

HATFIELD BOROUGH COUNCIL
WORKSHOP / REGULAR MEETING
July 20, 2016

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- () Kenneth V. Farrall
- (X) Stephen E. Keib
- (X) John Kroesser
- (X) Lawrence G. Stevens

- () Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Solicitor Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Secretary Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Keib to Approve the Workshop / Regular Meeting Agenda of July 20, 2016 with additions. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of June 15, 2016 Workshop / Regular Meeting

Motion: A motion was made by Councilmember Stevens to Approve the Minutes of the June 15, 2016 Workshop / Regular Meeting. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

3. PUBLIC INPUT: President Weierman asked if there was any Public Input.

Dean Mininger, President of the Hatfield Volunteer Fire Co. addressed Council this evening and thanked them for all that they do for the community and provided them with

updated information about the Memorial Ceremony for Francis Devlin held on July 23, 2016 at 10:00AM to remember the 50 year anniversary of the Line of Duty Death.

The media was not present.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Month's Council Meeting is August 17, 2016 Workshop / Regular Meeting @ 7:30PM at Hatfield Volunteer Fire Co.
- HERC is scheduled to meet @ 8:00AM Wednesday, July 27, 2016
- The Planning Commission is scheduled to meet Monday, August 1, 2016 @ 7:00 PM at Hatfield Volunteer Fire Co.
- The Borough Office will be closed on Friday, July 29th for the relocation of office staff to 37 & 41 North Market Street
- Memorial Service July 23, 2016 10:00AM for Francis Devlin @ Hatfield Volunteer Fire Co.

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

A. PBZ Truck Restriction Traffic Study

Manager DeFinis stated that the PBZ committee had the study done for truck traffic to support the Ordinance we have in place.

Solicitor Harper stated that the truck restrictions on Borough owned roads are supported by the factors listed in the Ordinances.

B. Public Safety Speeding Complaint on Union & Diamond Sts.

Manager DeFinis stated that we have received some concern about speeding on Union & Diamond Streets so a study was done which states that drivers are within the tolerance for speed.

C. Support Fallen Officers Fund

Manager DeFinis stated that businesses in town expressed interest in setting up collections for fallen officers. Manager DeFinis mentioned that he would talk to the Hatfield Township Manager as well as the Chief of Police. Manger DeFinis added that the Borough will purchase the collection boxes for the businesses.

6. MANAGERS REPORT / MUNICIPAL COMPLEX UPDATE: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. Land Use & Development Updates:

- A. St. Mary St. Kyrillos Coptic Church / Sewer Escrow Under Review
- B. GLC (Grace Lutheran Church) / Under Construction
- C. Gambone/Snyder Townhomes / Utility Billing – Resolved Final 6
Construction Permit issued for Borough Portion of the Project.
- D. Hatfield Auto Museum / Nothing New
- E. Crystal Rose Catering / Nothing New
- F. Hattricks / Waiver of LD Request Granted / Awning installed under a building permit.
- G. 122 ½ Towamencin Ave. / Access to Property / Nothing New

2. Utility Billing Update:

- A. Staff continues to monitor past due Electric & Sewer accounts.
- B. Email Billing available for Electric & Sewer Accounts. I encourage all account holders to take advantage of the cost effective billing delivery opportunity.

3. Utility Review:

- A. Several Sanitary Sewer laterals are being scheduled for repairs.
- B. Met with AMP representatives to discuss the Phase II Solar Project and AMI / Smart Meter Program. Also discussed low interest financing from eligible projects.

A discussion ensued amongst Council about the Smart Meter Program

4. 2016 Project Updates:

- A. Bid Items for 2016:
Towamencin Ave. Reconstruction, bid ready for advertisement
Sanitary Sewer Repairs, bid ready for advertisement
Montco 2040 Implementation Grant, under review
Electric Circuit Reclosers Awarded

5. Fall Festival Saturday, September 24

6. Municipal Complex Update was discussed by Manager DeFinis

7: Attachments:

- A. First Niagara / Key Bank Announcement
- B. NPSD Assessed Valuation 2016-2017
- C. Tax Claim Bureau
- D. CDBG Program Letter
- E. DVIT Cost Membership

8. Items of Interest:

- A. HMHS Meeting Tuesday, September 27th HVFC 7:30PM

7. NEW BUSINESS:

A. Borough Council, Planning Commission and Zoning Hearing Board Meeting Location Change

Manager DeFinis stated that we will re-advertise in the Reporter for the meeting location change.

B. Eagle Scout Resolution / Proclamation

President Weierman informed Council about the Resolution and Proclamation honoring Trevor Nentwig.

C. 309 Connector Road Update / Resolution

Manager DeFinis informed Council that State Representative Robert Godshall had sent a letter to the committee expressing the need for the completion of the Connector Road and that the Borough is looking to adopt a Resolution to support the Connector Road.

