

HATFIELD BOROUGH COUNCIL
WORKSHOP / REGULAR MEETING
June 14, 2023

MINUTES

THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED
BOROUGH HALL 401 S. MAIN STREET, HATFIELD
THIS MEETING WAS RECORDED

CALL TO ORDER AND ROLL CALL:

- (X) Jason Ferguson, President
 - (X) Richard Girard, Vice President
 - (X) James Fagan
 - (X) Michelle Kroesser
 - (X) Lawrence G. Stevens
- (X) Mayor Mary Anne Girard

The record shows that five members of the Council were present at roll call, as well as, Mayor; Mary Anne Girard, Solicitor; Catherine M. “Kate” Harper; Timoney Knox LLP, Borough Manager; Jaime E. Snyder, and Assistant to the Manager; Kathryn Vlahos

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Kroesser to Approve the Workshop / Regular Meeting Agenda of June 14, 2023.

Councilmember Stevens added the report from the PSAB Conference to the Agenda under Reports. Manager Snyder removed Dual Action Committee Report from the agenda.

The motion was seconded by Councilmember Stevens.

The motion was approved unanimously with a vote of 5-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the May 3, 2023, Workshop Meeting and the May 17, 2023, Regular Meeting.

Motion: A motion was made by Councilmember Stevens to Approve the Minutes of the May 3, 2023, Workshop Meeting and the May 17, 2023, Regular Meeting. The

motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

3. PUBLIC INPUT: President Ferguson asked if there was any Public Input. No Media Present. No Public Input.

4. ANNOUNCEMENTS:

- Next Borough Council Meetings is the July 19th Workshop/Regular Meeting @ 7:00PM in Council Chambers
- HEROC is Scheduled to Meet Wednesday, June 26, 2023 @ 8:00AM in Council Chambers
- The Borough Office Will be Closed Tuesday, July 4th in Observance of the July 4th Holiday
- The next Planning Commission Meeting is scheduled for July 10th @ 7:00PM in Council Chambers
- Zoning Hearing Board Meeting for 103 N. Main Street is scheduled for August 10th @ 7:00PM in Council Chambers
- Hatfield Borough 125th Anniversary Celebration is June 17th 12:00PM – 4:00PM at Centennial Park

5. Public Hearing for Ordinance No. 551 Regulating the Use of Consumer and Display Fireworks

**ORDINANCE NO. 551
PROCEEDINGS**

PRESIDENT JASON FERGUSON: We will now have a Public Hearing for Ordinance No. 551 Regulating the Use of Consumer and Display Fireworks. This hearing was duly advertised.

SOLICITOR CATHERINE HARPER: We have a Public Hearing tonight on Ordinance 551 which regulated the use of consumer fireworks and display fireworks in the Borough. To be clear it basically prohibits homeowners from having fireworks anywhere in their backyard or something like that. It is already prohibited in our parks unless it has been approved by the Borough Manager in writing. The thought is that the law has changed in Pennsylvania and what are called consumer fireworks were available and they are projectiles and they can cause damage and fire, and personal injuries that kind of thing and state law allows places but it is impossible to get 150 feet from a person, car or occupied structure or even further 300 feet to ban them altogether. I am going to mark as exhibit B-1 which is proof that we published this in the reporter News Paper and as B-2 an actual copy of ordinance 551. Now Borough Council has received this several times and I will point out that I fit it in Chapter 11 I think and I went back and made some small little tweaks here and there and it is Chapter 10 to make sure when we codify the ordinances it drops right in the book in the appropriate place. That is in there, other than that, you have seen it before and I don't think you have any questions. The

committee worked really hard on this and then we brought it in line with state law. Now I will ask the public if there are any questions and there is no one here in the public. That is it unless Borough Council has any questions. We will close the hearing and it is on for action this evening.

This Public hearing is closed. (At 7:10 the hearing was closed)

6. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Budget, Finance, and Labor Committee Report

President Ferguson reported that they did meet today and started to review the road map for our budget so that we can start to plan out 5 to 10 years in the future. Some changes that are being made to the employee handbook mostly in regards to FMLA.

