

HATFIELD BOROUGH COUNCIL  
REGULAR MEETING  
January 17, 2018

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
  - (X) Kenneth V. Farrall
  - (X) Jason Ferguson
  - (X) Stephen E. Keib
  - (X) John Kroesser
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L Kaler III, Patrick M. Hitchens; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Manager Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to Approve the Regular Meeting Agenda of January 17, 2018 with additions. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the December 6, 21017 Workshop Meeting and the December 20, 2017 Regular Meeting.

Motion: A motion was made by Councilmember Farrall to Approve the Minutes of the December 6, 2017 Workshop Meeting and the December 20, 2017 Regular Meeting. The motion was seconded by Councilmember Keib and unanimously approved with a vote of 5-0.

3. PUBLIC INPUT: President Weierman asked if there was any Public Input. Public was in attendance to speak about New Business items on the Agenda. Media Not Present.

#### 4. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next month's Council Meetings January 31<sup>st</sup> the February Workshop & February 21<sup>st</sup> Regular Meeting @ 7:30PM at the HVFC
- The Hatfield Chamber of Commerce Luncheon is scheduled for January 22<sup>nd</sup> at 12:00PM in the Hatfield Township Community Room
- HMHS is scheduled to meet January 23<sup>rd</sup> @ 7:00PM at the HVFC
- HERC is scheduled to meet January 24<sup>th</sup> @ 8:00AM at the HVFC
- The Planning Commission is scheduled to meet January 29<sup>th</sup> @ 7:00PM HVFC
- Saturday is the Polar Plunge at the Hatfield Community Pool
- APPA Rally is February 26<sup>th</sup> and 28<sup>th</sup> in Washington D.C.
- Community Night Out is scheduled for June 22, 2018 in Centennial Park

#### 5. NEW BUSINESS:

##### A. West Vine Street Traffic Study Draft

Councilmember Farrall stated that the Building, Planning and Zoning Committee met with the Edinburgh Square Subdivision to have McMahon Associates, the Borough's Traffic Engineer perform a traffic study on West Vine Street to address parking, speeding and stop signs and the developer split the cost of the study.

Anton Kuhner from McMahon Associates addressed Council with the results of the study. Mr. Kuhner stated that the study addressed West Vine Street between Koffel and Main Street. Mr. Kuhner stated that the study evaluated the need for a multiway stop at West Vine and Koffel as well as West Vine and Edgewood Drive. Mr. Kuhner stated that these two locations do not meet PennDOT and the federal traffic control guidelines that are required to install a stop sign but we are recommending parking restrictions from Koffel onto Vine at a distance of fifty-feet from the intersection. Mr. Kuhner stated that along with helping the parking on West Vine is it suggested to paint some parking stalls along West Vine Street and work with the Borough for the exact locations. Mr. Kuhner went on and stated that flashing speed limit signs would also be noted as helpful on the study though the average traffic volume of West Vine Street was between 2,800 and 3,500 travelers per day and 85% of those travelers do obey the speed limit. Mr. Kuhner added that adding high visibility cross walk signs and flashing stop signs would also be a good enhancement to West Vine Street per the study.

Mr. Bowers 510 West Vine Street asked about the no parking at the recommended fifty-foot distance from the West Vine Street and Koffel Road intersection and suggested that was not enough parking limitations as he believes the suggested restricted parking would then cause parking to commence in front of his property and inhibit his line of site when leaving his driveway. Mr., Bowers stated that he would like to see this recommendation extended to fifty-feet past his drive way.

Mr. Kuhner stated that he will work with the Borough and address the site line distance and the specific locations of the parking stalls to determine where the parking would go. Councilmember Farrall stated that this would have to be designed by McMahon and approved as the developer has the right to develop that property and that the Borough and McMahon are working to make sure the best possible solutions are recommended, designed and met for the residents and the developer. A discussion ensued amongst Council about the traffic study recommendations and suggested restrictions.