D. Towamencin Avenue Road Reconstruction Bid Notice

Manager DeFinis stated that they have the bid for Towamencin Avenue and we want to get this out as soon as possible but we are still waiting to see if we received the PennDOT Multimodal Grant which should be released soon.

E. Centennial Park Sanitary Sewer Repair Bid Notice

Manager DeFinis informed Council that since we did not received the CDB Grant that we are still moving forward to get this project completed this year.

F. Verizon Franchise Agreement Discussion

Manager DeFinis stated that we have this franchise agreement offer from the Cohen Law Group to address the Verizon Agreement. Manager DeFinis added that if you use him as part of the Consortium you get a discounted rate.

Solicitor Harper stated that if Borough Council would agree, a letter should be sent to Mr. Cohen stating what the Borough wants up front.

G. ZHB Application

Solicitor Harper stated that your choice as Borough Council is if you want to take a position, or no position, send a letter or do not send a letter of support, oppose it or not oppose it.

Manager DeFinis stated that the Chairman of the PBZ Committee requested that if there is support, Borough Council would send a letter.

A discussion ensued amongst Council about the ZHB Application and the conditions of going to the ZHB.

Manager DeFinis stated that the previous Zoning Officer spoke about special exception but that the Planning Commission would need to look at this.

H. New Borough Website

A discussion ensued amongst Council about the layout and sample of the new Borough Website which was distributed to them by the new link. Some suggestions included, Borough of Hatfield, color changes, utility billing, Council corner, E-Code connections and taxes.

Assistant Secretary Jaime Snyder stated that she will take all comments back to the IT department.

I. CMAQ Joint Grant Application

Manager DeFinis informed Council that this came back from McMahon Associates and is projected to be approved but we are waiting final approval from the review committee.

J. CFA Multimodal Transportation Grant

Manager DeFinis stated this is a Resolution for a Grant that we can apply for to help us with the costs of the Towamencin Avenue reconstruction road project.

President Weierman asked about the recent PennDOT work on East Broad & Market Streets.

Manager DeFinis stated that they milled out and put some stone in some soft spots with a temporary base repair. A discussion ensued amongst Council.

8. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

President Weierman and Manager DeFinis reviewed, updated and answered questions regarding the Reports and Correspondence. Lt. Robertson gave Borough Council an update on the monthly Police Report.

- Monthly Investment Report
- Monthly EIT Report
- Police Department Report
- Fire Department Report
- Public Works Department Report

- Engineering Report
- Fire Safety Inspection Report
- Zoning Officer / Property Maintenance Report
- Building Code Enforcement Officer Report

9. ACTION ITEMS;

A. Motion to Advertise the Borough of Hatfield Meeting Location Changes.

Motion: A motion was made by Councilmember Keib to Advertise the Borough of Hatfield Meeting Location Changes. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

B. Motion to Approve Resolution 2016-17 Recognizing Trevor Nentwig's Eagle Scout Project.

Motion: A motion was made by Councilmember Keib to Approve Resolution 2016-17 Recognizing Trevor Nentwig's Eagle Scout Project. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

C. Motion to Approve Resolution 2016-18 Supporting the 309 Connector Road.

Motion: A motion was made by Councilmember Keib to Approve Resolution 2016-18 Supporting the 309 Connector Road. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

D. Motion to Advertise the Bid Specifications for the Towamencin Avenue Road Reconstruction.

Motion: A motion was made by Councilmember Keib to Advertise the Bid Specifications for the Towamencin Avenue Road Reconstruction. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

E. Motion to Advertise the Bid Specifications for the Centennial Park Sewer Repair Project.

Motion: A motion was made by Councilmember Keib to Advertise the Bid Specifications for the Centennial Park Sewer Repair Project. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

F. Motion to Participate in the Montgomery County Consortium / Cohen Law Group Verizon Cable Franchise Negotiations.

Motion: A motion was made by Councilmember Keib to Participate in the Montgomery County Consortium / Cohen Law Group Verizon Cable Franchise Negotiations. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

G. Motion to Approve Resolution 2016-19 approving the application for the Multimodal Transportation Grant with the Commonwealth Financing Authority.

Motion: A motion was made by Councilmember Keib to approve Resolution 2016-19 approving the application for the Multimodal Transportation Grant with the Commonwealth Financing Authority. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

G. Motion to Support the ZHB Application for Schiano Properties LLC.

Motion: A motion was made by Councilmember Keib to Support ZHB Application for Schiano Properties LLC. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

10. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Stevens to approve payment of the bills. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 3-0-1. Councilmember Weierman abstained from the vote.

11. MOTION TO ADJOURN:

Motion:

A motion was made by Councilmember Kroesser to adjourn the meeting of July 20, 2016. The motion was seconded by Councilmember Keib and unanimously approved with a vote of 4-0. The meeting adjourned at 8:47 PM.

Executive Session: Potential Litigation, Real Estate and Personnel

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary

