scheduled to Meet on Monday, January 27, 2025, at 6:00PM in Council Chambers

401 S. Main Street  
P.O. Box 190  
Hatfield, PA 19440

**Phone:**  
215-855-0781

**Fax:**  
215-855-2075

**Email:**  
admin@  
hatfieldborough.com

**Website:**  
www.hatfieldborough.com

- HMHS is Scheduled to Meet on Tuesday, January 28, 2025 at 7:00PM in Council Chambers  
The Borough Offices will be closed Tuesday, December 24, 2024, and Wednesday, December 25, 2024, in Observance of the Christmas Eve and Christmas Holidays
- The Borough Offices will be closed Tuesday, December 31, 2024, and Wednesday, January 1, 2025, in Observance of the New Year's Eve and New Year's Day Holidays

5. Public Hearing for Ordinance No. 558 Fixing the 2025 Real Estate Tax Rate

6. NEW BUSINESS / DISCUSSION ITEMS:

- A. 23 N. Main Street, Hatfield Walk, Land Development
- B. Resolution 2024-29 Authorizing an Increase to the Electric Rates
- C. Resolution 2024-30 Appropriating Specific Funds for 2025
- D. Payment Request No. 2 Utility Replacement Project

7. OLD BUSINESS:

- A. Resolution 2024-31 Authorizing the AMP PA R.I.C.E. Peaking Project Share
- B. Expiring Terms: ZHB, HEROC, Pool Advisory

8. ACTION ITEMS:

- A. Motion to Consider Ordinance No. 558 Authorizing a Change to the 2025 Real Estate Tax Rate
- B. Motion to Consider Resolution 2024-29 Authorizing an Increase to Electric Rates
- C. Motion to Consider Resolution 2024-30 Appropriating Specific Funds for 2025
- D. Motion to Consider Payment Request No. 2 for the Utility Replacement Project to KBC Construction Inc. in the Amount of \$265,900.98 (two-hundred sixty-five thousand nine hundred dollars and ninety-eight cents)
- E. Motion to Consider Resolution 2024-31 Authorizing the AMP PA R.I.C.E. Peaking Project Share

- F. Motion to Consider Appointing James Rudolph to the Zoning Hearing Board for the Four-Year Term Expiring December 31, 2028
- G. Motion to Consider Appointing Lawrence G. Stevens to the Hatfield Economic Revitalization Outreach Committee (HEROC) for the Four-Year Term Expiring December 31, 2028
- H. Motion to Consider Appointing Melissa Rosenberger to the Hatfield Economic Revitalization Outreach Committee (HEROC) for the Four-Year Term Expiring December 31, 2028
- I. Motion to Consider Appointing Owen Wilcox to the Pool Advisory Board for the Three-Year Term Expiring December 31, 2027

9. Motion to Approve Payment of the Bills

10. MOTION to ADJOURN: EXECUTIVE SESSION



**2. APPROVAL OF THE MINUTES:**

**Motion to Approve the Minutes of the  
November 6, 2024 Workshop Meeting and  
November 20, 2024 Regular Meeting**

**HATFIELD BOROUGH COUNCIL  
WORKSHOP MEETING  
November 6, 2024**

**MINUTES**

**THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED  
BOROUGH HALL 401 S. MAIN STREET, HATFIELD  
THIS MEETING WAS RECORDED**

**CALL TO ORDER AND ROLL CALL:**

ROLL CALL

- (X) Jason Ferguson, President
- (X) Richard Girard, Vice President
- (X) Larry Burns
- (X) James Fagan
- (X) Michelle Kroesser

- (X) Mayor Mary Anne Girard

The record shows that five members of Council were present at roll call, as well as, Solicitor; Andrew Knox, Timoney Knox, LLP, Borough Manager; Jaime E. Snyder, Public Works Director; Stephen S. Fickert, Jr, Junior Council Person; Malachi Nisbett and Assistant Manager; Kathryn Vlahos.

**1. Motion to Approve the November 6, 2024 Workshop Meeting Agenda.**

Motion: A motion was made by Councilmember Kroesser for Approval of Meeting Agenda, November 6, 2024 Workshop Meeting Agenda. The motion was seconded by Councilmember Girard and unanimously approved with a vote of 5-0.

**2. PUBLIC INPUT:** President Ferguson asked if there was any Public Input. There was no media present. None.

**3. ANNOUNCEMENTS: Manager Jaime E. Snyder made the following announcements.**

- Next Council Meeting November 20<sup>th</sup> Regular Meeting at 7:00PM in Council Chambers
- 2025 Budget and Projects Meeting November 13, 2024 at 7:00PM in Council Chambers
- Planning Commission is Scheduled to Meet on Monday, November 18, 2024, at 6:00PM in Council Chambers
- HEROC is Scheduled to Meet Wednesday, November 20, 2024, at 8:00AM in Council Chambers
- HMHS is Scheduled to Meeting on Tuesday, November 19, 2024 at 7:00PM at the Hatfield Borough Office
- The Hatfield Borough Offices will be closed on Monday, November 11, 2024 in Observance of the Veterans Day Holiday and Thursday and Friday November 28<sup>th</sup> and

## Council Meeting Minutes

29<sup>th</sup> in Observance of the Thanksgiving Day Holiday

- Leaf Bag Collection Starts Monday, October 28, 2024 and will continue every Monday through December 2, 2024

### 4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

#### **Budget, Finance, and Labor Committee Report**

Councilmember Ferguson stated that the committee met and they started to discuss the 2025 budget.

#### **Planning, Building, and Zoning Committee Report**

Councilmember Burns stated that the committee has not met and there is nothing new to report to council.

#### **Public Safety Committee Report**

Councilmember Kroesser stated that the committee has not met and there is nothing new to report to council.

#### **Public Works & Property and Equipment Committee Report**

Councilmember Fagan stated that the committee has not met and there is nothing new to report to council.

#### **Utilities Committee Report**

Councilmember Girard stated that the committee met prior to tonight's meeting where they discussed the PGM Capacity Auction and the impact on the Boroughs Finances for 2025.

#### **Hatfield Economic Revitalization Outreach Committee Report**

Councilmember Girard stated that the committee has not met and there is nothing new to report to council.

#### **Mayor Mary Anne Girard's Report**

Mayor Mary Anne Girard reported that she and the privilege to attend the 120<sup>th</sup> Anniversary of Grace Lutherans Church and it was a nice event which they provide so much to the community. She also reported that she attended the recycling committee meeting and there is no new son the 2022 grant and the 2023 grant is not a big payout due to the changes made on how each municipality is paid out.

### 5. REPORTS AND CORRESPONDENCE:

Monthly Investment Report

Monthly EIT / LST Report

Monthly Zoning Hearing Board Applications

Police Department Report

Fire Department Report

EMS Report

Public Works Department Report

Engineering Report

Zoning Officer, Building Code, Property Maintenance Report

Fire Marshal / Fire Safety Inspection Report

Pool Advisory Report

## 6. MANAGERS REPORT

### 1. Land Use & Development Updates:

#### A. Edinburgh Square Subdivision

- Maintenance Bond in place

#### B. Bennetts Court Land Development

- Paving & Final Improvements
- Settlements Occurring
- Escrow Release

#### C. 43 Roosevelt Land Development

- Developers Agreement
- Stormwater Management Agreement

#### D. SEPTA Property

- Long-Term Lease Agreement – Approved 6/14/2023
- Working with Consultant
- Working on a Lease Agreement with Tenant

#### E. 200 N. Main Street (Biblical Seminary)

- Sketch Plan Submitted
- Applying for Tax Credits for Project
- Received Grant for the Development
- Looking at Zoning Extension – received 8/10/23
- Updated Letter of Support for Tax Credits – 10/29/24
- Updated “Will Serve” Letters Issued

#### F. 23 N. Main Street

- ZHB Approved with Conditions 4/24/24
- Spoke with Builder
- Tentatively looking at 11/18 PC and 11/20 Council

#### H. George Didden Greenhouses

- Went to Planning Commission – preliminary approval given
- Needs to go to ZHB - waiting for application

### 2. Utility Billing Update:

- Staff continues to monitor Electric & Sewer Past Due accounts.
- Email billing is available for Electric & Sewer Accounts. Please contact the Utilities Department if you are interested in signing up. \*Details were in the Spring Borough Informer, on the Borough website, and on the back of all utility bills.
- The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.
- <https://hatf-pa-web.amppartners.org/index.php>
- Please register exactly as it appears on your current billing. Example SMITH, JOHN E.

## Council Meeting Minutes

### 3. 2021 Outstanding Project Updates:

- A. The East Lincoln Avenue Bridge Replacement Project
- All funds received; the project is closed out
  - Repayments made for debt borrowing

### 4. 2024 Project Updates:

- A. W. Broad Street, E. Broad Street, N. Market H2O / PA Small Water Storm and Sanitary Sewer Utility Replacement Project

- Project Started: NPWA Main Work
- Detour Rote in Place
- Borrowing Secured
- <https://www.hatfieldborough.com/information/utility-replacement-project/>

- B. 2024 Curb and ADA Project

- Project Complete

- C. 2024 Roadway Resurfacing Project

- Project Complete
- COR No. 2 & Final Payment Updated

### 5. 2024 and Beyond Project Updates:

- A. MTF / CTP Crosswalk Grants (after Utility Replacement Project)

- HOP Application – realign crosswalk to the intersection
  - Coordination with Storm and Sanitary H2O / PA Small Water Grant Project - working with Engineer

- B. Stormwater Feasibility Study Grant with HT (Local Share Funds)

### 6. PMEA Update:

### 7. Public Information Officer Update:

### 8. Items of Interest:

- MCBA Dinner December 5, 2024 Presidential

## 7. NEW BUSINESS / DISCUSSION ITEMS:

### A. 2025 Draft Budget Discussion

President Furguson stated that the draft budget is in the packet and On November 13, 2024 they will spend the entire meeting going over the budget line by line. There are some new expenses in the 2025 budget including a rise in capacity charges, increase in police service, EMS support and Steve Barth Consulting. For 2025 they are looking at implementing a rental inspection ordinance which will add some revenue, adjusted the EIT and LST numbers, Sewer EDU Audit, and electric and tax increase as well.

### B. Ordinance No. 556 Updating the International Property Maintenance Code from 2003 to 2021

Manager Snyder explained that currently we have adopted the 2003 International Property Maintenance Code and they are looking to update the code to the 2021 International Property

C. 2024 Roadway Resurfacing Project Change Order Request No. 2

Manager Snyder explained that the change order request and the revised 2024 Roadway Resurfacing project Payment Request No. 2 / Final Payment were both in the packet. She stated that this payment was approved in August and PennDOT flagged it since there were no 4071 certs that could be provided for the base repair line item. PennDOT stated that we can modification the payment application to account for the same costs in the overlay line item rather than the base repair line item since the material was 9.5 mm and we have the 4171 certs for that. Since that is happening, we have to do change order request number 2 which includes the minor total cost adjustment of additional \$6.30. The application is for the revised payment application for the increase of the \$6.30 then we can pay the full amount of \$132,642.50 out of liquid fuels.

D. Revised 2024 Roadway Resurfacing Project Payment Request No. 1 / Final Payment

This was discussed under New Business Item C.

E. Escrow Release No. 1 Lennar (Bennetts Court)

Manager Snyder stated he site work escrow release is in your packets in the amount of \$814,128.77 and will be on for consideration the November 20<sup>th</sup> meeting. The borough will still hold \$274,309.20 in escrow.

F. 2025 Proposed Meeting Dates

Manager Snyder stated that the proposed meeting dates are in the packet and the only issue we ran into scheduling was that we are closed January 1<sup>st</sup> and the week after that you would have back-to-back meetings. If you would like to have one meeting in January since it is not a reorganization year.

**10. OLD BUSINESS:** None

**11. ACTION ITEMS:**

**A. Motion to Consider Advertising Ordinance No. 556 Updating the International Property Maintenance Code for a Public Hearing to be held on December 4, 2024 at 7:00PM in Council Chambers**

Motion: A motion was made by Councilmember Burns to Advertise Ordinance No. 556 Updating the International Property Maintenance Code for a Public Hearing to be held on December 4, 2024 at 7:00PM in Council Chambers. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.



Council Meeting Minutes

**B. Motion to Consider Change Order Request No. 2 for the 2024 Roadway Resurfacing Project from \$132,636.20 (one hundred thirty-two thousand six hundred thirty-six dollars and twenty cents) to \$132,642.50 (one hundred thirty-two thousand six hundred forty-two dollars and fifty cents) for a Contract Increase of \$6.30 (six dollars and thirty cents)**

Motion: A motion was made by Councilmember Kroesser to Approve Change Order Request No. 2 for the 2024 Roadway Resurfacing Project from \$132,636.20 (one hundred thirty-two thousand six hundred thirty-six dollars and twenty cents) to \$132,642.50 (one hundred thirty-two thousand six hundred forty-two dollars and fifty cents) for a Contract Increase of \$6.30 (six dollars and thirty cents). The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

**C. Motion to Consider Revised Payment Request No. 1 / Final Payment for the 2024 Roadway Resurfacing Project to James D. Morrissey, Inc. in the Amount of \$132,642.50 (one hundred thirty-two thousand six hundred forty-two dollars and fifty cents)**

Motion: A motion was made by Councilmember Girard to Approve Revised Payment Request No. 1 / Final Payment for the 2024 Roadway Resurfacing Project to James D. Morrissey, Inc. in the Amount of \$132,642.50 (one hundred thirty-two thousand six hundred forty-two dollars and fifty cents). The motion was seconded by Councilmember Burns.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

**10. ADJOURNMENT:**

Motion: A motion was made by Councilmember Kroesser to adjourn the Workshop Meeting of November 6, 2024. The motion was seconded by Councilmember Girard and unanimously approved with a vote of 5-0. The meeting adjourned at 7:50 PM.

*Executive Session Litigation, Property and Personnel*

Respectfully Submitted,  
Kathryn Vlahos  
Assistant Manager

**HATFIELD BOROUGH COUNCIL  
REGULAR MEETING  
November 20, 2024**

**MINUTES**

**THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED  
BOROUGH HALL 401 S. MAIN STREET, HATFIELD  
THIS MEETING WAS RECORDED**

**CALL TO ORDER AND ROLL CALL:**

ROLL CALL

- (X) Jason Ferguson, President
- (X) Richard Girard, Vice President
- (X) Larry Burns
- (X) James Fagan
- (X) Michelle Kroesser

- (X) Mayor Mary Anne Girard

The record shows that five members of Council were present at roll call, as well as, Solicitor; Catherine Harper, Timoney Knox, LLP, Borough Manager; Jaime E. Snyder, Borough Engineer; Chad Camburn, Treasurer; Diane Farrall, Jr, Junior Council Person; Malachi Nisbett and Assistant Manager; Kathryn Vlahos.

**1. Motion to Approve the November 20, 2024 Workshop Meeting Agenda.**

Motion: A motion was made by Councilmember Burns for Approval of the Meeting Agenda, November 20, 2024 Regular Meeting Agenda. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

**2. APPROVAL OF THE MINUTES: Motion to Approve the Minutes of the October 2, 2024 Workshop Meeting and the October 16, 2024 Regular Meeting**

Motion: A motion was made by Councilmember Girard to Approve the Minutes of the October 2, 2024 Workshop Meeting and the October 16, 2024 Regular Meeting. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

**3. PUBLIC INPUT: President Ferguson asked if there was any Public Input. There was no media present. No Public Comment.**

4. **ANNOUNCEMENTS: Manager Jaime E. Snyder made the following announcements.**
- Next Council Meetings December 4<sup>th</sup> Workshop December 18<sup>th</sup> Regular Meeting at 7:00PM in Council Chambers
  - Planning Commission is Scheduled to Meet on Monday, December 16, 2024, at 6:00PM in Council Chambers
  - HEROC is Scheduled to Meet Wednesday, December 18, 2024, at 8:00AM in Council Chambers
  - The Hatfield Borough Offices will be closed on Thursday and Friday November 28<sup>th</sup> and 29<sup>th</sup> in Observance of the Thanksgiving Day Holiday
  - Leaf Bag Collection Starts Monday, October 28, 2024. Will Continue Every Monday Through December 2, 2024

**5. 23 N Main Street, Hatfield Walk, Land Development Presentation**

Ben Goldthorp from Pennington Property Group along with Rob Cunningham their Civil Engineer and Pete Spisszak their Traffic Engineer. This project is located at 23 North Main Street and they already went in front of the Zoning Hearing Board for relief and the Planning Commission. They are not looking for any approvals tonight, they are going back to the Planning Commission at the December 18th meeting. Tonight is just informational and to answer any questions they have. Solicitor Harper asked if council has to make a decision is the open space should be offered for dedication. Mr. Goldthorp replied that the Zoning Hearing Decision contemplated some open space to be deed restricted so we thought that it made sense for the homeowner's association to own and maintain that open space but in conversations with the Planning Commission it was determined that a deeded lot that the borough would take be in civil ownership would make sense. Solicitor Harper stated that she brought that up since council has not decided on what they would like for that open space yet. She was wondering if weather if the borough council did not accept dedication to that open space but instead a restriction from the open space would you be able to have an access easement for pedestrians to go down your driveway and actually use it? Mr. Goldthorp replied that he would do a blanket easement for future trail connections because we don't want to guess where that assessment would make sense today, we would rather say you have a blanket easement and you can come in and do something that you would like to in the future. Pete Spisszak from Traffic Planning and Design discussed his findings from the traffic study and how he came up with the numbers. He answered questions from council regarding the study.

Jan McCarthy from 13 East Broad expressed her concerns about the driveway to the development being right along her property. She is also concerned that the fence will not be high enough and the townhomes can see in her backyard.

Victor Lewis from 151 Orchard Lane stated that he presented to the Planning Commission the other night his concerns about the driveway that is going on Main Street. He feels that it is going to become a dangerous interaction with the addition of the townhomes. He sat at the location of the proposed driveway and counted the cars that drove past during AM rush hour and PM rush hour. He stated that the numbers that he found were very close to the numbers provided by Traffic Planning and Designs. How he recommends fixing these concerns is the

driveway coming out onto East Broad Street or limiting the times that left turns can be made out of the driveway.

Solicitor Harper wanted to remind everyone that Council cannot deny projects that comply with zoning, including expected issues like traffic. Instead, the focus is on mitigating impacts and making the development workable for the borough and residents.

Chad Camburn the Borough Engineer stated that the developer is requesting two waivers, the setbacks with the parking including the driveway, and requesting to use a 6-foot privacy fence instead of landscaping trees. The Zoning Hearing was presenting this plan when approved their zoning relief.

## **6. NEW BUSINESS / DISCUSSION ITEMS:**

### A. 2025 Preliminary Budget Update Discussion

Manager Snyder explained that in the packet was a memorandum for the advertising requirements outlined. The proposed 2025 budget was also included in the packet. In the proposed budget there is a one mil tax increase and a one cent electric rate increase as well.

### B. Ordinance No. 557 Rental Inspection Program

Solicitor Harper explained the borough is looking to implement a rental inspection program which will make sure that the rental in the borough is being kept up to code.

### C. Updating the Consolidated Fee Schedule

Manager Snyder explained that this resolution updated the current fee schedule which will take affect January 2025 and is on for consideration tonight. This is on for an action item tonight to advertise for the public hearing.

### D. Payment Request No. 1 Utility Replacement Project

Manager Snyder stated that this is the first payment request for the Utility replacement Project for the amount of \$291,685.50 which is 100% reimbursable from North Penn Water Authority since we have partnered with them on the project.

### E. SEPTA Sub-License Agreement Bard & Jester Brewery

Solicitor Harper explained that she used the old Septa Lease Agreement that Septa had approved when Salters was renting the building.

## **7. OLD BUSINESS:**

### A. Ordinance No. 556 Updating the International Property Maintenance Code from 2003 to 2021

Solicitor Harper explained that this ordinance will allow for the borough to update the International Property Maintenance Code from 2003 to 2021.

B. Sitework Escrow Release No. 1 Lennar (Bennetts Court)

Manager Snyder explained that Lennar is looking for site escrow release for Bennetts Court for \$814,128 .77 and a recommendation letter from the Engineer in the council packet.

C. 2025 Proposed Meeting Dates

Manager Snyder explained that this is the draft meeting date schedule for 2025.

**8. ACTION ITEMS:**

- A. Motion to Consider Sitework Escrow Release No. 1 Lennar (Bennetts Court) in the Amount of \$814,128.77 (eight hundred fourteen thousand one hundred twenty-eight dollars and seventy-seven cents)

Motion:

A motion was made by Councilmember Girard Approve Sitework Escrow Release No. 1 Lennar (Bennetts Court) in the Amount of \$814,128.77 (eight hundred fourteen thousand one hundred twenty-eight dollars and seventy-seven cents). The motion was seconded by Councilmember Burns.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

- B. Motion to Consider Advertising Ordinance No. 557 Enacting a Rental Inspection Program in Hatfield Borough for a Public Hearing to be held on December 4, 2024 at 7:00PM in Council Chambers

Motion:

A motion was made by Councilmember Burns Approve Advertising Ordinance No. 557 Enacting a Rental Inspection Program in Hatfield Borough for a Public Hearing to be held on December 4, 2024 at 7:00PM in Council Chambers The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The Motion was approved unanimously with a vote of 5-0.

- C. Motion to Consider Payment Request No. 1 for the Utility Replacement Project to KBC Construction Inc. in the Amount of \$291,685.50 (two hundred ninety-one thousand six hundred eighty-five dollars and fifty cents)

Motion:

A motion was made by Councilmember Girard to Approve Payment Request No. 1 for the Utility

Replacement Project to KBC Construction Inc. in the Amount of \$291,685.50 (two hundred ninety-one thousand six hundred eighty-five dollars and fifty cents). The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The Motion was approved unanimously with a vote of 5-0.

**9. MOTION TO APPROVE PAYMENT OF THE BILLS**

President Ferguson and Manager Snyder reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Girard to Approve the payment of the bills. The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

**10. ADJOURNMENT:**

Motion: A motion was made by Councilmember Kroesser to adjourn the Regular Meeting of November 20, 2024. The motion was seconded by Councilmember Fagan and unanimously approved with a vote of 5-0. The meeting adjourned at 9:40 PM.

*Executive Session Litigation, Property and Personnel*

Respectfully Submitted,  
Kathryn Vlahos  
Assistant Manager



### **3. PUBLIC INPUT:**

**Please rise, state your name and address  
and the reason for addressing Council**

#### **4. ANNOUNCEMENTS:**

- **Next Council Meetings January 15<sup>th</sup> Workshop / Regular Meeting at 7:00PM in Council Chambers**
- **HEROC is Scheduled for Wednesday, January 22, 2025, at 8:00AM in Council Chambers**
- **Planning Commission is Scheduled to Meet on Monday, January 27, 2025, at 6:00PM in Council Chambers**
- **HMHS is Scheduled to Meet on Tuesday, January 28, 2025 at 7:00PM in Council Chambers**
- **The Borough Offices will be closed Tuesday, December 24, 2024, and Wednesday, December 25, 2024, in Observance of the Christmas Eve and Christmas Holidays**
- **The Borough Offices will be closed Tuesday, December 31, 2024, and Wednesday, January 1, 2025, in Observance of the New Year's Eve and New Year's Day Holidays**

**5. Public Hearing for Ordinance No. 558  
Fixing the 2025 Real Estate Tax Rate**

**PUBLIC NOTICE**

NOTICE IS HEREBY GIVEN THAT THE BOROUGH OF HATFIELD, MONTGOMERY COUNTY, PA WILL HOLD A HEARING TO CONSIDER THE ADOPTION OF AN ORDINANCE SETTING THE REAL ESTATE MILLAGE RATE FOR 2025 AT A PUBLIC MEETING TO BE HELD AT 7:00PM ON DECEMBER 18, 2024 AT THE BOROUGH BUILDING LOCATED AT 401 S. MAIN STREET, HATFIELD PA. THOSE REQUIRING SPECIAL ACCOMMODATIONS SHOULD CONTACT THE BOROUGH MANAGER IN ADVANCE OF THE HEARING. THE FULL TEXT OF THE ORDINANCE FOLLOWS:

**ORDINANCE NO. 558  
AN ORDINANCE OF THE BOROUGH OF HATFIELD,  
COUNTY OF MONTGOMERY  
COMMONWEALTH OF PENNSYLVANIA  
FIXING THE REAL ESTATE TAX RATE  
FOR THE FISCAL YEAR 2025**

Be it ORDAINED and ENACTED by the Council of the Borough of Hatfield, Montgomery County, Pennsylvania:

Section 1. That a tax be and the same is hereby levied on all property within the said Borough subject to taxation for Borough purposes for the fiscal year of 2025 as follows:

a. Tax rate for general purposes, the sum on 4.00 mills on each one-thousand dollars of assessed valuation; and

b. Tax rate for fire engines, fire apparatus, fire hose, and firehouse, the sum of 0.25 mills on each one-thousand dollars of assessed valuation.

Making a total tax rate for all Borough purposes of 4.25 mills on each one-thousand dollars of assessed valuation.

Section 2. All taxpayers subject to the above tax shall be entitled to a discount of two percent (2%) on the amount upon payment of the whole amount thereof within two months after the date of the tax notice.

Section 3. All taxpayers, who are subject to the payment of real estate taxes in the Borough of Hatfield, and who shall fail to make payment of any such taxes charged against them for four (4) months after the date of the tax notice, shall be charged a penalty of ten percent (10%) of the amount of the unpaid taxes which penalty shall be added to the taxes by the tax collector and be collected by the tax collector.

Section 4. The provisions of this ordinance shall be severable and if any provision thereof shall be declared unconstitutional, illegal, or invalid, such decision shall not affect the validity of any of the remaining provisions of this ordinance.

This ordinance shall take effect January 1, 2025.

Catherine M. "Kate" Harper  
Hatfield Borough Solicitor

ORDINANCE NO. 558

AN ORDINANCE OF THE BOROUGH OF HATFIELD,  
COUNTY OF MONTGOMERY  
COMMONWEALTH OF PENNSYLVANIA  
FIXING THE REAL ESTATE TAX RATE FOR THE FISCAL YEAR 2025

Be it ORDAINED and ENACTED by the Council of the Borough of Hatfield, Montgomery County, Pennsylvania:

Section 1. That a tax be and the same is hereby levied on all property within the said Borough subject to taxation for Borough purposes for the fiscal year of 2025 as follows:

- a. Tax rate for general purposes, the sum on 4.00 mills on each one-thousand dollars of assessed valuation; and
- b. Tax rate for fire engines, fire apparatus, fire hose, and firehouse, the sum of 0.25 mills on each one-thousand dollars of assessed valuation.

Making a total tax rate for all Borough purposes of 4.25 mills on each one-thousand dollars of assessed valuation.

Section 2. All taxpayers subject to the above tax shall be entitled to a discount of two percent (2%) on the amount upon payment of the whole amount thereof within two months after the date of the tax notice.

Section 3. All taxpayers, who are subject to the payment of real estate taxes in the Borough of Hatfield, and who shall fail to make payment of any such taxes charged against them for four (4) months after the date of the tax notice, shall be charged a penalty of ten percent (10%) of the amount of the unpaid taxes which penalty shall be added to the taxes by the tax collector and be collected by the tax collector.

Section 4. The provisions of this ordinance shall be severable and if any provision thereof shall be declared unconstitutional, illegal, or invalid, such decision shall not affect the validity of any of the remaining provisions of this ordinance.

This ordinance shall take effect January 1, 2025.

NOW, THEREFORE, BE IT ORDAINED and ENACTED by the Borough Council of the Borough of Hatfield this \_\_\_\_ day of December, 2024, with \_\_\_\_ Members of Council voting "Aye" and \_\_\_\_ Members of Council voting "Nay."

ATTEST

BOROUGH OF HATFIELD

---

JAIME E. SNYDER  
Manager / Secretary

---

JASON FERGUSON  
President, Borough Council

APPROVED this \_\_\_\_ day of December, 2024.

---

Mary Anne Girard, Mayor  
Hatfield Borough



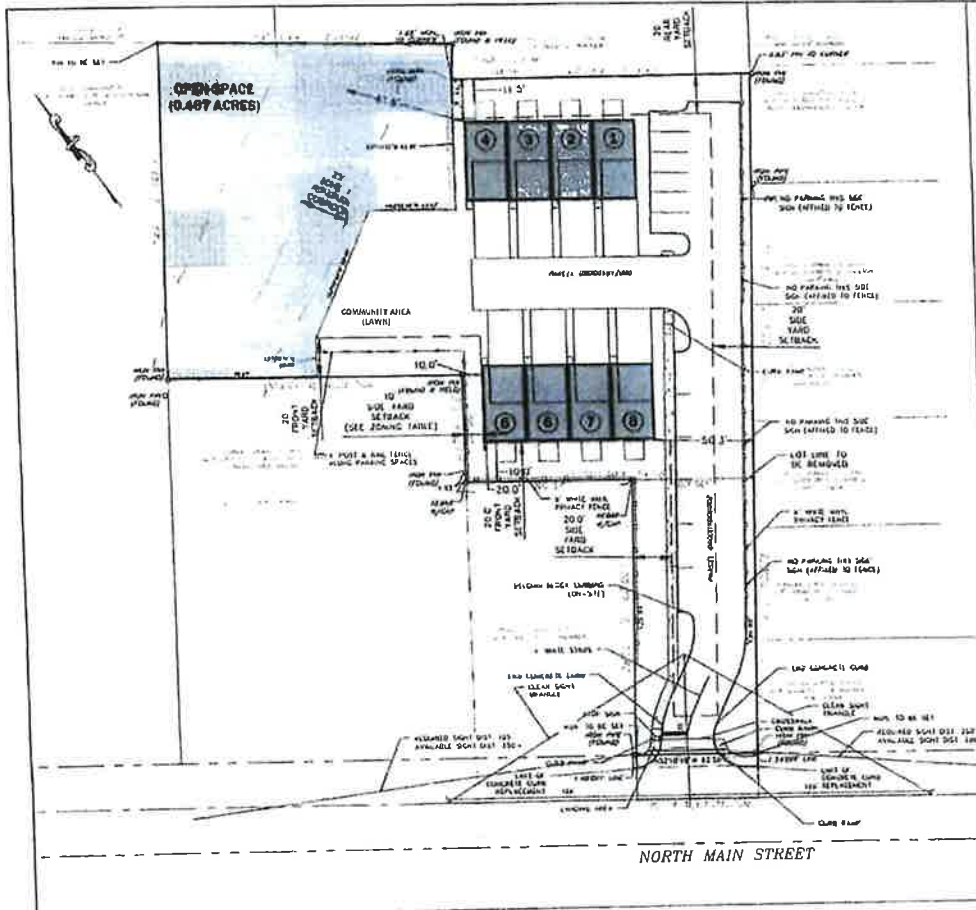
**6. NEW BUSINESS / DISCUSSION ITEMS:**

**A. 23 N. Main Street, Hatfield Walk, Land  
Development**

Copy of Traffic Study Available in Council Chambers

**23 North Main Hatfield  
Walk Land Development  
Plans and  
Turning Template**





### LOADING DATA TABLE

Existing District: CC, Code Commercial District

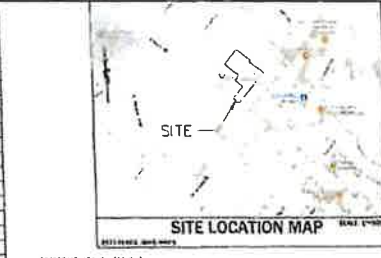
ITEM	APPROXIMATE	PROPOSED	SECTION
Lot Area	10,000 sq ft	10,000 sq ft	22-101
Maximum Density	6.000 Units	5.000 Units	Table 22-10-2
Max. Lot Area	7,500 sq ft	6,500 sq ft	Table 22-10-3
Max. Lot Width	20 FT 0 IN	20 FT 0 IN	Table 22-10-4
Max. Building Coverage	20%	10%	Table 22-10-5
Max. Impervious Surface	20%	10%	Table 22-10-6
Min. Side Yard Setback	20 FT	10 FT	Table 22-10-7
Min. Rear Yard Setback	20 FT	10 FT	Table 22-10-8
Max. Building Height	40 FT 0 IN	40 FT 0 IN	Table 22-10-9
Min. Front Yard Setback	10 FT	10 FT	Table 22-10-10
Min. Off-Street Parking	2 Spaces	2 Spaces	Table 22-10-11
Min. Required Curbside Width	20 FT	20 FT	Table 22-10-12

### Lot Area Calculations

Area	Area	Area
Area of Parcel No. 09-00-0100-001	10,000	0.23
Land Within E.D.M.	1,000	0.01
Area of Parcel No. 09-00-0100-001	10,000	0.23
Land within E.D.M.	1,000	0.01
Combined Lot Area (Total)	10,000	0.23
Combined Lot Area (Total)	10,000	0.23

### IMPERVIOUS COVERAGE CALCULATIONS

Category	Area	Area
Existing Building & Garage	1,000	0.01
Existing Paved & Walkways	500	0.005
Existing Driveway	1,000	0.01
Existing Parking	2,000	0.02
Existing Impervious Coverage	4,500	0.045
Proposed Building & Drive	2,000	0.02
Proposed Parking & Paving	12,000	0.12
Proposed Sidewalk	2,000	0.02
Total Proposed Impervious	16,000	0.16
Proposed Building Coverage	10%	
Proposed Impervious Coverage	10%	
Change in Impervious Area	14,500	



**CONSENT TO RECORD**

I, the undersigned, being the owner of the above described property, do hereby consent to the recording of this plan and the construction of the improvements thereon, and I warrant that the same are in accordance with the zoning and subdivision laws of the Commonwealth of Pennsylvania, and that the same are in accordance with the zoning and subdivision laws of the County of Berks, and that the same are in accordance with the zoning and subdivision laws of the Township of Leesport, Berks County, Pennsylvania.

**APPROVED BY ENGINEER**

I, the undersigned, being a duly licensed Professional Engineer in the Commonwealth of Pennsylvania, do hereby certify that this plan and the construction of the improvements thereon are in accordance with the zoning and subdivision laws of the Commonwealth of Pennsylvania, and that the same are in accordance with the zoning and subdivision laws of the County of Berks, and that the same are in accordance with the zoning and subdivision laws of the Township of Leesport, Berks County, Pennsylvania.

**APPROVED BY SURVEYOR**

I, the undersigned, being a duly licensed Professional Surveyor in the Commonwealth of Pennsylvania, do hereby certify that this plan and the construction of the improvements thereon are in accordance with the zoning and subdivision laws of the Commonwealth of Pennsylvania, and that the same are in accordance with the zoning and subdivision laws of the County of Berks, and that the same are in accordance with the zoning and subdivision laws of the Township of Leesport, Berks County, Pennsylvania.

### DRAWING LIST

SHEET NUMBER	DRAWING NUMBER	DRAWING TITLE	DATE	LAST REVISION DATE
1	CI-D	RECORD PLAN	10/11/2024	
2	CI-E	EXISTING FEATURES PLAN	10/11/2024	
3	CI-F	AERIAL PHOTO PLAN	10/11/2024	
4	CI-G	SIC IMPROVEMENT PLAN	10/11/2024	
5	CI-H	CONTINUATION DETAILS	10/11/2024	
6	CI-I	GRADING AND DRAINAGE PLAN	10/11/2024	
7	CI-J	PIECES DETAILS	10/11/2024	
8	CI-K	UTILITY PLAN	10/11/2024	
9	CI-L	WATER DETAILS	10/11/2024	
10	CI-M	SANITARY SEWER DETAILS	10/11/2024	
11	CI-N	EROSION AND SEDIMENT CONTROL PLAN	10/11/2024	
12	CI-O	EROSION AND SEDIMENT CONTROL, DETAILS	10/11/2024	
13	CI-P	LANDSCAPE PLAN	10/11/2024	
14	CI-Q	LANDSCAPE DETAILS	10/11/2024	
15	CI-R	PROFILES	10/11/2024	

**NOTICE TO CONTRACTOR**

THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES AND AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES AND AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES AND AGENCIES.



