

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
April 1, 2015

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- () Kenneth V. Farrall – arrived at 7:40 PM
- (X) John Kroesser
- () Bryan A. Moyer
- (X) Lawrence G. Stevens

- (X) Mayor, Robert L. Kaler III

The record shows that three members of Council were present at roll call, as well as, Mayor Robert L. Kaler III, Catherine M. Harper, Esquire; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Secretary, Jaime E. Snyder. Vice President Kenneth V. Farrall arrived at 7:40 PM.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to Approve the Workshop Meeting Agenda of April 1, 2015 with additions. The motion was seconded by Councilmember Kroesser and was unanimously approved with a vote of 3-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next Council meeting April 15, 2015 Regular Meeting @ 7:30PM
- HERC is scheduled to meet April 22, 2015 @ 8:00AM
- The Borough Office will be closed on Friday, April 3, 2015 in Observance of Good Friday.

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Recycling: Mayor Kaler informed Council that they held a recycling meeting and information was passed out from FX Browne with County Recycling Events for 2015. Mayor Kaler also mentioned that the grant was approved and in 4-6 weeks the Recycling Commission will be receiving a check which will be dispersed as it has been in that past to the municipalities. Mayor Kaler also informed Council about his ShopRite bagging for a cause event he took part in.

Property and Equipment: Councilmember Stevens mentioned that the new Borough dump truck that has been in service for a few weeks now is out in the garage if anyone would like to take a look at it.

Budget Finance Labor: President Weierman informed Council that the BFL Committee met last week and spoke about the Edgewood, North Main Street Grants and Reconstruction and the Borough Building to have a general idea of the projects moving forward dollar wise.

5. MANAGERS REPORT: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

Roll & Stroll is scheduled for Monday May 18th. Volunteers are needed to man the Borough table. Please register on the signup sheet or contact Jaime for your preferred time.

The Clifton Larson Allen audit team was in doing their field work March 23rd – 27th. During the initial work a few items were identified and addressed.

Land Development Updates:

A. GLC (Grace Lutheran Church)

Manager DeFinis stated that GLC goal is to be ready for the Agenda in May.

B. Gambone/Snyder Regency Residential L.P. Development.

Manager DeFinis stated that they are doing a lot of work on the site and that communication was received that are supposed to have a letter in the hands of the Borough shortly.

Solicitor Harper asked about the Engineers Report stating that the 30inch pipe on the development site has not been removed yet as she thought this was going to be removed as soon as demolition started.

Councilmember Farrall addressed the question and added that the stormwater going to that site comes from the area of Diddens and he doesn't believe that it will make a difference that it wasn't done right away and a short discussion about the stormwater and sewer lines ensued amongst Council.

C. Crystal Rose Catering

Manager DeFinis stated that Crystal Rose was told by PennDOT to submit their plans with the adjustment of having people turn around and pull out forward on to East Broad Street.

The Utility Billing Dept. issued 205 Past Due notices after the closing of the latest billing cycle. The 205 Delinquent accounts represent's 13% of the total accounts on file; and 22% of the most recent invoice from the electric provider. All past due accounts are to be brought current by April 17th. Any accounts not made current risk disconnect.

Jaime Snyder will represent the Borough at the 2015 PSAB Conference in Lancaster this year. I will possibly attend the Tuesday sessions.

Meetings Attended:

- A. IVCC 3-12-15
- B. Bursich, Chad & Nate, PW Fred Leister 3-19-15
- C. Hatfield Chamber 3-23-15
- D. Roll & Stroll Business Update 3-25-15
- E. Solicitor Kate Harper, Zoning Officer Jim Ennis 3-26-15
- F. BFL Committee 3-27-15

Attachments:

- A. PPL / FERC Settlement

Manager DeFinis informed Council that we received a check for a portion on the PPL settlement.

B. Liquid Fuels Independent Auditor's Report

Manager DeFinis informed Council that he Liquid Fuels Audit was completed and there were no significant findings in the audit.

Dates of Interest:

- A. April 25th Recycling Day
- B. April 27th Hatfield Chamber Luncheon
- C. Memorial Day Parade Monday May 25th (Permit)
- D. HMHS Meeting May 26th 7:30 HVFD Banquet Hall
- E. MCBA Dinner May 28th Collegetown, Schwenksville & Trappe

Walk MONTCO: Manager DeFinis explained to Council that Hatfield Borough has been chosen to have a walkability audit done by the MCPC and the Borough is in the process of talking to HERC about this function and setting up an initial meeting.

Manager DeFinis mentioned that we received our Liquid Fuels funds.

Manager DeFinis mentioned that the Borough and the Solicitor will be working on a maintenance easement for the 8 North Market Street property for the patch of grass she is going to create at the top of her parking area.

Manager DeFinis stated that he was contacted by Thomas J. Anderson, the pension provider, and there was a miscalculation, which they took responsibility for of \$880.09 to the Defined Contribution Plan.

Solicitor Harper added that this was not a Borough Staff mistake that this was an overlook by the Pension Provider.

6. NEW BUSINESS:

A. Hattrick's Request for Waiver of Land Development

Manger DeFinis spoke about the request for Waiver of Land Development and stated that plans still need to be submitted at this time. It was added that the Zoning Officer needs to review the plans once submitted to make sure there are no zoning violations.

B. Coptic Church NOV Response

President Weierman spoke about the response from St. Mary's Coptic Church and what they have done and are doing to try and rectify the parking issue they have. President Weierman added that they have included agreements they have made with other businesses in the area to utilize their parking.

Manager DeFinis added that he met with Father Salib and showed him the SEPTA Lot which can be utilized. A discussion ensued amongst Council.

C. PSAB Voting Delegate

President Weierman mentioned that Jaime Snyder will be going to the PSAB conference the entire time and it is suggested that she be the Borough representative and voting delegate.

D. Additional VOIP Phone Line

President Weierman spoke about the additional phone line for the Hatfield Chamber of Commerce at a cost of \$2.00 per month.

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Manager DeFinis and President Weierman updated and answered questions regarding the Reports and Correspondence.

- Monthly Investment Report
- Monthly EIT Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Fire Safety Inspection Report
- Zoning Officer / Property Maintenance Report
- Building Code Enforcement Officer Report

8. ACTION ITEMS:

A. Motion to Approve the addition of a phone line to the Borough VOIP (Voiceover IP) system for an additional charge of \$2.00 per month.

Motion: A motion was made by Councilmember Farrall to Approve the addition of a phone line to the Borough VOIP (Voiceover IP) system for an additional charge of \$2.00 per month The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 3-0-1. Councilmember Stevens abstained from the vote.

B. Motion to Appoint Jaime E. Snyder as the Borough of Hatfield Voting delegate at the 2015 Annual PSAB Conference in Lancaster.

Motion: A motion was made by Councilmember Farrall to Appoint Jaime E. Snyder as the Borough of Hatfield Voting delegate at the 2015 Annual PSAB Conference in Lancaster. Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

9. ADJOURNMENT:

Motion: A motion was made by Councilmember Kroesser to adjourn the Workshop Meeting of April 1, 2015. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0. The meeting adjourned at 8:21PM.

Executive Session Litigation and Personnel

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
April 15, 2015

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- (X) Kenneth V. Farrall
- () John Kroesser – arrived at 7:32 PM
- (X) Bryan A. Moyer
- (X) Lawrence G. Stevens

- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler III, Solicitor, Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Secretary Jaime E. Snyder. Councilmember Kroesser arrived at 7:32 PM.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to Approve the Regular Meeting Agenda of April 15, 2015 with additions. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 5-0.

A special presentation was made for Councilmember Bryan A. Moyer who was presented with a Resolution and Proclamation for being named the Pennsylvania State Association of Boroughs Outstanding Councilmember of the year.

Motion to Approve Resolution 2015-03 and Accept the Mayoral Proclamation honoring Councilmember Bryan A. Moyer as the 2015 Pennsylvania State Association of Boroughs Outstanding Council Member of the year.

Motion: A motion was made by Councilmember Farrall Approve Resolution 2015-03 and Accept the Mayoral Proclamation honoring Councilmember Bryan A. Moyer as the 2015 Pennsylvania State Association of Boroughs Outstanding Council Member of the year. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. The media was not present.

John Boyce a resident of East School Street addressed Council this evening with comments and questions regarding the alleyway behind East School Street and if the Borough accepted or took dedication of the alley and why Borough vehicles, equipment and workers were present on the alleyway to repair potholes.

Manager DeFinis and Solicitor Harper stated that the Borough has not accepted dedication of this alleyway nor does the Borough own it.

Manager DeFinis addressed the concerns and stated he had received several calls about the condition of the alley and that there were several large potholes in the area. Manager DeFinis stated the Borough does not maintain alleys but as a courtesy we do fill potholes; we take our road millings or road millings from other municipalities and we use them to fill potholes in our alleys. Manager DeFinis added that we do not maintain them nor do we rebuild them we just refill potholes.

Mr. Boyce asked if he could receive an explanation on a letter he received dated 2008 explaining that the Borough has nothing to do with alleyways and it is the sole responsibility of the homeowner.

Solicitor Harper stated that is the legal position that the Borough does not own the alley and has no obligation to do anything to the alleys however since the alleys are sometimes used for emergency vehicles and if the Borough does have left over millings it will as a courtesy use those millings on the alleyways but that does not mean the Borough took it over nor does it mean the Borough has any obligation to do it.

Mr. Boyce stated that he addressed these concerns about emergency vehicles and the alleys and wanted to ask the question about the alleys needing to be twenty feet in width because he is aware that some neighbors are encroaching on this.

Councilmember Moyer asked Mr. Boyce to be more specific and it was stated that residents have planted grass, placed boulders or railroad ties, etc on their property to expand it into the alley.

Solicitor Harper stated you have private property rights along with your neighbors who border the alley to use it for entrance and exit. Solicitor Harper added that this seems like a private civil matter that will need to be taken up with your neighbors or a real estate attorney.

President Weierman added that the Borough helping with the alleys as a courtesy, if we have extra millings, is a softer interpretation of the previous stance was on the alleys due to the fact that residents had been expressing concerns on the conditions of the alleys.

Mr. Boyce stated he understands and thanked Council for listening to him this evening.

George Bardissi, representative of the St. Mary's Coptic Church on East Lincoln Avenue addressed Council this evening to say thank you on behalf of the church for working with them on the parking issue and helping them through this busy time of year for their service team.

Manager DeFinis added that the SEPTA LOT has been relined and there is now a noticeable thirty spots available for parking.

3. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of March 4, 2015 Workshop Meeting and the March 18, 2015 Regular Meeting.

Motion: A motion was made by Councilmember Moyer to Approve the Minutes of March 4, 2015 Workshop Meeting and the March 18, 2015 Regular Meeting. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next month's Council meetings May 6, 2015 Workshop & May 20, 2015 Regular Meeting at 7:30PM.
- HERC is scheduled to meet April 22, 2015 @ 8:00AM.
- The Planning Commission is scheduled to meet May 4, 2015 @ 7:00PM.
- Earth Day Recycling event is scheduled for Saturday, April 25 @ 8:00AM.

President Weierman addressed the Chamber Mixer at Harleysville Savings Bank on Wednesday, May 6, 2015.

5. OLD BUSINESS:

6. NEW BUSINESS:

A. Non-Uniformed Defined Contribution Plan

Manager DeFinis stated this is a reimbursement for the interest which accumulated in the Defined Benefit Plan which should have been in the Defined Contribution Plan. Manager DeFinis added that in the payment of bills tonight there is an \$880.09 contribution going to the Defined Contribution Plan as well as the Quarterly Contribution.

B. Stormwater Emergency Repairs

Manager DeFinis stated he spoke to the Public Works Department briefly today about and forty-five foot pipe under the sidewalk and entrance to Brooks that has failed. It was discovered while sprucing up the property for preparation of executives coming into town for a visit. Manager DeFinis went on to add that Brooks prefers the driveway not be torn up for the visit but we will coordinate to get this taken care of and replaced.

C. Borough Informer

Manager DeFinis announced that the Borough Newsletter has been awarded first place in the Pennsylvania State Association of Boroughs Newsletter of the Year contest.

D. PennDOT Letter

Manager DeFinis stated that the PennDOT letters at your places are addressed to the Mayor and President of Borough Council from Christine Reilly stating that she received our communication about R & L Carriers and them violating their Highway Occupancy Permit. Manager DeFinis added that there is a letter from Francis Hanney, Traffic Services Manager for PennDOT to R & L Carriers addressing that R & L is in violation of their Highway Occupancy Permit.

E. Safe Co Settlement

Manager DeFinis stated that he received notice from the Safe Co Insurance Company of America and that they are willing to settle the claim that we have for the storm damage from February of 2014 for the amount of \$6,912.00. Manager

DeFinis added that we feel because of the nature of this storm that this is a good offer.

Solicitor Harper added that this covers the out of pocket expense for Carr & Duff.

F. 8 North Market Street

Manager DeFinis stated that 8 North Market Street during the land development process agreed to take the front portion of the site on the pavement and make it grass. Manager DeFinis went on to state that they have started the excavation process and have come upon a large chunk of concrete where people use to pull up and receive gas. He added that the Sweet Shop does not really have the money to remove that and at this time and the Borough would not want to take a maintenance agreement on a portion of land where grass cannot grow. Manager DeFinis added that after talking to the Planning, Building and Zoning Committee it was discussed to bring to Caren's attention the Small Projects Grant opportunity and work with any park improvement funds which may be available in the budget.

Solicitor Harper mentioned about gas previously being sold on the property and Manager DeFinis explained about phases one and two being completed. Manager DeFinis stated they would take another look into the property and a discussion ensued amongst Council.

7. ACTION ITEMS:

- A. Motion to Approve a contribution in the amount of \$880.09 to the Non-Uniformed Defined Benefit Contribution Pension Plan for the 2015 plan year.

Motion: A motion was made by Councilmember Moyer to Approve a contribution in the amount of \$880.09 to the Non-Uniformed Defined Benefit Contribution Pension Plan for the 2015 plan year. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 4-0-1
Councilmember Farrall abstained from the vote.

8. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Moyer to approve payment of the bills. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 4-0-1. Councilmember Farrall abstained from the vote.

9. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the Regular Meeting of April 15, 2015. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting was adjourned at 8:25PM.

Executive Session Litigation and Personnel

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP / REGULAR MEETING
August 19, 2015

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler III, Solicitor Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Treasurer Diane Farrall.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Workshop / Regular Meeting Agenda of August 19, 2015 with additions. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of July 15, 2015 Workshop / Regular Meeting.

Motion: A motion was made by Councilmember Moyer to approve the Minutes of July 15, 2015 Workshop / Regular Meeting. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

3. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

4. 2014 AUDIT PRESENTATION:

Nancy Gunza and Sara Doyle from Clifton Larsen Allen, LLC presented Borough Council with the annual audit findings for the year end December 2014.

Ms. Gunza went over the responsibility overview with Borough Council as to what management provides and what the auditor is responsible for presenting.

Management: Internal controls, selection of accounting policies, fair presentation of financial statements, management decisions, financial information available and disclosed, programs to control and prevent fraud, inform auditors of known suspected fraud.

Auditor: Opinion that financial statements are in accordance with GAAP, reasonable assurance financial statements free from material misstatement, gain understanding of internal controls to design nature, timing and extent of tests, risk based audit approach.

Ms. Gunza stated that the Borough has received an Unmodified Opinion regarding their financial statements and the financial statements were presented fairly in all material respects.

Ms. Gunza went on to address some material areas of weakness with the internal controls: reparation of the financial statements by the auditor, prior period adjustment for cash transfers, account reconciliations and audit adjustments, segregations of duties; which is due to small staff size and security deposits with the reconciliation of that account.

Ms. Gunza went over the governance communications from the 2014 audit and stated that the audit was performed in accordance with the general accepted auditing standards. She highlighted management's responsibility and the new GASB 67 policy related to the defined benefit pension plan. Ms. Gunza mentioned accounting estimates such as expense allocations, pension benefits and depreciation. She added that no difficulties were encountered in performing the audit; no disagreements with management on accounting or auditing matters and access was given to all records.

Ms. Gunza asked if there were any comments or questions.

It was asked if a final copy was received and it was mentioned that CliftonLarsenAllen wanted to show you a rough draft before they issues a final copy.

President Weierman asked about cash entries and journal entries and Ms. Gunza stated that it was a number of different funding sources and when a transfer was made it was recorded but it has since been reversed and everything seems corrected.

Solicitor Harper asked why the preparation of financial statements by the auditor is a problem or a weakness?

Ms. Gunza stated that management has the responsibility of preparing the financial statements and in accordance to the auditing standards they are not allowed to take responsibility for any of the management's responsibilities.

Solicitor Harper added that we do not have enough personnel to do so and a discussion ensued.

Council thanked Ms. Gunza and Ms. Doyle for the 2014 audit presentation.

5. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Council meeting September 2nd Workshop & September 16th Regular Meetings @ 7:30PM in Council Chambers
- There will be a 2016 Strategic Planning Meeting on September 9th @ 6:00PM in Council Chambers (to be determined)
- HERC is scheduled to meet @ 8:00AM Wednesday August 26, 2015 in Council Chambers
- The next Planning Commission meeting is scheduled for August 31, 2015 7:00PM in Council Chambers
- The Borough Office will be closed Monday September 7th in observance of Labor Day

6. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Public Safety: Councilmember Moyer stated that there was a meeting this evening and the fire code was discussed and break retarder signs within the Borough. Councilmember Moyer added that the cameras are up and running again in the Trolley Stop parking lot and at the park locations. It was also discussed about the purchase of radios for the firehouse at about a \$200,000 expense and the police department will be looking at the same purchase.

Solicitor Harper mentioned grant funding which may be available.

President Weierman gave Borough Council the results of the Fireman's Relief Association Audit from the Hatfield Vol. Fire Co.

Budget Finance & Labor: President Weierman stated that yesterday he asked Treasurer Diane Farrall to put together a run down on the Amp Ohio invoices 2013/2014/2015. (President Weierman handed out a handout to Borough Council) President Weierman went over this information with Borough Council and Manager DeFinis went over projections with Borough Council.

Recycling: Mayor Kaler stated that there was a recycling meeting at the end of July but he could not attend. Mayor Kaler added that he wanted to thank the Borough for allowing him to go to the PA Mayor's Association Meeting which was held in Bethlehem.

7. MANAGER'S REPORT: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. Fall Festival is scheduled for Saturday September 26th. Volunteers are needed to man the Borough table. Please register on the signup sheet or contact Jaime for your preferred time.

2. Land Use & Development Updates:

- A. GLC (Grace Lutheran Church) / Plan Recorded
- B. Gambone/Snyder Townhomes / U&O for Sample
- C. Hatfield Auto Museum / Nothing New
- D. Crystal Rose Catering / Fire Alarm Plan Approved
- E. Hattricks / Waiver of LD Request / Requested Ordinance Change
- F. 122 ½ Towamnecon Ave. / Access to Property / Nothing New

3. Utility Billing Update:

A. Staff continues to monitor past due Electric & Sewer Past Due accounts. All efforts are being made to collect outstanding balances while working with account holders in distress. Several customers bounced checks after receiving Past Due Notices. All accounts have made payments or payment agreements.

4. Project Updates:

A. The Edgewood Drive Towamencin Avenue Culvert replacement project should start in the next couple of weeks. You will recall the intersection was closed due to the culvert failure.

B. The 2015 sanitary / stormwater sewer televising and repair program continues to reveal areas in need of repair.

C. The 2015 stream clearing program has experienced a setback. It appears DEP is requesting a survey of the work area. This is a new component added by DEP. The engineer is working with DEP to offer alternative solutions to a full survey for silt & gravel bar removal.

A discussion ensued amongst Council.

5. Attachments:

- A. PennDOT Winter Traffic Service Agreement / Amended
- B. AMP Member Survey Announcement
- C. MCPC MPC Survey Announcement
- D. Railroad Crossing LED light installation

6. Dates of Interest:

- A. Woodburners Cooking Demo / EggFest September 12th
- B. Chamber Business Card Mixer at Mia's Collision Center in September 15th

C. Hatfield Township Golf Outing September 28th

D. October 7th Workshop there will be a Walk MONTCO Presentation

President Weierman mentioned the NPWA 50th Anniversary

8. NEW BUSINESS/ DISCUSSION ITEMS:

A. Architect Consultant

Councilmember Farrall stated the Committee met with three Architects and interviewed them all and a few questions still need to be addressed before the Committee can make a recommendation.

Solicitor Harper stated that Borough Council should pick someone subject to an acceptable agreement.

A short discussion ensued amongst Council.

B. Hatfield Township DCED/CFA Township Grant Application

This is just a FYI

C. Open Borough Council Positions Request

Manager DeFinis stated that this information was submitted.

Councilmember Bryan A. Moyer regrettably informed Borough Council that as of August 31, 2015 he must resign from the Borough Council. Councilmember Moyer thanked his fellow Council Members and community.

Solicitor Harper stated that this is not effective until August 31, 2015 and incase changes occur you can withdrawal your resignation.

Solicitor Harper added that the next step would be if Borough Council could agree on someone, they would appoint the person to fill out Bryan's term till the end of 2015.

Manager DeFinis added that at the September 2nd Borough Council meeting you can accept his resignation and then from that moment you have 30 days to fill the open position.

D. North Penn Water Authority Open House Celebration

Discussed in Managers Report

- E. Snyder Townhomes Escrow Release # 3 in the amount of \$ 36,162.80

Manager DeFinis stated that this information was in the packets and everyone signed off on it.

- F. Snyder Townhomes Electric Escrow Release # 1 in the amount of \$ 91,406.50

Manager DeFinis stated that this information was in the packets and everyone signed off on it.

A Discussion ensued amongst Borough Council about the Snyder Townhomes Development.

- G. 2016 Pension Plans Minimum Municipal Obligation

Manager DeFinis mentioned that this information was at your places this evening and it will be on the Agenda at the Workshop Meeting.

- H. Miller Easement for Edgewood and Towamencin Avenue

Manager DeFinis stated that this was addressed since the culvert collapse and is on the Agenda under Action Items.

A Discussion ensued amongst Council about the easement and the landscaping in relationship to the corner of the property.

- I. Flood Plain Ordinance Amendment

Manager DeFinis stated that this came into the office and we are working on the drafts and we are going to ask you to advertise this so once we get the details worked out we can move forward.

Solicitor Harper stated that this is based on the Montgomery County Model Ordinance and she is working with the Engineer on what should be changed from the model ordinance for the Borough.

9. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

President Weierman and Manager DeFinis reviewed, updated and answered questions regarding the Reports and Correspondence.

- Monthly Investment Report
- Monthly EIT Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Fire Safety Inspection Report
- Zoning Officer / Property Maintenance Report
- Building Code Enforcement Officer Report

10. ACTION ITEMS:

A. Motion to Approve the Snyder Townhomes Escrow Release # 3 in the amount of \$ 36,162.80.

Motion: A motion was made by Councilmember Moyer to Approve the Snyder Townhomes Escrow Release # 3 in the amount of \$ 36,162.80. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

B. Motion to Approve the Snyder Townhomes Electric Escrow Release # 1 in the amount of \$ 91,406.50

Motion: A motion was made by Councilmember Moyer to Approve the Snyder Townhomes Electric Escrow Release # 1 in the amount of \$ 91,406.50. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

C. Motion to Approve the Miller Easement on the Edgewood Drive Towamencin Avenue culvert project.

Motion: A motion was made by Councilmember Moyer to Approve the Miller Easement on the Edgewood Drive Towamencin Avenue culvert project. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

D. Motion to Advertise the Flood Plan Ordinance Amendment for a hearing on September 16, 2015.

Motion: A motion was made by Councilmember Moyer to Advertise the Flood Plan Ordinance Amendment for a hearing on September 16, 2015. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

11. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Moyer to approve payment of the bills. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions.

The motion was approved with a vote of 4-0-1. Councilmember Farrall abstained from the vote.

12. MOTION TO ADJOURN:

Motion:

A motion was made by Councilmember Moyer to adjourn the meeting of August 19, 2015. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:56 PM.

Executive Session: Potential Litigation, Real Estate and Personnel

Respectfully Submitted,
Jaime E. Snyder,
Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
December 2, 2015
HATFIELD VOLUNTEER FIRE COMPANY
75 N. MARKET STREET

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- (X) Kenneth V. Farrall
- (X) Stephen E. Keib
- (X) John Kroesser
- (X) Lawrence G. Stevens

- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler III, Solicitor Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis, Assistant Secretary, Jaime E. Snyder, Public Works Director Fred Leister, Treasurer Diane Farrall, Engineer Chad Camburn; Bursich Associates, Les Bucher and Michael Kelly; KCBA Architects.

Members of the public that were present; Joseph Gadaleta, Michael Butera, Mark Snyder, Dale Moyer and Virginia Williams.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to Approve the Workshop Meeting Agenda of December 2, 2015 with additions. The motion was seconded by Councilmember Keib and was unanimously approved with a vote of 5-0.

2. PROJECT PRESENTATION:

President Weierman welcomed everyone this evening that was in attendance and gave an outlined summary of the Borough's objectives and plans for moving forward in 2016 including road and sewer projects, the municipal complex, and funding for these projects.

Manager DeFinis introduced Chad Camburn from Bursich Associates to kick off the projects presentations portion of this meeting.

A. Road & Sewer Projects Update

Chad Camburn, Bursich Associates, Borough Engineer spoke about infrastructure projects scheduled for the Borough.

- Edgewood Drive Culvert Replacement
 - Replacing 105 LF of 6x4 concrete culvert under Edgewood Dr. at Towamencin Ave.
 - Notice to Proceed issued August 25, 2015
 - Mobilized for survey – Week of November 23, 2015
 - Mobilized for construction – Week of November 20, 2015
 - Culvert to be installed by end of 2015
 - Temporary paving and street opened January 10, 2016 (weather permitting)
 - Final Paving, March 2016 (weather permitting)
- Street Projects
 - Towamencin Avenue Repaving and ADA Ramps
 - Entire road to be milled
 - Replacement of base course on an as-needed basis
 - New wearing course installed
 - 222 Curb ramps to improve ADA compliance
 - Grant Applications (are applying)
 - Estimated completion in Summer / Fall 2016
 - Future Street Projects
 - North Main Street
 - West School Street
 - North Wayne Avenue
- Sanitary Sewer Improvements
 - I & I work 2015-2015
 - Televised 14,700 LF of main
 - Completed repairs on 18 sewer runs
 - Repairs needed on 28 sewer runs
 - Sanitary Sewer Rehabilitation
 - Aging clay pipe approaching 60 years old
 - Significant increases in flow
 - Risk of overflows
 - Increased treatment costs
 - Contract for main improvements since 2014
 - Future work planned
 - Sanitary Sewer Replacement Projects
 - Old clay sewers with new PVC
 - E. School St. Orchard Ln., Forest Way, N. Main St.
 - Pipes along Post Office
 - Pursing grant funding through CDBG
 - Proposed 2017-2019

Mr. Camburn asked for questions. There were none at this time.

B. Municipal Complex Update

Les Bucher and Michael Kelly from KCBA spoke about the proposed municipal complex for the Borough of Hatfield.

Les Bucher ensured the members of Council, the Mayor and the public that what they will be showing is just stage one of the initial proposed building meaning that it is “jello” and nothing is set. Everything is temporary and can be adjusted.

Michael Kelly walked through the proposed municipal complex. He reiterated that this is just a proposed layout to start the process and anything that is suggested to be changed, can be changed.

Mr. Kelly stated that the new complex will be built where the existing Borough Hall is located. He added that this location has great access to the park and pedestrian trails and they would like to incorporate the new complex into all of these.

Mr. Kelly went on to identify the proposed parking locations and the first and second floor layout and asked for questions at this time.

President Weierman asked and addressed conference / community room lay outs. Mr. Kelly addressed the question and walked through the layout.

Councilmember Farrall asked KCBA to address the distance from the front door to the parking area for residents and all others who will be visiting the building. Mr. Kelly addressed the question and spoke about the balance between parking alongside the building and out back and will look further into the parking situation.

Councilmember Farrall also asked about the location of the proposed building on the lot and if KCBA has spoken with our Engineer. Mr. Kelly addressed the question and walked Council through the property lines and location issues with moving the building location.

C. Reimbursement Resolution Discussion

Solicitor Harper spoke about Resolution 2015-14 Authorizing the Reimbursement of a prior expenditure of funds from the proceeds of financing or from a tax-exempt bond or bonds to be issued for the financing of certain capital projects in the Borough.

Solicitor Harper stated that the purpose of this resolution is to show you that Borough Council has taken the steps of how they are going to pay for these expensive projects such as the road work, sewer work and the municipal complex.

Solicitor Harper added that Borough Council wanted her to explain to the public that they have adopted this resolution and have thought it through and that Council is aware of what the cost could be and how they are going to pay for those costs.

Solicitor Harper went to the explain that the capital projects costs could amount to over seven-million dollars but the projects that you have just heard about are estimated at under five-million dollars. Solicitor Harper added that many of the project costs are required by federal law. Solicitor Harper then explained that we are also required to show the Hatfield Township Municipal Authority that we are working every year on I & I (Inflow and Infiltration) to cut down the amount of rain water we would send through the system.

Resolution 2015-14 sets out that the Borough will be working on Towamencin Avenue reconstruction, several sanitary and storm water management facilities and the municipal complex.

Solicitor Harper went through Resolution 2015-14 and described the types and methods of payments the Borough will be using to pay for these projects. (showed rough cost estimates for projects). She then added the Borough proposes to pay back all finances over a twenty-five year period (showed amortization schedule).

Solicitor Harper asked for questions. There were none at this time.

D. Funding Discussion

Manager DeFinis stated before he gets into the funding discussion that our insurance provider does a risk control survey every year and that this survey points out many glaring issues with the current Borough building and that the Borough needed to ensure the insurance provider that we were going to do something with the building. Manager DeFinis added that it has been five or six years of discussions at those annual reviews about the current state of the building and now we have gotten to the point where we are going to do something, which is replace the existing building. Manager DeFinis stated that was one of the driving factors to continue with the process as well as the previous discussions which started decades ago.

Manager DeFinis stated that it is his responsibility to advise Council on how they can pay for these projects. Manager DeFinis mentioned that some of the items that need to be done are adopting a budget which is balanced, address tax rates and utility funds. Manager DeFinis went over Resolution 2015-16 which passes the 2016 budget and Ordinance 519 setting the tax rate for 2016 which is a total of 1.70 mills. Manager DeFinis added that 84% of Montgomery County has a higher tax rate than the Borough.

Manager DeFinis added that Resolution 2015-17 addresses electric rates for 2016 with an increase of 1 cent. Manager DeFinis added that this increase based on 1000kw usage for the average user will be \$120.00 a year or \$10.00 a month. Manager DeFinis showed a comparison of the 35 municipalities in the state of Pennsylvania that own their own utilities to show that the Borough rates are competitive within our area.

President Weierman added that one component the Borough Council did look at was not putting the entire burden on the real estate tax since the Borough is comprised of many rental units. This is why we decided to look at utility rates as well to spread this over a much bigger spectrum.

President Weierman spoke to the public about the three re-closures that need to be replaced and the expense.

Manager DeFinis asked for questions.

Joseph Gadaleta from 129 Diamond Street asked that with constructing the new building would you demolish the existing one and where will you be located for the time being?

Councilmember Farrall stated the Borough meetings will be held at the Fire House and we will look into arrangements for the Lions Club and other uses at the Fire House as well. The Borough staff will be moved out of the current building into a location within the Borough to function until the new complex is completed.

Mr. Gadaleta added that he believes it is about time that the Borough does something with the current building as it does not currently meet the standards of the other municipal buildings around the area.

Mr. Gadaleta finally added that as far as the additional operating expenses are concerned he is ok with them, and thanks Borough Council for a job well done.

Michael Butera, 46 June Drive, would like Council to address the location of the parking proposed in the new facility. He feels the distance could be a factor moving forward and he believes there should be spots closer to the front of the building for paying utility bills.

Manager DeFinis thanked Mr. Butera and said that parking issue will be looked into.

Dan Sokil, The North Penn Reporter asked questions regarding the elevation of the new building and Michael Kelly from KCBA stated that all entrances and exits would be ADA compliant with positive drainage away from the building.

3. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input at this time. All comments were made during the projects presentation portion of the meeting.

Dan Sokil from the North Penn Reporter was present.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Christmas Tree Lighting & Caroling Hosted by the Hatfield Chamber of Commerce, Saturday, December 5, 2015 7:00PM
- Next Council Meeting December 16, 2015 Regular Meeting @ 7:30PM
- HERC is scheduled to meet Wednesday, December 16 2015 @ 8:00AM
- The next Planning Commission meeting is Monday, December 28, 2015
- The Borough Offices will be closed Thursday & Friday December 24th & 25th in observance of the Christmas Holiday & Thursday & Friday December 31st & January 1st in observance of New Years Eve & New Years Day

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Budget, Finance & Labor: President Weierman stated that we are on target moving into 2016.

Mayor Kaler wanted to extend his appreciation to the Hatfield Police Department in the light of the recent activities that took place.

6. MANAGERS REPORT: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. Land Use & Development Updates:

- A. St. Mary St. Kyrillos Church / Ongoing
- B. GLC (Grace Lutheran Church) / Ongoing
- C. Gambone/Snyder Townhomes / Second Building Coming Soon
- D. Hatfield Auto Museum / Nothing New
- E. Crystal Rose Catering / Fire Alarm Plan Approved
- F. Hattricks / Waiver of LD Request / Requested Ordinance Change
- G. 122 ½ Towamencin Ave. / Access to Property / Nothing New

2. Utility Billing Update:

- A. Staff continues to monitor past due Electric & Sewer accounts. All past due electric accounts have been notified that disconnects will take place on November 19th.

- B. Email Billing is available for Electric & Sewer Accounts. I encourage all account holders to take advantage of the cost effective efficient billing delivery option.

3. Project Updates:

A. Edgewood Drive / Towamencin Avenue Culvert Project contractor is scheduled to be on site this week. I will keep Council posted via email.

4. Attachments:

- A. FEMA Floodplain Ordinance Recap
- B. 2016 Estimated Assessed Tax Valuation
- C. Verizon Franchise Renewal Notice

Solicitor Harper informed Council of the time frame on this due to the possible public process hearing.

- D. PPL 69K Utility Line Rebuild Project
- E. Montgomery County Library Thank You
- F. Indian Valley Chamber Annual Banquet Announcement
- G. PMEA Clean Power Plan Letter

5. Dates of Interest:

- A. MCBA Holiday Dinner December 3, 2015
- B. Hatfield Chamber Christmas Tree Lighting / Winter Night Out December 5th

7. NEW BUSINESS:

Discussion Items8. Action Items List (showing what Borough Council will act on)

- A. 2016 Borough Council & Planning Commission Meeting Dates
- B. Resolution 2015-15 Authorizing 2016 Employee Compensation
- C. Resolution 2015-17 Setting Electric Rates
- D. Resolution 2015-21 Recognizing the Borough of Hatfield Citizen of the Year
- E. Mayoral Proclamation Honoring Citizen of the Year
- F. Resolution 2015-22 Approving the Joint Hatfield Borough, Hatfield Township Multimodal Grant Application

9. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Manager DeFinis and President Weierman updated and answered questions regarding the Reports and Correspondence.

- Monthly Investment Report
- Monthly EIT Report
- Police Department Report
- Fire Department Report
- Public Works Department Report

- Engineering Report
- Fire Safety Inspection Report
- Zoning Officer / Property Maintenance Report
- Building Code Enforcement Officer Report

10. ACTION ITEMS:

A. Motion to Approve the 2016 Borough Council & Planning Commission Meeting Dates.

Motion: A motion was made by Councilmember Farrall to Approve the 2016 Borough Council & Planning Commission Meeting Dates. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

B. Motion to Approve Resolution 2015-15 Authorizing 2016 Employee Compensation.

Motion: A motion was made by Councilmember Keib Approve Resolution 2015-15 Authorizing 2016 Employee Compensation. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 4-0-1. Councilmember Farrall abstained from the vote.

C. Motion to Approve Resolution 2015-17 Approving and Setting Electric Rates.

Motion: A motion was made by Councilmember Kroesser to Approve Resolution 2015-17 Approving and Setting Electric Rates. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

D. Motion to Approve Resolution 2105-21 Recognizing the Borough of Hatfield Citizen of the Year.

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2015-21 Recognizing the Borough of Hatfield Citizen of the Year. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

E. Motion to Accept Mayoral Proclamation Honoring the Citizen of the Year.

Motion: A motion was made by Councilmember Farrall to Accept Mayoral Proclamation Honoring the Citizen of the Year. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

F. Motion to Approve Resolution 2015-22 Approving a Joint application between the Borough of Hatfield and Hatfield Township for a PennDOT Multimodal Grant.

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2015-22 Approving a Joint application between the Borough of Hatfield and Hatfield Township for a PennDOT Multimodal Grant. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

11. ADJOURNMENT:

Motion: A motion was made by Councilmember Kroesser to adjourn the Workshop Meeting of December 2, 2015. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 9:10PM.

Executive Session Personnel, Litigation and Real Estate

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
December 16, 2015

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - () Stephen E. Keib
 - (X) John Kroesser
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L Kaler III, Solicitor Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Treasurer Diane Farrall.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to Approve the Regular Meeting Agenda of December 16, 2015 with additions. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the November 4, 2015 Workshop Meeting and the November 18, 2015 Regular Meeting.

Motion: A motion was made by Councilmember Farrall to Approve the Minutes of the November 4, 2015 Workshop Meeting and the November 18, 2015 Regular Meeting. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

3. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next month's Council meeting January 4, 2016 Reorganization / Workshop at 6:30PM
- The Planning Commission is scheduled to meet December 28, 2015 @ 7:00PM
- HERC is scheduled to meet January 27, 2016 @ 8:00AM
- The Borough Offices will be closed Thursday and Friday December 24th & 25th in observance of the Christmas Holiday and Thursday and Friday December 31st and January 1st 2016 in observance of New Year's Eve and New Year's Day

5. OLD BUSINESS:

A. Multimodal Grant Letters of Support & Funds Request

Manager DeFinis informed Council that there was a letter from the Senator, State Representative, Montgomery County Planning Commission and fifteen letters from residents on Towamencin Avenue and throughout the Heather Meadows Development in support of the grant for Towamencin Avenue reconstruction as well as a TAP grant, which would help with cross walks in the area for school age children.

6. NEW BUSINESS:

A. Lions Club Meeting Dates

President Weierman informed Council of the written request from Joe Gadaleta requesting the use of the Borough Hall for the Hatfield Lions Club meeting dates in 2016.

B. Sewer Specialty Services Co. Inc. Payment Request #8

President Weierman informed Council of the Sewer Specialty Services Co. Inc payment request which is listed as an action item this evening.

C. Auditor

Manager DeFinis stated that he and Treasurer Diane Farrall met with the auditor a time scheduled to complete the audit. Manager DeFinis added that it was spoken about to open two new accounts one for electric and one for sewer for 2016.

A discussion ensued amongst Council about authorized signers on the accounts.

C. Bank Resolution Authorize Signers

President Weierman added that on December 7th, Manager DeFinis met with Kevin Gallagher and spoke about the municipal complex and the financial plans.

7. ACTION ITEMS:

A. Motion to Approve the Lions Club Meeting Dates.

Motion: A motion was made by Councilmember Farrall to Approve the Lions Club Meeting Dates. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

B. Motion to Approve Resolution 2015-23 Recognizing Hatfield Township Police Department State Accreditation.

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2015-23 Recognizing Hatfield Township Police Department State Accreditation. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

C. Motion to Accept Mayoral Proclamation Recognizing the Hatfield Township Police Department State Accreditation.

Motion: A motion was made by Councilmember Kroesser to Accept Mayoral Proclamation Recognizing the Hatfield Township Police Department State Accreditation. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

D. Motion to Approve Payment Request # 8 to Sewer Specialties Services Co. Inc. in the amount of \$16, 373.41 for work completed through November 18, 2015.

Motion: A motion was made by Councilmember Farrall to Approve Payment Request # 8 to Sewer Specialties Services Co. Inc. in the amount of \$16, 373.41 for work completed through November 18, 2015. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

E. Motion to Advertise the Reorganization Meeting time change to 6:30PM on Monday, January 4, 2016.

Motion: A motion was made by Councilmember Farrall to Advertise the Reorganization Meeting time change to 6:30PM on Monday, January 4, 2016. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

8. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Stevens to approve payment of the bills. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 3-0-1. Councilmember Farrall abstained from the vote.

9. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Kroesser to adjourn the Regular Meeting of December 16, 2015. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0. The meeting was adjourned at 8:02PM.

Executive Session Litigation and Personnel

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
February 4, 2015

MINUTES

CALL TO ORDER AND ROLL CALL:

- () John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - () Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that three members of Council were present at roll call, as well as, Patrick Hitchens, Esquire; Timoney Knox LLP, and Assistant Secretary, Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to approve the Workshop Meeting Agenda of February 4, 2015 as amended. The motion was seconded by Councilmember Kroesser and was unanimously approved with a vote of 3-0.

2. PUBLIC INPUT: Vice President Farrall asked if there was any Public Input. There was no public input. The media was not present.

3. ANNOUNCEMENTS: Vice President Farrall made the following announcements:

- Next Council meeting February 18, 2015 Regular Meeting @ 7:30PM
- HERC is scheduled to meet February 25, 2015 @ 8:00AM
- MCBA Dinner is scheduled for Thursday, February 26, 2015 @ Conshohocken and West Conshohocken.

4. Grace Lutheran Church:
A. Special Exception Support Request

Mike O'Rourke addressed Council this evening and updated them on the progress of the church plans. He then went on to explain the Special Exception Request for the Bell Tower which the Church is going to the Zoning Hearing Board on February 25th to address. He explained the height of the Bell Tower is proposed to be 45 feet and 57 feet with the cross and asked Council to support the special exception request. Mr. O'Rourke went on to describe to Council the Church's meeting with the Fire Marshal and Fire Chief and emergency access to the church property.

Vice president Farrall stated that Borough Council is willing to write a letter to the ZHB in support of the Special Exception Request.

Councilmember Stevens added that the Planning Commission is also writing a letter of support for the Special Exception Request.

Grace Lutheran expressed much thanks to Borough Council and Mayor Kaler for their support.

B. Dublin Alley & Paper Street Extinguishment

Patrick Hitchens, Timoney Knox LLP, informed Council that his office has been in contact with Mr. Fry who is representing Grace Lutheran Church and last they spoke Mr. Fry would gather all appropriate documents and Borough Council would make a motion to allow the Solicitor to draft an Ordinance vacating the "paper street" after receiving an appropriate petition from the neighboring property owners and also address the Borough Sewer.

Motion to Support the Grace Lutheran Church Special Exception Request to the Borough of Hatfield Zoning Hearing Board for the construction of a Bell Tower as proposed in the December 1, 2014 Land Development Plans

Motion: A motion was made by Councilmember Stevens to Support the Grace Lutheran Church Special Exception Request to the Borough of Hatfield Zoning Hearing Board for the construction of a Bell Tower as proposed in the December 1, 2014 Land Development Plans. The motion was seconded by Councilmember Kroesser.

Vice President Farrall asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 3-0.

Motion to authorize the Solicitor to draft an Ordinance vacating the “paper street” after receiving an appropriate petition from the neighboring property owners

Motion: A motion was made by Councilmember Stevens to authorize the Solicitor to draft an Ordinance vacating the “paper street” after receiving an appropriate petition from the neighboring property owners. The motion was seconded by Councilmember Kroesser.

Vice President Farrall asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 3-0.

5. Crystal Rose Catering Parking Calculation Clarification

Bert Proulx from Crystal Rose Catering, 56 East Broad Street addressed Council about plans he has for his building. Mr. Proulx added that he has come to a hurdle with PennDOT and the parking situation as there is no permit to pull for apron parking as is at his location. Mr. Proulx gave Council a drawing addressing the number of parking spaces he would have for the location, pending PennDOT approval of the apron spaces. Mr. Proulx totaled the proposed spaces and added that he believes this is still one short and he is aware that he has to find that spot.

Vice President Farrall asked if there was a formal submission to the Borough.

Mr. Proulx stated that everything has been submitted but we wanted this on the Agenda to get the Parking going. Mr. Proulx added they were on the Agenda about a year ago to discuss the project and have met with the zoning and building officials. The site will be used for an antique shop; co-op and off site catering.

Vice President Farrall and Council reviewed the suggested spots which Mr. Proulx showed them on the plans and the building layout. A discussion ensued amongst Council.

Mr. Hitches asked if the previous Engineer Mark Mattucci submitted a letter addressing the spaces and parking on the property.

Mr. Proulx stated he did and he and Manager DeFinis has a copy.

Vice President Farrall made a recommendation to Mr. Proulx on how to address the communication with PennDOT and stated there are three issues here; the building and fire code, the spots out front and getting communication from PennDOT on how many you have and finally depending on the outcome from PennDOT, we can then decide how many spots you are short. A discussion ensued amongst Council.

Vice President Farrall added that he can speak on behalf of this Council and we try to be very business friendly and if this is something that will draw more people to the Borough we will get behind it but unfortunately you need to get with PennDOT on the spaces and address any building code issues. Vice President Farrall added that Borough Council cannot waive any parking because that is part of the Zoning Ordinance.

Mr. Proulx stated he understands and thanked Council for speaking with him this evening.

6. REPORTS FROM STANDING COMMITTEES AND MAYOR:

-Managers Report will be delivered at the February 18th meeting.

7. NEW BUSINESS:

A. Partnership TMA Letter of Support

Vice President Farrall explained the Partnership TMA Letter of Support to Council.

Motion: A motion was made by Councilmember Stevens to Support the Partnership TMA Grant Letter. The motion was seconded by Councilmember Kroesser.

Vice President Farrall asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 3-0.

8. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Vice President Farrall updated and answered questions regarding the Reports and Correspondence.

- Monthly Investment Report
- Monthly EIT Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Fire Safety Inspection Report
- Zoning Officer / Property Maintenance Report
- Building Code Enforcement Officer Report

Lieutenant Robertson answered questions regarding the monthly police report.

9. ACTION ITEMS: MOVED TO ITEM 4

10. ADJOURNMENT:

Motion: A motion was made by Councilmember Stevens to adjourn the Workshop meeting of February 4, 2015. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0. The meeting adjourned at 8:10PM.

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
February 18, 2015

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- (X) Kenneth V. Farrall
- (X) John Kroesser
- (X) Bryan A. Moyer
- (X) Lawrence G. Stevens

- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler III, Solicitor, Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Secretary Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Regular Meeting Agenda of February 18, 2015 with additions. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

3. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of January 7, 2015 Workshop Meeting and the January 21, 2015 Regular Meeting.

Motion: A motion was made by Councilmember Moyer to Approve the Minutes of January 7, 2015 Workshop Meeting and the January 21, 2015 Regular Meeting. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next month's Council meetings March 4th Workshop & March 18th Regular Meeting at 7:30PM.
- HERC is scheduled to meet February 25, 2015 @ 8:00AM.
- The Planning Commission is scheduled to meet March 2, 2015 @ 7:00PM.
- Zoning Hearing Board is scheduled for February 25, 2015.

5. OLD BUSINESS:

A. NextEra Energy Conference

Manager DeFinis and President Weierman discussed the NextEra Energy Conference they attended.

B. Managers Report: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. There is one Vacancy on the Pool Advisory Board.
2. Planning Grant support letter (email & letter attached). Hatfield Township is submitting a Planning Grant Application to DCNR's Recreation and Conservation Grant Program to prepare a Master Site Development Plan for John S. Clemens Memorial Park.
3. The Borough's Electric consultant Utility Engineers continues to review power prices and the POSSIBILITY of a new longer term Power Purchase Agreement.
4. One another Electric Note, FERC has approved the Boroughs' settlement with PPL Electric of challenges to the 2010, 2011 and 2012 annual updates of PPL's transmission formula (see attached). Although the settlement has been approved by all parties there is a 30 day appeal period. After the 30 days this Settlement becomes final and non-appealable.
5. Land Development Updates:
 1. GLC (Grace Lutheran Church)
 - a. ZHB Request
 - b. Change of Address
 2. Gambone / Snyder Regency Residential L.P. Development
 - a. Pre-construction Meeting on February 19, 2015
6. Attachments:
 1. Hatfield Borough ZHB Notice
 2. Hatfield Township ZHB Notice
 3. NP Water Authority Meter Upgrade
 4. Walk Montco Application
 5. MCPC Transportation Transmission
 6. EOP Updated in 2015
7. Crystal Rose Catering Parking

8. PSAB Councilmember nominations

C. MCBA Dinner Announcement

Please let Manager DeFinis know if you will be attending

D. Hatfield Volunteer Fire Company Banquet Invitation

Please respond to Don Harpel from the Hatfield Vol. Fire Co. if you will be attending.

President Weierman asked about the property on 30 East Lincoln Avenue and the parking issues. A discussion ensued amongst Council.

6. NEW BUSINESS:

- A. Mayor Kaler read the following statement: “A constituent recently had a need for assistance from Borough Staff and the Hatfield Police Department. He reported that this difficult situation ended well due to the superb work of Officer Summerfield, Officer Bell, Sergeant Woodford and Borough Manager Michael DeFinis. The constituent asked Council to express to these fine government servants his thanks for jobs well done.”

7. ACTION ITEMS:

- A. Motion to Approve the Change Order No. 1 to provide additional funding towards Contract No. HAT-14-01 and to extend the contract time by 103 days with Sewer Specialty Services Co., Inc

Motion: A motion was made by Councilmember Farrall to Approve the Motion the Change Order No. 1 to provide additional funding towards Contract No. HAT-14-01 and to extend the contract time by 103 days with Sewer Specialty Services Co., Inc. The motion was seconded by Councilmember Moyer.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

8. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Moyer to approve payment of the bills. The motion was seconded by Councilmember Stevens.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 3-0-2. President Weierman and Vice President Farrall abstained from the vote.

9. MOTION TO ADJOURN: Executive Session scheduled

Motion: A motion was made by Councilmember Moyer to adjourn the Regular Meeting of February 18, 2015. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting was adjourned at 8:09PM.

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
January 7, 2015

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- () Kenneth V. Farrall
- (X) John Kroesser
- (X) Bryan A. Moyer
- (X) Lawrence G. Stevens

- () Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Solicitor Catherine M. Harper; Timoney Knox LLP, Borough Manager, Michael J. DeFinis and Assistant Secretary, Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Workshop Meeting Agenda of January 7, 2015. The motion was seconded by Councilmember Stevens and was unanimously approved with a vote of 4-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next Council meeting January 21, 2015 Regular Meeting @ 7:30PM
- HERC is scheduled to meet January 28, 2015 @ 8:00AM

4. Grace Lutheran Church Review

Jim Major with CMI which is representing Grace Lutheran Church (GLC) addressed Council with some of the changes that have been made to the proposed church plan.

Mr. Major stated that GLC has gone back and completed a lot of changes which were suggested:

- A. GLC had chosen to widen the church drive and make it more easily accessible for drop off situations.
- B. GLC changed one of the drive ways, as shown on the plans, to a one-way drive.
- C. Building structure has grown; due to class room size guidelines from the state but the building is still less than the original set back of the original church.
- D. Mr. Major addressed the comments stated in the previous letters about the vacation of Dublin Alley and he has spoken with the GLC Attorney and he has sent out letters to all individual homeowners in the surrounding area.

Solicitor Harper asked about Dublin Alley and the Paper Street located on the property. She stated that alleys are privet and if GLC would reach an agreement with the adjoining neighbors that is fine but a Paper Street is something the Borough would vacate and to vacate a Paper Street you should get the permission of the surrounding neighbors.

A discussion ensued about Dublin Alley and the Paper Street on the GLC property.

Mr. Major went on and stated he wanted to address a few items from Bursich review letter:

- A. Under the Zoning Ordinance: A church spire structure or similar structure may exceed the maximum building height of 35 feet by special exception. Mr. Major stated he thought this was considered an existing non-conforming.

Mike O'Rourke representing GLC explained the new design to Council vs. what was previously in place at the old church and explained the new bell tower feature which has no occupied space.

Solicitor Harper stated she will have to look at the Ordinance and speak to the Zoning Officer.

- B. Under the Zoning Ordinance: It states that it does not appear that any lighting was proposed. Mr. Major added that this was again an existing issue but the church is providing some additional site lighting on the property and we can go back and look at the effects it may have on neighboring properties.

- C. Under the Stormwater Management: In reference to the Borough of Hatfield Stormwater Management Ordinance is the Ordinance which dates April 1st or is the new Ordinance that has been approved and enacted by the Borough.

Solicitor Harper stated you are entitled to the Stormwater Ordinance which was in place when your plans were submitted / received.

- D. Under Sanitary Sewer: It appears that the proposed building will be larger than the building that is it replacing and water use records should be reviewed to determine if additional EDUs are required.

Solicitor Harper stated if you use more water than you previously have used you will be charged for it.

Solicitor Harper asked Mr. Major about consolidating all the properties into one. Mr. Major addressed the question and a discussion ensued.

Mr. Major stated he had a few items he wanted to address in the Zoning Officer and Fire Marshal's review letters:

- A. The plan is in non-compliance with the front yard setback, side yard setback, rear yard setback.

Solicitor Harper stated she thought we already stated they were existing non-conforming as long as they built within the original setbacks.

- B. Proposed Building height is not indicated on the plans. If the proposed building exceeds 30 feet aerial apparatus access is required by section D105. West Broad Street does not comply with the requirements of an access road due to the proximity to the building and the overhead utility and or power lines.

Solicitor Harper asked how much useable space is above the 30 feet.

Mr. O'Rourke the architect for GLC addressed the question and a discussion ensued about the space above 30 feet and it was stated that GLC will reach out to the Hatfield Volunteer Fire Department on this issue.

Mr. Major asked if there were any questions from Council and he thanked Council for allowing GLC to address them this evening.

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

6. MANAGER'S REPORT: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. There are vacancies on the Pool Advisory Board
2. Holiday Utility Issues:
 - a. Several Sanitary Sewer issues were reported during the Holidays. Jaime Snyder fielded calls and dispatched the necessary personnel to address residents concerns. One blockage on W. Vine Street was indentified and with assistance from HTMA the problem was resolved.
 - b. A Power Outage occurred on Christmas Day at MeadowBrook Apartments. Public Works employee Derik Stover responded for the Borough and Carr & Duff was called into replace a transformer. The outage lasted 4 hours.
3. I received a copy of the Hatfield Vol. Fire Co. NO. 1 2013 Year End Financial Statements. The Report is on file for review at the Borough Office.
4. In your packets is a copy of the Hatfield Borough 2015 Reference Guide. The Guide includes the Borough Calendar, Budget, Contact List, Projects List and Committee Member List.
5. Land Development Updates:
 - a. GLC (Grace Lutheran Church) Presentation Scheduled
 - b. Gambone / Snyder Residential L.P. Development

A discussion ensued amongst Council about the Gambone / Snyder Development.

6. Attachments:
 - a. Defined Contribution Pension Plan Compliance Audit
 - b. Defined Benefit Pension Plan Compliance Audit
7. Events of Interest:
 - a. MCBA Dinner January 22nd in Conshohocken is canceled
 - b. Chamber of Commerce Luncheon January 26th Township Building
 - c. HMHS Meeting January 27th at HVFC.
8. Press Release highlighting the Union Contract
9. Tax Duplicate assessed value for 2015
10. NextEra Energy Newsletter
11. Bernheimer LST form

President Weierman asked about the property status of 30 E. Lincoln Avenue and a discussion ensued amongst Council.

7. NEW BUSINESS:

- A. Deputy Tax Collector

Manager DeFinis stated if the current Tax Collector would become incapacitated and not able to complete the duties of the job it would allow the appointed Deputy Tax Collector to step in and continue to collect the taxes.

8. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Manager DeFinis and President Weierman reviewed, updated and answered questions regarding the Reports and Correspondence.

- Monthly Investment Report
- Monthly EIT Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Fire Safety Inspection Report
- Zoning Officer / Property Maintenance Report
- Building Code Enforcement Officer Report

9. ACTION ITEMS:

- A. Motion to Appoint Christine A. Calhoun as Deputy Tax Collector for the Borough of Hatfield in the event of incapacitation of the Current Tax Collector Nancy DeFinis as specified.

Motion: A motion was made by Councilmember Moyer to Appoint Christine A. Calhoun as Deputy Tax Collector for the Borough of Hatfield in the event of incapacitation of the Current Tax Collector Nancy DeFinis as specified. The motion was seconded by Councilmember Stevens.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

12. ADJOURNMENT:

Motion: A motion was made by Councilmember Moyer to adjourn the Workshop meeting of January 7, 2015. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 4-0. The meeting adjourned at 8:50PM.

Executive Session: Potential Litigation, Real Estate and Personnel

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
January 21, 2015

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - () Bryan A. Moyer – arrived at 7:40pm
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler III, Solicitor, Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Secretary Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to approve the Regular Meeting Agenda of January 21, 2015 with additions. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 4-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. The media was not present.

William Ketner from Boy Scout Troop 610 was in attendance.

3. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of December 3, 2014 Workshop Meeting and the December 17, 2014 Regular Meeting.

Motion: A motion was made by Councilmember Stevens to Approve the Minutes of December 3, 2014 Workshop Meeting and the December 17, 2014 Regular Meeting. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next month's Council meetings February 4th Workshop & February 18th Regular Meeting at 7:30PM.
- HERC is scheduled to meet January 28, 2015 @ 8:00AM.
- The Planning Commission is scheduled to meet February 2, 2015 @ 7:00PM.

5. OLD BUSINESS:

A. Pool Advisory Applicant

President Weierman informed Council that there was a candidate; Owen Wilcox who is interested in being appointed to the Pool Advisory Board.

Mr. Wilcox was in attendance at the meeting and answered questions from Borough Council.

President Weierman thanked Mr. Wilcox for submitting his name for consideration.

B. Dump Truck Lease Agreement

President Weierman informed Council about the lease agreement format and a short discussion ensued amongst Council about the Public Works brown dump truck.

Manager DeFinis added that this will be purchased through Co-Stars.

C. NextEra Energy Conference

Manager DeFinis informed Council that he and President of Borough Council will be attending this conference and allowing NextEra Energy to let the Borough know what they can do for us in the future.

D. Sewer Specialties Payment

Manager DeFinis explained to Council that this is the special services contract the Borough has with Sewer Specialties to do our I & I. Manager DeFinis added he just wanted to keep Council informed when statements came in and where we are in our annual budget.

A discussion ensued amongst Council about the I & I work for the upcoming year and financing the projects.

E. Hatfield Substation National Register First Draft

Councilmember Stevens shared with Council that the Borough's application to get the old Jailhouse on Cherry Street on the National Registry continues to move through the process and we are currently moving into the second phase and we hope to have a final decision by the end of the year.

6. NEW BUSINESS:

Manager DeFinis made several announcements to Borough Council:

- A. Pennsylvania Stormwater Collation report was shared with the Borough Engineer.
- B. Rejection letters were received for the Edgewood Drive & Broad Street Stormwater repairs.
- C. Fourth quarter Defined Benefit Pension Plan which was not part of the previous audit; we are close to 95% funding.
- D. HTMA released their financial statement for 2014 year ending March 31st.
- E. Grace Lutheran Church is headed to the Zoning Hearing Board for special exception for their bell tower; which was agreed to by them.
- F. Received information from the MCPC about "Walk-Montco" an application will be filled out and our Partnership TMA representative thinks Hatfield Borough will be a great candidate for this program.
- G. Clifton Larson Allen was in and started their audit process the year 2014 yesterday and will be reaching out to the BFL committee to speak with them.
- H. MCBA event invitation for February is at your places as well as the revised bill list.

7. ACTION ITEMS:

- A. Motion to Approve appointing Owen J. Wilcox of 32 E. School Street Hatfield as a Borough representative to the Pool Advisory Board.

Motion: A motion was made by Councilmember Moyer to Approve appointing Owen J. Wilcox of 32 E. School Street Hatfield as a Borough representative to the Pool Advisory Board. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions.

We will look into the term length and let Mr. Wilcox know how long he will be serving on the committee.

Solicitor Harper explained to Mr. Wilcox about the pool agreement between the Borough and Hatfield Township.

The motion was unanimously approved with a vote of 5-0.

- B. Motion to Approve the Lease Agreement and Payment Schedule between the Borough of Hatfield and Del Val International Trucks in the amount of \$ 152,741 + interest in 5 annual payments of \$ 32,984.07 for the new Borough Dump Truck.

Motion: A motion was made by Councilmember Moyer Motion to Approve the Lease Agreement and Payment Schedule between the Borough of Hatfield and Del Val International Trucks in the amount of \$ 152,741 + interest in 5 annual payments of \$ 32,984.07 for the new Borough Dump Truck. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

8. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Moyer to approve payment of the bills. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions.

Mayor Kaler asked a question about a charge on the bill list; Manager DeFinis addressed the question.

The motion was unanimously approved with a vote of 5-0.

9. MOTION TO ADJOURN: Executive Session scheduled

Motion: A motion was made by Councilmember Moyer to adjourn the Regular Meeting of January 21, 2015. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting was adjourned at 7:58PM.

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP / REGULAR MEETING
July 15, 2015

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - () Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler III, Solicitor Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Secretary Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Workshop / Regular Meeting Agenda of July 15, 2015 with additions. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of June 17, 2015 Workshop / Regular Meeting.

Motion: A motion was made by Councilmember Moyer to approve the Minutes of June 17, 2015 Workshop / Regular Meeting. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0.

3. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

4. SPECIAL RECOGNITION:

A. Motion to Approve Resolution # 2015-06 Honoring the North Penn High School Varsity Baseball Team on their State Championship.

Motion: A motion was made by Councilmember Farrall to approve Resolution # 2015-06 Honoring the North Penn High School Varsity Baseball Team on their State Championship. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 4-0.

B. Motion to Approve a Mayoral Proclamation Honoring the North Penn High School Varsity Baseball Team on their State Championship.

Motion: A motion was made by Councilmember Farrall to approve a Mayoral Proclamation Honoring the North Penn High School Varsity Baseball Team on their State Championship. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 4-0.

5. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Month's Council meeting August 19, 2015 Workshop / Regular Meeting @ 7:30 PM.
- HERC is scheduled to meet @ 8:00 AM Wednesday, July 22, 2015.
- The Planning Commission is scheduled to meet Monday, August 3rd @ 7:00 PM.

6. GLC Land Development Presentation:

Manager DeFinis informed Council that in the packets was the most recent review letters and a copy of the submission from GLC dated June 24, 2015. Manager DeFinis gave Council a quick briefing on what has been going on with GLC and the time line in which items were submitted to the Borough. Manager DeFinis added that the Planning Commission met this past Monday and they have given approval to the plans with conditions that all of the items that were in the review letters be addressed.

Manager DeFinis went through the items from the review letters from Keystone and Bursich with Council.

Manager DeFinis added that the requested waivers, Council discussed but did not act on at the June 17 Workshop / Regular Meeting. Manager DeFinis went over the waiver items with Council.

Solicitor Harper added that in your packets is the Resolution which lists the waivers for approval. Solicitor Harper added that everything we do tonight will be contingent upon the Borough Engineer confirming the legal descriptions.

Solicitor Harper mentioned that the applicant originally asked for all of Dublin Alley to be vacated and we are currently only vacating a portion of Dublin Alley and this leaves some private rights to be addressed and may or may not exist anymore but this now becomes a matter between the applicant and neighbors and we are not considering this as part of the land development.

Solicitor Harper mentioned that the applicant is represented by counsel this evening, Eric Frey Esq., and he was given a copy of the Resolution which will be acted upon this evening by Borough Council.

A discussion ensued amongst Solicitor Harper, Borough Council, the applicant and Mr. Frey.

Mr. David Stout of 52 North Main Street, the property adjacent to the Paper Street on the Grace Lutheran Church property was in attendance and discussed the misspelling of his name on the documents. (This issue was addressed and will be corrected)

7. PUBLIC HEARINGS:

- A. Public Hearing Regarding Ordinance No. 516 for the purpose of adopting the 2012 Fire Code with local revisions and Repealing Inconsistent Ordinances.

President Weierman opened the Public Hearing regarding Ordinance No. 516 and turned the floor over to Solicitor Catherine M. Harper. Audry Leister Stengel, RPR minutes are attached.

With no questions or comments a motion to close the Hearing of Ordinance No. 516

Motion: A motion was made by Councilmember Moyer to close the Hearing of Ordinance No. 516. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0.

- B. Public Hearing Regarding Ordinance No. 517 Vacating a Paper Street Located on the Property of the Grace Evangelical Lutheran Church Adjoining North Main Street and Repealing Inconsistent Ordinances.

President Weierman opened the Public Hearing regarding Ordinance No. 517 and turned the floor over to Solicitor Catherine M. Harper. Audry Leister Stengel, RPR minutes are attached.

With no questions or comments a motion to close the Hearing of Ordinance No. 517

Motion: A motion was made by Councilmember Moyer to close the Hearing of Ordinance No. 517. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0.

- C. Public Hearing Regarding Ordinance No. 518 Vacating a Portion of Dublin Alley or Dublin Street Located on the Property of the Grace Evangelical Lutheran Church Adjoining North Main Street and Repealing Inconsistent Ordinances.

President Weierman opened the Public Hearing regarding Ordinance No. 518 and turned the floor over to Solicitor Catherine M. Harper. Audry Leister Stengel, RPR minutes are attached.

With no questions or comments a motion to close the Hearing of Ordinance No. 518

Motion: A motion was made by Councilmember Moyer to close the Hearing of Ordinance No. 518. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0.

8. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Property & Equipment: Bids were received for the culvert at Edgewood and Towamencin. This was added to the Agenda tonight to approve the lowest responsible bidder. The Solicitor and the Engineer reviewed all documents. The Committee is making the recommendation to accept the bid this evening.

Recycling: Mayor Kaler stated that there will be a recycling meeting at the end of July.

9. MANAGER'S REPORT: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. The Fall Festival is scheduled for Saturday September 26th. Volunteers are needed to man the Borough table. Please register on the signup sheet or contact Jaime for your preferred time.

2. Land Use & Development Updates:
 - A. GLC (Grace Lutheran Church)
 - B. Gambone/Snyder Townhomes
 - C. Hatfield Auto Museum
 - D. Crystal Rose Catering
 - E. Hattricks / Waiver of LD Request
 - F. 122 ½ Towamencin Ave. / Access to Property

3. Utilities:
 - A. Electric & Sewer Past Due notices will be sent out after the recent meter readings are calculated and a delinquent list can be developed. All parties wishing to make agreements for payment will be honored.

4. Meetings Attended:
 - A. Walk Montco July 8th with the Montgomery County Planning Commission, SEPTA and PennDOT to walk the Borough and have their input on traffic calming and walking conditions. Manager DeFinis added that they will present an audit review at a future meeting.

5. Attachments:
 - A. PennDOT Winter Traffic / Severe Winter Adjustment Reimbursement
 - B. Freemont Duct Firing Purchase for July 2015
 - C. PennDOT District 6-0 Information to Know
 - D. Hatfield Township Golf Outing Invitation
 - E. AMP Newsletter Article on PJM Capacity Performance Proposal

6. Dates of Interest:
 - A. Woodburners Cooking Demo & EggFest August 2nd & September 12th
 - B. Joint Chamber Business Card Event in September

7. Freemont Duct Firing Purchase for August 2015

8. NextERA Energy Newsletter

9. ED (Edith) Moser passed away

10. New Part-time Employee

President Weierman stated that Councilmember Stevens asked letters to be addressed to the National Historical Society about the Jailhouse / Substation on Cherry Street to get this placed on the Agenda in October.

10. NEW BUSINESS/ DISCUSSION ITEMS:

A. Woodburners request to use Memorial Park for a Big Green Egg Cooking Class August 2, 2015.

Manager DeFinis stated that Woodburners has a handful of people show up and they show them how to cook on the Green Egg. They do allow for wine and beer to be present.

B. Woodburners request to use Memorial Park for the 12th Annual Eggfest September 12, 2015 from 9:00AM - 3:30PM.

Manager DeFinis stated that Woodburners did provide the Borough with an insurance certificate naming the Borough as the co-insured.

C. The First Amendment to Coordination Agreement Between PPL Electric Utilities Corporation and the Borough of Hatfield.

This is the last component to execute the settlement agreement.

D. Ordinance No. 516

Spoke about during Hearing

E. Ordinance No. 517

Spoke about During Hearing

F. Ordinance No. 518

Spoke about during Hearing

G. Resolution # 2015 - 07 Approving the Grace Evangelical Lutheran Church Land Development Plan.

Must obtain their Montgomery County Conservation District Permit, make all revisions on the July 7, 2015 Keystone letter and the July 5, 2015 Bursich letter.

H. Snyder Townhomes Escrow Release # 2 in the amount of \$ 37,745.00.

Manager DeFinis stated this was approved by our Engineer.

I. Edgewood Drive / Towamencin Avenue Culvert Bid Project

As discussed, we have received the bids from the lowest responsible bidder and we will look to act on this under the action items.

11. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

President Weierman and Manager DeFinis reviewed, updated and answered questions regarding the Reports and Correspondence.

- Monthly Investment Report
- Monthly EIT Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Fire Safety Inspection Report
- Zoning Officer / Property Maintenance Report
- Building Code Enforcement Officer Report

10. ACTION ITEMS:

A. Motion to Approve the Woodburners request to use Memorial Park for a Big Green Egg Cooking Class August 2, 2015.

Motion: A motion was made by Councilmember Moyer to Approve the Woodburners request to use Memorial Park for a Big Green Egg Cooking Class August 2, 2015. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

B. Motion to Approve the Woodburners request to use Memorial Park for the 12th Annual Eggfest September 12, 2015 from 9:00AM - 3:30PM.

Motion: A motion was made by Councilmember Moyer to Approve the Woodburners request to use Memorial Park for the 12th Annual Eggfest September 12,

2015 from 9:00AM - 3:30PM. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

C. Motion to Approve The First Amendment to Coordination Agreement Between PPL Electric Utilities Corporation and the Borough of Hatfield.

Motion: A motion was made by Councilmember Moyer to Approve the First Amendment to Coordination Agreement Between PPL Electric Utilities Corporation and the Borough of Hatfield. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

D. Motion to Adopt Ordinance No. 516

Motion: A motion was made by Councilmember Moyer to Adopt Ordinance No. 516. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

E. Motion to Adopt Ordinance No. 517 with the condition of the approval of the legal descriptions by the Borough Engineer and the Solicitor.

Motion: A motion was made by Councilmember Moyer to Adopt Ordinance No. 517 with the condition of the approval of the legal descriptions by the Borough Engineer and the Solicitor. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

F. Motion to Adopt Ordinance No. 518 with the condition of the approval of the legal descriptions by the Borough Engineer and Solicitor.

Motion: A motion was made by Councilmember Moyer to Adopt Ordinance No. 518 with the condition of the approval of the legal descriptions by the Borough Engineer and the Solicitor. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

G. Motion to Approve Resolution # 2015 - 07 Approving the Grace Evangelical Lutheran Church Land Development Plan with the condition that they obtain their Montgomery County Conservation District Permit, make all revisions on the July 7, 2015 Keystone letter and the July 5, 2015 Bursich letter.

Motion: A motion was made by Councilmember Farrall to Approve Resolution # 2015 - 07 Approving the Grace Evangelical Lutheran Church Land Development Plan with the condition that they obtain their Montgomery County Conservation District Permit, make all revisions on the July 7, 2015 Keystone letter and the July 5, 2015 Bursich letter . The motion was seconded by Councilmember Moyer.

Solicitor Harper stated that Borough Council had time to review this Resolution and asked if there were any objections.

Let me minutes reflect that there were no objections by Borough Council.

Solicitor Harper added that this is subject to obtaining a Developers Agreement and recording the plans with Montgomery County.

President Weierman asked if there were anymore comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

H. Motion to Approve the Snyder Townhomes Escrow Release # 2 in the amount of \$ 37,745.00.

Motion: A motion was made by Councilmember Moyer to Approve the Snyder Townhomes Escrow Release #2 in the amount of \$ 37,745.00. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

I. Motion to award the Edgewood Drive / Towamencin Avenue culvert replacement project to Land Tech Enterprises Inc., the lowest responsible bidder with a bid amount of \$241,375.00.

Motion: A motion was made by Councilmember Moyer to award the Edgewood Drive / Towamencin Avenue culvert replacement project to Land Tech Enterprises Inc., the lowest responsible bidder with a bid amount of \$241,375.00. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

11. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Moyer to approve payment of the bills. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions.

The motion was approved with a vote of 3-0-1. Councilmember Farrall abstained from the vote.

12. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of July 15, 2015. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0. The meeting adjourned at 9:10 PM.

Executive Session: Potential Litigation, Real Estate and Personnel

Respectfully Submitted,
Jaime E. Snyder,
Assistant Secretary

IN RE: POSSIBLE ADOPTION : HATFIELD BOROUGH
OF ORDINANCE AMENDING AND : COUNCIL
ADDING TO CHAPTER 7, FIRE : PUBLIC HEARING
PREVENTION AND FIRE :
PROTECTION : Ordinance No. 516

Stenographic Report of Hearing
Held on July 15, 2015,
at Hatfield Borough Hall,
401 South Main Street, Hatfield,
Montgomery County, Pennsylvania.

- - - -
8:09 p.m.
Wednesday
July 15, 2015

BOARD MEMBERS PRESENT:

John Weierman, President
Kenneth Farrall, Member
Bryan Moyer, Member
John Kroesser, Member

ALSO PRESENT:

Michael Definis, Borough Manager
Robert L. Kaler, III, Mayor

APPEARANCES:

Catherine M. Harper, Esquire (For Hatfield
Timoney, Knox, LLP Borough)
P.O. Box 7544
400 Maryland Drive
Fort Washington, PA 19034-7544

Eric Frey, Esquire (For Grace Evan.
Dischell, Bartle & Dooley, P.C. Luth. Church)
1800 Pennbrook Parkway, Suite 200
Lansdale, PA 19446-3860

MONTCO REPORTING
1000 Gypsy Hill Road
Lower Gwynedd, Pennsylvania 19002
(215) 643-1228

ORIGINAL

1 P R O C E E D I N G S

2 PRES. WEIERMAN: We're going to open
3 agenda item 7 for Public Hearings. Item one as on
4 the agenda now being subsection A, Public Hearing
5 regarding Ordinance Number 516 for the purpose of
6 adopting the 2012 Fire Code with Local Revisions
7 and Repealing Inconsistent Ordinances, period.

8 Take it over, our Solicitor.

9 MS. HARPER: Okay. This is the Hearing
10 on adopting the proposed Fire Code. It would be
11 Ordinance Number 516.

12 Essentially, the Ordinance adopts the
13 International Fire Code for 2012 with certain
14 amendments and modifications. Among them, for
15 example, are that it's subject to our Open Burning
16 Ordinance.

17 You know, so we're not picking up the
18 Fire Code's definition of that, we have our own
19 Ordinance. And in other places we have inserted
20 things like an offense would be a thousand dollar
21 offense, because that's what we're allowed to
22 charge for that. So we put that in. And 30 days
23 notice, and things like that.

24 So you have that in front of you. And
25 before we start the Hearing, I would just like to

1 mark some Exhibits.

2 Exhibit Borough 1 is a letter from me, as
3 Solicitor, to the Law Library, enclosing a copy of
4 the Ordinance.

5 Borough Number 2 is an actual copy of
6 Ordinance Number 516, which would adopt the
7 International Fire Code, 2012 Edition, with some
8 revisions and listing the revisions.

9 Borough 3 is a copy of the legal ad,
10 which says that you can review the whole Code at
11 the Borough Hall or at the Law Library.

12 And Borough 4 is an actual copy of the ad
13 that appeared in the Reporter Newspaper.

14 So I'd like to have those Exhibits
15 submitted for the record.

16 And we do have a Court Reporter taking
17 down things that people say. So if anyone has
18 anything to say on this, other than Borough
19 Council Members, we know who you are, if they
20 would raise their hand, wait to be recognized by
21 the Council President, state your name, and then
22 ask your question or make your comment.

23 This Hearing is only regarding the Fire
24 Code.

25 MR. FARRALL: I have a question. Ken

1 Farrall.

2 Do we have to adopt this every time a new
3 Fire, the I-B-C, the Fire Protection Ordinance
4 comes out, International Building Code Fire
5 section comes out?

6 MS. HARPER: Well, that's a good
7 question, and sometimes we don't want to adopt the
8 newest Code. A few years ago, there was quite a
9 contretemps because the Code would have required
10 sprinklers in residences that don't currently have
11 sprinklers, and people didn't want to be bound by
12 that.

13 So I would say that we don't want this to
14 be automatic. You want to have your Fire Marshal
15 tell you whether it's a good idea to adopt it or
16 not.

17 MR. FARRALL: And if we adopt it, again,
18 we have to make the same revisions to that?

19 MS. HARPER: Correct.

20 MR. MOYER: With Public Hearing and
21 everything else involved.

22 MS. HARPER: Yes. They don't revise it
23 that often. Less than once a year, it's like
24 every three years; isn't it?

25 MANAGER DEFINIS: '12 was the last, and

1 the current one is '15. And it's also, it's
2 already been challenged.

3 MS. HARPER: But it does allow our Code
4 Officer, who is trained on the latest of the
5 manuals, to be consistent in his rulings on the
6 buildings he's inspecting, so.

7 MR. FARRALL: I'm good.

8 PRES. WEIERMAN: Any other questions from
9 the public?

10 (No response.)

11 PRES. WEIERMAN: One more time, Council,
12 if not, motion for closing the Hearing.

13 MR. MOYER: So moved.

14 MR. FARRALL: Second.

15 PRES. WEIERMAN: Motion to second to
16 close the Hearing. Any objections?

17 (No response.)

18 PRES. WEIERMAN: So moved.

19 MR. FARRALL: Aye.

20 MR. MOYER: Aye.

21 PRES. WEIERMAN: Motion has been
22 approved. Good?

23 MS. HARPER: Right. We're done, and we
24 can start the next Hearing.

25 (Whereupon, the Hearing was concluded at

1 8:14 o'clock p.m.)

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CERTIFICATE

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Audry Leister Stengel, RPR
Notary Public

63 Cedar Street
Pottstown, PA 19464

Phone: (610) 323-2478

IN RE: VACATING A : HATFIELD BOROUGH
PAPER STREET LOCATED ON : COUNCIL
THE PROPERTY OF GRACE : PUBLIC HEARING
EVANGELICAL LUTHERAN :
CHURCH ADJOINING NORTH :
MAIN STREET AND REPEALING :
INCONSISTENT ORDINANCES : Ordinance NO. 517

Stenographic Report of Hearing
Held on July 15, 2015,
at Hatfield Borough Hall,
401 South Main Street, Hatfield,
Montgomery County, Pennsylvania.

8:15 p.m.
Wednesday
July 15, 2015

BOARD MEMBERS PRESENT:

John Weierman, President
Kenneth Farrall, Member
Bryan Moyer, Member
John Kroesser, Member

ALSO PRESENT:

Michael Definis, Borough Manager
Robert L. Kaler, III, Mayor

APPEARANCES:

Catherine M. Harper, Esquire (For Hatfield
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P.O. Box 7544
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1800 Pennbrook Parkway, Suite 200
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MONTCO REPORTING
1000 Gypsy Hill Road
Lower Gwynedd, Pennsylvania 19002
(215) 643-1228

ORIGINAL

1 P R O C E E D I N G S

2 PRES. WEIERMAN: Item two, now, B, Public
3 Hearing regarding Ordinance 517 Vacating a Paper
4 Street Located on the Property of the Grace
5 Evangelical Lutheran Church adjoining North Main
6 Street, Repealing Inconsistent Ordinances.

7 MS. HARPER: Okay. May I mark some
8 Exhibits?

9 PRES. WEIERMAN: Please.

10 MS. HARPER: All right. There are
11 actually two paper streets. One is called a paper
12 street. We're referring to the other as Dublin
13 Alley. This is the paper street we're talking
14 about now. This is the one near the Stout's
15 property. And Attorney Eric Frey, on behalf of
16 Grace Lutheran, is pointing out exactly where this
17 one is. Okay.

18 MR. FREY: (Indicating.)

19 MS. HARPER: A paper street is something
20 that was laid out at one time by the Borough or a
21 developer of property in the vicinity, but never
22 actually opened by the Borough to be used as a
23 public street.

24 Instead it's been used by Grace Lutheran
25 Church and the Stouts.

1 So the Exhibits that we want to mark for
2 the Hearing are Borough 1 is a copy of my letter,
3 as Solicitor, to the Law Library, explaining that
4 we were considering an Ordinance to vacate the
5 paper street.

6 Borough 2 is Ordinance number 517. An
7 Ordinance vacating a paper street located on the
8 property of Grace Evangelical Lutheran Church and
9 adjoining North Main Street and repealing
10 inconsistent Ordinances.

11 You'll be considering that later tonight.
12 And there is a legal description attached.

13 Borough 3 is a copy of the Notice,
14 stating that you'll be holding a Hearing tonight
15 and later considering vacating that paper street.

16 And this does state that it's adjoining
17 property of David and Kathryn Stout at 52 North
18 Main.

19 The Salters and the Shaibleys, also.
20 Okay.

21 Borough 4 is a copy of the ad that ran in
22 the North Penn Reporter -- the Reporter, changed
23 their name.

24 Borough 5 is a letter to the people who
25 live nearby notifying them that we have, we're

1 going to be holding a Hearing tonight.

2 Those people are Michael Kelley and
3 Melissa Glidden, David Stout and Kathryn Stout,
4 Thomas Salter and Joyce Salter, DLAP, L-L-C, and
5 Kenneth Shaibley and Kathleen Shaibley.

6 They all received a letter telling them
7 about the Hearing that we're having tonight. And
8 giving them the Notice of the Hearing, where they
9 could examine the Ordinance, and if they had any
10 questions, together with a legal description.

11 Now, in addition to those Exhibits,
12 Borough 6 is actually a Declaration of Easement
13 from Grace Evangelical Lutheran Church for the
14 portion of this paper street that's been used as a
15 driveway by the church and by the Stouts. It is
16 an Agreement by Grace Evangelical to maintain the
17 driveway.

18 And to maintain it so that it can be used
19 by the neighboring property, but to take care of
20 its maintenance obligations, as well.

21 Borough 7 is actually the Easement
22 Agreement between the church and the Stouts, as
23 property owners adjoining this driveway, that the
24 church would be responsible for maintaining it.

25 Now, if I, and Borough 8, I'm sorry, is

1 the Affidavit from the Reporter indicating that
2 this Ordinance was advertised.

3 If I might, Mr. Council President, I'd
4 like to see if any of the people who got notice
5 adjoining the property are in the room this
6 evening. I already know David Stout is here;
7 right, Mr. Stout?

8 MR. STOUT: That's right.

9 MS. HARPER: You're here. Is anybody
10 here from Michael Kelley or Melissa Glidden's
11 home?

12 Hearing no answer. Is there anybody here
13 from Thomas Salter or Joyce Salter's home?

14 (No response.)

15 MS. HARPER: Hearing no answer. Is there
16 anybody here from DLAP, L-L-C?

17 (No response.)

18 MS. HARPER: No answer to that, or
19 Kenneth Shaibley and Kathleen Shaibley?

20 (No response.)

21 MS. HARPER: Okay they were given notice,
22 they did not come, so.

23 These are the Exhibits that I'd like to
24 submit.

25 And Grace Lutheran Church is represented

1 by Counsel, Eric Frey. So if I might, Mr. Council
2 President, I'd like to ask Mr. Frey if there's
3 anything he wants to introduce or add to this
4 Hearing?

5 MR. FREY: The only thing to add, you
6 covered it very well, thank you. All of the
7 property owners that you listed that Notice went
8 to, we actually had sign off on this already. And
9 I think all those documents are submitted to the
10 Borough.

11 Three that I know are, are the Stouts,
12 Morwood Associates, L-L -- the L-L-C, as well as
13 the Gliddens, because they signed the Petition to
14 actually vacate it, because they were on the
15 original property in which the paper street was
16 located.

17 So we actually had all four property
18 owners, who had rights to use the street, sign the
19 Petition. So they're all part of the Petition to
20 Vacate.

21 In Kate's wisdom, she advised us, when
22 she took a look at this, as the street runs, it
23 hits the properties that are on North Wayne
24 Avenue, it's the Salters' and the Shaibleys'
25 properties.

1 So she had us go to those two property
2 owners. They, essentially, signed a Petition in
3 support of vacating it, as well. And they're
4 saying they're fine with it being vacated.

5 So any property that touches it, while
6 they're not here, other than Mr. Stout, they've
7 all signed everything, to actually not be here,
8 but to support this Application.

9 MS. HARPER: Okay, thank you.

10 Does Borough Council or any member of the
11 public have anything else they want to ask or add?

12 MR. FARRALL: We reviewed all the legal
13 descriptions and they're acceptable?

14 MS. HARPER: Well, that's a good point.
15 We have a more recent legal description revision
16 on this. And we'll be accepting all the documents
17 contingent on our Borough Engineer confirming that
18 the legal descriptions are correct.

19 MR. FARRALL: So that would be
20 conditional approval upon approval of this?

21 MS. HARPER: Correct. And one of the
22 mistakes was, Mr. Stout, who is here tonight, his
23 name was wrong. But that's been corrected. But
24 we just want to make sure that everything else is
25 correct.

1 So that's actually a very good point that
2 we're going to confirm the legals, or have our
3 Engineer confirm them, before we record the
4 documents. We do intend to record these documents
5 so that they become a public record in the
6 Recorder of Deed's Office in Montgomery County.

7 PRES. WEIERMAN: Was there anyone else on
8 North Wayne contacted that you know?

9 MR. FREY: No, not by us.

10 PRES. WEIERMAN: Okay. Does that have an
11 impact if --

12 MS. HARPER: No.

13 PRES. WEIERMAN: -- if one of the
14 owners --

15 MS. HARPER: Eric Frey and I agreed the
16 only two who were arguably impacted by this, and
17 it's kind of speculative whether they were
18 actually even aware that there was a paper street.

19 MR. FREY: Right.

20 MS. HARPER: Were those two names that he
21 mentioned. The Salters and what was the other
22 one?

23 MR. FREY: Shaibley.

24 MS. HARPER: Shaibley.

25 PRES. WEIERMAN: What about the Wynnes?

1 That's where the --

2 MR. FREY: They're up here. The street
3 is actually located here. So the Wynnes are,
4 actually, almost the entire Shaibley property,
5 away from that street.

6 So they would actually have to trespass
7 onto our property to get to that paper street.

8 PRES. WEIERMAN: Why is the curb
9 depression up next to the Wynnes' house?

10 MR. MOYER: The church put that there as
11 an extra driveway back in the day. As far as I
12 know.

13 MR. KROESSER: That's church property.

14 MR. MOYER: I know that from mowing the
15 grass.

16 PRES. WEIERMAN: Okay, so that's not
17 where the street comes up?

18 MR. MOYER: No.

19 MAYOR KALER: No it's lower than that.
20 The church property is that depression coming
21 back, yeah.

22 PRES. WEIERMAN: I thought that was where
23 the street was.

24 MS. HARPER: Eric, do you have a Plan? I
25 have seen Plans, do you have a Plan with you this

1 evening that shows where the paper street runs
2 across?

3 MR. FREY: It is right here (Indicating).

4 MS. HARPER: Oh, you can see it, I can't
5 see it, but that's where it is.

6 MR. FREY: There are two lines here,
7 which are here and here. And the Wynnes' property
8 doesn't start till way up here. So you actually
9 have that whole distance (Indicating).

10 MR. FARRALL: That's good, we're good.

11 MS. HARPER: So if a property owner does
12 not adjoin, or couldn't possibly adjoin.

13 And the reason we actually notified the
14 property owners on North Main was that they were
15 part of a common subdivision years ago.
16 Theoretically, at least --

17 PRES. WEIERMAN: Right.

18 MS. HARPER: -- their properties were
19 benefitted by the street which was never built,
20 but was supposed to have been.

21 So because they were part of a common
22 subdivision, we notified them, as well.

23 PRES. WEIERMAN: Great.

24 MS. HARPER: But they're not here. So I
25 guess they're not concerned.

1 MANAGER DEFINIS: But they did sign off.

2 MS. HARPER: Um-hum.

3 PRES. WEIERMAN: Any public comments,
4 questions? Council, one more time?

5 (No response.)

6 PRES. WEIERMAN: If not, I'll entertain a
7 motion for closing.

8 MR. MOYER: So moved.

9 PRES. WEIERMAN: Anyone object?

10 MS. HARPER: The Court Reporter did not
11 hear a second.

12 MR. FARRALL: Second.

13 PRES. WEIERMAN: Motion by Councilor
14 Moyer and seconded by Councilor Farrall.

15 Okay, the Hearing is closed.

16 (Whereupon, the Hearing was suspended at
17 8:22 o'clock p.m.)

18 (Whereupon, the Hearing on Ordinance No.
19 518 was conducted, and the Hearing on Ordinance
20 No. 517 continued as follows.)

21 MS. HARPER: Mr. Council President, if I
22 could just reopen the earlier Hearing and submit
23 for the record Borough 9, which is a Petition in
24 Support of the Extinguishment of the paper street
25 signed by the Salters and Kathleen Shaibley.

1 MANAGER DEFINIS: And that is Hearing
2 C-2.

3 MR. MOYER: Need a motion for that, or is
4 that just okay to open it?

5 PRES. WEIERMAN: 7-2-B on Ordinance 517.
6 Had an amendment. Solicitor just stated. Any
7 objections from Council?

8 MR. MOYER: None.

9 MR. FARRALL: No.

10 MS. HARPER: The belt and suspenders,
11 just to make sure that no one later claims they
12 did not have notice. So thank you.

13 MR. FARRALL: We need to reclose the
14 Hearing.

15 MR. MOYER: Motion for closure.

16 MR. FARRALL: Second.

17 PRES. WEIERMAN: Any objections? It's
18 approved.

19 (Whereupon, the Hearing was concluded at
20 8:30 o'clock p.m.)

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CERTIFICATE

I hereby certify that the proceedings and evidence are contained fully and accurately in the notes taken by me on the Hearing of the foregoing cause to the best of my ability, and that this copy is a correct Transcript of the same.

Audry Leister Stengel,
Court Reporter

63 Cedar Street
Pottstown, PA 19464

Phone: (610) 323-2478

IN RE: VACATING A : HATFIELD BOROUGH
PORTION OF DUBLIN ALLEY OR : COUNCIL
DUBLIN STREET LOCATED ON :
THE PROPERTY OF THE GRACE : PUBLIC HEARING
EVANGELICAL LUTHERAN :
CHURCH ADJOINING NORTH :
MAIN STREET AND REPEALING : ORDINANCE NO. 518
INCONSISTENT ORDINANCES :

Stenographic Report of Hearing
Held on July 15, 2015,
at Hatfield Borough Hall,
401 South Main Street, Hatfield,
Montgomery County, Pennsylvania.

8:24 p.m.
Wednesday
July 15, 2015

BOARD MEMBERS PRESENT:

John Weierman, President
Kenneth Farrall, Member
Bryan Moyer, Member
John Kroesser, Secretary

ALSO PRESENT:

Michael Definis, Borough Manager
Robert L. Kaler, III, Mayor

APPEARANCES:

Catherine M. Harper, Esquire (For Hatfield
Timoney, Knox, LLP Borough)
P.O. Box 7544
400 Maryland Drive
Fort Washington, PA 19034-7544

Eric Frey, Esquire (For Grace Evang.
Dischell, Bartle & Dooley, P.C. Luth. Church)
1800 Pennbrook Parkway, Suite 200
Lansdale, PA 19446-3860

ORIGINAL

1 P R O C E E D I N G S

2 PRES. WEIERMAN: Continue item 7-3-C,
3 Public Hearing regarding Ordinance 518, Vacating a
4 Portion of Dublin Alley or Dublin Streets, Located
5 on the Property of the Grace Evangelical Lutheran
6 Church Adjoining North Main Street and Repealing
7 Inconsistent Ordinances.

8 Solicitor Harper.

9 MS. HARPER: Okay. This is a Hearing on
10 Ordinance Number 518, which vacates a portion of
11 Dublin Alley or Dublin Street, it's sometimes
12 called, on the property of Grace Lutheran Church
13 adjoining North Main, and repealing inconsistent
14 Ordinances.

15 Actually, Borough Council many years ago
16 had already vacated another portion of Dublin
17 Alley, so we're just taking another piece off the
18 map.

19 Similar to the last Hearing that we had,
20 Dublin Alley is a paper street. It was never
21 opened by the Borough. And so the Borough no
22 longer has the right to open it and use it.

23 Private parties that adjoin it may
24 maintain some rights in it.

25 The church elected as part of the process

1 only to vacate Dublin Alley in the vicinity of the
2 buildings where they actually own both sides of
3 it.

4 So it would not be being vacated from
5 where the buildings end to the end of their
6 property, with this Ordinance, because they've
7 submitted new legal descriptions shortening the
8 amount that they're going to vacate.

9 So for Exhibits this evening, I'd like to
10 mark and enter into evidence Borough 1, which is a
11 letter from me, as Solicitor for the Borough,
12 sending the Ordinance to the Montgomery County Law
13 Library.

14 Borough 2 is a copy of Ordinance 518,
15 vacating a portion of Dublin Alley or Dublin
16 Street.

17 And noting that Hatfield Borough owns a
18 sewer pipe within Dublin Alley, which we are
19 retaining a public easement to. Okay?

20 So attached to that Ordinance is a legal
21 description, which we will accept contingent upon
22 our Borough Engineer confirming that it is
23 correct.

24 Borough 3 is a copy of the legal ad that
25 we placed in order to let people know that this

1 was being considered this evening.

2 Borough 4 is a letter to Grace
3 Evangelical telling them that this Hearing would
4 be held this evening, and also to their Attorney,
5 Eric Frey, Dischell, Bartle & Dooley. And the
6 reason they were specifically notified is because
7 they actually own the land on both sides of the
8 portion being vacated.

9 Borough 5 is another copy of the legal
10 ad. Sorry.

11 Borough 6 is the actual legal ad as it
12 appeared in the Reporter Newspaper.

13 Borough 7 is the Petition in support of
14 extinguishment of the paper street. Now, this one
15 is signed by the Salters and the Shaibleys.

16 MR. FREY: That's the one from the prior
17 Hearing.

18 MS. HARPER: It should have been in the
19 last Hearing. We're going to have to amend the
20 last Hearing to add that to that.

21 And I also have a Declaration of
22 Extinguishment of a Portion of the Easement and
23 the Grant of a Sanitary Sewer Easement to Hatfield
24 Borough.

25 Counsel, I'd like you or your Engineer to

1 confirm that the grant of the Sewer Easement runs
2 the length of the church property, even though we
3 are only vacating Dublin Alley right near the
4 buildings of the church.

5 MR. FREY: What we did, just to clarify
6 that point, there's a portion here that you eluded
7 to earlier, that was previously vacated, I think,
8 in 1965.

9 What we're doing, now, is vacating from
10 that portion between there and Main Street. We
11 are granting, however, an easement along our
12 entire property line from Main Street to Bethany
13 Bible Fellowship. So that we're vacating a
14 portion but, regardless whatever happens to this
15 portion to the southwest, whatever happens to that
16 portion of the alley, we're giving you an easement
17 over whatever rights we have to it in that area,
18 right now.

19 MS. HARPER: We are going to mark this
20 document Borough 7, since the other one belongs
21 with the other Hearing, which is the Declaration
22 of Extinguishment of the portion of the alley and
23 the grant of a Sanitary Sewer Easement to us.

24 It's from the Church to the Borough for
25 the benefit of the Borough and the public. And

1 that's basically it.

2 There was much less notice required on
3 this one because there aren't adjoining property
4 owners who could possibly claim a piece of this.

5 MR. FARRALL: Same thing with this, the
6 legal descriptions have been reviewed or will be
7 finally reviewed?

8 MANAGER DEFINIS: They will be reviewed
9 by the Engineer.

10 MS. HARPER: Right. And if you accept
11 this Ordinance tonight, it's contingent upon our
12 Borough Engineer agreeing that the legal
13 descriptions are correctly stated.

14 MR. FARRALL: Okay.

15 MS. HARPER: Thank you.

16 MANAGER DEFINIS: Just so you know, on
17 July 13th, we received on July 13th, all of the
18 legal descriptions, still have to be verified, and
19 that's part of it.

20 MR. FARRALL: Understood.

21 PRES. WEIERMAN: Any other questions from
22 Council?

23 (No response.)

24 PRES. WEIERMAN: Public?

25 (No response.)

1 PRES. WEIERMAN: Hearing none, I'll
2 entertain a motion to close the Hearing.

3 MR. MOYER: So moved.

4 MR FARRALL: Second.

5 PRES. WEIERMAN: Motion by Councilor
6 Moyer, seconded by Councilor Farrall. Any
7 objections?

8 (No response.)

9 PRES. WEIERMAN: If not, motion is
10 approved.

11 MR. FREY: How do you want to fix that?

12 MS. HARPER: I want to fix it right now,
13 if I might.

14 (Whereupon, the Hearing on Ordinance No.
15 517 was reopened, and this Hearing was concluded
16 at 8:29 o'clock p.m.)

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CERTIFICATE

I hereby certify that the proceedings and evidence are contained fully and accurately in the notes taken by me on the Hearing of the foregoing cause to the best of my ability, and that this copy is a correct Transcript of the same.

Audry Leister Stengel,
Court Reporter

63 Cedar Street
Pottstown, PA 19464

Phone: (610) 323-2478

HATFIELD BOROUGH COUNCIL
WORKSHOP / REGULAR MEETING
June 17, 2015

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler III, Solicitor Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Secretary Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Workshop / Regular Meeting Agenda of June 17, 2015 with additions. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of May 6, 2015 Workshop Meeting & May 19, 2015 Special Meeting.

Motion: A motion was made by Councilmember Farrall to approve the Minutes of May 6, 2015 Workshop Meeting and the May 19, 2015 Special Meeting. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

3. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Month's Council meeting July 15, 2015 Workshop / Regular Meeting @ 7:30 PM.
- HERC is scheduled to meet @ 8:00 AM Wednesday, June 24, 2015.
- The Planning Commission is scheduled to meet Monday, July 6th @ 7:00 PM.
- The Borough Office will be closed on Friday, July 3rd in observance of Independence Day.

5. GLC Land Development Presentation:

Jim Mayor from CMI Engineering representing Grace Lutheran addressed Council this evening about the land development plans for GLC.

Mr. Major stated that they have received review letters from Bursich Associates, the Borough Engineer and we will be holding a meeting tomorrow at the Borough Office to discuss the review letter.

Mr. Major stated GLC wanted to address Council this evening with some of the changes to the project due to budget constraints. He went on to state that as far as the Land Development they have taken out most of the new proposed parking and are just adding eleven spaces to the existing parking and utilize the drive for additional spaces. Mr. Major stated they will also be removing sidewalk and patio space which is not needed (showed on the plans). Mr. Major mentioned in addition, at this time that GLC will only be requesting the vacation of "Dublin Alley" near GLC and North Main Street.

Mr. Major addressed some concerns on the waivers they are asking for with Borough Council.

Solicitor Harper asked for a list of waivers and addressed Council and stated that the requested waivers are in the Bursich review letter. Solicitor Harper stated that without voting on the waivers, Council should express any concerns that they have at this time.

Councilmember Farrall read the waivers out loud to the committee and asked the Solicitor if these could be discussed in executive session this evening due to wanting to receive legal advice on some of these issues. Councilmember Farrall stated we would like to discuss these items in executive session and we will make sure you are aware of what our stance is on the waiver tomorrow at the meeting.

Councilmember Farrall asked GLC to review the revision of the parking issue and why they would be changing the parking. A discussion ensued amongst Council.

Eric Frey, Dischell Bartle Dooley addressed Borough Council about the paper street issue which runs through the GLC property. He stated that every one of the surrounding neighbors signed off of the paper street easement. (showed on plans which property locations signed)

Mr. Frey addressed Council about the “Dublin Alley” and showed on the plans where the alley would be vacated. (middle was previously vacated) Mr. Frey stated that they have come to an issue with two surrounding property owners not signing the agreement to vacate the alley even though there were no proposed changes to that location.

Mr. Frey stated that what GLC is proposing and he will get this documentation to the Solicitor is that we do not vacate the back part of the alley, the middle was previously vacated and we now vacate the front section on the alley towards North Main Street.

Solicitor Harper asked with not vacating the additional section of the alley will this interfere with any acreage or anything you will need for the plans.

Mr. Frey showed one the plans the proposed area to be vacated. A discussion ensued amongst Council.

Mr. Frey stated that at this point it would just be GLC signing and it then becomes a declaration rather than an agreement. Stating that GLC is vacating the alley and the Borough is not liable.

Mr. Frey then showed the location of the sewer pipe on the plans and explained that the area that would be vacated would still give the easement which was requested.

Solicitor Harper stated that she would want the Borough Engineer to look at this. Solicitor Harper added that the Borough would need to pass an ordinance to vacate what is remaining of “Dublin Alley” and we must advertise this.

Solicitor Harper added that the lot that is not being consolidated into the church property we need to have a driveway maintenance agreement.

Mr. Frey stated that is the third agreement that would be in your possession. A discussion ensued amongst Council.

Norman Vanarsdale of 33 West Broad Street addressed Council with his concerns with vacating “Dublin Alley” and how this would affect his property.

Solicitor Harper stated the portion behind your property will not be vacated.

Mr. Vanarsdale asked who would maintain this property since it is paved over and explained how his property was located in reference to the alley.

It was explained that nothing will change on his portion of alley and it will be maintained as it is now.

Mr. and Mrs. Vanarsdale informed Council of their concerns about this project and why he was reluctant to sign the agreement vacating "Dublin Alley".

President Weierman thanked Mr. Vanarsdale for this history of his property and addressing his concerns with the proposed GLC development. President Weierman added that the solution that was proposed tonight to vacate only a portion of "Dublin Alley" should address your concerns.

Mr. Frey showed The Vanarsdale's the proposed solution on the plans for the alley and they stated they no longer had any objections.

Manager DeFinis brought to attention where the sewer laterals are connected in the alley. A discussion ensued amongst Council. (showed on the plans)

Councilmember Farrall stated that GLC is vacating to the East, spoke about parking issues, working with the Conservation District and have a meeting tomorrow to discuss all comments on the review letters.

Borough Council thanked GLC and everyone for their time this evening.

6. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Recycling: Mayor Kaler stated that the next meeting would be held in July.

Mayor Kaler presented the Borough with a certificate of appreciation from the Hatfield American Legion Post 933.

Budget, Finance & Labor: President Weierman stated they held a brief meeting prior to this evening and looked at the first quarter and compared budget verse actual. The only item that stood out was the over time for snow removal from the winter.

Building, Planning & Zoning: Councilmember Farrall stated that the committee is in the process of reviewing the applications submitted for the new building.

Utilities: Councilmember Farrall talked about the power outage on Monday and how we can work with PPL to prevent this from happening in the future.

Public Safety: Councilmember Moyer informed Council that PennDOT is looking into where to place the break retarder signs for trucks in the Borough.

7. MANAGER'S REPORT: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

Fall Festival is scheduled for Saturday September 26th. Volunteers are needed to man the Borough table. Please register on the sign-up sheet or contact Jaime for your preferred time.

Land Use & Development Updates:

A. GLC (Grace Lutheran Church)

B. Gambone/Snyder Townhomes

Progress is being made at this location and a meeting is scheduled to hear project updates.

C. Hatfield Auto Museum

The owners are aware what needs to be done at this location.

D. Crystal Rose Catering

Crystal Rose Catering dropped off plans today.

E. Hattricks / Waiver of LD Request

Architect is working on the project.

F. Corner Sweets / Grass Plot added to mowing contract

The grass plot was added to the mowing contract and DVIT was informed of the addition.

G. 122 ½ Towamencin Ave. / Access to Property

Property access is still ongoing.

HERC has been asked to consider a two Critical Repair Applications. In partnership with Habitat for Humanity HERC offers this program to Borough residents.

HERC is also working with the MCPC on Walk MONTCO, a walk ability audit of selected communities in Montgomery County. Stakeholders / Business owners are being invited to take part in this program.

Utilities:

A. Electric & Sewer Past Due notices will be sent out after the recent meter readings are calculated and a delinquent list can be developed. All parties wishing to make agreements for payment will be honored.

B. PPL Zone FTR Purchase

Just received notice that the FTR that we agreed to purchase has been executed.

C. PPL amendment to Coordination Agreement

Waiting to hear back from our Utility Engineers on this amendment.

5. Meetings Attended:

A. PMEA Legislative Event 6-2-15

Attachments:

A. Recycling Certificate

B. EMC Appointment

- C. Eagle Scout Service Project
- D. MontCo Retirement Announcement
- E. Partnership TMA Thank You
- F. Shred One / Shredding Schedule

Dates of Interest:

- A Woodburners EggFest September 12th
- B. Joint Chamber Business Card Event at Corner Sweets in September
- C. Fall Festival Saturday September 26th

The North Penn School District assessed evaluation came in.

The Borough has received a proposal from R & R Voice and Data to repair the security system and cameras.

Councilmember Moyer mentioned looking into a DVIT Grant for these purchases.

Utility Engineers did a review on the Solar Project that AMP has been mentioning and recommend that we do not partake in this project because of the new contract we just locked in.

The Act 205 Report provided by our pension providers stated we are in a minimal distress zone and that we are just over 83% funded.

AMP Summary Report for the Freemont Plant and the North Penn Water Authority Report are available for review.

Liquid Fuels Audit was conducted and no findings were found.

PennDOT letter referencing the break retarders came in and everyone should have received a copy.

Manager DeFinis thanked the Hatfield Police Department for their time spent at our Founder's Day event.

North Penn High School Baseball Team is Pennsylvania State Champions.

8. NEW BUSINESS:

- A. Woodburners Memorial Park use Request
 - Requesting use of Memorial Park for their annual EggFest in September
- B. 2012 International Fire Code Review
 - The Solicitor and Fire Marshal have been working on this and there is a motion to advertise this for the July meeting.
- C. Walk MONTCO
 - Discussed in the Managers Report, this is a walkability audit with MCPC.
- D. Bid for Edgewood / Towamencin Culvert

There is an invitation to bid for the culvert on Edgewood / Towamencin. The Solicitor reviewed the documents and there will be an action item to consider for advertizing. A discussion ensued amongst Council about the bid process.

President Weierman mentioned the lines at Mom's Water Ice and made some suggestions for future safety recommendations.

It was also discussed by Council the idea of a turn arrow at the intersection of Main and Vine Streets due to the proposed increase of traffic from the new development. A discussion ensued amongst Council about the process.

9. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

President Weierman and Manager DeFinis reviewed, updated and answered questions regarding the Reports and Correspondence.

- Monthly Investment Report
- Monthly EIT Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Fire Safety Inspection Report
- Zoning Officer / Property Maintenance Report
- Building Code Enforcement Officer Report

10. ACTION ITEMS:

- A. Motion to accept the signed Extinguishment of Paper Street Indenture from owners along it in the vicinity of Grace Evangelical Lutheran Church and authorize advertisement and notice in accordance with the Borough Code, with a hearing to be scheduled for the July 15th Borough Council Meeting.

