

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
October 19, 2022

MINUTES

THIS MEETING WAS HELD IN-PERSON & LIVE STREAMED
BOROUGH HALL 401 S. MAIN STREET, HATFIELD
THIS MEETING WAS RECORDED

CALL TO ORDER AND ROLL CALL:

- (X) Jason Ferguson, President
- (X) Richard Girard, Vice President
- (X) James Fagan
- (X) Michelle Kroesser
- (X) Lawrence G. Stevens

- (X) Mayor Mary Anne Girard

The record shows that five members of the Council were present at roll call, as well as, Mayor; Mary Anne Girard, Solicitor; Catherine M. “Kate” Harper; Timoney Knox LLP, Borough Manager; Jaime E. Snyder, and Assistant to the Manager; Kathryn Vlahos.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Kroesser to Approve the Regular Meeting Agenda of October 19, 2022. The motion was seconded by Councilmember Stevens.

The motion was approved unanimously with a vote of 5-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the August 31, 2022 Workshop Meeting and the Minutes of the September 21, 2022 Regular Meeting.

Motion: A motion was made by Councilmember Stevens to Approve the Minutes of the August 31 Workshop and the Minutes of the September 21, 2022 Regular Meeting. The motion was seconded by Councilmember Fagan and unanimously approved with a vote of 5-0.

3. PUBLIC INPUT: President Ferguson asked if there was any Public Input. No Media Present. No Public Comment

4. ANNOUNCEMENTS: Manager Snyder made the following announcements:

- Next Council Meetings November 2nd Workshop and November 16th Regular Meeting 7:30PM in Council Chambers
- Planning Commission is Scheduled to Meet on Monday, October 24, 2022 @ 7:00PM in Council Chambers
- HEROC is Scheduled to Meet on Wednesday, October 26, 2022 @ 8:00AM in Council Chambers
- Hatfield Borough Fall Park Clean-up is Scheduled for October 29th @ 9:00AM at Heritage Park
- Halloween Happy Event is Scheduled for Monday, October 31st @ 4:30PM to 7:00PM at the Borough Office

5. REPORTS AND CORRESPONDENCE:

- A. Monthly YTD Report
- B. Monthly EMS Report

6. NEW BUSINESS / DISCUSSION ITEMS:

- A. Payment Request No. 1 for the 2022 Roadway Resurfacing Project

Manager Snyder explained that the payment request came in under what was budgeted. This is on for consideration for tonight.

- B. Draft Open Burning Ordinance

Manager Snyder explained that this will allow Borough Residents to burn recreational on their property with regulations.

- C. Draft Leash Law Ordinance

Manager Snyder explained that this was a concern that was brought up to the mayor. The committee looked into the issue and decided that it would be best to put this Leash Law Ordinance to expand to all public spaces.

- D. Draft Collection Bin Ordinance

Solicitor Harper explained that this ordinance was added to the zoning and that there are two locations currently have collection bins. The two locations would not be grandfathered in after the ordinance would be passed since there was never a permit issued for either location. This will allow for regulations on collection bins that the borough does not currently have.

E. Authorization the Advertise Broad Street and N. Main Street Utility Replacement Project

Manager Snyder stated that this is to advertise the bid packet which is projected to be advertised by the end of the month. This is on for consideration tonight.

7. OLD BUSINESS:

A. Payment Request No. 2 / Final Payment for the CTP Fire House Flasher Project

Manager Snyder explained that the is the second payment request, there were some issues with the flasher and a replacement part was ordered. The Borough does have a one-year maintenance bond for this project.

B. Annual Christmas Tree Lighting Request

Manager Snyder explained that this event would take place on December 3rd and the request is for use of Railroad Plaza and Memorial Park.

8. ACTION ITEMS:

- A. Motion to Consider Payment Request No. 2 / Final Payment for the CTP Fire House Flasher Project to Charles A. Higgins and Sons, Inc. in the Amount of \$6,498.64 (six thousand four hundred ninety-eight dollars and sixty-four cents)

Motion: A motion was made by Councilmember Stevens to approve Payment Request No. 2 / Final Payment for the CTP Fire House Flasher Project to Charles A. Higgins and Sons, Inc. in the Amount of \$6,498.64 (six thousand four hundred ninety-eight dollars and sixty-four cents). The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

- B. Motion to Consider Grace Lutheran Church Request to Hold the Annual Christmas Tree Lighting at Railroad Plaza / Memorial Park

Motion: A motion was made by Councilmember Stevens to approve Grace Lutheran Church Request to Hold the Annual Christmas Tree Lighting at Railroad Plaza / Memorial Park. The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

- C. Motion to Consider Payment Request No. 1 for the 2022 Roadway Resurfacing Project to Blooming Glen Contractors, Inc. in the Amount of \$91,637.22 (ninety-one thousand six hundred thirty-seven dollars and twenty-two cents)

Motion: A motion was made by Councilmember Stevens to approve Payment Request No. 1 for the 2022 Roadway Resurfacing Project to Blooming Glen Contractors, Inc. in the Amount of \$91,637.22 (ninety-one thousand six hundred thirty-seven dollars and twenty-two cents). The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

- D. Motion to Consider Authorization the Advertise Broad Street and N. Main Street Utility Replacement Project

Motion: A motion was made by Councilmember Kroesser to Authorization the Advertise Broad Street and N. Main Street Utility Replacement Project The motion was seconded by Councilmember Fagan.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

9. Motion to Approve Payment of the Bills

President Ferguson and Manager Snyder reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Stevens to Approve the payment of the bills. The motion was seconded by Councilmember Girard.

President Ferguson asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

10. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Kroesser to adjourn the Regular Meeting of October 19, 2022. The motion was seconded by Councilmember Fagan and unanimously approved with a vote of 5-0. The meeting was adjourned at 8:08 PM.

Executive Session Personnel, Litigation and Real Estate

Respectfully Submitted,
Kathryn Vlahos
Assistant to the Manager