

HATFIELD BOROUGH COUNCIL
WORKSHOP / REGULAR MEETING
August 21, 2013

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - () Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - (X) Lawrence G. Stevens
-
- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Catherine M. Harper, Solicitor, Timoney Knox, LLP, and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of August 21, 2013. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

2. APPROVAL OF THE MINUTES:

Motion to approve the Minutes of July 17th, 2013 Workshop / Regular Meeting minutes.

Motion: A motion was made by Councilmember Moyer to approve the Minutes of July 17th, 2013 Workshop / Regular Meeting. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

3. Final Plan Review / for the Gambone / Snyder Development.

Solicitor Harper informed Council Resolution 2013-20 is to ratify approval that was granted in 2007 for the townhouses development by Borough Council members. The townhouse development spans both the township and the borough. There are twelve units that are in the borough jurisdiction. The changes accordingly to our Borough Engineer Mark Mattucci in letter dated August 15, 2013 are very minor. Solicitor Harper reviewed the resolution and plans with Councilmembers, the developer Michael Gambone and his attorney Frank Bartle. The resolution requires the developer to comply with the resolution. Mr. Bartle informed Council his client is prepared to move forward with the

development of 101 homes located off Cowpath Road behind the Giant supermarket in Hatfield Township later this year. Twelve of the units will extend into the Borough. The 2008 recession forced him to delay work on the development, but his client is prepared to start the construction project now. Mr. Bartle and Mr. Gambone informed Council they are prepared to comply with the resolution. A discussion ensued.

Mr. Bartle informed Council he has clarified that there are twelve electric customers that are in the Borough and we will do whatever is necessary to make those contacts to PPL.

President Weierman informed Council and Mr. Bartle seeing how the road is going to be ready to be repaved in a day, what impact will that have on them, road opening or whatever is required?

Manager DeFinis informed Council the water connection has been completed and the sewer is coming to the trunk line that is already on the Snyder property. Even though the Borough is getting the rentals from the sewer connections it is being conveyed to the township line. The township line is already in place. The only construction via the road would be widening the road for the turn lane. A discussion ensued.

Solicitor Harper informed Council the 2013-20 resolution ratifies the 2007 resolution and the only conditions are to comply with the latest Bursich's letter and the resolution.

President Weierman asked if there were any other comments or questions.

Mr. Bartle thanked Council for their time.

Motion: A motion was made by Councilmember Moyer to approve Resolution No. 2013-20 regarding application of Gambone Development Company for preliminary / final subdivision and land development approval for land known as the Snyder Square Tract sometimes referred to as Regency Residential at Cowpath/Main Street and Orvilla Roads partially in Hatfield Borough. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

4. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input.

The media was present.

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Property and Equipment: Councilmember Stevens informed Council Staff has reviewed the postage machine contract and metering postage cost in an effort to determine if there

was a more economical options available. Staff has recommended to the Committee the Borough enter into a new postage machine contract with FP Mailing Solutions. The new contract would reduce the Borough cost by an estimated \$1,200.00 a year.

Manager DeFinis explained the new mailing process and savings to Council. A discussion ensued.

Public Safety: Councilmember Moyer announced the Public Safety Committee wishes Chief of Police Toomey well in his transition to his new position and we look forward to working with the new Chief of Police in Hatfield Township. We will miss Chief Toomey but know the department is being turned over to capable hands.

Recently a resident took upon themselves to purchase a sign for their front yard and it reads "drive like your kids live here". The Safety Committee thinks this is a great idea and we are going to purchase a few more of these signs and disburse them throughout the community.

The Public Works Department is working on getting the new pedestrian signs so when the road is overlaid the proper signs are up for the proper crosswalks.

The Public Works Department erected a four way stop sign at East Broad, Market Street and East Lincoln Avenue. Prior to placing the sign we utilized the Borough media sources to alert borough residents. We received more positive feedback than negative. The Police Department was gracious enough to just give people warnings instead of issuing tickets to let everybody get acclimated to the stops sign.

Deputy Chief Tierney presented the Hatfield Borough Police Statistic Breakdown and answered questions.

Public Works: Councilmember Kroesser made the following announcements.

- The South Main Street curb and sidewalk replacement is completed.
- PENNDOT is scheduled to mill & overlay South Main Street & West Broad Street this month. The contractor has started at five points in Montgomeryville and is working their way toward the Borough.
- The Borough's 2013 stream clearing program has been submitted to DEP for approval.
- Crack Sealing and seal coating of certain roads will continue in 2013 continuing the Borough's ten year maintenance program.

Councilmember Kroesser thanked Mayor Kaler and Manager DeFinis for being relentless with the road paving. This will be a huge success for the Borough.

Mayoral Report: Mayor Kaler, III announced that he has been at the Borough Office on Wednesday to answer residents concerns. Mayor Kaler announced that he wrote a letter

to the Secretary of Transportation at Penn DOT in reference to the road. I did get a response and was impressed. We are now moving forward. A discussion ensued. Mayor Kaler, III announced that he received a thank you note from Congressman Michael Fitzpatrick for the tour of Hatfield Borough and its businesses. It was a very positive day. Congressman Fitzpatrick is a very dedicated and sincere individual.

Budget, Finance and Labor: President Weierman made the following announcements.

- The pension allocation and policy guidelines that was previously discussed has taken place.
- The 2012 audit report was previously discussed. Everything was unmodified, unqualified and was given a Class A top of the list.
- Budget information is being prepared and will be forwarded to Councilmembers.

6. MANAGER'S REPORT: Manager DeFinis made the following announcements.

- On August 13th Congressman Mike Fitzpatrick visited Hatfield Borough businesses as part of his 50 businesses in 50 days campaign. Congressman Fitzpatrick started the day with a question and answer breakfast with business owners then traveled to individual businesses for tours and face to face discussions with business owners and executives. Congressman Fitzpatrick finished the day with a town hall type meeting at the Hatfield American Legion Post 933 to discuss issues with local veterans. All members of Council, Mayor Kaler and the Tax Collector participated in the day's events.
- PENNDOT has verbally committed to resurfacing West Broad & South Main Streets starting mid August.
- Uninvest provided the Borough Non-Uniform Pension Plan 2013 Second Quarter Summary. The report reflected a 1% reduction in the overall portfolio as a result of the rising interest rate affect on the Bond Market and a soft International Market. Budget, Finance & Labor suggested a reduction in International Markets to reduce the down side exposure.
- Public Information Officer Jaime Snyder is working on Harvest Day events. Plans include several new items for children and adult participation. VOLUNTEERS are needed October 26th.
- Treasurer Diane Farrall and I have started working on the 2014 Budget. Just a reminder the Council planning retreat is scheduled for September 17th.
- Progress continues with the alternative power feed from PPL to the Borough, as well as, developing a Mutual Aid Understanding with PPL.
- Assistant Borough Secretary Linda Watts has completed working on contracted service items. budget, Finance & Labor will be updated prior the September Workshop for a report to Council. Linda has also submitted an insurance claim pertaining to the May 20th accident, causing the Borough wide power-outage.
- HERC has discussed involving Borough businesses in a Holiday Decorating contest to coincide with the Chamber of Commerce Tree ceremony. Residents would participate by judging the Holiday Decorations. Winners would receive electric credits for participation.

- TMA director Peggy Schmidt has volunteered to organize and run a Pet Photo session with Santa prior to the tree lighting ceremony. The event would take place in Electric Plant Park with a festive Holiday walk through the Borough ending at Lansdale Amusement.
- The Public Works staff will be on light duty next week due to summer help leaving.
- The Bike Share Program is up and running. Information is at the front desk. TMA accepts full responsibility regarding the bikes. The Borough is just the facilitator.

7. NEW BUSINESS:

A. St. Mary & St. Kyrillos Coptic Church Application & Certification for Payment.

President Weierman and Manager DeFinis reviewed with Council members St. Mary & St. Kyrillos Coptic Church Application & Certification for payment and answered questions. President Weierman announced the Bursich letter dated August 15, 2013 from Borough Engineer Mark Mattucci recommending release of \$28,830.20 be released from the escrow account.

B. 2014 Minimum Municipal Obligation.

President Weierman and Manager DeFinis reviewed the 2014 Minimum Municipal Obligation with Council and answered questions. Manager DeFinis updated on the State Aid for the Borough.

8. OLD BUSINESS: President Weierman and Manager DeFinis reviewed the following reports.

A. REPORTS AND CORRESPONDENCE:

Monthly Investment Report
Monthly EIT Report
Police Department Report
Fire Department Report
Public Works Department Report
Engineering Report
Fire Safety Inspection Report

9. ACTION ITEMS:

A. Motion to Approve allocating \$250.00 toward Electric Reimbursement for Borough businesses participating in the Holiday Decorating Contest.

Motion:

A motion was made by Councilmember Moyer to approve allocating \$250.00 toward Electric Reimbursement for Borough businesses participating in the Holiday Decorating Contest. The motion was seconded by Councilmember Kroesser.

President Weierman ask if there were any comments or questions.

Councilmember Moyer informed Council that the \$250.00 allocation is a great idea and hopefully will be well received.

The motion was unanimously approved with a vote of 4-0.

B. Motion to Approve Payment #2 to St. Mary & St. Kyrillos Coptic Church for work performed by Shannon Contracting LLC to the Sanitary Sewer Connection in the amount of \$28,830.20 (Twenty Eight Thousand Eight Hundred Thirty Dollars and Twenty Cents).

Motion: A motion was made by Councilmember Moyer to approve Payment No. 2 to St. Mary & St. Kyrillos Coptic Church for work performed by Shannon Contracting LLC to the Sanitary Sewer Connection in the amount of \$28,830.20. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 4-0.

C. Motion to authorize a formal agreement between the Borough of Hatfield and PPL regarding transmission charges.

Motion: A motion was made by Councilmember Stevens to authorize a formal agreement between the Borough of Hatfield and PPL regarding transmission charges. The motion was seconded by Councilmember Moyer.

President Weierman asked if there were any comments or questions.

Manager DeFinis updated Council on the agreement.

and unanimously approved with a vote of 4-0.

D. Motion to approve the 2014 Defined Benefit Pension Plan Minimum Municipal Obligation in the amount of \$108,480.00 (One Hundred & Eight Thousand Four Hundred Eighty Dollars).

Motion: A motion was made by Councilmember Moyer to approve the 2014 Defined Benefit Pension Plan Minimum Municipal Obligation in the amount of \$108,480.00. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were none.

The motion was unanimously approved with a vote of 4-0.

E. Motion to approve the 2014 Defined Contribution Pension Plan Minimum Municipal Obligation for employees receiving a 3% contribution of their annual income in the amount of \$12,559.00 (Twelve Thousand Five Hundred Fifty Nine Dollars).

Motion: A motion was made by Councilmember Moyer to approve the 2014 Defined Contribution Pension Plan Minimum Municipal Obligation for employees receiving a 3% contribution of their annual income in the amount of \$12,559.00. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were none.

The motion was unanimously approved with a vote of 4-0.

F. Motion to approve the 2014 Defined Contribution Pension Plan Minimum Municipal Obligation for employees receiving a 5% contribution of their annual income in the amount of \$4,537.00 (Four Thousand Five Hundred Thirty Seven Dollars).

Motion: A motion was made by Councilmember Moyer to approve the 2014 Defined Contribution Pension Plan Minimum Municipal Obligation for employees receiving a 5% contribution of their annual income in the amount of \$4,537.00. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were none.

The motion was unanimously approved with a vote of 4-0.

G. Motion to Approve Resolution 2013-17 Honoring Mark A. Toomey's Retirement as Chief of Police in Hatfield Township.

Motion: A motion was made by Councilmember Moyer to Approve Resolution 2013-17 Honoring Mark A. Toomey's Retirement as Chief of Police in Hatfield Township. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions.

Manager DeFinis announced the resolutions will be presented at the retirement party Thursday evening.

The motion was unanimously approved with a vote of 4-0.

H. Mayoral Proclamation Honoring Chief Mark A. Toomey's Retirement.

Mayor Kaler, III announced the Proclamation Honoring Chief Mark A. Toomey's Retirement will be present at the retirement party Thursday evening.

I. Motion to Approve Resolution 2013-18 Honoring Eric B. Schmitz's Retirement as Lieutenant of Police in Hatfield Township.

Motion: A motion was made by Councilmember Moyer to Approve Resolution 2013-18 Honoring Eric B. Schmitz's Retirement as Lieutenant of Police in Hatfield Township. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions.

Manager DeFinis announced Resolution 2013-18 will be presented at the retirement party.

The motion was unanimously approved with a vote of 4-0.

J. Mayoral Proclamation Honoring Lieutenant Eric B. Schmitz Retirement.

Mayor Kaler, III announced he will present the Proclamation Honoring Lieutenant Schmitz.

10. Motion to Approve Payment of the Bills: President Weierman and Manager DeFinis reviewed an answered questions regarding the Bill List.

Motion: A motion was made by Councilmember Moyer to Approve Payment of the Bills. The motion was seconded by Councilmember Kroesser and approved with a vote 4-0

11. MOTION to ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the Meeting of August 21, 2013. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0. The Meeting Adjourned at 8:38 PM.

EXECUTIVE SESSION: Litigation and Personnel

Respectfully Submitted
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
December 4, 2013

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- () Kenneth V. Farrall arrived at 8:03PM
- (X) John Kroesser
- (X) Bryan A. Moyer
- (X) Lawrence G. Stevens

- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Patrick Hitchens, Solicitor, Timoney Knox, LLP and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of December 4, 2013 with two additions. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 4-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was present.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Council Meeting is December 18, 2013 regular meeting @ 7:30PM.
- HERC is scheduled to meet December 18, 2013 @ 8:00AM.
- Borough Offices will be closed December 24 & 25 in observance of the Christmas Holiday and December 31st & January 1st in observance of the New Year.

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Recycling: Mayor Robert L. Kaler III, made the following announcements.

- There was no Montgomery County Recycling Committee meeting.
- The check from the Montgomery County Recycling Commission has arrived, the Township will break it down and then we will get our share. This is not counted in our Budget.

Utilities: Manager DeFinis made the follow announcements.

- Everything has been replaced on the South Main Street Pole and we are waiting for Car & Duff to come in and make the connection. They are shooting for next Friday as an estimated date.

5. MANAGER'S REPORT: Manager DeFinis made the following announcements.

- Staff is working with the Chamber of Commerce to pull together the December 7 holiday event which will include pet pictures with Santa, walking tour of the decorated businesses and open play at LA Fun Zone.
- President Weierman, Mayor Kaler and Councilmember Stevens attended the Critical Repair town hall meeting on November 21st with Habitat for Humanity. Manger DeFinis added that there were a couple interested residents and the search will continue for more people who are interested and qualify.
- North Main Street 2013 Stream Clearing and Storm Water Project have been started. We have received the necessary property easement from the property owner and all residents were notified around the area.
- Some handicapped ramps have been replaced on North Main Street and West School Street in preparation for a future mill and overlay project.
- Nathan Roscoe of Bursich will be handling sewer reporting issues in the future for the Borough as George Wrigley will be resigning.
- In the packets there is DIVIT workers comp information as DIVIT announced the bi-annual allocations for risk control purchases.
- Montgomery County Borough's Association Dinner will be December 5.
- North Penn Water Authority has repaired the sections of West Broad Street that were damaged by a water main break.
- PennDot is doing the Handicapped ramps on West Broad Street and on Main Street. Main and Broad Streets will be pushed back to next year.
- There is an article in the packets from the APPA directed at the wholesale capacity markets.
- Thank you letter from the Norristown Library for the Borough's annual contribution.
- December 17, 2013 Habitat for Humanity Dedication Ceremony for the two constructed houses on Penn Street at noon.

Manager DeFinis discussed with council interest he has been receiving about the property located at the corner of Main and W. Vine Streets and answered questions from council regarding the property.

Manager DeFinis stated that the owner of 64 E. Lincoln Avenue contacted him about the use of his parking lot at the property location; a discussion ensued about the property and use.

6. NEW BUSINESS:

A. Bursich & Habitat for Humanity

Manager DeFinis informed Council that Habitat is requesting the escrow release. They have submitted a review letter which the treasurer had received today; we will check our numbers against theirs and communicate with Habitat the balance in the escrow account.

B. HERC Vacancy.

Manager DeFinis informed Council that there are a few spots that are coming up in 2014 that will need to be appointed. Planning commission and Zoning Hearing Board members asked to be reappointed. There are two vacancies on the HERC board and the Public Information Officer has sent letters to interested parties and is waiting to hear back any interest from those people. Manger DeFinis added that the Public Information Officer has been in contact about open Pool Advisory vacancies as well.

7. OLD BUSINESS: President Weierman and Manager DeFinis reviewed the following reports.

A. REPORTS AND CORRESPONDENCE:

Monthly Investment Report
Monthly EIT Report
Police Department Report
Fire Department Report
Public Works Department Report
Engineering Report
Fire Safety Inspection Report

8. ACTION ITEMS:

A. Motion to Approve Resolution 2013-24 Appointing Specific Funds for 2014.

Motion: A motion was made by Councilmember Moyer to Approve Resolution 2013-24 Appointing Specific Funds for 2014. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

B. Motion to Approve Ordinance # 508 Fixing the 2014 Real Estate Tax Rate.

Motion: A motion was made by Councilmember Moyer to Approve Ordinance # 508 Fixing the 2014 Real Estate Tax Rate. The motion was second by Councilmember Kroesser and unanimously approved with a vote of 5-0.

C. Motion to Approve Resolution 2013-25 Authorizing 2014 Employee Compensation.

Motion: A motion was made by Councilmember Moyer to Approve Resolution 2013-25 Authorizing 2014 Employee Compensation. The motion was second by Councilmember Kroesser. Councilmember Farrall recues himself from this action and the motion was approved with a vote of 4-0-1.

D. Motion to Approve Resolution 2013-26 Authorizing a contract with Clifton Larson Allen.

Motion: A motion was made by Councilmember Moyer to Approve Resolution 2013-26 Authorizing a contract with Clifton Larson Allen. The motion was second by Councilmember Farrall and unanimously approved with a vote of 5-0.

E. Motion to Approve the 2014 Borough and Council & Planning Commission Dates.

Motion: A motion was made by Councilmember Moyer to Approve the 2014 Borough Council & Planning Commission dates. The motion was second by Councilmember Kroesser and unanimously approved with a vote of 5-0.

F. Motion to Approve Resolution 2013-28 Recognizing Robert W. Godshall as the 2013 Citizen of the Year.

Motion: A motion was made by Councilmember Moyer to Approve Resolution 2013-28 Recognizing Robert W. Godshall as the 2013 Citizen of the Year. The motion was second by Councilmember Farrall and was unanimously approved by a vote of 5-0.

