

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
January 5, 2011

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Borough Manager, Michael J. DeFinis, Mayor, Robert L. Kaler, III, Solicitor, Catherine M. Harper and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of January 5, 2011 with additions. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input, there was none. There was media representation.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next month's Council meeting January 19, 2011 regular meeting @ 7:30 P.M.
- HERC is scheduled to meet is scheduled to meet, January 26, 2011 8:00 AM followed by the HERC Task Force @ 9:00 AM.

President Weierman informed Council the Borough Association Dinner Meeting is Thursday, January 27, 2011, hosted by Telford, Souderton & Hatfield Boroughs.

4. Tax Collectors 2010 Report:

Borough Tax Collector Nancy DeFinis thanked Council for inviting her and informed Council she was invited by the Borough Manager to give an annual report. Mrs. DeFinis informed Council she will be filing liens for the Borough on Thursday, January 6, 2011 and is scheduled at 10:30 AM. The base amount collected for 2010 is \$131,011.71. The amount liened will be \$8,302.00 and there are no interims to carry over and there is no

carry over period for the Borough. Tax Collector DeFinis updated Council on the monthly and year end reports and the annual audit.

Tax Collector DeFinis informed Council the State of Pennsylvania through the Legislative Budget and Finance Committee is conducting a study of the current tax collectors and of real estate property tax collection. In an effort to be proactive versus reactive, I went to the Montgomery County Borough Association and received their unanimous support and endorsement for tax collectors. Tax Collector DeFinis asked for permission for an article to be run in the Borough Newsletter, and asked Council to contact our local State Senator and Representatives to voice your concerns by calling, writing or emailing. Please let them know that as a tax paying constituent of this Commonwealth, you are against any plan that would attempt to privatize or remove the responsibility of real estate tax collection from the duly elected Tax Collector of our municipality. A discussion ensued.

Tax Collector DeFinis answered questions regarding the School District and the County Commissioners.

Solicitor Harper informed Council not to take a position, lay out the facts and let the representatives know how you feel. Solicitor Harper updated Council on the legislative point of view. A discussion ensued.

President Weierman suggested getting the facts and include them in the Borough Newsletter.

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Recycling: Mayor Kaler, III, informed Council the Recycling Committee met on January 4, 2011.

Budget, Finance and Labor: President Weierman updated Council on the Red Flag Rule notice regarding the protecting the privacy of customers.

Solicitor Harper informed Council the rules may not apply to the borough electric department. A discussion ensued.

Manager DeFinis answered questions regarding the electric bill lay-out.

6. MANAGERS REPORT: Manager DeFinis made the following announcements: General Reports and Projects Update

- Chestnut Street Trail Bridge was installed December 17th. The DCNR field representative came out and inspected it and signed off on it. Reimbursement for the bridge through DCNR has been applied for, and all achieved by the end of the year. Manager DeFinis thanked the Public Works Department for all their work and Q-Fence for the work they did installing the fence the day after Christmas.

- National Water Main Cleaning Co. is proceeding with the sewer lateral repair project. The Army Corps of Engineers field inspector Dave Harding has been on site several times and noted being impressed with the process. National has been directed to move to section #2 for televising future repair areas. Manager DeFinis updated Council on the decision to focus on the area that we are in instead of moving to another location and do the auxiliary streets and complete the area while we are there which would be a more effective way of using the remaining dollars in the grant as opposed to moving to another location and having to come back and do these again later.

Manager DeFinis answered questions on traffic control and the configuration of the clean-outs at houses and laterals.

- Public Works Director Fred Leister and crew did a great job during the Christmas weekend snow storm. Several members of the crew rearranged their vacation times and travel plans to make them available for the event. Ed Young plowed snow to help relieve the Public Works Department. Manager Definis updated Council on the power outage at Heritage Village.
- Committee meeting schedules are attached to this update. Please review and confirm. .
- The Comcast Cable Franchise agreement is in your packet. Kate is now negotiating the pole attachment fee to finalize the agreement.
- Codification is inching its way forward. This item will be on the agenda until completion.
- The 100th Anniversary of the PSAB will be held April 10-13, 2011 at the Hershey Lodge. Please keep these dates open if possible.
- Hatfield Chamber and the Borough has committed to annually partnering with the Chamber of Commerce to host a Business Card Mixer. This year the event will be with Lansdale Amusement Tuesday, February 15, 2011 from 5 - 6PM at Lansdale Amusement.

7. OLD BUSINESS:

- A. Comcast Agreement Review
- B. Borough Fee Schedule
- C. Todd Walker Amended Waiver of Land Development Review
- D. Codification
- E. Borough & township Mutual Agreement

A. Comcast Agreement Review: Manager DeFinis informed Council the agreement is a twelve year agreement. One of the reasons for a twelve year agreement was because of the increased franchise fee.

Solicitor Harper updated Council on the pole attachment fee and revenues and reviewed and answered question regarding the agreement with Council.

B. Borough Fee Schedule: Manager DeFinis informed Council the ordinance was passed stating that all Borough fees will be set by resolution has been done. Now we have to set the Borough fee Schedule.

Solicitor Harper answered questions on land development fee and escrow funds.

C. Todd Walker Amended Waiver of Land Development Review: Solicitor Harper updated Council on the conditions of the amended waiver of Land Development Review. Solicitor Harper discussed the changes and recommendations with Council regarding the stream cleaning by the property owner and the sanitary pipe. A discussion ensued.

D. Codification: Solicitor Harper reviewed the letter of December 30, 2010. Solicitor Harper answered questions on exotic animals and fire insurance. A discussion ensued.

Mayor Kaler, III, updated Council on the two separate organizations within the Fire Company, the Hatfield Volunteer Fire Company and the Fireman's Relief Association. The Fire Insurance goes to the Relief Association and it is necessary for every fire company to have a separate entity as a relief association.

E. Borough & Township Mutual Agreement: Manager DeFinis updated Council on the Mutual Agreement for joint bidding of certain materials between the Borough of Hatfield and Hatfield Township. Manager DeFinis informed Council there has not been a standard on how to bid for road projects.

Manager DeFinis answered questions on requirements of the bids. A discussion ensued.

Solicitor harper answered questions and reviewed the agreement with Council.

8. NEW BUSINESS:

President Weierman reviewed the Hatfield Volunteer Fire Company No. 1 Year End Report.

9. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of January 5, 2011. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:28 PM.

Executive Session: Litigation & Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
January 19, 2011

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Joshua Ganz from Timoney Knox and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of January 19, 2011 with changes. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there were any comments. There were none. The media was present.

3. APPROVAL OF THE MINUTES

Motion to approve the Minutes of December 1, 2010 Workshop and the December 15, 2010 Regular Minutes.

Motion: A motion was made by Councilmember Moyer to approve the Minutes of December 1, 2010 Workshop and the December 15, 2010 Regular Minutes. The motion was seconded by Councilmember Farrall and was unanimously approved with a vote of 5-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next month's Council meetings February 2, 2011 Workshop Meeting and Regular Meeting February 16, 2011 @ 7:30 P.M.
- HERC is scheduled to meet January 26, 2011 8:00 A.M. followed by the Task Force @ 9:00 A.M.

- The Planning Commission is scheduled to meet January 31, 2011 @ 7:00 PM.

5. REPORTS FROM STANDING COMMITTEES AND MAYOR: President Weierman asked if there were any reports or questions.

Public Works: Councilmember Moyer informed Council the Public Safety Committee had a meeting on September 19, 2011 with Hatfield Township. In the near future there will be a joint purchase agreement between the Borough and Hatfield Township.

Manager Definis updated Council on the Joint Bidding Agreement for certain materials, road materials, etc., and a memorandum of understanding.

Manager DeFinis answered questions regarding the salt storage agreement.

Property & Equipment: Councilmember Stevens informed Council the Property & Equipment Committee met last month. The Public Works Director is moving forward with the purchase of a new street sweeper. The Committee is working on the new borough building project and looking at putting together building options to bring to Council for input.

Manager DeFinis updated Council on the property survey for the new borough building by Bursich

Public Safety: The Police Report was normal.

MANAGERS REPORT: Manager DeFinis made the following announcements:
General Reports and Projects Update

- Due to snow storms and a delay in materials delivery the sewer lateral repair project has slowed down. Mark Mattucci is working with the contractor to restart production.
- Representatives from AMP Ohio are scheduled to be in the Borough January 26th to explain PJM Demand Response Program to Borough Business owners.
- Snow storms are keeping the public works department busy. Fred and the guys are doing a good job keeping up with the workload.
- Please see Kate's letter to Keystate Publishers regarding codification. As discussed at the workshop Keystate Publishers is now authorized to proceed with codification.
- The 100th Anniversary of the PSAB will be held April 10 - 13, 2011 at the Hershey Lodge. Please keep these dates open if possible.
- There was a power outage on N. Wayne Avenue on Sunday. Carr & Duff and the public works department took care of the two hours power outage.

Manager DeFinis updated and answered questions on the Borough salt supply.

7. ACTION ITEMS:

A. Motion to Approve Resolution # 2011-1 Amending Hatfield Borough's Consolidated Fee Schedule.

Motion: A motion was made by Councilmember Farrall to Approve Resolution # 2011-1, Amending Hatfield Borough's Consolidated Fee Schedule. The motion was seconded by Councilmember Moyer.

Manager Definis updated Council on item 9 & 12 changes. They were updated to where the rates should have been when discussed with the professionals.

The motion was unanimously approved with a vote of 5-0.

B. Motion to Approve Resolution # 2011-2 Approving the Cable Franchise Agreement Between the Borough of Hatfield and Comcast of Southeast Pennsylvania, LLC.

Motion: A motion was made by Councilmember Moyer to Approve Resolution # 2011-2 Approving the Cable Franchise Agreement Between the Borough of Hatfield and Comcast of Southeast Pennsylvania, LLC. The motion was seconded by Councilmember Farrall.

Manager DeFinis updated Council on the Comcast Agreement.

The motion was unanimously approved with a vote of 5-0.

C. Motion to Approve Resolution #2011-3 Approving the Pole Attachment Fee Agreement Between the Borough of Hatfield and Comcast of Southeast Pennsylvania, LLC.

Motion: A motion was made by Councilmember Moyer to Approve Resolution #2011-3 Approving the Pole Agreement Between the Borough of Hatfield and Comcast of Southeast Pennsylvania, LLC. The motion was seconded by Councilmember Farrall.

Joshua Ganz from Timoney Knox updated Council on the Pole Attachment Fee agreement.

Manager DeFinis informed Council the Pole Attachment Agreement reflects the twelve year agreement.

President Weierman suggested amending the motion Resolution #2011-3 the Pole Attachment Fee Agreement to include Exhibit A, the Pole Attachment Agreement.

Councilmember Moyer made a motion to amend Resolution #2011-3 Approving the Pole Attachment Fee Agreement Between the Borough of Hatfield and Comcast of Southeast Pennsylvania, LLC. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

Motion: A motion was made by Councilmember Moyer Approving Resolution 2011-3 the Pole Attachment Fee Agreement including Exhibit A, the Pole Attachment Agreement. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

D. Motion to Approve Resolution #2011-4 to the Waiver of Land Development for the Walker / Hanson Property to assist Kenco Hydraulics with business operations in the Borough.

Motion: A motion was made by Councilmember Stevens To Approve Resolution #2011-4 to the Waiver of Land Development for the Walker / Hanson Property to assist Kenco Hydraulics with business operations in the Borough. The motion was seconded by Councilmember Farrall.

Manager DeFinis updated and answered questions regarding Resolution #2011-4.

The motion was unanimously approved with a vote of 5-0.

8. Motion to Approve Payment of the Bills. President Weierman and Manager DeFinis answered questions regarding the Bill List.

Motion: A motion was made by Councilmember Moyer to Approve Payment of the Bills. The motion was seconded by Councilmember Kroesser. The motion was unanimously approved with a vote of 5-0.

REPORTS AND CORRESPONDENCE:

President Weierman reviewed the Reports and Correspondence.

Manager DeFinis updated Council on the salt supply and usage. The Borough did use more salt than budgeted for.

Monthly Investment Report
Monthly EIT Report
Police Department Report
Fire Department Report
Public Works Department Report

9. OLD BUSINESS:

10: NEW BUSINESS:

11. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Farrall to adjourn the meeting of January 19, 2011. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0. The meeting adjourned at 7:58 PM.

Executive Session: Litigation & Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
February 2, 2011

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- (X) Kenneth V. Farrall
- (X) John Kroesser
- (X) Bryan A. Moyer
- (X) Lawrence G. Stevens

- () Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Borough Manager, Michael J. DeFinis, Solicitor, Catherine M. Harper and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of February 2, 2011 as revised with additions. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input.

Debbie Stevens, 221 ½ W. Broad Street informed Council that the Public Works Department should be commended on the excellent job they have been doing during the snow storms on snow and ice removal.

It was the consensus of Council that the Public Works Department have been on top of all the snow and ice storms and have done an excellent job on the Borough streets and roads.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next month's Council meeting February 16, 2011 regular meeting @ 7:30 P.M.
- HERC is scheduled to meet February 23, 2011 8:00 AM.
- Borough Council is co-hosting the Chamber of Commerce business card mixer February 15th at Lansdale Amusement 5 -6:30 PM.

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

HERC: Councilmember Stevens informed Council the HERC Committee met January 26th, 2011 and considered three grant applications. The Small Projects Grant was approved for the Trolley Stop for \$1,500.00 for the replacement of two outside doors. A Business Event Grant by Lansdale Amusement was approved for \$959.64 for their open house that was held in December and Lansdale Amusement also had a Façade Grant Application that was approved for \$1,401.85. The third grant from Lansdale Amusement, a Small Projects Grant was Tabled. The Committee is considering revising the Façade Improvement Grant and the Small Projects Grant guidelines and making the grants more business friendly.

5. MANAGERS REPORT: Manager DeFinis made the following announcements:
General Reports and Projects Update

- Due to snow storms the sewer lateral repair project has slowed down. Mark Mattucci is working with the contractor to restart production.
- Snow storms are keeping the public works department busy. Public Works Director Fred Leister indicated January 26th we have @173 tons of road salt on hand. 78 Tons of road salt was order today and the Borough is in good shape.
- The 100th Anniversary of the PSAB will be held April 10 -13, 2011 at the Hershey Lodge. Please keep these dates open if possible.
- The auditors were in Wednesday and Friday last week and did their preliminary field work. Diane Farrall is working with the Larson Allen team. The auditors reviewed a couple things and went over a couple procedures that will be taken care of.
- In the Borough News Magazine there is an article that is called Recognition of Opportunity. If Council reads the article this is what our Council does very well.
- The alley policy of plowing the alleys if it snows more than five inches the Borough plows the allies. The alley on Union Street the Borough will plow if there are no cars there, because we are actually plowing cars out rather than plowing the alley.
- The Winter Blast was very well attended. North Penn Water Authority had donated twenty cases of water.

Councilmember Stevens thanked Manager DeFinis for all his hard work at the Winter Blast.

President Weierman informed Council on the opportunity in the Borough Magazine for Municipalities to submit either their newsletters or website information in a contest.

Manager DeFinis informed Council three copies of last year's Borough Newsletter has been submitted. The Borough website was not submitted since the Borough is going to update the website.

6. OLD BUSINESS:

- A. Paradise Manor Renovations

- B. Hatfield Auto Museum Renovations
- C. PJM Demand Response Program
- D. Borough Office Plans
- E. Borough & township Mutual Agreement

A. Paradise Manor Renovation: Councilmember Stevens informed Council as of October he was elected to the Board on Paradise Manor and he would abstain from any voting.

Solicitor Harper added that Councilmember Stevens “has unpaid directorship” at Paradise Manor.

Les Bucher of KCBA Architects informed Council he has been hired by Paradise Manor to lay out the plans for the potential expansion to Paradise Manor. Pastor J. R. Damiani of the Family Worship Center, Lansdale. Pastor Damiani and gave a brief history of Family Worship Center, founded in 1984 and it’s improvements including a worship center, a youth center, a children’s center and a family life center. Paradise Manor would like to build affordable housing for senior citizens. Bill and Mable Dice former Church members informed the Pastor they would like to leave a legacy and provide funding for affordable housing for senior citizens in their will. The trustees of the trust after several years decided to team up with Paradise Manor, or Highway Home for the Aging. Funds were made available to proceed with the projects. Highway Home for the Aging was named Paradise Manor to take off of the Bill and Mable Dice name. The purpose is to provide affordable housing for senior citizens and incorporate the current personal care facility that are there. It will be operated by a Board of Directors from the Offices of The Family Worship Center in Towamencin Township.

Mr. Bucher updated Council the overlay of the property and existing parking and zoning requirements and allowable uses. The zoning is in the Commercial Core District. Mr. Bucher informed Council the plan would use the same street entrance. The plan proposes demolishing eleven personal care units and also demolishing the ranch house as well. We are proposing a new addition that would primarily be the visitor center, and main entrance to the whole facility. You can go to the existing personal care, diet and activity area and into the first floor of the addition. The first floor of that three story addition we are proposing adding on sixteen units of personal care to add on and also replace the eleven and add. The Victorian house would stay. With personal care and independent living you try to separate those functions. The independent living would be in the rear and develop a resident entrance and parking in the back. On the second and third floors we are proposing fifteen independent living quarters. Landscaping and court yards would be incorporated. Some of the materials would be used to buy into the Core Commercial concept. The structure would most like be concrete floor with steel studs and framing. Relate to unit count there would be sixteen units on first floor, this is the new addition of personal care, fifteen independent living on the second floor and third floor and then the existing house has thirteen units. Asked for relief of the parking set-back and the parking in the front for proposed handicap parking and fee in lieu of parking spaces.

Solicitor Harper answered questions regarding the parking lot set-backs, parking in the front yard and fee in lieu of parking spaces. Solicitor Harper updated Council on the units that are proposed as independent living qualify as apartments. We try to encourage shops on the bottom and living upstairs. Independent living is not a use in our ordinance, but apartments are allowed in our ordinance, but not sure if they are allowed in this way in this zone. There is a square footage requirement. If it is a non-conformity they are adding to the non-conforming use. A discussion ensued. Solicitor Harper will review the ordinance

C. PJM Demand Response Program: Manager DeFinis informed Council the Interruptible Load for Reliability Service Agreements that the Borough would have to enter into with AMP Ohio as well as all the businesses owners that would like to take part in the PJM Demand Response Program. A meeting was held at the Hatfield Fire House with six or seven businesses in the Borough that are interested. Meetings are scheduled with the interested parties to go over the Demand Response Program. Hopefully we will get some interest and then we can help them rather. If the business owners go into the PJM Demand Response Program for a full profit other than the Borough they will get a portion of their allocation would be back. In they go in thorough the PJM Demand Response Program through the Borough process, and through Amp Ohio they will return 100% what ever their allocation is. Solicitor Harper has reviewed the applications and they are basic.

Solicitor Harper informed Council the key is to pass along the credits and not owing the credits.

B. Hatfield Auto Museum Renovations: Fred Mayer updated Council on the concept for the back building at the Hatfield Auto Museum. Mr. Mayer informed Council he recognized he had not compiled with the July 2010 plan because of certain events. He is proposing to demolish the back two story building and preparing to construct an equally impressive one story building on the same footprint. The present building is too far gone to restore. The use has not changed.

Solicitor Harper informed Council in order to do this would require an amendment to the land development approval. There was the condition that the museum would have to have hours.

Mr. Mayer informed Council he is ok with having actual hours.

Manager DeFinis updated Council on the discussion with Mr. Mayer to obtain the U&O and Mr. Mayer had to abide with the Land Development and Zoning decision that was made and to have people walking around the building while he is doing renovations and construction in the back would not be in the best interest. By appointment only is what we determined the best way to limit the safety concerns and once there is a grand opening we would have Mr. Mayer post the hours of operations.

Solicitor Harper informed Mayer the storage or selling of automobiles is not a permitted use. If you have posted hours then you are a museum.

Mr. Mayer informed Council the plan is to have an event to draw people and to have an event together with the Borough to bring people into the borough. A discussion ensued.

Solicitor Harper will do a Resolution for Councils consideration of amending the Land Development.

Manager DeFinis updated Council on the discussion regarding the Cliff Kulp property.

Manager DeFinis informed Council Mr. Mayer would like to have a grand opening in conjunction with the Taste of Hatfield and if he could have an auto auction in town.

Mr. Mayer informed Council people would have to pre-register.

Councilmember Farrall asked how many cars there would be how they would be staged. A discussion ensued.

Mr. Mayer informed Council cars that are inside will be brought out and auctioned off, they will be picked up the next day. There are no definite plans and Mr. Mayer will touch base with Manager DeFinis and the concerns on closing the road for the event.