**PROFESSIONAL ENGINEER**

DATE: 10/11/2024

**PROFESSIONAL SURVEYOR**

DATE: 10/11/2024

**RECORD PLAN**

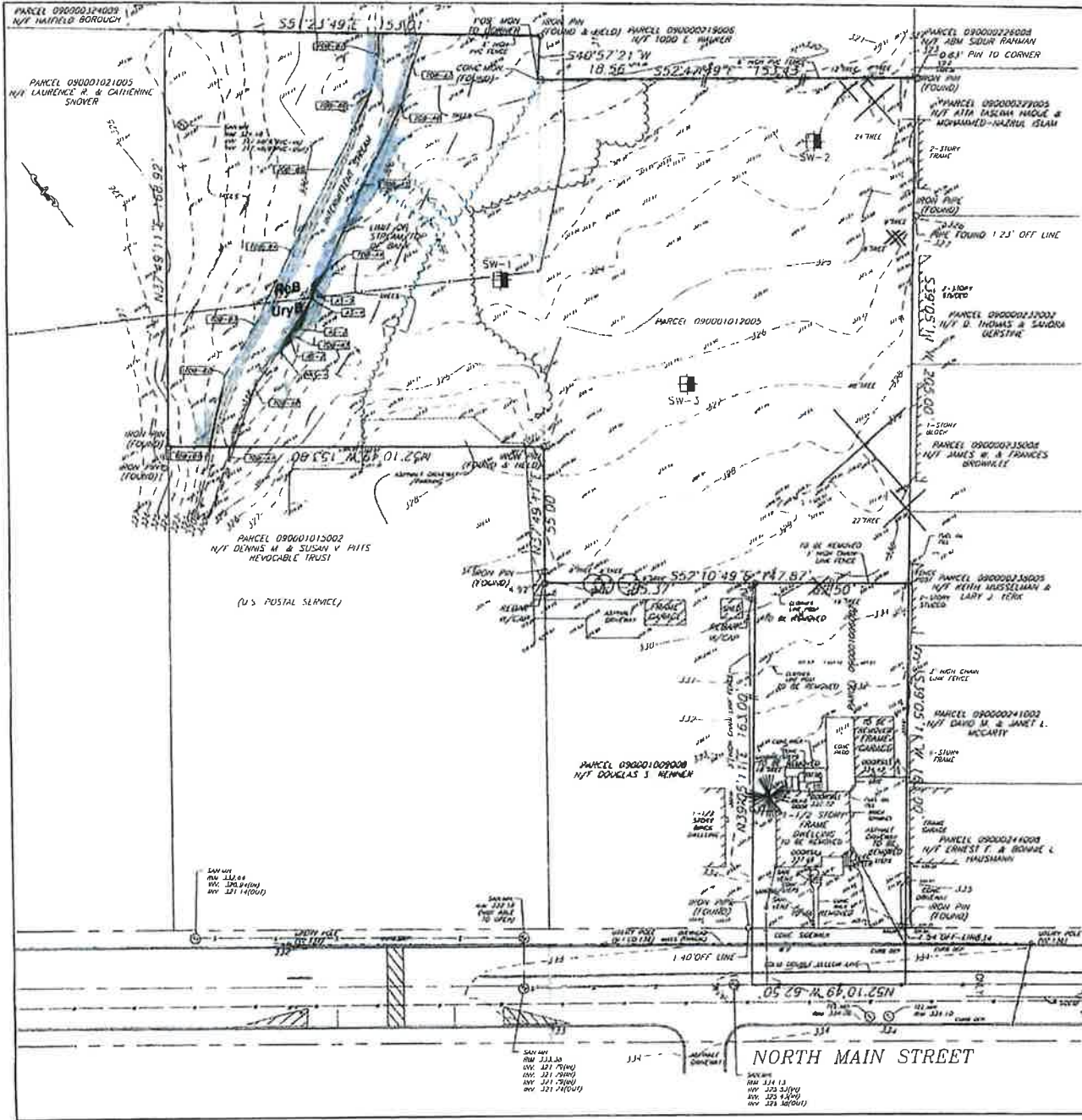
DATE: 10/11/2024

**RECORD PLAN**

DATE: 10/11/2024

**RECORD PLAN**

DATE: 10/11/2024



HATFIELD WALK  
 NORTH MAIN STREET  
 HATFIELD BOROUGH, MONTGOMERY COUNTY, PENNSYLVANIA  
 DATE: 08/07/2020  
 SCALE: 1\"/>

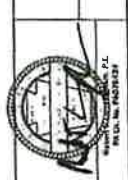
**LEGEND**

PROPERTY LINE	---
AS-BUILT	---
PROPOSED TO BE BUILT	---
PROPOSED TO BE REMOVED	---
EXISTING CONCRETE	---
EXISTING FOUNDATION	---
EXISTING WALL	---
EXISTING FENCE	---
EXISTING DRIVE	---
EXISTING SIDEWALK	---
EXISTING CURB	---
EXISTING DRIVE	---
EXISTING SIDEWALK	---
EXISTING CURB	---
EXISTING DRIVE	---
EXISTING SIDEWALK	---
EXISTING CURB	---

**NOTES**  
 1. BOUNDARIES AND SPOT ELEVATIONS INFORMATION TAKEN FROM A PLAIN FIELD "AS-BUILT" SURVEY PREPARED BY CAMPBELL'S SURVEYING SERVICE DATED 03-10-2013.  
 2. ELEVATIONS ON THIS PLAN ARE BASED ON THE STATE PLANE COORDINATE SYSTEM (SOUTH ZONE). ADDITIONAL DATA FROM THE SURVEYOR AND OTHER SURVEYING RECORDS ON A FIELD SURVEY DATED ON JULY 23, 2020.  
 3. SUBJECT PROPERTY CONSISTS OF THE PARCELS NO. 09-0001021005 & 09-0001021002.  
 4. MONITORING TESTING HAS BEEN PERFORMED BY THE CONSULTANTS, LLC ON JULY 1, 2020.

HATFIELD WALK  
 NORTH MAIN STREET  
 HATFIELD BOROUGH, MONTGOMERY COUNTY, PENNSYLVANIA  
 DATE: 08/07/2020  
 SCALE: 1\"/>

**HATFIELD WALK**  
 TMP # 090001021005 & 090001021002  
 HATFIELD BOROUGH, MONTGOMERY COUNTY, PENNSYLVANIA  
**EXISTING FEATURES PLAN**



FILE NO.	1727_C1.1_08/07/2020
DRAWN BY	MM
CHECKED BY	MM
DATE	08/07/2020
SCALE	1\"/>

Drawing No.  
**C1.1**











Hennes Construction LLC  
 1450 BIRDALE PK. JARVIS  
 (215) 546-3330  
 www.hennesinc.com

PROVISIONS  
 1. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE STANDARD SPECIFICATIONS FOR CONSTRUCTION OF PUBLIC WORKS, SEVENTH EDITION, PREPARED BY THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION AND COMMONWEALTH ENGINEERING, INC., HARRISBURG, PENNSYLVANIA.  
 2. ALL MATERIALS AND METHODS SHALL BE APPROVED BY THE ENGINEER PRIOR TO CONSTRUCTION.  
 3. ALL DIMENSIONS SHALL BE IN FEET AND INCHES, UNLESS OTHERWISE SPECIFIED.  
 4. ALL DIMENSIONS SHALL BE TO FACE UNLESS OTHERWISE SPECIFIED.  
 5. ALL DIMENSIONS SHALL BE TO CENTER UNLESS OTHERWISE SPECIFIED.  
 6. ALL DIMENSIONS SHALL BE TO SURFACE UNLESS OTHERWISE SPECIFIED.  
 7. ALL DIMENSIONS SHALL BE TO CENTERLINE UNLESS OTHERWISE SPECIFIED.  
 8. ALL DIMENSIONS SHALL BE TO CENTERLINE OF CURB UNLESS OTHERWISE SPECIFIED.  
 9. ALL DIMENSIONS SHALL BE TO CENTERLINE OF DRIVEWAY UNLESS OTHERWISE SPECIFIED.  
 10. ALL DIMENSIONS SHALL BE TO CENTERLINE OF SIDEWALK UNLESS OTHERWISE SPECIFIED.  
 11. ALL DIMENSIONS SHALL BE TO CENTERLINE OF PAVEMENT MARKING UNLESS OTHERWISE SPECIFIED.  
 12. ALL DIMENSIONS SHALL BE TO CENTERLINE OF CURB RAMP UNLESS OTHERWISE SPECIFIED.  
 13. ALL DIMENSIONS SHALL BE TO CENTERLINE OF DETECTABLE WARNING SURFACE UNLESS OTHERWISE SPECIFIED.  
 14. ALL DIMENSIONS SHALL BE TO CENTERLINE OF SIGN UNLESS OTHERWISE SPECIFIED.  
 15. ALL DIMENSIONS SHALL BE TO CENTERLINE OF POST UNLESS OTHERWISE SPECIFIED.  
 16. ALL DIMENSIONS SHALL BE TO CENTERLINE OF SOLID VINYL PRIVACY FENCE UNLESS OTHERWISE SPECIFIED.  
 17. ALL DIMENSIONS SHALL BE TO CENTERLINE OF CROSSWALK UNLESS OTHERWISE SPECIFIED.  
 18. ALL DIMENSIONS SHALL BE TO CENTERLINE OF PAVEMENT MARKING UNLESS OTHERWISE SPECIFIED.  
 19. ALL DIMENSIONS SHALL BE TO CENTERLINE OF CONCRETE CURB UNLESS OTHERWISE SPECIFIED.  
 20. ALL DIMENSIONS SHALL BE TO CENTERLINE OF CURB LAYER DETAIL UNLESS OTHERWISE SPECIFIED.

HATFIELD WALK  
 TWP # 090001.02005 & 090001.00602  
 HATFIELD BOROUGH, MONROETHURMOUNT COUNTY, PENNSYLVANIA

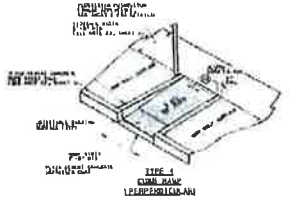
CONSTRUCTION DETAILS  
 Drawing No. C2.1  
 Date: 08/07/2024  
 Scale: 1/2" = 1'-0"  
 Sheet 1 of 10



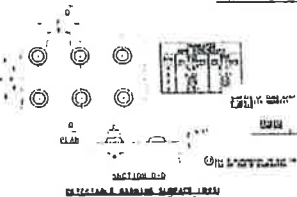
- STOP SIGN**
- ALL POSTS SHALL BE OF ADEQUATE LENGTH TO MEET THE REQUIREMENTS FOR CATEGORY AS STATED IN THE CURRENT MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS.
  - ALL POSTS SHALL BE UNBLENDED 4" x 4" MINIMUM BROWN GRANT.
  - ALL STEEL POSTS AND BRACKETS SHALL BE CUT, BENT AND WELDED BEFORE DRILLING. DRILLING SHALL BE IN CONFORMANCE WITH CURRENT A.S.T.M. SPECIFICATION A313-78 (OR LATEST REVISION).
  - POSTS MAY BE STEEL ALUMINUM OR TWO-PIECE J-POST.
  - SIGN PANEL SHEETS SHALL BE REMOVED POST TYPE AND NUMBER AS SHOWN ON POS DETAIL AND ORIENTATION, SIGN SIZE.
  - BOLTS SHALL NOT PROTRUDE MORE THAN 3/8" BEYOND THE NUT WHEN BOLT NUT SHALL ENGAGE ALL THREADS IN THE NUT.
  - ALL TRAFFIC AND PRESTRIAN SIGNALS AND LOCATION SHALL BE IN ACCORDANCE WITH THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES AND ALL CURRENT AMENDMENTS.
  - WOOD SHOULD BE INSTALLED ON PLYWOOD APPROVED GRADE AND POSTS.



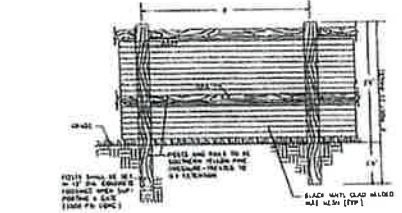
- NO PARKING SIGN**
- POST SHALL BE OF ADEQUATE LENGTH TO MEET THE REQUIREMENTS FOR CATEGORY AS STATED IN THE CURRENT MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS WITH LATEST REVISIONS.
  - ALL POSTS SHALL BE UNBLENDED 4" x 4" MINIMUM BROWN GRANT.
  - ALL STEEL POSTS AND BRACKETS SHALL BE CUT, BENT AND WELDED BEFORE DRILLING. DRILLING SHALL BE IN CONFORMANCE WITH CURRENT A.S.T.M. SPECIFICATION A313-78 (OR LATEST REVISION).
  - POSTS MAY BE STEEL ALUMINUM OR TWO-PIECE J-POST.
  - SIGN PANEL SHEETS SHALL BE REMOVED POST TYPE AND NUMBER AS SHOWN ON POS DETAIL AND ORIENTATION, SIGN SIZE.
  - BOLTS SHALL NOT PROTRUDE MORE THAN 3/8" BEYOND THE NUT WHEN BOLT NUT SHALL ENGAGE ALL THREADS IN THE NUT.
  - ALL TRAFFIC AND PRESTRIAN SIGNALS AND LOCATION SHALL BE IN ACCORDANCE WITH THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES AND ALL CURRENT AMENDMENTS.
  - WOOD SHOULD BE INSTALLED ON PLYWOOD APPROVED GRADE AND POSTS.



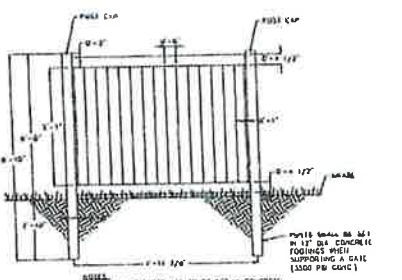
- CURB RAMP DETAIL**
- SELECTABLE WARNING SURFACES SHALL BE INSTALLED AT ALL CURB RAMPS AND CROSSINGS.
  - CURB RAMPS SHALL BE INSTALLED IN ACCORDANCE WITH PERMITS. 2004 DOT 1001 RECENT EDITION.



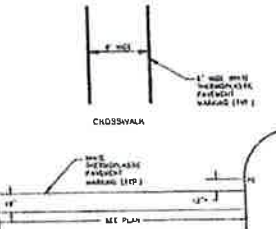
- DETECTABLE WARNING SURFACE DETAIL**
- SELECTABLE WARNING SURFACES SHALL BE INSTALLED AT ALL CURB RAMPS AND CROSSINGS.



POST	RAIL	POSTS AND RAILS TO BE SPACED TO CONFORM TO THE LATEST EDITIONS OF THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS WITH LATEST REVISIONS.
4\"/>		



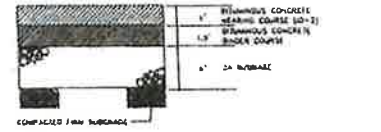
- SOLID VINYL PRIVACY FENCE**
- FENCE POSTS ARE TO BE SET IN CONCRETE FOOTINGS.
  - FOR ADDITIONAL INFORMATION REFER TO MANUFACTURER'S SPECIFICATIONS.



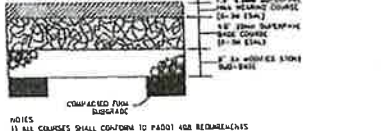
- PAVEMENT MARKING**
- CONTRACTOR TO INSTALL DIMENSIONS PER THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) CURRENT EDITION WITH LATEST REVISIONS.
  - ALL DIMENSIONS AND LEVELS SHALL BE IN ACCORDANCE WITH THE MUTCD DIMENSION SPECIFICATIONS AND SIGN STANDARDS.



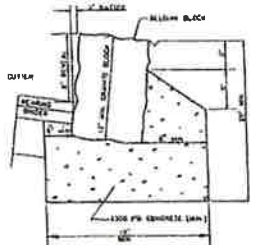
- SIDEWALK SECTION**
- SIDEWALK IS TO BE PROVIDED, PLACED, CURED AND FINISHED TO PERMITS SPECIFICATIONS FOR REINFORCEMENT CONCRETE SECTIONS 701 AND 1001 TYPE A CONCRETE (1,300 PSI, THIRTY-TWO(12)-DAY STRENGTH) SHALL BE USED.
  - CONTRACTION JOINTS, SPACED AT EQUAL INTERVALS BETWEEN EXPANSION JOINTS, NOT TO EXCEED 3 FEET FOR SIDEWALKS TO BE FORMED BY DRUMS PLACED ON CURBING DROVE AND CONCRETE SURFACE, NOT LESS THAN 1/2" EXPOSED DEPTH OF SLAB.
  - SEWAGE MANHOLES & OTHER AT ALL WALKS INCLUDING DRIVEWAYS, FINISHED WITH WOOD GRAB PROTECTIVE FINISH FOR SLABS IN EXCESS OF 4\"/>



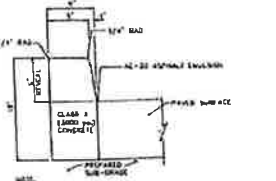
- INDIVIDUAL UNIT DRIVEWAY PAVEMENT SECTION**
- ALL COURSES SHALL CONFORM TO PERMITS REQUIREMENTS.
  - CURB DIMENSIONS SHALL BE 4\"/>



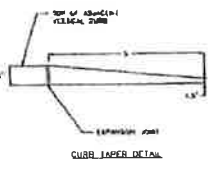
- SHARED DRIVEWAY PAVEMENT SECTION**
- ALL COURSES SHALL CONFORM TO PERMITS REQUIREMENTS.
  - PAVEMENT SECTION TO BE USED FOR ALL DRIVEWAYS.
  - PAVEMENT DIMENSIONS SHALL BE 0.0 TO 0.3\"/>



- BELGIAN BLOCK CURB**
- ON BRACKETS FROM AND TO PROPOSED CURB, USE ONE LAYER BLOCK CURB AND CURB SET PER PERMITS REQUIREMENTS FOR CURB SETTING MUST HAVE PRECAST EXPANSION JOINTS.
  - CONCRETE JOINTS ARE TO BE IN CONFORMANCE WITH PERMITS REQUIREMENTS FOR CURB SETTING.
  - 8\"/>



- CONCRETE CURB**
- ALL CURBS TO BE CONSTRUCTED IN 48\"/>



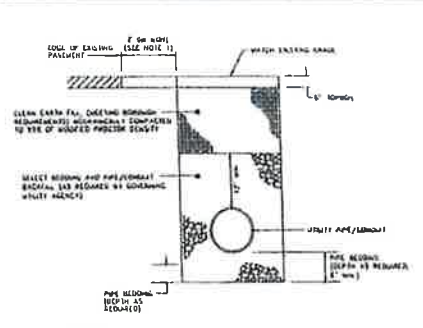
- CURB LAYER DETAIL**
- CONTRACTION JOINTS TO BE 3\"/>



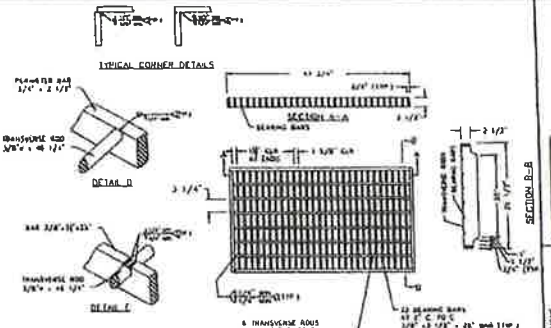




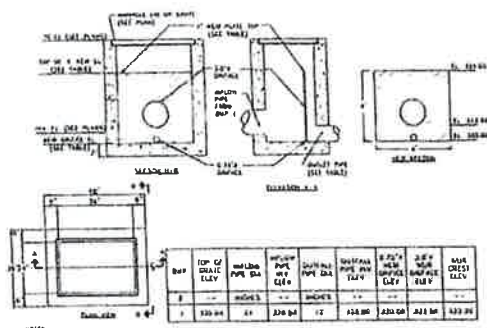
**CONCRETE ENCASEMENT DETAIL**



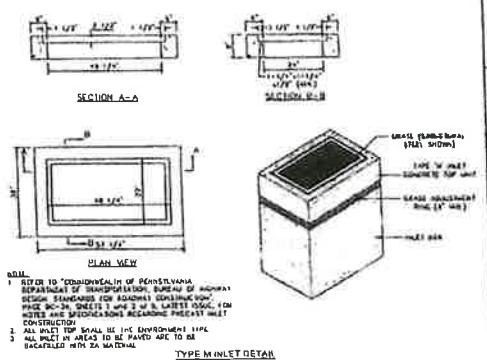
**TRENCH RESTORATION IN UNPAVED AREA**



**STRUCTURAL STEEL BICYCLE SAFE INLET GRATE DETAIL**



**SUBSURFACE STORMWATER FACILITY OUTFALL STRUCTURE DETAIL**



**TYPE M INLET DETAIL**

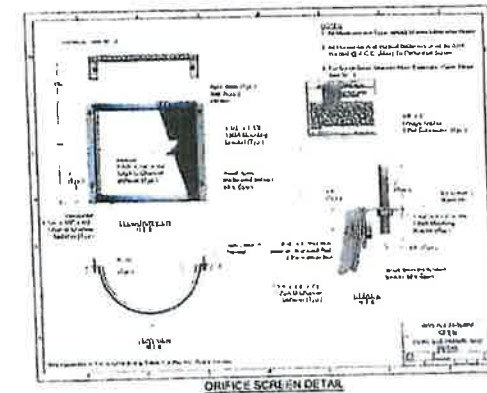
**MINIMUM MAINTENANCE FOR PSM AND**

**REPAIRS TO CONCRETE**

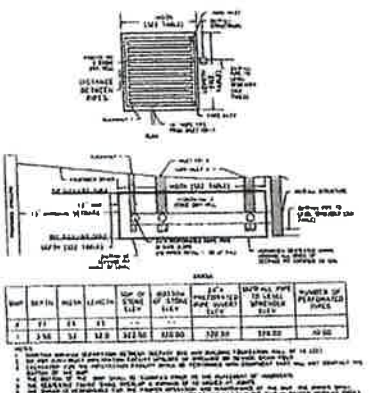
1. REPAIRS TO CONCRETE SHALL BE PERFORMED AS SOON AS POSSIBLE AFTER THE DAMAGE IS IDENTIFIED. THE MAINTENANCE CONTRACTOR SHALL BE RESPONSIBLE FOR THE MAINTENANCE OF THE CONCRETE STRUCTURE.

2. REPAIRS TO CONCRETE SHALL BE PERFORMED IN ACCORDANCE WITH THE FOLLOWING REQUIREMENTS:

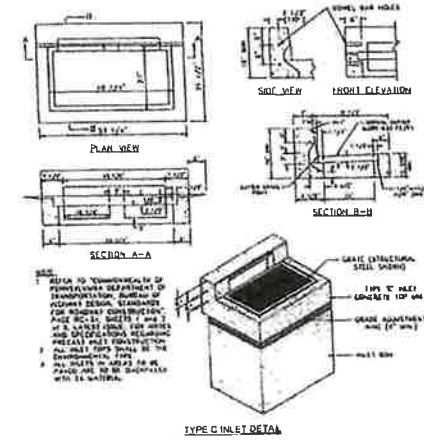
- REPAIRS SHALL BE PERFORMED USING PORTLAND CEMENT CONCRETE WITH A MINIMUM STRENGTH OF 4000 PSI.
- REPAIRS SHALL BE PERFORMED TO THE ORIGINAL FINISH AND SHALL BE COMPATIBLE WITH THE EXISTING CONCRETE.
- REPAIRS SHALL BE PERFORMED TO THE ORIGINAL CURVE AND SHALL BE COMPATIBLE WITH THE EXISTING CONCRETE.
- REPAIRS SHALL BE PERFORMED TO THE ORIGINAL SURFACE AND SHALL BE COMPATIBLE WITH THE EXISTING CONCRETE.
- REPAIRS SHALL BE PERFORMED TO THE ORIGINAL COLOR AND SHALL BE COMPATIBLE WITH THE EXISTING CONCRETE.
- REPAIRS SHALL BE PERFORMED TO THE ORIGINAL TEXTURE AND SHALL BE COMPATIBLE WITH THE EXISTING CONCRETE.
- REPAIRS SHALL BE PERFORMED TO THE ORIGINAL JOINTS AND SHALL BE COMPATIBLE WITH THE EXISTING CONCRETE.
- REPAIRS SHALL BE PERFORMED TO THE ORIGINAL REINFORCEMENT AND SHALL BE COMPATIBLE WITH THE EXISTING CONCRETE.
- REPAIRS SHALL BE PERFORMED TO THE ORIGINAL CURB AND SHALL BE COMPATIBLE WITH THE EXISTING CONCRETE.
- REPAIRS SHALL BE PERFORMED TO THE ORIGINAL CURB AND SHALL BE COMPATIBLE WITH THE EXISTING CONCRETE.



**ORIFICE SCREEN DETAIL**



**SUBSURFACE BASIN DETAIL**



**TYPE C INLET DETAIL**

**REPAIRS TO CONCRETE**

1. REPAIRS TO CONCRETE SHALL BE PERFORMED AS SOON AS POSSIBLE AFTER THE DAMAGE IS IDENTIFIED. THE MAINTENANCE CONTRACTOR SHALL BE RESPONSIBLE FOR THE MAINTENANCE OF THE CONCRETE STRUCTURE.

2. REPAIRS TO CONCRETE SHALL BE PERFORMED IN ACCORDANCE WITH THE FOLLOWING REQUIREMENTS:

- REPAIRS SHALL BE PERFORMED USING PORTLAND CEMENT CONCRETE WITH A MINIMUM STRENGTH OF 4000 PSI.
- REPAIRS SHALL BE PERFORMED TO THE ORIGINAL FINISH AND SHALL BE COMPATIBLE WITH THE EXISTING CONCRETE.
- REPAIRS SHALL BE PERFORMED TO THE ORIGINAL CURVE AND SHALL BE COMPATIBLE WITH THE EXISTING CONCRETE.
- REPAIRS SHALL BE PERFORMED TO THE ORIGINAL SURFACE AND SHALL BE COMPATIBLE WITH THE EXISTING CONCRETE.
- REPAIRS SHALL BE PERFORMED TO THE ORIGINAL COLOR AND SHALL BE COMPATIBLE WITH THE EXISTING CONCRETE.
- REPAIRS SHALL BE PERFORMED TO THE ORIGINAL TEXTURE AND SHALL BE COMPATIBLE WITH THE EXISTING CONCRETE.
- REPAIRS SHALL BE PERFORMED TO THE ORIGINAL JOINTS AND SHALL BE COMPATIBLE WITH THE EXISTING CONCRETE.
- REPAIRS SHALL BE PERFORMED TO THE ORIGINAL REINFORCEMENT AND SHALL BE COMPATIBLE WITH THE EXISTING CONCRETE.
- REPAIRS SHALL BE PERFORMED TO THE ORIGINAL CURB AND SHALL BE COMPATIBLE WITH THE EXISTING CONCRETE.
- REPAIRS SHALL BE PERFORMED TO THE ORIGINAL CURB AND SHALL BE COMPATIBLE WITH THE EXISTING CONCRETE.

Hatfield Consulting, LLC  
 3500 Birch, PA 15101  
 (412) 866-3330  
 www.hazengrading.net

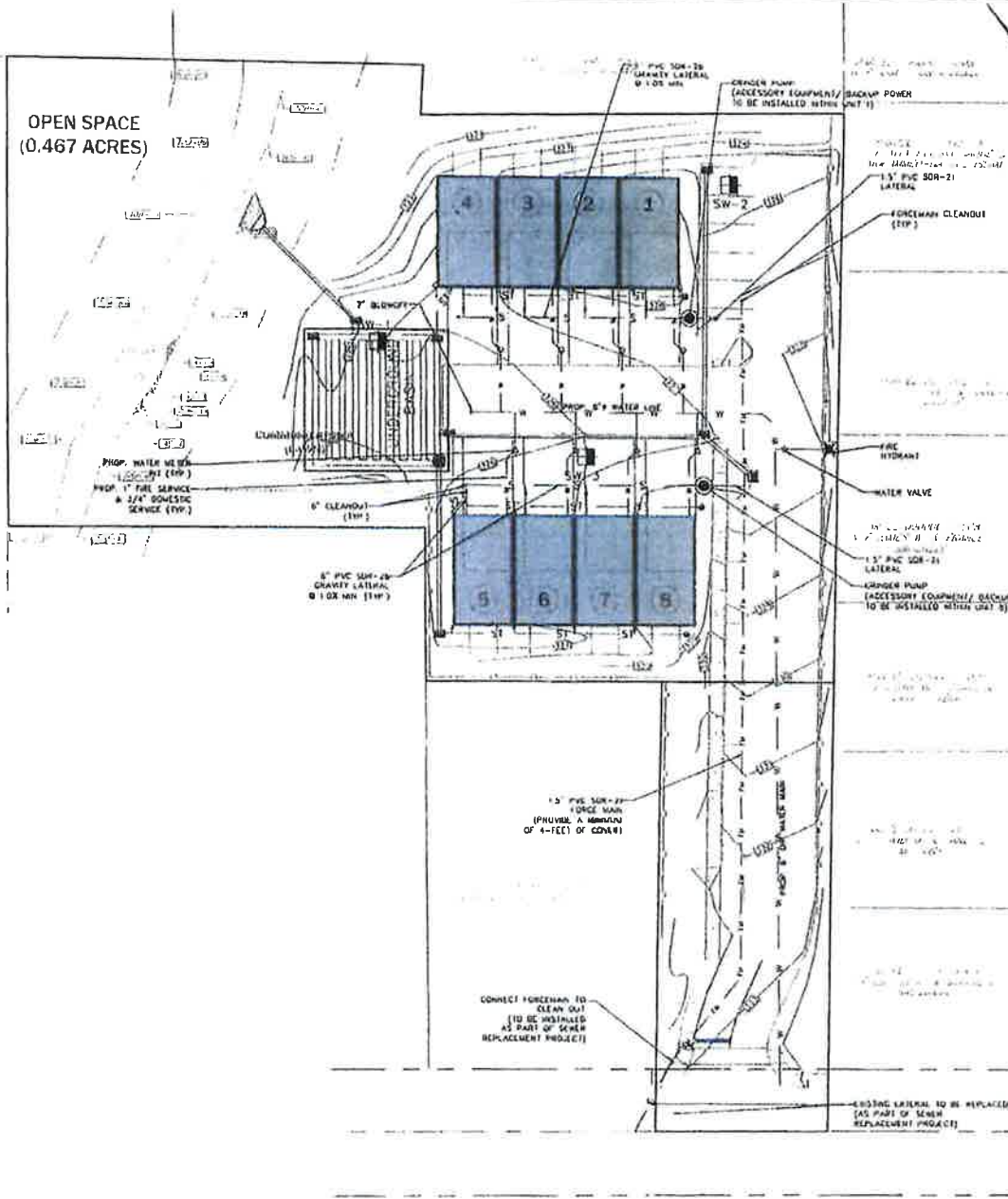
**HATFIELD WALK**  
 TWP # 09000.002005 & 09000.006002  
 HATFIELD TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA

**PCSM DETAILS**

DATE: 11/27/2009  
 DRAWN: HVS  
 CHECKED: HVS  
 DESIGNED: HVS  
 SCALE: AS SHOWN

Drawing No. **C3.1**

OPEN SPACE  
(0.467 ACRES)



- NOTES:**
- THE CONTRACTOR IS SPECIFICALLY ADVISED THAT THE LOCATION AND DEPTH OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES AND WHERE POSSIBLE, MEASUREMENTS TAKEN BY THE FIELD. THE CONTRACTOR IS NOT TO BE HELD ON AN AS-BUILT BASIS UNLESS THE CONTRACTOR HAS OBTAINED THE NECESSARY UTILITY COMPANY AT LEAST 75 HOURS BEFORE THE COMMENCEMENT OF THE PROJECT TO OBTAIN THE EXACT FIELD LOCATION OF UTILITIES. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO OBTAIN ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED INSTALLATIONS BEFORE THE START OF A WORKING WELL NOT NEARLY AFFECTED BY EXISTING UTILITIES.
  - EXISTING UTILITIES SHALL BE PROTECTED AND MAINTAINED THROUGHOUT THE PROJECT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING THE EXACT LOCATION AND DEPTH OF ALL UTILITIES AND FOR OBTAINING THE NECESSARY PERMITS AND APPROVALS FROM THE VARIOUS UTILITY COMPANIES AND LOCAL AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING THE NECESSARY PERMITS AND APPROVALS FROM THE VARIOUS UTILITY COMPANIES AND LOCAL AGENCIES.
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Hobbes Construction LLC  
390 E Butler Ave. Ste 106  
P.O. Box 1891  
Chickadee, PA 19024  
www.hobbesconstruction.com



**REVISIONS**

NO.	DATE	DESCRIPTION
1	10/15/2024	ISSUED FOR PERMITS, SURVEY & FIELD CHECK

**HATFIELD WALK**  
 TWP R 090002A000 - A 0900020002  
 HATFIELD BOROUGH, MONTGOMERY COUNTY, PENNSYLVANIA



**UTILITY LEGEND**

EXISTING SANITARY SEWER LINE	---
EXISTING SANITARY SEWER MANHOLE	⊙
EXISTING WATER MAIN AND VALVE	---
PROPOSED FUEL GASLINE	---
PROPOSED WATER MAIN	---
PROPOSED SANITARY MANHOLE	⊙
PROPOSED SANITARY SEWER LATERAL	---
PROPOSED SANITARY SEWER FORCEMAIN	---
PROPOSED 18\"/>	

NORTH MAIN STREET

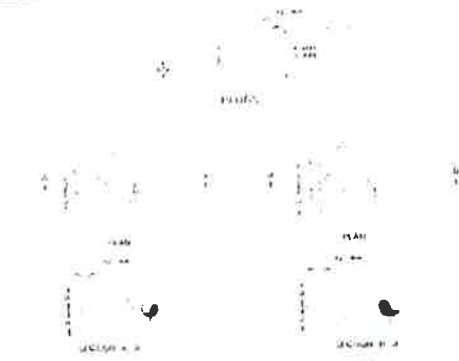
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Sheet  
1 of 25

Drawing No.  
**C4.0**





HORIZONTAL & VERTICAL UPWARD BLINDS



THRUST BLOCK DETAIL



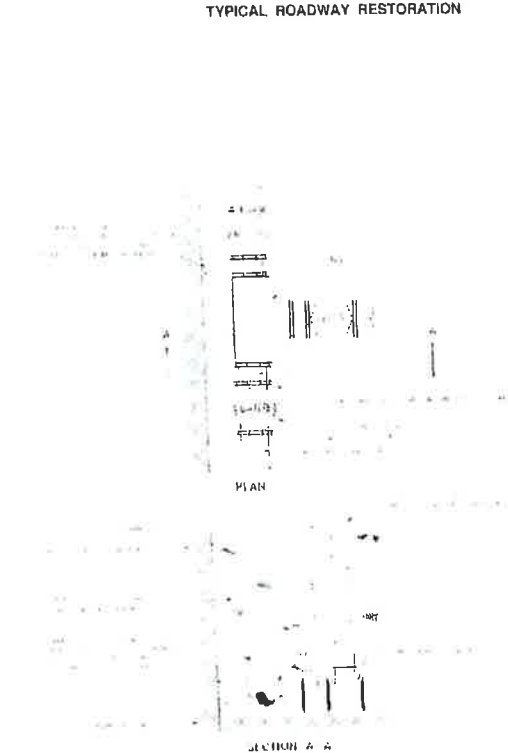
TYPICAL SUBDIVISION ROADWAY



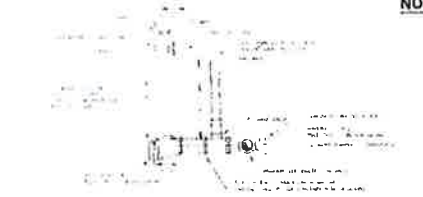
STATE HIGHWAY PERMANENT RESTORATION



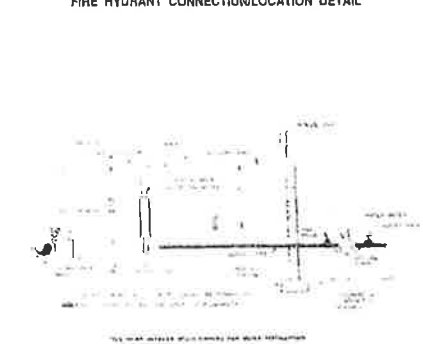
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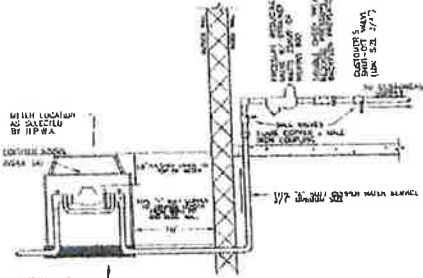
TYPICAL INTERSECTION INSTALLATION



FIRE HYDRANT CONNECTION/LOCATION DETAIL



DOMESTIC SERVICE CONNECTION/LOCATION DETAIL



TYPICAL 3/4" AND 1" METER DETAIL (OUTSIDE METER)

- NOTES**
1. SERVICE LINE - LUMEN PIPE & SHT 1 RIGIDLY FITTED.
  2. ALL SERVICE LINE FITTINGS TO BE COPPER OR BRASS.
  3. WALL VALVE - 250 PSI, BRASS.
  4. PRECISION BALL BEARING WELLS SHALL BE 1/2" DIA. WITH 1/4" DIA. BALL BEARING.
  5. CHECK VALVE - SPRING LOADED DOUBLE CHECK VALVE.
  6. 1/2" - 20TPI, 1/2" DIA. BALL BEARING WELLS SHALL BE 1/2" DIA. WITH 1/4" DIA. BALL BEARING.
  7. ALL WELLS AND VALVES SHALL BE INSTALLED ON APPROVED SIGNAL BY N.P.A.
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  7. ALL WELLS AND VALVES SHALL BE INSTALLED ON APPROVED SIGNAL BY N.P.A.

**NORTH PENN WATER AUTHORITY STANDARD NOTES**

**GENERAL NOTES**

1. ALL WORK SHALL BE IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR WATER MAINS AND SERVICE LINES, 1995 EDITION, AS AMENDED, PUBLISHED BY THE NORTH PENN. WATER AUTHORITY.

2. ALL MATERIALS SHALL BE OF THE BEST QUALITY AVAILABLE AND SHALL BE SUBJECT TO INSPECTION AND APPROVAL BY THE NORTH PENN. WATER AUTHORITY.

3. ALL WORK SHALL BE COMPLETED WITHIN THE SPECIFIED TIME FRAME AND SHALL BE SUBJECT TO INSPECTION AND APPROVAL BY THE NORTH PENN. WATER AUTHORITY.

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10. ALL WORK SHALL BE COMPLETED WITHIN THE SPECIFIED TIME FRAME AND SHALL BE SUBJECT TO INSPECTION AND APPROVAL BY THE NORTH PENN. WATER AUTHORITY.