G. Motion to Approve Mayoral Proclamation Honoring Robert W. Godshall as 2013 Citizen of the Year.

Motion: A motion was made by Councilmember Farrall to Approve the Mayoral Proclamation Honoring Robert W. Godshall as the 2013 Citizen of the Year. The motion was second by Councilmember

Kroesser and was unanimously approved by a vote of 5-0.

9. MOTION to ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the Meeting of December 4, 2013. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The Meeting Adjourned at 8:17 PM.

EXECUTIVE SESSION: Litigation and Personnel

Respectfully Submitted,
Jaime E. Snyder, Public Information Officer

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
December 18, 2013

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- () Kenneth V. Farrall
- (X) John Kroesser
- () Bryan A. Moyer
- (X) Lawrence G. Stevens

- () Mayor, Robert L. Kaler III

The record shows that three members of Council were present at roll call, as well as, Borough Manager, Michael J. DeFinis, Catherine M. Harper, Solicitor, Timoney Knox, LLP and Public Information Officer, Jaime E. Snyder

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to approve the Agenda of December 18, 2013 with two additions. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was present.

3. APPROVAL OF THE MINUTES

Motion to approve the Minutes of the November 6, 2013 Workshop Meeting and the November 20, 2013 Regular Meeting.

Motion: A motion was made by Councilmember Stevens to approve the minutes from the November 6 & November 20 meetings. A motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Council meetings January 6th Reorganization / Workshop @ 7:00 PM & the January 15th Regular Meeting @ 7:30 PM.
- The HERC & the Revitalization Task Force are scheduled to meet January 22nd @ 8:00 AM
- The Planning Commission is scheduled to meet December 30th @ 7:00 PM.

- The Borough Offices will be closed December 24th & 25th in observance of the Christmas Holiday & December 31st & January 1, 2014 in Observance of the New Year.

5. OLD BUSINESS:

A. 2014 Calendar Review

Manager DeFinis mentioned that the calendar that was given before had some incorrect meeting dates, which have now been updated and this calendar has the correct dates and will be given out in the council packets in January 2014.

Solicitor Harper proposed that a new storm water ordinance needed to be completed by May 22, 2014 and stated the Manager and herself have discussed it and that it needs to get to our Planning Commission as well as the Montgomery County Planning Commission in time for us to enact it.

6. NEW BUSINESS:

A. Prevailing Wage Law Changes

Manager DeFinis mentioned that this was passed recently in Harrisburg raising the prevailing wage threshold from \$25,000 to \$100,000 for locally funded highway and bridge projects qualifying as public works. Manager DeFinis stated we are waiting to hear back from PennDOT on how this will affect projects in municipalities, he stated we should be able to utilize this for road projects that are bid out in the Borough over the threshold of \$25,000.

Solicitor Harper mentioned the use of the Liquid Fuels Funding for these projects and a discussion ensued.

B. Proposed Liquid Fuels Allocation.

Manager DeFinis mentioned this was sent to us from Senator Greenleaf's office who was in contact with the Secretary of Transportation and asked for these projections and prepared calculations based on the new transportation bill that was adopted and these are the allocations that we should expect in the future.

Solicitor Harper mentioned that in 17/18 you will be receiving almost \$100,000.

C. January 6, 2014 Reorganization / Workshop Meeting Agendas

President Weierman stated that the Reorganization / Workshop Meeting will be held January 6, 2014 starting at 7:00 PM.

Manager DeFinis added that there are still a few items open on the Agenda; Still looking for two appointments to the HERC Committee and two appointments to the Pool Advisory Committee.

It was also mentioned to bring on January 6th an affidavit of residency that must be signed and notarized. The oath of office is coming from the Judge, but that will be verified.

7. ACTION ITEMS:

A. Motion to Approve Escrow Release # 1 to Habitat for Humanity in the amount of \$14,312.94 for Sanitary Sewer Connections at the Penn Street Duplex.

Motion: A motion was made by Councilmember Stevens to release the Escrow to Habitat for Humanity in the amount of \$14,312.94 for Sanitary Sewer Connections at the Penn Street Duplex. The motion was seconded by Councilmember Kroesser and was unanimously approved with a vote of 3-0.

B. Motion to Approve Resolution # 2013 - 29 Granting a Waiver of land Development to Brooks Instrument for the installation of the 6,000 gallon Nitrogen Tank.

Motion: A motion was made by Councilmember Stevens to Approve Resolution # 2013 – 29 Granting a Waiver of Land Development to Brooks Instrument for the installation of the 6,000 gallon Nitrogen Tank. The motion was seconded by Councilmember Kroesser and was unanimously approved with a vote of 3-0.

C. Motion to Authorize the Budget, Finance & Labor Committee to Develop the 2014-2015 Work Agreement with the Borough Manager / Secretary.

Motion: A motion was made by Councilmember Stevens to Authorize the Budget, Finance & Labor Committee to Develop the 2014-2015 Work Agreement with the Borough Manager / Secretary. The motion was seconded by Councilmember Kroesser and was unanimously approved with a vote of 3-0.

D. Motion to Approve and Advertise the revised 2014 Borough Council & Planning Commission Dates.

Motion: A motion was made by Councilmember Stevens to Approve and Advertise the revised 2014 Borough Council & Planning Commission Dates. The motion was seconded by Councilmember Kroesser and was unanimously approved with a vote of 3-0.

8. Motion to approve Payment of the Bills. President Weierman and Manager DeFinis reviewed the bill list and answered questions.

Motion: A motion was made by Councilmember Stevens to approve Payment of the Bills. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were none.

The motion was approved with a vote of 3-0.

9. MOTION to ADJOURN:

Motion: A motion was made by Councilmember Kroesser to adjourn the Meeting of December 18, 2013. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 3-0. The Meeting Adjourned at 8:04 PM.

EXECUTIVE SESSION: Litigation and Personnel

Respectfully Submitted,
Jaime E. Snyder, Public Information Officer

HATFIELD BOROUGH COUNCIL
WORKSHOP / REGULAR MEETING
July 17, 2013

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - () Kenneth V. Farrall (arrived at 8:19 PM)
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - () Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that three members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Catherine M. Harper, Solicitor, Timoney Knox, LLP, and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of July 17, 2013 with additions as amended. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input.

The media was present.

3. APPROVAL OF THE MINUTES:

Motion to approve the Minutes of June 19th, 2013 Workshop / Regular Meeting minutes.

Motion: A motion was made by Councilmember Moyer to approve the Minutes of June 19th, 2013 Workshop / Regular Meeting. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0.

4. Clifton Larson Allen 2012 Audit Update

President Weierman introduced Nancy Gunza of Clifton Larson Allen to Council.

Ms. Gunza reviewed the draft results summary and answered questions regarding the 2012 audit. Ms. Gunza informed Council the Borough would receive an unmodified opinion. There were no issues and the rating means that the borough Officials followed the accounting practices and standards that they were supposed to follow. The Borough ended 2012 with a total equity of \$21.7 million, a \$214,000 decrease from the previous year. The financial statements were presented in accordance with all accounting standards. Ms. Gunza informed Council the decrease was created by the borough's increased debt payments.

Manager DeFinis informed Ms. Gunza Council decided to increase its loan payments on money borrowed for public improvements that included streetscape work in the borough's core commercial district.

President Weierman noted the low amount of interest the borough was earning on the money, in relation to the higher interest rate it was paying to borrow the funds, helped convince council to pay off the debts at a higher rate in 2012.

Ms. Gunza informed Council the general fund totaled \$73,00000; which accounted for a little more than a month and a half of expenses. We recommend that every community have enough money in that fund for three to five months of expenses, there is still some work to do to get there.

Manager DeFinis informed Ms. Gunza the level of funding in that account is directly related to the overall strength of the economy.

Ms. Gunza informed Council the number of audit adjustments have been reduced each year and there has been progress made.

Manager Definis informed Ms. Gunza the annual decrease of significant audit adjustments shows that borough Officials take the audit seriously and thanked the efforts of Borough Treasurer Diane Farrall and Assistant Secretary Linda Watts.

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Public Safety: Councilmember Moyer turned the floor over to Deputy Chief Tierney.

Deputy Chief Tierney handed out the Police Statistic Breakdown report and answered questions.

Budget, Finance and Labor: President Weierman announced the Budget, Finance and Labor Committee met on July 17, 2013 and are already discussing the 2014 budget schedule.

Recycling: Mayor Kaler, III, announced he attended the Montgomery County Recycling Committee meeting on July 16, 2013. The Committee is working on a recycling app to go

to for recycling information. The next recycling meeting is scheduled for September 9, 2013.

Mayor Kaler, III, informed Council that the Moving Wall was one of the top five things ever to take place in the Hatfield area and it was a great success. Everyone was impressed with the number of volunteers and the Legion thanked the borough for their participation. This is something we can be very proud of. Mayor Kaler commended the local Police for their time and efforts.

President Weierman thanked Mayor Kaler for all his hard work with the Moving Wall.

6. MANAGER'S REPORT: Manager DeFinis made the following announcements.

- On July 3rd I conducted an Emergency Response / First responders review with all key personnel. The focus of the meeting was to review past emergencies to better prepare for future events.
- Guy DiPrinzio Contractor has completed the sidewalk replacement work identified as the Boroughs responsibility. Several properties identified for repair will have to be done by the Borough and bill the property owners.
- Public Works Director Fred Leister is collecting quotes for Handicap ramp replacement in future roadwork areas.
- Engineer Mark Mattucci is working on the Permit for 2013 Stream clearing project. We look to have this project completed by the end of August.
- The Borough News magazine has several articles of interest. One is on the importance of encouraging and supporting small business in your community. Another article recognizes bicycle friendly states, and Pennsylvania is listed in the top 15. Get Outdoors PA partners in promoting healthy outdoor recreation.
- Progress continues with the alternative power feed from PPL to the Borough, as well as developing a Mutual Aid Understanding with PPL.
- Jaime Snyder is working on Harvest Day, stay tuned for future updates. Jaime is finishing up the Summer Newsletter; a draft should be distributed soon.
- Now that the summer is half over Treasurer Diane Farrall and I started working on the 2014 budget as well a 5 year budget projection. Our goal is to have a draft ready for the Borough Retreat in September.
- Assistant Borough Secretary Linda Watts has been working on special projects including a review of insurance coverage's.

7. NEW BUSINESS:

A. WoodBurners Eggfest Request.

Manager DeFinis informed Council WoodBurners has requested the use of the Memorial Park for a WNPV ticket giveaway on July 10, 2013 from 11 AM to 1 PM and the EggFest on September 7, 2013 from 8 AM to 4 PM. WoodBurner's will supply the Borough with a copy of their insurance coverage.

8. OLD BUSINESS: President Weierman and Manager DeFinis reviewed the following reports.

A. REPORTS AND CORRESPONDENCE:

- Monthly Investment Report
- Monthly EIT Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Fire Safety Inspection Report

9. ACTION ITEMS:

A. Motion to Approve Woodburners request to hold their annual Eggfest event September 7, 2013.

Motion: A motion was made by Councilmember Moyer to approve WoodBurners requested use of Memorial Park for a WNPV ticket giveaway on July 10, 2013 from 11 AM to 1 PM and the EggFest on September 7, 2012 from 8 AM to 4 PM. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0.

B. Application For Payment No. 2 (Final) submitted by Floyd G. Hersh, Inc., for Contract HAT-13-1, in the amount of \$6,981.56.

Manager DeFinis updated Council on the request for payment.

President Weierman informed Council the Bursich letter for payment request No. 2 is attached.

Motion: A motion was made by Councilmember Moyer to approve Payment No. 2 (Final) submitted by Floyd G. Hersh, Inc., for Contract HAT-13-1 in the amount of \$6,981.56. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 3-0.

10. Motion to Approve Payment of the Bills: President Weierman and Manager DeFinis reviewed an answered questions regarding the Bill List.

Motion: A motion was made by Councilmember Moyer to Approve Payment of the Bills. The motion was seconded by Councilmember Kroesser and approved with a vote 3-0

11. MOTION to ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the Meeting of July 17, 2013. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0. The Meeting Adjourned at 8:25 PM.

EXECUTIVE SESSION: Litigation and Personnel

Respectfully Submitted
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP / REGULAR MEETING
June 19, 2013

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- () Kenneth V. Farrall (arrived at 8:19 PM)
- (X) John Kroesser
- (X) Bryan A. Moyer
- (X) Lawrence G. Stevens

- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Catherine M. Harper, Solicitor, Timoney Knox, LLP, and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of June 19, 2013 with additions as amended. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 4-0.

2. Experience Hatfield Raffle Winners Presentation: President Weierman recognized the Experience Hatfield Raffle Winners and presented them with their prizes. President Weierman thanked Jaime Snyder, Public Information Officer for coordinating the event.

3. PTMA Bike Share Program / Peggy Schmidt

President Weierman introduced Peggy Schmidt to Council.

Peggy Schmidt informed Council she would like to explain one of the new programs PTMA has that they are very excited about. For three years PTMA operates a Bike Share Program in the Upper Perk Valley. We have been looking for several years to develop a new program in this particular area and through our fund raising efforts and a grant from Penn State Hershey Pro Wellness Center we were able to secure enough funding to bring a Bike Share Program to the Borough of Hatfield. The Bike Share Program called "Ride On Hatfield" is modeled after our first Bike Share Program in the Upper Perk region. The PTMA will provide bicycles, bike racks, signage and bike locks for the program. Bike racks, bicycles and locks will be placed at participating businesses. In order to use a bike, individuals will come into a location and sign a waiver form. A representative of the participating business will come out and unlock the bicycle. Bikes are to be returned the

same day, but we have given businesses leeway on this topic. There is no charge to use the bikes or for a business to participate. Riders must wear a bike helmet when riding and obey all the rules of the road. The PTMA will also be providing general publicity, educational material and bicycle education programs at Hatfield Elementary School. We are in search of two locations to place the bikes and the bike racks. The volunteer business will be responsible for having the riders sign the waiver form and unlock and relock the bikes when they return. If a bike does not return within the time designated by the business, the business will notify the PTMA immediately. The PTMA hope to begin the program in July and it will run through October. The PTMA will have bike helmets to raffle off. We have selected Hatfield because they have been so good to work with in our "Walk About Program" and it is a real bike able community. The PTMA will be doing a lot of promotions.

Ms. Schmidt answered questions on the ages that use the bicycles.

4. PUBLIC INPUT: Please state name and address
Hatfield Jame Masjid Request

President Weierman asked if there was any Public Input.
The media was not present.

Solicitor Harper informed the Public if anyone would like to speak to please sign their names to keep the minutes accurate.

Mohammad Razzak informed Council that they are here tonight to address the issue of the current lease agreement that is going to expire on June 30, 2013. Mr. Razzak informed Council that they have been looking for a place to worship but they have not worked out and they have nowhere to go. The Ramadan the holy month for Muslims is starting on July 8 and we need a place to pray. We have requested to Manager DeFinis to allow us to stay where we are until we find a place. We have tried other places but there were accommodations issues or parking issues. We are requesting to Borough Council requesting permission to remain at 77 E. Lincoln Avenue (Ron and Marilyn Gross building address until the end of Ramadan, the holy month for Muslims. We have a petition signed by Muslim residents of Hatfield Borough and Township.

Solicitor Harper updated Council on the decision previously made. Ron Gross is the landlord and wanted to have the laundromat reinstalled which was an existing use prior to the fire and actually prior to the institutional religious use that they are here on. The building does not have enough parking under the current ordinance for those uses and Mr. Gross chose to have the original uses reinstalled which would include the laundromat. So on May 1 they were here and actually met before the meeting. With the landlord's cooperation and with the cooperation of the group to hold services of no more than six people at a time. Borough Council then approved that they could basically have until the end of June 30, 2013. The reason for that is the laundromat wants to open and I don't know that they are open yet. But when the laundromat is open and there are large gathering in the other part of the building there is not enough parking under the zoning

ordinance to satisfy both uses. As I understand the large gathering have been meeting at the Hatfield Volunteer Fire Company right?

Mohammad Razzak answered that that is correct.

Solicitor Harper asked Mohammad Razzak if that is his intention to continue to do that.

Mohammad Razzak answered that that was correct.

Solicitor Harper informed Mohammad Razzak that in between then and now I heard from the lawyer for Mr. Gross and the stipulation that you agreed to and that they agreed to was that they could stay until June 30, 2013, but no more than six people at a time; which is more typical of an office use as opposed to a religious use for the congregation, and they could stay until the end of June 30, 2013. As you have heard they are not in the position to move out. Obviously the Borough has nothing to do with the lease. If your landlord decides you should leave you would have to leave no matter what the Borough Council decides to do. Do you understand?

Mohammad Razzak replied that he understands.

Solicitor Harper informed Mohammad Razzak that parking will continue to be an issue where any use that involves a lot of people at one time. the Borough's Zoning Ordinance has different parking requirements for different uses. A discussion ensued.

Manager DeFinis informed Mohammad Razzak that he had the Public Information Officer go out and take photographs of other religious establishments that exist currently in the Borough and they all have parking lots that are attached to building. The issue is a congregation assembly use usually comes with a parking lot. A discussion ensued.

After a public discussion, and upon the recommendation of a committee consisting of Councilman John Kroesser and Councilman Lawrence G. Stevens, that Borough Council voted unanimously to extend its permission for the Hatfield Jame Masjid to remain at the 77 E. Lincoln Avenue site until August 30, 2013, provided that no more than six individuals be on site during the day, and no more than 20 individuals may be on site after 9:00 p.m.

The Hatfield Jame Masjid indicated that these conditions were acceptable and that any larger congregations would meet elsewhere due to the fact that the site does not meet the parking requirements of the Hatfield Borough Zoning Ordinance for a use of this type.

Motion: A motion was made by Councilmember Stevens to extend its permission for the Hatfield Jame Masjid to remain at the 77 E. Lincoln Avenue site until August 30, 2013, provided that no more than six individuals be on site during the day, and no more than 20 individuals may be on site after 9:00 p.m.

the motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

President Weierman asked if there were any further Public comments.

Bob Swierzawski, 487 Bentwood Drive thanked Council and informed Council that this was the right thing to do and it was very well thought.

President Weierman asked if there were any further comments. There were none.

5. APPROVAL OF THE MINUTES:

Motion to approve the Minutes of May 1st, 2013 Workshop and the May 15th, 2013 Regular Meetings.