D. Borough Office Plans: Manager DeFinis informed Council the Property and Equipment Committee met and reviewed the plans from Borough Engineer Mark Mattucci. Solicitor Harper, the Borough Engineer and Manager are going to do a title search on the property at the electric plant park. Some of the property was purchased with open space money. There is a line running through the electric plant park that needs clarified. And when we finally decided where the building is going to go and what it is going to look like we use the property properly. Borough Engineer Mark Mattucci has been authorized to do a title search on the electric plant property. A discussion ensued.

Solicitor Harper will obtain the easement with the title search.

7. NEW BUSINESS:

- A. Restructuring of Meeting Agenda's
- B. HERC Reappointments Larry Stevens, Glenn Snyder, Scott Shull
- C. Chamber Business Card Mixer prior to Taste of Hatfield
- D. Hatfield Borough Assessed Valuation for 2011
- E. LIHEAP
- F. Partnership TMA
- G. Designation of Official Voting Delegate
- H. Agreement Between the Borough of Hatfield and Hatfield Township Regarding Garfield Avenue Sewer Facilities
- I. Montgomery County Planning Commission Model Ordinances

J. Agreement Between Hatfield Township And The Borough of Hatfield For Joint Bidding Of Certain Materials.

K. Bursich Sanitary Lateral Rehabilitation Change Order No. 2

L. Bursich Sanitary Lateral Rehabilitation Application for Payment No. 2

A. Restructuring of Meeting Agenda's: Manager DeFinis informed Council the restructuring of the meeting agenda was discussed with the Budget, Finance and Labor Committee. Discussion will be at the first meeting and action will be on the second meeting with limited discussion.

B. HERC: Reappointments Larry Stevens, Glenn Snyder, Scott Shull: Manager Definis informed Council in reviewing the HERC terms it was notice Larry Stevens, Glenn Snyder and Scott Shull need reappointed to a one or five year term. The suggestions are to reappoint to five years terms to get back on track and be appointed during reappointments.

C. Chamber Business Card Mixer prior to Taste of Hatfield: Manager DeFinis informed Council the Chamber of Commerce asked if the Borough is interested in hosting the Business Card Mixer prior to the Taste of Hatfield. It was the consensus of Council to host the event.

D. Hatfield Borough Assessed Valuation for 2011: Council reviewed the assessed Valuation for 2011.

E. LIHEAP: Manager DeFinis updated Council on the LIHEAP operations and rules for electric source payments from LIHEAP.

Assistant Secretary, Linda L. Watts answered questions regarding confirming the heat source with the property owner and reporting back to LIHEAP.

F. Partnership TMA: Manager DeFinis informed Council the Borough partnered with TMA and certifies that it will provide the requested local matching funds to The Partnership TMA as part of the overall local matching funds required to qualify for funding under the Commonwealth's TMA Assistance Program.

G. Designation of Official Voting Delegate: The Borough is suppose to designate a voting delegate for any action that is taken at the convention. Interested parties please contact the Borough Manager.

H. Agreement Between The Borough Of Hatfield And Hatfield Township Regarding Garfield Avenue Sewer Facilities: Manager Definis updated Council on the agreement between the Borough of Hatfield and Hatfield Township. Solicitor Harper reviewed the agreement.

Solicitor Harper informed Council the Borough owns the pipe and made the corrections as recommended.

I. Montgomery County Planning Commission Model Ordinances: Manager DeFinis informed Council the County Planning Commission has created a presentation that summarizes our 16 model zoning and subdivision ordinances. Montgomery County Planning Commission will do a brief power point presentation explaining the 6 model zoning and subdivision ordinance at a Council Meeting. Manager Definis will invite the Planning Commission and Zoning Hearing Board to attend.

J. Agreement Between Hatfield Township And The Borough Of Hatfield For Joint Bidding Of Certain Materials: Manager DeFinis updated Council on the agreement between Hatfield Township and the Borough of Hatfield for joint bidding of certain materials and the salt storage shed.

Solicitor Harper suggested an agreement with a five year term and reviewed the agreement with Council and the issue of an arbitrator. Solicitor Harper will make the corrections as recommended.

K. Sanitary Lateral Rehabilitation: Manager DeFinis updated Council on the payment request and change order. Borough Engineer Mark Mattucci and Manager DeFinis reviewed the discrepancies.

L. Sanitary Lateral Rehabilitation Application for Payment No. 2: Manager DeFinis updated Council on Payment Request for No. 2 in the amount of \$82,031.40 to National Water Main Cleaning Co., for work completed through December 30, 2010.

M. Pension Report: Manager DeFinis updated Council on the 4th quarter pension report from Trollinger Consulting.

N. Borough Association Dinner Meeting: Manager DeFinis informed Council the Borough Association Dinner Meeting is scheduled for Thursday, February 24, 2011.

8. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of February 2, 2011. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 9:38 PM.

Executive Session: Litigation & Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
February 16, 2011

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - () Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Joshua Ganz from Timoney Knox and Assistant Secretary Linda L. Watts. There media was present.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to approve the Revised Agenda of February 16, 2011 with addition. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0.

2. PUBLIC INPUT: President Weierman asked if there were any comments.

Joan Roeder 151 N. Wayne Avenue informed Council she was concerned that the rolling stop signs are not enforceable by the Police Department and she worries about the children walking to school with speeding motorists.

Councilmember Farrall informed Mrs. Roeder the Police Department would be contacted and asked to do a selective enforcement.

President Weierman informed Mrs. Roeder the more borough Council hears citizens concerns that they can be acted on.

3. APPROVAL OF THE MINUTES

Motion to approve the Minutes of January 5, 2011 Workshop and the January 19, 2011 Regular Meetings.

Motion: A motion was made by Councilmember Farrall to approve the Minutes of January 5, 2011 Workshop and the

January 19, 2011 Regular Minutes. The motion was seconded by Councilmember Stevens and was unanimously approved with a vote of 4-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.
- Next month's Council meetings March 2, 2011 Workshop Meeting and Regular Meeting March 16, 2011 @ 7:30 P.M.
 - HERC is scheduled to meet February 23, 2011 8:00 A.M.
 - The Planning Commission is scheduled to meet February 28, 2011 @ 7:00 PM.

Councilmember Stevens thanked the Borough for its part in the Chamber of Commerce Mixer event last evening. It was very well attended with lots of food and a lot of nice things were said about Hatfield Borough.

5. ACTION ITEMS: President Weierman reviewed the following Action Items.
- A. Motion to Approve Resolution #2011-5 Appointing John H. Weierman as the Official Voting Delegate and Lawrence G. Stevens as the Alternate to the 100th General Assembly of Boroughs.
- B. Motion to Approve HERC Appointments of Glenn Snyder, Lawrence G. Stevens and Scott Shull to 5 year terms.
- C. Motion to approve Change Order #1 & 2 of the Sewer Lateral Rehabilitation Project.
- D. Motion to Approve Payment Request #2 to National Water Main Cleaning Co. in the amount of \$82,031.40.
- E. Motion to approve the Agreement between The Borough of Hatfield and The Hatfield Township Municipal Authority providing sewer services to the Moser Group Project on Garfield Avenue.
- F. Motion to approve the Joint Bidding Agreement between The Borough of Hatfield and Hatfield Township.
- G. Motion to Approve Resolution #2011-6 Amendment #2 to the Preliminary / Final Land Development Agreement for the Hatfield Auto Museum, 41 East Lincoln Avenue, Hatfield, PA 19440.

- A. Motion to Approve Resolution #2011-5 Appointing John H. Weierman as the Official Voting Delegate and Lawrence G. Stevens as the Alternate to the 100th General Assembly of Boroughs.

Motion: A motion was made by Councilmember Farrall to Approve Resolution #2011-05 Appointing John H. Weierman as the Official Voting Delegate and Lawrence G. Stevens as the Alternate to the 100th General Assembly of Boroughs. The motion was seconded by Councilmember Kroesser.

Solicitor Ganz informed Council there was no issue with Councilmembers voting for themselves or separating the vote.

The motion was unanimously approved with a vote of 4-0.

- B. Motion To Approve HERC Appointments of Glenn Snyder, Lawrence G. Stevens And Scott Shull to 5 year terms.

Motion: A motion was made by Councilmember Farrall to Approve HERC Appointments of Glenn Snyder, Lawrence G. Stevens And Scott Shull to 5 year terms. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

- C. Motion to Approve Change Order # 1 & 2 of the Sewer Lateral Rehabilitation Project.

Motion: A motion was made by Councilmember Farrall To Approve Change Order # 1 & 2 of the Sewer Lateral Rehabilitation Project. The motion was seconded by Councilmember Kroesser.

Manager DeFinis informed Council Change Order # 1 was for the installation of the vent. Change Order # 2 was the \$12,000.00 adjustment that was negotiated and discussed.

The motion was unanimously approved with a vote of 4-0.

- D. Motion to Approve Payment Request #2 to National Water Main Cleaning Co. in the amount of \$82,031.40.

Motion: A motion was made by Councilmember Stevens to Approve Payment Request #2 to National Water Main Cleaning Co. in the amount of \$82,031.40. The motion was seconded by Councilmember Farrall.

President Weierman informed Council Payment Request #2 was reviewed and recommended by the Borough Engineer.

The motion was unanimously approved with a vote of 4-0.

- E. Motion to Approve the Agreement between The Borough of Hatfield and The Hatfield Township Municipal Authority providing sewer services to the Moser Group Project on Garfield Avenue.

Motion: A motion was made by Councilmember Farrall to Approve the Agreement between The Borough of Hatfield and The Hatfield Township Municipal Authority providing sewer services t the Moser Group Project on Garfield Avenue. The motion was seconded by Councilmember Kroesser and was unanimously approved with a vote of 4-0.

F. Motion to approve the Joint Bidding Agreement between The Borough of Hatfield and Hatfield Township.

Motion: A motion was made by Councilmember Stevens to approve the Joint Bidding Agreement between The Borough of Hatfield and Hatfield Township. The motion was seconded by Councilmember Farrall.

Manager DeFinis informed Council the Borough is approving what was sent to the Township.

The motion was unanimously approved with a vote of 4-0.

G. Motion to Approve Resolution #2011-6 Amendment #2 to the Preliminary / Final Land Development Agreement for the Hatfield Auto Museum, 41 East Lincoln Avenue, Hatfield, PA 19440.

Motion: A motion was made by Councilmember Farrall to Approve Resolution #2011-6 Amendment #2 to the Preliminary / Final Land Development Agreement for the Hatfield Auto Museum, 41 East Lincoln Avenue, Hatfield, PA 19440. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 4-0.

6. Motion to Approve Payment of the Bills. President Weierman and Manager DeFinis answered questions regarding the Bill List.

Motion: A motion was made by Councilmember Stevens to Approve Payment of the Bills. The motion was seconded by Councilmember Farrall. The motion was unanimously approved with a vote of 4-0.

7. OLD BUSINESS:

February Borough Association Dinner Meeting is scheduled for February 24, 2011.

8: NEW BUSINESS:

9. MOTION TO ADJOURN:

Motion:

A motion was made by Councilmember Stevens to adjourn the meeting of February 16, 2011. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0. The meeting adjourned at 7:51 PM.

Executive Session: Litigation & Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
March 2, 2011

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Solicitor, Catherine M. Harper and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of March 2, 2011 with additions. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no Public input. The media was present.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next month's Council meeting March 16, 2011 regular meeting @ 7:30 P.M.
- HERC is scheduled to meet March 23, 2011 8:00 AM.

4. MCPC Model Zoning & Subdivision Ordinances Presentation.

Anne Leavitt-Gruberger of the Montgomery County Planning Commission gave a brief presentation on the model ordinances that the Montgomery County Planning Commission has been working on over the last several years. It has been an outgrowth of our Comprehensive Planning process. A lot of the model ordinances have come out of that work as an attempt to promote the policies that we have in the plan. Some of the policies may be pertinent to the Borough in the future. The Planning Commission has 16 model ordinances most of which are complete at this point the four broad categories are residential use and design, open space preservation, environmental protection and mixed use and commercial design. Ms. Gruberger informed Council that Hatfield Borough has a

really strong housing stock with a nice residential district. The mixed residential district compares to the Borough's R4 zoning ordinance. Accessory homes are promoted at the County level and Hatfield Borough allows accessory housing in their R2 district. Going forward if the Borough feels appropriate the Borough may want to expand accessory housing to more districts. Workforce Housing is also promoted at a County level and the Borough currently does not have problems with affordability. Open Space Preservation is really important, but the Borough is pretty much built out. The Borough has done a lot of work to work with the Open Space area that it has by making the Plaza more urban place that people can enjoy and also links up to the trail. Ms. Gruberger updated Council on the model land preservation district, rural residential district, an update of transfer of development rights, and environmental protection model. Ms. Gruberger informed Council the Montgomery County Planning Commission is working on a new floodplain detention model ordinance. FEMA recently made the new draft floodplain map. Ms. Gruberger updated Council on the new floodplain map and answered questions on how the map may affect parcels in the Borough and property owners may need to purchase flood insurance. The floodplain has not changed the mapping has gotten better. The Borough floodplain ordinance will have to conform to the new Federal Emergency Agency floodplain maps. Ms. Gruberger reviewed the riparian corridor preservation and open space, subdivision and land development ordinance, mixed use and commercial design.

Manager DeFinis informed Council Borough Engineer Mark Mattucci will review the FEMA map and update the ordinance. A discussion ensued.

Ms. Gruberger answered questions on the storm-water management. A discussion ensued.

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

HERC: Councilmember Stevens informed Council the HERC Committee met February 23rd, 2011. The Committee rejected an application from Lansdale Amusement for a Small Projects Grant application. The application was for replacement of doors at the back of the building and it did not enhance the façade of the building. The Committee is still working on changing the façade and small project grant guidelines and making the grants more business friendly and hopefully will be finalized by March.

Recycling: Mayor Kaler, III, informed Council the Recycling Committee met March 1, 2011. Mayor Kaler, III, will forward the Treasurer's Report and the Hough Associates report to the Manager. The 2008 – 2009 grants have been approved by the local DEP. Mayor Kaler, III, updated Council on the pending letter regarding Towamencin. A discussion ensued.

Solicitor Harper informed Council Towamencin allows limited burning in their ordinances. They have some very large properties and have farms which are exempt from the no-burning requirement by State law. We are trying to see if the DEP will recognize the Godshall amendment as part of the law. A discussion ensued.

Mayor Kaler, III, informed Council the Borough should be getting the 2008 grant and there may be a hold up on 2009.

Solicitor Harper updated Council on the Northern Montgomery County Recycling Commission all for one, one for all that means the Borough's grant can be held up as well. It would be appropriate to let Representative Godshall know that the Borough's grant is being held up because of Towamencin's limited burning ordinance.

Budget, Finance and Labor: President Weierman informed Council the Earned Income Tax is trailing the past two years.

Manager DeFinis updated Council on the EIT amount as of March 2, 2011. Manager DeFinis will contact Berkheimer regarding the new increase in labor especially at Brooks Instruments and reporting back from landlords identifying how many people are at their property.

President Weierman updated Council on the bond yields.

Public Safety: Lieutenant Tierney reported the Police Report was normal.

6. *MANAGERS REPORT: Manager DeFinis made the following announcements:*
General Reports and Projects Update

- National Water Main Cleaning Company has done all but four inline repairs to the Sewer Laterals on West Vine Street. National has also completed the televising of the additional authorized areas. After review by the engineer National will return to complete the project. The break in work will give staff time to review the remaining grant allocation.
- I am pleased to report during the wind storm of February 18th & 19th the Borough Electric System did not experience any outages.
- Reservations for the PSAB 100th Annual Conference have been made. Attendees have received their confirmation information. As a result of attending the conference I will be out of the office April 11th & 12th returning midday the 13th.
- Reimbursement of expenses during the power outage of February 23rd as a result of a traffic accident will be pursued through the driver's auto insurance. Several issues identified during the outage will be reviewed by staff and communicated to Council.
- Attached to the manager's report is a spread sheet from Treasurer Diane Farrall of the road salt and overtime budgets. As you can see the number of snow & ice events has taken its toll on the budgeted amounts.
- The Borough received an offer from the County Veterans Affairs Dept to host an information session. I have contacted the Township and American Legion on the subject to host a joint program. We can use all the Borough & Township resources to advertise the event.
- A car accident on Towamencin Ave. Car struck a pole, the pole was broken off. Carr & Duff were called to repair and power was lost on Vine St. circuit from

around 1:30 PM until 4:00 PM. Five homes on Towamencin Ave. were without power until 6:30 PM.

- A sewer main blockage affected Woodburner's. Grease backed up in the main. The plumber on site agreed to look at the blockage and took care of the problem.

Manager DeFinis answered questions regarding grease traps at Borough restaurants and people pouring grease down their drains.

- Bid Agreement between the Borough and Township - Public Works Director Fred Leister is working with the Township Staff and they are going to put the bid documents out soon for materials and things we are going to joint bid on. The bid openings are scheduled for the end of March.
- Manager DeFinis updated Council on the email from Jim Havarilla, Utility Engineers and tying into the land fill gas project. Mr. Havarilla has reviewed the project for EPPG (Eastern Power Purchase Group) and it is very favorable for the Borough to buy a portion of the gas land fill generation, the rates are good and it would remove some of the installed capacity charges that the Borough would pay to get the electricity here.
- Manager DeFinis will meet on March 3, 2011 regarding future purchase power agreements involving a whole power plan for the next 5, 10, 15, 20 years. A discussion ensued.

Manager DeFinis answered questions regarding the land fill project and natural gas project.

7. OLD BUSINESS:

A. Penn Street Townhomes Presentation

Councilmember Farrall informed Council the developer is finalizing their application to the Zoning Hearing Board. They will be making application within the next two weeks. They need a variance for parking in their front yard and the side yard with new parking spaces. A discussion ensued.

Councilmember Moyer voiced his concerns regarding the variance to Council.

Councilmember Farrall updated Council on the reconfigured parking. A discussion ensued.

8. NEW BUSINESS:

- A. Anchor Grant Program
- B. Pension Plan Review / Act 44 Compliance
- C. DEP / Lansdale Amusement Stream Bank Stabilization
- D. MS4 Annual Report
- E. 2010 Waste load Management Report
- F. Recognition Program

A. Anchor Grant Program: Manager DeFinis updated Council on the Anchor Grant Program. Solicitor Harper and Manager DeFinis will work on this gathering information using the Main Street Program as their Anchor Grant Template.

Solicitor Harper informed Council the most important part is that once you start a program having special funds you cannot use tax money. The Borough can divert money from the electric fund and use it for the anchor grants. Solicitor Harper answered questions on the Borough Code and policies. Solicitor Harper will draft an ordinance for Council's consideration.

B. Pension Plan Review / act 44 Compliance: Manager DeFinis informed Council this will take precedence on the project list. Act 44 compliance dictates the process and time frame. Manager DeFinis will work with Solicitor Harper and Assistant Linda Watts along with Joe Scott from the Pennsylvania Borough's Association. Manager DeFinis informed Council a presentation was presented at the Borough Association

Manager DeFinis answered questions regarding the Borough's actuary and pension advisors.

Solicitor Harper informed Council Act 44 of 2009, is a law designed to provide relief to municipal pension funds, also contained a new Chapter 7A which provides "Standards for Municipal Pension Systems," designed to route out conflicts of interest or the award of professional service contracts to campaign contributors. The law imposes certain requirements on a municipal government that has pension plans to select advisors in a fair way not influenced by either campaign contributions, or former employees who might "be in the business." Solicitor Harper drafted a rough first draft of a policy for Council's consideration.

Manager DeFinis informed Council because of the compliance issue we will work closely with the Borough Association.

C. DEP / Lansdale Amusement Stream Bank Stabilization: Manager DeFinis informed Council information was received from DEP regarding the DEP grant approved request. This was a project Manager DeFinis has worked on since 2009. A business owner has a stream behind their property and the stream has started to wash away the bank. In the last two years another foot of the stream bank has eroded. The DEP felt that though there was no eminent danger it did warranted enough to take action. What the DEP has suggested is to construct a riprap wall on the stream bank behind Lansdale Amusement 180 feet long by at least six feet high. Because of the nature of the dollars for this type of work the DEP Representative requested that the Borough take action as soon as possible so he could secure the \$12,000.00 that he has set aside for the project. The Borough has asked for three price quotes and has at this time received one proposal with the other two coming. The DEP Representative presented a rough draft of what the work encompasses.

Motion:

A motion was made by Councilmember Farrall to grant agreement with DEP for \$12,000.00 to do the

riprap wall behind Lansdale Amusement. The motion was seconded by Councilmember Moyer.