**REVISED**

Drawn by: [Name]

Date: 10/13/2014

Checked by: [Name]

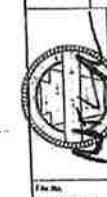
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**HATFIELD WALK**

TWP # 090000.02.005 & 090000.08.002

HATFIELD BOROUGH, MONTGOMERY COUNTY, PENNSYLVANIA

**WATER DETAILS**



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Scale: AS SHOWN

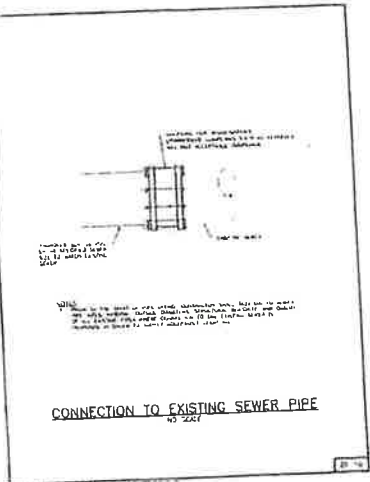
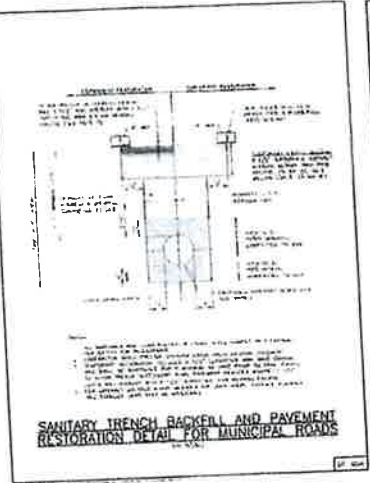
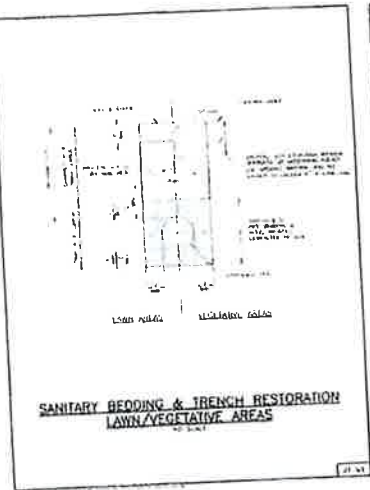
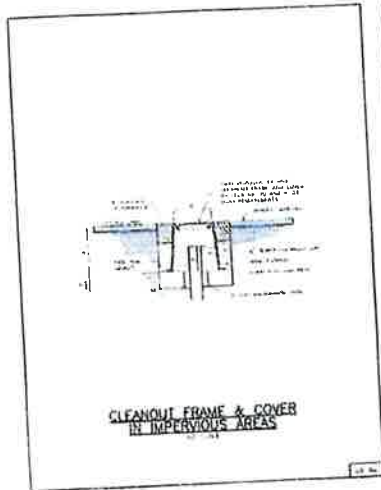
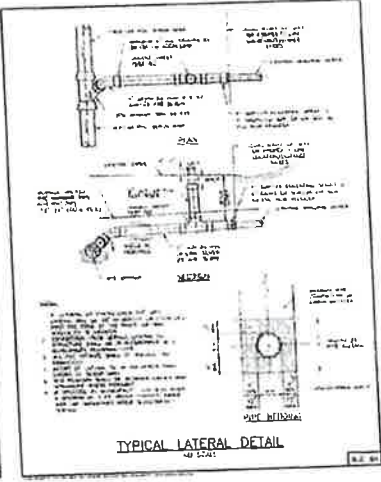
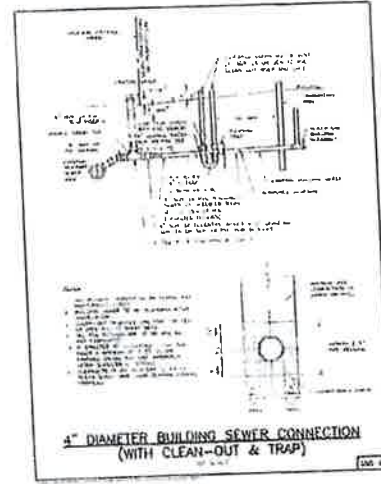
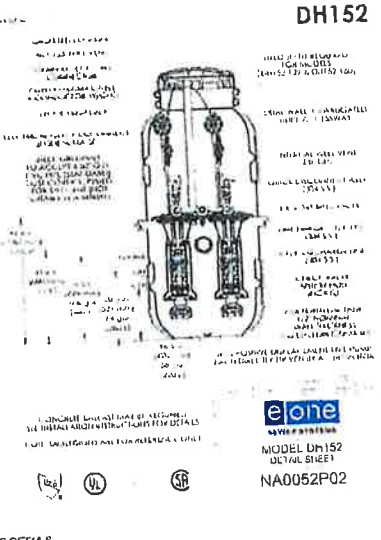
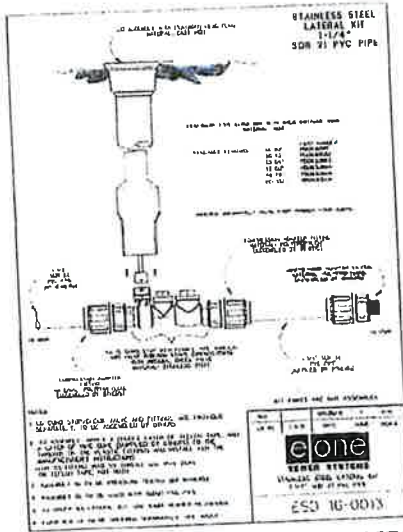
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Drawn by: [Name]

Checked by: [Name]

Approved by: [Name]

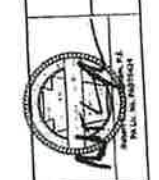
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Holmes Cunningham LLC  
350 E. Butler Ave. Ste 106  
New Britain, CT 06051  
(203) 758-3330  
www.hcengineering.net

REVISIONS	DATE	BY	DESCRIPTION

**HATFIELD WALK**  
TMP # 08000042006 & 08000040603  
HATFIELD BOROUGH, MONMOUTH COUNTY, PENNSYLVANIA



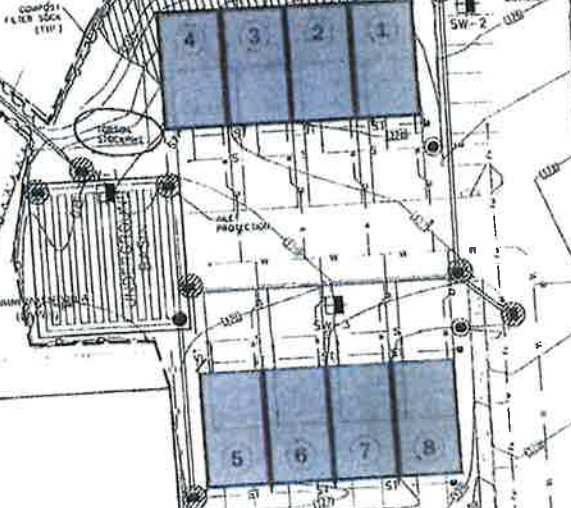
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Scale	N.T.S.
Project	

Drawing No. **C4.2**



OPEN SPACE  
(0.467 ACRES)

POI-1



**LIMIT OF DISTURBANCE = 0.99 ACRES**  
NOTE TO CONTRACTOR: NPDES PERMIT WILL BE REQUIRED IF ACTUAL DISTURBANCE EXCEEDS 1.0 ACRES

DATE	DESCRIPTION	BY	FOR
08/15/2005	ISSUED FOR PERMITTING	W. J. BROWN	STATE
08/15/2005	ISSUED FOR PERMITTING	W. J. BROWN	STATE
08/15/2005	ISSUED FOR PERMITTING	W. J. BROWN	STATE

**ACT 187 AS AMENDED**  
WHY OPERATE IN A MANNER THAT IS NOT IN THE BEST INTERESTS OF THE PUBLIC? THE PURPOSE OF THIS ACT IS TO PROTECT THE ENVIRONMENT AND THE HEALTH AND SAFETY OF THE PEOPLE OF PENNSYLVANIA. THE ACT IS APPLICABLE TO ANY PERSON WHO OPERATES A BUSINESS OR INDUSTRY THAT IS SUBJECT TO THE ACT. THE ACT IS APPLICABLE TO ANY PERSON WHO OPERATES A BUSINESS OR INDUSTRY THAT IS SUBJECT TO THE ACT.



**CRITICAL STAGES OF CONSTRUCTION**  
THE INSTALLATION OF THE CURB AND GUTTER SHALL BE CONSIDERED A CRITICAL STAGE OF CONSTRUCTION. THE INSTALLATION OF THE CURB AND GUTTER SHALL BE CONSIDERED A CRITICAL STAGE OF CONSTRUCTION. THE INSTALLATION OF THE CURB AND GUTTER SHALL BE CONSIDERED A CRITICAL STAGE OF CONSTRUCTION.

**NON-STRUCTURAL WORK**  
ALL EXISTING EXPOSED AREAS AND DISTURBED AREAS SHALL BE PERMANENTLY SEEDING OR LANDSCAPED. ADDITIONAL SEEDING SHALL BE PLANTED THROUGHOUT THE SITE TO REDUCE THE VISUAL IMPACT OF EXPOSED AREAS AND TO PROMOTE SOIL STABILIZATION AND EROSION CONTROL.

**STRUCTURAL WORK**  
SUBSTRUCTURE FOUNDATIONS SHALL BE CONSTRUCTED TO RESIST DOWN THE SLOPE AND THE STABILIZATION OF EXISTING FOUNDATIONS. FOUNDATIONS SHALL BE CONSTRUCTED TO RESIST DOWN THE SLOPE AND THE STABILIZATION OF EXISTING FOUNDATIONS.

**LIMITS OF DISTURBANCE**  
ALL EXISTING TREES AND SHRUBS SHALL BE PROTECTED FROM THE DISTURBANCE AND EXISTING TREES SHALL BE PROTECTED FROM THE DISTURBANCE AND EXISTING TREES SHALL BE PROTECTED FROM THE DISTURBANCE.

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W. J. BROWN  
Professional Engineer  
No. 12345  
State of Pennsylvania

**SESC LEGEND**

- LIMIT OF DISTURBANCE
- - - LOT LINE
- COMPOST FILTER SOCK
- ROCK CONSTRUCTION ENTRANCE
- SOIL TYPE BOUNDARY
- SOIL TYPE
- POI-1
- DISCHARGE POINT
- FILTER BAG INLET PROTECTION
- PROPOSED CONDUIT
- EROSION CONTROL, WAITING
- TREE PROTECTION FENCING
- PROPOSED TRUCKING
- EXISTING TRAILING

**NOTES TO CONTRACTOR**

1. ALL EXISTING TREES AND SHRUBS SHALL BE PROTECTED FROM THE DISTURBANCE AND EXISTING TREES SHALL BE PROTECTED FROM THE DISTURBANCE AND EXISTING TREES SHALL BE PROTECTED FROM THE DISTURBANCE.
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**HATFIELD WALK**  
TWP # 0800012005 & 08000100802  
HATFIELD BOROUGH, MONTGOMERY COUNTY, PENNSYLVANIA



DATE: 08/15/2005  
SCALE: AS SHOWN  
SHEET: 1 OF 1

Drawing No.  
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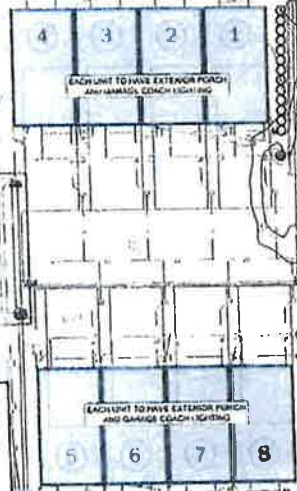
NORTH MAIN STREET







OPEN SPACE  
(0.467 ACRES)

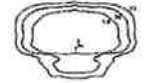


PLANT SCHEDULE									
Plant	Quantity	Plant Name	Plant Size	Plant Type	Plant Spacing	Plant Spacing	Plant Spacing	Plant Spacing	Plant Spacing
1	1	...	...	...	...	...	...	...	...
2	1	...	...	...	...	...	...	...	...
3	1	...	...	...	...	...	...	...	...
4	1	...	...	...	...	...	...	...	...
5	1	...	...	...	...	...	...	...	...
6	1	...	...	...	...	...	...	...	...
7	1	...	...	...	...	...	...	...	...
8	1	...	...	...	...	...	...	...	...

Requirement	Description	Plant Proposed
NO. 12.01.01.01	...	...
NO. 12.01.01.02	...	...
NO. 12.01.01.03	...	...
NO. 12.01.01.04	...	...
NO. 12.01.01.05	...	...
NO. 12.01.01.06	...	...
NO. 12.01.01.07	...	...
NO. 12.01.01.08	...	...
NO. 12.01.01.09	...	...
NO. 12.01.01.10	...	...

Symbol	Number	Quantity	Description	Plant	Plant Spacing	Plant Spacing	Plant Spacing	Plant Spacing
1	1	1	...	...	...	...	...	...
2	1	1	...	...	...	...	...	...
3	1	1	...	...	...	...	...	...
4	1	1	...	...	...	...	...	...
5	1	1	...	...	...	...	...	...
6	1	1	...	...	...	...	...	...
7	1	1	...	...	...	...	...	...
8	1	1	...	...	...	...	...	...

LIGHTING TEMPLATE



LANDSCAPE LEGEND

- Street Tree
- Buffer landscape
- Parking screening

NOTES:  
1. ALL PLANTINGS SHALL BE PLANTED HIGHER THAN THE FEET SHOWN IN LEGEND UNLESS NOTED OTHERWISE.  
2. ALL PLANTINGS OF SPECIES SHOWN IN LEGEND SHALL BE PLANTED IN THE AREAS SHOWN IN THE LEGEND UNLESS NOTED OTHERWISE.



McNease Consulting LLC  
350 E. Miller Ave. Ste 306  
New Britain, PA 18901  
(215) 595-3330  
www.mcnease.com



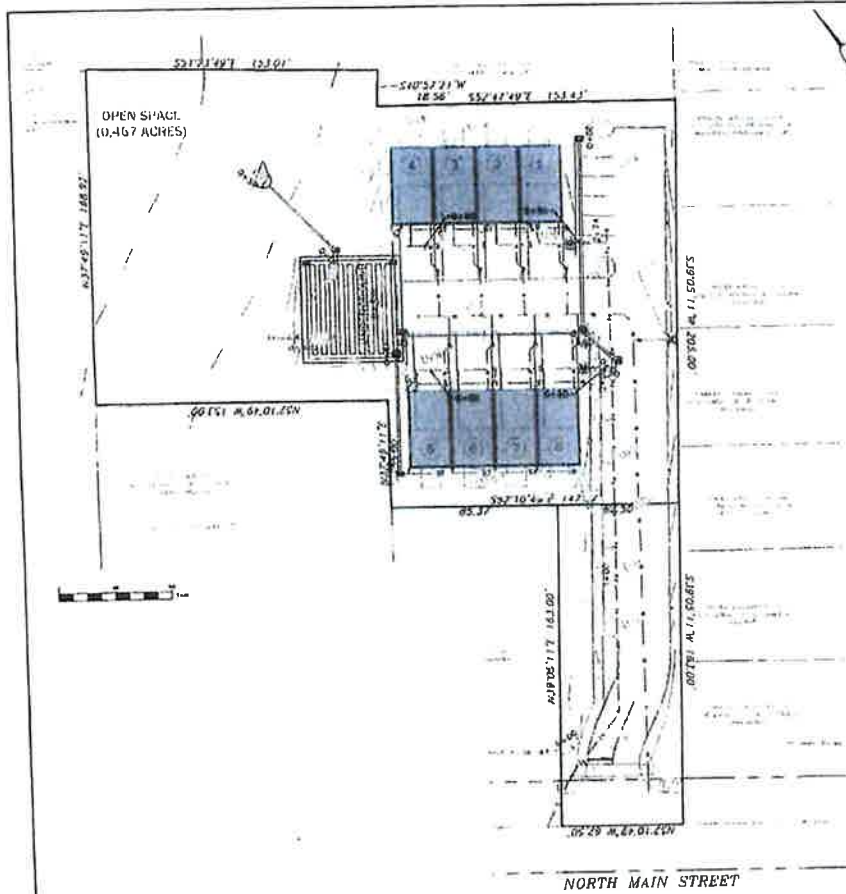
STATE OF PENNSYLVANIA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
LANDSCAPE ARCHITECT  
RACHEL S. VANEY, RLA  
PA LIC. NO. LA001672

HATFIELD WALK  
TMP # 080000012005 & 08000006002  
HATFIELD BOROUGH, MONTGOMERY COUNTY, PENNSYLVANIA  
LANDSCAPE PLAN

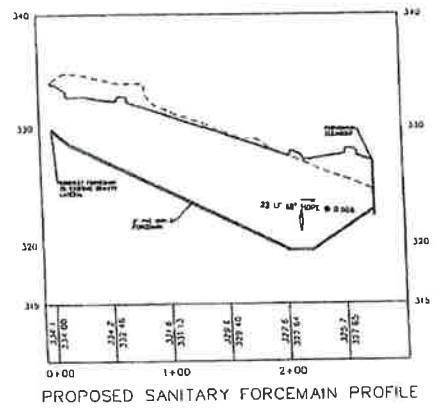
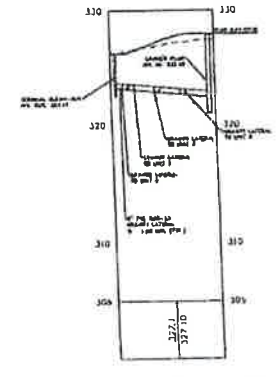
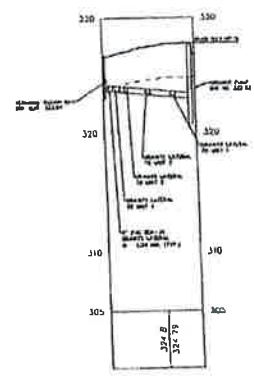
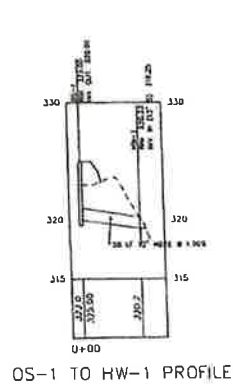
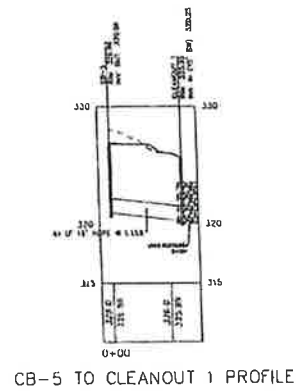
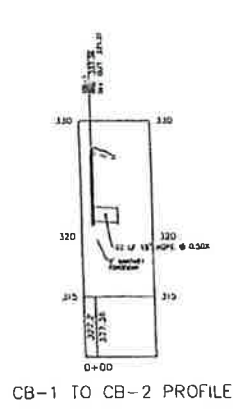
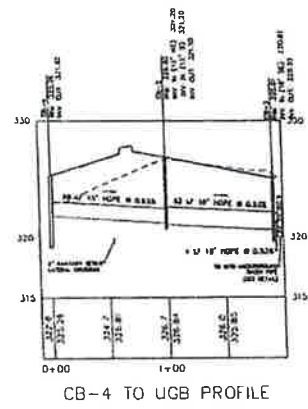


File No.  
1777\_C60\_LandscapePlan  
Date  
11-19-20  
Scale  
1"=20'  
Drawing No.  
C6.0





- UTILITY LEGEND**
- Existing Sewer Main
  - Existing Sanitary Sewer Main
  - Existing Storm Sewer Main
  - Proposed Sewer Main
  - Proposed Sanitary Sewer Main
  - Proposed Storm Sewer Main
  - Proposed Utility Easement
  - Proposed Utility Right-of-Way
- DRAINAGE LEGEND**
- Proposed Gravity Lateral
  - Proposed Gravity Lateral to Units 1 through 4
  - Proposed Gravity Lateral to Units 5 through 8
  - Proposed Sanitary Forcemain
  - Proposed Storm Lateral



**HATFIELD WALK**

TMP # 050001.01.2015 & 050001.006002  
HATFIELD BOROUGH, MONTGOMERY COUNTY, PENNSYLVANIA

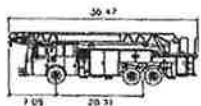
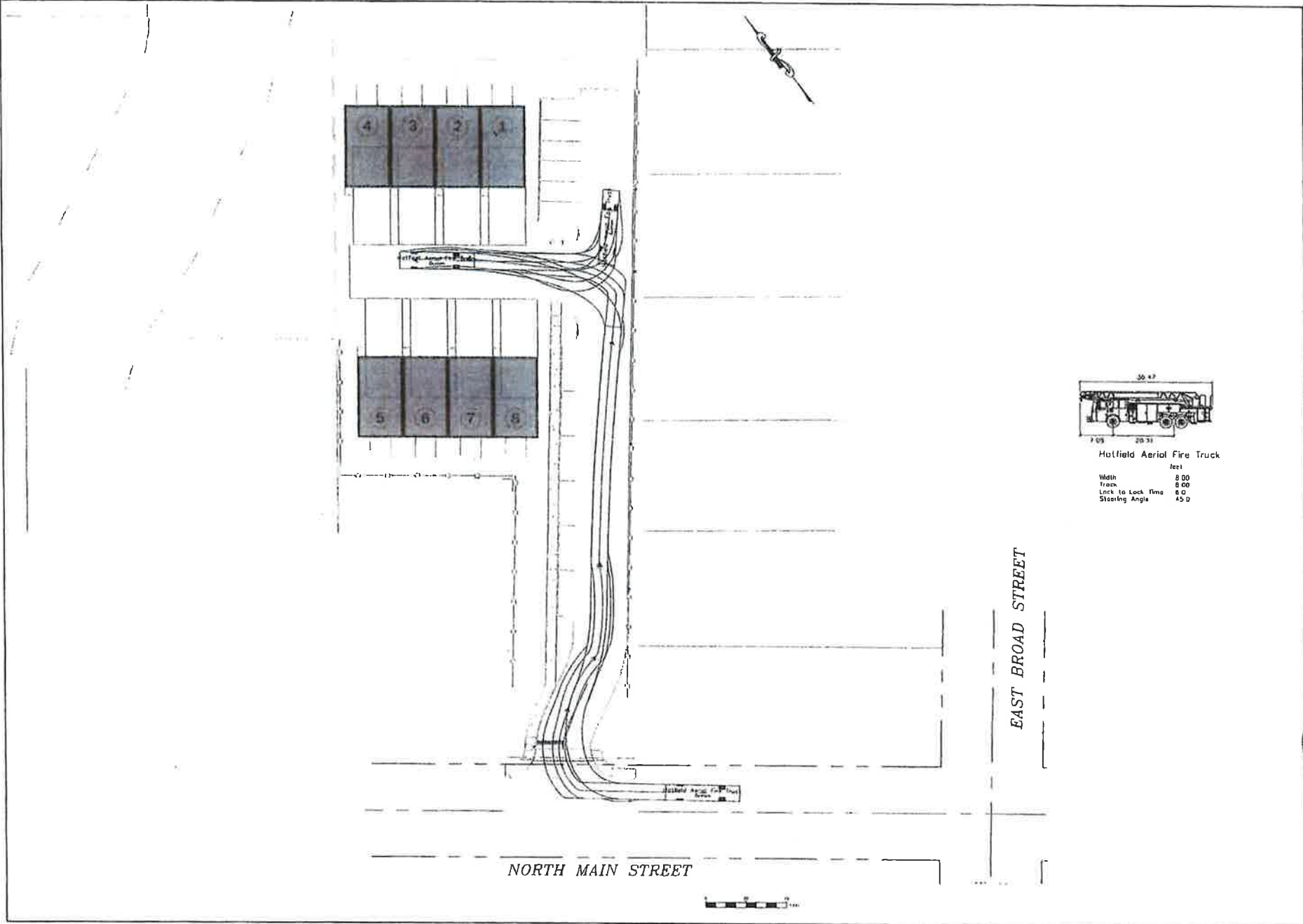
**PROFILES**

DATE: 05/15/15

Drawing No. **C7.0**

Holmes Cunningham, LLC  
 1000 North 10th Street, Suite 100  
 New Britain, PA 18901  
 (610) 586-5330  
 www.hcengineering.net





Hatfield Aerial Fire Truck  
 feet  
 Width 8 00  
 Track 8 00  
 Lock to Lock Time 6 0  
 Steering Angle 45 0



H.C. Engineering, Inc.  
 350 E. Main St., Ste. 106  
 New Britain, PA 17051  
 (215) 544-3330  
 www.hceng.com

REV'S	Description	Date

**HATFIELD WALK**  
 TMP # 050001012005 & 050002008002  
 HATFIELD BOROUGH, MONTGOMERY COUNTY, PENNSYLVANIA  
**FIRE TRUCK TURNING TEMPLATE**



File No.  
 1721, Fire/turning  
 Date 10/14/2004  
 Scale 1" = 20'  
 Drawn by  
 Check by

Drawing No.  
**TT-1**

**Response Letter to Review  
Letter from Bursich  
9.18.24**



Kristin Holmes, P.E., LEED AP  
Robert Cunningham, P.E., LEED AP

October 14, 2024

Jaime E. Snyder  
Borough Manager  
Hatfield Borough  
401 South Main Street  
P.O. Box 190  
Hatfield, PA 19440

RE: **23 N. Main Street – Hatfield Walk**  
**Hatfield Borough, Montgomery County, PA**  
**HCE Project No.: 1727**

Dear Jaime:

We are in receipt of several review letters for the above-referenced project. Below please find responses to each of the comments contained in those letters.

*Review Letter from Bursich Associates dated September 18, 2024.*

Zoning Ordinance Comments

1. The following items must be revised to comply with the Zoning Decision:
  - A. The R-4 Zoning District standards shall be added to the record plan. The standards that are superseded by the Conditions of the Zoning Hearing Decision shall be noted. The proposed conditions must be related to the R-4 standards.  
**Response: R-4 District Standards have been added to the table.**
  - B. The plans shall show 20-foot building setbacks rather than 10-foot and 2-foot setbacks, except along the northwestern line adjacent to the post office property.  
**Response: The setbacks have been revised.**
  - C. The proposed sidewalk along the Renner Property shall be located adjacent to the proposed curbing for the access drive.  
**Response: The sidewalk has been adjusted.**
  - D. The privacy fences along the driveway should extend to the faces of the buildings on the Renner and Hausmann properties unless the fences would conflict with the required sight triangle. The sight triangle shall be shown on the plan.  
**Response: The fence has been revised and the sight triangle has been shown on the plan**
  - E. The existing Zoning District boundaries and labels for the affected and adjacent properties shall be added to the Record Plan.  
**Response: Zoning District boundaries have been added and the property owners have been provided.**
  - F. Condition 1.c stipulates that Open Space shall be restricted from further development and shall be offered to the Borough for dedication. The Record Plan

shall label the proposed Open Space and provide metes and bounds of the boundary.

**Response: The open space area has been delineated and a note has been added to the record plan.**

2. §27-816.1.B.(3) – The Borough Council shall evaluate all applications relating to common driveways as to the location, placement, and alignment of such common driveways based upon the ease of accessibility to, and efficient maneuverability through, for protective services of fire and police.

**Response: Acknowledged.**

3. §27-2302.1 – The classification of the onsite stream shall be indicated on the plans. The source of the limit of the Riparian Corridor shown on the plans shall be clarified. Additionally, the Limit of Stream/Top of Bank along the southern side of the stream shall be clarified as it does not appear to match the topography between labels TOB-A6 and TOB-A4 on the Existing Features Plan.

**Response: The stream classification and riparian buffer have been noted on the plan.**

4. §27-2302.2 – Steep slopes shall be identified on the plans, and the Riparian Corridor boundary shall be updated if applicable.

**Response: The steep slopes have been added to the Existing Features Plan.**

#### Subdivision and Land Development Ordinance

1. §22-305 & §22-307 – The plans shall be revised to include or clarify the following information:

- A. The parcels subject to the application shall be labeled on the Record Plan, and the Lot Line to be Removed shall be more clearly labeled. Site Plan Note 3 on sheet 1 shall include both parcels.

**Response: On C1.0, a label has been added to each property containing the relevant Parcel ID numbers. The label regarding the Lot Line to be Removed has been moved into a more prominent position. Site Plan Notes No. 3 has been edited to include both Parcel ID numbers.**

- B. The street right-of-way line along the property frontage shall match the legend.

**Response: The plan and legend line type has been edited to match each other.**

- C. The Owner's Certification on the Record Plan must include all property owners party to the subdivision and land development.

**Response: On Sheet C1.0, the Owner's Certification has been updated to include the relevant property owners and parties.**

- D. The Existing Features (and Demolition) Plan shall label all features to be removed. The limit of tree clearing must be shown on the Existing Features and Grading and Drainage Plans.

**Response: On Sheet C1.1, additional labels reading "TO BE REMOVED" have been added to the existing features plan to better show the features and trees**



being removed. The proposed tree line/Limits of Tree Removal has been added to C1.1, C3.0 and C5.0.

- E. The bounds of the new site shall be labeled to the right-of-way line.  
**Response: Boundary information to the right-of-way line has been added.**
- F. The Combined Lot Area in the Lot Area Calcs. Table on sheet 1 shall indicate "Net".  
**Response: The table has been revised.**
- G. Dimensions shall be provided for the backup / turnaround area at the end of the parking row, the radii for all curves, sidewalk width, Community Area, distance between post office parking lot and underground basin / Community Area, driveway to property line.  
**Response: Added dimension have been added to the plans.**
- H. The first-floor elevations shall be added to the plans. The ground outside the buildings must be at least 18-inches below finished floor, except at the garages.  
**Response: First floor elevations have been added to the plans. The proposed project will be slab on grade construction and a minimum of 8-inch to outside grade has been provided as required by building code.**
- I. ADA ramps shall be designed at the end of the internal sidewalk and both sides of the driveway.  
**Response: ADA ramps have been provided.**
- J. Sign symbols.  
**Response: On Plan Sheet C1.0 and C2.0, the proposed signs symbol has been added to the legend and sign labels have been added to the plans to clarify the proposed signs.**
- K. Lights.  
**Response: Lighting has been added.**
- L. The Location Map shall include the surrounding road names.  
**Response: On Plan Sheet C1.0 and C1.1, a location map showing the names of surrounding roads has been included.**
- M. The soils line shall be shown differently for clarity and be included in the legend.  
**Response: Across all plans, the Soils Boundary Line type has been changed, and the legend has been updated to clarify the Soils Boundary.**
- N. Existing features within 200 feet of the site are required to be included on the plans. Of particular importance are buildings, topography, vegetation, utilities, sidewalks, signs, etc. An aerial image may be appropriate.  
**Response: A plan sheet C1.2 has been added with an Aerial Image to show existing features within 200 feet of the site.**
- O. The proposed building heights and number of stories shall be added to the plans.



**Response: On plan sheet C2.0, the building height and number of stories has been added.**

P. The legend shall be more complete to clarify the lines and symbols on the plans, particularly on the Record Plan.

**Response: Across all plan sheets, legends have been updated to clarify lines and symbols.**

Q. The proposed grades shall be shown on the plan view on sheet 14.

**Response: Grades have been added to the profile sheet.**

2. §22-410.E – The clear sight triangle shall be labeled on the plans, and all existing and proposed features within the sight triangle shall be labeled.

**Response: The clean sight triangle has been added to the plans.**

3. §22-413 – Sidewalks and Curbs

A. The curbing within the N. Main St. right-of-way shall be concrete unless a waiver is granted.

**Response: Curbing within the right of way will be concrete.**

B. A detail of the curb tapers shall be added to the plans.

**Response: On Plan Sheet C2.0, a Curb Taper Detail has been added.**

4. §22-414.B(2) – Parking areas shall not be located closer than 20 feet from any tract boundary line. These setback areas shall be landscaped in accordance with the requirements of §22-420, General Planting Requirements. Per §22-414.1.A.(3), "Parking" includes the driveway which provides direct access to the parking spaces.

**Response: A waiver from this section will be required since the proposed driveway is within 50 feet.**

5. §22-420.D.(2) – A 100 percent performance bond shall be posted to ensure replacement of landscape material that is removed, destroyed, damaged, or in ill-health within 15 months of installation. We also recommend an agreement be recorded perpetually requiring the Homeowner's Association to replace any landscaping that dies at any point in the future.

**Response: Acknowledged.**

6. §22-426 – The Applicant shall present evidence that water will be supplied by a certified public utility.

**Response: A water will serve letter will be provided.**

7. §22-427 – The Applicant shall present evidence that sewer service will be supplied by a certified public utility.

**Response: A sewer will serve letter will be provided.**

8. §22-428 – Compliance with Engineering & Construction Standards:

A. §108.3.A – A letter of endorsement shall be required from the suppliers of utility services wherein the applicant acknowledges that underground utilities are feasible.

**Response: The letters of endorsement will be provided.**

- B. §108.3.D – Proposed lights shall be added to the plans along with footcandles showing safe lighting at the parking lots and along the sidewalks. The footcandles shall also illustrate that lighting will not spill across the tract lines. Details of the light fixtures and supporting bases shall be added to the plans.

**Response: The plan has been revised to depict the lights to be provided.**

- C. §110 – Fire hydrants shall be located at accessible points in the development and shall be located according to the Fire Marshal and Water Authority.

**Response: Fire hydrants have been coordinated with the Fire Marshal and Water Authority.**

- D. §112.1. – Concrete monuments shall be installed along the right-of-way lines where they meet adjoining properties. Property corner pins shall be installed. The pins and monuments shall be shown on the Record Plan. Existing monumentation shall be labeled as Found & Held where applicable.

**Response: Boundary monumentation has been added to the plan.**

9. §22-502.B – A cost estimate to establish financial security for the completion of the proposed improvements shall be provided.

**Response: Acknowledged. A cost estimate will be provided once all plan items have been addressed.**

#### Stormwater Comments

1. §26-132.2.B(3)(i) – The following signature block for the Design Engineer shall be added: “I, (Design Engineer), on this date (date of signature), hereby certify that the SWM Site Plan meets all design standards and criteria of The Neshaminy Creek Watershed Act 167 Stormwater Management Ordinance or Plan.”

**Response: On Plan Sheet C3.0, the Design Engineer Certification signature block has been edited to include the above note.**

2. §26-161 - For subdivisions and land developments, the applicant shall provide financial security acceptable to the Borough of Hatfield for the timely installation and proper construction of all stormwater management (SWM) facilities as specified in this section.

**Response: Acknowledged.**

3. §26-164 – A Stormwater Operation and Maintenance Agreement must be provided to the Borough Solicitor’s satisfaction.

**Response: Acknowledged.**

4. The Pre-Development Drainage Area Map shall illustrate the off-site area that is in the calculations.

**Response: On Figure 2, the EOS-1 “Existing Undisturbed” area is now shown.**

5. The Post-Development Drainage Area Map shall clarify how much runoff from Units 1-4 roofs are proposed to reach the storm basin. The roofdrains / downspouts shall be illustrated on the design plans.

**Response: On Plan Sheet C3.0, Roof Drains/downspouts and Roof Drain Collector Pipe has been added.**

6. The drainage area to the underground basin on the Post-Development Drainage Area Map does not appear to be accurate. The overland flow north of the driveways and access drive would not enter the basin based on the topography.

**Response: The grading has been revised to ensure the overland flow gets into the Underground Basin.**

7. We recommend a roofdrain pipe be installed to tie the downspouts from Units 5-8 into inlet box CB-5. This would keep runoff from the downspouts away from the building foundation.

**Response: On Plan Sheet C3.0, a Roof Drain Collector Pipe has been added, and it will connect directly into CB-5 to keep runoff away from the building foundation.**

8. The Tc paths must be shown on the Drainage Plans.

**Response: On Figures 2, 3 and 4, TC Paths are now shown.**

9. The Dekalb method of stormwater calculations shall use 3/3 limb factors to better estimate the anticipated volume of runoff.

**Response: The Stormwater Calculations have been revised to provided a 3/3 limb factor.**

10. The plans shall include the level spreader that is shown on the Detail Sheet. The detail shall be updated to reflect the proposed discharge pipe condition.

**Response: The application is no longer proposing a Level Spreader, and the detail has been removed.**

11. The storm sewer design calculations must consider the tailwater elevation in the storm basin.

**Response: The Storm Sewer Design Calculations have been revised to consider the tailwater elevation.**

12. Stormwater runoff from the neighboring properties to the south currently drains to, and across, the subject property. The plans proposed to raise the grade along the southern property line by over one foot in some locations. Additional topographic detail shall be provided along this property line to confirm the drainage from the neighboring properties will not be blocked. In particular, the Haque / Islam property contains a garage approximately two feet from the property line where the grade will be raised.

**Response: The grading has been revised to not trap runoff from many of the neighboring properties, however, in most cases the runoff will flow along the property line parallel to Board Street. The flow from the Haque/ Islam and Derstine properties will be conveyed around the property to the Walker property in a manner consistent with the existing conditions.**

#### Erosion and Sedimentation Control Comments

1. The proposed silt socks must be shown more clearly on sheet 10.  
**Response: On Plan Sheet C5.0, the filter socks are now shown more clearly.**
2. Existing trees and Tree Protection Fencing must be added to the plan.