Motion: A motion was made by Councilmember Moyer to approve the Minutes of May 1st, 2013 Workshop and May 15th, 2013 Regular Meeting with addition. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

6. ANNOUNCEMENTS:

- Next Council meeting July 17, 2013 Workshop / Regular meeting @ 7:30 P.M.
- HERC is scheduled to meet @ 8:00 A.M. Wednesday, June 26, 2013
- The Borough Office will be closed July 4th in observance of Independence Day.
- The Moving Wall will move through the Borough on the way to its destination at the Hatfield American Legion on Thursday, June 27, 2013. The opening ceremonies will start at 2 P.M.

7. REPORTS FROM STANDING COMMITTEES AND MAYOR:

A. Police Traffic Report for Larkspur Lane Report

Public Safety: Councilmember Moyer updated Council on the Public Safety meeting held last Wednesday. There was a discussion on fire services, things went very well. There is nothing new on the Police services.

Deputy Chief Tierney handed out the Hatfield Borough Police Statistic Breakdown report.

Deputy Chief Tierney updated Council on the Larkspur Lane request for a stop sign. After a thorough investigation the conclusion is there is no justification to put in a stop sign. There is no volume or speed. The only accident that occurred was driver error and that had nothing to do with speed. No further action is recommended.

Manager DeFinis will contact the President of the Home Owner's Association.

Public Safety: Councilmember Stevens informed Council the traffic signals at Main and Broad Street have been changed to LED. The led lights have a better illumination and are energy efficient and are fully functional during a power outage.

Recycling: Mayor Kaler, III, informed Council he continues to meet with residents on Wednesday in the Borough Office. The meetings are picking up and he has met some very interesting people. People have gone out of their way to say how clean the Borough streets are and the programs sponsored by the Borough are very much appreciated.

Budget, Finance and Labor: President Weierman updated Council on the recent increase treasury bill rates. The Borough's investment manager has been in touch to get some ideas on a strategy to see what we should be looking at. The Committee will forward information to Council.

8. MANAGERS REPORT: Manager DeFinis made the following announcements.

- The May 20th power outage was caused by a trash truck striking a Borough electric pole. The outage lasted two and a half hours. All Borough businesses and residents were affected by this outage as the damage was extended to the PPL feed line serving the Borough. I have been in contact with Utility Engineers and PPL to discuss alternative power sources to the Borough. We have two feed lines and it appears we will need a third line.
- The first phase of document shredding is complete. contractor Shred One destroyed 4857 pounds of old and outdated files held in storage. The document retention / destruction program will now continue as originally scheduled.
- MS4 Report has been submitted to DEP.
- May 29th I attended the Eleventh Annual Forum on Local Government at Lafayette College Meyner Center. The session was very informative and a useful tool in Emergency Preparedness and Financial Planning.
- Final repairs to the W. Vine Street handicap curb replacement project have been completed. The engineers final review letter is attached.
- Jaime Snyder and I attended the PTMA annual Luncheon, where the Borough was awarded the President's award and recognized for twenty years of participation. Both awards will be displayed prominently in the Borough Office.
- The Borough received a copy of the North Penn Water Authority Financial Statement and Supplement Schedules for yearend December 31, 2012.
- Recent storms have had significant impact on the Borough. The Public Works Department has spent many hours and utilized all available resources during these events. We will continue to evaluate storm related emergency plans and policies and update as necessary. We experienced no flooding on streets.
- I attended a DVIT meeting in Hershey. An update of costs is attached.
- I would like to schedule committee meetings over the next two weeks to discuss several pending issues. Please bring your calendars to the meeting.
- Manager DeFinis thanked Public Information Officer Jaime Snyder for all her hard work putting together Founder's Day.

Manager DeFinis answered questions regarding paving Main Street.

9. NEW BUSINESS:

A. Floyd G. Hersh S. Main Street Curb Replacement Change Order & Payment Request.

President Weierman announced the change order and payment request was previously discussed.

Manager DeFinis updated Council on the change order and payment request.

B. Resolution 2013-16 Critical Repair Grant Program / Guidelines & Application.

President Weierman announced Resolution 2013-16 was previously discussed.

Manager DeFinis updated Council on the Resolution 2013-16 and Critical Repair Grant Program / Guidelines & Application and announced the Planning Commission reviewed the information.

Solicitor Harper announced the resolution sets up the program.

Manager Definis answered questions on continuing the program.

C. Escrow Account Review.

Manager DeFinis updated Council on the escrow accounts.

Manager DeFinis answered questions regarding the Coptic Church.

D. Hatfield Township Park Board Invitation

Manager DeFinis updated Council on the Hatfield Township Park Board Invitation and asked anyone interested in attending to let him know.

E. West Vine Street Handicap Ramps Maintenance Repairs

Manager DeFinis informed Council this was discussed in the Managers Report.

10. OLD BUSINESS: President Weierman and Manager DeFinis reviewed the following reports.

A. REPORTS AND CORRESPONDENCE:

Monthly Investment Report

Monthly EIT Report

Police Department Report

Fire Department Report

Public Works Department Report

Engineering Report

Fire Safety Inspection Report

11. ACTION ITEMS:

A. Motion to Approve Resolution #2013-16 authorizing the transfer of Electric Funds in the amount of \$25,000.00 (Twenty Five Thousand Dollars) to HERC (Hatfield Economic Revitalization Committee) for the Critical Repair Projects Pilot Program of Owner Occupied Properties.

Motion: A motion was made by Councilmember Moyer to Approve Resolution #2013-16 authorizing the transfer of Electric Funds in the amount of \$25,000.00 (Twenty Five Thousand Dollars) to HERC (Hatfield Economic Revitalization Committee) for the Critical Repair Projects Pilot Program of Owner Occupied Properties. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

B. Motion to Approve Change Order #1 in the amount of \$3,931.15 for the S. Main Street Curb Replacement Contract with Floyd G. Hersh Inc. specified in the June 10, 2013 Bursich Engineers / Mark Mattucci letter.

Motion: A motion was made by Councilmember Moyer to Approve Change Order #1 in the amount of \$3,931.15 for the S. Main Street Curb Replacement Contract with Floyd G. Hersh Inc. specified in the June 10, 2013 Bursich Engineers / Mark Mattucci letter. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

C. Motion to Approve Payment in the amount of \$132,649.59 to Floyd G. Hersh Inc. for work performed on the S. Main Street Curb Replacement Contracts specified in the June 10, 2013 Bursich Engineers / Mark Mattucci letter.

Motion: A motion was made by Councilmember Moyer to Approve in the amount of \$132,649.59 to Floyd G. Hersh Inc. for work performed on the S. Main Street Curb Replacement Contracts specified in the June 10, 2013 Bursich Engineers / Mark Mattucci letter. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments.

Manager DeFinis updated Council on the Borough Engineer's letter.

The motion was unanimously approved with a vote of 5-0.

D. Motion to release escrow account funds in the amount of \$4,163.18 to J. W. McGrath Organization for the previously owned 8 N. Market Street Property.

Motion: A motion was made by Councilmember Moyer to release escrow account funds in the amount of \$4,163.18 to J.W. McGrath Organization for the previously owned 8 N. Market Street Property. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

E. Motion to transfer Escrow account funds in the amount of \$980.50 from the 41 E. Lincoln Avenue Escrow account to the Auto Museum Escrow account making the Auto Museum Escrow balance \$8,866.59.

Motion: A motion was made by Councilmember Moyer to transfer Escrow account funds in the amount of \$980.50 from the 41 E. Lincoln Avenue Escrow account to the Auto Museum Escrow account making the Auto Museum Escrow balance \$8,866.59. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were no comments or questions.

The motion was unanimously approved with a vote of 5-0.

12. Motion to Approve Payment of the Bills: President Weierman and Manager DeFinis reviewed an answered questions regarding the Bill List.

Motion: A motion was made by Councilmember Moyer to Approve Payment of the Bills. The motion was seconded by Councilmember Kroesser and approved with a vote 4-0-1. Councilmember Farrall abstained from the vote.

13. MOTION to ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the Meeting of June 19, 2013. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The Meeting Adjourned at 9:07 PM.

EXECUTIVE SESSION: Litigation and Personnel

Respectfully Submitted
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
September 18, 2013

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- (X) Kenneth V. Farrall
- (X) John Kroesser
- (X) Bryan A. Moyer
- (X) Lawrence G. Stevens

- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, and Assistant Secretary Linda L. Watts. Catherine M. Harper, Solicitor, Timoney Knox, LLP arrived at 7:37 PM.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of September 18, 2013. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

3. APPROVAL OF THE MINUTES

Motion to approve the Minutes of the August 21, 2013 Meeting.

Motion: A motion was made by Councilmember Moyer to approve the Minutes of the August 21, 2013 Meeting. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Council meeting October 2nd Workshop & October 16th Regular Meetings @ 7:30 PM.
- The Planning Commission is scheduled to meet Monday, October 7th, 2013 @ 7:00 PM.
- HERC is scheduled to meet September 25th, 2013 @ 8:00 AM

5. OLD BUSINESS:

A. Harvest Day / Fall Festival scheduled for October 26th rain or shine, volunteers needed.

President Weierman announced volunteers are needed for the Harvest Day / Fall Festival event.

6. NEW BUSINESS: President Weierman announced there was no New Business.

7. ACTION ITEMS: President Weierman announced there was no Action Items.

8. Motion to approve Payment of the Bills. President Weierman and Manager DeFinis reviewed the bill list and answered questions.

Motion: A motion was made by Councilmember Moyer to approve Payment of the Bills. The motion was seconded by Councilmember Stevens.

President Weierman asked if there were any comments or questions. There were none.

The motion was approved with a vote of 4-0-1.
Councilmember Farrall abstained from the vote.

Mayor Kaler, III informed Council that he was contacted by Tammy Miller-Sheeler, that ShopRite of Hatfield will be hosting a "Help Bag Hunger" event on Wednesday, September 18, 2013. Mayor Kaler participated in the event bagging groceries representing Council and the Borough of Hatfield. The event was well attended.

Councilmember Moyer informed Council it would be a good idea to look into hosting a golf outing for the Borough, depending on the Habitat for Humanity and help out older citizens and fund borough events.

Manager DeFinis updated Council on The Brush of Kindness that helps residents remove debris. A discussion ensued.

Councilmember Farrall announced it is nice that this Council can invite organizations into the Borough to help borough residents.

9. MOTION to ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the Meeting of September 18, 2013. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The Meeting Adjourned at 7:43 PM.

EXECUTIVE SESSION: Litigation and Personnel

Respectfully Submitted

Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
November 20, 2013

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - () John Kroesser (arrived at 7:43 PM)
 - () Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that three members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Assistant Secretary Linda L. Watts. and Patrick Hitchens, Timoney Knox, LLP.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to approve the Agenda of November 20, 2013 with additions. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 3-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was present.

3. Brooks Instrument Nitrogen Tank Installation

Manager DeFinis introduced David Boise Facility Manager to Council. Richard Kapusta, Architect for Brooks Instruments informed Council the plan shows an aerial of Brooks Instruments that is located on 407 W. Vine Street. Currently as you come into the front driveway it is also the main traffic lane to the back loading dock area. Mr. Kapusta showed Council where the smaller nitrogen tank is located. The current tank is 900 gallons and we are proposing to put in a 6,000 gallon tank. Brooks uses a lot of nitrogen; which is not a harmful gas. The nitrogen is used for the testing of the equipment that they develop and manufacture. Trucks come in fairly regularly to fill the 900 gallon tank. Trucks come in several times a week to keep the tank full. If the 900 gallon tank would run out they would have to stop production. What we are proposing to do is putting in the 6,000 gallon vertical tank in the back. Putting the tank in the back will get the tank away from the front of the facility. Right now the 900 gallon tank is basically 30 feet away from the corner of this residential property. Bringing the tank to the back of the property will take it far away from the residential property. This will also significantly reduce the truck traffic to service the tank.

Councilmember Farrall asked how many time a truck comes to service the 900 gallon tank.

Mr. Kapusta replied that it is filled up two to three times a week where the 6,000 gallon tank will be fill one or less times a week.

Mr. Kapusta informed Council Brooks because of our demand we have increased our nitrogen use from 300,00 to 700,000 cubic feet per month. Mr. Kapusta showed Council where the pad and tank were located on the plan and explained that this is a relatively simple low pressure system. A discussion ensued regarding the set-up of the system and its contents.

Councilmember Farrall asked if the pumps would be replaced on the existing system.

Mr. Kapusta informed Council there would be two pumps.

Councilmember Farrall asked if both of the pumps would run at the same time. A discussion ensued regarding being compliant with noise and sound levels.

Mr. Kapusta informed Council he will check into that. The pumps will be 150 feet apart and you cannot hear one pump from the other. If there was a situation where they would have to shut one pump down for service that would be the only time the other pump would be running.

Mr. Boise updated Council on the new system and the plan for the old system, the closing down of the plant in Texas and California and moving everything here. A discussion ensued.

Councilmember Farrall asked if there would be any odors.

Mr. Kapusta replied there would be no odors.

Councilmember Farrall asked if there would be a fence and bollards.

Mr. Kapusta replied that the whole back of the site is fenced and the tank would be in a fenced area. A discussion ensued.

Manager DeFinis informed Council the comments from the Zoning Officer and the Engineer were delivered this afternoon. Council did not receive these comments until tonight's meeting. The process of the Borough is the Committee reviews it, gives a recommendation. The comments are from the Engineer and Zoning Officer to Council. A discussion ensued.

Solicitor Hitchens asked Mr. Boise if the Zoning Officer would require you to put up a fence you would do that?

Mr. Boise answered yes they would put up a fence.

Councilmember Farrall informed Council they are asking for a waiver of land development for the installation of the tank. Does anyone have any problems with that.

Council replied they had no problem with the waiver of land development.

Motion: A motion was made by Councilmember Farrall to grant the waiver of land development for the new installation of a nitrogen tank conditioned upon the compliance of the review letter from the Zoning Officer and the Borough Engineer. The motion was seconded by Councilmember Stevens.

President Weierman announced letters being dated November 19, 2013 from Keystone Municipal Services, Inc. and Bursich Engineers letter dated November 18, 2013.

President Weierman asked if there were any questions. There were no questions.

The motion was unanimously approved with a vote of

8. ACTION ITEMS:

C. Resolution #2013-27 Recognizing Isabella DiLisio's Accomplishments in Golf.

President Weierman read and presented Isabella DiLisio Resolution # 2013-27.

Motion: A motion was made by Councilmember Stevens to approve Recognizing Isabella DiLisio's Accomplishments in Golf. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0.

D. Mayoral Proclamation Honoring Isabella DiLisio's Accomplishments as a National Honor Society athlete.

Mayor Kaler, III read and presented Isabella DiLisio's Proclamation Honoring her Accomplishments as a National Honor Society athlete.

Public Safety: Officer Jane Robertson passed out the Police Statistic Breakdown report to Council and answered questions regarding parking tickets.

4. APPROVAL OF THE MINUTES

Motion to approve the Minutes of the October 2, 2013 Workshop & the October 16, 2013 Regular Meeting.

Motion: A motion was made by Councilmember Stevens to approve the Minutes of the September 4, 2013 Workshop & the September 18, 2013 Regular Meeting. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 5-0.

President Weierman thanked Assistant Secretary Linda Watts for the minutes.

5. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Council meeting December 4th Workshop & December 11th Regular Meetings @ 7:30 PM.
- HERC is scheduled to meet December 18th @ 8:00 AM.
- The Planning Commission is scheduled to meet December 2nd @ 7:00 PM.

- The Borough Offices will be closed November 28th and November 29th in Observance of the Thanksgiving Holiday.

6. OLD BUSINESS:

210 W. Broad Street Special Exception Request ZHB Decision.

President Weierman informed Council the Special Exception Request was reviewed and approved with a couple small conditions.

Manager DeFinis updated Council on the conditions.

7. NEW BUSINESS:

President Weierman announced there was no New Business.

8. ACTION ITEMS:

A. Motion to Approve the Hatfield Chamber of Commerce request to hold the annual Community Caroling and Christmas Tree Lighting Ceremony.

Motion: A motion was made by Councilmember Farrall to Approve the Hatfield Chamber of Commerce request to hold the annual Community Caroling and Christmas Tree Lighting Ceremony. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

B. Motion to advertise Ordinance #508 Fixing the Borough of Hatfield 2014 Real Estate Tax Rate.

Motion: A motion was made by Councilmember Farrall to advertise Ordinance #508 Fixing the Borough of Hatfield 2014 Real Estate Tax Rate. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any questions. There were no questions.

The motion was unanimously approved with a vote of 4-0.

President Weierman announced as the Manager pointed out we will have the Agenda for the Habitat meeting which is tomorrow Thursday, November 21 at 7:30 PM. at the Bethany Church meeting room. There is a revised bill list at our places.

9. Motion to approve Payment of the Bills.

President Weierman and Manager DeFinis reviewed the bill list.

Motion: A motion was made by Councilmember Stevens to approve payment of the revised bill list. The motion was seconded by Councilmember Kroesser and approved with a motion of 3-0-1. Councilmember Farrall abstained from the vote.

Manager DeFinis made the following announcements:

- December 17 is the Habitat for Humanity dedication ceremony for the two properties on Penn Street at noon. Formal invitations will be coming out from Habitat soon.
- There was an electric outage today in the Borough for under an hour. A squirrel interacted with a transformer. One third of the Borough was without electric. A discussion ensued.
- Manager DeFinis updated Council on the infra red testing for the electric system we have identified some areas of repair that are necessary. A discussion ensued.

10. MOTION to ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the Meeting of October 16, 2013. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The Meeting Adjourned at 8:12 PM.

EXECUTIVE SESSION: Litigation, Personnel and Real Estate

Respectfully Submitted
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
October 16, 2013
Revised Agenda

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Assistant Secretary Linda L. Watts and Patrick Hitchens, Timoney Knox, LLP.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of October 16, 2013 with one addition. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was present.

3. APPROVAL OF THE MINUTES

Motion to approve the Minutes of the September 4, 2013 Workshop & the September 18, 2013 Regular Meeting.

Motion: A motion was made by Councilmember Moyer to approve the Minutes of the September 4, 2013 Workshop & the September 18, 2013 Regular Meeting. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 5-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Council meeting November 6th Workshop & November 20th Regular Meetings @ 7:30 PM.
- HERC and the Task Force are scheduled to meet October 23rd @ 8:00 AM.
- The Planning Commission is scheduled to meet November 4th @ 7:00 PM.
- The Borough Offices will be closed November 11th in Observance of Veterans Day.
- The Borough Offices will be closed November 28th & 29th in Observance of Thanksgiving Day.