Manager DeFinis answered questions regarding extending the scope of the work, cost and awarding the bid.

The motion was unanimously approved with a vote of 5-0.

D. MS4 Annual Report: Manager DeFinis informed Council Borough Engineer Mark Mattucci is working on the MS4 annual report.

E. 2010 Wasteload Management Report: Manager DeFinis informed Council he is working with George Wrigley from Bursich and updated Council on the EDU's for Paradise Manor and answered questions on the capacity.

F. Recognition Program: Manager DeFinis reviewed the recognition program and recommendations with Council.

9. REPORTS AND CORRESPONDENCE: President Weierman reviewed the Reports and Correspondence.

Monthly Investment Report

Monthly EIT Report

Police Department Report

Fire Department Report

Public Works Department Report.

10. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of March 2, 2011. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:57 PM.

Executive Session: Litigation & Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
March 16, 2011

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - () Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Solicitor Catherine M. Harper from Timoney Knox and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of March 16, 2011 with addition. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 4-0.

2. PUBLIC INPUT: President Weierman asked if there were any comments.

There were no comments or questions. The media was present.

3. APPROVAL OF THE MINUTES

Motion to approve the Minutes of February 2, 2011 Workshop and the February 16, 2011 Regular Meetings.

Motion: A motion was made by Councilmember Moyer to approve the Minutes of February 2, 2011 Workshop and the February 16, 2011 Regular Minutes. The motion was seconded by Councilmember Stevens.

Councilmember recommended several corrections to the February 2, 2011 minutes.

The motion was unanimously approved with a vote of 4-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next month's Council meetings April 6, 2011 Workshop Meeting and Regular Meeting April 20, 2011 @ 7:30 P.M.
- HERC is scheduled to meet March 23, 2011 8:00 A.M.
- The Planning Commission is scheduled to meet April 4, 2011 @ 7:00 PM.

5. ACTION ITEMS:

A. Motion to Approve to Ordinance #496 Amending Chapter 9 Electricity Part I of the Code of Ordinances fixing the Customer Charge and the Minimum Charge in Sections 119.3 / 120.3 / 121.3.

B. Motion to Approve Payment #3 to National Water Main Cleaning Co. for work done on the Sanitary Lateral Rehabilitation Project.

A. President Weierman opened the Public Hearing for Public Comment at 7:36 P.M.

Motion to Approve to Ordinance #496 Amending Chapter 9 Electricity Part I of the Code of Ordinances fixing the Customer Charge and the Minimum Charge in Sections 119.3 / 120.3 / 121.3.

Solicitor Harper informed Council Ordinance #496 was advertised and the Proof of Publication is attached. Ordinance #496 is a cleanup ordinance to make sure the minimum charge and the customer charge remain the same. The last time the ordinance was updated we updated the customer charge and failed to update the minimum charge.

Motion: A motion was made by Councilmember Moyer to Approve Ordinance #496 Amending Chapter 9 Electricity Part I of the Code of Ordinances fixing the Customer Charge and the Minimum Charge in Sections 119.3 / 120.3 / 121.3 The motion was seconded by Councilmember Kroesser.

Solicitor Harper announced on one appeared at the Hearing for Public input. There were no Councilmember questions.

B. Motion to Approve Payment #3 to National Water Main Cleaning Co. for work done on the Sanitary Lateral Rehabilitation Project.

Manager DeFinis updated Council on the payment request.

Motion: A motion was made by Councilmember Moyer to Approve Payment #4 to National Water Main Cleaning Co. for work done on the Sanitary Lateral Rehabilitation Project in the amount of \$35,572.50. The motion was second by Councilmember Kroesser and unanimously approved with a vote of 4-0.

6. Motion to Approve Payment of the Bills. President Weierman and Manager DeFinis reviewed the bill list.

Motion: A motion was made by Councilmember Moyer to Approve Payment of the Bills. The motion was seconded by Councilmember Kroesser. The motion was unanimously approved with a vote of 4-0.

7. OLD BUSINESS:

Manager DeFinis informed Council the Auditors will be in the week of the 21st.

8: NEW BUSINESS:

- A. Hatfield Township Police Department Year End Review 2010.
- B. Borough Association Dinner

Manager DeFinis informed Council the Hatfield Township Police Department Year End Review 2010 will be on the April 6, 2011 agenda for discussion.

Manager DeFinis informed members the Borough Association Dinner is March 24, 2011 and will be hosted by Bryn Athyn & Rockledge.

Manager DeFinis informed Council due to the inclement weather the Public Works Department is offering curbside chipping and disposal of tree branches and limbs on March 21, 2011. Notification was made through HTV and the newspaper and signs were posted in the Borough.

Manager DeFinis updated Council on the EIT report.

9. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of March 16, 2011. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0. The meeting adjourned at 7:46 PM.

Executive Session: Litigation & Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
April 6, 2011

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - () Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, and Assistant Secretary Linda L. Watts Joshua Ganz, from Timoney Knox arrived at 7:55 P.M.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to approve the Agenda of April 6, 2011 with additions. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no Public input. The media was present.

Councilmember Farrall read the following Press Release.

On March 24, 2011 Hatfield Borough Public Works employees discovered a sink hole on Main Street SR63. Public Works Director, Fred Leister informed the Borough Manager, Michael J. DeFinis. Manager DeFinis immediately contacted PennDOT and the Emergency Management Coordinator, Robert L. Kaler IV. PennDOT employees inspected the road way and agreed with the Borough's position that the sink hole was significant enough to close the road way. Hatfield Township Police Department was notified and a plan to post signage to divert traffic to safe roads was developed. Public Works Director Fred Leister implemented the action plan to officially close Main Street just below Towamencin Avenue and Vine Street in the Borough at 9:00 PM on Thursday, March 24, 2011. Hatfield Township Police Department took responsibility to notify the traffic department outlets and emergency services in the area. Manager DeFinis notified Borough Council and State Officials of the situation. Since the incident had started and until now borough Council and State Officials have been kept apprised of the progress. I

am pleased to report that the road way should be open to all traffic Friday, April 8, 2011. I would like to thank all of those who helped during this emergency in our roadways. State Representative Robert Godshall and State Senator Stewart Greenleaf and his staff. Without their help this repair would not have taken and could not have taken and would have taken much longer. PennDOT Officials and their employees who made this repair a priority. Hatfield Township Police Department and their staff, the residents and business owners of Hatfield Borough for their patience and understanding during this emergency situation. I would also like to thank Councilmember Moyer. Councilmember Moyer and myself formed the ADHOC committee to ensure that repairs are made and completed and not inconvenience the residents any further than they already were.

3. ANNOUNCEMENTS: Manager DeFinis the following announcements.

- Next month's Council meeting April 20, 2011 Regular meeting @ 7:30 P.M.
- HERC is scheduled to meet April 27, 2011 8:00 A.M. Followed by the Task Force @ 9:00 A.M.

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Recycling: Mayor Kaler, III informed Council the Recycling Committee met April 5, 2011. They are still in limbo with the 2008 payment. Everything was approved locally but when it went to Harrisburg there was a delay. One Municipality is raising flags with the DEP; which may be addressed this week.

Mayor Kaler, III informed Council the SAVE Organization out of Souderton is having a recycling day coming up this spring.

Public Safety: Councilmember Stevens informed council the Public Safety Committee met last evening with the Police Department to discuss various Public Safety Issues.

5. MANAGERS REPORT: Manager DeFinis made the following announcements.
General Reports and Projects Update

- National Water Main Cleaning Company has identified fourteen laterals and several sections of 8" mains in need of repair on Edgewood Drive and North & South Farview Avenues. Engineer Mark Mattucci and I determined there is a sufficient amount remaining in the ACOE appropriation to complete the repairs. Residents have been notified. Due to the road closure on S. Main Street the contractor has delayed work until Monday, April 4th 2011.
- Volunteers are needed for the Taste of Hatfield. Please contact Christ Calhoun to sign up. Half hour commitments to Staff the Borough information table.
- The Borough received reimbursement of \$5,828.90 for the February 23rd accident on Towamencin Avenue.
- Mayor Kaler, Council President John H. Weierman, Council Member Lawrence G. Stevens, Tax Collector Nancy DeFinis and their spouses will be attending the PSAB 100th Anniversary / Annual Conference in Hershey April 10th - 13th.

- Due to the upturn in electric delinquencies, Staff and I will review accounts and proceed with notices and possible disconnects after the April billing cycle.
- Solicitor Harper and I are working on the pole attachment fee agreement with Landis & Gyr for PECO gas meter reading devices on Borough poles.
- George Wrigley of Bursich Engineering completed the 2010 HTMA Waste-load Management Report a copy is on file in the Borough Office.
- The Borough received \$48,795.64 from Liquid Fuels April 1st.
- The DCNR Reimbursement Grant for the Chestnut Street Bridge is under review in Harrisburg.
- The Recognition program is moving forward and will start April 20th.
- House Bill 281, raising the levels of biddable contracts from \$10,000.00 to \$25,000.00 is being considered at this session of the Pennsylvania State Legislature.
- Hatfield Township Zoning Hearing Board sent a notice regarding a zoning hearing on a property close to the Borough that may be developed, but has been removed from their hearing until further notice.
- Manager Andrew Haines from Hatfield Township notified Manager DeFinis of an aquatic center renovations tour of the aquatic center for the Commissioner and Council members next Wednesday at 6:00 P.M.

President Weierman thanked Manager DeFinis on the good job he has done with the electric rates.

6. OLD BUSINESS:

- A. Pension Plan Review / Act 44 Compliance
- B. EDI AMP Landfill Projects

A. Pension Plan Review / Act 44 Compliance: Manager DeFinis informed Council Solicitor Harper and himself had done preliminary work and have a tentative draft of the resolution and the procedures that have to be followed that is described under Act 44. In discussing with the Representative of Pennsylvania State Borough's Association we also got some comments back from them on what we presented and what we are going to do. Solicitor Harper and myself will sit down and have a meeting together with the PSAB representative and review his comments and implement them with the Act 44 compliance issues and hopefully have them for Council approval on April 20th.

Manager DeFinis answered questions on the actuarial pension services.

B. EDI AMP Landfill Projects: Manager DeFinis updated Council on the letter submitted from Utility Engineers, PC regarding the EDI AMP Landfill Projects. The plan doesn't require us to buy into the plan its self. This is a power purchase agreement. Under the agreement, AMP will only pay for delivered power. There is no asset ownership for either by AMP or the Borough, for the project. There are a lot of other parameters that go into the electric cost other than just the generation its self. As specified the rates are favorable. A discussion ensued.

Public Safety: Lieutenant Tierney informed Council the Hatfield Township Police Department is working on a truck detail in the Borough in July and working on traffic issues and should have a positive impact.

7. NEW BUSINESS:

- A. HatTricks Amendment to Waiver of Land Development
- B. Maintenance Bond Release for the Clegg Land Development
- C. PTMA / Friends of the Chestnut Street Trail
- D. Policy Resolution for Live Fire Training Evolutions
- E. Memorial Day Parade Requests
- F. Girl Scout Gold Award
- G. National Water Main
- H. Change order #3 will be on the Regular Meeting Agenda for approval

A. HatTricks Amendment to Waiver of Land Development: Manager DeFinis informed Council Mr. Weimar could not make to night's meeting and updated Council on the requested amendment to the waiver of land development. Mr. Weimar would like to extend his patio fifteen feet. The proposed plan was reviewed with the Code Enforcement Officer and as long as Mr. Weimar stays on the macadam area he is using he still is not increasing the impervious surface. The parking that Mr. Weimar has currently on site exceeds the parking requirements. He also established a temporary fence and he would like to make the temporary fence a permanent fence. All the things he is proposing to do are positive things and all the parameters that have to be met will be met prior to him receiving approval to do the work. A discussion ensued.

B. Maintenance Bond Release for the Clegg Land Development: Manager DeFinis updated Council on Borough Engineer, Mark Mattucci letter dated March 10, 2011 regarding the list of items to be completed prior to the May 5, 2011 end of the 18 month maintenance period and Escrow Account update. Public Works Director Fred Leister will review the letter and see if the items have been completed.

C. DEP / Lansdale Amusement Stream Bank Stabilization: Manager DeFinis informed Council Peggy Schmidt, Executive Director of Partnership TMA inquired if since the trail being completed and the work that the borough has done asked if the Borough would be interested in organizing Friends of the Chestnut Street Trail group. It would be a volunteer group to clean up, plants flower, trees, shrubs and promote the use of the trail. Mr. Schmidt would take the lead on getting it organized.

Manager DeFinis answered questions regarding approaching the Township and incorporating the Liberty Bell Trail and the Borough downtown

D. Policy Resolution for Live Fire Training Evolutions: Manager DeFinis informed Council Solicitor Harper drafted the resolution. The Volunteer Fire Department had an opportunity to review and welcomed the opportunity for this resolution.

E. Memorial Day Parade: Manager DeFinis informed Council Assistant Secretary Linda L. Watts is working on this in-house and making sure all the PennDOT permits and insurance coverage from our insurance carrier is in place.

F. Girl Scout Gold Award: Manager DeFinis updated Council on the work that was completed on the Liberty Bell Trail by a Girl Scout towards her Girl Scout Gold Award. The trail was cleaned up, flowers planted and bird houses hung. Nationally fewer than six percent of all Girl Scouts attain this award. Katelyn Farrall will be awarded the Girl Scout Gold Award at a ceremony June 12, 2011.

G. National Water Main Change Order No. 3: Manager DeFinis updated Council on the Change Order No. 3 request resulting in an estimated increase in the total contract amount of \$22,000.00 and a 100 day increase in the contract time.

H. National Water Main Payment Request No. 4: Manager DeFinis updated Council on the Application for Payment No. 4 submitted by National Water Main Cleaning Co., for Contract HAT-10-2. Application for Payment No. 4 in the amount of \$32,715.00 includes six lateral repairs.

8. REPORTS AND CORRESPONDENCE: President Weierman reviewed the Reports and Correspondence.

Monthly Investment Report
Monthly EIT Report
Police Department Report
Fire Department Report
Public Works Department Report.

President Weierman updated Council on the EIT report.

President Weierman informed Council of the Montgomery County Borough's Association Dinner Meeting is Thursday, April 28, 2011 at Williamson Restaurant.

8A. Mayoral Proclamation: Mayor Kaler, III read the Mayoral Proclamation congratulating Christina K. Rinderle as being sworn in as Mayor for the city of Durango and her achievements.

9 MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Stevens to adjourn the meeting of April 6, 2011. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0. The meeting adjourned at 8:19 PM.

Executive Session: Litigation & Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
April 20, 2011

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- (X) Kenneth V. Farrall
- (X) John Kroesser
- (X) Bryan A. Moyer
- (X) Lawrence G. Stevens

- () Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Borough Manager, Michael J. DeFinis, Solicitor Catherine M. Harper and Assistant Secretary Linda L. Watts. Mayor Kaler, III, arrived at 8:17 P.M.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of April 20, 2011 with additions. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no Public input. The media was not present.

3. APPROVAL OF THE MINUTES

Motion to approve the Minutes of March 2, 2011 Workshop and the March 16, 2011 Regular Meeting.

Motion: A motion was made by Councilmember Moyer to approve the Minutes of March 2, 2011 Workshop and the March 16, 2011 Regular Meeting. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Month's Council meetings May 4, 2011 Workshop Meeting & Regular Meeting May 18, 2011 @ 7:30 P.M.

- HERC 8:00 A.M. and the Revitalization Task Force is scheduled to meet April 27, 2011 @ 9:00 A.M.
- The Planning Commission is scheduled to meet May 2, 2011 7:00 P.M.
- Council Moyer Announcement.

Public Safety: Councilmember Moyer read the following Press Release. On Monday March 28, 2011 Hatfield Borough Council held an emergency executive session to discuss the sinkhole / Rt. 463 road closure.

Present at the meeting were Mayor Kaler, all members of Borough Council, Manager Mike DeFinis, Solicitor Kate Harper, Public Works Director Fred Leister, Engineer Mark Mattucci and Emergency Management Coordinator Robert Kaler.

Council was briefed to the extent of the sinkhole and informed of the PennDOT action plan to repair and reopen the roadway.

Council instructed Manger DeFinis and Public Works Director to assist in all efforts to expedite the repairs as quickly as possible. Council and Mayor Kaler agreed it was in the best interest of the residents and businesses of Hatfield Borough to cooperate with and assist PennDOT. Borough Council directed Manager DeFinis and Public Works Director Leister to provide PennDOT with any and all necessary resources at our disposal to achieve PennDOT's goal.

I would like to express my appreciation to Hatfield Township Municipal Authority for their assistance in televising the storm pipe connected to the culvert. Review of that storm pipe video indicated no repairs required outside the immediate culvert area.

Council members Farrall and I have reviewed the video and agree with the field assessment.

5. Special Recognition: Resolution 2011-13, Mayoral Proclamation & Certificate.

President Weierman thanked the Manager and Staff for compiling all the dates and years of service that were reviewed at the previous meeting. This is the first opportunity to have Resolution No. 2011-13 and Mayoral Proclamation. President Weierman read Resolution No. 2011-13 honoring John Pedrazzani for his twenty-seven years for his service to the Borough of Hatfield Zoning Hearing Board. President Weierman presented Resolution 2011-13 and Mayor Proclamation to John Pedrazzani.

Motion: A motion was made by Councilmember Stevens to approve Resolution No. 2011-13 Honoring John Pedrazzani for his twenty-seven years of service to the Borough of Hatfield. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

Manager DeFinis read Resolution No. 2011-14 Honoring Linda L. Watts, Assistant Secretary for ten years of service to the Borough of Hatfield. President Weierman presented Resolution No. 2011-14 to Linda L. Watts.

Motion: A motion was made by Councilmember Stevens to approve Resolution No. 2011-14 Honoring Linda L. Watts, Administrative Assistant. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

6. ACTION ITEMS:

- A. Motion to Approve Resolution #2011-07 amending the Waiver of Land Development for HatTricks Sports Bar and Grill for the extension of the existing patio.
 - B. Motion to Approve Resolution #2011-08 authorizing the Borough to participate in the AMP EDI Gas Landfill Project.
 - C. Motion to Approve Ordinance #497 Amending Chapter 9 Electricity Part I of the Code of Ordinances fixing the Customer Charge and the Minimum Charge in Section 119.3 / 120.3 1 121.3.
 - D. Motion to Approve Payment #4 to National Water Main Cleaning Co. in the amount of \$29,443.50 for work done on the Sanitary Lateral Rehabilitation Project.
 - E. Motion to Approve Change Order #3 to National Water Main Cleaning Co. in the amount of \$22,000.00 for work done on the Sanitary Lateral Rehabilitation Project.
 - F. Motion to Approve the Maintenance Bond Release for the Clegg Land Development in the amount of \$399.12.
 - G. Motion to Approve Resolution #2011-9 authorizing the closure of certain roads in the Borough for the Memorial Day Parade.
 - H. Motion to Approve Resolution #2011-10 Creating the Policy for Live Fire Training Evolutions.
 - I. Motion to Approve Resolution #2011 Adopting the Pension Policy in compliance with Act #44.
 - J. Motion to Advertise the RFP for Pension Services.
 - K. Motion to Approve Resolution #2011-12 Recognizing Katelyn P. Farrall's achievement completing requirements for the Girl Scout Gold Award.
 - L. Mayoral Proclamation Honoring Katelyn P. Farrall for her Girl Scout Award Achievement.
- K. Motion to Approve Resolution #2011-12 Recognizing Katelyn P. Farrall's achievement completing requirements for the Girl Scout Gold Award.

President Weierman read and presented Resolution No. 2011-12 to Katelyn P. Farrall.

Motion: A motion was made by Councilmember Moyer to Approve Resolution No. 2011-12 Recognizing Katelyn P.

Farrall's achievement completing requirements for the Girl Scout Gold Award. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 5-0.

L. Mayoral Proclamation Honoring Katelyn P. Farrall for her Girl Scout Award Achievement.

President Weierman read and presented Katelyn P. Farrall with the Mayoral Proclamation.

Manager DeFinis updated Council on the work that Katelyn performed along the Liberty Bell Trail and informed Council of the good samaritans that put some of the bird houses that were damaged by vandals back together and returned to the Borough Office.

John Pedrazzani thanked Council for the Resolution and informed Council they should be proud of the Borough employees work on Vine Street project. The area was cleaned up and left spotless and the employees were professional.

A. Motion to Approve Resolution #2011-07 amending the Waiver of Land Development for HatTricks Sports Bar and Grill for the extension of the existing patio.

Motion: A motion was made by Councilmember Moyer to Approve Resolution #2011-07 amending the Waiver of Land Development for HatTricks Sports Bar and Grill for the extension of the existing patio. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were none.