Motion: A motion was made by Councilmember Moyer to accept the signed Extinguishment of Paper Street Indenture from owners along it in the vicinity of Grace Evangelical Lutheran Church and authorize advertisement and notice in accordance with the Borough Code, with a hearing to be scheduled for the July 15th Borough Council Meeting. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

- B. Motion to accept the Grant of Sanitary Sewer Easement called "Dublin Alley" in the vicinity of Grace Evangelical Lutheran Church and authorize advertisement and notice to vacate the portion of "Dublin Alley" in accordance with the Borough Code, with a hearing to be scheduled for the July 15th Borough Council Meeting.

Motion: A motion was made by Councilmember Moyer to accept the signed Extinguishment of Alley and Grant of Sanitary Sewer Easement called "Dublin Alley" in the vicinity of Grace Evangelical Lutheran Church and authorize advertisement and notice to vacate the portion of "Dublin Alley" in accordance with the Borough Code, with a hearing to be scheduled for the July 15th Borough Council Meeting. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

- C. Motion to authorize advertisement and notice in accordance with the Borough Code for Ordinance # 516, enacting the 2012 International Fire Code with local revisions with a hearing to be scheduled for July 15th, 2015, at the next Borough Council Meeting.

Motion: A motion was made by Councilmember Moyer to authorize advertisement and notice in accordance with the Borough Code for Ordinance # 516, enacting the 2012 International Fire Code with local revisions with a hearing to be scheduled for July 15th, 2015, at the next Borough Council Meeting. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

D. Motion to authorize advertisement of an invitation to bid notice to contractors for the Edgewood / Towamencin Culvert Project.

Motion: A motion was made by Councilmember Moyer to authorize advertisement of an invitation to bid notice to contractors for the Edgewood / Towamencin Culvert Project. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions.

The motion was unanimously approved with a vote of 5-0.

11. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Moyer to approve payment of the bills. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions.

President Weierman stated that the AMP bill is being checked for accuracy.

The motion was unanimously approved with a vote of 5-0.

12. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of June 17, 2015. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:55 PM.

Executive Session: Potential Litigation, Real Estate and Personnel

Respectfully Submitted,
Jaime E. Snyder, Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
March 4, 2015

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler III, Patrick Hitchens, Esquire; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Secretary, Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Workshop Meeting Agenda of March 4, 2015. The motion was seconded by Councilmember Farrall and was unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next Council meeting March 18, 2015 Regular Meeting @ 7:30PM
- HERC is scheduled to meet March 25, 2015 @ 8:00AM

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Public Safety: Councilmember Moyer informed Council that the Public Safety Committee met this evening prior to the Council meeting and they discussed the traffic study from West Vine Street, getting help from PennDOT regarding signs and mid-block cross walks.

Manager DeFinis spoke briefly about the points in the Borough which had mid-block cross walks.

Councilmember Moyer added that R&L Carriers was discussed and the Hatfield Police department is looking into getting an officer certified in truck safety which allows an officer to pull trucks over and inspect their driver log, etc. Councilmember Moyer also added that two officers have signed up to work the Roll & Stroll event and the schedule was handed out tonight for the quarterly Public Safety meetings.

Recycling: Mayor Kaler informed Council that the recycling meeting that was scheduled was canceled.

5. MANAGERS REPORT: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

GLC (Grace Lutheran Church): Went to the ZHB and all indications the ZHB approved the Bell Tower and they have also requested a change of address from West Board Street to North Main Street.

Gambone/Snyder Regency Residential L.P. Development: Manager DeFinis talked about the Escrow account and the Preconstruction meeting. A short discussion ensued amongst Council.

Crystal Rose Catering: Is working with PennDOT on the parking issues and will utilize the parking bays to pull out onto Board Street.

East Lincoln Ave. Coptic Church: Zoning Officer letter to the Coptic Church on Lincoln Avenue regarding the parking situation. Manager DeFinis added he spoke to a representative of the church and he informed him of the agreement the Solicitor previous sent with the agreement of waiver of land development. A short discussion ensued amongst council.

Hatfield Borough ZHB Hearing: letter from Zoning Officer, ZHB did grant the special exception for the Bell Tower.

PSAB Transportation Article: Manager DeFinis explained the articles of interest to Council.

PSAB / PCN Address Local Issues articles

PSAB Annual Conference Voting Delegate: Anyone who is attending the conference in Lancaster could be the designated delegate if approved by Council.

WNPV 2015 Advertising Proposal: 2015 Borough event advertising for Roll & Stroll, Founder's Day and Fall Festival which is similar to previous years with a \$15.00 increase per event.

Dates of Interest: March 23 Hatfield Chamber Luncheon, HMHS March 24 Meeting 7:30PM HVFD Banquet Hall, MCBA Dinner March 26 Hatboro & Jenkintown and the Hatfield Vol. Fire Co. Banquet on March 14.

Manager DeFinis stated that the new Public Works truck was delivered and was operational in the last storm.

Manager DeFinis updated Council on the salt supply.

President Weierman added that Manager DeFinis will be speaking at the Indian Valley Chamber of Commerce Luncheon with a municipal update.

6. NEW BUSINESS:

A. EOP Update / Resolution

Manager DeFinis informed Council that the Emergency Operations Plan needs to be updated in 2015 and must be completed by April 1st per the letter from the County. Manager DeFinis stated that he sent out the current packet and is working on modifying it to fit the Borough with our information. Manager DeFinis added that everyone will be receiving a finally copy. It was mentioned that there will be a Resolution at the Regular meeting later this month.

B. Hatrick's Request for Waiver of Land Development

Manager DeFinis stated he met with the owner of Hatrick's about a request for waiver of land development and he was informed to submit his request per letter which the Borough has not received yet. Manager DeFinis stated he will reach out again to Mr. Weimar to discuss the issue.

Vice President Farrall asked what he wanted to do with the property and Manager DeFinis explained about putting a roof / canopy out the back to cover the deck and possibly raise the deck. A short discussion ensued amongst Council.

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Manager DeFinis and President Weierman updated and answered questions regarding the Reports and Correspondence.

- Monthly Investment Report
- Monthly EIT Report
- Police Department Report
- Fire Department Report
- Public Works Department Report

- Engineering Report
- Fire Safety Inspection Report
- Zoning Officer / Property Maintenance Report
- Building Code Enforcement Officer Report

8. ACTION ITEMS:

A. Motion to authorize the transfer of \$ 55,000.00 from the Harleysville Savings Bank Account (Electric Funds) to the TD Bank General / Operating Funds Account to cover a shortfall in electric payments

Motion: A motion was made by Councilmember Farrall to authorize the transfer of \$55,000.00 from the Harleysville Savings Bank Account (Electric Funds) to the TD Bank General / Operating Funds Account to cover a shortfall in electric payments. The motion was seconded by Councilmember Moyer.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

B. Motion to Pay Items on the Amended February Bill List

Motion: A motion was made by Councilmember Moyer to Pay Items on the Amended February Bill List. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

C. Motion to Approve Resolution 2015-01 Recognizing the 2015 Hatfield Volunteer Fireman of the Year

Motion: A motion was made by Councilmember Moyer to Approve Resolution 2015-01 Recognizing the 2015 Hatfield Volunteer Fireman of the Year. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

D. Motion to Support the Mayoral Proclamation Honoring the 2015 Hatfield Volunteer Fireman of the Year

Motion: A motion was made by Councilmember Moyer to Support the Mayoral Proclamation Honoring the 2014 Hatfield Volunteer Fireman of the year. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

9. ADJOURNMENT:

Motion: A motion was made by Councilmember Moyer to adjourn the Workshop Meeting of March 4, 2015. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:09PM.

Executive Session Litigation and Personnel

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
March 18, 2015

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - () Kenneth V. Farrall
 - (X) John Kroesser
 - () Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that three members of Council were present at roll call, as well as, Mayor Robert L. Kaler III, Solicitor, Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Secretary Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to approve the Regular Meeting Agenda of March 18, 2015 with additions. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

3. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of February 4, 2015 Workshop Meeting and the February 18, 2015 Regular Meeting.

Motion: A motion was made by Councilmember Stevens to Approve the Minutes of February 4, 2015 Workshop Meeting and the February 18, 2015 Regular Meeting. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next month's Council meetings April 1' 2015 Workshop & April 15, 2015 Regular Meeting at 7:30PM.
- HERC is scheduled to meet March 25, 2015 @ 8:00AM.
- The Planning Commission is scheduled to meet March 30, 2015 @ 7:00PM.

5. OLD BUSINESS:

A. MCBA Dinner Announcement

President Weierman announced the MCBA dinner in Jenkintown on March 26 and to get your reservations to Manager DeFinis by this evening.

6. NEW BUSINESS:

A. VOIP Phone Line

President Weierman and George Bardissi from Bardissi Enterprises, LLC discussed the addition of the VOIP line for the Chamber of Commerce at a cost of \$2.00 per month. It was expressed that this is a very small expense and will help with the tax base in the Borough. This item will be on the Agenda next month.

B. Amp Issues

Manager DeFinis spoke to Council about two issues that were brought up in the Utilities Committee meeting. First is the AFEC 5 x 16 output purchase of the Fremont Duct Firing Replacement which we have a portion of our power agreement with includes the Fremont Energy Plant, there is a portion of that which is referred to as the Duck Firing Power Component that rarely gets used. This is a small portion of our purchase power and since the cost of power is very inexpensive AMP is suggested that we fill that component and should we ever have to fire up the ducts because of the extreme cold. We could then sell that power on the open market we would actually sell it for a profit above what we are paying for it. Manager DeFinis went on to explain the next item AMP suggests to purchase is a FTR known as a Fixed Transmission Run this has to do with the capacity and congestion charges related to that small component of 0.4 megawatt on-peak power that we purchase through Fremont. Manager DeFinis added to break this down; it is like an insurance policy for severe weather conditions costing the Borough about \$1,300 a year to purchase this FTR and this FTR covers the Locational Marginal Pricing (LMP) which is the congestion charge which we get from PJM. This would cover that small 0.4 MW charge. Manager

DeFinis went on to explain how this would aid the Borough in the future with extreme weather conditions.

President Weierman added that the Utility Engineers recommended that we do participate in both of these transactions and that they are in the best interest of the Borough.

A discussion ensued amongst Council.

C. Right to Know Request

Manager DeFinis explained the Right to Know Request that was filed with the Borough and that we have requested a thirty day extension on this request.

D. Coptic Church Parking

Manager DeFinis spoke about the parking situation and stated that he received a letter from the Coptic Church as a response to the letter they received from the Zoning Officer. Manager DeFinis stated he will review the letter with the Zoning Officer and get a copy to the Solicitor.

E. Bridge Closing on Orvilla Road

Manager DeFinis mentioned that the bridge was closed on Orvilla Road in Hatfield Township and the traffic has been directed to Cowpath Road and then South to Broad Street to 309.

7. ACTION ITEMS:

A. Motion to Approve Resolution 2015-02 Adoption of the Updated Emergency Operations Plan.

Motion: A motion was made by Councilmember Stevens for Approve Resolution 2015-02 Adoption of the Updated Emergency Operations Plan. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 3-0.

- B. Motion to Approve the recommendation to accept the contract with AMP on the replacement of the AFEC 5 x 16 output purchase to protect the Borough power supply with the Fremont Duct Firing Replacement and authorize the Borough Secretary, Michael J. DeFinis to sign the contract.

Motion: A motion was made by Councilmember Stevens to Approve the recommendation to accept the contract with AMP on the replacement of the AFEC 5 x 16 output purchase to protect the Borough power supply with the Fremont Duct Firing Replacement and authorize the Borough Secretary, Michael J. DeFinis to sign the contract. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 3-0.

- C. Motion to Approve the AMP FTR purchase for a term from June 1, 2015 to May 31, 2016 and authorize the Borough Secretary, Michael J. DeFinis to sign the contract.

Motion: A motion was made by Councilmember Stevens for Approve the AMP FTR purchase for a term from June 1, 2015 to May 31, 2016 and authorize the Borough Secretary, Michael J. DeFinis to sign the contract. The motion was seconded by Councilmember Kroesser.

8. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Stevens to approve payment of the bills. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 3-0.

9. MOTION TO ADJOURN: Executive Session scheduled

Motion: A motion was made by Councilmember Kroesser to adjourn the Regular Meeting of March 18, 2015. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 3-0. The meeting was adjourned at 8:04PM.

Executive Session Litigation and Personnel

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
May 6, 2015

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - () Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler III, Catherine M. Harper, Esquire; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Secretary, Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to Approve the Workshop Meeting Agenda of May 6, 2015 with additions. The motion was seconded by Councilmember Farrall and was unanimously approved with a vote of 4-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next Council meeting May 20, 2015 Regular Meeting @ 7:30 PM
- HERC is scheduled to meet May 27, 2015 @ 8:00 AM
- The Borough Office will be closed on Monday, May 25, 2015 in Observance of Memorial Day.

A Discussion ensued amongst Council about the date of the Regular Meeting Scheduled for May 20, 2015.

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Hatfield Economic Revitalization Committee: Councilmember Stevens informed Council that HERC has been busy planning the 2015 Borough events, has received several grant requests from business owners and HERC is also in the process of looking at two Habitat for Humanity Critical Home Repair Requests.

Property & Equipment Committee: Councilmember Stevens informed Council that the new dump truck is in operation and Manager DeFinis is currently looking at options of what to do with the old brown dump truck. Councilmember Stevens added that Manager DeFinis is in the process of getting the RFP's for the Borough Building and the Old Jail House Property on Cherry Street is still going through the process of getting on the National Historic Registry.

Public Safety Committee: Councilmember Stevens informed Council that the committee is looking at adopting the 2012 Fire Code which will give the Code Enforcement and Fire Safety Inspections some ground for enforcement. Councilmember Stevens added that we are talking to PennDOT about break signs in the Borough for tractor trailers. Councilmember Stevens then addressed the PennDOT letter to R & L about use the of the Borough roads.

Building, Planning & Zoning: Councilmember Farrall mentioned to Council the RFP for design services for the building.

Utilities Committee: Councilmember Farrall mentioned to Council briefly about the Power Purchase Agreement as well as the Freemont Project. Councilmember Farrall informed Council about the utility disconnects and delinquencies.

Recycling: Mayor Kaler informed Council that there was a recycling meeting at which the commission received a check from the state which will be distributed. Mayor Kaler added that it is time for us to renegotiate our contract with Barn Side.

Assistant Secretary Jaime E. Snyder reported to Council the success of the Earth Day Recycling Event.

5. MANAGERS REPORT: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. Roll & Stroll is scheduled for Monday May 18th. Volunteers are needed to man the Borough table. Please register on the signup sheet or contact Jaime for your preferred time.

2. Land Use & Development Updates:

- A. GLC (Grace Lutheran Church) / June PC & BC Meetings

Manager DeFinis stated that they are looking to be on the Agenda at the next meeting.

Solicitor Harper added that we need to have the paper street vacated and the sewer easement.

B. Gambone/Snyder Townhomes / Permits Issued

Manager DeFinis told Council that the name of the development is Montgomery Square and that permits have been issued. Manager DeFinis added that they have also been informed that they need to replenish their escrow account.

C. Hatfield Auto Museum / May 16th Event

Manager DeFinis informed Council that the Hatfield Auto Museum is planning an event on May 16th and there may be a lot of cars in town that day.

Councilmember Farrall asked about the building out back at that location and a discussion ensued amongst Council.

D. Crystal Rose Catering U&O

Manager DeFinis told Council that Crystal Rose Catering is in the process of going for a U & O.

E. Hattrick's / Waiver of Land Request

Manager DeFinis informed Council that Hattrick's has hired an architect to help him put his plan together to submit to Council and the Code and Zoning Departments.

F. Corner Sweets / Grass Plot Maintenance Agreement

Solicitor Harper stated that the owner is not 100% ok with the current version of this agreement which allows us to be able to maintain the grass out front due to some added language. Solicitor Harper explained the language of the easement to Council and a discussion ensued.

Mayor Kaler addressed the question on snow shoveling in front of the grass section of the property and a discussion ensued amongst Council.

G. 122 ½ Towamnecin Ave. / Access to Property

Manager DeFinis informed Council that the access to the property needs to be addressed.

3. HERC has been asked to consider a two Critical Repair Applications. In

partnership with Habitat for Humanity HERC offers this program to Borough residents.

HERC is also working with the MCPC on Walk MONTCO, a walk ability audit of selected communities in Montgomery County. Stakeholders / Business owners are being invited to take part in this program.

4. Utilities: 16 Electric accounts were disconnected and 4 had limiters installed on Tuesday April 22nd. As of today May 1, 2015 8 accounts remain disconnected. All other accounts have either made full payment or made partial payment and entered into a payment agreement. Sewer notices will be mailed by Friday May 8th, disconnects are scheduled for May 26th.

5. We should have the Edgewood Towamencin Culvert Repairs Bid Specs for consideration at the May 20th Council Meeting. I will keep the Public Works Committee informed of our progress.

6. Meetings Attended:

- A. PBZ April 2015
- B. IVCC Legislative Breakfast 4-25
- C. PSAB Conference 4-28

7. Attachments:

- A. Liquid Fuels Audit Findings

Manager DeFinis informed Council that there were no findings.

Solicitor Harper added that it should be mentioned that the Auditor General reviewed all necessary documents and nothing was found.

B. Stream Permit (DEP General Permit)

Manager DeFinis informed Council of the Stream Permit.

8. Dates of Interest:

- A. Memorial Day Parade Monday May 25th
- B. HMHS Meeting May 26th Hatfield Vol. Fire Co. Banquet Hall
- C. MCBA Dinner May 28th Collegetown. Schwenksville & Trappe

Manager DeFinis informed Council that there are currently two Eagle Scout Projects going on in the Borough.

Manager DeFinis told Council that PPL is planning to replace a poll along the railroad line and they have asked us to address any zoning issues. Manager DeFinis mentioned that he doesn't believe there are any that would affect the railroad right-a-

way and he would inform the Zoning Officer of the request when he returned from vacation. A discussion ensued amongst Council.

Manager DeFinis mentioned that he followed up on the mentor program through North Penn High School and we are going to see if we can develop a program in the Borough.

Manager DeFinis stated to Council that the Tax Collector made a payment to the Borough today in the amount of \$108,000.

Assistant Secretary Jaime E. Snyder gave an update on the PSAB Conference.

6. NEW BUSINESS:

A. Memorial Day Parade Resolution 2015-03

Manager DeFinis mentioned to Council that this is the same Resolution that we adopt every year to put with the PennDOT permit packet.

B. Materials Bid Discussion

Manager DeFinis stated to Council that the Township did this and we received everything and the recommendation is to reject this bid since we will not come close to using this amount; will be under the \$19,000 threshold.

C. Gambone / Snyder Townhomes Escrow Release

A discussion amongst Council about the Escrow Release

D. Freemont Duct Firing Sale for Summer 2015

Manager DeFinis informed Council about the amount of money we would receive from the sale.

E. Power Purchase Agreement

Manager DeFinis informed Council that the Utilities Committee and the Budget, Finance and Labor Committee have received information from the Utility Engineers which they recommend extending the contract through December 31, 2022. Manager DeFinis informed Council that the rates are fluctuating till we lock them in but they are very competitive and NextEra Energy has the best offer that would work with the Borough.

Solicitor Harper read a statement from the Utility Engineers which states that they believe extending through 2022 is in the best interest of the Borough.

A discussion ensued amongst Council.

F. Professional Design Services RFP

Manager DeFinis informed Council that he wanted to make everyone aware what was going on and that the information was located in your packets.

Councilmember Farrall added that this would be listed as a Fee for Service, not based on the construction costs.

G. Fire Code Ordinance

Solicitor Harper stated that her office has been working with the Fire Marshal since the Borough does not have an adopted Fire Code. Solicitor Harper added that since we do inspections it is generally better to have the 2012 Fire Code to go by. Solicitor Harper added that we are working with the Fire Marshal on things we can add that would be a good fit for the Borough.

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Manager DeFinis and President Weierman updated and answered questions regarding the Reports and Correspondence.

- Monthly Investment Report
- Monthly EIT Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Fire Safety Inspection Report
- Zoning Officer / Property Maintenance Report
- Building Code Enforcement Officer Report

8. ACTION ITEMS:

A. Motion to Approve Resolution 2015-04 closing certain Roads for the annual American Legion Memorial Day Parade May 25, 2015.

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2015-04 closing certain Roads for the annual American Legion Memorial Day

Parade May 25, 2015. The motion was seconded by Councilmember Stevens.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 4-0.

B. Motion to Reject the Borough of Hatfield portion of the 2015 Materials Bid.

Motion: A motion was made by Councilmember Farrall to Reject the Borough of Hatfield portion of the 2015 Materials Bid. The motion was seconded by Councilmember Stevens.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

C. Motion to approve the Snyder Townhomes Escrow Release # 1 in the amount of \$46,488.91.

Motion: A motion was made by Councilmember Farrall to approve the Snyder Townhomes Escrow Release # 1 in the amount of \$46,488.91. The motion was seconded by Councilmember Stevens.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

D. Motion to approve the Freemont Duct Firing Sale for Summer 2015.

Motion: A motion was made by Councilmember Farrall to approve the Freemont Duct Firing Sale for Summer 2015. The motion was seconded by Councilmember Stevens.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

9. ADJOURNMENT:

Motion: A motion was made by Councilmember Stevens to adjourn the Workshop Meeting of May 6, 2015. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0. The meeting adjourned at 8:55 PM.

Executive Session Litigation, Real Estate and Personnel

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary

HATFIELD BOROUGH COUNCIL
SPECIAL MEETING
May 19, 2015

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- (X) Kenneth V. Farrall
- (X) John Kroesser
- () Bryan A. Moyer – arrived at 7:51 PM
- (X) Lawrence G. Stevens

- () Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Borough Manager Michael J. DeFinis. Solicitor Harper arrived at 7:40 PM. Councilmember Moyer arrived at 7:51 PM.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to approve the Special Meeting Agenda of May 19, 2015 with additions. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 4-0.

