

HATFIELD BOROUGH COUNCIL
WORKSHOP / REGULAR MEETING
June 17, 2020

MINUTES

THIS MEETING WAS HELD ON ZOOM WITH THE PUBLIC
AVAILABLE BY ZOOM AUDIO

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- (X) John Kroesser, Vice President
- (X) Salvatore DiLisio Jr.
- (X) Jason Ferguson
- (X) Lawrence G. Stevens

- () Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Solicitor Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis, Assistant Manager Jaime E. Snyder, and Public Works Employee Stephen J. Fickert, Jr.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to Approve the Workshop / Regular Meeting of June 17, 2020. The motion was seconded by Councilmember Ferguson and unanimously approved with a vote of 5-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the May 6, 2020 Workshop & the May 20, 2020 Regular Meetings

Motion: A motion was made by Councilmember Ferguson to Approve the Minutes of the May 6, 2020 Workshop & the May 20, 2020 Regular Meetings. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 5-0.

3. PUBLIC INPUT: President Weierman asked if there was any Public Input. The Public was allowed to comment from Zoom audio during this time.

No Public Input.

Media was not present.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Founder's Day scheduled for Monday; June 22nd has been Canceled due to the COVID-19 Health Emergency
- HERC is scheduled to meet @ 8:00AM Wednesday, June 24th
- The Borough Office will be closed Friday, July 3rd in Observance of the 4th of July Holiday
- The next Planning Commission Meeting is scheduled for July 6th @ 7:00PM
- Next Council Meeting is scheduled for July 15th Workshop / Regular Meeting @ 7:30PM
- Movie in the Park scheduled for July 16th is Pending – scheduled and ordered.

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Councilmember Stevens stated that HERC met on May 27th and discussed grant opportunities through HERC funds that would give assistance to borough business. It was discussed to provide an eligible small business grant of electric account credit between 250-500 dollars depending how much the business was affected from COVID-19. This is still in discussion and a draft proposal is being worked out.

President Weierman stated that when looking through the Borough News for June inside the back-cover are Borough fun facts that highlight the Borough.

President Weierman also highlighted in the Borough Magazine where KCBA Advertises that they use the Borough Municipal Complex on that advertisement.

6. MANAGERS REPORT: MANAGERS REPORT: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. Land Use & Development Updates:

- A. St. Mary St. Kyrillos Coptic Church / Sewer Escrow Under Review
- B. Hatfield Auto Museum / Nothing New
- C. 122 ½ Towamencin Ave. / Access to Property / Under Review
- D. Salter's – Bought Old Firehouse – Plans to Renovate
- E. Edinburgh Square Subdivision – Final Plan Under Review
- F. 369 Edgewood Drive Fence Permit / Under Review
- G. SEPTA Property / Lease Agreement Terminated
- H. Howard Heckler Subdivision – Preliminary Plans in Progress

2. Utility Billing Update:

A. Staff continues to monitor past due Electric & Sewer accounts. Residents are being sent reminders for PAST DUE ACCOUNTS. Past Due Accounts will be addressed in two tiers.

B. I encourage all account holders to take advantage of the cost-effective billing delivery opportunity.

3. 2020 Project Updates:

A. East Lincoln Avenue Bridge – Meeting this morning – project moving forward

B. Curb Ramp Bids – COVID-19

4. Items of Interest:

A. IVCC Swing for Hope

B. HVFC Flyer

5. AMP R.I.C.E. BTM Peaking Project

6. PMEA Update - Website

7. AMI UPDATE – 1156 Meters installed / in-house prep for billing

8. HTMA Interceptor Update – close out documents needed

7. NEW BUSINESS / DISCUSSION ITEMS:

A. PENNDOT Resolution 2020-13

Manager DeFinis stated that this was for the Fire House signal on Market and Union and a Resolution needs to be submitted with the application. Manager DeFinis informed Council that without the grant the total would be in the \$60,000.00 range. Manager DeFinis stated that the Borough and the Township are going together on this grant which is an 80/20 match. Manager DeFinis added that of the 80/20 match, the Borough and Township would split that cost as well.

B. DVRPC TCDI Grant Update

Jaime Snyder, the Borough Assistant Manager, updated Council on the Liberty Bell Trail Feasibility Study Grant. She stated that the group was awarded a \$113,000.00 grant and a subcommittee was created to put together an RFP for Engineering for this study.

C. Memorial Day Power Outage

Steve Fickert, Public Works Employee, updated Council on the power outages on May 24th and May 25th. Steve outlined the outages, what caused them, and answered questions by Borough Council.

D. Severe Weather June 3rd Update

President Weierman stated that with this storm weather related power outages avoided. Quick synopsis on social media to let people know what we have done to avoid power outages.

E. Movie in the Park July 16th

Manager DeFinis stated that this event is going to take place as of now. Manager DeFinis added that all signage will allow for changes or cancellations. Manager DeFinis added that CDC guidelines will be enforced.

President Weierman stated that a decision needed to be made due to a cancellation policy for the movie and equipment for the event.

F. Edinburgh Square LD Plan

Manager DeFinis stated that the developer submitted final plan for a four-lot subdivision and the Borough has been working through the submission with the Solicitor, Code Department, and the Borough Engineer. Manager DeFinis stated that the developer is anxious to get preliminary / final approval in July. Manager DeFinis stated that the Planning Commission will get to review these plans in July as the developer is pushing for a July approval. After the Planning Commission Meeting Manager DeFinis stated he will share that review with Borough Council at the July meeting.

Solicitor Harper added that there would be no issues with postponing if needed and the developer gave an unconditional waiver of time.

G. Heckler LD Plan

Manager DeFinis stated that Mr. Heckler would like to take his lot and create a three-lot subdivision. Manager DeFinis added that part of the neighbor's driveway is on one of the lots and it will stay that way. Manager DeFinis added that the Borough Engineer completed a review and came back with some comments. Manager DeFinis stated that this will be on the July 6th Planning Commission Meeting and the July 15th Borough Council Meeting.

H. Bennett's Court LD Plan

Manager DeFinis stated that he spoke with developer and is still intending to submit a plan but will not make the July 6th Planning Commission Meeting.

I. Resolution 2020-14 Transferring Funds from Harleysville Bank

President Weierman informed Council that this transfer is to cover the Delaware Valley Regional Finance Authority Loan. President Weierman added that this was budgeted in the 2020 budget.

J. Resolution 2020-15 Repealing Resolution 2020-07

Manager DeFinis stated that this Resolution is intended to repeal Resolution 2020-07 regarding utility disconnects. Manager DeFinis added that the Borough is encouraging residents to make payment plans for past due electric. Manager DeFinis informed Council that this Resolution is based following PMEA guidelines and it has created a two-tier system before COVID delinquencies and following COVID delinquencies.

Solicitor Harper stated that she looking into other IOU such as PECO and they are doing the same for their users.

K. NPWA Audited Financial Statements

Manager DeFinis stated that there is a copy in the office for review as well as it was emailed out today.

L. NPWA Annual Report

Manager DeFinis stated that there is a copy in the office for review as well as it was emailed out today.

8. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE: President Weierman, Manager DeFinis updated Borough Council on Reports and Codependence. Lieutenant Robertson from the Hatfield Police Department addressed Council with a Police Report Update.

Monthly Investment Report

Monthly EIT / LST Report

Police Department Report

Fire Department Report

Public Works Department Report

Engineering Report

Zoning Officer, Building Code, Property Maintenance Report

Fire Safety Inspection Report

Pool Advisory Report

9. ACTION ITEMS: (the public was taken off mute for any comments)

A. Motion to Consider Resolution 2020-13 Authorizing to Submit the Application for the Traffic Signal Approval to PennDOT

Motion:

A motion was made by Councilmember Ferguson to Approve Resolution 2020-13 Authorizing to Submit the Application for the Traffic Signal Approval to

PennDOT. The motion was seconded by Councilmember Stevens.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

B. Motion to Consider Resolution 2020-14 Transferring \$248,000.00 (two hundred forty-eight thousand dollars) of Funds from Harleysville Bank to the Capital Projects Fund for the Payment to Wells Fargo for the Delaware Valley Regional Finance Authority 2003 Series B Note

Motion: A motion was made by Councilmember Ferguson to Approve Resolution 2020-14 Transferring \$248,000.00 (two hundred forty-eight thousand dollars) of Funds from Harleysville Bank to the Capital Projects Fund for the Payment to Wells Fargo for the Delaware Valley Regional Finance Authority 2003 Series B Note. The motion was seconded by Councilmember DiLisio.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

C. Motion to Consider Resolution 2020-15 Repealing Resolution 2020-07 Regarding Utility Disconnects in Hatfield Borough

Motion: A motion was made by Councilmember Stevens to Approve Resolution 2020-15 Repealing Resolution 2020-07 Regarding Utility Disconnects in Hatfield Borough. The motion was seconded by Councilmember DiLisio.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

10. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember DiLisio to approve payment of the bills. The motion was Councilmember Ferguson.

President Weierman asked if there were any comments or questions. There were not comments or questions.

The motion was approved unanimously with a vote of 5-0.

11. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Stevens to adjourn the Workshop / Regular Meeting of June 17, 2020. The motion was seconded by Councilmember Ferguson and unanimously approved with a vote of 5-0. The meeting was adjourned at 8:42PM.

Executive Session Litigation and Personnel

Respectfully Submitted,
Jaime E. Snyder
Assistant Manager