The motion was unanimously approved with a vote of 5-0.

B. Motion to Approve Resolution #2011-08 authorizing the Borough to participate in the AMP EDI Gas Landfill Project.

Motion: A motion was made by Councilmember Moyer to Approve Resolution #2011-08 authorizing the Borough to participate in the AMP EDI Gas Landfill Project. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were none.

The motion was unanimously approved with a vote of 5-0.

C. Motion to Approve Ordinance #497 Amending Chapter 9 Electricity Part I of the Code of Ordinances fixing the Customer Charge and the Minimum charge in Sections 119.3 / 120.3 / 121.3.

Motion: A motion was made by Councilmember Moyer to Approve Ordinance #497 Amending Chapter 9 Electricity Part I of the Code of Ordinances fixing the Customer Charge and the Minimum charge in Sections 119.3 / 120.3 / 121.3. The motion was seconded by Councilmember Farrall.

President Weierman informed Council the Proof of Advertisement is attached. President Weierman asked if there were any comments or questions. There were none.

The motion was unanimously approved with a vote of 5-0.

D. Motion to Approve Payment #4 to National Water Main Cleaning Co. in the amount of \$29,443.50 for work done on the Sanitary Lateral Rehabilitation Project.

Motion: A motion was made by Councilmember Moyer to Approve Payment #4 to National Water Main Cleaning Co. in the amount of \$29,443.50 for work done on the Sanitary Lateral Rehabilitation Project. The motion was seconded by Councilmember Farrall.

President Weierman informed Council a copy of the detail is in the package. President Weierman asked if there were any comments or questions. There were none.

The motion was unanimously approved with a vote of 5-0.

E. Motion to Approve Change Order #3 to National Water Main Cleaning Co. in the amount of \$22,000.00 for work done on the Sanitary Lateral Rehabilitation Project.

Motion: A motion was made by Councilmember Moyer to Approve Change Order #3 to National Water Main Cleaning Co. in the amount of \$22,000.00 for work done on the Sanitary Lateral Rehabilitation Project. The motion was seconded by Councilmember Farrall.

Manager DeFinis updated Council on his discussion with Borough Engineer, Mark Mattucci regarding Change Order #3.

The motion was unanimously approved with a vote of 5-0.

F. Motion to Approve the Maintenance Bond Release for the Clegg Land Development in the amount of \$399.12.

Motion: A motion was made by Councilmember Moyer to Approve the Maintenance Bond Release for the Clegg Land Development in the amount of \$399.12. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were none.

The motion was unanimously approved with a vote of 5-0.

G. Motion to Approve Resolution #2011-9 authorizing the closure of certain roads in the Borough for the Memorial Day Parade.

Motion: A motion was made by Councilmember Moyer to Approve Resolution ##2011-9 authorizing the closure of certain roads in the Borough for the Memorial Day Parade. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were none.

The motion was unanimously approved with a vote of 5-0.

H. Motion to Approve Resolution #2011-10 Creating the Policy for Live Fire Training Evolutions.

Motion: A motion was made by Councilmember Moyer to Approve Resolution #2011-10 Creating the Policy for Live Fire Training Evolutions. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions. There were none.

The motion was unanimously approved with a vote of 5-0.

I. Motion to Approve Resolution #2011-11 Adopting the Pension Policy in compliance with Act #44.

Motion: A motion was made by Councilmember Moyer to Approve Resolution #2011-11 Adopting the Pension Policy in compliance with Act #44. The motion was seconded by Councilmember Farrall.

President Weierman asked if there were any comments or questions.

Solicitor Harper updated Council on Act #44 and the Borough's pension advisors.

The motion was approved with a vote of 5-0.

Motion to Advertise the RFP for Pension Services.

Solicitor Harper updated Council on the RFP for Pension Services.

Motion: A motion was made by Councilmember Kroesser to Table the Motion to Advertise the RFP for Pension Services. The motion was seconded by Councilmember and unanimously approved with a vote of 5-0.

7. Motion to approve Payment of the Bills

- A. Vendor Bills
- B. Payroll & Payroll Related Items
- C. Reimbursement Items

President Weierman and Manager DeFinis updated Council on the new bill list changes. Vendor Bill 7A is all the bill list bills that have nothing to do with any type of personal compensation, contributions to the pension plan and or things like that, contributions to the Valic Plan, and unemployment. They have all been separated from the bill list. Also reimbursement items also have been separated from the bill list. Examples, travel expense or anything that related to doing Borough business that would be reimbursable. A discussion ensued.

Solicitor Harper updated Council on the ethics commission and technical violations. A discussion ensued.

Manager DeFinis informed Council the Staff is structuring the Bill List to reflect the structures the Solicitor has discovered.

A. Vendor Bills.

Motion: A motion was made by Councilmember Farrall to approve Vendor Bill List 7-A as revised. The motion was seconded by Councilmember Moyer.

President Weierman asked if there were any comments or questions on Vendor Bill List 7-A. There were none.

The motion was unanimously approved with a vote of 5-0.

7-B. Payroll & Payroll Related Items.

Motion: A motion was made by Councilmember Moyer to approve Payroll & Payroll Related Items 7-B. The motion was seconded by Councilmember Stevens.

President Weierman asked if there were any questions or comments on Payroll & Payroll Related Items 7-B. There were none.

The motion was approved with a vote of 4-0-1.
Councilmember Farrall abstained.

7-C Reimbursement Items.

Motion: A motion was made by Councilmember Farrall 7-C Reimbursement Items to John Weierman for \$628.92, Larry Stevens \$99.45 and Robert Kaler \$99.45. The motion was seconded by Councilmember Moyer.

President Weierman asked if there were any comments or questions. There were none.

The motion was approved 3-0-2. President Weierman and Councilmember Stevens abstained from the vote.

8. OLD BUSINESS:

Manager DeFinis updated Council on the sewer lateral project and answered questions.

Mayor Kaler updated Council on the Trails to Rails project connector route from Quakertown to Lansdale.

9. NEW BUSINESS:

A. Borough Association Dinner

President Weierman informed Council the Borough Association Dinner Meeting is Thursday, April 28, 2011.

10. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of April 20, 2011. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:33 PM.

Executive Session: Litigation & Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
May 4, 2011

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - () Bryan A. Moyer (Excused Absence)
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Solicitor Catherine M. Harper and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to approve the Agenda of May 4, 2011. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 4-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no Public input. The media was present.

3. ANNOUNCEMENTS: Manager DeFinis the following announcements.

- Next month's Council meeting May 18, 2011 Regular meeting @ 7:30 P.M.
- HERC is scheduled to meet May 25, 2011 8:00 A.M.

4. Auditor Larson Allen Update to Council.

President Weierman turned the floor over to Bruce Braunewell, CPA Principal and Michael Palazzo, CPA Manager.

Mr. Braunewell informed Council it is a good opportunity to come out and talk to Council about how the audit went and some of the new things that Council and Management are going to be up against this next year with some standard changes.

Michael Palazzo, CPA Manager gave a broad over view and a high level of highlights of the 2010 audit and reviewed each category with Council.

- Increase in Govt-wide net assets
- Govt-wide total net assets
- Govt-wide unrestricted net assets
- General fund undesignated fund Balance
- 2010 Audit Approach – Risk based approach
- 2010 Audit Results – Unqualified opinion
- 2010 Key Audit Findings
- Interest Rate Swap Transaction
- SAS 114 – Our required communications with Governance
- Impact of New Accounting Standard – GASB 54
- Fund Balance Flow

Mr. Braunewell and Mr. Palazzo thanked Borough Council and Staff for their support during the 2010 Audit and answered questions from Council and Solicitor Harper regarding documented policies.

Mr. Palazzo informed Council the main item that is of concern of the 2010 Audit is the Auditor's Opinion and we are happy to announce that we are issuing a Non-qualifying opinion which is great news for the Borough and it is the highest opinion we can give, and it is also what we refer to as a Clean Opinion. Based on our audit we are not aware of any material missing.

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Public Safety: Lieutenant Tierney informed Council three Officers and a bike Officer will be present at the Taste of Hatfield.

Lieutenant Tierney answered questions regarding the number of incidents noted in the Hatfield Township Police Department Monthly Report of Police Activities for April .

Recycling: Mayor Kaler, III, informed Council the Montgomery County Recycling Committee met but he was not able to attend.

Solicitor Harper updated Council on the amended ordinance passed by Towamencin Township. Towamencin amended their ordinance to delete any reference to burning of leaves and the DEP is still not happy with the amended ordinance. At some point the Commission will have to amend the application cutting Towamencin out or we will have to challenge the whole thing.

6. MANAGERS REPORT: Manager DeFinis made the following announcements. General Reports and Projects Update

- National Water Main Cleaning Company has completed all lateral repair and excavation work as of April 29, 2011. There is still two sections of inline repairs to complete the project. The contractor has started final yard restoration. The eighteen (18) month maintenance period will not start until Borough Engineer

Mark Mattucci, Public Works Director Fred Leister and I are satisfied all site work is complete to Borough Council's satisfaction. A recent email from my contact at the Army Corps of Engineers has confirmed the first four (4) payment requests have been approved for reimbursement to the Borough.

- Volunteers are needed for the Taste of Hatfield. Please contact Christ Calhoun to sign up. Half hour commitments to Staff the Borough information table. The Borough will be handing out a calendar with energy tips, energy efficient light bulbs and a borough bag.
- Mayor Kaler, Council President John Weierman, Council Member Larry Stevens, Tax Collector Nancy DeFinis attended the PSAB 100th Anniversary / Annual Conference in Hershey April 10th – 13th.
- Due to the upturn in electric delinquencies, disconnect notices are scheduled to be mailed Tuesday May 10th. Staff is working with people to reduce their electric delinquencies.
- Solicitor Harper and I are working on the pole attachment fee agreement with Landis & Gyr for PECO gas meter reading devices on Borough poles.
- John Earl from DCNR recently requested an Engineers sign off letter as to the construction of the Chestnut Street Trail pre-fabricated pedestrian bridge. Mark Mattucci and Bill Dingman provided the letter which I forwarded to Mr. Earl. Reimbursement should take four to six weeks.
- The West Vine Street Handicapped ramp preliminary bid package will be available Wednesday May 4th for your inspection. Please take time over the next week to review and get comments back prior Council action to the May 18th.

Manager DeFinis answered questions regarding the Borough's match to the project and the amount coming back to the borough. The new personnel at the Army Corps were not aware of the process.

7. OLD BUSINESS:

- A. AMP Freemont Energy Center / Possible Presentation May 18th
- B. Handicapped Ramps Preliminary Bid Package
- C. HERC Grants / Funding
- D. Pension Plan Update
- E. Escrow Accounts Review
- F. Recognition Program

A. AMP Freemont Energy Center / Possible Presentation May 18th: Manager DeFinis informed Council the letter received from Utility Engineers, PC, James Havrilla outlines the terms of the agreement for the AMP Freemont Energy Center. Manager DeFinis informed Council the Borough is in a better position than several of the other municipal electric companies because of our up-turn in electric use rather than the down-turn. Some municipalities bought too much electric and the down turn in the economy affected what they were committed to buying so they are selling on the market today lower than what they actually paid for it through the contract they entered into. The Borough does not have a big loss in business and has a steady residential base.

Manager DeFinis, Solicitor Harper and James Havrilla will review the solicitation including the economics, technical viability, financial commitment and obligation/liability of the Borough.

B. Handicapped Ramps Preliminary Bid Package: Manager DeFinis informed Council he will review the packet. Eight areas are affected on W. Vine Street and look at area on Maple Avenue and may modify the bid packet. Each area has its own unique set of circumstances.

Manager DeFinis answered questions regarding damaged sidewalks.

C. HERC Grants / Funding: Manager DeFinis informed Council HERC met last Wednesday and reviewed four grants and awarded three grants. One to Crystal Rose Catering for a Small Projects Grant that they had done some work, repair and aesthetics work on the outside of their building. Matt Stenalla who bought 102 E. Broad Street qualified under two grants one for a Small Projects Grant and a Major Façade Improvements Grants to replace all the windows on the first and second floor, replacing the deck and cleaning up the back of the property. The fourth property that was reviewed was for Chris Samsel for part of the work that was done from the fire at Mom's Water Ice. The project is still under review to be awarded the grant.

Manager DeFinis informed Council that one of the things that came up at the HERC meeting was the continuation of funding for HERC grants. Manager DeFinis asked Council to consider funding in the budget for 2012.

D. Pension Plan Update: Manager DeFinis informed Council the Budget, Finance and Labor Committee did meet with the Pension Provider. The Benefit Policy Statement has been received. Information that was requested by the Pension provider was submitted and they now have everything they should need to do what we asked them to do in developing this new investment policy. Once we return the investment policy statements to them they will have everything we need to go forward and to do the suggestions they said they would do. One of the items we asked them to address was the actual cost on a quarterly basis of the pension plan. They have started doing that for the first quarter of the year. The first quarter pension plan statement has come in for the defined benefit defined contribution plan for the borough retirement plan and along with that was accompanied with the first quarter cost associated with managing the plan for the Borough. A discussion ensued.

Manager DeFinis updated Council and answered questions on the plan platform for the pension plan. A discussion ensued.

President Weierman informed Council the provider is doing away with that type of investment. There is no change to the plan it is just moving the asset into a different investment vehicle temporarily.

E. Recognition Program: Manager DeFinis stated under the direction of Council there will be recognitions on May 18th .

8. NEW BUSINESS:

A. Motion to authorize setting up the temporary savings account at Uninvest for the Non-Uniformed Defined Contribution Pension Plan assets to be transferred from the Nationwide/Provident account.

Motion: A motion was med by Councilmember Farrall to authorize setting up the temporary savings account at Uninvest for the Non-Uniformed Contribution Pension Plan assets to be transferred from the Nationwide/Provident account. The motion was seconded by Council member Stevens.

President Weierman updated Council on the transfer of the pension plan account.

President Weierman asked if there were any comments. There were no comments.

The motion was approved unanimously 4-0.

9. REPORTS AND CORRESPONDENCE: President Weierman reviewed the Reports and Correspondence.

Monthly Investment Report
Monthly EIT Report
Police Department Report
Fire Department Report
Public Works Department Report.

President Weierman updated Council on the EIT report.

Manager DeFinis answered questions on chipping.

9 MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Stevens to adjourn the meeting of May 4, 2011. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0. The meeting adjourned at 8:37 PM.

Executive Session: Litigation & Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
MAY 18, 2011

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Solicitor Catherine M. Harper and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Farrall to approve the Agenda of May 18, 2011 with one addition. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no Public input. The media was present.

3. APPROVAL OF THE MINUTES

Motion to approve the Minutes of April 6, 2011 Workshop and the April 20, 2011 Regular Meeting.

Motion: A motion was made by Councilmember Moyer to approve the Minutes of April 6, 2011 Workshop and the April 20, 2011 Regular Meeting. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Month's Council meetings June 15, 2011 Workshop Meeting & Regular Meeting @ 7:30 P.M.
- HERC 8 is scheduled to meet May 25, 2011 @ 8:00 A.M.

- The Planning Commission is scheduled to meet June 6, 2011 7:00 P.M.
- Council Moyer Announcement.

5. Special Recognition:

A. Motion to Approve Resolution # 2011-15 Recognizing Dick Ludwig's 10 years of service to Hatfield Borough.

Motion: A motion was made by Councilmember Moyer to approve Resolution No. 2011-15 Recognizing Richard Ludwig's 10 years of service to Hatfield Borough. The motion was seconded by Councilmember Farrall.

President Weierman read Resolution # 2011-15.

Manager Definis informed Council Mr. Ludwig was unavailable to attend tonight's meeting due to a prior engagement.

The motion was unanimously approved with a vote of 5-0.

B. Motion to Approve Resolution #2011-16 Recognizing Bill Cossman's 5 years of Employment in the Borough of Hatfield.

Motion: A motion was made by Councilmember Moyer to approve Resolution # 2011-16 Recognizing Bill Cossman's 5 years of Employment in the Borough of Hatfield. The motion was seconded by Councilmember Stevens.

President Weierman read and presented Resolution #2011-16 to Bill Cossman.

The motion was unanimously approved with a vote of 5-0.

C. Motion to Approve Resolution #2011-17 Recognizing the Ice Dogs Ice Hockey Team for the accomplishments.

Motion: A motion was made by Councilmember Farrall to approve Resolution #2011-17 Recognizing the Ice Dogs Ice Hockey Team for the accomplishments. The motion was seconded by Councilmember Stevens.

President Weierman read and presented Resolution #2011-17 to the Ice Dogs Ice Hockey Team and congratulated them on their achievements.

The motion was unanimously approved with a vote of 5-0.

D. Presentation of the Mayor's proclamation to the Ice Dogs Ice Hockey Team.

Mayor Kaler, III read and presented the Ice Dogs Ice Hockey Team with the Proclamation recognizing their achievements and commended the Ice Dogs on their victory.

6. ACTION ITEMS:

- A. Motion to Advertise the Bid Specifications for West Vine Street and Maple Avenue Handicap Ramps Project.

Motion: A motion was made by Councilmember Moyer to Advertise the Bid Specifications for West Vine Street and Maple Avenue Handicap Ramps Project. The motion was seconded by Councilmember Farrall.

Manager DeFinis updated Council on the bid package and informed them the bid will be advertised on May 20, 2011 and May 31, 2011 and will be opened on June 13, 2011 and awarded at the June 15, 2011 Council meeting.

Councilmember Farrall informed Council the Public Works Committee will walk and mark the sidewalks that need to be replaced.

The motion was unanimously approved with a vote of 5-0.

- B. Motion to Approve the Sanitary Sewer Escrow Agreement between the Borough of Hatfield and the Moser Subdivision.

Motion: A motion was made by Councilmember Moyer to Approve the Sanitary Sewer Escrow Agreement between the Borough of Hatfield and the Moser Subdivision. The motion was seconded by Councilmember Stevens.

Solicitor Harper updated Council on the two lot subdivision and the developers agreement.

Manager DeFinis informed Council all associated fees have been paid.

Solicitor Harper informed Council the road opening permit is part of the cash escrow.

The motion was unanimously approved with a vote of 5-0.

- C. Motion to approve the Stone Aggregates & Bituminous Concrete contract between the Borough of Hatfield and H&K Materials.

Motion: A motion was made by Councilmember Moyer to approve the Stone Aggregates & Bituminous Concrete contract between the Borough of Hatfield and H&K Materials. The motion was seconded by Councilmember Farrall.

Solicitor Harper informed Council H&K Materials was the low bidder with the joint bid with Hatfield Township.

The motion was unanimously approved with a vote of 5-0.

D. Motion to approve the Paving Contract between the Borough of Hatfield and Blooming Glen Contractors Inc.

Motion: A motion was made by Councilmember Moyer to approve the Paving Contract between the Borough of Hatfield and Blooming Glen Contractors Inc. The motion was seconded by Councilmember Farrall.

Solicitor Harper informed Council this is another joint bid contract with Hatfield Township.

Manager DeFinis answered questions regarding the paving locations.

The motion was unanimously approved with a vote of 5-0.

E. Motion to approve the Micro-surfacing Roads Contract between the Borough of Hatfield and Asphalt Paving Systems, Inc.

Motion: A motion was made by Councilmember Moyer to approve the Micro-surfacing Roads Contract between the Borough of Hatfield and Asphalt Paving Systems, Inc. The motion was seconded by Councilmember Farrall.

Solicitor Harper informed Council this is a joint bid with the Township and exhibit A shows the bids being done in the township.

Manager DeFinis thanked Mr. Wolfe and Mr. Haines and Public Works Director, Fred Leister for working together to get the information for the bids

The motion was unanimously approved with a vote of 5-0.

7. Motion to approve Payment of the Bills.

Motion: A motion was made by Councilmember Moyer to approve Payment of the Bills. The motion was seconded by Councilmember Kroesser.

President Weierman and Manager DeFinis reviewed the bill list and answered questions.

The motion was passed with a vote of 4-0-1.
Councilmember Farrall abstained.

8. Motion to Approve Payroll.

Motion: A motion was made by Councilmember Moyer to approve the Payroll. The motion was seconded by Councilmember Stevens.

President Weierman asked if there were any questions or comments on the Payroll. There were no comments or questions.

The motion was approved with a vote of 4-0-1.
Councilmember Farrall abstained.

9. OLD BUSINESS:

Manager DeFinis informed Council the Memorial Day Parade Permit was approved.

Manager DeFinis informed Council Founder's Day is June 20, 2011, volunteers are needed.

Manager DeFinis updated Council on the EIT.

Manager DeFinis informed Council electric disconnections will begin on Monday and Staff is working with delinquent customers. The sewer delinquencies will be addressed at a later date.