Planning, Building, and Zoning Committee Report

Councilmember Stevens stated that the committee has not met and there is nothing to report.

Public Safety Committee Report

Councilmember Kroesser stated that the committee has not met and there is nothing to report.

Public Works & Property and Equipment Committee Report

Councilmember Fagan reported that they met and discussed the salt shed roof project at Hatfield Township which is shared with the Borough. The committee decided to give \$5,000 towards the \$50,000 cost of construction of the roof. A dog park was discussed at the committee meeting and they do not recommend exploring the dog park any further to council at this time.

Utilities Committee Report

Councilmember Girard stated that the committee met and discussed the possibility of providing the electric to the Hatfield Township Police Department building. They also discussed the policy for a borough-wide power outage and when the generator will be turned on. The delinquencies are a little over \$29,000 for electric.

Hatfield Economic Revitalization Outreach Committee Report

Councilmember Girard reported that HERCO is honoring Hatfield Fire Company and Hatfield Police Department as the business of the month. The 125th

Celebration is set for June 17th at noon. Thanked Lindsay Hellmann and Stephen Fickert including the public works department for all of their hard work for the event. The Memorial Day Parade was held and a successful event.

Mayor Mary Anne Girard Report

Mary Anne Girard stated that she was approached by a resident to erect a chimney swift tower on Borough Property. This is a home for the birds and she felt that this should go to the Public Works and Property Equipment Committee for discussion. This gentleman is also able to give a presentation on moths and was thinking that he can give this presentation during movie night as a themed movie night.

7. REPORTS AND CORRESPONDENCE:

- Monthly Investment Report
- Monthly EIT / LST Report
- Monthly YTD Report
- Monthly Zoning Hearing Board Applications
- Police Department Report
- Fire Department Report
- EMS Report
- Public Works Department Report
- Engineering Report
- Zoning Officer, Building Code, Property Maintenance Report
- Fire Marshal / Fire Safety Inspection Report
- Pool Advisory Report

8. MANAGERS REPORT:

1. Land Use & Development Updates:

- A. Edinburgh Square Subdivision
 - Escrow Release No. 5 – under review
- B. Bennetts Court Land Development
 - Preliminary / Final Granted by PC
 - Final Granted by Council
 - Working on Recording the Plan and Developers Agreement
- C. 43 Roosevelt Land Development
 - Developers Agreement
- D. SEPTA Property
 - Long Term Lease Agreement – on for consideration
- E. 200 N. Main Street (Biblical Seminary)
 - Sketch Plan submitted
 - Applying for Tax Credits for Project – 2023
 - Received Grant for the Development
 - Looking at Zoning Extension

- F. 28 N. Market Street Subdivision
 - Preliminary Final Granted by PC / Council
 - Working on Recording
- G. 23 N. Main Street
 - Updated sketch Plan Submitted – being reviewed
- H. George Didden Greenhouses
 - Updating plans. Possible ZHB.

2. Utility Billing Update:

- Staff continues to monitor Electric & Sewer Past Due accounts. Shut-off's are scheduled for June.
- Email billing is available for Electric & Sewer Accounts. Please contact the Utilities Department if you are interested in signing up.
- The Electric Customer Portal has been updated. The Portal was restructured with customer input to make it more user-friendly. An updated user guide is available when opening the portal to assist with re-registration. The portal can be accessed from the Borough Website.
- <https://hatf-pa-web.amppartners.org/index.php>
- Please register exactly as it appears on your current billing. Example SMITH, JOHN E.

3. 2021 Outstanding Project Updates:

- A. The East Lincoln Avenue Bridge Replacement Project
 - Waiting for Grant Reimbursement
- B. CMAQ Grant (Synchronization of Signals)
 - McMahon made adjustments to the intersection of E. & W. Vine and S. Main Street.

