

PLANNING COMMISSION

December 11, 2023 6:00PM

Meeting Minutes

This Meeting was Recorded

ROLL CALL

- () Kenneth V. Farrall, Chair
- (X) Lawrence G. Stevens, Vice Chair
- (X) Larry Burns
- (X) John Kroesser
- (X) Michelle Kroesser

The record shows that four members of the Planning Commission were present along with Borough Manager Jaime E. Snyder, and Assistant to the Manager Kathryn Vlahos.

1. APPROVAL OF THE AGENDA:

Motion to Approve the December 11, 2023, Planning Commission Meeting Agenda

Motion: A motion was made by Larry Burns to Approve the Agenda of the December 11, 2023 Planning Commission Meeting Agenda. The motion was seconded by Michelle Kroesser and unanimously approved with a vote of 4-0.

2.

APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the August 7, 2023 Planning Commission Meeting.

Motion: A motion was made by Larry Burns to Approve the August 7, 2023 Meeting Minutes. The motion was seconded by Michelle Kroesser and unanimously approved with a vote of 4-0.

3. Old Business:

A. Bennetts Court

Manager Snyder stated that Lennar purchased the property and they placed E&S controls out on site and are working on the infrastructure updates. In the next few weeks, they will be moving forward with the paving and after January they will be looking to obtain building permits.

B. Didden Greenhouses Update

Manager Snyder reported that the only updates for this project are that the engineer is working with Hatfield Borough Public Works and HTMA to identify the sanitary sewer manholes. They are also working on cleaning up the plan and after the new year, we should see an updated plan for review.

C. 23 N. Main Street- Arbor Grove Update

Manager Snyder stated that we are currently waiting for a revised plan. They are working with the Hatfield Borough Code and Zoning Department. A text amendment application was submitted, but Code Enforcement Officer, Robert Heil is in contact with applicant to get more information so that the application can be released for review.

4. New Business:

A: 2024 Meeting Dates

Manager Snyder reviewed the draft meeting dates for 2024, the meeting dates were changed from the first Monday of the month to the fourth Monday of the month. It is up for discussion to move the November 25, 2024 meeting to November 18, 2024, and also the start time of the meeting to be changed to 6:00 PM. After some discussion it was decided to move the November meeting to the 18th and change the times of the meetings to 6:00PM.

B. Planning Commission Terms

Manager Snyder brought to the planning commission's attention that Ken Farrall, Michelle Kroesser, and Larry Burns's terms are set to expire on December 31, 2023, and they are all interested in serving another term. They will all be on for reappointment at the reorganization meeting in January.

5. Action Items:

A. Motion to Approve the 2024 Planning Commission Meeting Dates

Motion to Approve the 2024 Planning Commission Meeting Dates.

Motion: A motion was made by Larry Burns to Approve the 2024 Planning Commission Meeting Dates with the proposed changes. The motion was seconded by Michelle Kroesser and unanimously approved with a vote of 4-0.

6. Motion to Adjourn

Motion: A motion was made by Larry Burns to adjourn the December 11, 2023 Planning Commission Meeting. The Motion was seconded by Michelle Kroesser and unanimously approved with a vote of 4-0.

Respectfully Submitted,
Kathryn Vlahos
Assistant to the Manager