10. NEW BUSINESS:

A. Borough Association Dinner

President Weierman informed Council the Borough Association Dinner Meeting is Thursday, May 26, 2011.

11. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of May 18, 2011. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:09 PM.

Executive Session: Litigation & Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HERC MEETING MINUTES

Wednesday, June 22, 2011

CALL TO ORDER

Chairman Larry Stevens called the meeting to order at 8:10 am in the Borough Conference Room, 401 S. Main St., Hatfield, PA. Members present were Richard Ludwig and Mayor Robert L. Kaler III.

1. APPROVAL OF MEETING AGENDA

The meeting agenda of June 22, 2011 stands approved.

2. APPROVAL OF MINUTES

The meeting minutes of May 25, 2011 were approved as presented.

3. OLD BUSINESS

A. Borough Events

Taste of Hatfield, May 9: Planning for next year's event will begin in September, possibly expanding in Borough-wide like a "First Monday" event.

Founder's Day, June 20: The event was well received and everyone seemed to enjoy it.

Harvest Day, October 8: Planning is in the works for this year's event.

4. NEW BUSINESS

A. **Taste of Hatfield Reimbursement Review**

Agreed upon reimbursements cover ½ the amount of supplies used. Mr. DeFinis will also clarify with Habaneros and Hatfield Pizza. Trolley Stop's request was straightforward.

B. **Chris Samsel Façade Grant Application**

The \$5,000 request for work completed was discussed at length. While the work is not in question, it was decided that the application was not complete according to the guidelines. The Borough would need more documentation including: 2 Contractor's estimates (only 1 was provided and that one was not on a company letterhead), and properly submitted pricing along with proof of payment.

C. **Financial Report:** \$61,902.99 is the balance as of June 22, 2011.

5. ACTION ITEMS

A. Motion to Approve the Taste of Hatfield Reimbursements

A Motion was made by Mr. Ludwig and seconded by Mayor Kaler to approve the Taste of Hatfield Reimbursements to participating food vendors at the discretion of the manager.

B. Motion to Approve the Chris Samsel Façade Grant Application

Approval of the Chris Samsel Façade Grant Application was tabled until next month.

The meeting was adjourned at 8:40 am.

Respectfully Submitted,
Christine A. Calhoun

HATFIELD BOROUGH COUNCIL
WORKSHOP / REGULAR MEETING
July 20, 2011

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - () Kenneth V. Farrall
 - (X) John Kroesser
 - () Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that three members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Solicitor Catherine M. Harper and Assistant Secretary Linda L. Watts. The media was present.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to approve the Agenda of July 20, 2011. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0.

2. PUBLIC INPUT: Please state name and address.

President Weierman asked if there were any comments or questions.

- A. 8 North Market Property / Joe McGrath
- B. Didden's Proposed Temporary Greenhouse

A. 8 North Market Property / Joe McGrath.
Manager DeFins informed Council at this time Joe McGrath was not available to discuss 8 North Market property.

B. Didden's Proposed Temporary Greenhouse.
Manager DeFinis informed Council Ken Ruch is here from Didden's Greenhouse to answer questions and update Council on the proposed plan. In Council packets is the original sketch plan and aerial view of the area provided by Ken Ruch and the revised memo from Keystone Municipal Services / Hatfield Borough Zoning Officer Mike Hartey. Mike Hartey did a review and gave comments on the sketch plan for the project located at 64 W. Vine Street. Ken Ruch is her to discuss any

questions on the plan. The proposed plan is in location where a residence was torn down. Diddens purchased the property and is going to put up temporary greenhouses. In the winter Diddens grows in the regular greenhouses and in the spring they move the plants over into the temporary greenhouses.

Ken Ruch informed Council they are more like glorified cold frames and are unheated.

Solicitor Harper informed Council and Mr. Ruch that after reading the Zoning Officer's review the current use at 64 W. Vine Street would be considered an existing nonconforming non-residential use, however, any expansion of that use shall only occur on the same lot of record that was used for the nonconforming use at the time the use became nonconforming, and expansion shall not occur onto any adjoining lots. That right does not extend across the street to a property that is zoned residential. Solicitor Harper updated Mr. Ruch on the choices for the nonconforming use. A discussion ensued.

Mr. Ruch informed Council Didden's Greenhouses is considered a farm use.

Mayor Kaler, III asked Mr. Ruch who owns the property by the greenhouse.

Solicitor Harper informed Mr. Ruch agriculture uses is not a permitted use in R2. Solicitor Harper ask Mr. Ruch what was the time table for the use of the temporary greenhouses.

Mr. Ruch informed Council and Solicitor Harper the temporary greenhouses are ideally used in the spring from March 15 through April 1.

Solicitor Harper suggested the zoning board may be best since neighbors would get a notice. It would be up to Council if they would want evidence for support of the proposal or not. It would also be important to apply as temporary greenhouses.

Mr. Ruch informed Council he would need to some type of grading by the fall.

Solicitor Harper informed Mr. Ruch that you can grade with a grading permit and due to the size of the property he may have to contact the Montgomery County Conservation District.

Manager DeFinis informed Mr. Ruch Hatfield Borough Code Enforcement Officer Randy Yardumian can walk him through the process.

Mr. Ruch informed Council if the cost is too much for a couple of temporary greenhouse he will use the area to park his trucks.

Mr. Ruch answered questions regarding the floodplain and drainage area. A discussion ensued.

Solicitor Harper suggested Mr. Ruch to apply for a grading permit and Solicitor Harper and Manager DeFinis will review the application and contact Mr. Ruch.

President Weierman asked if there were any other public comments. There were no other comments.

3. APPROVAL OF THE MINUTES

Motion to approve the Workshop / Regular Meeting of June 15, 2011.

Motion: A motion was made by Councilmember Stevens to approve the Workshop / Regular Minutes of June 15, 2011. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next month's Council meetings August 17, 2011 Workshop Meeting and Regular Meeting @ 7:30 P.M.
- HERC is scheduled to meet July 27, 2011 8:00 A.M. followed by the quarterly Task Force Meeting at 9:00 A.M.
- The Planning Commission is scheduled to meet August 1, 2011 @ 7:00 PM.

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Manager DeFinis informed Council the Hatfield Township Police Report is at their seats.

Mayor Kaler III informed Council he and Assistant Secretary Linda L. Watts attended the 100th birthday celebration for Sula Vetterani at Paradise Manor on Friday, July 15, 2011. A Mayor Proclamation and gift was present to Ms. Vetterani in behalf of Borough Council.

Public Safety: Lieutenant Tierney handed out the Hatfield Borough Statistic Breakdown report.

6. MANAGER'S REPORT: Manager DeFinis made the following announcements.

- National Water Main Cleaning Co. has submitted payment request #5 for the West Vine Street Sewer Lateral Repair Project. Yard restoration on W. Vine is complete. The final component of this project is the Fire Company lateral repair. Once the Fire Company lateral is completed and restoration done the 18 month maintenance period will begin. Change order #4 is at your seats.
- Solicitor Harper and I are working on the pole attachment fee agreement with Landis & Gyr for PECO gas meter reading devices on Borough poles.

Solicitor Harper updated Council on the issues, agreement and attachments fees.

- The newly installed Surveillance System in Centennial Park is eligible for reimbursement under the DVIT Grant Funds Program. Upon completion of the project Assistant Secretary Linda L. Watts will process the information for reimbursement. The system is up and running and internet is connected.
- Al Galanti informed me a Bond in the Investment Portfolio has been called. Al is looking to replace the called bond with equal value. I will keep you informed of his progress.
- I have been in conversation with the Montgomery County Open Space Board regarding a POSSIBLE partial grant for an extension of the Chestnut Street Trail to connect to the Liberty Bell Trail on Main Street. The Open Space Board will be presenting a list of projects to the County Commissioner for future funding.
- Zachary Farrall has offered his services to the Borough to help improved the Chestnut Street Trail as part of his Eagle Scout project. Once the plan is approved by the Boy Scouts Zack will start his project. Manager DeFinis reviewed Zachary's project with Council.
- Responding to the Larson Allen Audit staff and I have started implementing several of the recommendations. Manager DeFinis updated Council on the recommendations and revenues. Assistant Secretary Linda L. Watts is working on the whistleblower policy, conflict of interest, and employee handbook and information retention. Manager DeFinis is reviewing the monthly escrow accounts for checks that are written monthly by Treasurer Diane Farrall.
- Hatfield Township Gold Outing is in September, more information will follow.
- The DCNR for Chestnut Street trail bride came in.
- The Auditor General's report regarding the pension Defined Contribution and Defined Benefit report is done and complete and everything intact.

Manager DeFinis answered questions regarding the town clock.

7. Action Items:

- A. Motion to Approve Payment Request #5 from National Water Main Cleaning Co. in the amount of \$76,126.50 for work completed on the Sewer Lateral Repair Project.

Motion: A motion was made by Councilmember Stevens to Approve Payment Request #5 from National Water Main Cleaning Co. in the amount of \$76,126.50 for work completed on the Sewer Lateral Repair. The motion was seconded by Councilmember Stevens.

President Weierman reviewed and updated Council on Borough Engineer Mark Mattucci's cover letter recommending Payment No. 5 submitted by National Water Main Cleaning Company.

The motion was unanimously approved with a vote of 3-0.

- B. Motion to Approve Change Order #4 from National Water Main Cleaning Co.

Motion: A motion was made by Councilmember Stevens to Approve Change Order #4 from National Water Main Cleaning Co. The motion was seconded by Councilmember Kroesser.

Manager DeFinis updated Council and answered questions on the allocation of funds and televising of the main and blockage.

President Weierman reviewed and updated Council on Borough Engineer Mark Mattucci's cover letter recommending Change Order #4 from National Water Main Cleaning Co.

The motion was unanimously approved with a vote of 3-0.

C. Motion to Approve HatTricks 4th Anniversary Celebration in the Core Commercial Area.

Motion: A motion was made by Councilmember Stevens to Approve HatTricks 4th Anniversary Celebration in the Core Commercial Area. to be held no later than August 31, 2011. The motion was seconded by Councilmember Kroesser.

Manager DeFinis informed Council the anniversary event is not coordinated as yet, but at there have been no incidents at prior Anniversary Celebrations. The event is contained on HatTricks property. The Borough does not participant in the event but supports it as a community business event.

Lieutenant Tierney confirmed there have been no incidents reported in the last three years events.

President Weierman suggested amending the motion to include HatTricks 4th Anniversary Celebration in the Core Commercial Area to be held no later than August 31, 2011.

Motion: The motion was amended by Councilmember Stevens to Approve HatTricks 4th Anniversary Celebration in the Core Commercial Area to be held no later than August 31, 2011. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0.

D. Motion to Approve the WoodBurners Request to use Memorial Park for the Annual EggFest September 10, 2011 from 8:00 A.M. to 5:00 P.M.

Motion: A motion was made by Councilmember Stevens to Approve WoodBurners Request to use Memorial Park for the Annual EggFest September 10, 2011 from 8:00 A.M. to 5:00 P.M. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0.

8. Motion to Approve Payment of the Bills. Manager DeFinis and President Weierman reviewed the revised bill list and answered questions.

Motion: A motion was made by Councilmember Stevens to Approve payment of the revised bill list. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0.

9. Motion to Approve Payroll. President Weierman and Manager DeFinis reviewed the payroll.

Motion: A motion was made by Councilmember Stevens to approve payment of the payroll. The motion was seconded by Councilmember Kroesser and approved with a vote of 3-0.

DISCUSSION: REPORTS AND CORRESPONDENCE

President Weierman and Manager DeFinis reviewed the Reports and Correspondence and updated Council on the EIT collections.

Monthly Investment Report
Monthly EIT Report
Police Department Report
Fire Department Report
Public Works Department.

10. OLD BUSINESS:

- A. Larson Allen Audit
- B. Projects List Review

- A. Larson Allen Audit - President Weierman informed Council the Larson Allen Audit review is included in the package projects list review.
- B. B. Projects List Review - Manager DeFinis updated Council on the individual categories and progress of each category in detail and answered questions on the Projects List Review. Categories discussed were Budget, Finance & Labor, Planning, Building and Zoning, Public Works, Property and Equipment, Public Safety, Utilities, Public Works Equipment List, Road Projects Plan, Parks and

Open Space Electric Department Seal Coat Program, Nova Chip, Mill & Overlay, Storm Sewer Repair & Improvements and Crack Sealing.

Mayor Kaler, III updated Council on cardboard recycling collection by trash haulers in the Borough and informed Council the Township does have a cardboard pickup. A discussion ensued.

Manager DeFinis answered questions on the July 18, 2011 electric disconnections.

11. NEW BUSINESS

- A. County Public Safety Communications System
- B. ARLE Grant Program
- C. TCDI Grant Application
- D. North Penn School Board Resolution
- E. Rocktoberfest Booth / Exhibit

- A. County Public Safety Communications System – President Weierman and Manager DeFinis updated Council on the County Public Safety Communications System. Manager DeFinis informed Council President Weierman and himself attended the presentation by the County. The Borough's responsibility is health, safety and welfare and making sure our residents as much as all the other residents of the County have the best available communication system for the police, fire and emergency services. The County has to update the service and to put a patch on what they have now would not solve the problem a couple of years down the road. The County made a compelling presentation at the Fire Academy in June.

President Weierman informed Council a lot of other communities have already voted in favor to proceed as Manager DeFinis has just pointed out it is a requirement as the system changes.

Manager DeFinis answered questions on who would be paying for the units and informed Council the Borough does not decided how many units are needed, that is for the Township and the Police Department to decide. The Borough is responsible for the health, safety and welfare of its residents and this is something that the Borough has to do. The Borough is not committing to buying any radios; we do not have the force that does that. If Hatfield Township is proceeding down this road we support them. A discussion ensued.

- B. ARLE Grant Program - Manager DeFinis updated Council on the letter from Anton Kuhner, McMahan Associates. Manager DeFinis will instruct Mr. Kuhner to move forward with the grant so the Borough can recoup some of the dollars for the batter back-ups and LED signals.

- C. TCDI Grant Application - Manager DeFinis informed Council Peter Simone attended the TCDI Grant meetings on behalf of the Borough in case the Borough wants to put in for any grants during the next round of applications.
- D. North Penn School Board Resolution - President Weierman informed Council the Borough received the real estate assessment for the Borough. The Borough's real estate assessment stayed the same, there may have been a slight chance up or down. Some of the values may have done down.
- E. Rocktoberfest Booth / Exhibit – Manager DeFinis updated Council on the Borough's participation at last year's Rocktoberfest and asked if they would like to have a booth again this year to hand out literature of events being held in the Borough. A discussion ensued.

12. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Stevens to adjourn the meeting of July 20, 2011. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 3-0. The meeting adjourned at 8:58 PM.

Executive Session: Litigation & Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP / REGULAR MEETING
August 17, 2011

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Solicitor Catherine M. Harper and Assistant Secretary Linda L. Watts. The media was present.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of August 17, 2011 with additions. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: Please state name and address.

President Weierman asked if there were any comments or questions. There were none.

3. APPROVAL OF THE MINUTES

Motion to approve the Workshop / Regular Meeting of July 20, 2011.

Motion: A motion was made by Councilmember Stevens to approve the Workshop / Regular Minutes of July 20, 2011. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 3-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next month's Council meetings September 7th Workshop, September 21st Regular Meetings at 7:30 P.M. and the September 14th Council Retreat at 6:00 P.M.
- HERC is scheduled to meet August 24th, 2011 8:00 A.M.
- The Planning Commission is scheduled to meet August 29, 2011 @ 7:00 PM.
- The Borough Office will be closed Monday, September 5th in observance of Labor Day.

- Harvest Day is October 8th, 2011.

5. RECOGNITION PROGRAM: Motion to Approve Resolution No., 2011-19 Recognizing Edward Polaneczky for his twenty years of service to the Borough of Hatfield.

Motion: A motion was made by Councilmember Moyer to Approve Resolution No., 2011-19 Recognizing Edward Polaneczky for his twenty years of service to the Borough of Hatfield. The motion was seconded by Councilmember Stevens.

President Weierman read and presented Resolution No., 2011-19 to Edward Polaneczky. Council Members congratulated and thanked Ed on his dedicated twenty years of service to the Borough.

The motion was unanimously approved with a vote of 5-0.

6. EAGLE SCOUT PRESENTATION:
A. Zachary V. Farrall Troop 610 BSA

Zachary V. Farrall thanked Borough Council and Mayor and Manager DeFinis for allowing him to do the project. Zachary informed Council he will be starting the project soon by seal coating the Chestnut Street bridge. After the Borough completes the pavement of ten foot wide strips Zachary will put soil and grass seed down and plant trees.

Manager DeFinis will be in contact Zachary regarding the project start date.

Council thanked Zachary for his work he will be doing on the Chestnut Street bridge project.

7. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Property and Equipment: Councilmember Stevens informed Council the Property and Equipment Committee met on August 17, 2011 and discussed and reviewed the Borough Office building project. The Committee will give an update on the project at the Council Retreat on September 14, 2011.

The Property and Equipment Committee discussed the purchase of a new Borough street sweeper. The purchase will be discussed later in the Agenda.

Public Safety: Councilmember Moyer informed Council the Public Safety Committee met on August 17, 2011 and discussed the installation of the security cameras at Centennial park. The cameras are up and running.

The Public Safety Committee is starting on the negotiations for the Police Contract. Further information will be available at the September 14, 2011 Council Retreat.

Recycling: Mayor Kaler, III, informed Council the Recycling Committee met but he was unable to attend.

Solicitor Harper updated Council on Towamencin Township's ordinance.

Mayor Kaler, III, informed Council that he attended the Pennsylvania State Borough Mayor's Conference and appreciated the opportunity to be able to attend from the Manager and Council. The conference was very informative. Mayor Kaler, III, informed Council a recap of the conference will be available and we are very fortunate as a Borough being financially sound and looking forward in the future the Borough is doing well. Mayor Kaler, III, updated Council on information on a flag vendor and the discussion of radar for all Police Departments. A discussion ensued.

Public Safety: Lieutenant Tierney reported Hatfield Township Police Department is moving ahead with testing for the 28th police officer. An updated Statistic Breakdown report was handed out and reviewed.

Lieutenant Tierney answered question regarding the Statistic Breakdown report.

8. MANAGER'S REPORT: Manager DeFinis made the following announcements.

- National Water Main Cleaning Co. has completed the sewer repairs at the Fire Company. When the final payment request is approved by Council we can work with the Army Corps to finalize the project.
- Under the direction of Council I have concluded the negotiations with PENN DOT for the sinkhole repairs to South Main Street / SR 463. Attached is the final invoice in the amount of \$14,723.65 and will be noted as FULL and FINAL PAYMENT. This item is on the Bill List and on the agenda as an action item as it is not a budgeted item.
- Public Works Director Leister and I will be attending the PMEA Conference October 12th – 14th at Penn State.
- The Borough has secured a table at Rocktoberfest. Volunteers are needed. Please contact Lori Lang, Public Information Officer with your availability. Harvest Day is October 8, volunteers are needed.
- Hatfield Township is holding its 12 Annual Golf Outing September 12, 2011. Let me know who will be representing the Borough.
- On July 5th Earl Helbing of PENN DOT conducted a monitoring review of the Borough's Liquid Fuels Tax Fund. Attached is the Bureau of Municipal Services letter indicating the Fund Balances are accurate. I would like to thank Diane Farrall for administering to this review on behalf of the Borough.
- I have authorized Simone Collins to submit a TCDI Grant Application to develop the 2009 adopted Revitalization Plan that recommends the Borough develop a

Business Infill Adaptive Reuse and Marketing Plan. This item is allocated in the 2011 budget.

- Public Works Director Fred Leister and I have been working and trying to solve some of the storm water issues on W. Vine Street. One of the crossings is at Brooks Instrument parking lot, and so not to further burden Brooks with some of the work that we are doing up there I authorized Fred to either use a contractor or utilize over time to do the project. Friday night the Public Works Department will work on the project as opposed to having a contractor do the work and that the Public Works Department can do the work in three to four hours and not impact Brooks Instrument to use their parking lot for the staging. Brooks Instrument is in favor of doing the work that way. This Friday night Vine Street will be closed from 6:00 P.M. to 9:00 P.M. at Brooks Instruments. The Police Department, Fire Department and WNPV and KYW will be notified of the road closure. This will be the last major piece of the storm water management prior to the road being paved. A discussion ensued.
- The churches of the Hatfield community will sponsor a 9/11 Service of Remembrance on Sunday evening, September 11, 2011 at 7PM at Grace Lutheran Church, Hatfield. The organizing committee invites you and your members to participate if you have interest in doing so.
- Councilmembers will be contacted by email on any information obtained on the finalization services for Botch Nolen.