4. 2022 Outstanding Project Updates:

- A. 2022 Roadway Resurfacing Project
 - Punch List items – Scheduled for early Summer
- B. W. Broad Street, E. Broad Street, N. Market H2O / PA Small Water Storm and Sanitary Sewer Grant Project
 - Working on the bid package
 - HOP Application – submitting
 - Applied for additional grant funding
- C. CTP Firehouse Flasher Grant
 - Working on Grant Reimbursement
 - Quarterly Maintenance Scheduled

D. MTF / CTP Crosswalk Grants

- HOP Application – realign crosswalk to intersection
- Coordination with Strom and Sanitary H20 / PA Small Water Grant Project - working with Engineer

5. **2023 Project Updates:**

A. 2023 Curb and ADA Project

- Project Started May 2023

B. 2023 Roadway Resurfacing Project

- Consider Awarding Bid 6/14/23

6. **PMEA Update:**

- May newsletter attached

7. **AMP Pennsylvania R.I.C.E. BTM Peaking Project Update:**

- Working on Policies and Procedures of Use
- Summer Peak Shaving Started

8. **Public Information Officer Update:** Attached9. **Items of Interest:**

- Montgomery County Boroughs Association Update
- PSAB Awards
 - Larry 30 Years of Service
 - Newsletter 3rd Place
 - Website 3rd Place

9. **NEW BUSINESS / DISCUSSION ITEMS:**

A. 2023 Roadway Resurfacing Project

Manager Snyder explained that on May 24th 6 bids were received for the 2023 Roadway Resurfacing Project. The lowest bidder was Blooming Glenn Contractors in the amount of \$84,920.00 and is on for consideration tonight.

B. Resolution 2023 - 10 Montgomery County Hazard Mitigation Plan

Manager Snyder stated that the 2022 Hazard Mitigation Plan has been approved by FEMA and this just means that it is available for municipal adoption and if adopted the municipality is able to apply for funds in an emergency.

10. **OLD BUSINESS:**

A. Resolution 2023 - 09 SEPTA Lease Agreement

Solicitor Harper explained that this has been discussed for months and the agreement is now ready to get signed if Borough Council would like to.

B. Comcast Franchise Agreement

Solicitor Harper stated that we have a pole attachment agreement and want to make sure that gets approved at the same time as the Comcast Franchise Agreement. She does not feel that we should sign it until the pole attachment agreement is completed.

Manager Snyder informed Council that she received a complaint from a resident about the Comcast Agreement that Comcast handles all of the complaints about Comcast and they feel that the Borough should be the one taking the complaints and reach out to Comcast.

11. ACTION ITEMS:

A. Motion to Consider Ordinance No. 551 Regulating the Use of Consumer and Display Fireworks

Motion: A motion was made by Councilmember Stevens to Approve Ordinance No. 551 Regulating the Use of Consumer and Display Fireworks. The motion was seconded by Councilmember Kroesser.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 5-0.

B. Motion to Consider Awarding the 2023 Roadway Resurfacing Project to Blooming Glen Contractors, Inc. in the Amount of \$84,920.00 (eighty-four thousand nine hundred and twenty dollars).

Motion: A motion was made by Councilmember Kroesser to Approve Awarding the 2023 Roadway Resurfacing Project to Blooming Glen Contractors, Inc. in the Amount of \$84,920.00 (eighty-four thousand nine hundred and twenty dollars). The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 5-0.

C. Motion to Consider Resolution 2023-09 the SEPTA Lease Agreement

Motion: A motion was made by Councilmember Stevens to Approve Resolution 2023-09 the SEPTA Lease Agreement The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 5-0.

D. Motion to Consider Resolution 2023 -10 Adopting the 2022 Montgomery County Hazard Mitigation Plan

Motion: A motion was made by Councilmember Kroesser to Approve Resolution 2023 -10 Adopting the 2022 Montgomery County Hazard Mitigation Plan. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 5-0.

12. Motion to Approve Payment of the Bills

President Ferguson and Manager Snyder reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Girard to Approve the payment of the bills. The motion was seconded by Councilmember Stevens.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

13. MOTION to ADJOURN: EXECUTIVE SESSION

Motion:

A motion was made by Councilmember Kroesser to adjourn the Workshop / Regular Meeting of June 14, 2023. The motion was seconded by Councilmember Girard and unanimously approved with a vote of 5-0. The meeting was adjourned at 7:53 PM.

Executive Session Personnel, Litigation and Real Estate

Respectfully Submitted,
Kathryn Vlahos
Assistant to the Manager