**Response: On Plan Sheet C5.0, the existing tree line, the proposed tree line and tree protection fencing has been added.**

3. Construction fencing shall be added along the limits of disturbance.  
**Response: On Plan Sheet C5.0, a note has been added to the plans stating that construction fencing is to be added along the Limits of Disturbance and Sequence of Construction Note 3 has been edited to include Construction Fencing.**
4. If the plans are not being reviewed by the MCCD, then references to that agency can be removed from the notes on sheet 10.  
**Response: On Plan Sheet C5.0, references to MCCD have been removed from the notes.**
5. The Sequence of Construction must indicate that no earth disturbance shall commence until Hatfield Borough inspects the E&S controls and authorizes earth disturbance activities to begin. The E&S controls shall not be removed until authorization is given by the Borough.  
**Response: On Plan Sheet C5.0, the sequence of Construction Notes 4 and 13 has been edited to indicate that earth disturbance cannot commence, nor E&S controls can be removed, without authorization from Hatfield Borough.**
6. A topsoil stockpile location shall be added to the plans.  
**Response: On plan sheet C5.0, a topsoil stockpile has been added.**
7. All lines and symbols representing E&S controls must match the Legend.  
**Response: On plan sheet C5.0, lines and symbols have been updated to ensure plans and legends match.**

#### Sanitary Sewer Comments

1. The sanitary sewer design should be discussed with our office. In particular, the following will need to be coordinated:
  - A. Illustrate the sanitary modifications being made in North Main Street
  - B. Internal sanitary layout and depth of force main
  - C. Locations of the grinder pumps and accessory panels and backup power supply
  - D. Pump design / hydraulic capacity pump curve**Response: The additional information has been provided. The pump design information is included with this submission.**
2. The following note shall be added to the Utility Plan:  
"The sanitary sewer system in North Main Street is in the process of being replaced by Hatfield Borough during the design of these plans. The configuration of the sanitary lateral connection may be different than what is illustrated on these plans by the time the site is being developed."  
**Response: On plan Sheet C4.0, a Utility Note 17 has been added.**



3. The plans include a label "See General Note 7" at the existing sanitary sewer manholes in North Main Street. General Note 7 is not applicable to sanitary sewer.  
**Response: The label has been removed.**
4. PADEP Sewage Facilities Planning shall be addressed.  
**Response: A copy of the planning module mailer is included.**

#### General Comments

1. The existing asphalt parking area for the Post Office encroaches approximately 12 feet onto the subject property. The Applicant shall indicate whether a parking easement exists on the property and illustrate the easement on the plans. If no easement exists, then one will need to be established, or the parking area will need to be removed.  
**Response: The existing parking easement/ lease area has been provided on the plans.**
2. The existing pull-in parking spaces for the Post Office are located approximately 8 feet from the proposed Community Area and underground storm basin. A barrier should be installed to stop vehicles from driving into this area.  
**Response: A post and rail fence has been added to the plans.**
3. The intention of the Community Area and any amenities shall be clarified.  
**Response: The community area is to be kept as lawn. A label has been added to the plans.**
4. The Belgian Block Curb detail indicates a curb reveal of 7-inches, and the spot grades indicate a 6-inch reveal. The curb reveal shall be clarified.  
**Response: The Belgian block curb detail has been revised.**
5. Some of the neighboring properties to the south contain two-story garages / potential living areas within one foot of the property line. The Applicant and Borough should consider the impact on these property owners to access the rear of their buildings when the privacy fence is installed along the property line.  
**Response: The fence has been adjusted closer to the proposed driveway to provide additional space.**
6. The proposed six-space pull-in parking is proposed to be located approximately 6 feet from the wall of Unit 1. We recommend a barrier, bumper blocks, and/or landscaping be provided to protect the building. Additionally, headlights and exhaust would likely be a nuisance to the occupants if windows are built on that wall.  
**Response: Landscape buffering has been added to the plans.**
7. The plans shall clarify if the site will contain community or individual mailboxes.  
**Response: A community mailbox pad has been added to the plan.**
8. Site Plan Note 20 on sheet 1 shall include sheets 1, 3, 6, and 7 to be recorded. These sheets shall also be noted to be recorded on the Drawing List.  
**Response: The note has been revised.**

9. Site Plan Note 9 on sheet 1 shall clarify that each unit will be responsible for trash pickup at their driveways rather than a community dumpster.  
**Response: The note has been revised.**
10. We recommend a backup / turn-around area be provided in the access driveway for Unit 4 to back out of their driveway.  
**Response: Additional backup area has been provided.**
11. Turning templates shall be provided for internal site movements.  
**Response: A copy of the fire truck turning template has been provided in a separate plan included with this submission.**
12. Detail Sheet:
  - A. The intent of the Street Sign shall be clarified since no sign is proposed on the plans.  
**Response: The street sign has been removed.**
  - B. Details shall be provided for concrete curb, ADA ramps at the intersection and lights.  
**Response: The details have been added.**
13. Detailed design of the ADA ramps shall be provided prior to plan recording.  
**Response: The additional ramp information has been provided on sheet #6.**
14. The proposed crosswalk and stop bar on the Detail Sheet shall be illustrated on the plans.  
**Response: The crosswalk and stop bar have been added to the plans.**
15. Grading Note 6 on sheet 5 shall be revised to resolve the conflict in the horizontal to vertical slopes.  
**Response: The note has been revised.**
16. The proposed Japanese Zelkova tree at the intersection of the driveway and N. Main St. shall be removed to avoid conflicts with sight distance, overhead utilities, neighboring driveway, and sidewalk. The three proposed Japanese Zelkova trees along the Renner property shall be replaced with trees that will not impact the Renner's property and the proposed sidewalk.  
**Response: The landscaping has been revised.**
17. We recommend the privacy fence be extended along the property line between Unit 5 and the Post Office parking lot, at a minimum, for safety, security, and privacy.  
**Response: The privacy fence has been extended.**
18. Homeowner's Association documents shall be provided to the satisfaction of the Borough Solicitor.  
**Response: Acknowledged.**
19. Legal descriptions shall be provided for the overall tract, any defined easements, and areas to be offered for dedication to Hatfield Borough.  
**Response: The legal descriptions will be provided once all engineering items have been satisfied.**

20. Reviews, approvals, permits required include, but are not limited to, the following:

- A. PaDEP Sewage Facilities Planning
- B. Montgomery County Planning Commission
- C. Borough Traffic Engineer
- D. Borough Fire Marshal
- E. Borough Electric Consultant
- F. Emergency Service providers
- G. NPWA – for service adequacy and design approval
- H. HTMA – for sewage treatment capacity

**Response: Acknowledged.**

21. Additional comments may be generated from subsequent submissions as a result of the plan and design revisions and additional information to be provided.

**Response: Acknowledged.**

Traffic Review Letter from Bowman dated September 20, 2024.

#### Site Access Study

1. The site access study should be revised to include a traffic analysis of the intersection of intersection of Main Street and Broad Street. The intersection currently experiences delay during the commuter peak hours and the queuing along Main Street may impact the operation of the site driveway during the commuter peak hours. A gap study along North Main Street at the proposed site driveway location should be conducted if necessary to confirm that there are an adequate number of gaps in the North Main Street traffic stream for vehicles to safely enter and exit the site.

**Response: As requested, the Main Street and Broad Street intersection has been included in the traffic analysis. Additionally, a gap study has been completed at the site driveway and is included in the revised traffic analysis.**

2. The site access study should be updated to include capacity/levels-of-service analysis for the intersection of North Main Street and the site driveway for the weekday morning and weekday afternoon peak hours under 2029 future with-development conditions.

**Response: As requested, capacity analysis has been included in the revised traffic analysis.**

3. The study should be revised so that the entering and exiting site trips for the weekday morning peak hour shown in Table 6 and on Figure 6 match the distribution percentages shown in Table 5. In addition, the turn lane warrant analysis shown in Appendix C should be revised accordingly.

**Response: As requested, the traffic analysis has been revised to address the above comment.**

#### Preliminary/Final Land Development Plans

1. The pavement markings along Main Street at the site access should be reviewed. Modifications to the pavement markings may be required to properly manage the



movements to/from the site, the left turn lane at the signalized intersection, and the existing pedestrian crossing and parking at the post office. It should be noted that the Borough has identified traffic calming/pedestrian improvements along North Main Street at the existing pedestrian crossing for the post office.

**Response: Acknowledged.**

2. Sight distance measurements must be shown on the plans for the intersection of North Main Street and the site driveway as required by Section 22-405.1 of the Subdivision and Land Development Ordinance.

**Response: Sight distances have been added to the plans.**

3. Turning templates should be provided with future plan submissions demonstrating the ability of a trash truck, emergency vehicle, and the largest expected delivery truck to maneuver into and out of the driveway along North Main Street and entirely through the site. The Borough Fire Marshal should review the emergency vehicle turning template for accessibility and circulation needs of emergency apparatus.

**Response: The fire truck turning template has been provided.**

4. A “Stop” sign and stop bar should be shown on the plans on the site driveway approach to North Main Street. “No Parking” signs should be shown on the plans along the eastern side of the site driveway from North Main Street to the northern end of the site driveway.

**Response: The additional signage has been provided.**

5. ADA ramps must be provided at the driveway along Main Street for the existing sidewalk. An ADA ramp should also be shown on the plans on the northern end of the sidewalk located on the western side of the site driveway at its intersection with the drive aisle leading to/from the townhomes.

**Response: Ramp information has been added to the plans.**

6. A back-up area should be provided on the western end of the drive aisle leading to/from the townhomes so that vehicles backing out of the driveways for lots 4 and 5 have adequate space to complete this maneuver.

**Response: Additional backup area has been provided**

*Fire Review Letter from Code Inspections, Inc. dated September 10, 2024.*

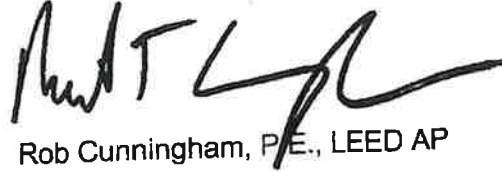
1. Due to the length of the proposed dead end fire lane a fire apparatus access road turnaround must be provided.
  - a. For approval a fire apparatus turning model shall be provided using the attached specifications for the Hatfield Fire Company Ladder Truck. The turning radius of the street and the apparatus turnaround shall be designed to accommodate the requirements for this apparatus.
  - b. The purpose of this model is to confirm that the fire apparatus will be able to enter and exit the property including using the provided fire apparatus access road without leaving the paved surface with minimal backing of apparatus.

**Response: The turning template has been provided on a supplemental plan sheet.**



If you have any questions or require additional information, please do not hesitate to contact us

Very truly yours,  
**Holmes Cunningham Engineering**



Rob Cunningham, P.E., LEED AP  
Partner

O:\1727 - Arbor Grove Hatfield\Outbound\Twp Response Letter 2024-10-14.docx

# Engineer Review Letter

November 11, 2024

Jaime E. Snyder  
Borough Manager  
Hatfield Borough  
401 South Main Street  
P.O. Box 190  
Hatfield PA 19440



RE: **Hatfield Walk Townhomes (23 N. Main St.)**  
Land Development Review Letter 2  
Bursich Project No: HAT-01 / 228290

Dear Jaime:

As requested, Van Cleef Engineering has reviewed the revised Preliminary / Final Land Development Plan submission for the Hatfield Walk Townhouse project. The submission consisted of the following information prepared by Holmes Cunningham Engineering:

- Plans titled Hatfield Walk, consisting of sheets 1 through 15 of 15, dated August 7, 2024 with latest revision date of October 11, 2024
- Plan titled Hatfield Walk – Fire Truck Turning Template, sheet 1 of 1, dated October 14, 2024 with no revision date
- Post Construction Stormwater Management Plan Narrative, dated August 7, 2024 with latest revision date of October 14, 2024
- Letter dated October 14, 2024 in response to Borough consultant review letters
- Letter dated Oct 10, 2024 from Site Specific Design, Inc. with Pressure Sewer Design Analysis

The site consists of two parcels: one contains an existing dwelling, fronts N. Main Street, and is located entirely in the CC – Core Commercial Zoning District; while the other is unimproved, is landlocked behind the first property and the Post Office property, and is split between the CC District and R-1 Residential District. The plan proposes eight townhouse units in two buildings, each with four units, separated by a paved access aisle. Each unit is proposed to include a two-car garage and driveway. Six parallel parking spaces are proposed along the access aisle, and a separate six-space lot is also proposed for a total of twelve shared parking spaces. The existing dwelling on the N. Main Street parcel is to be demolished to construct the driveway, which will gain access from N. Main Street. The applicant intends to remove the common property line and join the properties into a common deed.

We offer the following for your consideration:

F:\Projects\HAT-01\228290\_Hatfield Walk (23 N. Main St.)\Land Development\Reviews\2024-11-11\_Hatfield Walk Townhomes-LD Rvw 2.docx

[www.vancleefengineering.com](http://www.vancleefengineering.com)

**OFFICE LOCATIONS**

Hillsborough, NJ  
908-359-8291  
Hamilton, NJ  
609-689-1100

Mt. Arlington, NJ  
862-284-1100  
Toms River, NJ  
732-573-0490

Phillipsburg, NJ  
908-454-3080  
Freehold, NJ  
732-303-8700

Doylestown, PA  
215-345-1876  
Bethlehem, PA  
610-332-1772

Pottstown, PA  
610-323-4040

### VARIANCES GRANTED

At a Hearing on April 24, 2024, the Hatfield Borough Zoning Hearing Board granted the following variances from the Borough's Zoning Ordinance, subject to seventeen conditions:

1. A variance from Section §27-1202 to allow townhouses in the R-1 Residential Zoning District.
2. A variance from Section §27-1204 to permit alternate dimensional standards in the R-1 Residential Zoning District.
3. A variance from Section §27-2101 to allow townhouses in the CC Core Commercial Zoning District.
4. A variance from Section §27-2108.1.G to permit alternate rear yard dimensional standards in the CC Core Commercial Zoning District.
5. A variance from Section §27-2108.1.H to permit alternate front yard dimensional standards in the CC Core Commercial Zoning District.

### WAIVERS REQUESTED

The following waivers have been requested. The Requested Waivers shall be listed on the Record Plan and in a letter to the Borough.

1. §22-414.B(2) – Parking areas shall not be located closer than 20 feet from any tract boundary line. These setback areas shall be landscaped in accordance with the requirements of §22-420, General Planting Requirements. Per §22-414.1.A.(3), "Parking" includes the driveway which provides direct access to the parking spaces. The driveway parking / driveway is proposed to be 5.5 feet from the eastern property line, 14 feet from the northern line, and 13 feet from the western line.
2. §22-420.1.C.(2) - A waiver to allow a six-foot high privacy fence along the Renner property rather than the required five shade trees, and a six-foot high privacy fence and shrubs along the southeastern property boundary rather than the required seven shade trees. There is not sufficient space for shade trees along these property lines.

### ZONING ORDINANCE COMMENTS

1. The following items must be revised to comply with the Zoning Decision:
  - A. We recommend the privacy fence along the driveway should extend to the face of the dwelling on the Renner property.



- B. Condition 1.c stipulates that Open Space shall be restricted from further development and shall be offered to the Borough for dedication.

The Record Plan includes a 0.467-acre area labeled "Open Space". The metes and bounds of the boundary shall be shown in larger vertical text for clarity and to indicate it is proposed rather than existing. A fee-simple dedication of this area would create a subdivision with a new lot (property), which would impact the proposed area and dimensional information as they apply to meeting Zoning requirements. The Borough should also consider its intent with this Open Space area. If the intent is to create access from N. Main Street to Centennial Park, then additional planning and easement agreements will be necessary for public access through the private townhouse property to the Borough-owned park property. The Borough should also consider if they wish the walkway to be ADA-compliant.

2. §27-816.1.B.(3) – The Borough Council shall evaluate all applications relating to common driveways as to the location, placement, and alignment of such common driveways based upon the ease of accessibility to, and efficient maneuverability through, for protective services of fire and police.
3. The following revisions shall be made to the Zoning Data Table on Sheet 1:
- A. The Required / Permitted Max. Building Coverage is 35%.
  - B. The Proposed Front Yard and Rear Yard setbacks appear to have been switched.

#### SUBDIVISION AND LAND DEVELOPMENT ORDINANCE

1. §22-305 & §22-307 – The plans shall be revised to include or clarify the following information:
- A. The Owner's Certification on the Record Plan indicates Pennington Property Group, LLC. is the owner of the properties, while the submitted deed indicates Kaler/Moyer is the owner. The legal owners of both properties must be represented on the plans.
  - B. The proposed bounds of the eastern property line must be for the combined property.
  - C. The northern adjoiner property line between the Hatfield Borough and Walker properties shall be made more clear.
  - D. Dimensions shall be provided for the backup / turnaround area between units 4 and 5, sidewalk width, distance between the buildings and sidewalks/curbs, driveway and fences to all property lines, fence lengths along the eastern property line including the gap for the fire hydrant.
  - E. Proposed spot elevations shall be provided at all corners of the buildings and along the sides of Units 5 and 8.
  - F. The limits of the curbing within the site shall be labeled.
  - G. A note shall be added to sheet 6 stating that an As-built Plan of the ADA ramps shall be submitted to Hatfield Borough after construction to confirm ADA compliance.
  - H. Lighting shall be provided for all parking spaces and walkways.

2. §22-420.D.(2) – A 100 percent performance bond shall be posted to ensure replacement of landscape material that is removed, destroyed, damaged, or in ill-health within 15 months of installation. We also recommend an agreement be recorded perpetually requiring the Homeowner’s Association to replace any landscaping that dies at any point in the future.
3. §22-426 – The Applicant shall present evidence that water will be supplied by a certified public utility.
4. §22-427 – The Applicant shall present evidence that sewer service will be supplied by a certified public utility.
5. §22-428 – Compliance with Engineering & Construction Standards:
  - A. §108.3.A – A letter of endorsement shall be required from the suppliers of utility services wherein the applicant acknowledges that underground utilities are feasible.
  - B. §108.3.D – A detail of the light fixture bases shall be added to the plans.
  - C. §110 – The Fire Marshal should review the proximity of the proposed fences to the fire hydrant.
  - D. §112.1. –Existing monumentation shall be labeled as Found & Held where applicable.
6. §22-502.B – A cost estimate to establish financial security for the completion of the proposed improvements shall be provided.

#### STORMWATER COMMENTS

1. §26-161 - For subdivisions and land developments, the applicant shall provide financial security acceptable to the Borough of Hatfield for the timely installation and proper construction of all stormwater management (SWM) facilities as specified in this section.
2. §26-164 – A Stormwater Operation and Maintenance Agreement must be provided to the Borough Solicitor’s satisfaction.
3. The grading along the eastern corner of the property may block stormwater from adjoining properties. Additional topographic detail shall be provided. Stormwater drainage facilities may be necessary to provide positive drainage away from the property line and existing buildings.
4. The elevation of the weir on the detail on sheet 7 shall be revised to 323.30 to match the design calculations. The references to a level spreader shall be removed from the details.
5. The storm inlet labels shall be added to the plan view on sheet 15. The sanitary force main crossing shall be removed from the CB-1 to CB-2 Profile, as the crossing will be eliminated by shifting the force main.

6. The proposed grading behind and along the sides of units 5 to 8 appears to be too flat. The grate elevation of Inlet CB-5 also appears to be higher than the ground around it.
7. The flow summary tables on page 6 of the stormwater report do not appear to be accurate. While the design calculations appear to be satisfactory, the summary tables shall be updated.

#### EROSION AND SEDIMENTATION CONTROL COMMENTS

1. Tree protection fencing shall be shown around the trees next to and behind the Renner property.
2. A minimum rock size for the riprap apron should be R-4.
3. The proposed post and rail fence along the post office parking lease area appears as compost filter sock on sheet 11.

#### SANITARY SEWER COMMENTS

1. The proposed force main shall be shifted to the south to avoid the crossing with the storm pipe leaving inlet CB-1. The force main profile shall be revised to eliminate the dip. The water line should be shifted accordingly to maintain a 10-foot spacing from the force main.
2. The accessory equipment and backup power for the grinder pumps is proposed to be installed within dwelling units 1 and 8. The community sanitary equipment must be installed in an accessible location.
3. Utility Note 8 on sheet 8 must be revised to eliminate "Municipal Authority" after Hatfield Borough.
4. PaDEP Sewage Facilities Planning shall be addressed.

#### GENERAL COMMENTS

1. The plans illustrate a Parking Lease Area on the site for use by the Post Office. The metes and bounds of the lease area shall be added to the Record Plan, a copy of the lease agreement shall be provided, and a note shall be added to the plan referencing the agreement.
2. A barrier should be installed to stop vehicles from driving into the Community Area / Underground Basin area.
3. The plans now show the fence to be installed approximately four feet from the eastern property line. A dimension shall be added to the plans.

4. Site Plan Note 20 on sheet 1 shall be revised to replace sheet 3 with sheet 4 to be recorded.
5. We recommend a larger backup / turn-around area in the access driveway for vehicles in Unit 4 to back out of their driveway. A dimension shall be added to the plans.
6. The proposed grading at the eastern corner of the property between the curb and Walker property does not appear to be shown correctly based on the top of curb elevations.
7. The Fire Marshal should review the Fire Truck Turning Template plan for maneuverability.
8. The Applicant and Borough should consider if a "street" name sign should be installed for the driveway.
9. The details shall be revised to specify 4,000 psi for all curbs, sidewalks, and ramps.
10. The proposed crosswalk on the plans and Detail Sheet shall match the Borough's standard crosswalk pattern, which can be seen at the intersection of Broad St. and Main St.
11. Homeowner's Association documents shall be provided to the satisfaction of the Borough Solicitor.
12. Legal descriptions shall be provided for the overall tract, any defined easements, and areas to be offered for dedication to Hatfield Borough.
13. Reviews, approvals, permits required include, but are not limited to, the following:
  - A. PaDEP Sewage Facilities Planning
  - B. Montgomery County Planning Commission
  - C. Borough Traffic Engineer
  - D. Borough Fire Marshal
  - E. Borough Electric Consultant
  - F. Emergency Service providers
  - G. NPWA – for service adequacy and design approval
  - H. HTMA – for sewage treatment capacity
14. Additional comments may be generated from subsequent submissions as a result of the plan and design revisions and additional information to be provided.



The comments are made with the understanding that all existing features and topography are accurately represented on the plans, and that all designs, calculations and surveys are accurate and have been prepared in accordance with current laws, regulations, and currently accepted Professional Land Surveying and Engineering practices.

Should you have any questions or need further information, please feel free to contact me at [chad@vancleefengineering.com](mailto:chad@vancleefengineering.com)

Very Truly Yours,  
Van Cleef Engineering Associates, LLC



Chad E. Camburn, P.E.  
Senior Technical Manager

Pc: Katie Vlahos, Assistant to the Borough Manager *(via email)*  
Kate Harper, Borough Solicitor *(via email)*  
Bob Heil, Hatfield Borough Zoning Officer *(via email)*  
Ben Goldthorp, Pennington Property Group, LLC., Applicant *(via email)*;  
Rob Cunningham, P.E., Holmes Cunningham LLC, Applicant's Engineer *(via email)*;

# Traffic Engineer Review Letter

# Bowman

November 7, 2024

Ms. Jaime E. Snyder  
Borough of Hatfield  
401 South Main Street  
P.O. Box 190  
Hatfield, PA 19440



**RE: Traffic Engineering Review #4**  
Proposed Residential Development – Hatfield Walk  
23 North Main Street  
Hatfield, PA 19440  
Project No. 311304-01-001

Dear Jaime:

Per your request, Bowman Consulting Group (Bowman) has completed a traffic engineering review of the proposed residential development to be located at 23 North Main Street in the Borough of Hatfield, Montgomery County, PA. It is our understanding that the proposed development will consist of the development of eight (8) townhomes. Access to the proposed development will be provided via a full-movement driveway along North Main Street.

The following documents were reviewed and/or referenced in preparation of our comments:

- Transportation Impact Assessment – Proposed Hatfield Homes Residential, prepared by TPD, Inc., dated October 18, 2024.
- Preliminary/Final Land Development Plans – Hatfield Walk, prepared by Holmes Cunningham Engineering, last revised October 11, 2024.

Bowman continues to offer the following comments pertaining to the land development plans for consideration by the Borough and action by the applicant.

1. Bowman finds that all outstanding traffic-related technical comments associated with the transportation impact assessment (TIA) have been satisfactorily addressed and we have no additional comments pertaining to the TIA at this time. It should be noted that based on information provided in Table 10 of the study, the queues along North Main Street, from its intersection with Broad Street, will extend past the site access during both peak hours. Driveway and traffic signal operations should be monitored after the development is open and operating at full occupancy.
2. It should be evaluated to revise the pavement markings along North Main Street at the site access to provide a painted\gored taper for the existing southbound left-turn lane at Broad Street. Also, a painted median\center turn lane area should be provided along North Main Street encompassing the site driveway and the church driveway. The median\center turn lane should taper to the existing conditions at the pedestrian crossing for the post office.

425 Commerce Drive Suite 200, Fort Washington, PA 19034  
P: 215.283.9444  
[bowman.com](http://bowman.com)

3. Turning templates should be provided with future plan submissions demonstrating the ability of a trash truck, emergency vehicle, and the largest expected delivery truck to maneuver into and out of the driveway along North Main Street and entirely through the site. The Borough Fire Marshal should review the emergency vehicle turning template for accessibility and circulation needs of emergency apparatus.
4. A back-up area should be provided on the western end of the drive aisle leading to/from the townhomes so that vehicles backing out of the driveways for lots 4 and 5 have adequate space to complete this maneuver.
5. The white stripe pavement marking shown on the plans on the center of the driveway at its intersection with North Main Street should be replaced with a double yellow line pavement marking.
6. The plans should include details for the proposed ADA ramps on both sides of the site access along North Main Street.
7. Review of the on-site ADA ramps has not been completed by our office, but these ramps must be designed by the applicant's engineers to comply with Federal/PennDOT design standards for ADA facilities.
8. A response letter must be provided with the resubmission detailing how each comment below has been addressed, and where each can be found in the resubmission materials (i.e., page number(s)) to assist in the re-review process. Additional comments may follow upon review of any resubmitted and more detailed plans during the land development process.

We trust that this review letter responds to your request, and satisfactorily addresses the traffic issues related to the proposed development at this time. If the Borough has any questions, or requires further clarification, please contact me.

Sincerely,



Anton Kuhner, P.E.  
Regional Service Lead - Signals

AKK/BMJ

cc: Chad Camburn, P.E., Bursich Associates, Inc  
Catherine M. Harper, Borough Solicitor  
Bob Heil, Borough of Hatfield  
Rob Cunningham, P.E., Holmes Cunningham Engineering (Applicant's Engineer)  
Matt Hammond, P.E., TPD, Inc. (Applicant's Traffic Engineer)



# Fire Marshal Review Letter

# Code Inspections, Inc.

603 Horsham Road  
Horsham, PA 19044

*A Full Service Agency Providing  
Professional Inspection Services*

Phone: 215-672-9401  
Fax: 215-672-9736

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November 11, 2024

Re: Preliminary and Final Land Development Review for Hatfield Walk proposed at 23 North Main Street

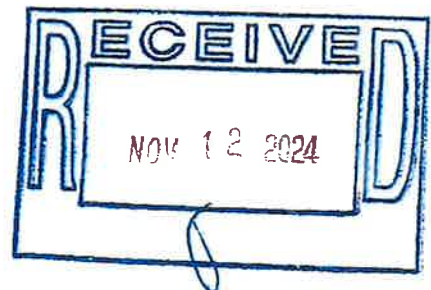
To Whom It May Concern:

The review of the plan referenced above for compliance with the 2018 International Building Code and the 2018 International Fire Code as adopted by the Pennsylvania Uniform Construction Code as well as the 2012 International Fire Code as amended and adopted by the Borough of Hatfield. The review has been completed and items in the previous submittal review letter have been addressed and approved.

Yours in safety,

  
Daniel Azeff

Fire Marshal  
Borough of Hatfield



**Montgomery County  
Planning Commission  
Review Letter**

**MONTGOMERY COUNTY  
BOARD OF COMMISSIONERS**

JAMILA H. WINDER, CHAIR  
NEIL K. MAKHJIA, VICE CHAIR  
THOMAS DIBELLO, COMMISSIONER

WWW.MONTGOMERYCOUNTYPA.GOV



**MONTGOMERY COUNTY  
PLANNING COMMISSION**

MONTGOMERY COUNTY • PO Box 311  
NORRISTOWN, PA 19404-0311

610-278-3722  
PLANNING@MONTGOMERYCOUNTYPA.GOV

SCOTT FRANCE, AICP  
EXECUTIVE DIRECTOR

October 2, 2024

Ms. Jaime Snyder, Borough Manager  
Hatfield Borough  
401 S. Main Street  
Hatfield, PA 19440

Re: MCPC #24-0003-002  
Plan Name: Hatfield Walk  
(8 du/1 lot on approximately 1.5 acres)  
Situate: Main Street (N); northwest of Broad Street  
Hatfield Borough

Dear Ms. Snyder:

We have reviewed the above-referenced subdivision and land development plan in accordance with Section 502 of Act 247, "The Pennsylvania Municipalities Planning Code," as you requested on August 21, 2024. We forward this letter as a report of our review.

## BACKGROUND

The applicant, Pennington Property Group, has submitted a preliminary land development plan dated August 7, 2024 showing the construction of 8 new townhomes. In addition to garages and driveways for each townhome unit, 12 surface parking spaces are shown. The planned development also involves the construction of stormwater management facilities, a community area, and sidewalks. The proposal shows the consolidation of two properties and the removal of an existing home on the parcel fronting North Main Street. This property is located in the borough's Core Commercial zoning district. Public water and sewer serve the site.

The Montgomery County Planning Commission (MCPC) previously reviewed both a sketch plan on August 7, 2023 (MCPC # 23-0133-001), and a conceptual plan with a zoning text amendment on February 7, 2024 (MCPC # 24-0003-001) for the subject tract.

According to Sheet 1 of the Record Plan provided to MCPC on August 21, 2024, the applicant has received the following variances from the Hatfield Borough's zoning ordinance.

- From §27-1202 *Permitted Uses*
- From §27-1204 *Dimensional Standards*
- From §27-2101 *Statement of Intent*
- From §27-2108.1.G *Minimum Rear Setback*
- From §27-2108.1.H *Front Yard Depth*





## CONSISTENCY WITH COMPREHENSIVE PLANS

The proposed plan is generally consistent with the Montgomery County Comprehensive Plan, *Montco 2040: A Shared Vision*, and, in particular, its objectives to support growth and development in appropriate areas with existing infrastructure. The applicant's site lies within a "designated growth area" per the Growth and Preservation component of the county comprehensive plan. Furthermore, our Future Land Use Map categorizes the subject tract as a "Town Residential Area". The Plan advises that these areas are oriented towards pedestrians more than automobiles. A primary use in these areas are townhouses, though Town Residential Areas can have a variety of housing types mingled within blocks or small neighborhoods.

## RECOMMENDATION

The Montgomery County Planning Commission (MCPC) generally supports the applicant's proposal, however, in the course of our review we have identified the following issues that the applicant and borough may wish to consider prior to final plan approval. Our review comments are as follows:

## REVIEW COMMENTS

### CIRCULATION

- A. Pedestrian Facilities. The Walk Score® (<https://www.walkscore.com/score/23-n-main-st-hatfield-pa-19440>) of the development site is rated 50 (out of 100). For the provision of new sidewalks, which shall link this residential development to North Main Street, the borough may wish to consider if additional measures can be taken to facilitate walking to and from local destinations, such as Hatfield Elementary School and the central business district. We recommend that the large driveway curb cut have ADA curb ramps and a marked crosswalk.
- B. Dead-End Street. The access driveway delineated on the plan may be deemed a dead end street. It is uncertain how cars will adequately maneuver within the area at the end of the access drive. There appears to be a lack of backup space for Unit 4 in particular. We defer to the Borough Engineer to determine if the layout, as proposed, meets applicable municipal standards. A turnaround area may need to be considered. We recommend that future plan submissions include a truck turning template showing how trash trucks or emergency vehicles could enter/exit the site.

### LANDSCAPING

The proposed plan removes two existing trees, while adding four new trees and eight shrubs. Section 22-420.1.C(3)(a) of the Subdivision and Land Development Ordinance (SALDO) requires a ratio of at least two trees for each 100 feet of property line. While the applicant has requested a waiver of the tree requirements, we recommend additional trees to provide appropriate shade and aesthetic where feasible. All shade trees should be from the list provided in § 22-421 of the SALDO. Native trees can be planted within the Riparian Corridor Conservation Overlay District in accordance with § 22-433 of the SALDO.

## STORMWATER MANAGEMENT

We recommend that the developer provide some guidance for maintenance of the underground stormwater basin, as the HOA will likely be responsible.

## PROPOSED COMMUNITY AREA

A “community area” is delineated on the plan in the rear portion of the development parcel. It is unclear how this open space area will function. We suggest that this open space could be furnished with various amenities, including enhanced landscaping, and, possibly, an area for sitting or passive recreation.

## MISCELLANEOUS

### A. Highway Occupancy Permit

As shown on the submitted plan, the applicant proposes a point of ingress/egress along Main Street (SR 0463), which is a state road maintained by the Pennsylvania Department of Transportation (PennDOT). We defer to the borough and applicant to coordinate with PennDOT concerning any issues regarding a highway occupancy permit, if applicable.

### B. Building Better Townhouse Communities

The Montgomery County Planning Commission has published a report titled Building Better Townhouse Communities, which offers suggestions, recommendations and best practices related to townhouse developments. We invite municipal officials and the applicant to download this document from our website (<https://www.montgomerycountypa.gov/1459/Publications>) to gain insight on County land development policies regarding this development type.

Of particular importance are the sections related to Townhouse Design Elements and Best Practices and open space (pg. 11), garage design standards (pg. 29), parking standards (pg. 30), and garage design options (pg. 33).

## CONCLUSION

We wish to reiterate that MCPC generally supports the applicant’s proposal but we believe that our suggested revisions will better achieve the borough’s planning objectives for residential development.

Please note that the review comments and recommendations contained in this report are advisory to the municipality and final disposition for the approval of any proposal will be made by the municipality.

Should the governing body approve a final plat of this proposal, the applicant must present the plan to our office for seal and signature prior to recording with the Recorder of Deeds office. A paper copy bearing the municipal seal and signature of approval must be supplied for our files.

Please print the assigned MCPC number (24-0003-002) on any plans submitted for final recording.

Sincerely,



Adam Schantz, Community Planner II  
[adam.schantz@montgomerycountypa.gov](mailto:adam.schantz@montgomerycountypa.gov) – 610-278-3722

cc: Pennington Property Group, Applicant  
Katie Vlahos, Assistant Borough Manager  
Scott Burton, PennDOT  
Paul Lutz, PennDOT  
Fran Hanney, PennDOT

Attachment A: Aerial Image of Site  
Attachment B: Reduced Copy of Applicant's Proposed Site Plan

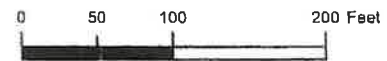




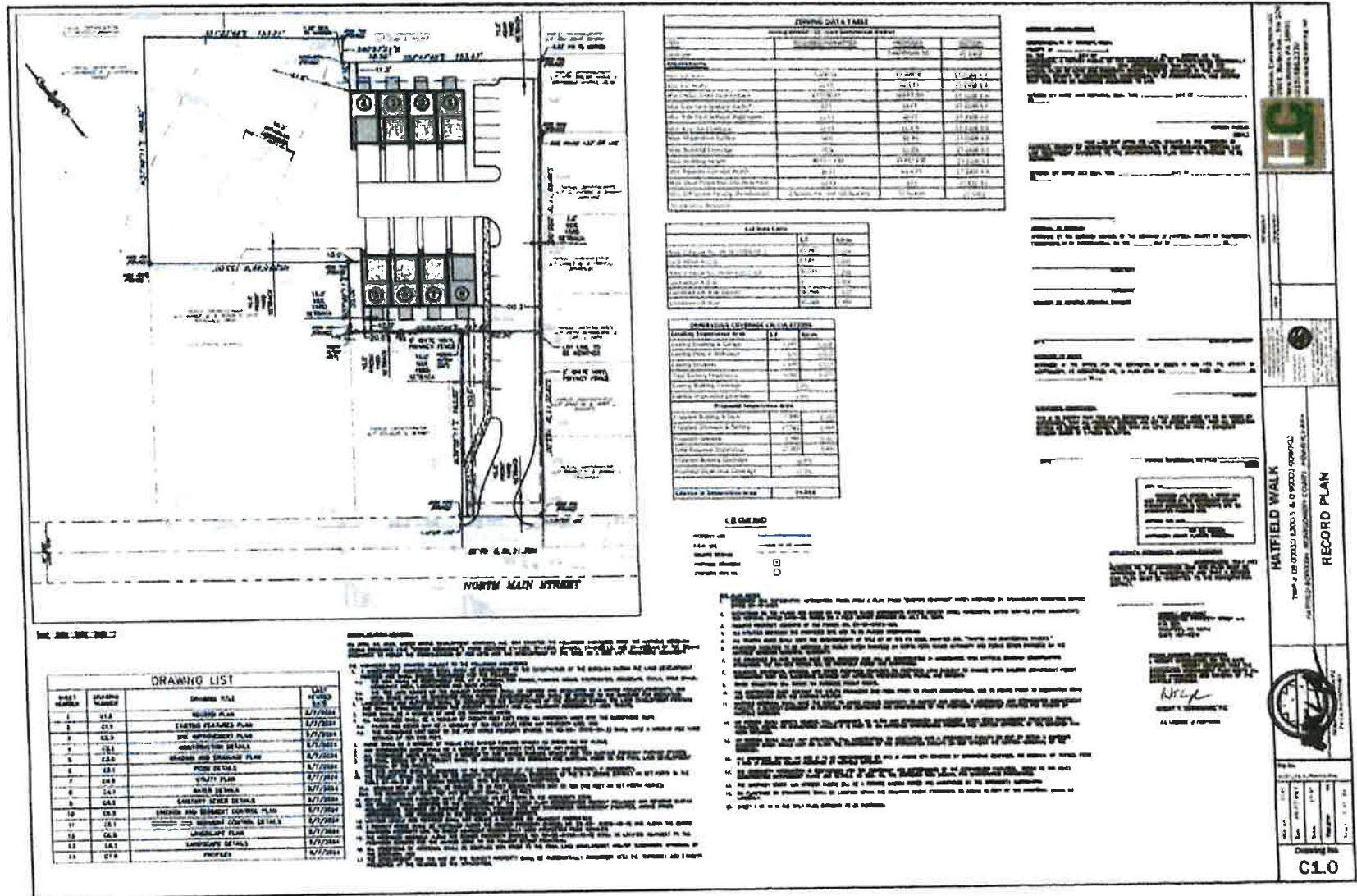
Hatfield Walk  
MCPC#240003002

Montgomery  
County  
Planning  
Commission

Montgomery County Courthouse - Planning Commission  
PO Box 311 Norristown PA 19404-0311  
(p) 610 278-3722 (f) 610 278-3941  
www.montcopa.org/plancom  
Aerial photography provided by Neoterm







# ZHB Decision

**BEFORE THE ZONING HEARING BOARD  
OF HATFIELD BOROUGH**

**IN RE: THE APPLICATION OF  
ARBOR GROVE DEVELOPMENT COMPANY, LLC**

**DECISION AND ORDER**

**FINDINGS OF FACT**

1. On or about February 15, 2024, Arbor Grove Development Company, LLC (the "Applicant") submitted an Appeal (the "Application") to the Hatfield Borough Zoning Hearing Board (the "Board") requesting Variances to Sections 27-1202, 27-1204, 27-2102, 27-2108.1.G and 27-2108.1.H of the Borough's Zoning Ordinance ("Zoning Ordinance") proposing the consolidation of two separate parcels into one parcel for the development of a nine unit townhouse community.<sup>1</sup>
2. The properties which are the subject of the Application (collectively the "Subject Property") are owned by Robert L. Kaler, III and Joanne E. Moyer (Parcel No. 09-00-01012-00-5) and Barry V. Moyer and Joanne E. Moyer (Parcel No. 09-00-01006-00-2) located at N. Main Street and 23 N. Main Street.
3. The Subject Property is split zoned with a portion being in the Borough's CC-Core Commercial Zoning District and the remainder in the R-1 Residential Zoning District. The Board was unsure whether the zoning line followed the existing property lines.
4. The Applicant was authorized by the owners of the Subject Property to submit the Application and request the relief set forth therein as evidenced by the Owners' signature on the Application.
5. The Subject Property consists of two parcels. Parcel No. 09-00-01012-00-5 is a vacant landlocked lot identified as N. Main Street consisting of 55,067 square feet. Parcel No. 09-00-01006-00-2 is identified as 23 N. Main Street consisting of approximately 10,000 square feet (+/-) and is improved with a house.