DISCUSSION: President Weierman and Manager DeFinis reviewed the Reports and Correspondence.

REPORTS AND CORRESPONDENCE:

Monthly Investment Report
Monthly EIT Report
Police Department Report
Fire Department Report
Public Works Department Report
Grace Lutheran 9/11 Service

9. OLD BUSINESS:

A. Penn Street Town Homes Zoning Hearing Application

Manager DeFinis informed Council Penn Street Town Homes has applied for Zoning Hearing for the addition to their parking area. The Hearing is in the process of being scheduled. Manager DeFinis updated Council on the applicants request for variance and waiver permits.

Manager DeFinis answered questions regarding the applicants request and concerns of Councilmember Moyer. A discussion ensued. Solicitor Harper informed Council can do nothing and let the Zoning Hearing Board take action, oppose the relief sought or support the relief sought.

Councilmember Moyer opposed the relief sought and asked what the alternative is.

Solicitor Harper informed Council they can send a letter that says if the Zoning Hearing Board sees fit to grant relief Borough Council would like you to consider a condition of landscaping to block the view from passer-bys.

It was the consensus of Council for Solicitor Harper to draft a letter to the Zoning Hearing Board.

B. Pension Plan Review

Manager DeFinis informed Council the Budget, Finance and Labor Committee met with Pension Administrator. There are two portions of the pension, the defined contribution and the defined benefit plan and when they were managed under PMRS they were combined. When it was rolled out under the Nation Wide Plan that was entered into it was separated into two parcels and managed separately. At that point it may have been the right time to do that but now over time it is economically feasible to join the plans and manage them both in the same manner under the management guidelines that are directed by Council and to direct the administrator to invest in how the plan should be allocated in equities, cash and bonds. Managing the plan in this manner should reduce the cost to the Borough of the overall pension cost. Trollinger is suggesting that the Borough merge the plans back together. This does not affect any of the pension obligation on behalf of the Borough's participants either those that are receiving pension allocation now and/or in the future. Anything that is obligated to the Borough is still obligated by the Borough.

President Weierman answered questions on the fees and informed Council the main goal is to pick up the benefit on the defined benefit when the plans are merged together to cut back on the annual contribution.

C. Employee Handbook & Policy Update.

Manager DeFinis informed Council in the last couple years during the audit some of the items recommended by the Auditors are starting to be addressed are the Whistle Blower Policy, Conflict of Interest Policy and Document Retention Policy. Manager DeFinis has been in discussion with Solicitor Harper to also update some of the other non items that were addressed in the handbook by the audit. Addressing part time employment, what the hours of work are, overtime, compensation for future hires. Reimbursement for sick time and health care benefit, do they contribute to health care benefit. There are things like that that are specified uniquely in our handbook that are identified by contractual situations. There are two sets of circumstances. There is a contract with the Union and a handbook that specifies non-union compensation. The theory behind it is to address those issues for future hires. Those that are existing now have what they have. The Borough can't change the contract that the Borough is obligated to by Union and to be fair to the rest of the employees not changing what anyone has now, but addressing that and changing the handbook for new hires. A discussion ensued.

Solicitor Harper will review draft conflict of interest policy, whistle blower policy and handbook policy for new hires.

10. NEW BUSINESS:

A. Wireless Antenna Attachment License Agreement.

Manager DeFinis updated Council on the conversation with Landis+Gyr regarding their approval of the Wireless Antenna Attachment License Agreement. The required information and signed copies has been forwarded to Manager DeFinis. Manager DeFinis reviewed the Agreement and conditions with Councilmembers.

Motion: A motion was made by Councilmember Moyer to Approve the Wireless Antenna Attachment License Agreement with Landis+Gyr. The motion was seconded by Councilmember Farrall.

Manager DeFinis answered questions regarding the license language content, dates and payments.

The motion was unanimously approve with a vote 5-0.

B. Ordinance Review Zoning District R-2.

Solicitor Harper updated Council on the Ordinance Amending the existing Zoning Ordinance regarding uses permitted in the R-2 Zoning District. The Ordinance would allow agriculture uses in the R-2 Zone and it changes the definition of agriculture to remove animals and poultry. The ordinance allows agricultures uses, the cultivation of the soil, and the raising and harvesting of products of the soil including, but not limited to, nursery, horticulture and floriculture operations but not including any animal and poultry husbandry. This definition also includes all necessary accessory uses for packing, treating and storing agricultural products, provided, however, that the operation of any such accessory uses shall only be permissible as agriculture if secondary to that of the normal agricultural activities. A discussion ensued.

C. Pool Advisory Board Position.

President Weierman informed Council there is an open position on the Pool Advisory Board.

11. ACTION ITEMS:

A. Motion to Authorize Advertisement of Ordinance #498.
An Ordinance Amending the Existing Zoning Ordinance Regarding Uses Permitted in the R-2 Zoning District and Definitions.

Motion: A motion was made by Councilmember Moyer to Authorize Advertisement of Ordinance #498. An Ordinance Amending the Existing Zoning Ordinance Regarding Uses Permitted in the R-2 Zoning District and Definitions. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 5-0.

B. Motion to Approve the Purchase of an Elgin Pelican NP dual Mechanical Broom Street Sweeper for a Total Price of \$160,511.75 through the Costars Program.

Motion: A motion was made by Councilmember Moyer to Approve the Purchase of an Elgin Pelican NP dual Mechanical Broom Street sweeper for a Total Price of \$160,511.75 through the Costars Program. The motion was seconded by Councilmember Stevens.

Manager DeFinis answered questions regarding the equipment on the new street sweeper, the allocation of the money for the purchase and the fate of the old street sweeper.

The motion was unanimously approved with a vote of 5-0.

C. Motion to Approve Payment in the amount of \$14,723.65 as FULL AND FINAL PAYMENT for Repairs to Main Street / SR 0463 in the Borough of Hatfield,

Motion: A motion was made by Councilmember Moyer to Approve Payment in the amount of \$14,723.65 as FULL AND FINAL PAYMENT for Repairs to Main Street / SR 0463 in the Borough of Hatfield. The motion was seconded by Councilmember Farrall.

Manager DeFinis reviewed the correspondence with Councilmembers.

The motion was unanimously approved with a vote of 5-0.

12. Motion to Approve Payment of the Bills.

President Weierman and Manager DeFinis reviewed the bill list.

Motion: A motion was made by Councilmember Moyer to approve payment of the Bills. The motion was seconded by Councilmember Farrall and approved with a vote of 5-0.

13. Motion to Approve Payroll.

President Weierman and Manager DeFinis reviewed the Payroll.

Motion: A motion was made by Councilmember Moyer to Approve Payroll. The motion was seconded by Councilmember Stevens. The motion was passed 4-0-1. Councilmember Farrall abstained from the vote.

14. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of August 17, 2011. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:47 PM.

Executive Session: Litigation & Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
September 7, 2011

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- () Kenneth V. Farrall
- (X) John Kroesser
- (X) Bryan A. Moyer
- (X) Lawrence G. Stevens

- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Solicitor Catherine M. Harper and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: To Approve Agenda of September 7, 2011

Motion: A motion was made by Councilmember Moyer to approve the Agenda of September 7, 2011. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 4-0.

2. PUBLIC INPUT: Please state name and address.

President Weierman asked if there were any comments or questions. There were none. The media was not present.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next month's Council meetings September 21st Regular Meetings at 7:30 P.M.
- September 14th Council Retreat at 6:00 P.M.
- HERC is scheduled to meet September 28th, 2011 8:00 A.M.

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Public Safety: Councilmember Moyer congratulated the Public Works Department and everyone involved on doing a phenomenal job during the hurricane.

President Weierman informed Council the preparation and coordination from start to finish was outstanding.

Lieutenant Tierney informed Council the Borough Command Post was like a beacon in the dark. The Borough was on top of the job.

Manager DeFinis informed Council during the planning and preparation days leading up to the beginning of the storm; all departments and department heads were fully engaged in the event. During the storm all departments were operational. Manager DeFinis gave a special thank to: Public Works Director Fred Leister, Public Works employees Ed Polaneczky & Derik Stover, EMC Bobby Kaler, Mayor Robert L. Kaler III, the entire Hatfield Volunteer Fire Company / Chief O'Donnell & President Quintrell, the Hatfield Township Police Department, Chief Mark Toomey, Lt. Bill Tierney, Officers and Staff. All the Business owners and residents who stayed off the roads during the event and let the first responders do their job and thank you Borough Council for the resources and support leading up to and during this event.

Lieutenant Tierney handed out the Statistic Breakdown Report for Council review.

Manager DeFinis updated Council on the video system for the curfew violation and the security cameras at Centennial park and communication system at the Trolley Stop.

Recycling: Mayor Kaler, III, informed Council the Recycling Committee meeting was moved to next Tuesday due to the holiday. Correspondence regarding the 2008 & 2009 recycling grant money will be forwarded to the Manager.

Solicitor Harper updated Council on Towamencin's Burning Ordinance.

5. MANAGER'S REPORT: Manager DeFinis made the following announcements.

- National Water Main Cleaning Co. has completed the sewer repairs at the Fire Company. Change order #4 is the agenda for discussion along with payment request #6.
- Rocktoberfest & Harvest Day volunteers are needed. Please contact Lorie Lang with your availability.
- During the recent Earthquake Tuesday August 23rd the Borough Emergency Management Coordinator Bobby Kaler, Public Works Director and I immediately assessed any damage to infrastructure. I was in contact with Chief Toomey and the County EOC. After initial damage assessment revealed no apparent damage I contacted a sampling of businesses for possible damage, none was reported. As a precaution I contacted Fire Chief Terry O'Donnell and asked if he would check to make sure all systems (water, electric, sewer, etc) were functioning at the Fire Co. No problems reported.
- Prior to Hurricane Irene the Public Works Crew cleared storm inlets ran the street sweeper to remove debris and performed general preparation duties. There are several residents with medical conditions that require oxygen. I made arrangements for portable generators in case of power outages. EMC, Public Works Director & Managers reports attached.

- DEP has environmental clearance for the Borough to proceed with submission of the Stream Clearing Permit authorized by Council. I signed off on the permit Friday Mark Mattucci sent the permit off to DEP. The Borough is allowed to remove the gravel and silt bars. Three price quotes will be forwarded to Council.
- The PMEA newsletter was distributed to all of Council. I have authorized Lorie Lang to place the newsletter on the website.
- An invitation to the Boy Scout Troop 51 Re-dedication Ceremony is September 24th at 5:30 PM. is enclosed in the packets.
- September 11th Service Remembrance announcement attached.
- Staff has been working on Retreat plans. Please plan attending the retreat at 6:00 PM on September 14 and have your dinner order to Linda Watts, by Friday.

Manager DeFinis updated Council on the two up-coming golf outings and sponsorship and answered questions on chipping requests due to the hurricane.

6. REPORTS AND CORRESPONDENCE: Manager DeFinis answered questions and updated Council on the Reports and Correspondence.

Monthly Investment Report

Monthly EIT Report

Police Department Report

Fire Department Report

Public Works Department Report

7. Old Business:

A. Ordinance #498 Review

B. Solicitor Letter To Zoning Hearing Board / ZHB Ad

C. Resolution Joining the Defined Contribution & Defined Benefit Pension Plans

A. Ordinance #498 Review: Manager DeFinis informed Council Ordinance 498 would modify the existing zoning ordinance regarding uses permitted in the R-2 Zoning District to allow agriculture use and updated Council on the permitted uses on any lots in the R-2 District. Manager DeFinis informed Council the County Planning Commission has suggestions on the ordinance language for consideration.

Solicitor Harper reviewed Ordinance #498 with Council and answered questions on the language of the ordinance and suggested language by the County Planning Commission.

At Council's suggestion the definition of agriculture is hereby amended so that the following definition reads: Agriculture - the cultivation of the soil, and the raising and harvesting of products of the soil including, but not limited to, nursery, horticulture and floriculture operations but not including any animal and poultry husbandry. This definition also includes all necessary accessory uses for packing, treating and storing agricultural products; provided, however, that the operation of any such accessory uses shall only be permissible as agriculture is secondary to that of the normal agricultural activities. Solicitor Harper informed Council the Ordinance was advertised.

Manager DeFinis informed County the County Planning Commission will be forwarding a letter of likes and dislikes of the ordinance language. A discussion ensued.

B. Solicitor Letter To Zoning Hearing Board / ZHB Ad: President Weierman informed Council Solicitor Harper has expressed Council's position to the Zoning Hearing Board Solicitor regarding Penn Avenue.

C. Resolution Joining the Defined Contribution & Defined Benefit Pension Plans: Manager DeFinis informed Council he had a discussion with the Pension Provider Trollinger Consulting Group, Ron Bittner about the resolution merging the two plans. Manager DeFinis updated Council on Mr. Bittner's comments and the reservations of Tom Anderson, the plans Actuary. A discussion ensued.

8. New Business:

A. Master Casting Agreement and Resolution

Manager DeFinis informed Council the Master Casting Agreement is the agreement for the Borough to do improvements on a PennDOT street.

Solicitor Harper informed Council the agreement talks about being responsible for raising and lowering manhole coverings, etc., and is a standard agreement with PennDOT and is not negotiable.

B. National Water Main Cleaning Company / Sewer Lateral Rehabilitation Amended Change Order No. 4 in the amount of \$16,155.00.

President Weierman commented as mentioned earlier the change order no. 4 in the amount of \$16,155.00 for costs associated with the replacement of the Hatfield Firehouse sanitary lateral and trap assembly.

Manager DeFinis informed Council, Change Order #4 for \$28,000.00 was already approved and this is the revised amendment to the previous change order. The work is completed.

C. National Water Main Cleaning Payment Request #4.

President Weierman informed Council the draft of payment application which includes the \$16,155.00 is attached.

Manager DeFinis informed Council Change Order #4 will be on the Council Agenda for signatures on September 21, 2011. The improved payment request #6 should be received by September 21, 2011 and available for signatures if approved on September 21st.

D. Hatfield Volunteer Fire Company Fire Protection Tax Disbursement.

President Weierman informed Council attached is a run-down of what will be remitted to the fire department for the real estate tax millage for their share in the amount of \$25,848.05.

Manager DeFinis answered questions on the budgeted amount. A discussion ensued.

E. EDI Landfill Gas Participant REC Sales Proposal

Manager DeFinis informed Council AMP is currently seeking authorization to sell LFG RECs to any qualified purchaser who is willing to offer the best prices for the 2012-2013 timeframe. A discussion ensued.

F. HTMA Larson Allen Audit Letter

President Weierman informed Council a copy of the audit letter to HTMA is enclosed. The audit is concluded and all is in order.

G. Norristown Library Request for 2012 Funding

President Weierman informed Council the annual letter for the Montgomery County-Norristown Public Library is enclosed. The contribution level funding is based on the 2000 census.

H. Assessment Appeals

President Weierman reviewed the Assessment Appeals Hearing Schedule.

9. ACTION ITEMS:

President Weierman announced that the Borough Association Dinner Meeting is September 22, 2011.

10. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of September 7, 2011. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 5-0. The meeting adjourned at 8:23 PM.

Executive Session: Litigation & Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
September 21, 2011

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - () Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Solicitor Catherine M. Harper and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of September 21, 2011 with one addition. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no Public input. The media was present.

3. APPROVAL OF THE MINUTES

Motion to approve the Minutes of August 17, 2011 Workshop / Regular Meeting.

Motion: A motion was made by Councilmember Moyer to approve the Minutes of August 17, 2011 Workshop / Regular Meeting. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Month's Council meetings October 5th, 2011 Workshop & October 19th Regular Meeting @ 7:30 P.M.
- HERC is scheduled to meet October 26, 2011 @ 8:00 A.M & the Revitalization Task Force @ 9:00 AM.
- The Planning Commission is scheduled to meet October 3, 2011 7:00 P.M.

- Rocktoberfest is October 1, 2011. Hatfield Borough will have a table at the event and volunteers are needed.
- Harvest Day is October 8, 2011 and volunteers are needed.

5. Special Recognition:

A. Motion to Approve Resolution # 2011-20 Recognizing D. Glenn Snyder for his thirty years of service to Hatfield Borough on the Planning Commission.

Motion: A motion was made by Councilmember Moyer to approve Resolution No. 2011-20 Recognizing D. Glenn Snyder for his thirty years of service to Hatfield Borough on the Planning Commission. The motion was seconded by Councilmember Farrall.

President Weierman read and presented Resolution # 2011-20 to D. Glenn Snyder.

The motion was unanimously approved with a vote of 4-0.

D. Glenn Snyder thanked Borough Council for the resolution and all their support.

B. Motion to Approve Resolution #2011-21 Recognizing Brad Moyer for his service to the community above and beyond the call of duty.

Motion: A motion was made by Councilmember Moyer to approve Resolution # 2011-21 Recognizing Brad Moyer for his service to the community above and beyond the call of duty. The motion was seconded by Councilmember Farrall.

President Weierman read and presented Resolution #2011-21 to Brad Moyer.

The motion was unanimously approved with a vote of 4-0.

C. Hearing – Ordinance #498 Amending the existing Ordinance regarding uses permitted in the R-2 Zoning District and Definitions.

President Weierman started the Public Hearing for Ordinance #498 at 7:50 PM., and turned the floor over to Solicitor Harper.

Solicitor Harper updated Council on Ordinance #498 and informed Council Ordinance #498 was reviewed by the Montgomery County Planning Commission and Borough Planning Commission. Notice of Ordinance #498 was provided in the Reporter and the Proof of Publication is attached.

Solicitor Harper noted there was no Public present. Solicitor Harper asked if there were any questions from Council.

Councilmember Moyer asked what the conditions were in the ordinance regarding pot belly pigs.

Solicitor Harper updated Council on the Borough's existing exotic pet ordinance.

President Weierman asked if there were any other questions. Hearing none the Hearing was closed at 7:53 PM.

6. ACTION ITEMS:

A. Motion to Approve Resolution #2011-22 Recognizing the Hatfield Volunteer Company Firefighter of the year.

Motion: A motion was made by Councilmember Moyer to Approve Resolution #2011-22 Recognizing the Hatfield Volunteer Firefighter of the year. The motion was seconded by Councilmember Farrall.

Manager DeFinis updated Council on the resolution.

The motion was unanimously approved with a vote of 4-0.

B. Motion to Approve National Water Main Cleaning Change Order Request #4 in the amount of \$16,155.00.

Motion: A motion was made by Councilmember Moyer to Approve National Water Main Cleaning Change Order Request #4 in the amount of \$16,155.00. The motion was seconded by Councilmember Kroesser.

President Weierman informed Council a copy of the request and acknowledgement by Bursich is enclosed.

The motion was unanimously approved with a vote of 4-0.

C. Motion to Approve National Water Main Cleaning Payment Request #6 in the amount of \$35,167.50.

Motion: A motion was made by Councilmember Moyer to Approve National Water Main Cleaning Payment Request #6 in the amount of \$35,167.50. The motion was seconded by Councilmember Farrall.

President Weierman informed Council the cover letter from Bursich is enclosed and the retainage amount is still being held.

Manager DeFinis answered questions regarding the work completed and informed Council the Borough is on target.

The motion was unanimously approved with a vote of 4-0.

D. Motion to Approve Resolution #2011-23 authorizing the 2011-2014 Master Casting Agreement with the Commonwealth of Pennsylvania.

Motion: A motion was made by Councilmember Moyer to Approve Resolution #2011-23 authorizing the 2011-2014 Master Casting Agreement with the Commonwealth of Pennsylvania. The motion was seconded by Councilmember Farrall.

President Weierman informed Council Resolution #2011-23 was reviewed at the Retreat.

The motion was unanimously approved with a vote of 4-0.

E. Motion to Approve Ordinance #498 Amending the existing Ordinance regarding uses permitted in the R-2 Zoning District and Definitions.

Motion: A motion was made by Councilmember Moyer to Approve Ordinance #498 Amending the existing Ordinance regarding uses permitted in the R-2 Zoning District and Definitions. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0.

F. Motion to Approve the Financial and Minimum Municipal Obligation Budget for 2012 Defined Contribution Pension Plan in the amount of \$13,567.00.

Motion: A motion was made by Councilmember Moyer to Approve the Financial and Minimum Municipal Obligation Budget for 2012 Defined Contribution Pension Plan in the amount of \$13,567.00. The motion was seconded by Councilmember Farrall.

President Weierman informed Council a copy of the detail from the Actuarial firm is enclosed.

The motion was unanimously approved with a vote of 4-0.

G. Motion to Approve the Financial and Minimum Municipal Obligation Budget for 2012 Defined Benefit Pension Plan in the amount of \$131,667.00.