President Weierman mentioned that this meeting was advertised and a copy of the advertisement was included in the packets.

Manager DeFinis informed Council that the Planning, Building and Zoning Committee did receive the revised Declaration of Easement from the 8 North Market Street Property. Manager DeFinis stated that there was a paragraph added agreed to upon by the Solicitor.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

3. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of April 1, 2015 Workshop Meeting and the April 15, 2015 Regular Meeting.

Motion: A motion was made by Councilmember Farrall to Approve the Minutes of April 1, 2015 Workshop Meeting and the April 15, 2015 Regular Meeting. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 4-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next month's Council meetings June 17, 2015 Workshop & Regular Meeting at 7:30 PM.
- HERC is scheduled to meet May 27, 2015 @ 8:00 AM.
- The Planning Commission is scheduled to meet June 1, 2015 @ 7:00 PM.
- The Borough Office will be closed Monday, May 25th in Observance of Memorial Day

5. OLD BUSINESS:

A. Resolution 2015-05

Manager DeFinis informed Council that this has gone back and forth since the last meeting and some adjustments were made by the Solicitor with the PPL distribution to the Borough as you can see on page two of the Resolution.

Manager DeFinis passed out the updated pricing for the contract extension with a note from the Engineer. Manager DeFinis informed Council that the blended price is a bit higher than what we were told a few weeks ago. Manager DeFinis went on to explain the contract extension through 2022 to Council. A discussion ensued amongst Council.

President Weierman mentioned an article he read in the Public Power Magazine.

B. Corner Sweets Landscaping Easement Agreement

Manager DeFinis informed Council of the Landscaping Easement Agreement with 8 North Market Street property.

Solicitor Harper informed Council of the additions to the agreement which referred to the Borough being able to opt out of the agreement if necessary. Solicitor Harper mentioned how the easement mentions having the agreement in place to cut the grass because it is in the best interest of the public.

A discussion ensued amongst Council.

C. Edgewood / Towamencin Culvert Grant & Bid Specs

Manager DeFinis informed Council that the draft of the bid packet is available. Manager DeFinis mentioned that this project is ready to go out to bid except for the fact that we would have liked to secure a grant for the work but we have not had much luck with grants in the past for this project.

A discussion ensued amongst Council about the grant process and bid specs.

D. Memorial Day Parade Permit Approval

Manager DeFinis informed Council that the PennDOT special events permit has been approved.

6. NEW BUSINESS:

7. ACTION ITEMS:

A. Motion to Approve Resolution 2015-05 the Power Purchase Agreement

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2015-05 the Power Purchase Agreement. The motion was seconded by Councilmember Stevens.

President Weierman asked if there were any comments or questions.

It was discussed amongst Council the process of submitting this Resolution.

The motion was unanimously approved with a vote of 5-0.

B. Motion to Approve the Maintenance Easement Agreement with Corner Sweets, 8 North Market Street.

Motion: A motion was made by Councilmember Farrall to Approve the Maintenance Easement Agreement with Corner Sweets, 8 North Market Street. The motion was seconded by Councilmember Moyer.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

8. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Moyer to approve payment of the bills. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions.

President Weierman asked about an install and reinstall charge for the garage door.

Manager DeFinis stated that Fred and Diane did discuss this item and he mentioned he will go back and check with them.

The motion was approved with a vote of 4-0-1. Councilmember Farrall abstained from the vote.

9. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the Special Meeting of May 19, 2015. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting was adjourned at 8:08 PM.

Executive Session Litigation and Personnel

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
November 4, 2015

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) Stephen E. Keib
 - (X) John Kroesser
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler III, Catherine M. Harper, Esquire; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Secretary, Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to approve the Workshop Meeting Agenda of November 4, 2015 with additions. The motion was seconded by Councilmember Keib and was unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next Council meeting November 18, 2015 Regular Meeting @ 7:30PM
- HERC is scheduled to meet Wednesday, November 18, 2015 @ 8:00AM
- The next Planning Commission meeting is Monday, November 30, 2015
- The Borough Offices will be closed Wednesday, November 11th in observance of Veterans Day and November 26th and 27th in observance of Thanksgiving

4. St Mary St. Kyrillos Coptic Church Waiver of Land Development Request

Manager DeFinis gave background about when the church was last at Council Chambers asking for a Waiver of Land Development at 30 E. Lincoln Avenue. He added that the church was granted a waiver to occupy the property for services up in

till September 1, 2015. At this time they were to have moved into the new facility or ask for an extension and or present and plan for 30 E. Lincoln Avenue if they have occupied their new facility.

Solicitor Harper mentioned that usually in these cases, you would need to go through land development but the Borough waived those requirements and were aware that this would be used as a temporary use.

Father Antonious Salib and Nader Kamel were present at the Council meeting to ask for an extension at their current property at 30 E. Lincoln Avenue until there facility is completed on Unionville Pike, Hatfield. Mr. Kamel informed Council of their construction schedule and their plans of being in their new facility by the end of December 2015. Father Salib, added that the final project should be completed by May of 2016 and passed a projection of the project schedule out to Borough Council.

Mr. Kamel, stated that though they should be able to occupy the new facility in late December, early January they would still like to ask for a waiver through March.

Councilmember Farrall addressed the final site work with the representatives and C of O requirements to occupy the building.

A discussion ensued amongst council about the waiver extension and a time frame for the extension and other requirements, such as proof of parking, construction time frame and list of events.

Motion to approve Resolution 2015-19 Extension of Waiver of Land Development for St. Mary St. Kyrillos Coptic Church.

Motion: A motion was made by Councilmember Farrall to approve Resolution 2015-19 Extension of Waiver of Land Development for St. Mary St. Kyrillos Coptic Church. The motion was seconded by Councilmember Stevens.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Public Safety: Manager DeFinis stated that the Public Safety Committee met this evening to discuss a few issues and will follow up with code enforcement.

Lt. Robertson was present and answered questions regarding the Hatfield Police Department's monthly report to the Council.

Recycling: Mayor Kaler stated that there would be a recycling meeting next week.

6. MANAGERS REPORT: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. Land Use & Development Updates:

- A. GLC (Grace Lutheran Church) / Plan Recorded
- B. Gambone/Snyder Townhomes U&O for Sample
- C. Hatfield Auto Museum / Nothing New
- D. Crystal Rose Catering / Fire Alarm Plan Approved
- E. Hattricks / Waiver of LD Request / Requested Ordinance Change
- F. 122 ½ Towamencin Ave. / Access to Property / Nothing New

2. Staff continues to monitor past due Electric & Sewer Past Due accounts. All past due electric accounts have been notified disconnects will take place on November 19th.

Project Updates:

- A. Edgewood Drive / Towamencin Avenue Culvert Project is Schedule to start the week of November 23rd.

Reminder, Resolution 2015-14 tabled at the October 21st Regular Meeting will be on the November Regular Meeting Agenda for consideration.

5. Attachments:

- A. Bursich Bridge Inspection Recap
- B. Floodplain Ordinance Review.
- C. Utility Engineers / Gambone Electric Inspection
- D. PSAB Update November 2015 &. Membership Info
- E. Nextera Energy Save the Date
- F. Uninvest third Quarter Defined Benefit & Defined Contribution Pension Investment Reports
- G. AMP Power Supply Update & Solar Project

6. Dates of Interest:

- A HMHS Meeting November 24th 7:00PM HVFC
- B. MCBA Holiday Dinner December 3, 2015 Blue Bell CC
- C Mascaro Jingle & Mingle December 4th Mascaro Headquarters
- D Hatfield Chamber Christmas Tree Lighting / Winter Night Out December 5th
- E Borough Council Holiday Brunch December 6th

7. 2016 Preliminary Budget Discussion

President Weierman went over the 2016 budget with Borough Council in detail and thanked staff for all of their hard work to get a balanced 2016 budget.

President Weierman mentioned that looking at the Real Estate Tax we will have 1.45 mills for general purposes and .25 mills for fire a total millage of 1.70 mills for 2016. He added there is also a proposed increase of electric rates of 1 cent.

President Weierman went on to discuss the budget and major infrastructure projects, proposed municipal complex, and Public Works needs and how the Borough would work to pay themselves back for these expenses.

A discussion about the 2016 budget ensued amongst Council.

8. NEW BUSINESS:

Discussion Items

A. Auditor Services Discussion

President Weierman went over the proposals from the current audit team for separating the accounting and auditing services and also reviewed new auditing services for 2016.

A discussion ensued about the proposals and if any of the new proposals worked with municipalities who owned their own electric utility.

B. Towamencin Avenue Reconstruction Bid Packet (December 2nd)

Manager DeFinis stated that he reviewed the packet and is waiting to go over it with the Public Works Committee and we must rework the time frame.

C. Chamber of Commerce Christmas Tree Lighting Ceremony Request

President Weierman stated that a letter was received about the Chamber of Commerce Tree Lighting event on December 5, 2015. The Hatfield Borough Winter Night Out event was also discussed.

D. Review of the 2016 Borough Council & Planning Commission Meeting Dates

President Weierman went over the 2016 Borough Council & Planning Commission Dates.

A discussion ensued about the meeting dates with scheduled holidays.

E. December 2nd Meeting Location Change

Manager DeFinis mentioned that the December 2, 2015 Workshop Meeting will be held at the Hatfield Vol. Fire Co., 75 N. Market Street.

F. Gambone Escrow Release # 4 in the amount of \$ 10,444.60

Manager DeFinis spoke about the Gambone escrow release to Borough Council.

G. Sanitary Sewer Payment, Sewer Specialties

Manager DeFinis informed Council of the Sewer Specialties work that has been completed.

Action Items List for November 18th Regular Meeting & December 2nd Workshop

H. Chamber of Commerce Christmas Tree Lighting Ceremony Request (November 18th)

I. 2016 Borough Council & Planning Commission Meeting Dates (December 2nd)

J. Ordinance # 519 Fixing the 2016 Real Estate Tax Rate (November 18th)

K. Resolution 2015-15 Authorizing 2016 Employee Compensation (December 2nd)

L. Resolution 2015-16 Appropriating Specific Funds for 2016 (December 2nd)

M. Resolution 2015-17 Setting Electric Rates (December 2nd)

N. Gambone Escrow Release # 4 in the amount of \$ 10,444.60 (November 18th)

9. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Manager DeFinis and President Weierman updated and answered questions regarding the Reports and Correspondence.

- Monthly Investment Report
- Monthly EIT Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Fire Safety Inspection Report
- Zoning Officer / Property Maintenance Report
- Building Code Enforcement Officer Report

10. ACTION ITEMS:

A. Motion to advertise Ordinance # 519 Fixing the 2016 Real Estate Tax.

Motion: A motion was made by Councilmember Farrall to advertise Ordinance # 519 Fixing the 2016 Real Estate Tax. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

B. Motion to Advertise the Borough of Hatfield Budget Appropriating Specific Funds for 2016.

Motion: A motion was made by Councilmember Farrall to Advertise the Borough of Hatfield Budget Appropriating Specific Funds for 2016. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

C. Motion to advertise the December 2, 2015 Workshop Meeting Change of Location to the Hatfield Vol. Fire Company 75 N. Market Street.

Motion: A motion was made by Councilmember Farrall to Advertise the December 2, 2015 Workshop Meeting Change of Location to the Hatfield Vol. Fire Company 75 N. Market Street. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

D. Motion to advertise the 2016 Borough Council and Planning Commission Meeting Dates.

Motion: A motion was made by Councilmember Farrall to advertise the 2016 Borough Council and Planning Commission Meeting Dates. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

E. Motion to advertise Ordinance 520 Amending the Borough of Hatfield Code of Ordinances Chapter 9 “Electricity, Part 1, Section 9-122.

Motion: A motion was made by Councilmember Farrall to advertise Ordinance 520 Amending the Borough of Hatfield Code of Ordinances Chapter 9 “Electricity, Part 1, Section 9-122. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

11. ADJOURNMENT:

Motion: A motion was made by Councilmember Kroesser to adjourn the Workshop Meeting of November 4, 2015. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 9:20PM.

Executive Session Personnel, Litigation and Real Estate

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
November 18, 2015

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) Stephen E. Keib
 - (X) John Kroesser
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor, Robert L Kaler III, Solicitor, Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Secretary Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to Approve the Regular Meeting Agenda of October 21, 2015 with additions. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of the October 7, 2015 Workshop Meeting and the October 21, 2015 Regular Meeting.

Motion: A motion was made by Councilmember Farrall to Approve the Minutes of the October 7, 2015 Workshop Meeting and the October 21, 2015 Regular Meeting. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

3. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next month's Council meetings December 2nd Workshop at the Hatfield Vol. Fire Co. & December 16th Regular Meeting 7:30PM
- HERC is scheduled to meet December 16th, 2015 @ 8:00AM
- The Planning Commission is scheduled to meet November 30, 2015 @ 7:00PM

5. Public Hearing to Consider Ordinance # 519 An Ordinance of the Borough of Hatfield Code of Ordinances Fixing the Real Estate Tax Rate for the Fiscal year of 2016.

President Weierman opened the Public Hearing regarding Ordinance No. 519 and turned the floor over to Solicitor Catherine M. Harper. Rachelle Hirneisen, RMR; minutes are attached.

With no questions or comments we will close the Hearing of Ordinance No. 519 at 7:43pm.

6. Public Hearing to Consider Ordinance # 520 Amending the Borough of Hatfield Code of Ordinances Chapter 9 "Electricity, Part 1, Section 9-122.

President Weierman opened the Public Hearing regarding Ordinance No. 520 and turned the floor over to Solicitor Catherine M. Harper. Rachelle Hirneisen, RMR; minutes are attached.

With no other questions or comments we will close the Hearing of Ordinance No. 520 at 7:47pm.

7. OLD BUSINESS:

A. MCBA Invitation

The Montgomery County Borough Association Invitation was in your packets. Please RSVP to Jaime.

8. NEW BUSINESS:

A. Municipal Audit

Hatfield Township Municipal Authority Audit is available at the Borough Office for review.

B. Transmission Costs / Electric Bills for AMP which is the lowest AMP bill since 2008. A discussion ensued amongst Council about the transmission charge which is 39% of the total bill.

9. ACTION ITEMS:

A. Motion to Approve the Hatfield Chamber of Commerce Christmas Tree Lighting Ceremony Request for Saturday December 5th.

Motion: A motion was made by Councilmember Keib to Approve the Hatfield Chamber of Commerce Christmas Tree Lighting Ceremony Request for Saturday December 5th. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

B. Motion to Approve Resolution 2015-14 Authorizing Reimbursement for Major Projects Using the Borough of Hatfield Investment Funds.

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2015-14 Authorizing Reimbursement for Major Projects Using the Borough of Hatfield Investment Funds. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

C. Motion to Approve Resolution 2015-16 Appropriating Specific Funds for 2016.

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2015-16 Appropriating Specific Funds for 2016. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

D. Motion to Approve Ordinance # 519 Fixing the 2016 Real Estate Tax Rate.

Motion: A motion was made by Councilmember Farrall to Approve Ordinance # 519 Fixing the 2016 Real Estate Tax Rate. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

E. Motion to Approve Ordinance # 520 amending the Code of Ordinances of the Borough of Hatfield Chapter 9 "Electricity" Part 1, Section 9-122.

Motion: A motion was made by Councilmember Farrall to Approve Ordinance # 520 amending the Code of Ordinances of the Borough of Hatfield Chapter 9 "Electricity" Part 1, Section 9-122. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

F. Motion to Approve Resolution 2015-20 Authorizing a Contract with Mallie Certified Public Accountants and Business Consultants to serve as the Independent Auditor for the Borough of Hatfield for the year ending December 31, 2015.

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2015-20 Authorizing a Contract with Mallie Certified Public Accountants and Business Consultants to serve as the Independent Auditor for the Borough of Hatfield for the year ending December 31, 2015. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

A Representative from Mallie was present at the meeting and thankful for the opportunity to work with the Borough and spoke briefly about a projected timeline.

The motion was approved unanimously with a vote of 5-0.

G. Motion to Approve the Gambone / Snyder townhomes Escrow Release # 4 in the amount of \$ 10,444.60.

Motion: A motion was made by Councilmember Farrall to Approve the Gambone / Snyder townhomes Escrow Release # 4 in the amount of \$ 10,444.60. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

H. Motion to Approve Sewer Specialty Services Co. Inc. Payment Request # 7 in the amount of \$ 2,707.50.

Motion: A motion was made by Councilmember Farrall to Approve Sewer Specialty Services Co. Inc. Payment Request # 7 in the amount of \$ 2,707.50. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

10. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Keib to approve payment of the bills. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 4-0-1. Councilmember Farrall abstained from the vote.

11. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Kroesser to adjourn the Regular Meeting of November 18, 2015. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting was adjourned at 8:08PM.

Executive Session Litigation and Personnel

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
October 7, 2015

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) Stephen E. Keib
 - (X) John Kroesser
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler III, Catherine M. Harper, Esquire; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Secretary, Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to Approve the Workshop Meeting Agenda of October 7, 2015 with additions. The motion was seconded by Councilmember Stevens and was unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next Council meeting October 21, 2015 Regular Meeting @ 7:30PM
- The Borough Office will be closed October 12th in observance of Columbus Day.
- HERC is scheduled to meet Wednesday, October 28, 2015 @ 8:00AM
- The Planning Commission Meeting is scheduled for November 2nd @ 7:00PM

4. Hatfield Borough / Walk Montco Presentation

Jody Holton, the Executive Director of the Montgomery County Planning Commission, Anne-Leavit Gruberger Principle Planner, and Scott Exley of the

Planning Commission Board addressed Borough Council and informed them that the MCPC and the County Commissioners recently adopted the 2040 Comprehensive Plan and Walk-Montco is another plan that is currently in the works that will fit into the Comprehensive Plan.

Ms. Holton gave an overview to Borough Council of what the MCPC has been doing and what services are offered to municipalities through the MCPC.

Ms. Leavitt-Gruberger addressed Council about the Walk-Montco plan, explained the program and mentioned that there was a draft being released at the October, 26, 2015 Walk-Montco meeting at the Ambler Theater.

Councilmember Farrall asked about grant opportunities available from the county and a discussion ensued amongst Council.

Mr. Exley, thanked Council for letting the MCPC come to the meeting and mentioned that all of these representatives are available for assistance in the future.

5. St. Mary St. Kyrillos Coptic Church Waiver of Land Development Request

The members of the St. Mary St. Kyrillos Coptic Church were not present at the meeting.

President Weierman stated to Council to look at the correspondence from the Zoning Officer that informed the church what they needed to provide by October 2nd for Borough Council to see. Present Weierman asked if any contact has taken place.

Manager DeFinis stated they said they were coming tonight and he would reach out to Father Salib at the church. Manager DeFinis added that they need to repeat what they want to use the building for, construction time frame and a schedule. A discussion ensued amongst Council.

Solicitor Harper added that the parking arrangements need to be working and still in effect and added that a list of event dates would be helpful to the Borough.

6. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Budget, Finance & Labor: Manager DeFinis stated that BFL received a draft at their places for the 2016 budget and added that funding for future planning and borrowing to meet the needs for the 2016 projects is included.

President Weierman added that everyone should have received an email that mentioned the rates going below 2% a few weeks ago and the Borough saw what our gains would be. Starting Friday into Monday and Tuesday and it got below 2% again and we pulled out and received a gain in excess of \$200,000. President Weierman stated it is now in the execution stage and we are waiting to see if it goes through. A discussion ensued amongst Council.

Councilmember Stevens mentioned to Council that the application for Hatfield Jailhouse / Substation was unanimously approved and it will move on to National Parks for approval and we should hear by the end of the year.

7. MANAGERS REPORT: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

Land Use & Development Updates:

- A. St. Mary St. Kyrillos Coptic Church
- B. GLC (Grace Lutheran Church) / Plan Recorded
- C. Gambone/Snyder Townhomes U&O for Sample
- D. Hatfield Auto Museum / Nothing New
- E. Crystal Rose Catering / Fire Alarm Plan Approved
- F. Hattricks / Waiver of LD Request / Requested Ordinance Change
- G. 122 ½ Towamnecin Ave. / Access to Property / Nothing New

2. Utility Billing Update:

- A. Staff continues to monitor Electric & Sewer Past Due accounts. All past due electric accounts have been notified disconnects will take place on October 18th.

Project Updates:

- A. Towamencin Avenue Reconstruction Draft Project Schedule is in your packets. Manager DeFinis stated that the time schedule was a little aggressive and it would be fine to pull back a little and look into this at the November or December meetings.

Towamencin Avenue / Edgewood Drive Culvert project was briefly discussed.

4. The Amended Floodplain Ordinance has been sent to MCPC for review.

5. Attachments:

- A. 2016 AFEC Budget
- B. 2016 AMP Budget
- C. Substation Support Letter
- D. 2016 Estimated Liquid Fuels \$ 77,391.26
- E. Lincoln Ave. Bridge Inspection Report

6. Dates of Interest:

A MCBA Meeting October 22nd Bryn Athyn / Jenkintown

B IVCC The Tastings October 27th Heritage Restaurant

C HMHS Meeting November 24th 7:00PM HVFC

D. MCBA Holiday Dinner December 3, 2015 TBD

E Hatfield Chamber Tree Lighting December 5th

F Borough Council Holiday Brunch December 6th

President Weierman asked for a project update from Grace Lutheran Church and a discussion ensued amongst Council about the MCPC review, DEP and the Conservation District.

8. NEW BUSINESS:

A. KCBA Agreement

Solicitor Harper stated she is working on this and will have an agreement to approve at the Regular Meeting.