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<sup>1</sup> The Application, as submitted, stated the Zoning Districts as Core Commercial and R2. Applicant revised its Application to amend and correct the Zoning Districts to Core Commercial and R1. This amendment was completed prior to advertising the hearing.

6. The Subject Property is surrounded by single family homes, the post office, a borough park, and a commercial business. See Exhibit A-2.

7. A hearing on the Application (the "Hearing") occurred before the Board on March 27, 2024. At the Hearing, Board members James Rudolph, Chairman, John Pedrazzani, and Paul Mullin, Esquire were present. Dan Ruch, Alternate Member, was also present. The Board was represented by its Solicitor, Eric C. Frey, Esquire, of the law firm of Dischell, Bartle & Dooley, P.C. The Borough Manager, Jaime Snyder and Zoning Officer, Robert Heil, were also present.

8. At the Hearing, the Applicant provided testimony in support of the Application. The Applicant presented the testimony of:

- (a) Michael Amoroso, Managing Member, of Applicant; and
- (b) Robert Cunningham, P.E., Applicant's Engineer.

The Applicant was represented by Michael Meginniss, Esquire of Begley, Carlin & Mandio, LLP.

9. Two members of the public entered their appearance, without objection, as parties to the Application, as follows:

- (a) Douglas S. Renner, 25 N. Main Street; and
- (b) Janet L. McCarthy, 13 E. Broad Street.

While various other members of the public asked questions related to the Application, no other person or property owner requested party status before the Board.

10. The following documents were entered into the record as Board Exhibits:

- Exhibit B-1 - Revised Application Package;
- Exhibit B-2 - Legal Notice;
- Exhibit B-3 - Proof of Publication (published in The Reporter on March 5 and March 12, 2024); and
- Exhibit B-4 - Affidavit of Zoning Officer.

11. The following documents were entered into the record as Applicant Exhibits:

- Exhibit A-1 - Color Plan of Subject Property; and
- Exhibit A-2 - colored Aerial,

12. Nether the Borough nor the other parties offered any exhibits.



13. As set forth in the Application, the Applicant desires to consolidate the two Subject Parcels into one parcel to permit the development of a nine-unit townhouse community as shown on the plan ("Plan") marked as part of Exhibit B-1 during the Hearing.

14. All or a majority of the proposed development of the Subject Property is within the portion zoned CC-Core Commercial.

15. The Subject Property, as a combined tract, will have 62 feet of frontage on North Main Street with the largest portion of the Subject Property being a land locked tract behind the Post Office.

16. The northwest portion of the Subject Property is not developable as it contains an intermittent stream and associated floodplains and/or wetlands.

17. Prior to the current Application, the Applicant proposed multiple other proposals to the Borough, as follows:

- (a) mixed use apartments and commercial with 6,800 square feet of office with 22 apartments;
- (b) twins consisting of more than 9 units; and
- (c) Townhomes with 10 units.

18. The commercial development of the Subject Property is not practical due to the fact that there is limited road frontage.

19. The limited frontage and access would impair visibility and access for a commercial use. Further, the frontage and shape of the Subject Property presented issues for fire safety.

20. The current proposal is for a residential development consisting of nine townhomes with associated access parking and stormwater improvements ("Project")

21. The Project has proper access for fire safety and emergency vehicles.

22. The current proposal has 12 overflow parking spaces as shown on the Plan.

23. Each townhome, as shown on Exhibit A-1, would meet the following:

- (a) be 20 feet wide by 40 feet deep;
- (b) have a two car garage;

(c) have 2 surface parking spaces in a dedicated driveway;

(d) be 3 stories high;

(e) contain three bedrooms; and

(f) offer a 10 feet by 10 feet second story deck.

24. While not finally determined, it is anticipated that the proposed townhomes will sell for over \$500,000 each.

25. Each townhome is proposed to be 20 feet from rear of the townhome to a property line, with decks being 10 feet from a property line.

26. The closest townhome (townhome no. 6 on Exhibit A-1) will be 10 feet from the side of a townhome to a property line.

27. As shown on the Plan, the development of the Subject Property will include an underground detention basin and a community area.

28. The detention basin and community area are not fully designed but would be designed as required by the Borough during the Borough's subdivision and land development approval process.

29. A homeowners' association will be created to manage the roadway, parking areas, stormwater controls and other common areas as shown on the Plan.

30. The emergency access for the Project will be approved by the Fire Marshal.

31. The Applicant will not develop the area of the Subject Property next to the Borough Park and will offer the same for dedication to the Borough during the Borough's review and approval of the subdivision and land development plans for the Subject Property.

32. The access has not been approved by the Borough but will be reviewed and approved by the Borough during the Borough's review and approval of the subdivision and land development plans for the Subject Property.

33. The proposed townhomes will have less traffic impact than many if not most of the uses permitted by the Zoning Ordinance in the CC District.

34. A cul-de-sac with individual lot singles will not work on the Subject Property as the bulb would need to be 100 feet wide which would take up most of the developable area.

35. Applicant will comply with the Borough's landscaping requirements and will supplement the same to the satisfaction of the Borough as determined during the

Borough's review and approval of the subdivision and land development plans for the Subject Property.

36. The proposed townhomes are more in line than the uses permitted in the CC Zoning District and will have less impacts on the neighborhood than the permitted uses.

37. Provided the conditions set forth in the below Order are strictly enforced, the improvement and use of the Subject Property as requested will be in no way detrimental to the public health, safety, and welfare.

### DISCUSSION

Applicant has requested Variances from Section 27-1202, 27-1204, 27-2101, 27-2108.1.G. and 27-2108.1.H of the Zoning Ordinance to permit the consolidation of two lots and the development of the same as a nine unit townhouse community.

In order to qualify for the grant of a variance, Applicant is required to show that they have met the criteria set forth in Section 910.2 of the Pennsylvania Municipalities Planning Code ("MPC"), as follows:

(1) That there are unique physical circumstances or conditions, including irregularity, narrowness, or shallowness of lot size or shape, or exceptional topographical or other physical conditions peculiar to the particular property, and that the unnecessary hardship is due to such conditions, and not the circumstances or conditions generally created by the provisions of the Zoning Ordinance in the neighborhood or district in which the property is located;

(2) That because of such physical circumstances or conditions, there is no possibility that the property can be developed in strict conformity with the provisions of the Zoning Ordinance and that the authorization of a variance is therefore necessary to enable the reasonable use of the property;

(3) That such unnecessary hardship has not been created by Applicant;

(4) That the variance, if authorized, will not alter the essential character of the neighborhood or district in which the property is located, nor substantially or permanently impair the appropriate use or development of adjacent property, nor be detrimental to the public welfare; and

(5) That the variance, if authorized, will represent the minimum variance that will afford relief and will represent the least modification possible of the regulation in issue.

Applicant has established that the Subject Property possesses certain unique physical characteristics. Specifically, the Applicant identified the following hardships: (a) landlocked parcel; (b) split zoned parcel; (c) odd shape; (d) environmental conditions; (e) limited frontage. Because of the hardships, presented, the Board determined that the Subject Property cannot be

used or developed in strict conformity with the Zoning Ordinance. The Board is satisfied that the unnecessary hardship facing the use of the Subject Property, as set forth above, was not created by Applicant.

The Board has determined that the Applicant's requested variance relief will not alter the essential character of the neighborhood or district in which the Subject Property is located, nor substantially or permanently impair the appropriate use or development of adjacent property. The Board finds that the townhomes are more in line with the existing residential uses than the uses permitted in the CC Zoning District. So long as the conditions set forth in the Order below are met, the Board is satisfied that the grant of the variance relief requested will not be detrimental to the public health, safety, or welfare. The impacts of the proposed relief are mitigated by the conditions set forth in the Order.

Further, The Board has determined that Applicant has requested the minimum relief from the Zoning Ordinance necessary to effectuate a reasonable use of the Subject Property.

#### CONCLUSIONS OF LAW

1. Pursuant to Section 909.1 of the Pennsylvania Municipalities Planning Code, the Board has exclusive jurisdiction to hear and render a final adjudication relative to the Application.
2. As set forth in the Application, Applicant has standing to request the variance relief related to the Subject Property.
3. The requirements for a variance in Pennsylvania are clear and are specifically stated in Section 910.2 of the MPC. Given the testimony presented at the Hearing, a careful review of the record evidence offered in support of the requested variance relief, and with no substantive proof offered to the contrary, the Board finds that Applicant has established an entitlement to Applicant's requested variance relief so long as the conditions set forth in the Order below are met.
4. Particularly noteworthy, this Board concludes that Applicant's requested variance relief is consistent with and will not be adverse to the public health, safety, or welfare and that Applicant's requested variance relief is the minimum relief necessary so long as the conditions set forth in the Order below are met.
5. Accordingly, this Board issues the following Order.

{ ORDER ON NEXT PAGE }



## ORDER

**AND NOW**, this 24<sup>th</sup> day of April, 2024, the Application of Arbor Grove Development Company, LLC is hereby **GRANTED** subject to the stated conditions below. The Board **GRANTS** Variances from Sections 27-1202, 27-1204, 27-2101, 27-2108.1.G. and 27-2108.1.H of the Zoning Ordinance to permit the consolidation of two lots and the development of the same as a nine unit townhouse community as shown in the Application (Exhibit B-1) and the Plan (Exhibit A-1).

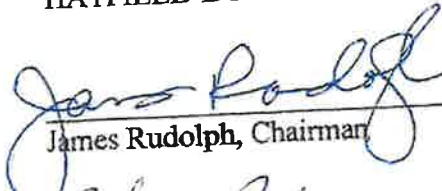
The relief is granted in accordance with the Application and plans submitted and subject to the following conditions:

1. A Homeowners' Association (HOA) shall be established to the satisfaction of the Borough during the land development process and shall include provisions for the following:
  - a. The HOA shall be responsible for, at a minimum, for roads, parking areas, stormwater, sidewalks, trails, open space, community area, landscaping and snow plowing;
  - b. The two lots making up the Subject Property shall be merged and developed as a united Project/property; and
  - c. Open Space shall be restricted from further development and shall be offered to the Borough for dedication.
2. Landscaping and buffering shall be designed to the satisfaction of the Borough during the land development process and shall be provided between the Subject Property and all adjoining residentially used tracts;
3. There shall be a maximum of nine (9) townhome units;
4. All townhomes shall be a minimum of twenty feet (20') from all property lines with the exceptions that:
  - a. patios and decks may be a minimum of ten feet (10') from any property line; and
  - b. the townhouse unit next to the post office property (Parcel No. 09-00-01015-00-2) shall have a minimum side yard setback of ten (10) feet.
5. There shall be a minimum of twelve (12) shared parking spaces as shown on the plans;
6. Any stormwater basin shall be a minimum of fifteen feet (15') from any building;


7. All townhouse units shall have a minimum of two garage parking spaces and two surface driveway parking spaces;
8. The final design of the Project shall be approved by the Borough Fire Marshal prior to the final land development approval of the Project;
9. The site access shall be designed to the satisfaction of the Borough and PennDOT, if necessary;
10. The Project shall conform to the density and dimensional standards of the R-4 Zoning District as set forth in the Table 27-15-3 of the Zoning Ordinance, with the following exceptions:
  - a. Minimum rear yard shall be reduced to 20 feet (decks/patios may be ten (10) feet as set forth above);
  - b. The minimum lot width for any end unit shall be 25 feet;
11. Refuse collection facilities must be provided as set forth in the Borough's Code;
12. The Project shall conform to the regulations of the Flood Plain Conservation District including any riparian buffer requirements. Clearing of existing vegetation, parking lots and stormwater management facilities, among other improvements, are prohibited in the Riparian Corridor District;
13. Lighting levels and fixtures shall not create a nuisance on adjacent properties;
14. A privacy fence shall be installed along the Renner Property (Parcel No. 09-00-01009-00-8) and along the entire southern property line to shield adjacent residentially used properties from vehicles;
15. The proposed sidewalk along the Renner Property (Parcel No. 09-00-01009-00-8) shall be located adjacent to the proposed curbing for the access drive to the fullest extent practical;
16. All conditions of approval shall be complied with prior to the final Land Development and/or Subdivision approval by the Borough; and
17. The Development and the use of the Subject Property shall be substantially consistent with the testimony and exhibits presented at the Hearing on the Application.

The Foregoing Findings of Facts, Discussion, Conclusions of Law and Order, are hereby approved as the Decision and Order of the Board.

ZONING HEARING BOARD OF  
HATFIELD BOROUGH

  
James Rudolph, Chairman

  
John Pedrazzani, Secretary

  
Paul Mullin, Esquire, Member

Written Decision mailed: 4-25-2024

**NOTE TO APPLICANT**

There is a thirty (30) day period after the date of a decision for an aggrieved person to file an appeal in the Court of Common Pleas of Montgomery County to contest an approval or denial by the Zoning Hearing Board. If the Application has been granted by the Zoning Hearing Board, the Applicant may act on said approval during this thirty (30) day appeal period; however, the Applicant will do so at his/her own risk. If the Applicant received Zoning Hearing Board approval, the Applicant must still secure all necessary and applicable permits from Hatfield Borough within twelve (12) months of the date of the approval of the Zoning Hearing Board.

**6. NEW BUSINESS / DISCUSSION ITEMS:**

**B. Resolution 2024-29 Authorizing an  
Increase to the Electric Rates**



**BOROUGH of HATFIELD**  
**COUNTY of MONTGOMERY, COMMONWEALTH of PENNSYLVANIA**

**RESOLUTION # 2024- 29**

**A RESOLUTION OF THE BOROUGH of HATFIELD in the COUNTY of  
MONTGOMERY, COMMONWEALTH of PENNSYLVANIA  
AMENDING THE PROVISIONS OF CHAPTER 9, ELECTRICITY, PART 1 OF THE  
"CODE OF ORDINANCES, BOROUGH OF HATFIELD", AND REPEALING PRIOR  
INCONSISTENT RATE RESOLUTIONS BY PROVIDING FOR AN  
AMENDED RATE SCHEDULE**

WHEREAS, Hatfield Borough Ordinances 501 & 520 permits Borough Council to revise electric rates for various classes of customers at various times as needed by Resolution, and

WHEREAS, Hatfield Borough Council believes it is in the best interests of the Borough, its residents and businesses, and the solvency of its Electric Distribution System in view of the current market, to revise its electric rates at this time,

NOW THEREFORE, BE IT RESOLVED and ENACTED by the Council of the Borough of Hatfield, Montgomery County, Commonwealth of Pennsylvania that any prior inconsistent rate Resolutions are hereby repealed to the extent that they are inconsistent with the following and the electric rates are hereafter, until revised and amended by a later Resolution, as follows:

1. Section 9-119.3 RS is hereby revised to read as follows:
  - A. \$15.00 customer charge.
  - B. \$0.2061 per KWH for any part of the first 200 KWH.
  - C. \$0.1750 per KWH for all additional KWH's.
  - D. Minimum charge, \$15.00 per month.
  
2. Section 9-120.3 GLP-1 is hereby revised to read as follows:
  - A. \$15.00 customer charge.
  - B. \$0.2589 per KWH for any part of the first 200 KWH.
  - C. \$0.2477 per KWH for any part of the next 1,500 KWH.
  - D. \$0.2088 per KWH for all additional KWH used.
  - E. Minimum charge, \$15.00 per month.
  
3. Section 9-121.3 GLP-2 is hereby to read as follows:
  - A. \$12.48 for the first three (3) kilowatts of the billing KW.

- B. \$3.99 per KW for each additional kilowatt of the billing KW.
  - C. \$0.2328 per KWH for the first one hundred (100) KWH per kilowatt of the billing KW.
  - D. \$0.1900 per KWH for all additional KWH.
  - E. Minimum charge, \$12.46 month.
4. Section 9-122.3 GLP-3 is hereby to read as follows:
- A. \$11.77 for each kilowatt for any part of the first one hundred (100) kilowatts of the billing KW.
  - B. \$8.65 per kilowatt for all additional kilowatts of the billing KW.
  - C. The above charge entitles the customer to use fifty (50) KWH for each kilowatt of the billing KW
  - D. \$0.1486 per KWH for the next fifty (50) KWH per kilowatt of the billing KWH.
  - E. \$0.1284 per KWH for all additional KWH.
  - F. A credit of \$.01 is accorded to bulk users of at least 500,000kwh per month shall be allowed and credited to eligible accounts quarterly. Not to exceed \$15,000 per quarter.
5. All other provisions of said Chapter and Part shall remain in full force and effect.
6. These rates are effective January 1, 2025.

Adopted and approved by Borough Council at a duly advertised public meeting held this \_\_\_\_ Day of December, 2024 with \_\_\_\_ Council Members voting “Aye” and \_\_\_\_ Council Members voting “Nay.”

**ATTEST**

**BOROUGH OF HATFIELD**

\_\_\_\_\_  
Jaime E. Snyder  
Borough Manager/Secretary

\_\_\_\_\_  
Jason Ferguson  
President Borough Council

Approved this \_\_\_\_ Day of December, 2024.

\_\_\_\_\_  
Mary Anne Girard, Mayor  
Borough of Hatfield

**6. NEW BUSINESS / DISCUSSION ITEMS:**

**C. Resolution 2024-30 Appropriating  
Specific Funds for 2025**

**LEGAL NOTICES**

**BOROUGH OF HATFIELD  
NOTICE OF AVAILABILITY  
OF PROPOSED BUDGET**

Notice is hereby given that the proposed 2025 Hatfield Borough Budget is available for public inspection between the hours of 8:30 am and 4:00 pm Monday, Tuesday, Thursday, 8:30 am and 6:00 pm Wednesday and 8:30 am and 3:00 pm on Fridays except for holidays at the Hatfield Borough Office located at 401. S. Main Street, Hatfield, PA.

Jaime E. Snyder  
Borough Manager

LAN: Dec. 6. a-1



**BOROUGH OF HATFIELD**

County of Montgomery, Commonwealth of Pennsylvania

**RESOLUTION NO. 2024-30**

**A RESOLUTION OF THE BOROUGH OF HATFIELD IN THE COUNTY OF MONTGOMERY, COMMONWEALTH OF PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE MUNICIPAL GOVERNMENT, HEREINAFTER SET FORTH, DURING THE YEAR 2025**

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Borough Council of the Borough of Hatfield, County of Montgomery, Commonwealth of Pennsylvania:

SECTION 1. That for the expenditures and expenses of the Fiscal Year 2025 the following amounts are hereby appropriated from the fund equities, revenues, and other financing sources available for the year 2025 for the specific purposes set forth on the following pages and including wage and compensation amounts.

SECTION 2. That any resolution conflicting with this resolution be and the same is hereby repealed insofar as the same affects this resolution.

NOW, THEREFORE, BE IT RESOLVED and ENACTED by the Borough Council of the Borough of Hatfield this 18<sup>th</sup> day of December, 2024, with \_\_\_ Members of Council voting "Aye" and \_\_\_ Members of Council voting "Nay."

ATTEST

BOROUGH OF HATFIELD

\_\_\_\_\_  
Jaime E. Snyder  
Borough Manager/Secretary

\_\_\_\_\_  
Jason Ferguson  
President Borough Council

Approved this 18<sup>th</sup> Day of December, 2024

\_\_\_\_\_  
Mary Anne Girard, Mayor  
Borough of Hatfield

## 2025 BUDGET

FUND	REVENUES	EXPENDITURES	SUBTOTAL	BEGINNING FUND BALANCE
01-GENERAL	\$2,244,709.64	\$2,226,931.11	\$17,778.53	\$0.00
03-FIRE PROTECTION	\$61,244.72	\$61,101.59	\$143.52	\$0.00
07-ELECTRIC	\$4,193,577.00	\$4,169,925.40	\$23,651.60	\$0.00
08-SEWER	\$834,300.00	\$808,564.26	\$25,735.74	\$0.00
18-CAPITAL PROJECTS	\$3,472,000.00	\$3,471,249.57	\$750.43	\$0.00
30-CAPITAL RESERVE	\$0.00	\$0.00	\$0.00	\$0.00
31-SEWER CAPITAL RESERVE	\$220,900.00	\$107,550.00	\$113,350.00	\$0.00
35-HIGHWAY AID	\$83,923.61	\$115,400.00	(\$31,476.39)	\$62,000.00
<b>TOTAL</b>	<b>\$11,110,654.97</b>	<b>\$10,960,721.93</b>	<b>\$149,933.43</b>	<b>\$62,000.00</b>

**GENERAL FUND REVENUES  
FUND #01**

Category	Acct. No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Projected Budget 2024	Projected Budget 2025	Notes
<b>REAL ESTATE AND LOCAL TAXES</b>										
Real Prop	301.100	Real Estate Tax: Curnt Yr	\$268,611	\$311,860	\$407,093	\$387,228	\$413,750	\$413,750	\$558,146	.004 Mils
Tax	301.300	RE Taxes Delinquent	\$0	\$0	\$0	\$0	\$1,000	\$1,000	\$1,000	
	301.500	Real Estate Tax: Del/Lien	\$768	\$2,130	\$5,764	\$4,366	\$1,000	\$1,000	\$1,000	
		<b>SUBTOTAL</b>	<b>\$269,379</b>	<b>\$313,990</b>	<b>\$412,857</b>	<b>\$391,594</b>	<b>\$415,750</b>	<b>\$415,750</b>	<b>\$560,146</b>	
Local	310.100	Real Estate Transfer Tax	\$68,146	\$88,578	\$89,798	\$30,248	\$60,495	\$50,000	\$50,000	.005% of sale
Taxes										
	310.210	Earned Inc Tax: Curnt Yr		\$496,504	\$512,441	\$281,629	\$563,258	\$455,000	\$500,000	
	310.220	Earned Inc Tax: Prior Yr	\$0	\$0	\$0	\$0	\$0	\$1,000	\$1,000	
	310.510	LST TAX Current Year	\$41,997	\$51,428	\$58,552	\$32,774	\$65,548	\$45,000	\$55,000	
	310.520	LST TAX Prior Year		\$0	\$0	\$0	\$0	\$0	\$0	
	310.530	LST TAX Delinquent		\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$110,142</b>	<b>\$636,510</b>	<b>\$660,790</b>	<b>\$344,651</b>	<b>\$623,753</b>	<b>\$551,000</b>	<b>\$606,000</b>	
<b>LICENSES, PERMITS AND FINES</b>										
Bus. Lic &	321.620	Plumbers License	\$230	\$0	\$0	\$140	\$280	\$87	\$87	
Permits	321.630	Electricians License	\$50	\$0	\$0	\$0	\$0	\$169	\$169	
	321.700	Amusement License	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	321.800	Comcast TV Franchise	\$20,896	\$20,306	\$18,683	\$8,428	\$16,856	\$20,000	\$20,000	
	321.810	Verizon Franchise	\$19,788	\$18,868	\$17,585	\$8,106	\$16,212	\$20,000	\$20,000	
	321.900	Pole Rental Fee	\$975	\$975	\$975	\$63,250	\$63,250	\$975	\$975	
		<b>SUBTOTAL</b>	<b>\$41,939</b>	<b>\$40,149</b>	<b>\$37,243</b>	<b>\$79,924</b>	<b>\$96,599</b>	<b>\$41,231</b>	<b>\$41,231</b>	
Non-Bus	322.820	Street Encroach Permit	\$0	\$1,214	\$310	\$0	\$0	\$438	\$438	
Permits		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$1,214</b>	<b>\$310</b>	<b>\$0</b>	<b>\$0</b>	<b>\$438</b>	<b>\$438</b>	
Fines	331.110	Vehicle Code Violations	\$934	\$2,878	\$3,437	\$1,825	\$3,651	\$722	\$722	
	331.120	Ord./State Pol. Fines	\$1,121	\$1,160	\$1,142	\$604	\$1,208	\$1,306	\$1,306	

**GENERAL FUND REVENUES  
FUND #01**

Catagory	Acct. No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Projected Budget 2024	Projected Budget 2025	Notes
		<b>SUBTOTAL</b>	<b>\$2,056</b>	<b>\$4,038</b>	<b>\$4,579</b>	<b>\$2,429</b>	<b>\$4,859</b>	<b>\$2,028</b>	<b>\$2,028</b>	
<b>INTEREST AND RENTAL EARNINGS</b>										
Interest	341.000	Interest Income - Invmts	\$0	\$1,594	\$8,111	\$6,986	\$13,972	\$5,000	\$5,000	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$1,594</b>	<b>\$8,111</b>	<b>\$6,986</b>	<b>\$13,972</b>	<b>\$5,000</b>	<b>\$5,000</b>	
Rental	342.300	Rent from Cell Tower	\$48,271	\$47,444	\$48,423	\$28,448	\$56,896	\$50,000	\$50,000	
Earnings	342.310	Rent for SEPTA Prop	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$48,271</b>	<b>\$47,444</b>	<b>\$48,423</b>	<b>\$28,448</b>	<b>\$56,896</b>	<b>\$50,000</b>	<b>\$50,000</b>	
<b>STATE GRANTS &amp; SHARED REVENUES</b>										
State	354.030	PennDOT - Winter Maint	\$6,847	\$6,984	\$8,120	\$0	\$5,045	\$8,120	\$8,120	New Agreeme
Grants	354.150	Act 101 Recycling Grant	\$0	\$12,865	\$0	\$5,126	\$8,500	\$5,000	\$5,000	Ten year
		<b>SUBTOTAL</b>	<b>\$6,847</b>	<b>\$19,849</b>	<b>\$8,120</b>	<b>\$5,126</b>	<b>\$13,545</b>	<b>\$13,120</b>	<b>\$13,120</b>	
State Shar	355.010	Public Utility Prop Taxes	\$770	\$822	\$958	\$0	\$615	\$615	\$615	
Revenues	355.050	Mun. Pen. Sys. State Aid	\$47,973	\$48,968	\$58,495	\$0	\$35,000	\$49,235	\$49,235	
	355.080	Alcoholic Beverage Tax	\$0	\$600	\$600	\$200	\$600	\$600	\$600	
		<b>SUBTOTAL</b>	<b>\$48,743</b>	<b>\$50,390</b>	<b>\$60,053</b>	<b>\$200</b>	<b>\$36,215</b>	<b>\$50,450</b>	<b>\$50,450</b>	
	358.400	Dividends from DVIT	\$10,762	\$7,024	\$4,918	\$0	\$10,000	\$10,762	\$10,762	True # Checks
	358.410	Grants from DVIT/DWCT	\$0	\$0	\$0	\$0	\$3,300	\$2,200	\$1,500	WC & Liabili
		<b>SUBTOTAL</b>	<b>\$10,762</b>	<b>\$7,024</b>	<b>\$4,918</b>	<b>\$0</b>	<b>\$13,300</b>	<b>\$12,962</b>	<b>\$12,262</b>	
<b>GENERAL GOVERNMENT &amp; PUBLIC SAFETY</b>										
Gen. Gov'	361.300	Subdivision/Devel Fee	\$0	\$2,500	\$0	\$0	\$0	\$1,200	\$1,200	
	361.330	Zoning Hearing Fee	\$2,800	\$3,650	\$3,303	\$4,925	\$9,850	\$4,609	\$4,609	
	361.340	Rezoning/Cond Use Fee	\$0	\$0	\$0	\$0	\$0	\$500	\$500	
	361.350	BOCA Hearing Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	361.500	Sale of Maps/Pub/Codes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	



**GENERAL FUND REVENUES  
FUND #01**

Category	Acct. No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Projected Budget 2024	Projected Budget 2025	Notes
	361.710	Reproduction of records -	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	361.750	Transfer Cert & Inspection	\$3,545	\$2,145	\$980	\$220	\$440	\$2,000	\$2,000	
		<b>SUBTOTAL</b>	<b>\$6,345</b>	<b>\$8,295</b>	<b>\$4,283</b>	<b>\$5,145</b>	<b>\$10,290</b>	<b>\$8,309</b>	<b>\$8,309</b>	
Pub. Safet	362.410	Building Permits	\$27,039	\$22,301	\$16,742	\$42,044	\$84,087	\$17,500	\$25,000	
	362.420	Electrical Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	362.430	Plumbing Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	362.440	Fire/Prop Insp. Fees	\$25,790	\$28,390	\$26,820	\$22,410	\$44,820	\$32,500	\$92,500	32500 Fire
	362.450	Use & Occup Permits	\$0	\$415	\$2,260	\$1,285	\$2,570	\$2,000	\$3,000	60000 Rental
	362.470	Sign Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	362.480	Other Fire Safety Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$52,829</b>	<b>\$51,106</b>	<b>\$45,821</b>	<b>\$65,739</b>	<b>\$131,477</b>	<b>\$52,000</b>	<b>\$120,500</b>	
Sanitation	364.500	Recycling Energy	\$0	\$0	\$0	\$199	\$0	\$0	\$0	
	364.512	Sale of Leaf Bags	\$64	\$48	\$102	\$0	\$75	\$87	\$87	
		<b>SUBTOTAL</b>	<b>\$64</b>	<b>\$48</b>	<b>\$102</b>	<b>\$199</b>	<b>\$75</b>	<b>\$87</b>	<b>\$87</b>	
<b>MISCELLANEOUS &amp; INTERFUND TRANSFERS</b>										
Misc. Rev	380.000	Miscellaneous Revenue	\$205,678	\$294,596	\$37,199	\$1,243,478	\$15,000	\$17,389	\$17,389	See Attached
		<b>SUBTOTAL</b>	<b>\$205,678</b>	<b>\$294,596</b>	<b>\$37,199</b>	<b>\$1,243,478</b>	<b>\$15,000</b>	<b>\$17,389</b>	<b>\$17,389</b>	
Proceeds of Sales	391.100	Sales of Gen Fixed Assets	\$1,893	\$51,649	\$0	\$27,870	\$55,740	\$25,000	\$5,000	
	391.200	Compensation for Losses	\$0	\$0	\$0	\$0	\$0	\$2,750	\$2,750	
		<b>SUBTOTAL</b>	<b>\$1,893</b>	<b>\$51,649</b>	<b>\$0</b>	<b>\$27,870</b>	<b>\$55,740</b>	<b>\$27,750</b>	<b>\$7,750</b>	
Interfund Transfers	392.070	Trans from Elec Fund	\$1,280,000	\$1,245,000	\$1,350,000	\$350,000	\$700,000	\$975,000	\$750,000	
	392.080	Trans from Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

**GENERAL FUND REVENUES  
FUND #01**

Catagory	Acct. No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Projected Budget 2024	Projected Budget 2025	Notes
	392.300	Trans from Cap Res Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$1,280,000</b>	<b>\$1,245,000</b>	<b>\$1,350,000</b>	<b>\$350,000</b>	<b>\$700,000</b>	<b>\$975,000</b>	<b>\$750,000</b>	
	398.000	Trans From Invested Fund	\$1,051,899	\$503,878	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$1,051,899</b>	<b>\$503,878</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>TOTAL REVENUES</b>			<b>\$3,136,846</b>	<b>\$3,276,774</b>	<b>\$2,682,808</b>	<b>\$2,551,789</b>	<b>\$2,187,470</b>	<b>\$2,222,514</b>	<b>\$2,244,710</b>	

**DRAFT**

**GENERAL FUND EXPENSES  
FUND #01**

Catagory	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Total of G-E-S
<b>GENERAL GOVERNMENT</b>										
Governing	400.105	Council Mayor Comp.	\$3,250	\$3,250	\$3,250	\$1,950	\$3,900	\$3,250	\$3,250	\$6,500
Body	400.199	GF - Council/Mayor Life	\$200	\$214	\$204	\$121	\$242	\$348	\$348	\$738
	400.420	Dues/Subscr/Memberships	\$855	\$2,204	\$1,371	\$833	\$1,666	\$1,000	\$750	\$1,500
	400.460	Meetings/Conferences	\$1,651	\$5,285	\$805	\$359	\$717	\$2,000	\$500	\$1,000
		<b>SUBTOTAL</b>	<b>\$5,955</b>	<b>\$10,953</b>	<b>\$5,630</b>	<b>\$3,263</b>	<b>\$6,525</b>	<b>\$6,598</b>	<b>\$4,848</b>	
Executive	401.110	Salary: Manager	\$76,498	\$49,542	\$51,942	\$25,539	\$51,077	\$50,960	\$52,015	\$104,030
	401.116	Administrative Assist	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	401.187	General Compensation	\$963	\$881	\$756	\$389	\$778	\$750	\$750	\$1,500
	401.211	Newsletter Printing	\$2,175	\$3,658	\$8,120	\$2,902	\$5,804	\$6,000	\$6,500	\$13,000
	401.215	Newsletter Postage	\$3,000	\$1,500	\$2,000	\$2,000	\$4,000	\$1,500	\$0	\$0
	401.337	Automobile Allowance	\$0	\$0	\$3,000	\$1,500	\$0	\$3,000	\$3,000	\$6,000
	401.340	Legal Advertising/Printing	\$6,554	\$8,659	\$3,638	\$1,540	\$3,079	\$9,000	\$8,000	\$16,000
	401.353	Bonding Fee	\$125	\$338	\$0	\$0	\$0	\$150	\$150	\$257
	401.420	Dues & Memberships	\$1,026	\$2,149	\$1,323	\$855	\$1,711	\$1,000	\$1,030	\$2,030
	401.460	Conferences & Training	\$1,992	\$1,450	\$1,439	\$18	\$36	\$2,706	\$2,500	\$5,000
		<b>SUBTOTAL</b>	<b>\$92,332</b>	<b>\$68,177</b>	<b>\$72,219</b>	<b>\$34,742</b>	<b>\$66,485</b>	<b>\$75,066</b>	<b>\$73,945</b>	
Financial	402.112	Wages: Finance Staff	\$31,610	\$35,929	\$34,806	\$18,718	\$37,437	\$34,957	\$36,003	\$72,007
Admin	402.180	Overtime Pay	\$1,788	\$2,759	\$2,339	\$1,134	\$2,269	\$1,180	\$1,227	\$1,679
	402.187	General Compensation	\$875	\$884	\$881	\$250	\$500	\$875	\$875	\$1,750
	402.210	Office Supplies	\$4,179	\$4,155	\$3,958	\$2,858	\$5,716	\$4,179	\$4,433	\$10,225
	402.215	Postage	\$4,094	\$6,535	\$3,973	\$3,460	\$6,919	\$3,000	\$5,000	\$10,000
	402.238	Clothing & Uniforms	\$0	\$0	\$0	\$0	\$0	\$1,030	\$250	\$500
	402.310	Payroll Service Fees	\$1,947	\$1,924	\$2,248	\$982	\$1,963	\$2,150	\$2,215	\$7,706
	402.311	Auditing Services Fees	\$12,850	\$10,050	\$23,350	\$525	\$1,050	\$12,500	\$13,261	\$27,180
	402.312	Professional Services	\$0	\$3,500	\$4,867	\$1,953	\$3,906	\$2,500	\$2,652	\$5,152
	402.321	Telephone Monthly Charge	\$5,060	\$5,600	\$4,958	\$2,828	\$5,657	\$4,057	\$4,179	\$7,780



**GENERAL FUND EXPENSES**  
**FUND #01**

Category	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Total of G-E-S
	402.331	Travel Mileage Reimburse	\$0	\$0	\$0	\$0	\$0	\$500	\$530	\$1,030
	402.353	Bonding Fee	\$125	\$125	\$125	\$0	\$0	\$129	\$133	\$274
	402.374	Office Equip: Repair/Maint	\$0	\$0	\$0	\$0	\$0	\$289	\$298	\$1,079
	402.384	Office Equip: Lease	\$3,814	\$3,394	\$3,880	\$2,250	\$4,499	\$3,939	\$3,027	\$6,942
	402.420	Dues, Subscriptions, Mem.	\$213	\$411	\$178	\$0	\$0	\$500	\$530	\$1,061
	402.460	Conferences & Training	\$10	\$107	\$409	\$88	\$175	\$750	\$796	\$1,546
		<b>SUBTOTAL</b>	<b>\$66,565</b>	<b>\$75,374</b>	<b>\$85,973</b>	<b>\$35,046</b>	<b>\$70,091</b>	<b>\$72,535</b>	<b>\$75,409</b>	
Tax	403.105	Salary: Tax Collector	\$5,000	\$5,000	\$5,000	\$2,500	\$5,000	\$5,000	\$5,000	
Collector	403.210	Office Supplies	\$611	\$695	\$831	\$915	\$1,829	\$250	\$250	
	403.353	Bonding Fee	\$560	\$174	\$0	\$0	\$0	\$289	\$298	
	403.420	Conferences/Training	\$601	\$200	\$200	\$0	\$0	\$289	\$298	
	403.430	TCC Fees	\$0	\$0	\$0	\$0	\$0	\$530	\$530	
	403.460	Memberships	\$100	\$0	\$0	\$0	\$0	\$109	\$109	
		<b>SUBTOTAL</b>	<b>\$6,872</b>	<b>\$6,069</b>	<b>\$6,031</b>	<b>\$3,415</b>	<b>\$6,829</b>	<b>\$6,468</b>	<b>\$6,485</b>	
Legal	404.314	Legal Services	\$10,475	\$9,777	\$10,194	\$5,092	\$10,189	\$17,500	\$12,500	\$25,000
	404.450	Special Legal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	404.451	Code Update Services	\$9,013	\$7,632	\$1,195	\$1,195	\$2,390	\$2,000	\$2,000	
		<b>SUBTOTAL</b>	<b>\$19,488</b>	<b>\$17,409</b>	<b>\$11,389</b>	<b>\$6,287</b>	<b>\$12,573</b>	<b>\$19,500</b>	<b>\$14,500</b>	
Secretary/Clerk										
	405.112	Assistant to the Manager	\$41,490	\$26,603	\$24,640	\$14,019	\$28,038	\$28,122	\$28,965	\$57,930
	405.187	General Compensation	\$875	\$631	\$631	\$250	\$500	\$750	\$750	\$1,500
	405.420	Dues, Subscriptions, Memb	\$333	\$80	\$302	\$150	\$299	\$500	\$500	\$1,000
	405.460	Conferences & Training	\$880	\$0	\$80	\$0	\$0	\$1,500	\$500	\$1,000
		<b>SUBTOTAL</b>	<b>\$43,578</b>	<b>\$27,313</b>	<b>\$25,652</b>	<b>\$14,419</b>	<b>\$28,538</b>	<b>\$30,872</b>	<b>\$30,715</b>	
General Government Admin										
	406.112	Utility Billing/Admin	\$25,915	\$27,305	\$27,654	\$15,032	\$30,065	\$29,843	\$29,848	\$99,493
	406.180	Utility Billing/Admin OT	\$545	\$263	\$337	\$246	\$492	\$383	\$383	\$1,037