5. OLD BUSINESS:

A. Harvest Day / Fall Festival scheduled for October 26th rain or shine, volunteers needed.

Manager DeFinis updated Council on the events scheduled for the Harvest Day / Fall Festival. Volunteers are needed and should contact Jaime Snyder.

6. NEW BUSINESS:**A. ZHB Solicitor Discussion**

President Weierman informed Council Eric Frey's resume is attached.

Councilmember Farrall announced the Zoning Hearing Board interviewed Mr. Frey and are satisfied with his qualifications as well as Council. The consensus with the Zoning Hearing Board members is they would like to hire Eric Frey as Zoning Hearing Board Solicitor.

Manager DeFinis informed Council enclosed in the revised Agenda is the email from the Zoning Hearing Board Chairman, James Rudolph and subsequent information on Mr. Frey, his resume and the work that he has done. Since we have a vacancy on the Zoning Hearing Board for vacancy for the Zoning Hearing Board Solicitor we need to appoint one. As part of the Municipal Planning Code the Zoning Hearing Board selects their Solicitor, but since Council has to authorize payment Council then has to affirm that is the Solicitor they will pay and authorize the person to be the Zoning Hearing Board Solicitor.

President Weierman announced if anyone has any questions Zoning Hearing Board Chairman James Rudolph is in attendance.

Mr. Rudolph informed Council the Committee has been thinking about a new Solicitor since last year and updated Council on Mr. Frey's application. The Zoning Hearing Board Members are confident Mr. Frey is a good choice to represents us.

B. Uninvest / MG Trust Agreement

President Weierman informed Council a letter was received from Uninvest Pension Custodial Pension Advisors regarding a minor change they are instituting in-house.

Manager DeFinis informed Council he had a discussion with Timothy V. Swartley, the Senior Vice President of Uninvest regarding the Uninvest Municipal Pension Services. They have retained Matrix Financial Solutions' Trust Company, MG Trust to handle what is specifically the Custodial role for the Pension Fund. That is the administrating of credit checks made available to the pensioners and the reporting of the quarterly report to council. There is no significant change to the Advisor. There is a motion on the Agenda to change the Custodial Account Provider. A discussion ensued.

President Weierman announced that one of the things that Uninvest specifies in their letter is, "We want to assure you that your Plan will not experience any change in Plan costs. To the extent that MG Trust charges per item fee, Uninvest will be billed directly by MG Trust for those items and we will pay them as our cost of operations, We and Our being Uninvest, so there is no change for us.

C. Grace Evangelical Lutheran Church Sketch Plan Submission

Manager DeFinis informed Council he received a letter from CMI, Compliance Management International, the Engineering firm that is representing Grace Evangelical Lutheran Church. The reason this is being brought to Council's attention is the Planning Commission has seen it one time and I am aware that the Congregation may see that adaptation of the plan soon. Since Members of Council may be familiar with Members of the Congregation I wanted to make sure that Council is aware that this sketch plan is submitted to Council and it is also been submitted to the Planning Commission and the Planning Commission has had a look at the plan. There is a lengthy list of items that are listed in the communication from Mr. Major regarding the sketch plan submission and all the Professionals that service the Borough with Engineering, Zoning, Code Enforcement and Legal services have all been given a copy of the letter and are reviewing it and will respond accordingly. A discussion ensued.

Manager DeFinis answered questions regarding reviews from Consultants, non-conforming use and the letter from CMI.

D. Mutual Aid Agreements Discussion

Manager Definis informed Council several entities AMP, PPL and Perkasio Borough, we will send all these templates of what we have for Mutual Aid regarding the electric system out to all those entities and continue the conversation with them. A discussion ensued.

Manager DeFinis answered questions regarding other people AMP has arrangements with.

7. ACTION ITEMS:

A. Resolution #2013-23 Recognizing Benjamin Gallagher's achievement of Eagle Scout.

President Weierman read Resolution #2013-23 to Council.

Motion: A motion was made by Councilmember Moyer to Approve Resolution #2013-23 Recognizing Benjamin Gallagher's achievement of Eagle Scout. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

B. Motion to accept a Proclamation by Mayor Kaler Honoring Benjamin Gallagher's achievement of Eagle Scout.

President Weierman informed Council the Proclamation presented by Mayor Kaler Honoring Benjamin Gallagher's achievement of Eagle Scout.

Councilmember Farrall informed Council an invitation to attend the Eagle Scout Court of Honor for Benjamin Gallagher. Councilmember Farrall will be in attendance.

Motion: A motion was made by Councilmember Moyer to Accept a Proclamation by Mayor Kaler Honoring Benjamin Gallagher's achievement of Eagle Scout. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

C. Motion to Approve Payment for the PPL contractually mandated POC (Point of Contact) protective Device estimated @ \$31,475.00 from Electric Funds held at Harleysville Savings Bank to Carr & Duff Inc. upon completion and inspection of the project.

President Weierman announced the reason for the motion is we are taking funds from the electric account held at Harleysville Saving Bank to make payment to Carr & Duff upon completion and inspection of the project. This is from the reserve accumulated savings money, not directly out of operations

Motion: A motion was made by Councilmember Moyer to Approve Payment for the PPL contractually mandated POC (Point of Contact) protective Device estimated @ \$31,475.00 from Electric Funds held at Harleysville Savings Bank to Carr & Duff Inc. upon completion and inspection of the project. The motion was seconded by Councilmember Farrall.

President Weierman announced a copy of PPL's letter telling us what to do and Carr & Duff's cost along with a copy of the savings account reflect there are more than adequate funds.

Manager DeFinis answered questions regarding who will do the inspections.

The motion was unanimously approved with a vote of 5-0.

D. Motion to Advertise the 2014 Preliminary Budget.

President Weierman announced the Preliminary budget was reviewed at the last meeting.

Motion: A Motion was made by Councilmember Moyer to Advertise the 2014 Preliminary Budget. The motion was seconded by Councilmember Farrall.

President Weierman read the notice of availability of the proposed budget.

Manager DeFinis announced if anyone wants a copy of the preliminary budget the cost is \$9.75 or the budget can be reviewed at the Borough Office for free. A discussion ensued.

President Weierman thanked Manager DeFinis and Staff for their hard work on the budget.

The motion was unanimously approved with a vote of 5-0.

E. Motion to Approve the Appointment of Eric C. Frey of Dischell, Bartle & Dooley, PC as the Zoning Hearing Board Solicitor.

Motion: A motion was made by Councilmember Moyer to Approve the Appointment of Eric C. Frey of Dischell, Bartle & Dooley, PC as the Zoning Hearing Board Solicitor. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any questions.

Manager DeFinis will contact Mr. Frey.

The motion was unanimously approved with a vote of 5-0.

F. Motion to Approve the Change to the Pension Investment Account, Custodial Account Agreement between the Borough of Hatfield and Univest Municipal Pension Services, Designating Matrix Financial Solutions Trust Company, MG Trust as the Custodian of the Pension Investment Account.

Motion: A motion was made by Councilmember Moyer to Approve the Change to the Pension Investment Account, Custodial Account Agreement between the Borough of Hatfield and Univest Municipal Pension Services, Designating Matrix Financial Solutions Trust Company, MG Trust as the Custodian of the Pension Investment Account. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were none.

The motion was unanimously approved with a vote of 5-0.

8. Motion to approve Payment of the Bills. President Weierman and Manager DeFinis reviewed the bill list and answered questions.

Motion: A motion was made by Councilmember Moyer to approve Payment of the Bills. The motion was seconded by Councilmember Stevens.

President Weierman asked if there were any comments or questions. There were none.

The motion was approved with a vote of 5-0.

9. Montgomery County Boroughs Association Dinner Meeting Invitation.

President Weierman informed Council the Montgomery County boroughs Association dinner Meeting is October 24, 2013. Contact Manager DeFinis if you plan on attending. Manager DeFinis informed Council the files in the middle of the conference room table represent five years of work Assistant Secretary Linda Watts did to recover delinquent electric and sewer payments on one property that was in foreclosure.

Manager DeFinis informed Council Brooks Instruments will probably be coming in to request a waiver of Land Development regarding the moving of their nitrogen tank.

The nitrogen tank that they have on site is not large enough for their needs. They fill it a couple times a week, they are moving it to a new tank that they will fill a couple times a month. That will alleviate some of the problems they have up there with some noise that is generated sometimes in the morning and in the weekends with having to have the tank filled. They are aware of the concerns of the neighbors and they are willing to make the investment and put in a new tank.

Manager DeFinis informed Council Bob Weimer the owner of HatTricks is looking into building a new building on his site and eventually remove the one that is there and continue operating in the Borough. The car wash will be removed and the parking will be in the front of the building. A discussion ensued.

10. MOTION to ADJOURN:

Motion:	A motion was made by Councilmember Moyer to adjourn the Meeting of October 16, 2013. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The Meeting Adjourned at 8:12 PM.
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EXECUTIVE SESSION: Litigation, Personnel and Real Estate

Respectfully Submitted
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
September 4, 2013

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Catherine M. Harper, Solicitor, Timoney Knox, LLP, and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of September 4, 2013 as amended. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

President Weierman recognized Chief Tierney and congratulated him on his new position as Police Chief of Hatfield Township. President Weierman announced that the ceremony last week was well attended and terrific all the way around.

Chief Tierney informed Council he appreciates the support of the Councilmembers and looks forward to working and moving forward with the Borough.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Borough "Retreat"/Strategic Planning Workshop is September 17, 2013 @ 6:00 PM.
- Next Council meeting September 18, 2013 Regular meeting @ 7:30 PM.
- The Planning Commission is scheduled to meet Monday, September 9, 2013 @ 7:00 PM.
- HERC is scheduled to meet September 25, 2013 @ 8:00 AM
- Committee meetings are being scheduled.
- The goal is to have the Preliminary Budget ready for Council in October.

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Public Safety: Councilmember Moyer turned the floor over to Deputy Chief Tierney.

Deputy Chief Tierney handed out the Police Statistic Breakdown report and answered questions.

Recycling: Mayor Kaler, III, made the following announcements.

- The Montgomery County Recycling Committee meeting will be held next week due to the Labor Day holiday.
- ShopRite of Hatfield is leading the charge in our region with ShopRite Partners In Caring, our year-round, community based initiative that provide funds to help feed the hungry and raises awareness of the issue of hunger. On Wednesday, September 18, 2013 ShopRite will be hosting a "Help Bag Hunger" event. I will be attending the event to help in the bagging effort. Volunteers are welcome and needed.
- The Wednesday meeting to meet and talk with the Mayor are moving along very well. The property Management Company, Manager DeFinis, Chief Toomey and myself met with a resident that is having an issue. The meeting was very constructive and we are moving forward to initiate a plan of action and move forward with a resolution.

Budget, Finance and Labor: President Weierman announced a copy of the Audit is enclosed and will be further discussed at the Retreat on September 17, 2013.

5. MANAGER'S REPORT: Manager DeFinis made the following announcements.

- Public Information Officer Jaime Snyder is working on Harvest Day events. Plans include several new items for children and adult participation. VOLUNTEERS are needed October 26th.
- I plan on participating on the State Transportation commission webcast Thursday September 26th. The webcast will be hosted by Transportation Secretary Schoch.
- I have been working with the Iron Order Motorcycle Club a group seeking to occupy the space in the Walker building on East Broad Street. The group may require land development and asked is there a process to lessen the process. I informed the group a waiver of land development could only be granted by Council. This item might be on the next meeting agenda. A discussion ensued.
- ShopRite supermarket is hosting a National Hunger Action Month event on Wednesday, September 18, 2013. Mayor Kaler, III will be attending the event.
- As per Borough Code 901 I have informed the Montgomery County Election Board there are no vacancies in Borough Elected Positions at this time.
- PennDOT's contractor Allen Meyers has started the Mill & Overlay project as promised. The project should be completed soon. Several items arose during the milling process, Public Works Director Fred Leister and crew handled the issues.
- WoodBurners is holding their 10th annual EggFest Saturday, September 7th.

- I have authorized the Protective Device work to be done at the PPL POC (point of contact). Carr & Duff will install the device. All necessary parties have been informed.
- Staff and I continue to work on Retreat issues.

Manager DeFinis answered questions regarding a potential conditional use hearing, Hatfield Volunteer Fire Company golf outing, township golf outing and Coptic Church escrow.

6. NEW BUSINESS: President Weierman present Resolution No. 2013-19 and Mayoral Proclamation for the Pennsylvania Municipal Authorities Association Sahli Service Award to Councilmember Farrall.

Motion: A motion was made by Councilmember Moyer to Approve Resolution No. 2013-19 to Kenneth V. Farrall, Pennsylvania Municipal Authorities Association SAHLI Service Award. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 5-0.

7. OLD BUSINESS: President Weierman and Manager DeFinis reviewed the following reports.

A. REPORTS AND CORRESPONDENCE:

Monthly Investment Report
Monthly EIT Report
Police Department Report
Fire Department Report
Public Works Department Report
Engineering Report
Fire Safety Inspection Report

8. MOTION to ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the Meeting of September 4, 2013. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The Meeting Adjourned at 8:21 PM.

EXECUTIVE SESSION: Litigation and Personnel

Respectfully Submitted
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
November 6, 2013

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - () Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Catherine M. Harper, Solicitor, Timoney Knox, LLP, and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of November 6, 2013 with one addition. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0.

2. Public Input: President Weierman asked if there was any Public Input. There was no public input. The media was present.

3. Grace Lutheran Evangelical Church Sketch Plan Submission

Solicitor Harper asked that anyone addressing Council to please sign in.

Jim Major introduced himself to Council that he works for a firm CMI which is an Environmental Engineering Firm located in North Wales, PA. Mr. Major is representing the Grace Evangelical Lutheran Church. I would like to talk to you tonight specifically concerning issues dealing with potential land development application that we are going to be submitting at a later date. Grace Lutheran Church suffered a great with the fire almost a year and a half ago. In the mean time what has happened with this development since the fire happened it was well over a year of negotiations with the insurance company. The building itself that the old Church structure; which is the educational center has since been demolished. The building committee for the Church over the last year have been involved in trying to establish a new master plan program for the development of the facility. The plan in front of Council represents a full survey of the property and try to see what all the existing conditions are with the property. The

property sits within three different zoning districts, R1, R3 and CC Core Commercial District. Also because there is an existing well that is located on the property it also falls under the Riparian Conservation District. They own about seven parcels within this area of Broad Street and Main Street, it comes out to a little over 4 1/2 acres. Existing wise they have existing parking facilities for approximately twenty existing cars in a stone parking area which is leased to the post office and which they also use on a Sunday basis. There is also a paved service for ninety-two cars. They have an existing sanctuary and as indicated before the existing building that burned has been demolished. In my submission sketch plan submission we asked a number of questions in which our staff and we were requested to do so, so we could get some of these items in writing so that we can get them done and addressed. Mr. Major addressed the following concerns to Council.

Part of the master planning was the possibility of putting a portico over existing Dublin Street. The congregation is going to request that Dublin Street be vacated and come under the ownership of the Church. The Church does all the upkeep of that area now and there is a portion of Dublin Street that currently; which is in front of the existing sanctuary that has been vacated via ordinance earlier. It does not show on this plan but it will show on the upcoming plan submission. As part of the Phase 1 Master Plan GLC would like to construct a Portico that would extend over Dublin Alley. The Portico would be approximately 15 feet wide extend the full width of Dublin Alley and be at least 14 feet in height to the underside of the roof structure. It will be used as a drop off area for members of the church. The area of Dublin Street directly north of the church building was vacated in a previous development. There is an existing easement that runs parallel to the existing sewer line that allows for access to the sewer line in case of damage. In discussion with the Borough Staff they were concerned that they would not have the proper access to the existing line. GLC understands that they would not have the proper access to the existing line. A discussion ensued.

Solicitor Harper asked Mr. Major if it is a written easement and if He has a copy.

Mr. Major replied yes and we are going to ask for it again because on the Ordinance it does not specifically state who the vacation was going to.

Solicitor Harper asked if the easement that you were just referring to regarding where you want to put the portico over.

Mr. Major replied that an easement has been stated on Dublin Street, when the vacation comes we would be asking for the easement. A discussion ensued.

Mayor Kaler informed Mr. Major that the Borough has no ownership over that at all presently. Originally the Borough had an easement for a sewer line. A discussion ensued.

Solicitor Harper asked if there is a written easement that gives us the right to lay a pipe? If the pipe was laid at the time it was a paper street you did not need an easement. There may be no written easement. A discussion ensued.

Solicitor Harper asked Mr. Major if a title search was done and if they have a copy of it would be helpful.

Councilmember Farrall informed Council if there is a right-of-way then the property lines can go to the right-of-way. Some alleys go to the center line of an alley, and if it goes to the centerline of an alley then you own your half and he owns his half. If there is a dedicated deeded right-of-way the property line goes to the edge of the right-of-way then the Borough would own it. It just depends on how it is written and how that is done. Some of these alleys that we have utilities in are written that there is a physical right-of-way were some of these other ones, even though we plow them there is a center line and people own to the center and to the center. A discussion ensued.

Solicitor Harper informed Mr. Major that first we have to straighten out exactly what we have and as Borough Council indicated we can move forward to vacate it.

Mr. Major replied according to our survey information that we have the deeds go to the right-of-way.

Councilmember Moyer replied to be clear and that we are on the same page, we as the Borough if we relinquish ownership in this right-of-way in return for an easement that you are going to grant that you own it and we can go on the property at any time to access the sewer line at any time as needed.

Mr. Major replied that is correct. And part of all this that is happening within the master plan we were talking about putting a canopy over Dublin Street in order to have a drop off area.

Solicitor Harper informed Mr. Major that generally speaking we don't let structures over easements because if the sewer pipe needs to be repaired or replace we don't want a structure over it. I recommend that we wait for our Borough Engineer advice on this is whether or not a canopy is a structure that would make it difficult to get to the sewer pipe if we have a problem in the sewer pipe. A discussion ensued.

Councilmember Farrall announced that the sanitary sewer runs from Wayne Avenue to Main Street so it is the entire line. If you have an easement you have the sanitary sewer running over the overhang.

Solicitor Harper replied that that is right, would Council allow them to have the overhang even though we don't let structures over our pipes so that is why we want to get our Borough Engineer's advice on. Is there anything planned for the other side of the canopy, is there anything that would obstruct us from going in from the other side to get to it? If Borough Council allows it we have to have the room to get in there. A discussion ensued.