Motion: A motion was made by Councilmember Farrall to Approve the Financial and Minimum Municipal Obligation Budget

for 2012 Defined Benefit Pension Plan in the amount of \$131,667.00. The motion was seconded by Councilmember Moyer.

President Weierman informed Council the dollar number is prior to any monies receive next year.

H. Motion to Authorize AMP to sell the EDI Landfill Gas Renewable Energy Certificates (RED) for the 2012 & 2013 timeframe.

Motion: A motion was made by Councilmember Moyer to Authorize AMP to sell the EDI Landfill Gas Renewable Energy Certificates (REC) for the 2012 & 2013 timeframe. The motion was seconded by Councilmember Kroesser.

President Weierman informed Council the authorization was discussed at the Retreat.

The motion was unanimously approved with a vote of 4-0.

7. Motion to Approve Payment of the Bills.

Motion: A motion was made by Councilmember Moyer to Approve Payment of the Bills. The motion was seconded by Councilmember Kroesser.

President Weierman and Manager DeFinis answered questions regarding the Bill list.

The motion was approved 3-0-1. Councilmember Farrall abstained.

8. Motion to Approve Payroll.

Motion: A motion was made by Councilmember Moyer to Approve the Payroll. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any questions or comments on the Payroll. There were no comments or questions.

The motion was approved with a vote of 3-0-1. Councilmember Farrall abstained.

9. OLD BUSINESS:

There was not Old Business.

10. NEW BUSINESS:

A. Public Power Week Press Release.

President Weierman updated Council on the Public Power Week Press Release.

Manager DeFinis and Councilmember Farrall updated Council on Rocktoberfest.

11. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of September 21, 2011. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0. The meeting adjourned at 8:21 PM.

Executive Session: Litigation & Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
October 5, 2011

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - () Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that four members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Solicitor Catherine M. Harper and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: To Approve Agenda of October 5, 2011

Motion: A motion was made by Councilmember Farrall to approve the Agenda of October 5, 2011. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 4-0.

2. PUBLIC INPUT: Please state name and address.

President Weierman asked if there were any comments or questions. There were none. The media was present.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- i Next month's Council meetings October 19th Regular Meetings at 7:30 P.M.
- i HERC is scheduled to meet 8:00 A.M. & the Revitalization Task Force is scheduled for 9:00 AM October 28, 2011.

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Public Safety: Lieutenant Tierney updated Council on the incident at the Trolley Stop and handed out the Statistic Breakdown report.

Councilmembers reviewed the Statistic Breakdown report.

Recycling: Mayor Kaler, III, informed Council he attended the Northern Montgomery County Recycling Commission meeting and forwarded the file to Manager DeFinis. The Borough should be receiving the 2008 recycling grant payment for \$10,384.97 by the end of the week and receiving a similar payment by the end of the year for 2009.

Mayor Kaler, III, updated Council on DEP's intention to reduce the grants by 40% effective with the 2010 allocation. Mayor Kaler, III forwarded the letters to Manager DeFinis.

Solicitor Harper updated Council on the landfill situation and suggested Council write to the State Representatives.

Mayor Kaler, III, informed Council National Recycling Day is November 7 - 13, 2011.

Mayor Kaler, III updated Council and answered questions on cardboard recycling.

5. MANAGER'S REPORT: Manager DeFinis made the following announcements.

- i Planning Building and zoning Committee has scheduled a Training / Information Session for November 9th. All Boards and Commissions of Council have been invited. Please mark your calendars for this important event. Please have any comments on the codification of ordinances preliminary document at this time.
- i The Gravel Silt / Bar Removal program authorized by Council has been approved. All associated agencies have been informed of the Borough plan. The Borough has received a 5 year permit.
- i Bursich Engineers has submitted their rate schedule for 2012 with no increases.
- i Most items discussed during the September retreat have been placed into the preliminary 2012 Budget. Staff and I hope to have a preliminary budget for review at the October 19th Regular Council meeting.
- i The Borough received the General Municipal Pension State Aid September 27th in the amount of \$44,771.44. Act 205 requires the allocation be deposited into the pension plan by the treasurer within 30 day of receipt.
- i The Borough received the Commonwealth allocation supporting the Volunteer Fire Relief Association in the amount of \$35,554.23. Act 205 requires the allocation must be paid within 60 days to the Relief Association of the Fire Company.
- i DePaul and Company has finished the majority of the concrete work on W. Vine Street. A punch list of concern items for the handicap ramps and residents work will be prepared by the engineer and staff.

Manager DeFinis updated Council on the disconnection letters that were mailed October 5, 2011.

Manager DeFinis updated Council on the EIT report.

Manager DeFinis updated and answered questions regarding the codifications.

Manager DeFinis answered questions on Harvest Day, General Municipal Pension State Aid, and the Fire Relief Association.

6. Old Business:

- A. National Water Main Cleaning Co. Change Order #5 Reconciliation
- B. Sale of 1979 Elgin Street Sweeper
- C. October Recognition Program

A. Manager DeFinis updated Council on change order #5 for the reconciliation of contract bid items from bid quantity to field measured installed quantity.

Manager DeFinis answered questions on the I & I program and the work on W. Vine Street.

B. Manager DeFinis updated and answered questions on the sale of the 1979 Elgin Street Sweeper to Lower Milford Township for \$3,200.00. The money will be applied toward the purchase of a new street sweeper.

C. Manager DeFinis updated Council on the Borough's Recognition Program and informed Council that Diane Farrall will be recognized for her seven years of service at the October 19, 2011 Regular Meeting.

7. New Business: President Weierman and Manager DeFinis reviewed the Reports and Correspondence and answered questions.

A. REPORTS AND CORRESPONDENCE:

- Monthly Investment Report
- Monthly EIT Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report

8. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Kroesser to adjourn the meeting of October 5, 2011. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 4-0. The meeting adjourned at 8:08 PM.

Executive Session: Litigation & Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
October 19, 2011

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- (X) Kenneth V. Farrall
- (X) John Kroesser
- (X) Bryan A. Moyer
- (X) Lawrence G. Stevens

- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Solicitor Catherine M. Harper and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Stevens to approve the Agenda of October 19, 2011 with additions. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no Public input. The media was not present.

5. Special Recognition:

A. Motion to Approve Resolution #2011-24 Recognizing Diane A. Farrall for 7 years of service as Treasurer to Hatfield Borough.

Motion: A motion was made by Councilmember Moyer to Approve Resolution #2011-24 Recognizing Diane A. Farrall for 7 years of service as Treasurer to Hatfield Borough. The motion was seconded by Councilmember Stevens.

President Weierman read and presented Resolution #2011-24 to Diane A. Farrall, Treasurer.

The motion was approved 4-0-1. Councilmember Farrall abstained from the vote.

3. APPROVAL OF THE MINUTES

Motion to approve the Minutes of September 7, 2011 Workshop and September 21st Regular Meeting.

Motion: A motion was made by Councilmember Farrall to approve the Minutes of September 7th, 2011 Workshop and September 21st Regular Meeting. The motion was seconded by Councilmember Kroesser.

Mayor Kaler, III informed Council there was a typographical error on the September 7, 2011 minutes page 2, second paragraph.

The motion was unanimously approved with a vote of 5-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- i Next Month's Council meetings: Workshop meeting November 2nd and the Regular meeting November 16th @ 7:30 in Council Chambers.
- i HERC is scheduled to meet October 26, 2011 @ 8:00 A.M & the Revitalization Task Force @ 9:00 AM.
- i The November Planning Commission is scheduled to meet October 31st @ 7:00 P.M.

Mayor Kaler, III, informed Council the 2008 recycling grant money was received.

6. ACTION ITEMS:

A. Motion to Approve the sale of the 1979 Elgin Pelican Street Sweeper to Lower Milford Township for \$3,200.00.

Motion: A motion was made by Councilmember Moyer to Approve the sale of the 1979 Elgin Pelican Street Sweeper to Lower Milford Township for \$3,200.00. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

B. Motion to Approve Resolution #2011-25 Authorizing the Lease Purchase Agreement with TCF Equipment Finance for the Elgin Street Sweeper.

Motion: A motion was made by Councilmember Farrall to Approve Resolution #2011-25 Authorizing the Lease Purchase Agreement with TCF Equipment Finance for the Elgin Street Sweeper. The motion was seconded by Councilmember Moyer.

President Weierman and Manager DeFinis reviewed and updated Council on the revised resolution.

The motion was unanimously approved with a vote of 5-0.

C. Motion to Approve National Water Main Cleaning Change Order Request #5.

Motion: A motion was made by Councilmember Moyer to Approve National Water Main Cleaning Change Order Request #5. The motion was seconded by Councilmember Farrall.

President Weierman reviewed the Change Order Request.

The motion was unanimously approved with a vote of 5-0.

7. Motion to Approve Payment of the Bills.

Motion: A motion was made by Councilmember Moyer to Approve Payment of the Bills. The motion was seconded by Councilmember Kroesser.

President Weierman and Manager DeFinis answered questions and reviewed the Bill list.

The motion was approved 4-0-1. Councilmember Farrall abstained.

B. Motion to Approve Payroll.

Motion: A motion was made by Councilmember Moyer to Approve the Payroll. The motion was seconded by Councilmember Kroesser.

President Weierman asked if there were any questions or comments on the Payroll. There were no comments or questions.

The motion was approved with a vote of 4-0-1. Councilmember Farrall abstained.

8. OLD BUSINESS:

President Weierman informed Council the Borough Association Dinner Meeting is Thursday, October 27, 2011 at the Four Seasons Banquet Hall.

9. NEW BUSINESS:

- A. 2012 Preliminary Budget Presentation to Council
- B. Sewer Connection St. Mary & St. Kyrillos Coptic Orthodox Church
- C. PMEA Electric Rate Comparison

A. 2012 Preliminary Budget Presentation to Council. Councilmember Farrall presented the 2012 Preliminary Budget to Council for review. The budget will be discussed at the Workshop meeting. At the Workshop meeting assuming there are no significant changes we will start the adverting process. It is a balanced budget. Almost a million dollars has been cut from the budget from last year. We are not spending money we don't have and we are not doing projects that are not due. There is no increase in electric or sewer rates or taxes. Councilmember Farrall informed Council to review the budget for discussion at the Workshop meeting.

B. Sewer Connection St. Mary & St. Kyrillos Coptic Orthodox Church. Manager DeFinis updated Council on the correspondence received regarding the St. Mary & St. Kyrillos Coptic Orthodox Church - Land Development. The DEP is ok with the EDU's for the project being charged against the Township as opposed to the Borough. The Borough will get the tapping fees. A discussion ensued.

Solicitor Harper will draft a resolution.

C. PMEA Rate Comparison Update. Manager DeFinis updated Council on the rate comparison table for Municipalities in the Western, Central, Eastern and PUC Utilities. The Borough is charging 159.84 per 1000 kwh and PPL is charging 153.25 per 1000 kwh. The Borough is competitive in its rates. The Borough charges just over a half a cent per kwh more than PPL. The Western region average for electric for 1000 kwh is \$124.22 and the average for the Eastern region is highest which is \$155.07 and the reason for that is it costs so much to transmit the electricity here and we need more transmission lines.

Manager DeFinis informed Council at the PMEA meeting a committee was formed by the Board of Directors to encourage Municipalities that are not active in the PMEA to be more active. There were 14 Municipalities out of 35 electric owned Municipalities in the State at the PMEA Conference. Being on the Board Manager DeFinis will reach out to Municipalities to get them to participate in PMEA and the Legislative Initiative that they are looking at this Spring. A discussion ensued.

Manager DeFinis answered questions on the contractor work on Vine Street.

Manager DeFinis answered questions on the tree grate by Mom's Water Ice and the culvert by the Verizon boxes.

11. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of October 20, 2011. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:21 PM.

Executive Session: Litigation & Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
November 2, 2011

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Solicitor Catherine M. Harper and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: To Approve Agenda of November 2, 2011 with additions.

Motion: A motion was made by Councilmember Moyer to approve the Agenda of November 2, 2011 with additions. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: Please state name and address.

President Weierman asked if there were any comments or questions. There were none. There was no media representation.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next month's Council meetings November 16th Regular Meetings at 7:30 P.M.
- The Borough Offices will be closed Friday November 11th in observance of Veterans Day.
- HERC is scheduled to meet 8:00 A.M. November 16th, 2011.
- Planning Building and Zoning Committee Training / Information Session November 9th, 2011 @ 7:00 PM.

4. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Public Works: Councilmember Moyer congratulated the Public Works Department on an outstanding job during the snow storm.

Manager DeFinis answered questions regarding scheduling a date for limb chipping due to the storm.

Recycling: Mayor Kaler, III, informed Council he attended the Northern Montgomery County Recycling Commission meeting on November 1, 2011. The Borough should receive the 2009 grant money by the end of the year. Starting 2012 Municipalities will be getting a reduced amount. Mayor Kaler informed Council the 904 Grant application has been prepared for 2010. The application is based on the 2010 Census for distribution purposes and 40% of the grant money will be withheld by DEP to fund as yet unidentified programs. A discussion ensued.

Mayor Kaler informed Council the Legislative Luncheon is set for Thursday, December 15, 2011. Senators Greenleaf and Mensch; Representatives Godshall, Harper, Bradford and Stephens and legislative analyst Mark Brown have been invited. Lt. Governor Cawley is being contacted as a special guest.

Mayor Kaler informed Council the next regularly scheduled meeting of the Northern Montgomery County Recycling Commission will be held on November 1, 2011.

Public Safety: Lieutenant Tierney handed out the Statistic Breakdown report.

5. MANAGER'S REPORT: Manager DeFinis made the following announcements.

Manager DeFinis answered questions regarding the final electric disconnection date and individuals that have not responded to the request to pay their electric bill.

Manager DeFinis informed Ken Co Hydraulics has purchased the Osco Motors building and is happy to keep their business in the borough.

- Manager DeFinis updated Council on the storm outage and informed Council the Public Works Department takes their job very seriously and are very professional.
- The homeowner on Garfield Avenue has been contacted by the Borough Zoning Officer regarding instructing the contractor to dump topsoil at his property without a permit. Numerous calls to the Borough were received regarding the storm-water being directed onto adjoining properties. Repairs to the road from the contractor dumping the topsoil onto the Garfield Avenue property will be repaired by the contractor. Borough Engineer Mark Mattucci sent a letter and Zoning Officer Randy Yardumian is in contact with the property owner and contractor.
- Manager DeFinis updated Council on the decorative white lights for Main and Broad Streets.
- Manager DeFinis informed Council he met with NPWA regarding the removal of the water tank near Garfield Avenue. NPWA will build the new tank in the Township and has indicated they will put the Borough star on the new tower if Council desires or a solar power LED star. Councilmember Farrall informed Council there are cell towers on the water tank and suggested if the Borough builds a tower the Borough can get revenue. Carriers need to get relocated and if

- the Borough takes over ownership of the land the Borough can build a tower. The Borough may want to explore the option. A discussion ensued.
- Manager DeFinis updated Council on the Chamber of Commerce Caroling and Tree Lighting Ceremony at Rail Road Plaza and list of things that need to get done.
 - Planning Building and zoning Committee has scheduled a Training / Information Session for November 9th. All Boards and Commissions of Council have been invited. Please mark your calendars for this important event. Please have any comments on the codification of ordinances preliminary document at this time.
 - There are currently 3 electric accounts disconnected and one account on a limiter. All property owners (landlords) are aware of the disconnect situation. All landlords have contacted the Borough Office.
 - The EPPG (Eastern Purchase Power Group) is holding an update / planning session Thursday November 10th in Perkasio to begin planning for future Power Purchase Agreements.
 - The mill and overlay project scheduled to begin October 26th has been delayed by weather. The contractor expects to be in the Borough November 4th. Manager DeFinis updated on the handicap ramps.
 - The Borough recently received a communication from Edmunds & Associates regarding their 2012 Minimum Recommended Back-up Procedures. Diane Farrall and I have contacted Bardissi Enterprises to review the procedures. Bardissi Enterprises submitted two proposals. I have reviewed the two plans and recommend the Borough precede with Option #2 of the Bardissi proposals. A discussion ensued.

6. OLD BUSINESS:

- A. Budget Discussion
- B. Sewer Connection for St. Mary & St. Kyrillos Coptic Orthodox Church

B. Sewer Connection for St. Mary & St. Kyrillos Coptic Orthodox Church – Manager DeFinis informed Council the planning module has been received and the Borough Engineer is reviewing the planning module.

7. NEW BUSINESS: President Weierman and Manager DeFinis reviewed the Reports and Correspondence and answered questions.

A. REPORTS AND CORRESPONDENCE:

- Monthly Investment Report
- Monthly EIT Report
- Police Department Report
- Fire Department Report
- Public Works Department Report
- Engineering Report
- Cash Report
- Revised Last Draft Pre-Budget
- Borough Association Dinner Meeting

Advertisement for the 2012 Preliminary Budget

Manager DeFinis informed Council Berkheimer the Borough's EIT Tax Collector did a review of the Keystone Collector in Chester County and found Keystone wasn't collector all the EIT properly for the Borough. The problem and been identified and they have sixty day to correct it.

Manager DeFinis answered questions regarding the collection of False Alarms in the Borough.

Solicitor Harper informed Lieutenant Tierney the Borough has a graduated fine for False Alarms. Lieutenant Tierney will review the report.

6. A. Budget Discussion:

Manager DeFinis reviewed and answered questions on the Preliminary 2012 Budget.

Councilmember Farrall gave a brief review of the 2012 Budget.

Manager DeFinis informed Council the budget is a balanced budget with no deficits and everything is paid for in the year in place.

Manager DeFinis answered questions regarding spending highway aid money towards LED lights.

8. ACTION ITEMS:

A. Motion to Advertise the 2012 Preliminary Budget.

Motion: A motion was made by Councilmember Moyer to advertise the 2012 Preliminary Budget. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

9. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of November 2, 2011. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:36 PM.

Executive Session: Litigation & Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
November 16, 2011

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - () Kenneth V. Farrall
 - () John Kroesser (arrived at 7:33 PM)
 - (X) Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that three members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, James Jacquette, Timoney Knox and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of November 16, 2011 with one addition. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 3-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no Public input. The media was not present.

3. APPROVAL OF THE MINUTES

Motion to approve the Minutes of October 5th Workshop and October 19th Regular Meeting.

Motion: A motion was made by Councilmember Stevens to approve the Minutes of October 5th, 2011 Workshop and October 19th Regular Meeting. The motion was seconded by Councilmember Moyer.

Mayor Kaler, III informed Council there was a typographical error on the October 5th, 2011 minutes page 2.

The motion was unanimously approved with a vote of 4-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Month's Council meetings: Workshop meeting December 5th @ 7:30 PM and the Regular meeting December 21st @ 8:00 in Council Chambers.
- HERC is scheduled to meet December 21st, 2011 @ 8:00 A.M.
- The Planning Commission is scheduled to meet December 5th @ 7:00 P.M.
- The Borough Offices will be closed November 24 @ 25, 2011 in observance of the Thanksgiving Holiday.

5. Special Recognition:

A. Motion to Approve Resolution #2011-26 Recognizing Robert P. (Botch) Nolen as the Borough of Hatfield Citizen of the Year.

President Weierman read Resolution #2011-26 and informed Mr. Nolen's daughter, Michelle he would present the resolution and plaque to the family at the December 4, 2011 Holiday party.

6. NEW BUSINESS: President Weierman and Manager DeFinis reviewed and updated Council on the New Business items.

- A. 2012 Auditors Agreement (Larson Allen)
- B. 2012 Budget Approval
- C. 2012 Calendar Approval
- D. Setting Employee Compensation for 2012
- E. Ordinance Approval for the 2012 Tax Rate
- F. December 21st meeting time change.

A. 2012 Auditor Agreement (Larson Allen). President Weierman and Manager DeFinis updated Councilmember's on the 2011 Auditors Agreement, resolution and Larson Allen's name change and merger. A letter from Larson Allen will be forwarded to Manager DeFinis.

B. 2012 Budget Approval. Manager DeFinis informed Councilmember's the 2012 Budget was advertised for Public Inspection and will be on the December 21st, 2011 Regular Meeting for adoption.

C. 2012 Calendar Approval. Manager DeFinis informed Councilmember's the Reorganization Meeting is January 3, 2012 at 7:00 PM. The meeting dates will be reviewed at the December 7th, 2011 Workshop meeting for approval of advertising and adoption at the December 21st, 2011 Regular meeting.

D. Setting Employee Compensation for 2012. Manager DeFinis informed Councilmember's, Setting Employee Compensation for 2012 will be on the December 7th, 2011 Workshop meeting for review and adoption at the December 21st, 2011 Regular meeting.

E. Ordinance Approval for the 2012 Tax Rate. Manager DeFinis informed Councilmember's the Ordinance Approval for the 2012 Tax Rate will be on the December 7th, 2011 Workshop meeting for approval of advertising and adoption at the December 21st, 2011 Regular Meeting.

F. December 21st, 2011 Regular meeting time change. Manager DeFinis updated Council on the meeting time change for the December 21st, 2011 Regular Meeting from 7:30 PM to 8:00 PM.

7. OLD BUSINESS: There was no other Old Business.

8. ACTION ITEMS:

A. Motion to Authorize the Hatfield Chamber of Commerce to hold the Community Caroling and Tree Lighting Ceremony on Saturday December 3rd, 2011.

Motion: A motion was made by Councilmember Moyer to Authorize the Hatfield Chamber of Commerce to hold the Community Caroling and Tree Lighting Ceremony on Saturday December 3rd, 2011. The motion was seconded by Councilmember Stevens and unanimously with a vote of 4-0.

9. A. Motion to Approve Payment of the Bills. President Weierman and Manager DeFinis reviewed and answered questions on the Revised Bill List.

Motion: A motion was made by Councilmember Moyer to Approve Payment of the Revised Bill List. The motion was seconded by Councilmember Stevens and unanimously approved with a vote of 4-0.

B. Motion to Approve Payroll. President Weierman asked if there were any questions or comments on the Payroll. There were no comments or questions.

Motion: A motion was made by Councilmember Moyer to Approve Payroll. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0.

10. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of November 16, 2011. The motion was seconded by Councilmember Kroesser and unanimously approved with a vote of 4-0. The meeting adjourned at 7:53 PM.

Executive Session: Litigation & Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
WORKSHOP MEETING
December 7, 2011

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
- (X) Kenneth V. Farrall
- (X) John Kroesser
- (X) Bryan A. Moyer
- (X) Lawrence G. Stevens

- () Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Borough Manager, Michael J. DeFinis, Solicitor Catherine M. Harper and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: To Approve Agenda of December 7, 2011.

Motion: A motion was made by Councilmember Moyer to approve the Agenda of December 7, 2011. The motion was seconded by Councilmember Farrall.

Manager DeFinis updated Council on the additions to the Agenda.

Motion: A motion was made by Councilmember Moyer to amend the motion to approve the December 7, 2011 Agenda with additions. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: Please state name and address.

President Weierman asked if there were any comments or questions.

Glenn Castle property owner of 321 Wheatfield Circle informed Council he did not agree with the Borough policy that the property owner is responsible for the tenant's electric bill when he was not fully aware the tenant was not paying the electric bill and the tenant is no longer living at the property.

Solicitor Harper informed Mr. Castle the Borough has had the ordinance since 1994 making the owner responsible party for their tenant. The property owner chooses the

tenant and not the Borough. Solicitor Harper updated Mr. Castle on the electric procedure and payment for the generation of the electric.

Mr. Castle informed Council his tenant had not paid him rent in several months and would like the Borough to relieve him of the electric bill.

Manager DeFinis updated Council on the Electric Agreement with Mr. Castle that would take place over a six month period and credits that have been applied to the electric account in Mr. Castle's behalf. A discussion ensued.

3. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Council meeting December 21st Regular Meetings at 7:30 P.M.
- HERC is scheduled to meet 8:00 A.M. December 21st, 2011 @ 8:00 AM.

4. EIT Update: Mike Santangelo District Manager / Berkheimer

Manager DeFinis introduced Mike Santangelo and informed Council Mr. Santangelo has an update and information on the EIT collections for the Borough.

Mr. Santangelo informed Council as of today the Borough's EIT collections is \$305,500.00 and explained the projections of the EIT collections. Keystone was remitting Hatfield Borough EIT money to Central Tax Bureau instead of Berkheimer. Central Tax Bureau was contacted regarding this matter but they have not responded. The next step is to request the payment detail from Keystone to use in requesting payment from Central Tax. Mr. Santangelo updated Council on the new EIT projection and assured Council the money is there it is a matter of securing the funds by the end of the year. Mr. Santangelo updated Council on the new collection procedures. Mr. Santangelo answered questions on Act 32 and if Keystone bares any responsibility for the error. A discussion ensued.

5. REPORTS FROM STANDING COMMITTEES AND MAYOR:

Public Safety: Councilmember Moyer informed Council Lieutenant Tierney was sworn in tonight as Deputy Chief of the Hatfield Township Police Department. Deputy Chief Tierney will continue to be the liaison to Hatfield Borough and attend the Council meetings.

Public Works: Councilmember Moyer informed Council the Public Works Department did a phenomenal job with all the work they did the day before Thanksgiving with the PPL power outage.

6. MANAGER'S REPORT: Manager DeFinis made the following announcements.

Manager DeFinis updated Council on DePaul and Company Change Order #1 resulting in an increase of the total contract amount of \$4,661.56. The contract adjustment reflects the compensation for removal of the cheek wall on the northeast corner of Edgewood Drive

and west Vine Street and associated grading, the removal and replacement of ten linear feet of standard curb, and caulking at various locations throughout the project area. Manager DeFinis updated Council on DePaul and Company Change Order #2 for the reconciliation of contract bid items from bid quantity to field measured installed quantity, resulting in a total contract price, with all approved change order of \$105,050.56. Change Order #2 is a reduction in total contract. The total project came in less than the original price.

Manager DeFinis answered questions regarding C&S Landscape gravel and silt bar removal in the stream & stream bank stabilization.

Councilmember Farrall answered questions DePaul and Company work and unhappy residents.

- The New Elgin Street Sweeper has arrived and has already been put to use. All Public Works Employees received operations training.
- The third quarter Defined Benefit Pension Plan cover letter is attached. I have the full report for inspection by Borough Council.
- The ARLE application response for LED traffic signals and battery backup systems is expected from PENN DOT in December.
- The E. Vine Street and E. Lincoln Avenue Bridges have been added to the list to be considered for Funding of Local Bridges. Representative Godshall and Senator Greenleaf have been asked to support the Borough's request.
- An item Council might want to consider in the spring is the installation of the four way stop at the corner of East Lincoln Avenue, East Broad Street and Market Street. The stop signs are approved by PennDOT. Councilmember Moyer recommended warning motorists of the stop signs.
- AMP submitted an offer for the Borough of Hatfield to participate in the Napoleon Biogas Project. The Borough engineer review letter is attached. At this time Utility Engineers has advised the Borough not to subscribe to the project.
- After the December 21st HERC meeting, Borough business owners are invited to a meeting to discuss the expansion of the Taste of Hatfield event. Thoughts are to have an event where residents can visit the Main & Broad Street businesses and see what local vendors have to offer.
- Lt. Tierney and I met with Sean Gill of R&L Carriers to discuss the truck routes to and from the distribution center and the PA Turnpike. Mr. Gill and one of his associates reiterated their commitment and will follow up with their drivers.

7. OLD BUSINESS:

A. Payment Request #7 / Final Payment to National Water Main Cleaning Company for work performed during the Sewer Lateral Repair Project.

President Weierman informed Council the Bursich cover letter recommending payment No., 7 submitted by National Water Main Cleaning Company in the amount of \$29,514.60.

Manager DeFinis informed Council payment request No., 7 will be on the Agenda December 21st, 2011 meeting for approval.

B. Payment request for the Borough portion of work performed by DePaul and Company on W. Vine Street.

Manager DeFinis updated Council on DePaul and Company payment request and answered questions regarding resident requesting a payment plan. The payment request will be on the December 21st, 2011 meeting.

C. 2012 Budget Discussion.

Manager DeFinis updated Council on the changes to the budget which reflects the grant the Borough received for the trail. The Borough's portion for the trail is \$9,000.00. Manager DeFinis updated and answered questions regarding the Eagle Scout project along the trail and reformatting the Borough newsletter and cost. A discussion ensued.

Councilmember Moyer recommending using the last page of the Borough newsletter to advertise Borough businesses.

Solicitor Harper updated Council on securing advertising and printing for an enhanced newsletter involving businesses and to mitigate costs.

D. 2012 Calendar

Manager DeFinis updated Council on the date changes to the 2012 calendar. The Taste of Hatfield is May 7, Founder's Day is June 18 and Harvest day is October 13, 2012.

8. NEW BUSINESS: President Weierman and Manager DeFinis reviewed the Reports and Correspondence and answered questions.

Manager DeFinis informed Council he will attend the State Borough Farm Show in behalf of the Borough.

A. REPORTS AND CORRESPONDENCE:

Monthly Investment Report
Monthly EIT Report
Police Department Report
Fire Department Report
Public Works Department Report
Engineering Report

9. ACTION ITEMS:

A. Motion to Advertise Ordinance #499. Fixing the Real Estate Tax Rate for 2012.

Motion: A motion was made by Councilmember Stevens to advertise Ordinance #499 Fixing the Real Estate Tax Rate for 2012. The motion was seconded by Councilmember Moyer and unanimously approved with a vote of 5-0.

B. Resolution #2011-27 Designation Of Agent Event.

Manager DeFinis updated Council on Resolution # 2011-27.

Motion: A motion was made by Councilmember Moyer to approve Resolution #2011-27 Designation Of Agent Event. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

C. Resolution #2011-28 Authorizing Adoption Of Plan Reinstatement.

Manager DeFinis updated Council on Resolution #2011-28.

Motion: A motion was made by Councilmember Moyer to approve Resolution #2011-28 Authorizing Adoption Of Plan Reinstatement. The motion was seconded by Councilmember Stevens.

Solicitor Harper informed Council she has reviewed Resolution #2011-28.

The motion was approved with a vote of 5-0.

9. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of December 7, 2011. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 9:23 PM.

Executive Session: Litigation & Personnel

Respectfully Submitted,
Linda L. Watts, Assistant Secretary

HATFIELD BOROUGH COUNCIL
REGULAR MEETING
December 21, 2011

MINUTES

CALL TO ORDER AND ROLL CALL:

- (X) John H. Weierman, President
 - (X) Kenneth V. Farrall
 - (X) John Kroesser
 - (X) Bryan A. Moyer
 - (X) Lawrence G. Stevens
- (X) Mayor, Robert L. Kaler III

The record shows that five members of Council were present at roll call, as well as, Mayor Robert L. Kaler, III, Borough Manager, Michael J. DeFinis, Catherine M. Harper, Solicitor, Timoney Knox and Assistant Secretary Linda L. Watts.

1. APPROVAL OF MEETING AGENDA:

Motion: A motion was made by Councilmember Moyer to approve the Agenda of December 21, 2011 with additions. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

2. PUBLIC INPUT: President Weierman asked if there was any Public Input. There was no Public input. The media was not present.

MAYORAL PROCLAMATION

President Weierman read the Mayoral Proclamation that Mayor Kaler, III, presented to Raymond "Reds" McGinn on December 11, 2011 congratulating "Reds" on his upcoming 80th birthday and proclaiming Tuesday, December 20, 2011 as Raymond "Reds" McGinn Day. President Weierman informed Council unfortunately Raymond "Reds" McGinn was recently involved in an accident and has passed away.

3. APPROVAL OF THE MINUTES

Motion to approve the Minutes of November 2, 2011 Workshop and November 16, 2011 Regular Meetings.

Motion: A motion was made by Councilmember Moyer to approve the Minutes of November 2, 2011 Workshop and November 16th Regular Meetings. The motion was

seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

4. ANNOUNCEMENTS: Manager DeFinis made the following announcements.

- Next Month's Council meetings January 3rd Reorganization / Workshop @ 7:00 PM and the Regular meeting January 18th 2012 @ 7:30 PM.
- HERC is scheduled to meet January 25th, 2012 @ 8:00 A.M., followed by the Task Force @ 8:30 A.M. and the Business Owners for the Taste of Hatfield.
- The Planning Commission is scheduled to meet January 9th, 2012 @ 7:00 P.M.
- The Borough Offices will be closed December 30th & January 2, 2012 in observance of New Years.

5. OLD BUSINESS:

A. Hearing to Discuss Ordinance #499 Fixing the 2012 Real Estate Tax Rate.

President Weierman opened the Hearing at 7:42 PM and asked for comments. There were no comments and there was no media. The Ordinance was advertised in The Reporter. The Hearing closed at 7:44 P.M.

Public Safety: Deputy Chief Tierney handed out the Statistic Break-Down Report and thanked Council for attending the Swearing in Ceremony.

6. NEW BUSINESS: Manager DeFinis informed Council he, Assistant Secretary Linda Watts and Treasurer Diane Farrall attended the DVIT Liability Insurance meeting. The Borough was recognized for keeping down its accidents. The minutes and financial report is enclosed. Manager DeFinis updated Council on the stabilized rates that Assistant Secretary Linda Watts administer to through DVIT/DVWC.

President Weierman updated Council on the letter the Borough received regarding the TCDI grant.

Manager DeFinis informed Council the Borough can put in for the County Revitalization Grant January 30, 2012.

7. ACTION ITEMS:

A. Motion to Approve Ordinance #499 fixing the 2012 Real Estate Tax Rate.

Motion: A motion was made by Councilmember Moyer to Approve Ordinance #499 fixing the 2012 Real Estate Tax Rate. The motion was seconded by Councilmember Farrall.

Councilmember Farrall informed Council the Boroughs 2012 Real Estate Tax Rate is the fifth lowest in Montgomery County.

Solicitor Harper informed Council a copy Ordinance #499 was advertised and a copy of the legal notice is attached.

The motion was unanimously approved with a vote of 5-0.

B. Motion to Approve Resolution #2011-29 Appropriating Specific Sums Estimated to be required for the Municipal Government during the year 2012.

Motion: A motion was made by Councilmember Moyer to Approve Resolution #2011-29 Appropriating Specific Sums Estimated to be required for the Municipal Government during the year 2012. The motion was seconded by Councilmember Farrall.

Manager DeFinis informed Council Resolution #2011-29 reflects all changes that were discussed. Manager DeFinis updated Council on PennDOT'S history regarding Main Street curbing and handicap ramps and sidewalks. There are no lateral repairs, but there may be some inlets or risers for manhole covers. Residents will be notified by HTV, mailings and the newsletter and PennDOT will also notify residents.

The motion was unanimously approved with a vote 5-0.

C. Motion to Approve Resolution #2011-30 Authorizing Compensation for Certain Borough Employees for the Calendar Year 2012.

Motion: A motion was made by Councilmember Moyer to Approve Resolution #2011-30 Authorizing Compensation for Certain Borough Employees for the Calendar Year 2012. The motion was seconded by Councilmember Kroesser and approved with a motion of 4-0-1. Councilmember Farrall abstained from the vote.

D. Motion to Approve Resolution #2011-31 Authorizing the Contract between Hatfield Borough and Larson Allen to audit financial statements of the Governmental Activities of the Year ending December 31, 2011 not to exceed \$23,000.00.

Motion: A motion was made by Councilmember Moyer to Approve Resolution #2011-31 Authorizing the Contract between Hatfield Borough and Larson Allen to audit financial statements of the Governmental Activities of the Year ending December 31, 2011 not to exceed \$23,000.00. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

E. Motion to Approve and advertise the Borough Council and Planning Commission 2012 Meeting Dates.

Motion: A motion was made by Councilmember Moyer to Approve and advertise the Borough Council and Planning Commission 2012 Meeting Dates as amended. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

F. Motion to Approve Final Payment Request #7 to National Water Main Cleaning Co. in the amount of \$29,514.60 for work done on the Sanitary Lateral Rehabilitation Project. Contingent upon receipt of the required 12 month maintenance bond.

Motion: A motion was made by Councilmember Moyer to Approve Final Payment Request #7 to National Water Main Cleaning Co. in the amount of \$29,514.60 for work done on the Sanitary Lateral Rehabilitation Project. Contingent upon receipt of the required 12 month maintenance bond. The motion was seconded by Councilmember Farrall.

President Weierman informed Council the Engineers report is attached recommending payment contingent upon receipt of the required 12 month maintenance bond.

The motion was unanimously approved with a vote of 5-0.

G. Motion to Approve Change order #1 to DePaul and Company in the amount of \$4,661.56 for work on the West Vine Street Handicap Ramps.

Motion: A motion was made by Councilmember Moyer to Approve Change order #1 to DePaul and Company in the amount of \$4,661.56 for work on the West Vine Street Handicap Ramps. The motion was seconded by Councilmember Farrall.

President Weierman informed Council the Engineers cover letter is attached.

The motion was unanimously approved with a vote of 5-0.

H. Motion to Approve Change order #2 to DePaul and Company decreasing the Final Contract Price to \$105,050.56.

Motion: A motion was made by Councilmember Moyer to Approve Change order #2 to DePaul and Company decreasing the Final Contract Price to \$105,050.56. The motion was seconded by Councilmember Farrall.

President Weierman informed Council the Engineers letter is attached.

The motion was unanimously approved with a vote of 5-0.

I. Motion to Approve Payment Request #1 to DePaul and Company in the amount of \$99,798.03.

Motion: A motion was made by Councilmember Moyer to Approve Payment Request #1 to DePaul and Company in the amount of \$99,798.03. The motion was seconded by Councilmember Farrall.

President Weierman informed Council the Engineers letter is attached and explains the retainage.

The motion was unanimously approved with a vote of 5-0.

J. Motion to Approve Final Payment Request to DePaul and Company in the amount of \$12,317.50 for Curb and Sidewalk replacement performed for various Homeowners.

Motion: A motion was made by Councilmember Moyer to Approve Final Payment Request to DePaul and Company in the amount of \$12,317.50 for Curb and Sidewalk replacement performed for various Homeowners. The motion was seconded by Councilmember Farrall.

Councilmember Farrall answered questions regarding the work performed by DePaul and Company.

Manager DeFinis answered questions on residents issues and a discussion on general bid spect.

The motion was unanimously approved with a vote of 5-0.

K. Motion to Approve Change Order #1 to Blooming Glen Contractors, Inc. in the amount of \$20,650.00 adding Chestnut Street to the Paving Contract.

Motion: A motion was made by Councilmember Moyer to Approve Change Order #1 to Blooming Glen Contractors, Inc. in the amount of \$20,650.00 adding Chestnut Street to the Paving Contract. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0.

L. Motion to Approve Full & Final Payment to Blooming Glen Contractors, Inc. in the amount of \$120,265.44 for roadwork completed on West Vine and Chestnut Streets.

Motion: A motion was made by Councilmember Moyer to Approve Full & Final Payment to Blooming Glen Contractors, Inc. in the amount of \$120,265.44 for roadwork completed on West Vine and Chestnut Streets.

Manager DeFinis updated Council on the cost-savings and joint bidding with the Township.

The motion was unanimously approved with a vote of 5-0.

M. Motion to Approve Resolution #2011-32 Establishing the Borough of Hatfield Governmental Accounting Standards Board Statement No. 54 (GASB No. 54) Fund Balance Policy.

Motion: A motion was made by Councilmember Moyer to Approve Resolution #2011-32 Establishing the Borough of Hatfield Governmental Accounting Standards Board Statement No. 54 (GASB No. 54) Fund Balance Policy. The motion was seconded by Councilmember Farrall.

Solicitor Harper updated Council on GASB No. 54 Fund Balance Policy.

The motion was unanimously approved with a vote of 5-0.

N. Motion to Authorize Treasurer Diane Farrall to make all necessary Inter-fund transfers approved by Council in the 2011 Budget upon review and approval of Borough Manager Michael J. DeFinis.

Motion: A motion was made by Councilmember Moyer to Authorize Treasurer Diane Farrall to make all necessary Inter-fund transfers approved by Council in the 2011 Budget upon review and approval of Borough Manager Michael J. Definis. The motion was seconded by Councilmember Kroesser and approved with a vote of 4-0-1. Councilmember Farrall abstained from the vote.

8. Motion to Approve Payment of the Bills. President Weierman and Manager DeFinis reviewed and answered questions on the Revised Bill List.

Motion: A motion was made by Councilmember Moyer to Approve Payment of the Revised Bill List. The motion was seconded by Councilmember Kroesser and approved with a vote of 4-0-1. Councilmember Farrall abstained from the vote.

9. Motion to Approve Payroll. President Weierman asked if there were any questions or comments on the Payroll. There were no comments or questions.

Motion: A motion was made by Councilmember Moyer to Approve Payroll. The motion was seconded by Councilmember

Kroesser and approved with a vote of 4-0-1.
Councilmember Farrall abstained from the vote.

10. MOTION TO ADJOURN:

Motion: A motion was made by Councilmember Moyer to adjourn the meeting of December 21, 2011. The motion was seconded by Councilmember Farrall and unanimously approved with a vote of 5-0. The meeting adjourned at 8:27 PM.

There was No Executive Session
Respectfully Submitted,
Linda L. Watts, Assistant Secretary