**GENERAL FUND EXPENSES  
FUND #01**

Category	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Total of G-E-S
	406.187	General Compensation	\$1,538	\$1,527	\$1,637	\$523	\$1,045	\$1,500	\$1,500	\$3,000
			<b>\$27,997</b>	<b>\$29,095</b>	<b>\$29,628</b>	<b>\$15,801</b>	<b>\$31,602</b>	<b>\$31,726</b>	<b>\$31,731</b>	
Data	407.241	Computer Software	\$0	\$0	\$29	\$567	\$1,133	\$2,319	\$1,000	\$2,000
Processing	407.252	Computer Repair & Parts	\$0	\$1,027	\$0	\$0	\$0	\$597	\$615	\$1,167
	407.310	Software Maintenance Fee	\$4,142	\$3,226	\$1,460	\$66	\$132	\$4,150	\$4,275	\$8,893
	407.325	Internet Fees	\$1,651	\$2,177	\$2,029	\$1,010	\$2,021	\$1,612	\$1,660	\$4,479
	407.329	Document Retention	\$0	\$5,026	\$12,244	\$0	\$0	\$7,500	\$1,500	\$3,000
	407.331	Cloud Services	\$0	\$0	\$3,667	\$0	\$0	\$0	\$0	\$0
	407.452	Contract IT Services	\$3,629	\$4,618	\$4,327	\$1,768	\$3,535	\$5,000	\$5,000	\$10,000
	407.453	Web Design/Maintenance	\$2,409	\$1,209	\$1,200	\$1,200	\$2,400	\$1,200	\$1,800	\$3,600
	407.610	HTV Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	407.750	Computer Equipment	\$776	\$6	\$1,543	\$0	\$0	\$1,000	\$1,000	\$2,000
		<b>SUBTOTAL</b>	<b>\$12,606</b>	<b>\$17,289</b>	<b>\$26,499</b>	<b>\$4,610</b>	<b>\$9,221</b>	<b>\$23,378</b>	<b>\$16,851</b>	
Engineer	408.313	Engineering Services	\$57,333	\$102,739	\$61,685	\$43,392	\$86,784	\$62,500	\$62,500	\$125,000
	408.450	Special Engineer Mun Com	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		<b>SUBTOTAL</b>	<b>\$57,333</b>	<b>\$102,739</b>	<b>\$61,685</b>	<b>\$43,392</b>	<b>\$86,784</b>	<b>\$62,500</b>	<b>\$62,500</b>	
Bldgs & Plant	409.366	Public Utility Services	\$922	\$1,206	\$1,305	\$774	\$1,548	\$2,000	\$2,000	\$3,000
	409.367	Waste Disposal Services	\$965	\$905	\$1,041	\$527	\$1,055	\$2,000	\$2,000	\$3,887
	409.370	Bldg Repair/Maint	\$13,969	\$10,771	\$19,240	\$6,092	\$12,185	\$12,500	\$11,250	\$22,500
	409.372	Scout Cabin Repair/ Maint	\$0	\$286	\$0	\$0	\$0	\$2,000	\$0	
	409.375	SEPTA Property	\$0	\$0	\$10,949	\$30,000	\$60,000	\$60,000	\$0	
	409.430	Property Taxes	\$3,313	\$3,314	\$3,676	\$825	\$1,650	\$298	\$298	
	409.450	Contracted Services: Clean	\$3,515	\$2,750	\$2,781	\$2,015	\$4,030	\$4,030	\$4,030	\$7,030
		<b>SUBTOTAL</b>	<b>\$22,683</b>	<b>\$19,231</b>	<b>\$38,992</b>	<b>\$40,234</b>	<b>\$80,467</b>	<b>\$82,828</b>	<b>\$19,578</b>	
<b>PUBLIC SAFETY</b>										
	410.310	Police Protection Services	\$925,000	\$925,000	\$950,000	\$ 497,502	\$995,000	\$995,000	\$ 1,045,000	Thru 2026

**GENERAL FUND EXPENSES**  
**FUND #01**

Catagory	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Total of G-E-S
	410.311	Police Station Debt							\$ 50,000	
	410.315	VMSC							\$ 15,000	
	410.241	Operating Supplies - Camer	\$218	\$5,000	\$1,695	\$0	\$0	\$5,000	\$3,000	
		<b>SUBTOTAL</b>	<b>\$ 925,218</b>	<b>\$ 930,000</b>	<b>\$ 951,695</b>	<b>\$497,502</b>	<b>\$995,000</b>	<b>\$1,000,000</b>	<b>\$ 1,113,000</b>	
Fire	411.240	Supplies	\$0	\$0	\$361	\$0	\$0	\$250	\$250	
	411.310	Fire Safety Inspection Svcs	\$0	\$20,976	\$52,934	\$18,468	\$36,936	\$15,450	\$15,914	
	411.317	Fire Marshall Svcs.	\$0	\$0	\$6,004	\$0	\$0	\$4,030	\$4,151	
	411.318	EMC Services	\$0	\$0	\$0	\$0	\$0	\$7,000	\$0	
	411.363	Hydrant Service	\$4,796	\$4,801	\$4,865	\$4,870	\$4,870	\$5,857	\$6,033	
		<b>SUBTOTAL</b>	<b>\$4,796</b>	<b>\$25,777</b>	<b>\$64,164</b>	<b>\$23,338</b>	<b>\$41,806</b>	<b>\$32,587</b>	<b>\$26,347</b>	
Code	413.240	Supplies	\$0	\$0	\$207	\$248	\$495	\$0	\$1,000	
Enforceme	413.310	Code Enforcement Svcs	\$38,380	\$27,563	\$30,932	\$17,632	\$35,264	\$30,796	\$31,720	
	413.317	Building Inspection Svcs	\$10,602	\$12,768	\$19,378	\$10,964	\$21,928	\$14,405	\$14,837	
	413.340	Advertising/Printing	\$0	\$0	\$0	\$0	\$0	\$270	\$278	
	413.420	Dues/Memb/Subscr	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	413.460	Conferences/Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$48,982</b>	<b>\$40,331</b>	<b>\$50,517</b>	<b>\$28,844</b>	<b>\$57,687</b>	<b>\$45,471</b>	<b>\$47,835</b>	
Zoning	414.313	Engineering Services	\$0	\$0	\$0	\$0	\$0	\$2,500	\$2,500	
	414.314	Legal Services	\$3,336	\$3,717	\$8,530	\$2,941	\$5,882	\$5,000	\$5,150	
	414.317	Zoning Officer Svcs	\$0	\$0	\$209	\$0	\$0	\$0	\$0	
	414.318	Transcription Services	\$1,126	\$2,763	\$1,050	\$300	\$600	\$2,500	\$2,575	
	414.340	Advertising/Printing	\$0	\$0	\$0	\$790	\$1,581	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$4,462</b>	<b>\$6,480</b>	<b>\$9,789</b>	<b>\$4,031</b>	<b>\$8,063</b>	<b>\$9,999</b>	<b>\$10,225</b>	
<b>PUBLIC WORKS</b>										
Recycling	426.244	Operating Supplies	\$2,163	\$0	\$0	\$0	\$0	\$773	\$796	

**GENERAL FUND EXPENSES  
FUND #01**

Catagory	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Total of G-E-S
	426.368	Leaf & Wood Chip Recycli	\$5,826	\$7,123	\$7,610	\$2,714	\$5,428	\$6,695	\$6,896	
		<b>SUBTOTAL</b>	<b>\$7,989</b>	<b>\$7,123</b>	<b>\$7,610</b>	<b>\$2,714</b>	<b>\$5,428</b>	<b>\$7,468</b>	<b>\$7,692</b>	
Roads & Streets	430.110	Salary: Public Works Dir	\$45,318	\$36,125	\$34,867	\$23,222	\$46,445	\$36,369	\$37,460	\$74,920
	430.111	General Compensation	\$1,000	\$884	\$881	\$250	\$500	\$875	\$875	\$1,750
	430.112	Wages: Maintenance Crew	\$85,306	\$95,102	\$97,146	\$45,244	\$90,488	\$97,126	\$98,790	\$197,280
	430.115	Wages: Summer Help	\$5,933	\$0	\$0	\$0	\$0	\$5,500	\$0	\$0
	430.180	OT Wages: Maintenance	\$6,340	\$5,084	\$1,236	\$3,323	\$6,646	\$2,508	\$2,660	\$6,390
	430.220	Operating Supplies	\$4,755	\$3,675	\$3,636	\$1,803	\$3,605	\$4,000	\$4,000	\$8,000
	430.222	Chemicals	\$313	\$346	\$150	\$97	\$195	\$397	\$615	\$1,284
	430.231	Operating Fuel	\$5,457	\$7,433	\$5,497	\$2,730	\$5,461	\$6,250	\$6,250	\$12,500
	430.245	Street Materials	\$1,743	\$3,381	\$3,048	\$1,814	\$3,629	\$4,059	\$4,180	\$8,438
	430.260	Small Tools/Minor Equip	\$1,904	\$2,443	\$405	\$581	\$1,161	\$2,089	\$2,152	\$4,500
	430.316	Drug/Alcohol Testing	\$296	\$219	\$141	\$274	\$547	\$406	\$643	\$1,285
	430.324	Cell phones	\$2,763	\$2,448	\$2,816	\$863	\$1,725	\$2,089	\$2,152	\$3,987
	430.384	Equipment Rental	\$330	\$51	\$46	\$942	\$1,883	\$1,273	\$750	\$1,500
	430.386	Uniform	\$1,706	\$580	\$738	\$762	\$1,525	\$750	\$750	\$1,500
	430.420	Dues/Subscr/Memberships	\$30	\$18	\$97	\$68	\$135	\$250	\$250	\$500
	430.460	Conferences & Training	\$258	\$788	\$898	\$695	\$1,390	\$1,000	\$1,000	\$1,950
	430.740	Equipment Purchase	\$0	\$36,633	\$0	\$61,729	\$61,729	\$61,729	\$61,729	\$61,729
	430.750	Materials Purchase	\$0	\$165	\$1,457	\$339	\$678	\$2,500	\$750	\$1,500
		<b>SUBTOTAL</b>	<b>\$163,452</b>	<b>\$195,375</b>	<b>\$153,060</b>	<b>\$144,735</b>	<b>\$227,740</b>	<b>\$229,370</b>	<b>\$225,007</b>	
Snow & Ice	432.450	Contracted Snow Removal	\$0	\$0	\$0	\$714	\$3,000	\$2,000	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$714</b>	<b>\$3,000</b>	<b>\$2,000</b>	<b>\$0</b>	
Signs & Signals	433.245	Signs and Posts	\$2,082	\$4,828	\$4,085	\$2,479	\$4,958	\$5,000	\$4,000	
	433.246	Traffic Signal Supplies	\$0	\$0	\$1,359	\$0	\$0	\$4,000	\$0	
	433.450	Contracted Services	\$1,100	\$2,133	\$1,249	\$6,713	\$13,427	\$2,000	\$6,000	
		<b>SUBTOTAL</b>	<b>\$3,182</b>	<b>\$6,961</b>	<b>\$6,693</b>	<b>\$9,192</b>	<b>\$18,385</b>	<b>\$11,000</b>	<b>\$10,000</b>	



**GENERAL FUND EXPENSES**  
**FUND #01**

Catagory	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Total of G-E-S
Equipment & Truck Repair	437.251	Vehicle & Equipment Parts	\$5,604	\$4,169	\$2,921	\$0	\$0	\$0	\$0	\$0
	437.241	Vehicle Tires	\$706	\$191	\$330	\$0	\$0	\$0	\$0	\$0
	437.451	Contracted Services - Vehicle	\$2,940	\$14,415	\$4,574	\$0	\$0	\$0	\$0	\$0
	437.458	Contracted Services - Other	\$719	\$42	\$975	\$0	\$0	\$0	\$0	\$0
	437.460	Vehicle Maintenance	\$0	\$0	\$1,284	\$8,345	\$16,690	\$15,000	\$12,500	\$25,000
		<b>SUBTOTAL</b>	<b>\$9,968</b>	<b>\$18,816</b>	<b>\$10,084</b>	<b>\$8,345</b>	<b>\$16,690</b>	<b>\$15,000</b>	<b>\$12,500</b>	
Roads	438.250	Maintenance of Roads & Bridges	\$6,603	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		<b>SUBTOTAL</b>	<b>\$6,603</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
Parks	454.246	Supplies: Repair/Maint	\$17,361	\$35,078	\$14,391	\$7,562	\$15,123	\$25,000	\$13,000	Tot Lot/OS/Be
	454.450	Contracted Services	\$3,800	\$500	\$865	\$0	\$0	\$1,500	\$0	
	454.458	Contracted Services - Mow	\$0	\$0	\$0	\$270	\$540	\$0	\$0	
	454.459	Lawn Mowing Equipment	\$43	\$30	\$0	\$0	\$1,000	\$750	\$500	\$1,000
	454.531	Community Pool Contrib.	\$26,944	\$27,776	\$30,000	\$0	\$30,000	\$30,000	\$30,000	Year 20 of 20
		<b>SUBTOTAL</b>	<b>\$48,148</b>	<b>\$63,384</b>	<b>\$45,256</b>	<b>\$7,832</b>	<b>\$46,663</b>	<b>\$57,250</b>	<b>\$43,500</b>	<b>9/28/2005</b>
Library	456.530	MontCo Library Contribution	\$3,290	\$3,291	\$0	\$0	\$3,290	\$3,290	\$3,290	
		<b>SUBTOTAL</b>	<b>\$3,290</b>	<b>\$3,291</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,290</b>	<b>\$3,290</b>	<b>\$3,290</b>	
Misc. Expense	480.000	Miscellaneous Expenditures	\$178,571	\$5,824	\$18,161	\$3,000	\$6,000	\$5,196	\$20,196	\$49,237
		<b>SUBTOTAL</b>	<b>\$178,571</b>	<b>\$5,824</b>	<b>\$18,161</b>	<b>\$3,000</b>	<b>\$6,000</b>	<b>\$5,196</b>	<b>\$20,196</b>	
<b>EMPLOYER PAID BENEFITS AND WITHHOLDING ITEMS</b>										
Withholding Items	481.100	FICA Employer Tax	\$20,661	\$16,953	\$17,061	\$9,379	\$18,759	\$12,072	\$12,434	\$31,027
	481.200	Medicare Employer Tax	\$4,900	\$4,116	\$4,786	\$2,221	\$4,442	\$5,662	\$5,832	\$10,148
	481.300	Unemployment Comp Tax	\$1,710	\$2,163	\$1,994	\$1,425	\$2,850	\$4,196	\$4,322	\$7,950
		<b>SUBTOTAL</b>	<b>\$27,271</b>	<b>\$23,232</b>	<b>\$23,840</b>	<b>\$13,025</b>	<b>\$26,051</b>	<b>\$21,930</b>	<b>\$22,587</b>	



**GENERAL FUND EXPENSES  
FUND #01**

Catagory	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Total of G-E-S
Pension	483.300	Pension Contribution DC	\$9,999	\$15,584	\$14,292	\$7,752	\$15,503	\$11,800	\$15,250	\$30,500
	483.301	Pension Contribution DB	\$72,072	\$24,484	\$29,248	\$0	\$0	\$18,300	\$33,550	\$67,100
	483.302	Pension Contribution Mgr	\$0	\$0	\$0	\$0	\$0	\$2,850	\$2,850	\$5,700
	483.319	Pension Investment Consult	\$2,350	\$3,000	\$2,700	\$0	\$0	\$2,500	\$2,500	\$5,000
		<b>SUBTOTAL</b>	<b>\$84,421</b>	<b>\$43,069</b>	<b>\$46,239</b>	<b>\$7,752</b>	<b>\$15,503</b>	<b>\$35,450</b>	<b>\$54,150</b>	
	484.000	Worker's Compensation	\$19,758	\$19,939	\$25,948	\$16,454	\$32,909	\$22,500	\$18,000	\$36,000
		<b>SUBTOTAL</b>	<b>\$19,758</b>	<b>\$19,939</b>	<b>\$25,948</b>	<b>\$16,454</b>	<b>\$32,909</b>	<b>\$22,500</b>	<b>\$18,000</b>	
Employee	485.152	Non-Union Life Insurance	\$317	\$317	\$328	\$0	\$0	\$750	\$750	\$1,500
Benefits	485.153	Union Disability Ins - STD	\$4,002	\$4,397	\$4,638	\$2,554	\$5,108	\$5,238	\$5,395	\$10,522
	485.182	Union Shoe Allowance	\$515	\$348	\$540	\$88	\$175	\$588	\$588	\$1,175
	485.183	Union Severance Fund	\$2,724	\$2,600	\$2,600	\$1,300	\$2,600	\$3,997	\$4,117	\$7,392
	485.184	Union Scholarship Fund	\$94	\$110	\$104	\$52	\$104	\$185	\$191	\$337
		<b>SUBTOTAL</b>	<b>\$7,652</b>	<b>\$7,772</b>	<b>\$8,210</b>	<b>\$3,994</b>	<b>\$7,987</b>	<b>\$10,758</b>	<b>\$11,040</b>	
<b>INSURANCE - CASUALTY &amp; EMPLOYEE HEALTH</b>										
Insurance	486.100	Property/Liability/Auto Ins	\$13,487	\$17,582	\$11,486	\$7,472	\$14,944	\$23,041	\$30,500	\$61,000
		<b>SUBTOTAL</b>	<b>\$13,487</b>	<b>\$17,582</b>	<b>\$11,486</b>	<b>\$7,472</b>	<b>\$14,944</b>	<b>\$23,041</b>	<b>\$30,500</b>	
Emp Bens	487.152	Dental Insurance	\$1,000	\$0	\$187	\$0	\$0	\$1,000	\$500	\$1,000
	487.156	Health Ins: Non-Union	\$7,500	\$6,977	\$5,769	\$3,000	\$6,000	\$5,000	\$5,000	\$10,000
	487.157	Union Health & Welfare Fu	\$82,956	\$93,037	\$101,635	\$55,448	\$110,896	\$105,000	\$104,000	\$208,000
		<b>SUBTOTAL</b>	<b>\$91,457</b>	<b>\$100,014</b>	<b>\$107,591</b>	<b>\$58,448</b>	<b>\$116,896</b>	<b>\$111,000</b>	<b>\$109,500</b>	
Intrafund	492.030	Transfer to Cap. Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer	492.070	Transfer to Electric Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	492.080	Transfer to Sewer			\$0	\$25,000		\$50,000	\$0	\$0

**GENERAL FUND EXPENSES  
FUND #01**

Catagory	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Total of G-E-S
	492.180	Transfer to Capital Projects	\$0	\$0	\$138,000	\$1,281,000	\$562,000	\$140,000	\$125,000	
	492.030	Transfer to Fire Fund	\$0	\$0	\$0	\$0	\$12,000	\$0	\$0	
	492.031	Transfer to ARPA Fund		\$174,668	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$174,668</b>	<b>\$138,000</b>	<b>\$1,306,000</b>	<b>\$574,000</b>	<b>\$190,000</b>	<b>\$125,000</b>	
		<b>TOTAL EXENDITURES</b>	<b>\$1,917,948</b>	<b>\$2,063,287</b>	<b>\$2,042,040</b>	<b>\$2,344,599</b>	<b>\$2,617,157</b>	<b>\$2,244,780</b>	<b>\$2,226,931</b>	
		TOTAL REVENUES	\$3,136,846	\$3,276,774	\$2,682,808	\$2,551,789	\$2,187,470	\$2,222,514	\$2,244,710	
		TOTAL EXENDITURES	\$1,917,948	\$2,063,287	\$2,042,040	\$2,344,599	\$2,617,157	\$2,244,780	\$2,226,931	
		FUND BALANCE	\$1,218,898	\$1,213,487	\$640,768	\$207,189	(\$429,687)	(\$22,266)	\$17,779	

**DRAFT**

**FIRE PROTECTION FUND REVENUES**  
**FUND #03**

Category	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Notes
Real Estate Tax	301.100	Real Estate Tax: Current Yr	\$33,633	\$32,634	\$33,724	\$25,058	\$34,004	\$34,479	\$34,884	0.25 mils
		<b>SUBTOTAL</b>	<b>\$33,633</b>	<b>\$32,634</b>	<b>\$33,724</b>	<b>\$25,058</b>	<b>\$34,004</b>	<b>\$34,479</b>	<b>\$34,884</b>	
Shared Revenue										
	355.130	Foreign Fire Ins Prem Tax	\$16,091	\$20,361	\$20,508	\$0	\$20,508	\$20,361	\$20,508	
		<b>SUBTOTAL</b>	<b>\$16,091</b>	<b>\$20,361</b>	<b>\$20,508</b>	<b>\$0</b>	<b>\$20,508</b>	<b>\$20,361</b>	<b>\$20,508</b>	
Interfund Transfers										
	392.040	Transfer from Electric	\$0	\$0	\$0	\$0	\$26,361	\$26,361	\$5,853	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,361</b>	<b>\$26,361</b>	<b>\$5,853</b>	
<b>TOTAL REVENUES</b>			<b>\$49,724</b>	<b>\$52,995</b>	<b>\$54,232</b>	<b>\$25,058</b>	<b>\$80,873</b>	<b>\$81,201</b>	<b>\$61,245</b>	

**DRAFT**

**FIRE PROTECTION FUND EXPENSES**  
**FUNE #03**

Category	Acct. No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025
Fire	411.242	Real Estate Taxes	\$32,234	\$32,634	\$33,395	\$25,058	\$34,004	\$34,479	\$34,741
	411.352	Hatfield VFC Liability Ins	\$7,917	\$8,910	\$5,355	\$0	\$6,000	\$6,000	\$6,000
	411.550	Fire Relief Tax Fund	\$17,921	\$20,361	\$20,508	\$0	\$20,361	\$20,361	\$20,361
		<b>SUBTOTAL</b>	<b>\$58,072</b>	<b>\$61,904</b>	<b>\$59,258</b>	<b>\$25,058</b>	<b>\$60,365</b>	<b>\$60,840</b>	<b>\$61,102</b>
<b>TOTAL EXPENDITURES</b>			<b>\$58,072</b>	<b>\$61,904</b>	<b>\$59,258</b>	<b>\$25,058</b>	<b>\$60,365</b>	<b>\$60,840</b>	<b>\$61,102</b>
<b>TOTAL REVENUES</b>			\$49,724	\$52,995	\$54,232	\$25,058	\$80,873	\$81,201	\$61,245
<b>TOTAL EXPENDITURES</b>			\$58,072	\$61,904	\$59,258	\$25,058	\$60,365	\$60,840	\$61,102
<b>FUND BALANCE</b>			<b>(\$8,349)</b>	<b>(\$8,910)</b>	<b>(\$5,026)</b>	<b>\$0</b>	<b>\$20,508</b>	<b>\$20,361</b>	<b>\$144</b>

**DRAFT**



**ELECTRIC FUND REVENUES**  
**FUND #07**

Category	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Notes
Int. Income	341.000	Interest Income - Invest.	\$0	\$3,440	\$8,692	\$2,974	\$5,949	\$11,000	\$11,000	
	341.100	Interests Income-HSB Sa	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$3,440</b>	<b>\$8,692</b>	<b>\$2,974</b>	<b>\$5,949</b>	<b>\$11,000</b>	<b>\$11,000</b>	
Culture/ Recreation	367.140	Pavillion Rental Fees	\$0	\$0	\$0	\$0	\$0	\$100	\$100	
	367.300	Founder's Day	\$0	\$1,650	\$3,250	\$0	\$0	\$0	\$0	
	367.301	Event Sponsorships	\$0	\$0	\$0	\$4,850	\$8,000	\$6,800	\$6,800	
	367.310	Movie Night	\$0	\$0	\$150	\$0	\$0	\$0	\$0	
	367.311	Fall Festival	\$0	\$4,750	\$1,300	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$6,400</b>	<b>\$4,700</b>	<b>\$4,850</b>	<b>\$8,000</b>	<b>\$6,900</b>	<b>\$6,900</b>	
Elect Syster	372.410	Metered Sales	\$3,652,229	\$3,788,929	\$3,754,477	\$1,821,283	\$3,642,566	\$4,010,340	\$4,140,127	.01 Cent Inc
	372.520	Misc. Service Revenues	\$3,050	\$2,705	\$2,625	\$1,150	\$2,300	\$3,350	\$3,350	
	372.530	Transfer Settlement Fees	\$1,650	\$1,075	\$2,275	\$550	\$1,100	\$1,000	\$1,000	
	372.600	Penalty Income	\$27,553	\$28,071	\$30,880	\$19,619	\$39,237	\$31,200	\$31,200	
		<b>SUBTOTAL</b>	<b>\$3,684,483</b>	<b>\$3,820,779</b>	<b>\$3,790,257</b>	<b>\$1,842,602</b>	<b>\$3,685,203</b>	<b>\$4,045,890</b>	<b>\$4,175,677</b>	
	398.000	Transfer from Invested F	\$0	\$0	\$8,765	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,765</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
Misc. Revs	380.000	Miscellaneous Revenues	\$272	\$557	\$304	\$9,271	\$18,542	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$272</b>	<b>\$557</b>	<b>\$304</b>	<b>\$9,271</b>	<b>\$18,542</b>	<b>\$0</b>	<b>\$0</b>	
<b>TOTAL REVENUES</b>			<b>\$3,684,755</b>	<b>\$3,831,176</b>	<b>\$3,812,718</b>	<b>\$1,859,697</b>	<b>\$3,717,695</b>	<b>\$4,063,790</b>	<b>\$4,193,577</b>	

**ELECTRIC FUND EXPENDITURES**  
**FUND #07**

Category	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Projected Budget 2024	Projected Budget 2025	Total of G-E-S
Governing Body	400.105	Council Mayor Comp	\$2,600	\$2,600	\$2,600	\$1,300	\$1,950	\$2,600	\$2,600	\$6,500
	400.199	Council Life Insurance	\$160	\$171	\$163	\$81	\$163	\$295	\$295	\$738
	400.420	Dues, Subscrips, Membe	\$636	\$1,763	\$1,097	\$714	\$1,428	\$800	\$600	\$1,500
	400.460	Conferences & Training	\$1,158	\$3,652	\$644	\$178	\$356	\$1,600	\$400	\$1,000
		<b>SUBTOTAL</b>	<b>\$4,553</b>	<b>\$8,187</b>	<b>\$4,504</b>	<b>\$2,274</b>	<b>\$3,897</b>	<b>\$5,295</b>	<b>\$3,895</b>	
Executive	401.110	Salary: Manager	\$60,489	\$38,845	\$41,554	\$20,754	\$41,508	\$40,768	\$41,612	\$104,030
	401.116	Administrative Assist	\$4,338	\$789	\$0	\$0	\$0	\$0	\$0	\$0
	401.187	General Compensation	\$770	\$705	\$605	\$0	\$0	\$600	\$600	\$1,500
	401.211	Newsletter Printing	\$1,746	\$3,452	\$6,496	\$2,271	\$4,542	\$4,800	\$5,200	\$13,000
	401.215	Newsletter Postage	\$0	\$400	\$0	\$0	\$0	\$2,400	\$0	\$0
	401.217	Special Newsletter/Mail	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	401.337	Automobile Allowance	\$0	\$0	\$0	\$3,000	\$6,000	\$2,400	\$2,400	\$6,000
	401.340	Advertising/Printing	\$5,243	\$6,455	\$2,911	\$2,465	\$4,930	\$7,200	\$6,400	\$16,000
	401.353	Bonding Fee	\$100	\$270	\$0	\$0	\$0	\$75	\$75	\$257
	401.420	Dues/Memberships	\$711	\$1,719	\$1,058	\$785	\$1,571	\$800	\$800	\$2,030
	401.460	Conferences/Training	\$1,594	\$1,160	\$1,161	\$466	\$932	\$2,165	\$2,000	\$5,000
		<b>SUBTOTAL</b>	<b>\$74,991</b>	<b>\$53,794</b>	<b>\$53,785</b>	<b>\$29,742</b>	<b>\$59,483</b>	<b>\$61,208</b>	<b>\$59,087</b>	
Fin Admin	402.112	Wages: Finance Crew	\$24,874	\$29,532	\$27,845	\$14,400	\$28,800	\$27,966	\$28,803	\$72,007
	402.180	Overtime Pay	\$1,431	\$2,194	\$1,871	\$911	\$1,823	\$944	\$200	\$1,679
	402.187	General Compensation	\$700	\$707	\$705	\$102	\$205	\$700	\$700	\$1,750
	402.210	Office Supplies	\$4,397	\$4,636	\$4,882	\$3,255	\$6,510	\$4,455	\$4,589	\$10,225
	402.215	Postage, Electric Bills	\$4,275	\$5,274	\$3,229	\$2,425	\$4,850	\$4,052	\$4,000	\$10,000
	402.238	Clothing & Uniforms	\$0	\$0	\$0	\$0	\$0	\$849	\$200	\$500
	402.310	Payroll Service Fees	\$1,558	\$1,539	\$1,798	\$766	\$1,532	\$4,838	\$4,983	\$7,706
	402.311	Auditing Services Fees	\$10,280	\$8,040	\$18,680	\$5,280	\$10,560	\$10,134	\$10,134	\$27,180
	402.312	Professional Services	\$0	\$2,800	\$2,885	\$525	\$1,050	\$2,000	\$2,000	\$5,152

**ELECTRIC FUND EXPENDITURES**  
**FUND #07**

Category	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Projected Budget 2024	Projected Budget 2025	Total of G-E-S
	402.321	Telephone Monthly Chrg	\$4,048	\$4,486	\$3,966	\$1,877	\$3,753	\$2,610	\$2,688	\$7,780
	402.331	Travel Mileage Reimburs	\$0	\$0	\$0	\$0	\$0	\$400	\$400	\$1,030
	402.353	Bonding Fee (Mgr & Tr	\$100	\$100	\$100	\$0	\$0	\$110	\$113	\$274
	402.374	Office Equip: Repair/Ma	\$0	\$0	\$0	\$0	\$0	\$694	\$715	\$1,079
	402.384	Office Equip: Lease	\$3,051	\$2,716	\$3,104	\$1,615	\$3,230	\$3,041	\$3,132	\$6,942
	402.420	Dues Subscrips Member	\$178	\$342	\$143	\$7	\$15	\$400	\$400	\$1,061
	402.460	Conferences & Training	\$0	\$85	\$327	\$40	\$80	\$600	\$600	\$1,546
	402.490	Allowance for Uncollect	\$0	\$0	\$0	\$0	\$0	\$5,000	\$1,000	
		<b>SUBTOTAL</b>	<b>\$54,891</b>	<b>\$62,452</b>	<b>\$69,536</b>	<b>\$31,203</b>	<b>\$62,407</b>	<b>\$68,793</b>	<b>\$64,657</b>	
Law	404.314	Legal Services	\$6,250	\$15,652	\$12,559	\$6,520	\$13,041	\$14,000	\$10,000	\$25,000
	404.317	Electric Dues	\$7,695	\$7,695	\$7,720	\$7,720	\$15,440	\$7,670	\$7,670	\$7,670
		<b>SUBTOTAL</b>	<b>\$13,945</b>	<b>\$23,347</b>	<b>\$20,279</b>	<b>\$14,240</b>	<b>\$28,481</b>	<b>\$21,670</b>	<b>\$17,670</b>	
<b>Secretary/Clerk</b>										
	405.112	Assistant to the Manage	\$33,192	\$21,282	\$20,997	\$12,927	\$25,854	\$22,497	\$23,172	\$57,930
	405.187	General Compensation	\$700	\$505	\$605	\$102	\$205	\$600	\$600	\$1,500
	405.331	Travel Mileage Reimburs	\$0	\$0	\$0	\$0	\$0	\$493	\$200	\$800
	405.420	Dues Subscrips Member	\$267	\$64	\$242	\$242	\$483	\$400	\$400	\$1,000
	405.460	Conferences & Training	\$704	\$0	\$64	\$0	\$0	\$800	\$400	\$1,000
			<b>\$34,863</b>	<b>\$21,851</b>	<b>\$21,907</b>	<b>\$13,271</b>	<b>\$26,542</b>	<b>\$24,790</b>	<b>\$24,772</b>	
<b>General Government Admin</b>										
	406.112	Utility Billing/Admin	\$51,829	\$53,546	\$55,023	\$26,939	\$53,877	\$57,948	\$59,696	\$99,493
	406.180	Utility Billing/Admin O	\$273	\$131	\$168	\$114	\$228	\$344	\$355	\$1,037
	406.187	General Compensation	\$1,230	\$1,222	\$1,284	\$205	\$410	\$1,200	\$1,200	\$3,000
			<b>\$53,332</b>	<b>\$54,900</b>	<b>\$56,476</b>	<b>\$27,257</b>	<b>\$54,515</b>	<b>\$59,492</b>	<b>\$61,251</b>	



**ELECTRIC FUND EXPENDITURES  
FUND #07**

Category	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Projected Budget 2024	Projected Budget 2025	Total of G-E-S
Process	407.241	Computer Software	\$0	\$0	\$23	\$23	\$47	\$2,460	\$800	\$2,000
	407.252	Computer Repair & Part	\$0	\$822	\$0	\$0	\$0	\$522	\$538	\$1,167
	407.310	Software Maint Fees	\$3,314	\$2,581	\$1,168	\$0	\$0	\$3,628	\$3,737	\$8,893
	407.325	Internet Fees	\$1,752	\$1,843	\$1,623	\$819	\$1,637	\$2,610	\$2,688	\$4,479
	407.329	Document Retention	\$0	\$4,020	\$2,961	\$2,961	\$5,923	\$6,000	\$1,200	\$3,000
	407.331	Cloud Services		\$0	\$0	\$0	\$0	\$1,920	\$0	\$0
	407.452	Contract IT Services	\$2,830	\$3,695	\$3,462	\$1,487	\$2,974	\$4,000	\$4,000	\$10,000
	407.453	Web Design/Maint	\$80	\$967	\$960	\$960	\$1,920	\$960	\$1,440	\$3,600
	407.750	Computer Equipment	\$549	\$5	\$1,234	\$1,234	\$2,469	\$800	\$800	\$2,000
		<b>SUBTOTAL</b>	<b>\$8,524</b>	<b>\$13,933</b>	<b>\$11,431</b>	<b>\$7,485</b>	<b>\$14,969</b>	<b>\$22,900</b>	<b>\$15,204</b>	
Engineer	408.313	Engineering Services	\$48,377	\$100,030	\$51,258	\$24,697	\$49,393	\$50,000	\$50,000	\$125,000
	408.450	Special Elect Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		<b>SUBTOTAL</b>	<b>\$48,377</b>	<b>\$100,030</b>	<b>\$51,258</b>	<b>\$24,697</b>	<b>\$49,393</b>	<b>\$50,000</b>	<b>\$50,000</b>	
Bldgs &	409.366	Public Utility Services	\$737	\$964	\$1,044	\$692	\$1,384	\$800	\$800	\$3,000
	409.367	Waste Disposal Services	\$772	\$724	\$833	\$433	\$866	\$1,600	\$1,600	\$3,887
	409.370	Bldg/Repair Maint	\$11,175	\$8,616	\$15,561	\$10,077	\$20,154	\$10,000	\$9,000	\$22,500
	409.450	Contracted Services: Cle	\$2,812	\$2,200	\$2,225	\$784	\$1,568	\$2,400	\$2,400	\$7,030
		<b>SUBTOTAL</b>	<b>\$15,496</b>	<b>\$12,505</b>	<b>\$19,663</b>	<b>\$11,986</b>	<b>\$23,972</b>	<b>\$14,800</b>	<b>\$13,800</b>	
Electric	430.110	Salary: Public Works Di	\$35,717	\$28,900	\$27,893	\$13,905	\$27,811	\$29,095	\$29,968	\$74,920
Utility	430.111	General Compensation	\$800	\$707	\$705	\$102	\$205	\$700	\$700	\$1,750
	430.112	Wages: Maintenance Cr	\$68,245	\$76,082	\$77,717	\$39,484	\$78,968	\$77,700	\$78,732	\$197,280
	430.115	Wages: Summer Help	\$4,746	\$0	\$0	\$0	\$0	\$4,400	\$0	\$0
	430.180	OT Wages: Maintenanc	\$2,682	\$2,233	\$1,320	\$910	\$1,821	\$3,132	\$3,226	\$6,390
	430.220	Operating Supplies	\$4,215	\$3,032	\$2,792	\$1,330	\$2,660	\$3,200	\$3,200	\$8,000

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**ELECTRIC FUND EXPENDITURES**  
**FUND #07**

Category	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Projected Budget 2024	Projected Budget 2025	Total of G-E-S
	430.222	Chemicals	\$110	\$277	\$120	\$0	\$0	\$522	\$538	\$1,284
	430.231	Operating Fuel	\$4,366	\$5,947	\$4,398	\$1,034	\$2,069	\$5,000	\$5,000	\$12,500
	430.245	Street Materials	\$1,682	\$2,688	\$2,278	\$1,129	\$2,258	\$3,247	\$3,344	\$8,438
	430.260	Small Tools/Minor Equi	\$1,682	\$1,954	\$347	\$155	\$311	\$1,773	\$1,826	\$4,500
	430.316	CDL Drug/Alcohol Test	\$237	\$175	\$113	\$113	\$225	\$335	\$514	\$1,285
	430.324	Cell Phones	\$2,211	\$1,958	\$2,207	\$1,063	\$2,126	\$1,338	\$1,378	\$3,987
	430.384	Equipment Rental	\$1,749	\$41	\$36	\$0	\$0	\$1,018	\$600	\$1,500
	430.386	Uniform	\$1,470	\$464	\$591	\$158	\$316	\$600	\$600	\$1,500
	430.420	Dues, Subscrips, Membe	\$24	\$14	\$78	\$64	\$128	\$200	\$200	\$500
	430.460	Conferences & Training	\$206	\$630	\$719	\$273	\$545	\$800	\$800	\$1,950
	430.740	Equipment Purchase	\$0	\$29,518	\$0	\$0	\$0	\$0	\$0	
	430.750	Materials Purchase	\$664	\$915	\$2,061	\$2,061	\$4,122	\$2,000	\$600	\$1,500
		<b>SUBTOTAL</b>	<b>\$130,805</b>	<b>\$155,536</b>	<b>\$123,374</b>	<b>\$61,782</b>	<b>\$123,563</b>	<b>\$135,060</b>	<b>\$131,226</b>	
Lighting	434.240	Bulbs & Fixtures	\$10,350	\$9,987	\$12,852	\$11,228	\$22,456	\$11,500	\$10,000	25 LED Cob
	434.450	Contracted Services - Re	\$880	\$1,863	\$2,151	\$357	\$714	\$2,500	\$2,000	Lights
		<b>SUBTOTAL</b>	<b>\$11,230</b>	<b>\$11,850</b>	<b>\$15,002</b>	<b>\$11,585</b>	<b>\$23,170</b>	<b>\$14,000</b>	<b>\$12,000</b>	
Repairs & Truck	437.241	Vehicle Tires	\$565	\$152	\$264	\$0	\$0	\$0	\$0	\$0
	437.251	Vehicle & Equipment Pa	\$4,481	\$3,295	\$2,300	\$0	\$0	\$0	\$0	\$0
	437.451	Contracted Services-Vel	\$2,352	\$11,208	\$3,659	\$0	\$0	\$0	\$0	\$0
	437.458	Contracted Services-Oth	\$575	\$33	\$780	\$0	\$0	\$0	\$0	\$0
	437.460	Vehicle Maintenance	\$0	\$0	\$1,027	\$6,676	\$13,352	\$12,400	\$10,000	\$25,000
		<b>SUBTOTAL</b>	<b>\$7,972</b>	<b>\$14,689</b>	<b>\$8,030</b>	<b>\$6,676</b>	<b>\$13,352</b>	<b>\$12,400</b>	<b>\$10,000</b>	
Power Purchase	442.361	Purchase of Electricity	\$1,584,468	\$2,238,697	\$2,005,587	\$954,321	\$1,908,642	\$1,728,986	\$2,257,130	
		<b>SUBTOTAL</b>	<b>\$1,584,468</b>	<b>\$2,238,697</b>	<b>\$2,005,587</b>	<b>\$954,321</b>	<b>\$1,908,642</b>	<b>\$1,728,986</b>	<b>\$2,257,130</b>	

**ELECTRIC FUND EXPENDITURES**  
**FUND #07**

Category	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Projected Budget 2024	Projected Budget 2025	Total of G-E-S
Power	442.320	Data Collection	\$17,085	\$36,875	\$44,370	\$30,321	\$60,643	\$37,500	\$37,500	AMI
Operations	442.430	PA Sales Tax	\$40,051	\$42,224	\$43,094	\$18,039	\$36,078	\$42,000	\$42,000	
	442.452	Contract Serv - System I	\$35,854	\$49,665	\$3,485	\$1,800	\$3,600	\$30,000	\$14,000	Tree Trim
	442.455	Contract Serv - Emerg. I	\$126,506	\$29,119	\$20,015	\$10,960	\$21,920	\$20,000	\$20,000	
	442.640	Capital construction	\$7,200	\$2,260	\$91,507	\$8,050	\$16,100	\$100,000	\$60,000	Pole Replace
	442.650	Install Section Fuses	\$0	\$0	\$41,072	\$0	\$0	\$0	\$0	
	442.740	Capital Equip Purchases	\$21,262	\$47,420	\$13,713	\$7,419	\$14,838	\$10,500	\$0	
		<b>SUBTOTAL</b>	<b>\$247,958</b>	<b>\$207,563</b>	<b>\$257,256</b>	<b>\$76,589</b>	<b>\$153,178</b>	<b>\$240,000</b>	<b>\$173,500</b>	
Culture & Recreation	451.500	Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	451.501	HERC Contribution	\$0	\$0	\$0	\$0	\$0	\$5,000	\$5,000	
	451.502	Recognitions	\$0	\$0	\$175	\$0	\$0	\$1,000	\$1,000	
	453.239	Earth Day	\$0	\$100	\$0	\$0	\$0	\$0	\$0	
	453.450	Park Concerts	\$0	\$0	\$2,000	\$2,000	\$4,000	\$2,000	\$2,000	
	453.457	Movie Night	\$4,172	\$1,895	\$1,989	\$0	\$0	\$0	\$0	
	453.458	Founders Day Event	\$490	\$6,740	\$21,438	\$20,236	\$40,472	\$0	\$0	
	453.459	Fall Festival	\$3,635	\$8,908	\$5,495	\$0	\$0	\$0	\$0	
	453.460	Event Sponsorships	\$0	\$0	\$0	\$0	\$0	\$26,500	\$24,500	
	453.461	HMHS	\$10,000	\$0	\$0	\$0	\$0	\$6,000	\$3,000	
		<b>SUBTOTAL</b>	<b>\$18,297</b>	<b>\$17,642</b>	<b>\$31,097</b>	<b>\$22,236</b>	<b>\$44,472</b>	<b>\$40,500</b>	<b>\$35,500</b>	
Parks & Rec	454.459	Lawn Mowing Equip	\$0	\$24	\$0	\$0	\$0	\$600	\$400	\$1,000
			<b>\$0</b>	<b>\$24</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600</b>	<b>\$400</b>	
Small Borrowing										
	472.400	Small Borrowing Repay	\$99,449	\$0	\$99,449	\$49,725	\$99,449	\$99,449	\$99,449	
			<b>\$99,449</b>	<b>\$0</b>	<b>\$99,449</b>	<b>\$49,725</b>	<b>\$99,449</b>	<b>\$99,449</b>	<b>\$99,449</b>	
Misc.	480.000	Miscellaneous Expenses	\$9,078	\$9,922	\$9,687	\$1,813	\$3,626	\$10,000	\$25,000	\$49,237

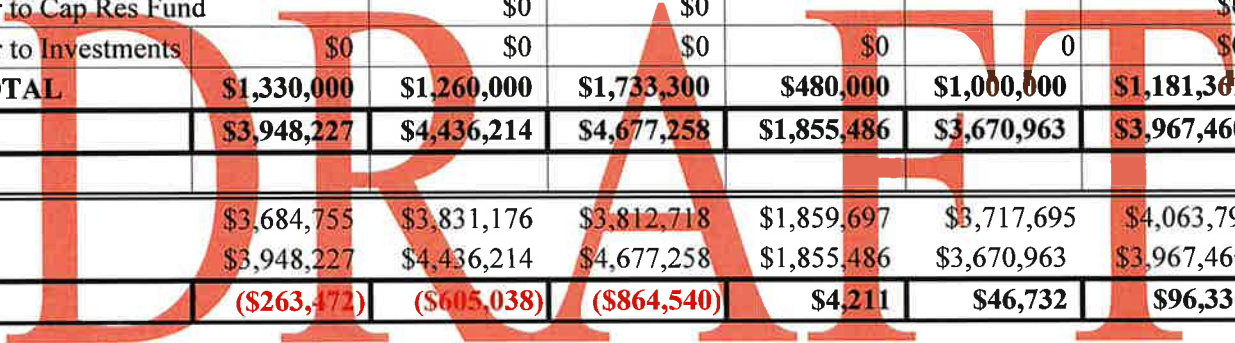
**ELECTRIC FUND EXPENDITURES**  
**FUND #07**

Category	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Projected Budget 2024	Projected Budget 2025	Total of G-E-S
Expenses		<b>SUBTOTAL</b>	<b>\$9,078</b>	<b>\$9,922</b>	<b>\$9,687</b>	<b>\$1,813</b>	<b>\$3,626</b>	<b>\$10,000</b>	<b>\$25,000</b>	
Withholdin	481.100	FICA Employer Tax	\$17,916	\$15,048	\$15,415	\$8,149	\$16,298	\$14,758	\$15,201	\$31,027
Items	481.200	Medicare Employer Tax	\$4,245	\$3,653	\$4,278	\$1,887	\$3,773	\$3,443	\$3,546	\$10,148
	481.300	Unemployment Comp T	\$1,368	\$1,731	\$1,595	\$1,140	\$2,280	\$2,952	\$3,041	\$7,950
		<b>SUBTOTAL</b>	<b>\$23,528</b>	<b>\$20,431</b>	<b>\$21,288</b>	<b>\$11,175</b>	<b>\$22,351</b>	<b>\$21,153</b>	<b>\$21,788</b>	
Pension	483.300	Pension Contribution DC	\$13,298	\$12,467	\$11,433	\$5,105	\$10,209	\$9,440	\$12,200	\$30,500
	483.301	Pension Contribution DF	\$57,658	\$19,587	\$23,398	\$0	\$0	\$14,640	\$26,840	\$67,100
	483.302	Pension Contribution M	\$0	\$0	\$0	\$0	\$0	\$2,280	\$2,280	\$5,700
	483.319	Pension Investment Con	\$1,880	\$2,400	\$2,160	\$2,160	\$4,320	\$2,000	\$2,000	\$5,000
		<b>SUBTOTAL</b>	<b>\$72,836</b>	<b>\$34,455</b>	<b>\$36,991</b>	<b>\$7,265</b>	<b>\$14,529</b>	<b>\$28,360</b>	<b>\$43,320</b>	
	484.000	Worker's Compensation	\$15,806	\$15,951	\$20,786	\$9,749	\$19,498	\$18,000	\$14,400	\$36,000
		<b>SUBTOTAL</b>	<b>\$15,806</b>	<b>\$15,951</b>	<b>\$20,786</b>	<b>\$9,749</b>	<b>\$19,498</b>	<b>\$18,000</b>	<b>\$14,400</b>	
Employee	485.152	Non Union/Union Life I	\$253	\$253	\$262	\$0	\$0	\$600	\$600	\$1,500
Benefits	485.153	Disability Ins - STD/LT	\$3,202	\$3,517	\$3,710	\$1,855	\$3,710	\$4,052	\$4,173	\$10,522
	485.182	Union Shoe Allowance	\$412	\$278	\$432	\$84	\$169	\$470	\$470	\$1,175
	485.183	Union Serverance Fund	\$2,180	\$2,080	\$2,080	\$1,000	\$2,000	\$2,587	\$2,665	\$7,392
	485.184	Union Scholarship Fund	\$75	\$78	\$85	\$40	\$80	\$113	\$116	\$337
		<b>SUBTOTAL</b>	<b>\$6,122</b>	<b>\$6,207</b>	<b>\$6,570</b>	<b>\$2,980</b>	<b>\$5,959</b>	<b>\$7,822</b>	<b>\$8,024</b>	
Insurance	486.100	Property/Liability/Auto	\$10,790	\$14,065	\$9,189	\$5,007	\$10,015	\$12,020	\$24,400	\$61,000
Empl.	487.152	Non Union Dental Reim	\$800	\$0	\$150	\$0	\$1,697	\$800	\$400	\$1,000
	487.156	Non-Union Health Insur	\$3,750	\$3,754	\$2,885	\$1,500	\$3,000	\$4,000	\$4,000	\$10,000
	487.157	Health & Welfare Fund	\$66,365	\$74,430	\$81,308	\$40,654	\$81,308	\$84,000	\$83,200	\$208,000



**ELECTRIC FUND EXPENDITURES**  
**FUND #07**

Category	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Projected Budget 2024	Projected Budget 2025	Total of G-E-S
		<b>SUBTOTAL</b>	<b>\$81,705</b>	<b>\$92,249</b>		<b>\$47,162</b>	<b>\$96,020</b>	<b>\$100,820</b>	<b>\$112,000</b>	
Intrfnd	492.010	Transfer to General Fund	\$1,280,000	\$1,245,000	\$1,350,000	\$405,000	820,000	\$975,000	\$750,000	
Transfer	492.018	Transfer to Fire Fund	\$0	\$0	\$0	\$0	0	\$26,361	\$5,853	
	492.022	Transfer to Sinking Fund	\$0	\$0	\$0	\$0	0	\$0	\$0	
	492.092	Transfer to HERC	\$0	\$5,000	\$5,000	\$5,000	0	\$0	\$0	
	492.220	Transfer to Cap Proj Sin	\$50,000	\$10,000	\$378,300	\$70,000	180,000	\$180,000	\$160,000	
	492.300	Transfer to Cap Res Fund		\$0	\$0			\$0	\$0	
	492.990	Transfer to Investments	\$0	\$0	\$0	\$0	0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$1,330,000</b>	<b>\$1,260,000</b>	<b>\$1,733,300</b>	<b>\$480,000</b>	<b>\$1,000,000</b>	<b>\$1,181,361</b>	<b>\$915,853</b>	
<b>TOTAL EXPENSES</b>			<b>\$3,948,227</b>	<b>\$4,436,214</b>	<b>\$4,677,258</b>	<b>\$1,855,486</b>	<b>\$3,670,963</b>	<b>\$3,967,460</b>	<b>\$4,169,925</b>	
TOTAL REVENUES			\$3,684,755	\$3,831,176	\$3,812,718	\$1,859,697	\$3,717,695	\$4,063,790	\$4,193,577	
TOTAL EXENDITURES			\$3,948,227	\$4,436,214	\$4,677,258	\$1,855,486	\$3,670,963	\$3,967,460	\$4,169,925	
<b>FUND BALANCE</b>			<b>(\$263,472)</b>	<b>(\$605,038)</b>	<b>(\$864,540)</b>	<b>\$4,211</b>	<b>\$46,732</b>	<b>\$96,330</b>	<b>\$23,652</b>	





**SEWER FUND REVENUES  
FUND #08**

Category	Acct. No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Notes
Interest Earn	341.000	Interest Income - Investment	\$0	\$1,134	\$4,340	\$1,553	\$3,106	\$3,000	\$3,000	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$1,134</b>	<b>\$4,340</b>	<b>\$1,553</b>	<b>\$3,106</b>	<b>\$3,000</b>	<b>\$3,000</b>	
	364.120	Sewer Use Charges	\$680,575	\$669,103	\$700,786	\$367,908	\$735,816	\$738,980	\$718,000	
	364.121	Penalty Income	\$8,453	\$7,835	\$8,139	\$5,944	\$11,887	\$5,000	\$5,000	
	364.122	Transfer Settlement Fees	\$1,525	\$1,025	\$775	\$575	\$1,150	\$500	\$500	
		<b>SUBTOTAL</b>	<b>\$690,552</b>	<b>\$677,964</b>	<b>\$709,699</b>	<b>\$374,427</b>	<b>\$748,854</b>	<b>\$744,480</b>	<b>\$723,500</b>	
Misc. Revenues	380.000	Miscellaneous Revenues	\$0	\$0	\$66,600	\$400	\$800	\$250	\$250	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$66,600</b>	<b>\$400</b>	<b>\$800</b>	<b>\$250</b>	<b>\$250</b>	
Intrfnd Tran	392.100	Transfer from General				\$25,000	\$50,000	\$50,000	\$0	
	392.310	Transfer from Sewer Mgd	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$0</b>	
	398.000	Transfer from Inv Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	HTMA, HB
	398.001	Transfer of Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	398.100	Transfer from Inv Sewer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	398.200	Transfer from Sewer Res	\$0	\$0	\$0			\$0	\$107,550	EDU Fees 23 N M
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$107,550</b>	43 Roosevelt 1/3
<b>TOTAL REVENUES</b>			<b>\$690,552</b>	<b>\$679,098</b>	<b>\$780,639</b>	<b>\$401,380</b>	<b>\$802,760</b>	<b>\$797,730</b>	<b>\$834,300</b>	

**SEWER FUND EXPENDITURES  
FUND #08**

Category	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Total of G-E-S
	400.105	Council Mayor	\$650	\$650	\$650	\$325	\$650	\$650	\$650	\$6,500
	400.199	Council Life Insurance	\$40	\$43	\$41	\$20	\$41	\$95	\$95	\$738
	400.420	Dues/Memberships	\$159	\$441	\$274	\$179	\$357	\$200	\$150	\$1,500
	400.460	Conferences & Training	\$289	\$913	\$161	\$45	\$89	\$400	\$100	\$1,000
		<b>SUBTOTAL</b>	<b>\$1,138</b>	<b>\$2,047</b>	<b>\$1,126</b>	<b>\$568</b>	<b>\$1,137</b>	<b>\$1,345</b>	<b>\$995</b>	
Executive	401.110	Salary: Manager	\$15,221	\$9,908	\$10,388	\$5,188	\$10,377	\$10,192	\$10,403	\$104,030
	401.116	Administrative Assist.	\$1,085	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	401.187	General Compensation	\$193	\$176	\$151	\$0	\$0	\$150	\$150	\$1,500
	401.211	Newsletter Printing	\$437	\$732	\$1,624	\$568	\$1,136	\$1,200	\$1,300	\$13,000
	401.215	Newsletter Postage	\$0	\$100	\$0	\$0	\$0	\$300	\$0	\$0
	401.337	Automobile Allowance	\$0	\$0	\$300	\$0	\$0	\$600	\$600	\$6,000
	401.340	Advertising/Legal	\$1,311	\$1,614	\$670	\$616	\$1,232	\$1,800	\$1,600	\$16,000
	401.353	Bonding Fee	\$25	\$68	\$0	\$0	\$0	\$31	\$32	\$257
	401.420	Due/Membership	\$178	\$430	\$265	\$196	\$393	\$200	\$200	\$2,030
	401.460	Mtgs/Confer/Training	\$398	\$290	\$278	\$117	\$233	\$591	\$500	\$5,000
		<b>SUBTOTAL</b>	<b>\$18,846</b>	<b>\$13,317</b>	<b>\$13,676</b>	<b>\$6,685</b>	<b>\$13,371</b>	<b>\$15,064</b>	<b>\$14,785</b>	
Fin Admin	402.112	Wages: Finance Crew	\$6,276	\$7,273	\$6,961	\$3,600	\$7,200	\$7,075	\$7,201	\$72,007
	402.180	Overtime Pay	\$358	\$550	\$468	\$228	\$456	\$245	\$253	\$1,679
	402.187	General Compensation	\$175	\$177	\$176	\$26	\$51	\$175	\$175	\$1,750
	402.210	Office Supplies	\$2,380	\$1,465	\$1,606	\$1,076	\$2,152	\$2,660	\$1,203	\$10,225
	402.215	Postage Sewer Bills	\$868	\$1,319	\$807	\$606	\$1,213	\$1,114	\$1,000	\$10,000
	402.238	Clothing & Uniforms	\$0	\$0	\$0	\$0	\$0	\$212	\$50	\$500
	402.310	Payroll Services Fees	\$359	\$385	\$450	\$192	\$383	\$494	\$509	\$7,706
	402.311	Auditing Fees	\$2,570	\$2,010	\$4,670	\$1,320	\$2,640	\$3,674	\$3,784	\$27,180
	402.312	Professional Services	\$0	\$0	\$670	\$131	\$263	\$500	\$500	\$5,152
	402.321	Telephone Monthly Chgs	\$1,012	\$700	\$946	\$469	\$938	\$887	\$913	\$7,780

**SEWER FUND EXPENDITURES  
FUND #08**

Category	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Total of G-E-S
	402.331	Travel Mileage Reimb	\$0	\$1,099	\$0	\$0	\$0	\$100	\$100	\$1,030
	402.353	Bonding Fees	\$25	\$25	\$25	\$0	\$0	\$27	\$28	\$274
	402.374	Office Equip: Repair/Mai	\$0	\$0	\$0	\$0	\$0	\$63	\$65	\$1,079
	402.384	Office Equip: Lease	\$763	\$679	\$776	\$404	\$807	\$760	\$783	\$6,942
	402.420	Dues, Subscrips, Member	\$43	\$62	\$36	\$2	\$4	\$131	\$131	\$1,061
	402.450	Shut Off Fees from NPWA	\$0	\$0	\$0	\$0	\$0	\$240	\$240	
	402.460	Conferences & Training	\$2	\$21	\$82	\$10	\$20	\$150	\$150	\$1,546
			<b>\$14,830</b>	<b>\$15,766</b>	<b>\$17,673</b>	<b>\$8,063</b>	<b>\$16,126</b>	<b>\$18,507</b>	<b>\$17,085</b>	
Law	404.314	Legal Services	\$1,299	\$3,810	\$2,663	\$1,211	\$2,422	\$3,500	\$2,500	\$25,000
	404.450	Special Legal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$1,299</b>	<b>\$3,810</b>	<b>\$2,663</b>	<b>\$1,211</b>	<b>\$2,422</b>	<b>\$3,500</b>	<b>\$2,500</b>	
Secretary/Clerk										
	405.112	Assistant to the Manager	\$8,298	\$5,321	\$5,071	\$3,053	\$6,106	\$5,624	\$5,793	\$57,930
	405.187	General Compensation	\$175	\$126	\$151	\$26	\$51	\$150	\$150	\$1,500
	405.420	Dues Subscrips Member	\$67	\$16	\$60	\$60	\$121	\$100	\$100	\$1,000
	405.460	Conferences & Training	\$176	\$0	\$16	\$0	\$0	\$200	\$100	\$1,000
			<b>\$8,716</b>	<b>\$5,463</b>	<b>\$5,298</b>	<b>\$3,139</b>	<b>\$6,278</b>	<b>\$6,074</b>	<b>\$6,143</b>	
General Government Admin										
	406.112	Utility Billing/Admin	\$8,654	\$8,983	\$9,186	\$4,490	\$8,980	\$9,659	\$9,949	\$99,493
	406.180	Utility Billing/Admin OT	\$91	\$44	\$56	\$38	\$76	\$300	\$300	\$1,037
	406.187	General Compensation	\$308	\$305	\$227	\$51	\$102	\$300	\$300	\$3,000
			<b>\$9,053</b>	<b>\$9,333</b>	<b>\$9,470</b>	<b>\$4,579</b>	<b>\$9,158</b>	<b>\$10,259</b>	<b>\$10,549</b>	
	407.241	Computer Software	\$0	\$0	\$6	\$6	\$12	\$760	\$200	\$2,000
	407.252	Computer Repair/Parts	\$0	\$205	\$0	\$0	\$0	\$13	\$13	\$1,167
	407.310	Software Maint Fees	\$828	\$645	\$292	\$0	\$0	\$855	\$881	\$8,893
	407.325	Internet Fees	\$330	\$435	\$382	\$205	\$409	\$127	\$131	\$4,479



**SEWER FUND EXPENDITURES  
FUND #08**

Category	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Total of G-E-S
	407.329	Document Retention	\$0	\$1,005	\$740	\$740	\$0	\$1,500	\$300	\$3,000
	407.331	Cloud Services/Upgrade S	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	407.452	Contract IT Services	\$707	\$924	\$810	\$372	\$743	\$1,000	\$1,000	\$10,000
	407.453	Web Design/Maint	\$20	\$242	\$240	\$240	\$480	\$240	\$360	\$3,600
	407.750	Computer Equipment	\$137	\$0	\$309	\$309	\$617	\$200	\$200	\$2,000
		<b>SUBTOTAL</b>	<b>\$2,023</b>	<b>\$3,456</b>	<b>\$2,778</b>	<b>\$1,871</b>	<b>\$2,262</b>	<b>\$4,695</b>	<b>\$3,085</b>	
Engineer	408.313	Engineering Services	\$12,094	\$24,993	\$11,867	\$6,174	\$12,348	\$12,500	\$12,500	\$125,000
	408.450	Special Eng Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		<b>SUBTOTAL</b>	<b>\$12,094</b>	<b>\$24,993</b>	<b>\$11,867</b>	<b>\$6,174</b>	<b>\$12,348</b>	<b>\$12,500</b>	<b>\$12,500</b>	
Bldgs & Pla	409.366	Public Utility Services	\$184	\$241	\$238	\$173	\$346	\$200	\$200	\$3,000
	409.367	Waste Disposal Services	\$193	\$181	\$208	\$108	\$217	\$279	\$287	\$3,887
	409.370	Bldg Repair Maint.	\$2,794	\$2,154	\$3,890	\$2,519	\$5,039	\$2,500	\$2,250	\$22,500
	409.450	Contracted Services Clean	\$703	\$550	\$479	\$196	\$392	\$600	\$600	\$7,030
		<b>SUBTOTAL</b>	<b>\$3,874</b>	<b>\$3,126</b>	<b>\$4,815</b>	<b>\$2,996</b>	<b>\$5,993</b>	<b>\$3,579</b>	<b>\$3,337</b>	
Sanitary Treatment	429.360	Wastewater Treatment	\$433,562	\$460,391	\$439,146	\$279,233	\$535,356	\$602,061	\$620,123	
	429.361	Meter Electricty Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	429.372	Lateral Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	429.373	Sewer Repairs	\$2,267	\$23,767	\$18,888	\$20,830	\$41,660	\$9,000	\$10,000	Sewer Repairs
	429.374	Sewer Interceptor	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	429.375	Sewer Replacements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	429.454	Contracted Serv Sanitary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$435,829</b>	<b>\$484,157</b>	<b>\$458,034</b>	<b>\$300,063</b>	<b>\$577,016</b>	<b>\$611,061</b>	<b>\$630,123</b>	
Sewer Utility	430.110	Salary: Public Works Dir	\$9,004	\$7,225	\$6,973	\$3,476	\$6,953	\$7,274	\$7,492	\$74,920
	430.111	General Compensation	\$200	\$177	\$176	\$26	\$51	\$175	\$175	\$1,750



**SEWER FUND EXPENDITURES  
FUND #08**

Category	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Total of G-E-S
	430.112	Wages: Maintenance Crew	\$17,061	\$19,020	\$19,429	\$9,871	\$19,742	\$19,092	\$19,758	\$197,280
	430.115	Wages: Summer Help	\$1,187	\$0	\$0	\$0	\$0	\$1,100	\$0	\$0
	430.180	OT Wages: Maintenance	\$0	\$0	\$0	\$0	\$0	\$490	\$504	\$6,390
	430.220	Operating Supplies	\$664	\$643	\$684	\$332	\$665	\$800	\$800	\$8,000
	430.222	Chemicals	\$27	\$69	\$30	\$0	\$0	\$127	\$131	\$1,284
	430.231	Operating Fuel	\$1,091	\$1,487	\$835	\$259	\$517	\$1,250	\$1,250	\$12,500
	430.245	Street Materials	\$421	\$672	\$570	\$282	\$564	\$887	\$913	\$8,438
	430.260	Small Tools/Minor Equip	\$762	\$488	\$58	\$11	\$21	\$507	\$522	\$4,500
	430.316	CDL Drug/Alcohol Testin	\$59	\$44	\$28	\$28	\$56	\$101	\$129	\$1,285
	430.324	Cell Phones	\$553	\$490	\$494	\$266	\$551	\$443	\$457	\$3,987
	430.384	Equipment Rental	\$37	\$10	\$9	\$0	\$0	\$255	\$150	\$1,500
	430.386	Uniform Allowance	\$446	\$116	\$148	\$40	\$79	\$150	\$150	\$1,500
	430.420	Dues, Subscrips, Member	\$6	\$4	\$19	\$16	\$32	\$50	\$50	\$500
	430.460	Conferences & Training	\$52	\$158	\$180	\$68	\$136	\$150	\$150	\$1,950
	430.740	Equipment Purchase	\$0	\$7,379	\$0	\$0	\$0	\$0	\$0	
	430.750	Materials Purchase	\$0	\$33	\$291	\$291	\$583	\$500	\$150	\$1,500
		<b>SUBTOTAL</b>	<b>\$31,570</b>	<b>\$38,015</b>	<b>\$29,926</b>	<b>\$14,966</b>	<b>\$29,931</b>	<b>\$33,351</b>	<b>\$32,780</b>	
Equipment	437.251	Vehicle Equipment Parts	\$1,120	\$824	\$621	\$109	\$219	\$0	\$0	\$0
& Truck	437.241	Vehicle Tires	\$141	\$38	\$66	\$22	\$43	\$0	\$0	\$0
Repair	437.451	Contracted Services Vehic	\$588	\$2,802	\$915	\$203	\$406	\$0	\$0	\$0
	437.458	Contracted Services - Othe	\$144	\$8	\$195	\$184	\$367	\$0	\$0	\$0
	437.460	Vehicle Maintenance	\$0	\$0	\$0	\$0	\$0	\$3,100	\$2,500	\$25,000
		<b>SUBTOTAL</b>	<b>\$1,993</b>	<b>\$3,672</b>	<b>\$1,797</b>	<b>\$517</b>	<b>\$1,035</b>	<b>\$3,100</b>	<b>\$2,500</b>	
Sewer	446.455	Storm Sewer Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$13,000	
Operations	446.456	MS4 Stormwater Mgmt Pr	\$9,907	\$19,225	\$4,205	\$2,205	\$4,410	\$10,000	\$6,000	

**SEWER FUND EXPENDITURES  
FUND #08**

Category	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Total of G-E-S
	446.620	Televising Mains			\$15,200			\$15,500	\$0	
	446.740	Capital Equip Purchases	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$9,907</b>	<b>\$19,225</b>	<b>\$19,405</b>	<b>\$2,205</b>	<b>\$4,410</b>	<b>\$25,500</b>	<b>\$19,000</b>	
Park & Recs	454.459	Lawn Mowing Equip	\$0	\$6	\$0	\$0	\$0	\$200	\$100	\$1,000
			<b>\$0</b>	<b>\$6</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200</b>	<b>\$100</b>	
Misc. Exps	480.000	Miscellaneous Exp.	\$760	\$848	\$2,293	\$453	\$907	\$2,489	\$4,041	\$49,237
		<b>SUBTOTAL</b>	<b>\$760</b>	<b>\$848</b>	<b>\$2,293</b>	<b>\$453</b>	<b>\$907</b>	<b>\$2,489</b>	<b>\$4,041</b>	
Withholding Items	481.100	FICA Employer Tax	\$4,198	\$3,471	\$3,574	\$1,881	\$3,763	\$3,293	\$3,392	\$31,027
	481.200	Medicare Employer Tax	\$996	\$847	\$989	\$435	\$870	\$747	\$770	\$10,148
	481.300	Unemployment Comp Tax	\$342	\$433	\$399	\$285	\$570	\$570	\$587	\$7,950
		<b>SUBTOTAL</b>	<b>\$5,535</b>	<b>\$4,751</b>	<b>\$4,962</b>	<b>\$2,601</b>	<b>\$5,203</b>	<b>\$4,610</b>	<b>\$4,749</b>	
Pension	483.300	Pension Contribution DC	\$2,000	\$3,117	\$2,356	\$1,276	\$2,552	\$2,360	\$3,050	\$30,500
	483.301	Pension Contribution DB	\$14,414	\$4,897	\$5,850	\$0	\$0	\$3,660	\$6,710	\$67,100
	483.302	Pension Contribution Mgr	\$0	\$0	\$0	\$0	\$0	\$570	\$570	\$5,700
	483.319	Pension Investment Consu	\$470	\$600	\$540	\$540	\$1,080	\$500	\$500	\$5,000
		<b>SUBTOTAL</b>	<b>\$16,884</b>	<b>\$8,614</b>	<b>\$8,746</b>	<b>\$1,816</b>	<b>\$3,632</b>	<b>\$7,090</b>	<b>\$10,830</b>	
	484.000	Worker's Compensation	\$3,952	\$3,988	\$5,190	\$2,437	\$4,874	\$4,500	\$3,600	\$36,000
		<b>SUBTOTAL</b>	<b>\$3,952</b>	<b>\$3,988</b>	<b>\$5,190</b>	<b>\$2,437</b>	<b>\$4,874</b>	<b>\$4,500</b>	<b>\$3,600</b>	
Employee Benefits	485.152	Union Life Insurance	\$63	\$63	\$66	\$0	\$0	\$150	\$150	\$1,500
	485.153	Union Disability Ins - STL	\$800	\$879	\$927	\$464	\$927	\$926	\$954	\$10,522
	485.182	Union Shoe Allowance	\$103	\$70	\$108	\$21	\$42	\$118	\$118	\$1,175

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**SEWER FUND EXPENDITURES  
FUND #08**

Category	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Total of G-E-S
	485.183	Union Severance Fund	\$545	\$520	\$520	\$250	\$500	\$593	\$611	\$7,392
	485.184	Union Scholarship Fund	\$19	\$19	\$19	\$10	\$20	\$29	\$30	\$337
		<b>SUBTOTAL</b>	<b>\$1,530</b>	<b>\$1,551</b>	<b>\$1,640</b>	<b>\$745</b>	<b>\$1,490</b>	<b>\$1,816</b>	<b>\$1,862</b>	
Insurance	486.100	Property/Liability/Auto In	\$2,697	\$3,516	\$2,297	\$1,252	\$2,504	\$4,889	\$6,100	\$61,000
		<b>SUBTOTAL</b>	<b>\$2,697</b>	<b>\$3,516</b>	<b>\$2,297</b>	<b>\$1,252</b>	<b>\$2,504</b>	<b>\$4,889</b>	<b>\$6,100</b>	
	487.152	Non-Union Dental Reimbu	\$200	\$0	\$38	\$0	\$400	\$200	\$100	\$1,000
	487.156	Non-Union Health Insuran	\$1,250	\$1,192	\$962	\$500	\$1,000	\$1,000	\$1,000	\$10,000
	487.157	Teamsters Health & Welfa	\$16,591	\$18,608	\$20,327	\$10,163	\$16,939	\$21,000	\$20,800	\$208,000
		<b>SUBTOTAL</b>	<b>\$18,041</b>	<b>\$19,800</b>	<b>\$21,326</b>	<b>\$10,663</b>	<b>\$18,339</b>	<b>\$22,200</b>	<b>\$21,900</b>	
Intrfnd Trar	492.180	Transfer to Capital Project	\$0	\$0	\$8,000	\$0	\$0	\$0	\$0	
Intrfnd	492.010	Transfer to General Fund	\$0	\$0	\$0	\$0	\$38,650			
	492.022	Transfer to CP Sinking	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	492.990	Transfer to Investments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,000</b>	<b>\$0</b>	<b>\$38,650</b>	<b>\$0</b>	<b>\$0</b>	
<b>TOTAL EXPENDITURES</b>			<b>\$600,572</b>	<b>\$669,453</b>	<b>\$632,983</b>	<b>\$373,007</b>	<b>\$741,649</b>	<b>\$796,329</b>	<b>\$808,564</b>	
TOTAL REVENUES			\$690,552	\$679,098	\$780,639	\$401,380	\$802,760	\$797,730	\$834,300	
TOTAL EXPENDITURES			\$600,572	\$669,453	\$632,983	\$373,007	\$741,649	\$796,329	\$808,564	
<b>FUND BALANCE</b>			<b>\$89,980</b>	<b>\$9,644</b>	<b>\$147,656</b>	<b>\$28,373</b>	<b>\$61,111</b>	<b>\$1,401</b>	<b>\$25,736</b>	

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**CAPITAL PROJECTS REVENUES  
FUND #18**

Category	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025
	351.032	Traffic Calming Feasibility	\$2,124	\$0	\$0	\$0	\$0	0	0
		<b>SUBTOTAL</b>	<b>\$2,124</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PA Community Transportation Init</b>									
	354.090	Parking Lot Improvement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	354.091	Comp Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	354.092	PA H20/PA SW&S Grant					\$1,093,333	\$2,805,000	\$2,900,000
	354.093	EV Charging Station Grant					\$5,000	\$5,000	\$0
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,098,333</b>	<b>\$2,810,000</b>	<b>\$2,900,000</b>
Misc. Reve	380.000	Miscellaneous Revenue	\$0	\$276,392	\$381	\$9	\$0	\$0	\$0
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$276,392</b>	<b>\$381</b>	<b>\$9</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Intrfnd Tra	392.010	Transfer from General Fund	\$0	\$0	\$138,000	\$1,281,000	\$127,000	\$140,000	\$125,000
	392.070	Transfer from Electric Fund	\$150,000	\$10,000	\$386,300	\$121,000	\$130,000	\$180,000	\$160,000
	393.080	Transfer from Sewer Fund	\$0	\$0	\$8,000	\$0	\$0	\$0	\$0
	393.100	Transfer from SCR Fund		\$0	\$0	\$0	\$5,800	\$0	\$0
	392.300	Transfer from Cap. Res. Fd.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	392.301	Transfer from Invested Fds	\$431,500	\$0	\$0	\$0	\$349,577	\$0	\$287,000
	392.302	Transfer from Key Bank		\$137,990	\$0		\$366,261	\$0	\$0
	392.301	Transfer from ARPA Funds	\$0		\$0	\$0	\$348,808	\$348,808	\$0
<b>Project Loan Repayment</b>									
	393.100	Borrowing Loan	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		<b>SUBTOTAL</b>	<b>\$581,500</b>	<b>\$147,990</b>	<b>\$532,300</b>	<b>\$1,402,000</b>	<b>\$1,327,446</b>	<b>\$668,808</b>	<b>\$572,000</b>
<b>TOTAL REVENUES</b>			<b>\$583,624</b>	<b>\$424,382</b>	<b>\$532,681</b>	<b>\$1,402,009</b>	<b>\$2,425,779</b>	<b>\$3,478,808</b>	<b>\$3,472,000</b>