Councilmember Farrall stated that they had a kick off meeting with KCBA and they will also meet with staff and we will all work to get a footprint of the proposed building to Bursich so they can decide where the building will go on the lot.

B. Agent Designation / Master Services Agreement

Solicitor Harper stated that AMP is asking to be the designated agent for the Borough. The Borough Council must sign off and list them as your agent.

C. Project Reimbursement Resolution

Manager DeFinis stated that we are talking about paying ourselves back from the money that we borrow from ourselves.

Solicitor Harper stated that we would need a list of projects and costs to be added as amendments to the Resolution.

Manager DeFinis stated that he would work with the Solicitor on the Resolution

D. Planning Commission

Solicitor Harper stated that we have a five member Planning Commission and three of them must be citizens as opposed to elected officials. Solicitor Harper added that since we now have three elected officials on the PC, one should resign. A discussion ensued amongst Council.

Manager DeFinis added that the next time the Planning Commission meets, a resignation letter will be submitted.

E. Northern Montgomery County Recycling Contract

Solicitor Harper stated that the Northern Montgomery County Recycling Commission wants participating municipalities to sign the attached contract they have with Barnside for compost.

Mayor Kaler added that the current contract is due to be renewed and there are very minor changes to this edition from the previous one.

F. Sewer Specialties Services Co. Inc. Payment Request # 6

Manager DeFinis this is payment request # 6 and will be on the Regular Meeting Agenda.

9. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Manager DeFinis and President Weierman updated and answered questions regarding the Reports and Correspondence. Police Chief William Tierney was present to answer any questions from the police report and informed Borough Council of their assessment news.

- Monthly Investment Report
- Monthly EIT Report / LST Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Fire Safety Inspection Report
- Zoning Officer / Property Maintenance Report
- Building Code Enforcement Officer Report

10. ACTION ITEMS:

A. Resolution 2015-13 Recognizing the Service of Bryan A. Moyer to the Borough of Hatfield

Motion: A motion was made by Councilmember Farrall to Approve Resolution 2015-13 Recognizing the Service of Bryan A. Moyer to the Borough of

Hatfield. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

B. Mayoral Proclamation Recognizing the Service of Bryan A. Moyer to the Borough of Hatfield.

Motion: A motion was made by Councilmember Farrall to Approve Mayoral Proclamation Recognizing the Service of Bryan A. Moyer to the Borough of Hatfield. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

11. ADJOURNMENT:

Motion: A motion was made by Councilmember Kroesser to adjourn the Workshop Meeting of October 7, 2015. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:58PM.

Executive Session Litigation and Personnel

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
October 21, 2015

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- (X) Kenneth V. Farrall
- (X) Stephen E. Keib
- (X) John Kroesser
- (X) Lawrence G. Stevens

- () Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Solicitor, Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Secretary Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to Approve the Regular Meeting Agenda of October 21, 2015 with additions. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

2. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of September 2, 2015 Workshop Meeting and the September 16, 2015 Regular Meeting.

Motion: A motion was made by Councilmember Farrall to Approve the Minutes of September 2, 2015 Workshop Meeting and the September 16, 2015 Regular Meeting. The motion was seconded by Councilmember Keib and unanimously approved with a vote of 5-0.

3. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

4. Bethany Bible Fellowship Church Request for Waiver of Land Development

Les Moyer from Bethany Bible Church, 75 West Broad Street, and Mark Buckelew from KCBA Architects were present at the meeting to discuss their request for waiver of land development for a small addition to the church. They stated that the purpose of the addition is to provide an indoor accessibility from the church to the gymnasium.

Mr. Buckelew from KCBA Architects went over plans that were submitted for the previous addition to the church with the proposed new addition that they are requesting a waiver for. He went on to mention that there is currently a four foot wide gap between the existing buildings and they will use a little portion of the current lobby to complete the project. It was added that they also submitted information to Jim Ennis and Mark Highley from Zoning and Code Departments.

Borough Council reviewed the proposed plans and asked about the layout of the addition on the plans.

Solicitor Harper asked about the Zoning Compliance Chart and mentioned that the Zoning Officer did not call out any zoning violations.

Mr. Buckelew from KCBA Architects stated that it may be on the original plans since we just used them to show the addition space.

Solicitor Harper asked about the nine month time frame and it was added that this would be from when they apply for the permit to complete the project, if approved.

Motion to Approve the Waiver of Land Development for Bethany Bible Fellowship Church as outline in the October 21, 2015 letter from KCBA.

Motion: A motion was made by Councilmember Farrall to Approve the Waiver of Land Development for Bethany Bible Fellowship Church as outline in the October 21, 2015 letter from KCBA. The motion was seconded by Councilmember Keib.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

Solicitor Harper stated that the church will receive this approval in writing by a Resolution.

5. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next month’s Council meetings November 4th Workshop & November 18th Regular meeting 7:30PM
- HERC is scheduled to meet October 28, 2015 @ 8:00AM
- The Planning Commission is scheduled to meet November 2, 2015 @ 7:00PM

6. OLD BUSINESS:

Councilmember Farrall mentioned the traffic light at Main and Vine Streets and a discussion ensued amongst Council about the left turn signal from Main Street onto Vine Street and the cost of the project.

Manager DeFinis stated he will look into the project cost and any alternatives.

7. NEW BUSINESS:

8. ACTION ITEMS:

A. Motion to Approve the Professional Services Agreement between the Borough of Hatfield & KCBA Architects.

Motion: A motion was made by Councilmember Farrall to Approve the Professional Services Agreement between the Borough of Hatfield & KCBA Architects. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

B. Motion to Approve the Agent Designation / Master Services Agreement designating AMP (American Municipal Power) as the Agent for the Borough of Hatfield in purposes of serving as the Borough’s LSE (Load Servicing Entity) for the RTO services and operations performed by AMP on behalf of the Municipality.

Motion: A motion was made by Councilmember Stevens to Approve the Agent Designation / Master Services Agreement designating AMP (American Municipal Power) as the Agent for the Borough of Hatfield in purposes of serving as the Borough’s LSE (Load

Servicing Entity) for the RTO services and operations performed by AMP on behalf of the Municipality. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

C. Motion to TABLE Resolution 2015-14 Authorizing Reimbursement for Major Projects Using the Borough of Hatfield Investment Funds.

Motion: A motion was made by Councilmember Farrall to TABLE Resolution 2015-14 Authorizing Reimbursement for Major Projects Using the Borough of Hatfield Investment Funds. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

D. Motion to Approve the Northern Montgomery County Recycling Contract with Barnside.

Motion: A motion was made by Councilmember Farrall to Approve the Northern Montgomery County Recycling Contract with Barnside. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

E. Motion to Approve Payment Request # 6 to Sewer Specialties Services Co. Inc. in the amount of \$1,943.32 for work completed through September 2, 2015.

Motion: A motion was made by Councilmember Keib to Approve Payment Request # 6 to Sewer Specialties Services Co. Inc. in the amount of \$1,943.32 for work completed through September 2, 2015. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 5-0.

9. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Farrall to approve payment of the bills. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

10. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Kroesser to adjourn the Regular Meeting of October 21, 2015. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting was adjourned at 7:58PM.

Executive Session Litigation and Personnel

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
September 2, 2015

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - () Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler III, Catherine M. Harper, Esquire; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Secretary, Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to approve the Workshop Meeting Agenda of September 2, 2015 with additions. The motion was seconded by Councilmember Stevens and was unanimously approved with a vote of 4-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next Council meeting September 16, 2015 Regular Meeting @ 7:30PM
- The Borough Office will be closed September 7th in observance of Labor Day
- HERC is scheduled to meet Wednesday, September 23rd @ 8:00AM

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Public Safety: Lt. Jane Robertson answered questions regarding the Hatfield Police Department's monthly report to the Council.

5. MANAGERS REPORT: General Report and Project Updates. Manager DeFinis reviewed the Reports and made the following announcements:

1. Fall Festival is scheduled for Saturday September 26th. Volunteers are needed to man the Borough table. Please register on the sign-up sheet or contact Jaime for your preferred time.

2. Land Use & Development Updates:

- A. GLC (Grace Lutheran Church) / Plan Recorded
- B. Gambone/Snyder Townhomes U&O for Sample
- C. Hatfield Auto Museum / Nothing New
- D. Crystal Rose Catering / Fire Alarm Plan Approved
- E. Hattricks / Waiver of LD Request / Requested Ordinance Change
- F. 122 ½ Towamencin Ave. / Access to Property / Nothing New

3. Staff continues to monitor past due Electric & Sewer accounts. All past due electric accounts have been notified disconnects will take place on September 17th.

4. Project Updates:

A. The contractor for the Edgewood Drive Towamencin Avenue Culvert replacement project is requesting the closing Towamencin Ave. for three to five days during the installation of the culvert. The contractor has been advised to work out the details with the School District and the bus garage. Should the contractor be successful with the School District I will inform all the emergency services of the road closure. I agreed to ask Borough Council for this change due to the nature of the work and the challenges with the over head electric. Safety is the first concern for the contractor & Borough residents.

Councilmember Farrall asked about Stephanie Court and it was stated that the Borough will have to monitor and let residents come and go. Councilmember Farrall also mentioned about signs used by PennDOT to alert to road closures for a specific time period.

5. The Amended Floodplain ordinance has been sent to MCPC for review.

Solicitor Harper added that they have not yet released the updated map.

6. Attachments:

- A. North Penn Water Authority 50th Anniversary
- B. Hatfield Fire Co. Golf Outing September 19th

7. Dates of Interest:

- A. Woodburners Cooking Demo / EggFest September 12th
- B. Chamber Business Card Mixer at Mai's Collision Center in September 15th
- C. WNPV Comment Please Friday September 24th @ noon
- D. Hatfield Township Golf Outing Monday September 28th

E. Flu Shots Tuesday September 29th from 9-10AM.

F. October 7th Workshop there will be a Walk MONTCO Presentation

Manager DeFinis informed Council that he received information from Berkheimer today regarding the tax reminder notice and that it was posted to social media as a hoax and it is not a hoax and to please re-post the correct information for residents.

Councilmember Farrall spoke about the LST tax posting and it was mentioned where to look for that information as it was correctly submitted in time but it was not posted it in the beginning of 2015.

Manager DeFinis informed Council about the Change Order from Sewer Specialties for stream cleaning to storm sewer for investigative work on June, Jade and North Wayne Avenue.

6. NEW BUSINESS:

A. Resolution # 2015-08 Supplemental Winter Maintenance Agreement

President Weierman mentioned that this was an authorization which is under action items.

B. Resolution # 2015-09 Supporting Public Power Week

President Weierman read Resolution 2015-09 to Borough Council.

C. Resolution # 2015-10 Supporting Fire Prevention Week

President Weierman read Resolution 2015-10 to Borough Council.

D. Resolution # 2015-11 Closing Lincoln Ave. Fall Festival / Car Show

President Weierman read Resolution 2015-11 to Borough Council.

E. Professional Design / Architect Services

Councilmember Farrall shared with Council that the Planning, Building and Zoning Committee reviewed the proposals from the firms who were interested in the new Borough Complex and after going back and discussing further with one firm in which there was specific questions for, the Committee is recommending that we go with KCBA Architects which was the lowest bidder with a good price contingent upon and acceptable contract.

Solicitor Harper added that Council would appoint upon an acceptable contract.

Councilmember Farrall stated that all of the submitted proposals were well put together and it showed that all the firms really took time and effort on this project proposal.

President Weierman agreed and was glad that the questions were addressed with this firm.

F. Eagle Scout Projects Update

Councilmember Farrall mentioned the successful projects that have been underway and completed in the Borough such as the Gazebo in Centennial Park and the Edgewood Park Benches. He also added the need for more signs.

G. Council Member Bryan A. Moyer Resignation

President Weierman read Councilmember Moyer's resignation letter.

Solicitor Harper added that once this is accepted, at an open meeting, you have thirty days to appoint a new member who would then hold this position until after the municipal election, which the person elected, would then take over.

A discussion ensued amongst Council.

H. Open Borough Council Position Request

President Weierman informed Council of the interested candidate for Borough Council and a discussion ensued amongst Council of interested candidates who have submitted paperwork.

I. Change Strategic Planning Meeting Date to September 23rd

President Weierman stated that September 23, 2015 seems to work best for the Strategic Planning Meeting.

J. Committee Meetings for 2016 Budget / Bring Your Calendars

Manager DeFinis mentioned that we need to get our committees together to prepare for 2016 and we need to see when everyone is available in the next coming weeks.

K. Investment Discussion

President Weierman discussed with Council about the investments and the stock market being down. He stated that when the market declined so did interest rates and the treasury dropped below 2% and Manager DeFinis and I got on the phone and looked into the Borough's position with the bonds.

President Weierman mentioned that our bonds are high yields and when the price goes down, this is profit. President Weierman went on and stated that we didn't want to act that day without making Council aware but if in the future if we need to have this cash readily available, this is an option. President Weierman stated that we want to have a basic understanding that if a phone call was made and we needed to make a move that everyone was on the same page. President Weierman added, another aspect is looking at what are we deciding to borrow for these upcoming road projects, it might make sense to use some of that cash and borrow less.

L. 2016 Pension Plans Minimum Municipal Obligation

President Weierman stated that this is an action item went over the totals with Borough Council.

Manager DeFinis added that we are at about 87% funded.

Manager DeFinis added that at your places was the payment request from Sewer Specialties which Bursich signed off on which will be on the Regular Meeting Agenda as well as the Change Order which was spoken about in the Manager's Report.

7. OLD BUSINESS:

A. REPORTS AND CORRESPONDENCE:

Manager DeFinis and President Weierman updated and answered questions regarding the Reports and Correspondence.

- Monthly Investment Report
- Monthly EIT Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Fire Safety Inspection Report
- Zoning Officer / Property Maintenance Report
- Building Code Enforcement Officer Report

8. ACTION ITEMS:

A. Motion to approve Resolution 2015-08 Authorizing Council President John H. Weierman to execute the PennDOT Supplemental Winter Maintenance Agreement.

Motion: A motion was made by Councilmember Farrall to approve Resolution 2015-08 Authorizing Council President John H. Weierman to execute the PennDOT Supplemental Winter Maintenance Agreement. The motion was seconded by Councilmember Stevens.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

B. Motion to approve the 2016 Defined Benefit Pension Plan Minimum Municipal Obligation in the amount of \$112,364.00 (One Hundred Twelve Thousand Three Hundred Sixty Four Dollars).

Motion: A motion was made by Councilmember Farrall approve the 2016 Defined Benefit Pension Plan Minimum Municipal Obligation in the amount of \$112,364.00 (One Hundred Twelve Thousand Three Hundred Sixty Four Dollars). The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

C. Motion to approve the 2016 Defined Contribution Pension Plan Minimum Municipal Obligation for employees receiving 3% contribution of their annual income in the amount of \$18, 327.00 (Eighteen Thousand Three Hundred Twenty Seven Dollars).

Motion: A motion was made by Councilmember Farrall approve the 2016 Defined Contribution Pension Plan Minimum Municipal Obligation for employees receiving 3% contribution of their annual income in the amount of \$18, 327.00 (Eighteen Thousand Three Hundred Twenty Seven Dollars). The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

D. Motion to Accept Council Member Bryan A. Moyer's resignation from Borough Council effective September 2, 2015.

Motion: A motion was made by Councilmember Farrall to Accept Council Member Bryan A. Moyer's resignation from Borough Council effective September 2, 2015. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved unanimously with a vote of 4-0.

9. ADJOURNMENT:

Motion: A motion was made by Councilmember Stevens to adjourn the Workshop Meeting of September 2, 2015. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0. The meeting adjourned at 8:26PM.

Executive Session Personnel, Litigation and Real Estate

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
September 16, 2015

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- () Kenneth V. Farrall – arrived at 8:02PM
- (X) John Kroesser
- () Bryan A. Moyer
- (X) Lawrence G. Stevens

- () Mayor, Robert L. Kaler III

The record shows that three members of Council were present at roll call, as well Solicitor, Catherine M. Harper; Timoney Knox LLP, Borough Manager Michael J. DeFinis and Assistant Secretary Jaime E. Snyder.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to approve the Regular Meeting Agenda of September 16, 2015 with additions. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0.

2. BOROUGH COUNCIL VACANCY:

Motion to Appoint Stephen E. Keib to fill the open Borough Council seat vacated by the resignation of Council Member Bryan A. Moyer.

Motion: A motion was made by Councilmember Stevens to appoint Stephen E. Keib to fill the open Borough Council seat vacated by the resignation of Council Member Bryan A. Moyer. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0.

3. SWEARING IN:

Notary Public Jaime E. Snyder administered the Oath of Office to Stephen E. Keib.

4. APPROVAL OF THE MINUTES:

Motion to Approve the Minutes of August 19, 2015 Workshop / Regular Meeting.

Motion: A motion was made by Councilmember Stevens to Approve the Minutes of August 19, 2015 Workshop / Regular Meeting. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

5. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements:

- Next month's Council meetings October 7th Workshop & October 21st Regular Meeting at 7:30PM.
- HERC is scheduled to meet September 23, 2015 @ 8:00AM.
- The Planning Commission is scheduled to meet October 5th @ 7:00PM.

Manager DeFinis stated that he wanted to let Council know that electric disconnects are scheduled for tomorrow and as of now there are around twenty properties to be disconnected.

Manager DeFinis stated that there is interest in the property at 464 S. Main Street and after speaking to the Chairman of the PBZ Committee it was discussed that the potential buyer would like to place up to four apartments there but maintain the commercial presence in the store front. Manager DeFinis went on to state that the property has been vacant for several years. Manager DeFinis added that the challenge would be the parking and we are having the Zoning Officer write a Zoning Certification Letter stating this is what can be done on the property and if this is done this is the parking that will need to be shown. Manager DeFinis stated that we wanted to be proactive at this location.

Manager DeFinis mentioned that a joint chamber event was held at Mai's Collision with Hatfield and Indian Valley and the Borough would like to thank those who attended and the Hatfield Vol. Fire Co. thanked the Borough for the donations from the event.

Manager DeFinis informed Council of the Tastings event held by the Indian Valley Chamber of Commerce in October.

Manager DeFinis discussed the parking situation on Towamencin Avenue and Stephanie Court and could people be allowed to park at Heritage Park during the day. Manager DeFinis added that park rules states dusk till dawn though there has been parking around 6:30 am but if we own the park and we reach out to the police we can be a bit flexible in the am hours.

A discussion ensued amongst Council about the parking and permit parking offered for the park.

5. OLD BUSINESS: See Attachments

HMHS Program / Fall Festival / MCBA Dinner Meeting / Bureau of Historic Preservation

President Weierman went over all the attachments with Borough Council.

6. NEW BUSINESS:

A. Committee Assignments

President Weierman stated with Councilmember Keib replacing past Councilmember Moyer, there will be a shift: Councilmember Keib will go to Public Works with Councilmember Kroesser as the Chair and Councilmember Kroesser will also move to Public Safety with Councilmember Stevens and become Chair of that Committee as well. President Weierman added that come January we will look at reorganizing again.

7. ACTION ITEMS:

A. Motion to Approve Resolution 2015-09 Recognizing Public Power Week October 4-10, 2015.

Motion: A motion was made by Councilmember Stevens to Approve Resolution 2015-09 Recognizing Public Power Week October 4-10, 2015. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

B. Motion to Approve Resolution 2015-10 Supporting Fire Prevention Week October 4 – 10, 2015.

Motion: A motion was made by Councilmember Keib to Approve Resolution 2015-10 Supporting Fire Prevention Week October 4 – 10, 2015. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

C. Motion to Approve Resolution 2015-11 Closing East Lincoln Avenue for the Fall Festival.

Motion: A motion was made by Councilmember Stevens to Approve Resolution 2015-11 Closing East Lincoln Avenue for the Fall Festival. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

D. Motion to Approve Resolution 2015-12 Appointing KCBA Architects as the Design Professional for the New Borough of Hatfield Municipal Complex.

Motion: A motion was made by Councilmember Stevens to Approve Resolution 2015-12 Appointing KCBA Architects as the Design Professional for the New Borough of Hatfield Municipal Complex. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

E. Motion to Approve Payment Request # 5 to Sewer Specialties Services Co. Inc. in the amount of \$34, 855.50 for work completed through August 13, 2015.

Motion: A motion was made by Councilmember Stevens to Approve Payment Request # 5 to Sewer Specialties Services Co. Inc. in the amount of \$34, 855.50 for work completed through August 13, 2015. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

F. Motion to Approve Change Order No. 2 with Sewer Specialties Services Co. Inc.

Motion: A motion was made by Councilmember Stevens to Approve Change Order No. 2 with Sewer Specialties Services Co. Inc. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions.

Solicitor Harper stated that you may want to mention that it states sanitary sewer televising and that mentions this because we would want to use this for the stormwater requirement so it might be best to revise this to state stormwater that way we can get credit for spending money for stormwater projects.

The motion was unanimously approved with a vote of 4-0.

8. MOTION TO APPROVE PAYMENT OF THE BILLS:

President Weierman and Manager DeFinis reviewed and answered questions regarding the bill list.

Motion: A motion was made by Councilmember Stevens to approve payment of the bills. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was approved with a vote of 3-0-1. President Weierman abstained from the vote.

Councilmember Farrall arrived at 8:02PM and a brief discussion ensued amongst Council about the Scouts from Troop 610 who were in attendance at the meeting this evening.

9. MOTION TO ADJOURN: Executive Session scheduled

Motion: A motion was made by Councilmember Keib to adjourn the Regular Meeting of September 16, 2015. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0. The meeting was adjourned at 8:06PM.

Executive Session Litigation and Personnel

Respectfully Submitted,
Jaime E. Snyder
Assistant Secretary