Mr. Major informed Council the other thing they would like to talk about is the actual zoning district. As you can see because we have three districts and a riparian district we were deciding on whether or not to request from Council a process to reestablish the

districts under one zoning district. What we would be requesting is to have a change in the zoning district to core commercial. Having all the properties that are involved rezoned core commercial and the reason for that is any improvements as far as parking, development of a Church facility without requiring variance requests from the Zoning Hearing Board. We also received a draft copy from Zoning Officer Jim Ennis and his view point is to basically leave the zoning districts as they are and request whatever necessary variances that we may need.

Solicitor Harper informed Mr. Major that it would be easier to wait for the Zoning Officer's review so that Borough Council can see what conditions are there. Borough Council in the past has sent people to the Zoning Hearing Board and has also in the past made adjustments to an ordinance.

Mr. Major informed Council that one of the bigger concerns they has is the existing swale that runs through the property. The meeting went very well with the DEP and we discussed certain criteria what we can do with this existing swale. The DEP said leave the swale alone. The problem that has been going on is there is a 27" section of pipe that runs along this property line and during certain heavy rain events it is backing up and we are getting some flooding that backs up into our property and into the neighbors property. I know for a fact that the postal service property has a problem with flood waters.

Manager DeFinis informed Mr. Major the water has been up over the curb at the post office but it has not been inside the building.

Mr. Major informed Council what transformed at the meeting was we discussed adding another pipe to run down to go to the right-of-way as part of our development. What we were told if we did that it would be called an obstruction and we would have to go the board for a permit application which could take nine months to a year. The other alternative we have is to remove the pipe and put a new swale in to where it crosses the road and put in a headwall. That would come under a waiver and they would say if we are able to do that because we would be improving the existing swell in lieu of taking out water and putting it into the pipe system. A discussion ensued.

Solicitor Harper asked Mr. Major if they were planning any storm water management on site?

Mr. Major informed Council that they do intend to do a basin based on whatever the increase of impervious area that we do have because of the development.

Solicitor Harper asked Mr. Major where would that be?

Mr. Major informed Council that the swell would be approximately at R1 on the plan. The comments that we got from Staff was if we would do that they would want us to provide and construct the new pipe system that runs under North Main Street as part of our land development. That would be a deal breaker for us with the land development. It was indicated that the new culvert system would be around the \$350,000.00 range. We

are asking what can we do and we are going to work with Council and Staff, but to do something as extravagant as a new culvert system under the road would be pretty much cost prohibitive for the Church and do the rest of the land development.

Mr. Major informed Council as part of the land development we have a riparian buffer that would be going over the swell which is approximately 80 foot in total with there being 40 feet on either side of the approximate top of the swale embankment. We have plantings on the northern side an existing garden system. What we are planning now is to go to the Zoning Hearing Board and ask for a variance of having to put that area in a buffer.

Solicitor Harper asked if they have a wet lands deviation? Are there any wet lands?

Mr. Major answered that there are no wet lands. A discussion ensued.

Mr. Major informed Council the last issue is the non-conforming use. On the master plan we are looking to do two things. The first thing is try to construct as much as we can on the existing foundation. Mr. Major answered questions regarding the foundation. We are trying to work within the scope of the Borough Ordinance but allow for some additional expansion. With the new development we have to take into account new proposed ADA considerations. A discussion ensued.

Solicitor Harper asked Mr. Major if he has statistics on the increase of building coverage and increase in impervious land? A discussion ensued.

Michael O'Rourke, GKO Architects reviewed the existing site and plans with Council.

Solicitor Harper asked if they are looking to consolidate all the deeds of the Church owned properties?

Mr. O'Rourke replied that is one of the things that we are looking at doing.

Solicitor Harper informed Mr. O'Rourke that if they do that then they can count the whole parcel as the land mass. It may be easier to do your storm water that way.

Councilmember Farrall informed Mr. O'Rourke just do a reverse subdivision and when you are here for land development have it as a separate sheet record the reverse subdivision and rewrite the deed. It is a very simple process.

Solicitor Harper informed Mr. O'Rourke if they don't consolidate we are going to need all those cross easements if you go across property lines with any of the required improvements. Borough Council cannot waive zoning. They can waive some subdivision requirements if they find it appropriate. A discussion ensued.

Mr. O'Rourke informed Council that one of the subjects we wanted to approach regarding full land development if there was any relief granted for curbing, landscaping, etc.

Councilmember Farrall informed Mr. O'Rourke that depending on the situation we have looked favorably upon developments and waiving items like that but without really knowing what you want waived it is hard for us to sit here and say we will waive curbing but I don't know what curbing is required. I don't know what landscaping is required and what you want a waiver from. As land development goes we are one of the more easy places and we want development we would probably look favorably upon it, but we need to know what the proposal is. A discussion ensued.

Mr. O'Rourke informed Council what the Church is trying to do is take the money that they got from the fire and put it back into the education center and taking thirty percent of the money and putting it into land development. With the increase in twenty five percent floor area and so forth would we still be required to go thorough and have to do a full land development in the process of landscaping, repaving, restriping and things of that nature?

Councilmember Farrall responded waiving the land development once again depends on what you are proposing. What is the difference in the programs or difference in the two plans?

Mr. O'Rourke updated Council on the difference in the programs. A discussion ensued.

Solicitor Harper informed Council let's pretend the building burned down yesterday they rebuilt on the same site today they are saving they would not be required to do land development because they are basically repairing an existing building. We would not make them do any more parking or storm water because they are rebuilding the building exactly as it existed. But what they are saving is we are really doing that but we do have the right to expand the building by twenty five percent if we build it right on top of where it was before isn't it like rebuilding the Church like it was but we would like to add the extra twenty five percent without you construing it to be a new building. A discussion ensued.

Councilmember Farrall informed Council the first thing that we need is a letter addressing those items so we can get our Zoning Officer to respond to them. Do them as options with dimensions. A discussion ensued.

Solicitor Harper announced that we need a plan and a crisp letter stating what you need and the other thing the storm water and the DEP issues and all Engineering issues and Borough Council really needs to hear from the Engineer on them. They can waive some of them and they can't waive some of them. We have to satisfy DEP that we are following a storm water ordinance that they told us to pass. A discussion ensued.

Kenneth Seiler, Grace Lutheran Building Committee Chair informed Council that one of the concerns that they have with the site as you have seen it is the swell that runs through our property it starts at Wayne Avenue and comes on the property with two twenty-four inch lines. According to DEP that picks up about fifty two acres of land upstream that comes through there and down through the property. We are trying to address that

because there has been flooding on the neighbors property right next to our driveway. We met with the Borough Engineer Mark Mattucci and we talked about this issues and how to address the water concerns. One thing we are looking at is putting in a second pipe or opening up a swale to handle the water. The concern becomes when that hits Main Street there is no room for it to go under Main Street. We would need to put a culvert under the road and the way it was presented to us was it would be the congregations issue to deal with, and that is about a \$300,000.00 number. Our congregation does not have that kind of money. We got \$3,000,000.00 through the insurance settlement to replace the building and it didn't include all the site development and land development that we may have to go through. That is one reason why we are at this fork in the road. We are trying to figure out exactly how much land development money we have to spend. Three million dollars to rebuild our building and we have to put a million of it in the ground really leaves us short on building the education center and putting Stepping Stones back into our facility. This is weighing heavily on us and we cannot afford to do that. We are trying to look for solutions to make that happen and it is one of the big ticket items. A discussion ensued.

Solicitor Harper informed Mr. Seiler that if you dump a bunch of water onto the street we have a budget too. They do not have an extra \$300,000.00 sitting around either.

Mr. Seiler informed Council that he understands that but our concerns is we are willing to put in a basin to handle the water that is coming off our property but the water from the fifty two acres isn't from our property. We are trying to help make it better for the neighbors, and I understand storm water management is a major issue however we are being asked to manage our 4 1/2 acres plus 52 acres of land.

Solicitor Harper responded that they are not being asked to manager anything that any other property owner is being asked to manage. The ordinance applies flat across the board.

Mr. Seiler answered that he understands that and he can appreciate that. We will look for some solutions to work together on the policy.

Solicitor Harper informed Mr. Seiler as Council said before we really need the Engineer to weigh in on storm water. We certainly cannot have you dump water off your property that would flood one of your downstream neighbors.

Mr. Seiler responded that he agrees and they are willing to look at some different solutions for that, we are struggling with that as well.

President Weierman asked if there was any discussion in any of the plans for right now for removal of any of the other buildings on the property?

Mr. Seiler informed Council the only thing right now is possibly the removal of the garage that is behind the property on Broad Street or the old Ruper property. A discussion ensued.

President Weierman asked if there are any Engineers restrictions on where the basins are allowed to be located?

Mr. Seiler replied that they are not allowed to be located within a riparian buffer corridor. A discussion ensued.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Council meeting November 20, 2013 Regular meeting @ 7:30 PM.
- HERC is scheduled to meet @ 8:00 AM Wednesday, November 20, 2013
- The Borough Offices will be closed Monday, November 11 in observance of Veterans Day and November 28 and 29 in observance of Thanksgiving.

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Budget, Finance and Labor: President Weierman updated Council on the Liquid Fuels and Sinking fund monies.

6. MANAGER'S REPORT: Manager DeFinis made the following announcements.

- Staff is working with the Hatfield Chamber of Commerce on the December 8th Christmas Tree Lighting Ceremony. This year the event includes several new opportunities to enjoy the Holiday Season. Pet pictures with Santa, a walking tour of Holiday Decorated businesses, open house / open play at LA Fun Zone courtesy of Borough Council, Mayor Kaler and PTMA.
- Thanks to all for your input during the 2014 Budget Committee meetings. Please see the Reporter article attached.
- Hatfield Borough Council & Habitat for Humanity are hosting a Town Hall November 21 at Bethany Bible Church. The Town Hall will be the kick off of the Joint Critical Repair Project.
- Please see attached engineer Mark Mattucci letter and description for storm water inlet construction on N. Main Street and the 2013 stream clearing project.
- The MCPC has started public outreach process for the New Montgomery County Comprehensive Plan (attached).
- There are two Borough Magazine articles I found of interest (attached). One is about social media and the second is about Service and commitment. Council President John Weierman and his wife Cindy attended the October MCBA dinner where Chris Cap of the PSAB delivered the enclosed (back pocket) information.
- Please see attached regarding implementing a Sign Management System. I have contacted McMahon and Associates the Boroughs traffic engineer for update of what other municipalities are doing to comply with this federally mandated program.
- DVRPC Connections 2040 Plan for Greater Philadelphia information attached.
- Please see attached regarding North Penn Water Authority water main replacement project slated for 2014.
- MCBA Holiday Dinner Invitation attached. Please respond to me by November 19th.

- The 2013-2014 MCATO Directory has been printed. There are a couple of updates that will be made for the 2014-2015 publication.

7. 2014 Preliminary Budget Discussion

President Weierman asked if there were any questions regarding the Preliminary Budget from the last meeting. There were none.

Manager DeFinis announced the Proposed Budget was advertised and a copy of the Proof of Publication is attached. The Preliminary Budget is available at the Borough Office for public review.

8. NEW BUSINESS:

Discussion Items

A. Pool Advisory Board Vacancies

Manager DeFinis announced there are two vacancies on the Pool Advisory Board. Public Information Officer Jaime Snyder has posted the vacancies on the Borough Web Site and HTV.

B. Chamber of Commerce Tree Lighting Ceremony Request

President Weierman informed Council the Chamber of Commerce request for the Tree Lighting Ceremony is enclosed. This year will be a much larger event with different activities.

C. Review of the 2014 Borough Council & Planning Commission Dates

President Weierman announced the Council, Planning Commission and Retreat meeting dates are attached. Please review the dates for any conflicts.

D. Ordinance #XXX Fixing the 2014 Real Estate Tax Rate

President Weierman announced the Ordinance Fixing the 2014 Real Estate Tax Rate is attached. The Ordinance will be on the November 18th Agenda for approval to Advertise as required by the budget process.

E. Resolution 2013-XX Authorizing 2014 Employee Compensation

President Weierman announced resolution authorizing 2014 Employee Compensation is attached as required by the budget process.

F. Resolution 2013-XX Authorizing a contract with Clifton Larson Allen

President Weierman announced resolution authorizing a contract with Clifton Larson Allen is attached as required by the budget process.

G. Resolution 2013-XX Appropriating Specific Funds for 2014

President Weierman announced resolution appropriating specific funds for 2014 is attached as required by the budget process.

H. Zoning Hearing Board hearing date set for Tuesday November 12th

Manager DeFinis updated Council on the Zoning Hearing Board Hearing date for the Saldutti Auto Tag request.

I. 45 & 55 N. Main Street Easements Agreement

Manager DeFinis updated Council on the storm water easement associated with the Snover and Jack R. Trust properties. This storm water has been discussed for about a year as part of stream maintenance and stream clearing and storm water management. As stated earlier N. Main Street floods right by the post office. We are looking to capture some of that water above that inlet and get it behind the end wall where the pipe comes out on Main Street further downstream and also do some stream clearing in that area to have the water flow better. Two years ago we put in a squash pipe in the area behind Centennial Park to assist the water to flow better in that area and this is a continuation of that project. Our discussion with DEP is you cannot channelize the stream, you can't make it any deeper you can only remove the debris that is there and do some stream bank restoration up closer to where the Main Street culvert is and do some stream bank restoration down below the new outfall. Two properties are affected, 45 and 55 N. Main Street. Those easements are for being able to temporary cross the properties to do this work and then a permanent easement for the storm pipe. Because Mr. Stover in the future would like to put a driveway and develop his property he has in the back, create a flag lot, put a drive way next to his property back to get back to that flag lot he is requesting we change the language a little bit. A discussion ensued.

Solicitor Harper updated Council on the easements and storm water. A discussion ensued.

Motion: A motion was made by Councilmember Farrall to approve the utility and temporary construction easement for the properties at 55 N. Main Street and 45 N. Main Street. The motion was seconded by Councilmember Kroesser.

Councilmember Moyer asked for clarification of the language.

Solicitor Harper reviewed the wording with Council. A discussion ensued.

The motion was unanimously approved with a vote of 4-0.

9. OLD BUSINESS: President Weierman and Manager DeFinis reviewed the Reports and Correspondence.

A. REPORTS AND CORRESPONDENCE:

Monthly Investment Report
Monthly EIT Report
Police Department Report
Fire Department Report
Public Works Department Report

Engineering Report
Fire Safety Inspection Report

10. MOTION to ADJOURN:

Motion:

A motion was made by Councilmember Moyer to adjourn the Meeting of November 6, 2013. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0. The Meeting Adjourned at 9:16 PM.

EXECUTIVE SESSION: Litigation and Personnel

Respectfully Submitted
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
October 2, 2013

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - () Kenneth V. Farrall
 - (X) John Kroesser
 - () Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that three members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Catherine M. Harper, Solicitor, Timoney Knox, LLP, and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to approve the Agenda of October 4, 2013 with one addition. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0.

2. Public Input: President Weierman asked if there was any Public Input. There was no public input. The media was not present.

3. Conditional Use Hearing:

Robert Moore / 520 1/2 S. Main Street, Hatfield, PA 19440

President Weierman announced the Conditional Use Hearing regarding Robert Moore residing at 520 1/2 S. Main Street. President Weierman turned the floor over to Solicitor Harper.

Solicitor Harper Opened the Conditional Use Hearing at 7:36 PM.

Solicitor Harper informed Council applicant Robert Moore and Borough Zoning Officer Jim Ennis are present and ask that they state their name for the records. Robert Moore and Jim Ennis were sworn in by Solicitor Harper.

Solicitor Harper informed Mr. Moore that this is what is called a Quasi Judicial Hearing so it will be conducted a little differently than a regular meeting. You have made an application and we are going to do some procedural items first and anything that I may

mark as an exhibit if you want to see you certainly can but I think you probably have all the things as an exhibit. I am going to run this hearing but Borough Council can ask questions if they like. What we are going to do is the procedural things first then I will ask you to explain to Borough Council what you want to do and then they will ask you questions. The first item I am going to mark as exhibit which Borough Council already has.

B1 is proof of publication of the notice of tonight's hearing that was advertised in the North Penn Reporter

B2 is the Applicant's application for the Condition Use Hearing

B3 is the Zoning Permit application and site plan. This is for an accessory building that is 28 feet by 14 feet and 18 feet high and it tells where the Applicant is going to put it

B4 is the Applicant's building permit

B5 is a page from a catalog showing what the building will look like, a two story garage
In addition to that I would first like to start by having Zoning Officer, Jim Ennis testify as to what notices you gave or were responsible for.

Zoning Officer Jim Ennis testified that he posted the property on September 23, 2013 that is in compliance with the standard residential code; which is six days prior to the Hearing.

Solicitor Harper asked which property Mr. Ennis posted.

Mr. Ennis replied that he posted 520 1/2 S. Main Street and that he has pictures showing the postings.

Solicitor Harper informed Council the pictures will be marked as B6 A, B & C.

Solicitor Harper asked Mr. Ennis if any notices were sent to any neighbors.

Mr. Ennis replied yes, as per the zoning ordinance it is a requirement that all property owners within 400 feet of the property line of the subject property 520 1/2 S. Main Street were notified and I have a list of the 57 property owners that were notified.

Solicitor Harper informed Council that the 57 property owners notified will be marked as B7 and commented that none of the neighbors were in attendance.

Solicitor Harper informed Mr. Moore that it is his turn to explain to Council what he would like to do and that they have the facts that were just called out in their book.

Mr. Moore informed Council he would like to erect a large shed in his yard. I am currently storing quite a bit of things in a storage facility and it is costing too much to store it.

Solicitor Harper asked if Borough Council has any questions for Mr. Moore.

Manager DeFinis informed Solicitor Harper that the Planning Commission met to review the application as well. One of the questions from the Planning Commission was if the shed is pre-fab or is going to be constructed on site.

Mr. Moore replied that it will be constructed on site.

Solicitor Harper asked if the Planning Commission made a recommendation.

Councilmember Stevens replied that the Planning Commission recommended approval.

President Weierman asked if the primary request only due only to the height.

Zoning Officer Ennis replied yes.

Solicitor Harper asked Zoning Officer Ennis if the building exceeds 700 square feet.

Zoning Officer Ennis replied that it does not.

Solicitor Harper announced that any free standing building that exceeds 700 square feet in area or fifteen square feet in height shall be a conditional use. That is why Mr. Moore is here because the building is taller than would otherwise be allowed without a hearing.

President Weierman asked if there would be any additional paving.

Mr. Moore replied that the contractor would be doing any site preparation.