**CAPITAL PROJECTS EXPENDITURES  
FUND #18**

Category	Acct No.	Description	Acutal 2021	Acutal 2022	Acutal 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Notes
	409.373	Jail House Maintenance	\$0	\$0	\$0	\$0	\$0	\$2,500	\$0	
	409.375	PW Pole Barn/Fence	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	409.376	Rent/Renovations	\$3,194	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$3,194</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,500</b>	<b>\$0</b>	
<b>PUBLIC SAFETY</b>										
	415.327	Radios for trucks	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	415.328	EV Charging Station		\$0	\$0			\$10,000	\$0	
			\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	
<b>TOTAL EXPENDITURES</b>										
	433.372	Battery Backups for signals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	433.373	CMAQ Closed Loop Signals	\$358	\$0	\$0	\$0	\$0	\$0	\$0	
	433.374	ARLE Grant	\$0	\$64,986	\$0	\$0	\$0	\$0	\$0	
			\$358	\$64,986	\$0	\$0	\$0	\$0	\$0	
<b>CROSSWALKS</b>										
	435.372	Handicap Ramps -	\$9,400	\$41,172	\$0	\$0	\$0	\$0	\$0	
	435.373	Curb Ramps/Base Repair	\$0	\$0	\$76,546	\$0		\$68,000	\$0	
	435.374	Crosswalk Grant			\$0			\$0	\$0	
	435.375	CTP Crosswalk			\$0			\$0	\$0	
	435.376	MFT Pedestrian Crossing			\$0			\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$9,400</b>	<b>\$41,172</b>	<b>\$76,546</b>	<b>\$0</b>	<b>\$0</b>	<b>\$68,000</b>	<b>\$0</b>	
	436.372	Storm Sewer/Inlets Various	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>ROAD MAINTENANCE</b>										
	438.372	Lincoln Ave Bridge	\$963,199	\$160,217	\$0	\$0	\$0	\$0	\$0	

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**CAPITAL PROJECTS EXPENDITURES**

**FUND #18**

Category	Acct No.	Description	Acutal 2021	Acutal 2022	Acutal 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Notes
	438.373	Road Mill & Overlay	\$0	\$18,982	\$84,920	\$0	\$0	\$109,905	\$0	
	438.374	Towamencin Ave Reconst	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	438.377	Line Painting Main Roads		\$13,135	\$15,071	\$15,045	\$15,000	\$15,000	\$0	
		<b>SUBTOTAL</b>	<b>\$963,199</b>	<b>\$192,335</b>	<b>\$99,991</b>	<b>\$15,045</b>	<b>\$15,000</b>	<b>\$124,905</b>	<b>\$0</b>	
<b>SEWER MAINTENANCE</b>										
	442.750	DCED Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	442.760	PA Small Water	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	442.770	CDBG Grant Sewer	\$12,097	\$359,770	\$0	\$0	\$0	\$0	\$0	
	442.080	PA H2O/PA SW&S	\$0	\$0	\$0	\$0	\$1,640,500	\$1,640,500	\$2,900,000	
			<b>\$12,097</b>	<b>\$359,770</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,640,500</b>	<b>\$2,900,000</b>	
<b>STORM WATER MGMT &amp; FLOOD CONTROL</b>										
	446.372	Stream cleanup	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	446.373	Inlet/manhole Repair	\$0	\$12,915	\$7,551	\$7,431	\$14,862	\$20,000	\$0	Various
	446.374	Edgewood/Towamen Culvert	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	446.375	Storm Sewer Replacement	\$19,280	\$15,008	\$0	\$0	\$0	\$0	\$0	
	446.376	Contracted Services	\$0	\$14,496	\$10,000	\$0	\$0	\$10,000	\$0	Concrete Work
		<b>SUBTOTAL</b>	<b>\$19,280</b>	<b>\$42,419</b>	<b>\$17,551</b>	<b>\$7,431</b>	<b>\$14,862</b>	<b>\$30,000</b>	<b>\$0</b>	
<b>GRANTS</b>										
	465.371	Small Comm Grants						\$0	\$0	
	465.691	Chestnut St. Trail	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	465.692	Crosswalk	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	465.693	PEC Grant - Feasibility Stud	\$2,000	\$0	\$0	\$0		\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$2,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
	466.610	Park Improvements	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0	

**CAPITAL PROJECTS EXPENDITURES  
FUND #18**

Category	Acct No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Notes
	466.611	Liberty Bell Trail Improv	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	466.710	Traffic Calming Implementa	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	466.711	Parking Lot Improvement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	466.712	Comp Planning	\$0	\$0	\$0	\$0	\$0	\$12,000	\$11,250	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$12,000</b>	<b>\$11,250</b>	
Project Loan Repayment										
	471.100	Borrowing for Capital Purpc	\$255,180	\$477,631	\$0	\$49,725	\$574,849	\$537,874	\$560,000	
		<b>SUBTOTAL</b>	<b>\$255,180</b>	<b>\$477,631</b>	<b>\$0</b>	<b>\$49,725</b>	<b>\$574,849</b>	<b>\$537,874</b>	<b>\$560,000</b>	
<b>TOTAL EXPENDITURES</b>			<b>\$1,264,707</b>	<b>\$1,178,313</b>	<b>\$194,088</b>	<b>\$72,200</b>	<b>\$39,862</b>	<b>\$2,425,779</b>	<b>\$3,471,250</b>	
TOTAL REVENUES			\$583,624	\$424,382	\$532,681	\$1,402,009	\$2,425,779	\$1,332,446	\$3,472,000	
TOTAL EXPENDITURES			\$1,264,707	\$1,178,313	\$194,088	\$72,200	\$39,862	\$2,425,779	\$3,471,250	
<b>FUND BALANCE</b>			<b>(\$681,083)</b>	<b>(\$753,931)</b>	<b>\$338,592</b>	<b>\$1,329,809</b>	<b>\$2,385,917</b>	<b>(\$1,093,333)</b>	<b>\$750</b>	

**CAPITAL RESERVE FUND REVENUES**  
**FUND #30**

Category	Acct. No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Projected Budget 2024	Projected Budget 2025	Notes
Int Income	340.000	Loss on Investment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	341.000	Interest Earnings-Investments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	341.100	Interest Earnings-Conc.Acct.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	341.101	Investment Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
		Proceeds from loan	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
Interfund	392.010	Transfer from General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Transfer	392.070	Transfer from Electric Fund						\$0	\$0	
	392.300	Transfer from Cap Res Fund								
	398.001	Transfer from Invested Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>TOTAL REVENUES</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

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**CAPITAL RESERVE FUND EXPENDITURES  
FUND #30**

Category	Acct. No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Projected Budget 2024	Projected Budget 2025	Notes
Bldgs & Plan	409.313	Eng/Architrcrtural Svcs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	409.314	Furniture for Building	\$0	\$0	\$0	\$0		\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
TOTAL EXPEND	430.100	Street Equipment	\$0	\$0	\$14,527	\$0	\$0	\$0	\$0	
	430.700	Street Vehicles	\$0	\$0	\$0	\$0	0	\$0	\$0	
	430.720	Furniture	\$0	\$0	\$0	\$0	\$0			
	430.740	Backhoe Lease	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	430.741	Service Truck Lease	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,527</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
	431.740	Capital Purchase Equip	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
Parks	454.610	Electric Plant Park Improv	\$0	\$0	\$0	\$0	\$0	\$0	\$0	With Flagpoles
	454.611	Special Project	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	454.750	Street Decorations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	454.751	Street Banners	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
Collectn/Trtmnt	429.455	Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
Intrfnd Trans	492.080	Transfer to Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	492.220	Transfer to CP Sinking Fu	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>TOTAL EXPENDITURES</b>			<b>\$0</b>	<b>\$0</b>	<b>\$14,527</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
TOTAL REVENUES			\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL EXPENDITURES			\$0	\$0	\$14,527	\$0	\$0	\$0	\$0	
<b>FUND BALANCE</b>			<b>\$0</b>	<b>\$0</b>	<b>(\$14,527)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**SEWER CAPITAL RESERVE FUND REVENUES  
FUND #31**

Category	Acct. No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Notes
Int Earnings	341.000	Interest Income-Investments	\$0	\$0	\$0	\$0	\$5,800	\$5,800	\$5,800	
	341.100	Interest Income-Repo. Acct.								
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,800</b>	<b>\$5,800.00</b>	<b>\$5,800.00</b>	
Sanitation	364.110	Sewage Connect/Tapping	\$0	\$0	\$0	\$0	\$0	\$77,700	\$215,100	23 N Main
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$77,700</b>	<b>\$215,100</b>	43 Roosevelt 1/2 EDU
	398.000	Transfer from Investment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>TOTAL REVENUES</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,800</b>	<b>\$83,500</b>	<b>\$220,900</b>	

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**SEWER CAPITAL RESERVE EXPENDITURES  
FUND #31**

Category	Acct. No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Notes
Transfer	492.080	Transfer to Sinking Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	492.200	Transfer to Cap Proj Sink			\$0		\$5,800	\$5,800	\$0	
	492.990	Transfer to Sewer Fund	\$0	\$0	\$0	\$0	\$77,700	\$77,700	\$107,550	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$83,500</b>	<b>\$83,500</b>	<b>\$107,550</b>	
			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$83,500</b>	<b>\$83,500</b>	<b>\$107,550</b>	
<b>TOTAL REVENUES</b>			<b>\$0</b>	<b>\$5,800</b>	<b>\$5,800</b>	<b>\$0</b>	<b>\$5,800</b>	<b>\$83,500</b>	<b>\$220,900</b>	
<b>TOTAL EXPENSES</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$83,500</b>	<b>\$83,500</b>	<b>\$107,550</b>	
<b>FUND BALANCE</b>			<b>\$0</b>	<b>\$5,800</b>	<b>\$5,800</b>	<b>\$0</b>	<b>(\$77,700)</b>	<b>\$0</b>	<b>\$113,350</b>	

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**LIQUID FUELS FUND REVENUES  
FUND #35**

Category	Acct. No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Notes
Int Income	341.100	Interest Earnings	\$149	\$603	\$2,238	\$2,015	\$4,031	\$100	\$100	
		<b>SUBTOTAL</b>	<b>\$149</b>	<b>\$603</b>	<b>\$2,238</b>	<b>\$2,015</b>	<b>\$4,031</b>	<b>\$100.00</b>	<b>\$100.00</b>	
State Shared Revenue	355.050	State Aid-Municipal Liquid Fuel	\$79,870	\$83,476	\$85,330	\$85,508	\$85,330	\$84,323	\$83,824	
		<b>SUBTOTAL</b>	<b>\$79,870</b>	<b>\$83,476</b>	<b>\$85,330</b>	<b>\$85,508</b>	<b>\$85,330</b>	<b>\$84,323</b>	<b>\$83,824</b>	
<b>TOTAL REVENUES</b>			<b>\$80,019</b>	<b>\$84,079</b>	<b>\$87,568</b>	<b>\$87,524</b>	<b>\$89,361</b>	<b>\$84,423</b>	<b>\$83,924</b>	
*** On Summary Sheet \$102,000 was added to the revenues for the carry over from 2023 actual bank balance										

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**LIQUID FUELS FUND EXPENDITURES  
FUND #35**

Category	Acct. No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Notes
Equipment	430.260	Minor Equipment Purchase								
	430.740	Major Equipment Purch	\$14,527	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$14,527</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
Streets	431.371	Cleaning Streets & Gutt	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
Snow/Ice	432.220	Operating Supplies: Sal	\$10,347	\$6,521	\$0	\$0	\$20,000	\$20,000	\$15,000	
		<b>SUBTOTAL</b>	<b>\$10,347</b>	<b>\$6,521</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$15,000</b>	
Signs & Traffic Control	433.240	Street Signs & Posts	\$0	\$0	\$0	\$0	\$1,126	\$1,126	\$0	
	433.241	Signal Supplies/Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,126</b>	<b>\$1,126</b>	<b>\$0</b>	
Street Lighting	434.370	Street Lights	\$0	\$0	\$0	\$0	\$562	\$562	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$562</b>	<b>\$562</b>	<b>\$0</b>	
Storm Sewers & Drains	436.370	Sewer Maintenance	\$0	\$0	\$0	\$0	\$562	\$562	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$562</b>	<b>\$562</b>	<b>\$0</b>	
Repairs of Tools & Machinery	437.260	Maintenance of Tools	\$0	\$0	\$0	\$0	\$562	\$562	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$562</b>	<b>\$562</b>	<b>\$0</b>	
St Maint/Repair	438.245	Maint/Repair Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
Highway	439.600	Capital Construction	\$195,304	\$183,194	\$10,248	\$0	\$0	\$0	\$100,400	N Main Mill &
		<b>SUBTOTAL</b>	<b>\$195,304</b>	<b>\$183,194</b>	<b>\$10,248</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,400</b>	Overlay W Broad

**LIQUID FUELS FUND EXPENDITURES**  
**FUND #35**

Category	Acct. No.	Description	Actual 2021	Actual 2022	Actual 2023	YTD 2024 6/30/24	Projected thru 12/31	Budget 2024	Projected Budget 2025	Notes
Miscellaneous	480.000	Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>TOTAL EXPENDITURES</b>			<b>\$220,177</b>	<b>\$189,715</b>	<b>\$10,248</b>	<b>\$0</b>	<b>\$22,812</b>	<b>\$22,812</b>	<b>\$115,400</b>	
TOTAL REVENUES			\$80,019	\$84,079	\$87,568	\$87,524	\$89,361	\$84,423	\$83,924	
TOTAL EXENDITURES			\$220,177	\$189,715	\$10,248	\$0	\$22,812	\$22,812	\$115,400	
<b>FUND BALANCE</b>			<b>(\$140,158)</b>	<b>(\$105,637)</b>	<b>\$77,321</b>	<b>\$87,524</b>	<b>\$66,549</b>	<b>\$61,611</b>	<b>(\$31,476)</b>	

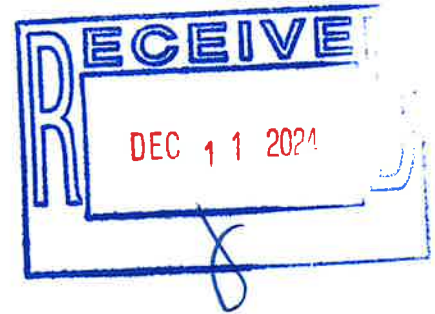
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**6. NEW BUSINESS / DISCUSSION ITEMS:**

**D. Payment Request No. 2  
Utility Replacement Project**

December 11, 2024

Jaime E. Snyder  
Borough Manager  
Hatfield Borough  
401 South Main Street  
Hatfield PA 19440



RE: **Broad St. and N. Main St. Utility Replacement Project**  
Contract No. HAT 24-01  
**Application for Payment 2**  
Bursich Project No: HAT-01/147492

Dear Jaime:

We have reviewed the Contractor's Application and Certificate for Payment No. 2, submitted by KBC Construction LLC dated December 10, 2024, for the above-mentioned contract. Application No. 2, in the amount of \$265,900.98, includes a request for payment for work associated with the water utility replacement in W. Broad St., as listed on the enclosed application, less 10% retainage.

Since the pay items are for work related to the water infrastructure, we have coordinated with the NPWA to evaluate work performed by the contractor. The NPWA has reviewed the application and is satisfied with the quantities submitted for payment.

Based on the work completed, **we recommend payment of \$265,900.98**, to KBC Construction LLC for work completed through November 30, 2024. Upon payment, the Remaining Contract Cost will be \$2,555,724.22 with \$2,617,678.27 Remaining to be Paid including retainage held.

Should you have any questions or need further information, please feel free to contact me at 484-941-0418 or ccamburn@vancliefengineering.com.

Very Truly Yours,  
Van Cleef Engineering Associates, LLC

A handwritten signature in blue ink, appearing to read 'Chad E. Camburn'.

Chad E. Camburn, P.E.  
Senior Technical Manager

Enclosures: Application and Certificate for Payment No. 2, dated 12/10/2024 (21 pages)  
Payment Summary, dated December 11, 2024 (4 pages)  
Certified Payrolls, 11/3/24 – 11/30/24 (8 pages)

Pc: Steve Fickert, Borough Public Works Director (w/ encl.; via email)  
Kate Harper, Borough Solicitor (w/ encl.; via email)  
Katie Vlahos, Assistant to the Manager (w/ encl.; via email)

F:\Projects\HAT-01\147492\_Broad St Storm Sewer Replacement\03\_ENG\01\_Contract Admin\Payments\Pay 2\Recommendation\2024-12-11\_Broad & Main Util Replace-Pay 2 Recommend Ltr to Hat.docx

**OFFICE LOCATIONS**

[www.vancliefengineering.com](http://www.vancliefengineering.com)

Hillsborough, NJ  
908-359-8291  
  
Hamilton, NJ  
609-689-1100

Mt. Arlington, NJ  
862-284-1100  
  
Toms River, NJ  
732-573-0490

Phillipsburg, NJ  
908-454-3080  
  
Freehold, NJ  
732-303-8700

Doylestown, PA  
215-345-1876  
  
Bethlehem, PA  
610-332-1772

Pottstown, PA  
610-323-4040



# APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2

PAGES

**TO (OWNER):**

Hatfield Borough  
401 S Main St. Hatfield, PA 19440

**ATTENTION:**

Chad Cambum  
Vancleef Engineering

**PROJECT:**

Broad & Main Utility Replacement Project

**APPLICATION NO:**

2

**DISTRIBUTION TO:**

OWNER

ARCHITECT- ENGINEER

CONTRACTOR

#

**CONTRACTOR**

KBC CONSTRUCTION LLC  
1475 Hampton Lane  
Warminster, PA 18974

**ARCHITECT'S**

**PROJECT NO:**

HAT 24-01

**CONTRACT DATE:**

7/18/24

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

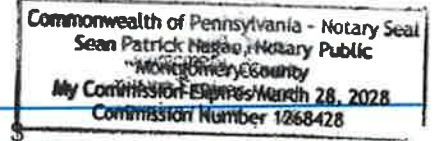
The present status of the account for this Contract is as follows:

ORIGINAL CONTRACT SUM .....	\$	3,175,264.75
Net change by Change Order .....		
CONTRACT SUM TO DATE .....	\$	3,175,264.75
TOTAL COMPLETED & STORED TO DATE .....	\$	619,540.53
(Column G on G703)		
RETAINAGE <span style="margin-left: 100px;">10%</span> .....	\$	61,954.05
or total in Column I on G703		
TOTAL EARNED LESS RETAINAGE .....	\$	557,586.48
LESS PREVIOUS CERTIFICATES FOR PAYMENT .....	\$	291,685.50
CURRENT PAYMENT DUE .....	\$	265,900.98

State of: Pennsylvania County of: Bucks

Subscribed and sworn to before me this 10<sup>th</sup> day of December 2024

Notary Public: [Signature]  
My Commission expires: 03/28/2028



AMOUNT CERTIFIED .....

(Attach explanation if amount certified differs from the amount applied for.)

**ARCHITECT- ENGINEER**

By: [Signature]

Date: 12/11/24

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY		
Change Orders approved in previous months by Owner	ADDITIONS	DEDUCTIONS
TOTAL	\$ -	\$ -
Approved this Month		
Number	Date Approved	
TOTALS	\$ -	\$ -
Net change by Change Orders	\$ -	\$ -

The undersigned Contractor certifies that to the best of his knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract documents, that all amounts have been paid by him for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payments shown herein is now due.

**CONTRACTOR:**

By: [Signature] 12/10/24

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-the-site observations and the data comprising the above application, the Architect certifies to the Owner that the Work has progressed to the point indicated; that to the best of his knowledge, information and belief, the quality of the work is in accordance with the Contract Documents; and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

## Jaime Snyder

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**From:**  
**Sent:** Friday, December 6, 2024 11:24 AM  
**To:**  
**Cc:**

**Subject:**

Good morning Chad,

After reviewing the second pay application from KBC, NPWA agrees and is satisfied with the quantities submitted.

Thank you,

**Steve Fretz**  
Engineering & Operations Support  
North Penn Water Authority  
300 Forty Foot Road  
Lansdale, PA 19446

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**From:**  
**Sent:** Wednesday, December 4, 2024 10:54 AM

**Subject:** RE: Pay App 2 and Certified Payroll

Received – thank you. We'll review.

**Chad E. Camburn, P.E.**  
Senior Technical Manager

**Main:**  
**Direct**

[www.vancleefengineering.com](http://www.vancleefengineering.com)

**7. OLD BUSINESS:**

**A. Resolution 2024-31 Authorizing the AMP  
PA R.I.C.E. Peaking Project  
Share**

**BOROUGH OF HATFIELD, PENNSYLVANIA**  
**RESOLUTION NO. 2024-31**

**TO INCREASE THE AMP PENNSYLVANIA R.I.C.E. PEAKING PROJECT SHARE**

WHEREAS, the Borough of Hatfield, Pennsylvania (“hereinafter Municipality”) owns and operates an electric utility system for the sale of electric power and associated energy for the benefit of its citizens and taxpayers; and

WHEREAS, in order to satisfy the electric power and energy requirements of its electric utility system, Municipality has heretofore purchased, or desires to do so in the future, economical and reliable power and energy from, or arranged by, American Municipal Power, Inc. (hereinafter “AMP”), of which Municipality is a Member; and

WHEREAS, Municipality, along with other Members, (collectively “Participants”) entered into the American Municipal Power Pennsylvania R.I.C.E. Peaking Project (as hereinafter, “AMP Pennsylvania R.I.C.E. Peaking Project”) Power Sales Contract (“PSC”) for a share of the Power Sales Contract Resources (hereinafter “PSCR Share”) of the AMP Pennsylvania R.I.C.E. Peaking Project that AMP agreed to finance, construct, operate and own; and

WHEREAS, Volvo/PowerSecure has increased the generation output of the reciprocating internal combustion engines while providing the same maintenance schedule and warranty without a resulting rate increase; and

WHEREAS, the PSC permits an increase in PSCR Shares as a result of rerating but prohibits AMP from increasing the Participants’ allocation of PSCR Shares in an amount greater than any maximum amount specified by such Participant pursuant to the legislation authorizing execution of the PSC; and

WHEREAS, Participant’s authorizing legislation caps Participant’s PSCR Share at an amount below the revised PSCR Share resulting from the increase in generation output.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE BOROUGH OF HATFIELD, PENNSYLVANIA:

**SECTION 1.** Municipality authorizes its PSCR Share (not taking into account the Step-Up as defined in the PSC), to increase up to a nominal amount of 1,960 kilowatts.



**SECTION 2.** That it is found and determined that all formal actions of this Municipality Council concerning and relating to the passage of this resolution were taken in conformance with applicable open meetings laws and that all deliberations of this Municipality Council and of any committees that resulted in those formal actions were in compliance with all legal requirements including any applicable open meetings requirements.

**SECTION 3.** If any section, subsection, paragraph, clause or provision or any part thereof of this resolution shall be finally adjudicated by a court of competent jurisdiction to be invalid, the remainder of this resolution shall be unaffected by such adjudication and all the remaining provisions of this resolution shall remain in full force and effect as though such section, subsection, paragraph, clause or provision or any part thereof so adjudicated to be invalid had not, to the extent of such invalidity, been included herein.

**SECTION 4.** Pursuant to 8 Pa.C.S.A. § 1402, competitive bidding is not required on the Municipality's purchase of power and energy, through the PSC.

**SECTION 5.** That this resolution shall take effect at the earliest date allowed by law.

NOW APPROVED and adopted by Borough Council at a duly advertised public meeting held this \_\_\_ day of December, 2024 with \_\_\_ Council Members Voting "Aye" and \_\_\_ Council Members voting "Nay".

**ATTEST**

**BOROUGH OF HATFIELD**

\_\_\_\_\_  
Jaime E. Snyder

\_\_\_\_\_  
Jason Ferguson

Borough Manager / Secretary

Borough Council President

**TAKEN UNDER MY HANDS** this \_\_\_ day of December, 2024

\_\_\_\_\_  
Mary Anne Girard, Mayor

## **7. OLD BUSINESS:**

**B. Expiring Terms: ZHB, HEROCC, Pool  
Advisory**

## **8. ACTION ITEMS:**

- A. Motion to Consider Ordinance No. 558  
Authorizing a Change to the 2025 Real  
Estate Tax Rate**

## **8. ACTION ITEMS:**

- B. Motion to Consider Resolution 2024-29  
Authorizing an Increase to Electric Rates**



## **8. ACTION ITEMS:**

- C. Motion to Consider Resolution 2024-30  
Appropriating Specific Funds for 2025**

## **8. ACTION ITEMS:**

**D. Motion to Consider Payment Request No. 2 for the Utility Replacement Project to KBC Construction Inc. in the Amount of \$265,900.98 (two-hundred sixty-five thousand nine hundred dollars and ninety-eight cents)**

## **8. ACTION ITEMS:**

- E. Motion to Consider Resolution 2024-31  
Authorizing the AMP PA R.I.C.E. Peaking  
Project Share**

## **8. ACTION ITEMS:**

**F. Motion to Consider Appointing James Rudolph to the Zoning Hearing Board for the Four-Year Term Expiring December 31, 2028**



## **8. ACTION ITEMS:**

**G. Motion to Consider Appointing  
Lawrence G. Stevens to the Hatfield  
Economic Revitalization Outreach  
Committee (HEROC) for the Four-Year Term  
Expiring December 31, 2028**

## **8. ACTION ITEMS:**

**H. Motion to Consider Appointing Melissa Rosenberger to the Hatfield Economic Revitalization Outreach Committee (HEROC) for the Four-Year Term Expiring December 31, 2028**

## **8. ACTION ITEMS:**

- I. Motion to Consider Appointing Owen Wilcox to the Pool Advisory Board for the Three-Year Term Expiring December 31, 2027**

## **9. Motion to Approve Payment of the Bills**



ADDITIONS TO THE DECEMBER 2024 BILL LIST:

21 <sup>ST</sup> CENTURY MEDIA - LEGAL ADVERTISING.....	\$856.32
AMP OHIO - SEPTEMBER ELECTRIC PURCHASE .....	\$148,156.98
BEE BERGVALL & CO - CONSULTING.....	\$3,640.00
CANON COPIER - COPIER LEASE .....	\$465.00
EDDIES ELECTRIC - ST LIGHT REPAIR.....	\$722.50
EDDIES ELECTRIC - 203 W BROAD ST ELECT SERVICE.....	\$357.00
LOWES - SMALL TOOLS .....	\$722.26
ED POLANECZKY - SHOE/BOOT ALLOWANCE .....	\$175.00

TOTAL ADDED TO BILL LIST \$155,095.06

REVISED BILL LIST TOTAL \$676,102.43

Column1	Column2	Column3	Column4	Column5	Column6
DECEMBER 2024 ACCOUNTS PAYABLE BILL LIST					
VENDOR BILL LIST					
	ITEM DESCRIPTION	AMOUNT PAID	DATE PROCESSED	TOTAL PAID	CHECK NO.
<b>TD BANK</b>					
MONTGOMERY CO BORO'S ASSOC	HOLIDAY EVENT	\$75.00	12/4/2024	\$75.00	28597
HATFIELD VOL FIRE CO.	REAL ESTATE TAXES	\$27,112.00	12/10/2024	\$27,112.00	28599
<b>WELLS FARGO</b>	<b>SERIES 2020, 2021 &amp; 2024 A AND B NOTES</b>	<b>\$4,746.07</b>	<b>11/25/2024</b>	<b>\$4,746.07</b>	<b>ACH</b>
21ST CENTURY MEDIA	LEGAL ADVERTISING	\$530.61			
21ST CENTURY MEDIA	LEGAL ADVERTISING	\$449.21			
22nd CENTURY MEDIA	LEGAL ADVERTISING	\$856.32			
ALLEGHENY ELECTRIC COOP	NOVEMBER MONTHLY ELECTRIC SALES	\$2,925.42			
ALWAYS INTEGRITY	JANITORIAL SERVICES	\$775.00			
AMP INC.	NOVEMBER PMPM/VERIZON CHARGES	\$1,509.63			
<b>AMP OHIO</b>	<b>NOVEMBER ELECTRIC PURCHASE</b>	<b>\$148,156.98</b>			
ASAP TEES	ITEMS FOR PUBLIC WORKS	\$495.00			
ASPLUNDH	DEAD TREE REMOVAL	\$1,801.73			
<b>ASPLUNDH</b>	<b>DEAD TREE REMOVAL</b>	<b>\$10,102.56</b>			
AT&T	PW & MGR CELL PHONES	\$531.30			
JAMES BASKIN	BOOT ALLOWANCE	\$175.00			
BEE BERGVAL & CO.	CONSULTING	\$3,640.00			
BOWMAN	ENGINEERING - ARBOR GROVE 23 N MAIN	\$597.50			
BOWMAN	ENGINEERING - RT 463/LIBERTY TRAIL RRFB	\$2,472.60			
<b>BOROUGH OF HATFIELD ELECTRIC</b>	<b>REPAYMENT OF BORROWING</b>	<b>\$8,287.43</b>			
BRITTON INDUSTRIES	LEAF BAG RECYCLING	\$500.00			
BRITTON INDUSTRIES	LEAF BAG RECYCLING	\$500.00			
BUXMONT ENGRAVING	PLAQUE & ENGRAVING	\$161.43			
CANON COPIER	COPIER LEASE	\$465.00			
CAPASSO	PEST CONTROL	\$160.00			
<b>CARR &amp; DUFF</b>	<b>CHESTNUT ST RECLOSER POLE</b>	<b>\$29,133.00</b>			
CLEMENS UNIFORMS	MATS FOR HALLWAYS	\$77.30			
<b>CODE INSPECTIONS</b>	<b>BLDG CODE FIRE &amp; ZONING SERVICES</b>	<b>\$6,346.00</b>			
<b>CODE INSPECTIONS</b>	<b>BLDG CODE FIRE &amp; ZONING SERVICES</b>	<b>\$4,750.00</b>			
COMCAST	16 CHERRY ST INTERNET	\$121.23			
<b>DELAWARE VALLEY HEALTH INS</b>	<b>HEALTH INSURANCE FOR EMPLOYEES</b>	<b>\$16,194.79</b>			
EAS WATER	WATER FOR OFFICES	\$79.87			
EDDIES ELECTRIC	ELECTRIC SERVICE FOR 14 W BROAD	\$238.00			
EDDIES ELECTRIC	REPLACE OVERHEAD DROP TO HOUSE	\$357.00			
EDDIES ELECTRIC	INSTALL CHRISTMAS LIGHTS ON TREE	\$722.50			
EDDIES ELECTRIC	STREET LIGHT REPAIR	\$722.50			
EDDIES ELECTRIC	230 W BROAD ST ELECTRIC SERVICE	\$357.00			
ESTABLISHED TRAFFIC CONTROL	STREET SIGNS	\$42.00			
FERGUSON	SEWER FITTINGS	\$720.00			
GREEN & SEIDNER	NEW EMPLOYEE PRE-EMPLOYMENT SCREENING	\$230.00			
GILL QUARRIES, INC.	FILL DISPOSAL	\$75.00			
GRANTURK	SWEEPER BROOMS	\$1,479.50			
GTE	OIL & FILTERS	\$152.68			
GTE	OIL & FILTERS	\$507.91			
GUARDIAN	COUNCIL LIFE INSURANCE	\$33.95			
HATFIELD BORO ELECTRIC	615 DAIN AVE	\$153.44			
THE HARTFORD	AD&D LIFE STD & LTD INSURANCE	\$799.11			
<b>HATFIELD TOWNSHIP</b>	<b>DECEMBER POLICE SERVICES</b>	<b>\$82,917.00</b>			
HEFFERNAN INSURANCE	SWIF PREMIUM BROKERS	\$1,000.00			
KALER MOTORS	SERVICE FOR 2009 INTERNATIONAL DUMP	\$984.01			
KBC CONSTRUCTION	PAYMENT #2 BROAD/MAIN ST	\$265,900.98			
LITTLE'S	MOVER CHUTE	\$360.00			
LOWE'S	SHOP SUPPLIES	\$30.32			
LOWE'S	SHOP SUPPLIES	\$56.19			
LOWE'S	SHOP SUPPLIES	\$36.80			
LOWE'S	MOUSE TRAPS FOR SHOP	\$7.08			
LOWE'S	SMALL TOOLS	\$722.26			
NAPA AUTO	PLOW OIL	\$80.94			
NAPA AUTO	OIL & FILTERS	\$64.97			



Column1	Column2	Column3	Column4	Column5	Column6
<b>DECEMBER 2024 ACCOUNTS PAYABLE BILL LIST</b>					
<b>VENDOR BILL LIST</b>					
	ITEM DESCRIPTION	AMOUNT PAID	DATE PROCESSED	TOTAL PAID	CHECK NO.
NAPA AUTO	OIL & FILTERS	\$81.95			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$515.00			
NETWORK CONCEPTS	MANAGED IT SERVICES	\$142.50			
NORTH PENN WATER AUTHORITY	DAIN AVE TRKWSH	\$15.51			
NORTH PENN WATER AUTHORITY	615 DAIN AVE	\$35.81			
NORTH PENN WATER AUTHORITY	BOROUGH OFFICE 401 S MAIN ST	\$70.24			
NYCO	HOSE FOR SWEEPER	\$71.17			
PA ONE CALL	MONTHLY ACTIVITY	\$16.84			
ED POLANECZKY	SHOE/BOOT ALLOWANCE	\$175.00			
R&R VOICE & DATA	FIRE/SECURITY ALARM ANNUAL FEE	\$1,080.00			
RICHTER DRAFTING	OFFICE SUPPLIES	\$21.04			
RICHTER DRAFTING	OFFICE SUPPLIES	\$258.62			
RICHTER DRAFTING	OFFICE SUPPLIES	\$424.47			
SWIF	WORKER'S COMPENSATION	\$5,821.00			
TD BANK CARD	MICROSOFT - ONLINE SERVICES	\$8.48			
TD BANK CARD	MICROSOFT - ONLINE SERVICES	\$93.28			
TD BANK CARD	ZOOM SUBSCRIPTION	\$93.99			
TD BANK CARD	AMAZON - NET LIGHTS	\$97.04			
TD BANK CARD	AMAZON - ITEM FOR NEW EMPLOYEE	\$70.98			
TD BANK CARD	AMAZON - PHONE CHARGER	\$6.08			
TD BANK CARD	AMAZON - PHONE CASE	\$40.23			
TD BANK CARD	POPPY'S - GIFT CARD FOR BORO'S ASSOC	\$50.00			
TD BANK CARD	GIANT - ITEMS FOR OFFICE	\$35.57			
TD BANK CARD	GIANT - ITEMS FOR OFFICE	\$4.46			
TD BANK CARD	\$ TREE - ITEMS FOR EVENT	\$62.28			
TD BANK CARD	\$ TREE - ITEMS FOR EVENT	\$26.50			
TD BANK CARD	\$ TREE - ITEMS FOR EVENT	\$23.85			
TD BANK CARD	VOLUNTEER RECOGNITIONS	\$637.39			
TEAMSTERS	EMPLOYEE BENEFITS	\$520.00			
TIMONEY KNOX	LEGAL SERVICES - COUNCIL MEETINGS	\$682.50			
TIMONEY KNOX	LEGAL SERVICES - MUNICIPAL ORDINANCES	\$577.50			
TIMONEY KNOX	LEGAL SERVICES - GENERAL	\$483.28			
TIMONEY KNOX	LEGAL SERVICES - SEPTA LEASE AGREEMENT	\$525.00			
TIMONEY KNOX	LEGAL SERVICES - PENNINGTON PROPERTY	\$105.00			
TIMONEY KNOX	LEGAL SERVICES - LIENS	\$52.50			
TIMONEY KNOX	LEGAL SERVICES - SEWER COLLECTION IMP	\$52.50			
TURTLE	SPLIT CONDUITS	\$588.90			
TURTLE	ANIMAL BUSHINGS	\$343.48			
TURTLE	PHOTO CELLS	\$19.50			
UTILITY ENGINEERS	CAPACITY INCREASE REVIEW	\$459.80			
VAN CLEEF ENGINEERING ASSOC	ENGINEERING - GENERAL	\$7,801.50			
VAN CLEEF ENGINEERING ASSOC	ENGINEERING - BROAD ST STORM SEWER	\$4,544.25			
VAN CLEEF ENGINEERING ASSOC	ENGINEERING - 23 N MAIN ARBOR GROVE	\$6,629.15			
VAN CLEEF ENGINEERING ASSOC	ENGINEERING - BENNETTS COURT	\$5,878.05			
VAN CLEEF ENGINEERING ASSOC	ENGINEERING - 2024 ROADWAY RESURFACE	\$1,278.75			
VAN CLEEF ENGINEERING ASSOC	ENGINEERING - MS-4 PROGRAM	\$129.00			
VAULT	DOT DRUG SCREENING	\$32.50			
VERIZON	TELEPHONE SERVICES	\$245.89			
DAVID WEISS	SHOE/BOOT & CLOTHING ALLOWANCE	\$475.00			
WHITETAIL DISPOSAL	WASTE DISPOSAL	\$166.60			
ZULTYS	TELEPHONE SERVICES	\$446.82			
<b>SECURITY DEPOSITS:</b>					
	BRYSON ELDRIDGE	\$228.42			
	MOHAMMED ISLAM	\$222.47			
	HUMAUN KABIR	\$266.37			
	AMANDA KOONS	\$166.38			
	LORI LAYER	\$182.22			
	JACOB LEWIS	\$262.36			
	SAYRA MEJIA	\$278.34			
\$676,102.43					

**10. MOTION to ADJOURN:  
EXECUTIVE SESSION**