Councilmember Ferguson questioned the Borough Ordinance and asked about the required parking per the development. Councilmember Farrall addressed the Ordinance guidelines and the parking for this development which is one in the garage and two in the driveway.

#### B. Edinburgh Square Subdivision Waiver Request

Councilmember Farrall stated that at the development at Koffel and Vine the developer would like to place a retention basin in lot three to capture all of the water from the Bower's property and all the offsite water and direct it into the retention basin. Councilmember Farrall stated that it is taking the water and diverting it to the storm sewer inlet on Koffel but by doing this the developer has to increase the CFS.

Chad Camburn, the Borough Engineer from Bursich Associates addressed Council and stated that this proposed plan from the developer would take 100% of the standing water and divert it to another area. Mr. Camburn added that his developer did testing for infiltration on the property and was unable to achieve any so they designed this stormwater management plan as a result.

Councilmember Farrall stated that this basin would look like a small rain garden and would be kept to one lot by a pipe underground. Councilmember Farrall added that the reason the developer is here tonight is to get an idea if this stormwater management plan seems acceptable so he is able to move forward and get preliminary plans submitted. Councilmember Farrall stated that as recommended by the Planning, Building and Zoning this is a good stormwater management plan and they would recommend granting the requested waiver as long as agreed by the Borough Engineer and approval is granted from the Township, as it is their storm sewer system, and the pipe is sufficient to hold the stormwater runoff from the properties.

Councilmember Farrall explained the design to Mr. Bowers at 510 Koffel Road.

Councilmember Farrall explained the CFS calculation section of the requested waiver. Jeremy Hoagland, Engineer from Crossroads Group LLC representing the developer was in attendance and also informed Council about the CFS calculation based on a 100-year storm event.

Solicitor Hitchens stated that his firm which represents the Borough, would only be concerned with the legality of having pipe from all lots discharged onto one lot and that one lot being solely responsible for any potential damages. Solicitor Hitchens stated that his firm would like to see some type of maintenance easement agreement for this stormwater management system for all four lots.

A discussion ensued amongst Council and it was decided that this should be addressed between the developer and the Solicitor's Office.

Councilmember Ferguson asked why there can not be individual basins on each property, if lot four was not part of the development would there still be need for a basin and wanted clarification of who is responsible for the maintenance of the basin and if a better design was a valid option.

Councilmember Farrall stated that design would only allow the stormwater to be captured on those individual properties and not the neighboring properties but the developer is allowed to design it as he sees fit and that a basin would still be required for stormwater management on the adjacent properties to lot four. Solicitor Hitchens added that the only concern of the Solicitor's office is to have a maintenance agreement for all four lots concerning this proposed plan.

President Weierman went over the Crossroads waiver request letter with Council and Chad Camburn, the Borough Engineer.

Councilmember Farrall stated that we do not want to hold this development up from moving forward but if Mr. Bowers has an engineer and they would like to submit some documentation to the Borough they are welcomed to do so.

## 6. OLD BUSINESS:

Manager DeFinis and President Weierman updated and answered questions regarding the Reports and Correspondence. Lieutenant Robertson addressed and questions or concerns with the year end 2017 Police Report.

- A. Monthly Investment Report
- B. Monthly EIT / LST Report
- C. Public Works Department Report
- D. Police Department Report

## 7. ACTION ITEMS:

- A. Motion to Consider Centennial Park Change Order # 3 with a final project cost of \$79,608.00

Motion: A motion was made by Councilmember Farrall to Approve Centennial Park Change Order # 3 with a final project cost of \$79,608.00. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

8. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Farrall to approve payment of the bills. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

9. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Farrall to adjourn the Regular Meeting of January 17, 2018. The motion was seconded by Councilmember Keib and unanimously approved with a vote of 5-0. The meeting was adjourned at 8:52PM.

*Executive Session Litigation and Personnel*

Respectfully Submitted,  
Jaime E. Snyder  
Assistant Manager