President Weierman if where the location is is there an existing driveway that will service the building.

Mr. Moore replied that the shed is not really near the driveway. It is for storage not specifically cars.

President Weierman asked in Mr. Moore's opinion the shed is not accessible except for across the lawn.

Mr. Moore replied yes.

Solicitor Harper asked Mr. Moore how he plans on accessing this accessory building. Is there an alley behind your property or how do you plan on getting stuff into it.

Mr. Moore replied that he is going to carry stuff across the lawn.

Solicitor Harper asked Mr. Moore if he has any plans to put utilities in this building.

Mr. Moore replied no.

Solicitor Harper asked Mr. Moore if he already has two sheds on his property.

Mr. Moore replied that this will be the second one.

Solicitor Harper informed Council Mr. Moore has one shed drawn on the plan and one shed marked as new shed.

Solicitor Harper asked Mr. Moore if he was planning any commercial use of this shed.

Mr. Moore replied no.

Solicitor Harper asked Mr. Moore what kind of stuff will be stored in the shed.

Mr. Moore replied Christmas decorations, things that won't fit in the house.

Solicitor Harper asked Mr. Moore if it would be things that will be an accessory to a residential use of your property.

Mr. Moore answered yes.

Solicitor Harper asked if there were any further questions.

There were none.

Solicitor Harper asked Zoning Officer Jim Ennis if he had anything he would like to add.

Zoning Officer Ennis added that he did see if Mr. Moore's property was in compliance with all other zoning requirements. Mr. Moore's property is a little interesting because he is a land-locked property and does not contain extreme frontage. The access drive is where it gives his property some frontage. Mr. Moore is in full agreement with this. The building lines that were already established by the existing shed and the pool, Mr. Moore understands not to move the proposed shed any closer to either side property line or rear yard property line that was established by that building line. These building lines are pre-existing non-conforming, so that would be very hard for Mr. Moore to even meet the setback requirements. Mr. Moore does understand to not create any new non-conforming on his property.

Solicitor Harper asked if that was true.

Mr. Moore replied that yes, that is true.

Solicitor Harper asked if Mr. Moore or Zoning Officer Ennis heard from any of the fifty-seven neighbors that got the notice.

Zoning Officer Ennis answered no he did not hear from anyone.

Mr. Moore replied he spoke with several of the neighbors and they had no comment.

Solicitor Harper asked if they were here tonight.

Mr. Moore answered they were not.

Solicitor Harper informed Council that what we should do now is close the Hearing unless somebody else has other questions. We get forty-five days to make a decision. I understand the Manager has this for the Regular meeting on October 16, 2013, unless Council wants to act on it tonight.

President Weierman asked Mr. Moore if he has a date that we wants to get started.

Mr. Moore informed Council he would like to get started as soon as possible.

President Weierman asked if they are ready to come on site to build.

Mr. Moore answered once he orders the shed it should be four or five weeks.

Solicitor Harper announced if we wait two weeks to render a decision at the Regular meeting when the Board usually takes action would that be a problem for you.

Mr. Moore replied that he would like to place the order and get started.

Solicitor Harper informed Council if they want to act we need is a motion after we Close the Hearing if we are done asking questions.

President Weierman asked there are any other questions.

Hearing None the Conditional Use Hearing, Robert Moore / 520 1/2 S. Main Street was Closed. The Hearing Closed at 7:43 PM.

Motion: Councilmember Stevens moved to approve the Conditional Use Application of Robert Moore 520 1/2 S. Main Street. The motion was seconded by Councilmember Kroesser.

Solicitor Harper asked if there were any conditions.

Council replied no.

President Weierman asked if there were any comments. There were none.

The motion was unanimously approved with a vote of 3-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.
- Next Council meeting October 16, 2013 Regular meeting @ 7:30 PM.
 - The Planning Commission is scheduled to meet Monday, October 7, 2013 @ 7:00 PM.
 - HERC and Task Force joint meeting scheduled for October 23, 2013 @ 8:00 AM.
 -
5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Property & Equipment: Councilmember Stevens informed Council the Property and Equipment Committee accomplished several tasks in 2013.

- The purchase and conversation of emergency generators for the traffic signals.
- LED replacement for Broad and Main Street traffic signal.
- The upgrade and purchase of radios for Borough vehicles and portable radios.
- Purchase and installation of trash cans and benches for the Liberty Bell Trail.

The Committee has also identified several items to focus on for 2014. Our focus will be on parks and trails will continue to be a priority.

Public Works: Councilmember Kroesser made the following announcements.

- The Borough's 2013 stream clearing program has been submitted to DEP for approval.
- The crack seal sealing and seal coating certain roads will continue through 2014 beginning with curbs and the road maintenance program.
- Several roads are scheduled for mill and overlay in the next few years.
- The handicap ramp replacement will continue through 2013, 2014 and 2015.
- Tree trimming around power lines will continue through the end of 2013, 2014 and 2015.

Budget, Finance and Labor: President Weierman made the following announcements.

- The Budget, Finance and Labor Committee met on September 25 and September 30, 2013.
- We have received our 2014 estimate on the liquid fuels allocation in the amount of \$55,166.90.
- The 2013 Commonwealth State Allocation supporting the Volunteer Fire Relief was \$22,689.00.
- The amount received toward the Municipal Pension State Aid was \$31,0745.86 was an increase from 2012. With that increase in 2014's budget our obligation will decrease.
- On the insurance front there are two meetings annually that Assistant Secretary Linda Watts and Treasurer Diane Farrall attend. The Worker's Compensation insurance projection looks like it might have an increase of 20 - 25 percent resulting from a couple of claims and issues that occurred. The Health Insurance

Trust may have a 10 15 percent increase due to claims and a portion of the increase is due to the Affordable Care Act.

President Weierman informed Council the Manger will present an update on the Utilities and thanked Manager DeFinis, Staff and Councilmembers for attending the meetings to help the process move along.

Recycling: Mayor Kaler, III made the following announcements.

- The Recycling Commission will meet on November 7, 2013.
- I continue to have office hours are every Wednesday from 9:30 AM - 2:00 PM in the Borough Conference room to meet with residents and answer questions.

Public Safety: Chief Tierney handed out the Police Statistic Breakdown report and answered questions.

Mayor Kaler, III informed Chief Tierney motorists are using excessive speed when cutting through cross streets to avoid stopping at the new four-way stop sign. A discussion ensued.

Manager DeFinis updated Council on the inception of the Worker's Compensation Trust. For the years that the Borough has been a member of the Trust it has been a very good value. The RSF and dividends returned to the Borough make it a very good value. As of recently there have been five new members that have petitioned to become part of the trust.

Solicitor Harper informed Council that she actually thinks the Trust is cheaper and the increases are lower each year than bigger commercial insurance.

Manager Definis announced that we were aware of the benefits of the Trust and that is what we went to for all of our employees. One of the other things that Assistant Secretary Linda Watts worked on was a package was for the items that were not covered by the trust, the accidental death and dismemberment, the insurance that we are mandated to carry for union employees and also the short term and long term disability process and lowered the cost to \$3,500.00 for next year. The cost went from over \$10,000.00 to over \$3,000.00, so it was significant and it was over thirty percent for just one item that would reduce cost.

Manager DeFinis informed Council that Public Power Week is October 6 - 12, there is a resolution to acknowledge Public Power Week.

Manager DeFinis updated Council on the PMEA conference and AMP seminar that he attended. One of the things that was announced at the AMP meeting and PMEA conference was the fact that the installed capacity auctions that was instituted back in 2007 and 2008 by PJM have spiked up this year to raise the Borough's electric costs. But in the next couple of years are showing a noticeable decrease and down as far as 2009

standards when we get close to 2016 and 2017. That is part of the natural gas costs that brought the cost of electric down and also the capacity to produce electricity is down. One of the auctions that was done by AMP at the Fremont Plant hedging their costs on natural gas out to 2021 and they see the cost today not being more than four dollars a third in 2021 and they bought those contracts. This is the plant that we have a thirty year contract. That end of our costs on our electric is stable. The installed capacity is starting to come back and this is the highest it has ever been from this June to next May. We discussed this last year what we were going to do about it and decided that we were not going to take any action and burden the residents because it should come back down, it is and the cost that we have to cover from this expense will balance out over the next couple of years and we will get it back. Since 2009 there hasn't been an electric rate increase. It has been stable since 2009 and it looks to be that way for all intense and purposes next year as well. Public Information Coordinator Jaime Snyder will do a Press Release for Public Power Week. We have a Resolution tonight acknowledging Public Power Week for adoption.

6. MANAGER'S REPORT: Manager DeFinis made the following announcements.

- Public Information Officer Jaime Snyder is working on Harvest Day events. Plans include several new items for children and adult participation. VOLUNTEERS are needed October 26th.
- October is Fire Prevention Month. The Borough has partnered with the Hatfield Volunteer Fire Company to inform residents of fire prevention. The Borough will be sponsoring several spots on WNPV radio.
- I participated in the State Transportation Commission webcast Thursday September 26th. During the webcast hosted by Transportation Secretary Schoch the concerns of Mayor Kaler and Borough Council regarding state maintained roads in the Borough were addressed. I will follow up with the Secretary's office. A discussion ensued.
- I attended the AMP Regional Supply conference September 24th in Kutztown. AMP representatives briefed members on future challenges of Municipal Owned Electric Systems.
- The Public Works Department continues their goal to complete 2013 scheduled projects. A discussion ensued regarding the crosswalks and handicap ramps.
- Please review the Borough Informer newsletter and respond to Jaime Snyder with any additions or changes.
- Staff is working on the upcoming Tree Lighting Ceremony. This year the event includes several new opportunities to enjoy the Holiday Season, including pet pictures with Santa. A walking tour of Holiday Decorated businesses. An open house / open play at LA Fun Zone courtesy of Borough Council and Mayor Kaler.
- Mayor Kaler and I are working on a Proclamation supporting National Teen Driver Safety Week October 18 - 26, 2013.
- Thanks to all for your input during the 2014 Budget Committee meetings.

7. NEW BUSINESS:

- A. May 20, 2013 Power Outage

Manager DeFinis informed Council the Borough has been going through the steps with PPL to attach the protective device at Point of Contact (POC) where PPL supply comes into the Borough and per the May 20, 2013 power outage where a vehicle struck a pole within the Borough of Hatfield causing a feeder at PPL Electric Utilities Orvilla substation to lock out; resulting in a sustained outage of 2 hours and 38 minutes for 885 customers. A subsequent root cause analysis of the event by PPL EU engineers with input from the Borough of Hatfield and Utility Engineers, PC has been completed. There is a protective device there, it is a manual switch but PPL wants an automatic switch. We have gone through the process and it is suppose to be shipped on Friday. The devise is about \$31,000.00 for that piece of equipment to be attached.

Solicitor Harper informed Council the Borough's Electrical Engineer has recommended it and I checked the contract and PPL does have the right to require us to do it.

Manager DeFinis informed Council we are moving forward with that and as I said before I wanted to make sure you see the numbers and where we are going to take the money from, that the account from HSB has the dedicated funds from the electric company. Even though it wasn't a budgeted item it is something that we have to do and since there is an account to tap into that has electric dollars in it that is what we are going to do. That was the recommendation from Budget, Finance and Labor and the Utilities Committees.

B. Public Power Week Discussion

Manager DeFinis informed Council October 6 -12 is Public Power Week and the Public Power Banner will be flying on the borough flag poles starting Friday. We have a resolution authorizing and supporting Public Power Week recognizing the Borough is a Public Power community, one of thirty five in the state and one of two thousand in the country.

C. 2014 Budget Draft Discussion. (Draft was distributed at the meeting)

President Weierman, Council and Manager Definis reviewed the 2014 budget draft.

Manager DeFinis thanked Treasurer Diane Farrall for her hard work on drafting the 2014 budget. We started on the budget in July and we started the process. I have gone through some adaptations and collecting information for 2014. Looking forward to 2014 in July is difficult because we really haven't closed out the June numbers for July. What you have before you is a draft of the 2014 budget. It is a no frills budget, it is keeping it in the spirit of what has been done recently in the past years. The General Fund is almost the same as it has been for the last three years. There is no increase in tax dollars on behalf of real estate taxes there is no increase in earned income taxes. The earned income tax has itself climbed through the collection process through Act 44 when Act 44 mandated that counties start to collect tax on behalf of all municipalities, and municipalities only be a part of the tax collection committee.

Manager DeFinis updated Council on the Hatfield Volunteer Fire Company request for assistance in increasing their income and the direction Council was headed regarding the request. Manager DeFinis updated Council on the tax rates. A discussion ensued.

Manager DeFinis noted as previously announced by President Weierman the fact that some of the items, the insurance that was decreased the rates went down and the responsibility of the Borough to the pension fund helped us balance the budget and not raise taxes.

Manager DeFinis updated Council the Electric Fund and announced that there is no electric rate increase again. Some of the same reasons why we are able to not increase revenues are the decrease of the liability fund, pension fund and the measures we have taken to lower the cost of insurance and also outsourcing the responsibility of infra-red testing, tree trimming and outsourcing our work to contractors who serve us when we have to do general maintenance items and emergency work.

Manager DeFinis updated Council on the Sewer Fund and announced that there is no rate increase to the sewer. One of the things that were looked at was the amount of properties that are coming into the Borough and the amount of usage that has contributed has helped the Borough electric and sewer are basically increasing the income so there is no reason to raise the sewer rates. There are twelve new townhomes coming in to the Borough that we will receive electric from as well as the sewer as well as the tapping fees and all of the costs related to the construction of those systems. A discussion ensued regarding business that have moved into the borough.

Manager DeFinis updated Council on the Capital Projects. The handicap ramps replacements will continue again next year and storm water inlets and stream clean up which we have done for the past several years, the Chestnut Street Trail continuation through the Electric Plant Park we still have a grant open with the County and we will take advantage of that. A discussion ensued.

President Weierman informed Council there is one item back in the sewer fund for the continuation of the \$50,000.00 line item for the I & I and other repair work that the borough was able to maintain without a sewer rate.

Manager DeFinis updated Council on the Capital Projects Sinking Fund. The Sinking Fund is where we paid for any loans and or any bill items that we have. This year because of the large payment we had last year paying down the loan the interest payments for 2014 will be roughly around \$21,000.00. That continues the payment of that loan the Series A Note from the 2003 loan is helping to reduce the cost to the Borough as well.

Manager DeFinis updated Council on the Capital Reserve. The Capital Reserve has a couple of items for architectural services, payments from the street sweeper that we purchased, the Borough Office jeep and some minor items for street decoration to decorate for the Holidays. Those are Capital Reserve items that are in the budget as well.

Manager DeFinis updated Council on the Liquid Fuels and Highway Aid funds. There is \$55,167.00 coming in 2014. There is \$168,000.00 in fund balance in the Liquid Fuels Highway Aid. There is about \$223,000.00 available for roadwork and other items and projects in 2014. Of that we are allowed to use some of it for equipment purchases and \$11,000.00 is dedicated toward the offset of the street sweeper purchase. Some of the things that are also budgeted in Highway Aid are the continuation of the seal coat and crack sealing, continuation of the mill and overlay that is scheduled for Maple Avenue in 2014. All those items are budgeted and funded. In the Highway Aid fund because of the money that is there now and coming in we will be able to move forward with the program that we have in place.

President Weierman asked for Councilmembers to take a close examination in the next two weeks, come back and have comments and discussion at the October 16, 2013 Regular meeting. We will move on the first meeting of November on a final approval.

Manager DeFinis asked President Weierman if we can advertise on October 16th.

President Weierman replied yes.

8. OLD BUSINESS: President Weierman and Manager DeFinis reviewed the following reports.

A. REPORTS AND CORRESPONDENCE:

Monthly Investment Report
Monthly EIT Report
Police Department Report
Fire Department Report
Public Works Department Report
Engineering Report
Fire Safety Inspection Report

9. Motion to Approve Resolution 2013-21 Recognizing Public Power Week October 6 - 12, 2013.

Motion: A motion was made by Councilmember Stevens to approve Resolution 2013-21 Recognizing Public Power Week October 6 -12, 2013. The motion was seconded by Councilmember Kroesser.

President Weierman read Resolution 2013-21 and asked if there were any comments or questions. There were none.

The motion was unanimously approved with a vote of 3-0.

A. Motion to Approve Resolution 2013-22 Recognizing National Fire Prevention Week ,
October 6 -12, 2013.

Motion: A motion was made by Councilmember Stevens to approve Resolution 2013-22 Recognizing National Fire Prevention Week, October 6 -12 2, 2013. The motion was seconded by Councilmember Kroesser.

President Weierman read Resolution 2013-22 Recognizing National Fire Prevention Week 2013 and asked if there were any comments or questions. There were none.

The motion was unanimously approved with a vote of 3-0.

President Weierman informed Council there is also a Mayoral Proclamation recognizing National Fire Prevention Week 2013.

10. MOTION to ADJOURN:

Motion: A motion was made by Councilmember Stevens to adjourn the Meeting of October 2, 2013. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0. The Meeting Adjourned at 8:37 PM.

EXECUTIVE SESSION: Litigation and Personnel

Respectfully Submitted
Linda L. Watts, Assistant Secretary

Proof of Publication of Notice in The Reporter

Under Newspaper Advertising Act No. 587, Approved May 16, 1929

Copy of notice or publication

State of Pennsylvania, }
 County of Montgomery } SS.

Leisha Shaffer, designated agent of THE REPORTER being duly sworn, deposes and says that THE REPORTER, a daily newspaper of general circulation as defined in the above-mentioned Act, published at Lansdale, Montgomery County, Pennsylvania, was established in the year 1870, and has been regularly issued and published in Montgomery County continuously thereafter and for a period of more than six months immediately prior hereto, and further says that the printed notice or publication attached hereto is an exact copy of a notice or publication printed and published in the regular edition and issues of THE REPORTER on the following dates, viz:

.....
 the 18th, 25th day of September A.D., 2013

and that said advertising was inserted in all respects as ordered.
 Affiant further deposes that he/she is the proper person duly authorized by THE REPORTER, a newspaper of general circulation, to verify the foregoing statement under oath and that affiant is not interested in the subject matter of the notice or advertisement, and that all allegations in the foregoing statement as to time, place and character of publication are true.

Leisha Shaffer

9/25/13

Sworn to and subscribed before me this date

Burley A. Wray
 Notary Public



My Commission Expires:

Statement of Advertising Costs

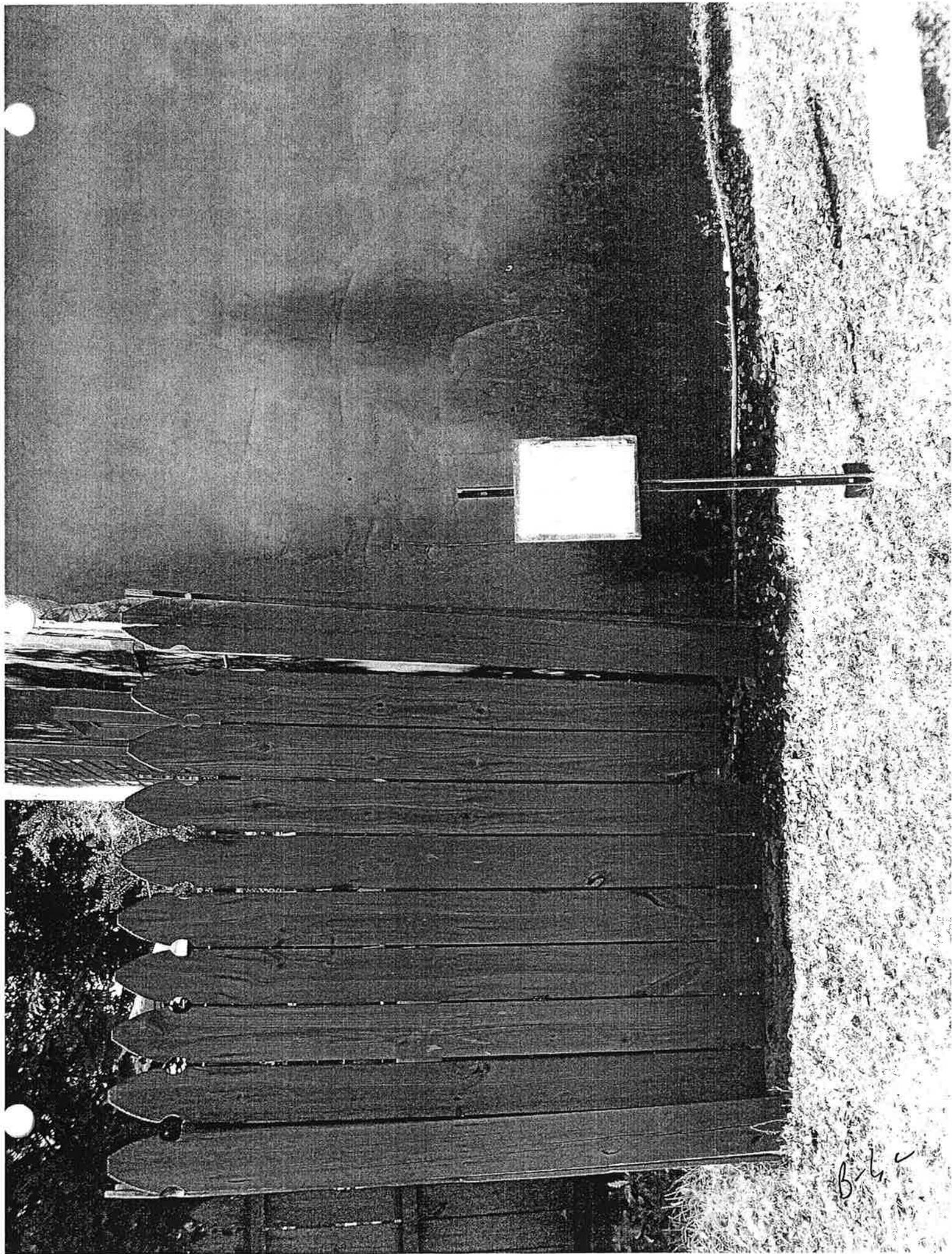
HATFIELD BOROUGH
 401 SOUTH MAIN STREET
 PO BOX 190
 HATFIELD, PA 19440

For publishing the notice or advertisement attached hereto on		
the above stated date.....	\$	432.38
Notary Fee.....	\$	5.00
Total.....	\$	437.38

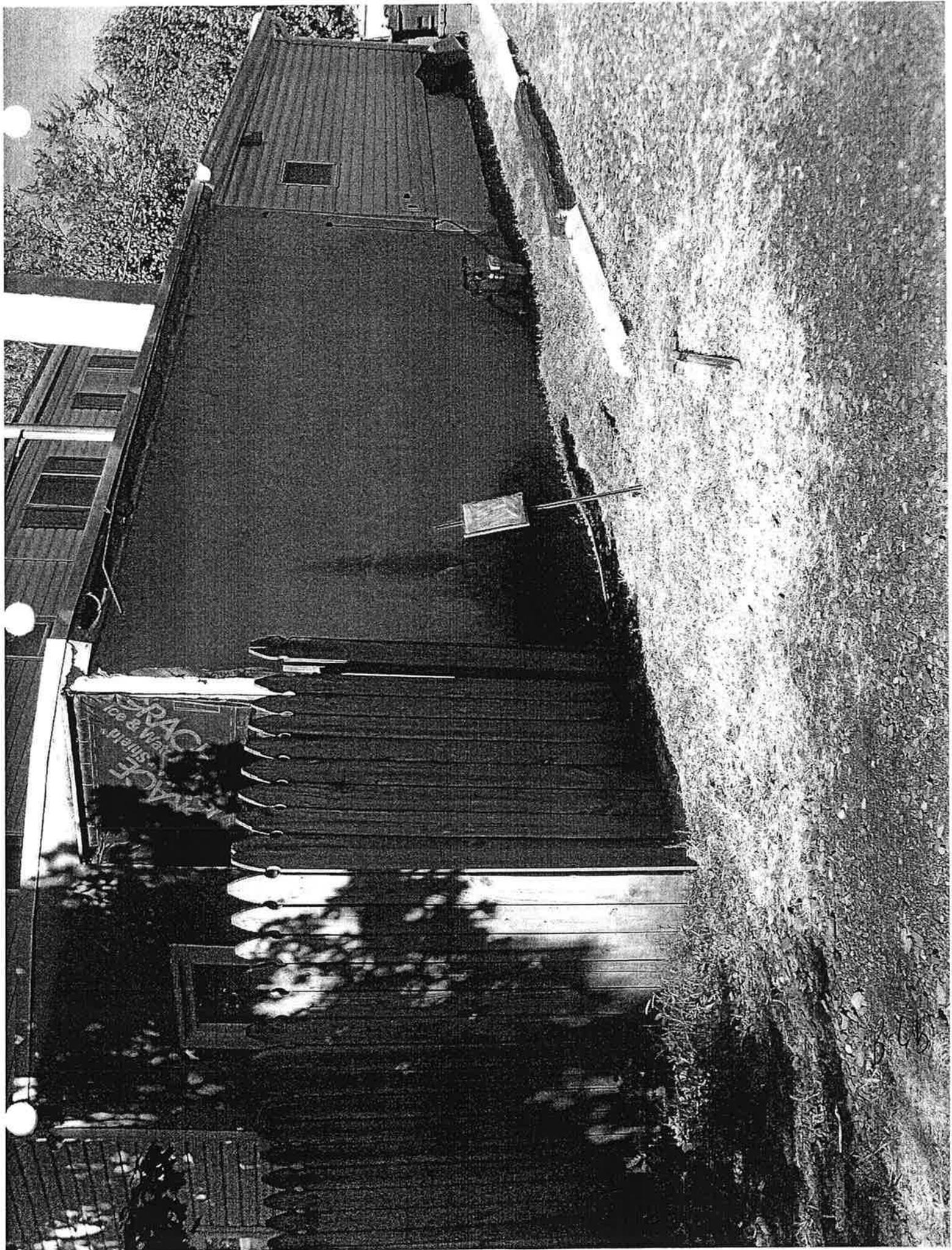
LEGAL NOTICE
 NOTICE IS HEREBY GIVEN that Borough Council of Hatfield will hold a public hearing on the application of Robert Moore, 520 1/2 South Main Street, Borough of Hatfield, for a Conditional Use approval to construct a new shed measuring 392 square feet with a height of 18 feet on their property where accessory buildings are otherwise limited by the Hatfield Borough Zoning Code to no more than 700 square feet and 15 feet in height. A hearing has been scheduled for Wednesday, October 2, 2103 at 7:30 p.m. at the Borough Hall, 401 S. Main St., Hatfield, PA 19440, to hear the applicants' request. All interested parties should come forth and be heard. Borough Council may, but is not required to, make a decision on the application at the hearing. In the event any person is disabled and requires special assistance to participate in the hearing, please contact Borough Manager, Michael DeFinis at the Borough Hall at (215) 855-0781 in advance of the hearing.
BOROUGH OF HATFIELD
BY: CATHERINE M. HARPER,
ESQUIRE
Solicitor for Hatfield Borough

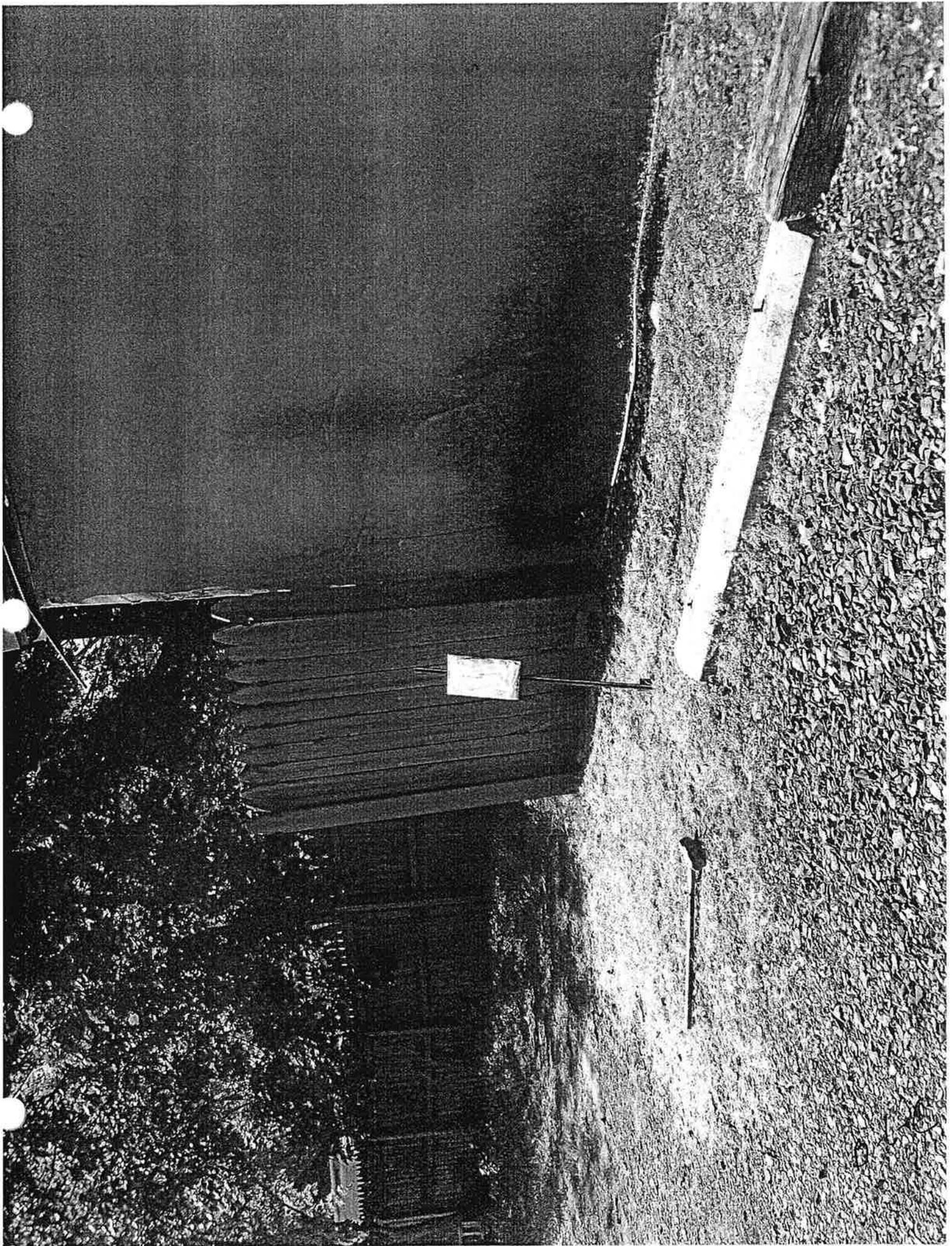
Lansdale, Pa.
 Established 1870

B-1



B-4 ✓





59 Notices

Albert & Roberta McCormick
103 1/2 E Vine Street
Hatfield, PA 19440

Houston Equities II LP
Interstate Commercial
17000 Horizon Way
Suite 100
Mount Laurel, NJ 08054

Barca A Vela LP
203 Shady Nook Hill
Harleysville, PA 19438

Edna Spear
107 E Vine Street
Hatfield, PA 19440

Frank Sirianni & Vinod Bagdwal
2660 Towamencin Avenue
Hatfield, PA 19440

Felice & Denise Laudadio
36 W Vine Street
Hatfield, PA 19440

George Didden Greenhouses Inc.
57 W Vine Street
Hatfield, PA 19440

Joseph & Nickoline Saleski
72 W Vine Street
Hatfield, PA 19440

Didden Realty Co.
459 Butler Street
Hatfield, PA 19440

Eric Ahlquist
78 W. Vine Street
Hatfield, PA 19440

Daniel & Diane Ruch
84 W. Vine Street
Hatfield, PA 19440

Hatfield Crossing LLLP
2800 Quarry Lakes Drive
Suite 340
Baltimore, MD 21209

Manheims PA Auction Services Inc.
C/O Hatfield Auto Auction
PO Box 309
Hatfield, PA 19440

Didden Realty Company
57 W. Vine Street
Hatfield, PA 19440

Richard & Andrea Kile
707 Dickerson Road
North Wales, PA 19454

Paul Panusky
1250 Chanticleer
Cherry Hill, NJ 08003-4017

Stephen & Roxanne Latta
791 Keller Creamery Road
Telford, PA 18969

Bryan & Laura Smith
31 W Vine Street
Hatfield, PA 19440

David Reale
32 W. Vine Street
Hatfield, PA 19440

Philip Wimmer
1045 N West End Blvd Unit L-360
Quakertown, PA 18951

Wilmer & Marilyn Heckler
521 S Main Street
Hatfield, PA 19440

Richard & Catherine Bergey
48 W Lincoln Avenue
Hatfield, PA 19440

Diane Mason
524 S Main Street
Hatfield, PA 19440

Hatfield Township
1950 School Road
Hatfield, PA 19440

Jerome Allman
526 S Main Street
Hatfield, PA 19440

DKKCC Properties LLC
3472 Indian Springs Road
Doylestown, PA 18902

Kenneth Lersch
530 S Main Street
Hatfield, PA 19440

Dinh Truong & My Hanh Tran
2825 E Orvilla Road
Hatfield, PA 19440

John & Eileen Smith
479 Allentown Road
Souderton, PA 18964

William & Margaret Lang
280 Hillendale Drive
Doylestown, PA 18901-4911

B-7

The Storing Crew
2121 Old Gatesburg Road
Suite 200
State College, PA 16803

Gilles Properties LLC
517 Waltham Lane
Perkasie, PA 18944

Thomas Willits
80 Derstine Road
Hatfield, PA 19440

Carl & Linda Lewis
1604 Old Skippack Road
Harleysville, PA 19438

Pijush & Ratna Chowdhury
510 S Main Street Unit A
Hatfield, PA 19440

Pankaj & Krishna Palit
510 S Main Street Unit C
Hatfield, PA 19440

Kumar, Kanti, & Gita Chowdhury
510 S Main Street Unit B
Hatfield, PA 19440

Harry & Mary Breucker
510 S Main Street Unit D
Hatfield, PA 19440

Robert & Cheryl Blake
1341 E. Prospect Avenue
North Wales, PA 19454

Woodway Manufacturing Co. Inc.
PO Box 331
Hatfield, PA 19440

Reading Railroad Company
121 S. Broad Street 20th Floor
Philadelphia, PA 19107

Ricci Ruscito-Vargas
518 ½ S Main Street
Hatfield, PA 19440

Filcor Condo Association
C/O Kulp Kerry
801 Hartley Place
Lansdale, PA 19446

Robert & Peggy Moore
520 ½ S Main Street
Hatfield, PA 19440

George Milko
444 S Main Street
Hatfield, PA 19440

Barbara Stauffer
125 Allentown Road
Souderton, PA 18964

Jeffrey Smith & Leanne Elick
453 S Main Street
Hatfield, PA 19440

Janet Gitney
768 Brian Way
Lansdale, PA 19446

Stephen & Barbara Gazdick
461 S Main Street
Hatfield, PA 19440

Steven & Kathleen Kligge
PO Box 609
West Ossipee, NH 03890

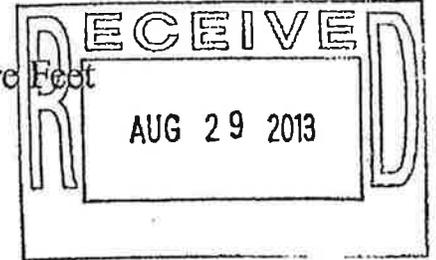
Regency Residential LP
1030 W Germantown Pike
Fairview Village, PA 19409

APPLICATION
HATFIELD BOROUGH CONDITIONAL USE HEARING

1. APPLICANT NAME: ROBERT MOORE
ADDRESS: 520 1/2 S. MAIN ST HATFIELD PA 19440
215-872-6888 CELL
2. PROPERTY:
(a) Location: SAME AS ABOVE

(b) Dimensions of Property:

- (i) Area: 8536 Square Feet
(ii) Frontage: 88 Feet
(iii) Depth: 97 Feet



- (c) Zoning Classification: R3
- (d) Description of Existing Improvements on Property: SHED
- (e) If other than owner of property, state interest in property:

3. PROPOSED USE AND SIZE OF IMPROVEMENT(S):
STORAGE SHED 14' x 28' 18' High
(366 sq. ft.)

4. CITE PERTINENT SECTION(S) OF CODE APPLICABLE:
27-903.1 *JE/KMS*

5. SPECIFY LEGAL GROUNDS FOR CONDITIONAL USE:
Height exceeds 15 feet. *JE/KMS*

I (WE) CERTIFY THAT THE FOREGOING STATEMENTS ARE TRUE AND COMPLETE.

Robert Moore
Applicant(s)

Date: 8-29-13

B-2

Borough of Hatfield

South Main Street, P.O. Box 190,
Hatfield, PA 19440
Phone (215) 855-0781 Fax (215) 855-2075

For Borough Use Only:

Permit: _____
Tax Map Parcel: _____
Block: _____ Unit: _____
Approved by: _____ Date: _____

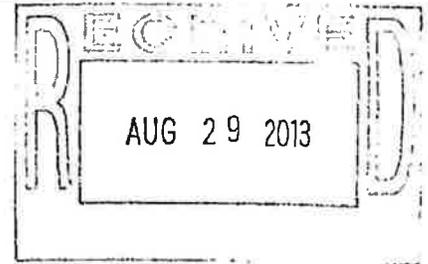
Zoning Permit Application

Please type or print all information

Site Street Address: 520 1/2 S. MAIN ST HATFIELD PA 19440
Applicant: ROBERT MOORE Property Owner: ROBERT MOORE
Mailing Address: SAME AS ABOVE Mailing Address: _____
City, State, Zip: _____ City, State, Zip: _____
Phone Number (H): 215-368-4085 Phone Number (H): 215-872-6808 CELL
Phone Number (W): _____ Phone Number (W): _____
Current use of Property: RESIDENTIAL
Proposed use (if different): _____

Permit Type

- New Building Length: 28' Width: 14' Height: 18'
 Addition Length: _____ Width: _____ Height: _____
 Shed Length: _____ Width: _____ Height: _____
 Fence Wood Vinyl Chain Link Length: _____ Height: _____
 Pool Above-ground In-ground
 Deck Square Feet: _____ Height Above Ground: _____
 Other: _____



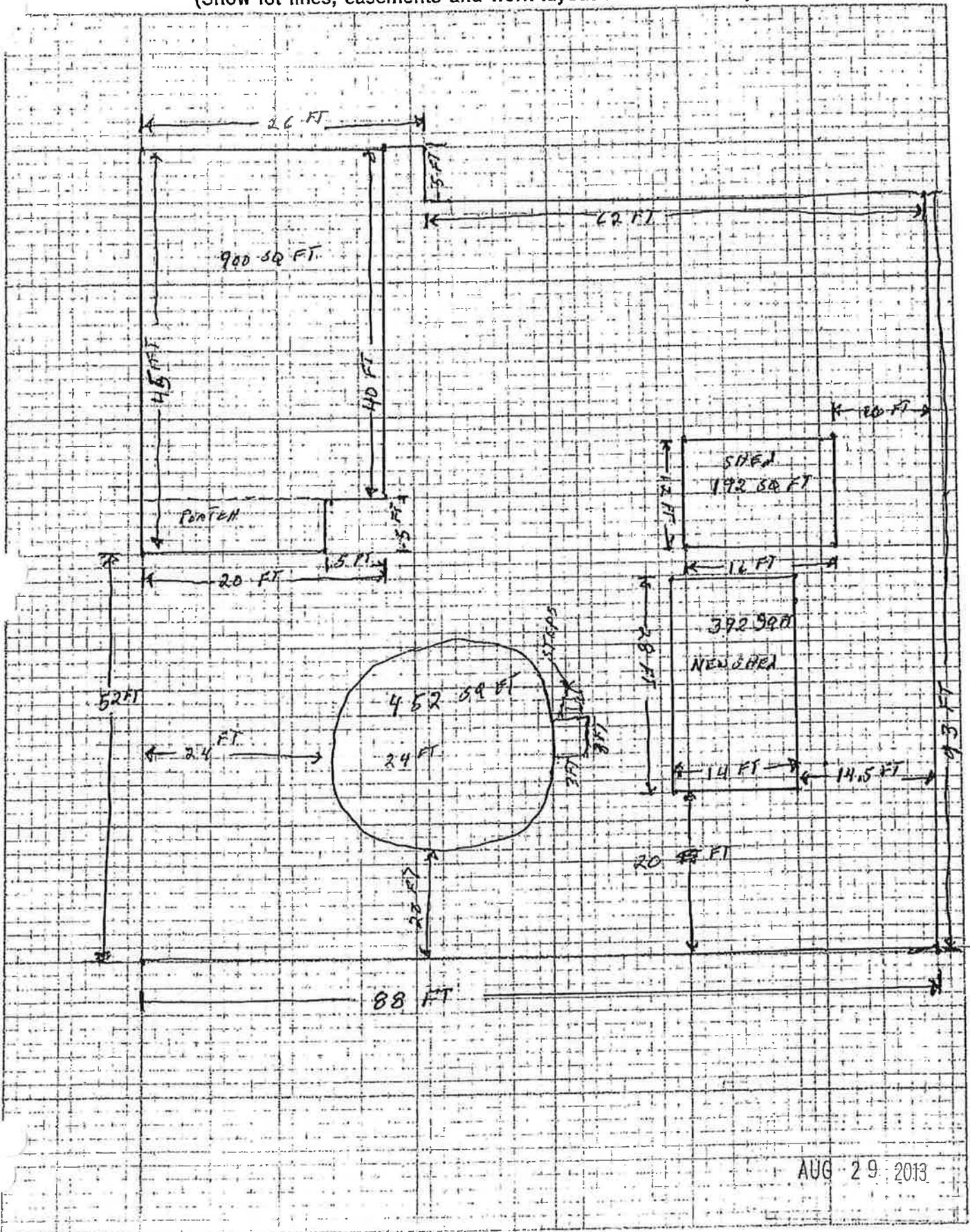
Site Plan

Site plan on page 2 of this application must be completed for the permit to be processed.

Applicants Signature: Robert Moore Date: 8-29-13

10. SITE PLAN

(Show lot lines, easements and work layout and dimensions)





Randy V. Yardumian
Code/Zoning Official
Fire Inspector

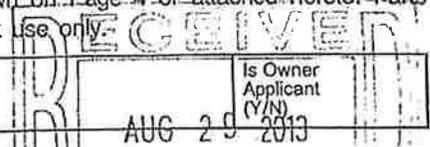
APPLICATION FOR PLAN EXAMINATION AND BUILDING PERMIT

Borough of Hatfield

Main Street
190
PA 19440

Phone: 215-855-0781
Fax: 215-855-2075
ryardumian@hatfieldborough.com

APPLICANT INSTRUCTIONS: For all applications, complete Parts 1, 2, 3, 4 and 5 of this form. If electrical work, complete also Part 6. If plumbing work, complete also Part 7. If mechanical work, complete also Part 8. For other permits, complete also Part 9. Site Plan (Part 10) is to be shown on Page 4 or attached hereto. Parts 11-18 (Pages 5 and 6) are for department use only.



Date <u>1/1</u>	Type Permit <input type="checkbox"/> Building (B)	<input type="checkbox"/> Electrical (E)	<input type="checkbox"/> Plumbing (P)	<input type="checkbox"/> Mechanical (M)	<input type="checkbox"/> Other (O) (See item 9)	Is Owner Applicant (Y/N) <u>Y</u>
--------------------	--	---	---------------------------------------	---	---	--------------------------------------

1. PROPERTY INFORMATION

Address <u>520 1/2 SOUTH MAIN ST</u>	Apt.	Zip	Parcel Number	Zoning
Division	Lot Number	Parcel Type <input type="checkbox"/> Residential (R) <input type="checkbox"/> Commercial (C)	<input type="checkbox"/> Industrial (I)	<input type="checkbox"/> Other (O)

2. OWNER INFORMATION

Name <u>ROBERT</u>	Last name or Business Name <u>MOORE</u>	Phone <u>215-872-6888</u>
Address <u>520 1/2 S. MAIN ST</u>	City <u>HATFIELD</u>	State Zip <u>PA 19440</u>

3. CONTRACTORS INFORMATION

	NAME OF CONTRACTOR <small>LAST NAME, FIRST NAME</small>	ST. ADDRESS	CITY, ST.	LICENSE NO.
Applicant (not owner)				
Architect / Engineer				
Electrical Contractor				
Plumbing				
Mechanical				
Roofing				
Foundation				
Concrete				
Entry				
Structural				
Painting				
Other				
Mechanical				
Roofing				
Plumbing				
Electrical				
Wall or Lathing				
Other				
Alarm				

4. CERTIFICATION

I certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Robert Moore 520 1/2 S MAIN ST HATFIELD PA 19440 215-872-6888
SIGNATURE OF APPLICANT ADDRESS PHONE NO.

No. Street

84

5. BUILDING PERMIT APPLICATION

Request Plan No. Assignment (Y/N)	PROPOSED USE: ASSEMBLY <input type="checkbox"/> THEATRE (1) <input type="checkbox"/> NIGHT CLUB (2) <input type="checkbox"/> RESTAURANT (3) <input type="checkbox"/> CHURCH (4) <input type="checkbox"/> OTHER ASSEMBLY (5) <input type="checkbox"/> BUSINESS (6) EDUCATIONAL <input type="checkbox"/> (GRADES 1-12) (7) <input type="checkbox"/> DAY CARE FACILITY (8) FACTORY <input type="checkbox"/> MODERATE HAZARD (9) <input type="checkbox"/> LOW HAZARD (10) <input type="checkbox"/> HIGH HAZARD (11)	INSTITUTIONAL <input type="checkbox"/> GROUP HOME (12) <input type="checkbox"/> HOSPITAL (13) <input type="checkbox"/> JAIL (14) <input type="checkbox"/> MERCANTILE (15) RESIDENTIAL <input type="checkbox"/> HOTEL, MOTEL (16) <input type="checkbox"/> MULTI-FAMILY (17) <input type="checkbox"/> BOCA TWO FAMILY (18) <input type="checkbox"/> CABO TWO FAMILY (19) <input type="checkbox"/> BOCA SINGLE FAMILY (20) <input type="checkbox"/> CABO SINGLE FAMILY (21)	<input type="checkbox"/> OTHER (24) PARKING GARAGE CARPORT MOTOR FUEL SERV. REPAIR GARAGE PUBLIC UTILITY HPM
MOVEMENT TYPE: NEW CONSTRUCTION (1) ADDITION (2) ALTERATION (3) REPAIR / REPLACEMENT (4) DEMOLITION (5) RELOCATION (6) FOUNDATION ONLY (7) CHANGE OF USE ONLY (8)			

Structural (check that applicable) Steel (1) <input type="checkbox"/> Concrete (3) <input type="checkbox"/> Other (5), Identify: _____ Masonry (2) <input checked="" type="checkbox"/> Wood (4)	Exterior (Check those applicable) Walls <input type="checkbox"/> Steel (1) <input type="checkbox"/> Concrete (3) <input type="checkbox"/> Other (5), Identify: _____ <input type="checkbox"/> Masonry (2) <input checked="" type="checkbox"/> Wood (4)
--	---

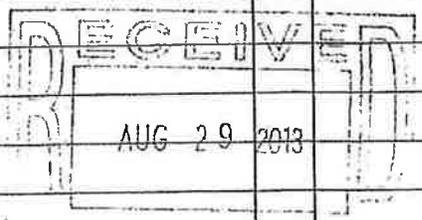
any structural assemblies fabricated off-site? Yes No

Frontage (Feet)	Stories (Number)	Lot Area (Sq. feet)
Setback (Feet)	Bed Rooms (Number)	Building Area (Sq. feet)
Back (Feet)	Full Baths (Number)	Parking Area (Sq. feet)
Back (Feet)	Partial Baths (Number)	Living Area (Sq. feet)
Setback (Feet)	Garages (Number)	Basement Area (Sq. feet)
Height Above Grade (Feet)	Windows (Number)	Garage Area (Sq. feet)
Residential Units (Number)	Fireplaces (Number)	Office/Sales (Sq. feet)
Single Residential Units (Number)	Enclosed Parking (Number)	Service (Sq. feet)
Stairs / Escalator (Number)	Outside Parking (Number)	Manufacturing (Sq. feet)
Start: ____/____/____	Est. Finish: ____/____/____	Building Est. Value \$ 12,000.00

6. ELECTRICAL PERMIT APPLICATION

Electrical Work Yes No

Service _____ AMPS	Number of Circuits: _____ 2 WIRE _____ 3 WIRE _____ 4 WIRE	Number of Service Outlets: _____ 110V _____ 220V
POWER DEVICES	No. OUTPUT/LOAD	POWER DEVICES
	7	
	8	
	9	
	10	
		Total Number of Motors
Invoice Revisions:		
Start: ____/____/____	Est. Finish: ____/____/____	Electrical Work Est. Value \$



7. PLUMBING PERMIT APPLICATION

Plumbing Work Yes No

Enter the Number of Fixtures Being Installed, Replaced or Repaired

Drinking Fountains	Back Flow Preventers
Floor Drains	Water Pumps
Water Heaters	Roof Openings
Water Softeners	Parking Lot Drains
Sewage Ejectors	Inside Downspouts
Sump Pumps	Swimming Pools
Grease Traps	Standpipes (Y/N) (Number Hose Outlets)
Bidets	Fire Sprinklers (Y/N) (Number of Heads)
	Lawn Sprinklers (Y/N) (Number of Heads)
	Total Fixtures
Water (Y/N)	Public Sewer (Y/N)
Service Size _____ IN.	Water Meter Size _____ IN.
Avg. Daily Water Use _____ GPD	
Service Revisions:	
Start _____ / _____ / _____	Est. Finish _____ / _____ / _____
Plumbing Work Est. Value \$ _____	

8. MECHANICAL PERMIT APPLICATION

Mechanical Work Yes No

Enter Number of New or Replacement Units

Air Furnace	Incinerator	Air Handling Unit
Boiler	Heat Pump	
Coil Unit	Air Cleaner	
Window A/C Unit	Kitchen Exhaust Hood	
Split System A/C	Hazardous Exhaust System	
A/C Compressor	Electric Furnace	
Service Revisions:		
Heating Fuel: <input type="checkbox"/> Gas (1) <input type="checkbox"/> Oil (2) <input type="checkbox"/> Electric (3) <input type="checkbox"/> Coal (4) <input type="checkbox"/> Wood (5) <input type="checkbox"/> Other (6)		
Start _____ / _____ / _____	Est. Finish _____ / _____ / _____	Mechanical Work Est. Value \$ _____

9. OTHER REQUIRED PERMIT APPLICATION(S)

Type: ZONING

Description of Work: STORAGE SHED

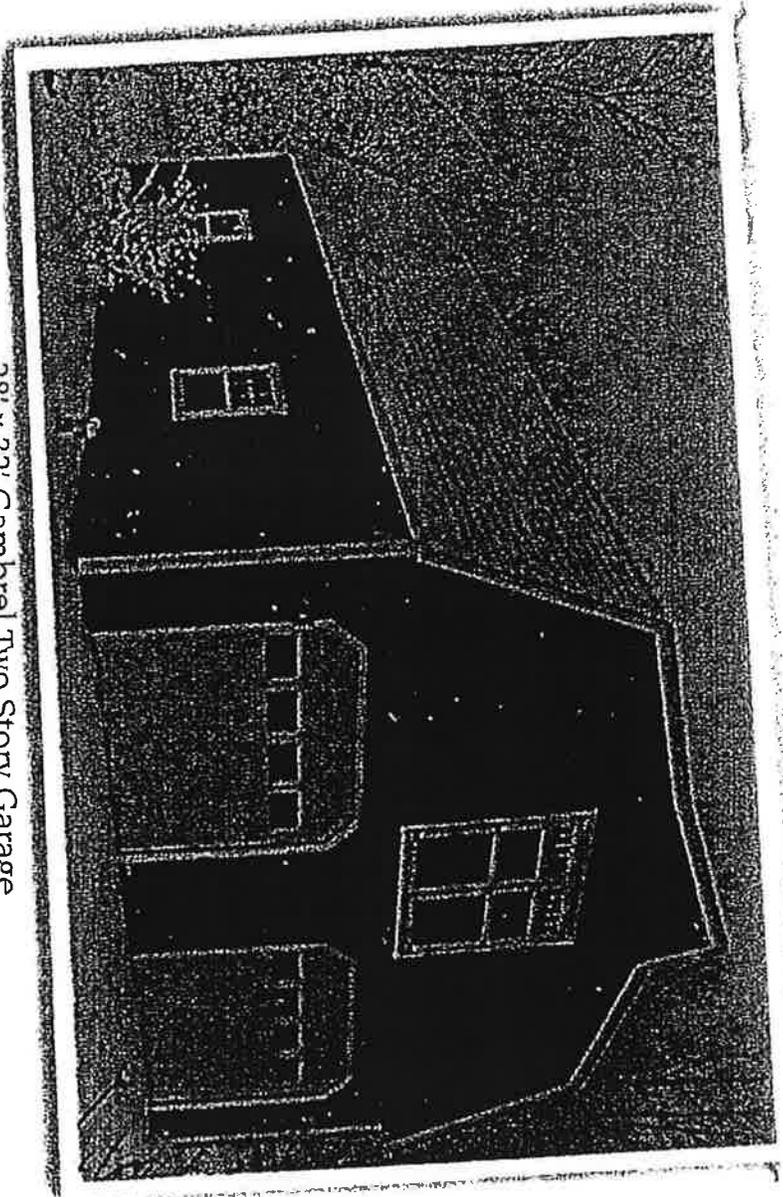
RECEIVED
 AUG 29 2013

Start _____ / _____ / _____	Est. Finish _____ / _____ / _____	Est. Value \$ _____
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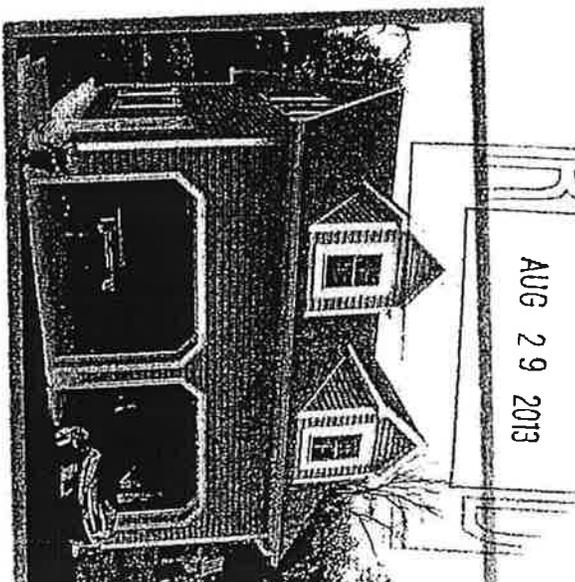
THE TWO STORY GARAGE

All the room you need for vehicles, work, storage,

BS



28' x 32' Gambrel Two Story Garage



24' x 22' Cape Cod Two Story Garag

Gray Vinyl Siding / White Trim

Ideas for making your DreamSpace truly yours:

