

11/6/2024

**BOROUGH OF HATFIELD
RESOLUTION NO. 2024-22
CONSOLIDATED FEE SCHEDULE**

WHEREAS, the Borough of Hatfield charges fees for various services provided and applications made to the Borough; and

WHEREAS, Borough Council wishes to adopt a consolidated schedule of fees for these services.

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hatfield that the following consolidated schedule of fees is adopted, reflecting the fees as of the adoption of this resolution.

TABLE OF CONTENTS

1. Amusement Devices
2. Building and Construction Inspections and Permits
3. Plumbing Licenses and Permits
4. Mechanical Permits
5. Electrician Licenses and Permits
6. Electric Utility
7. Sewer Utility
8. Highway Occupancy/Street Opening Permits
9. Fire Prevention Inspections and Permits
10. Property Registrations and Inspections
11. Residential Property Transfer Certification
12. Building Certifications
13. Subdivision and Land Development
14. Conditional Use Hearings
15. Zoning Permits and Zoning Application and Hearings
16. Core Commercial District Parking
17. False Alarm
18. Copying Fees
19. Document Fees
20. Sale of Fireworks
21. Emergency Call Out
22. Other Miscellaneous Fees
23. Exemptions
24. Legal Fees

FEES

1. **Amusement Devices (Ch. 13, §103)**

License Fee: \$100.00 per machine, annually

2. **Building and Construction Inspections and Permits (Ch. 5, Part 1, §108; Ch. 8, Part 2, §209)**

Residential:

New Construction
(incl. additions outside existing structure) \$400.00 plus \$.25 per square foot

Apartment/Condo/Townhouse
(in common deed) \$400.00 plus \$.25 per square foot

Alterations/Remodeling \$200.00 plus \$.25 per square foot

Alterations and/or Renovations where floor area does not apply:

Alterations, renovations or modifications of existing buildings or structures where floor area does not apply (i.e. doors, windows, roofs, structural openings or beams, etc.); \$200 plus \$34 for each \$1,000 of estimated construction value of alterations, renovations or modification certified by the permit applicant

Accessory Structures over 200 square feet: \$140 plus 30¢ per sq/ft of area

Utility Shed

200 square feet or less \$50.00

Replacement of existing utility shed within
existing footprint \$50.00

Deck \$140.00 plus \$.30 per square foot

Fence \$100.00 plus \$.25 per linear foot

Home Occupation Permit \$100.00 (one-time fee)

Driveway Permit \$200.00 plus \$.25 per square foot

Roofing \$140.00 per structure

Non-residential:

New Construction
(incl. additions outside existing structure) \$400.00 plus \$.30 per square foot

Alterations/Remodeling \$300.00 plus \$.25 per square foot

Alterations and/or Renovations where floor area does not apply:

Alterations, renovations or modifications of existing buildings or structures where floor area does not apply (i.e. doors, windows, roofs, structural openings or beams, etc.); \$200 plus \$34 for each \$1,000 of estimated construction value of alterations, renovations or modification certified by the permit applicant

Roofing \$250.00 per structure

PA UCC Training Fee \$4.50 charge added to each building permit

Missed Inspection/Reinspection \$55.00

Demolition

Structures without a foundation: **\$140**
Structures with a foundation: **\$200**
Commercial structures: **\$300 /1,000sf** of building area

Swimming Pools (Ch. 23, Part 1, §109)

Above Ground \$140 plus \$.35 per square foot of surface area

In Ground \$300.00 plus \$.35 per square foot of surface area

Building/Construction Permit Extension Fee \$50.00/one-year extension

Zoning Fee \$50.00/residential and non-residential new zoning permit

11/6/2024

Signs	(Ch. 27, Part 11, §1106)	
Permanent		\$75.00 plus \$1.00 per square foot
Temporary		\$75.00 plus \$50.00 escrow
Storage Pods		\$50.00/ residential and non-residential (30 days)
Work Completed Without a Permit		Fees are Doubled
Certified Mail Fee		Actual cost
3. A. Plumbing Licenses		
Master		\$50.00 per year
Journeyman		\$40.00 per year
B. Plumbing Permits		
New		\$140.00 plus \$10.00 fixture unit
Minor repairs to plumbing system:		\$140
Water Service and/or Sewer Lateral Repair/ Replacement:		\$140 each
4. Mechanical Permit		
Residential		\$140 per unit
Commercial		\$250.00 per unit
5. A. Electrician Licenses		
Master		\$50.00 per year
Journeyman		\$40.00 per year
Apprentice		\$10.00 per year
B. Electrical Permits		
Electrical plan review and inspections must be completed by a Hatfield Borough approved Third Party Agency		
Administrative electrical permit fee:		\$75.00
Meter Deposit		\$150.00

6. **Electric Utility (Resolution 2009-21, amending Ch. 1, Part 5, Section 505 Fee Schedule; Ch. 9, Part 1, §§103, 104, 105, 106, 108, 111 and 115)**

New Residential Customer Deposit	\$300.00
Residential Customer Deposit	
Customer late on two or more bills	\$300.00
New Commercial Customer Deposit	\$300.00
New Industrial Customer Deposit	\$300.00
Application Fee	\$25.00
Transfer of Service Fee	\$25.00
Disconnection Fee	\$50.00
Reconnection Fee	\$50.00
Priority Reconnection Fee	\$75.00
New Connection Fee	\$25.00
Temporary Construction Fee	\$150.00
Temporary Seasonal Construction Fee	\$100.00
Meter Tampering Fee	\$100.00 + cost of meter
Cut Seal Fee	\$50.00
Returned Check Fee	\$25.00
Complaint Testing Fee	\$350.00 – reimbursable if meter is found to be defective
Certified Mail Fee	Actual cost
Penalty Applied to Unpaid Balance for Bills Paid after Due Date	1.5% per month
Attorneys Fee for Collection of Delinquencies/Ordinance Enforcement	\$140.00 per hour plus court costs incurred
Late Fee	\$7.50 per month
Administrative Fee	\$5.00 per account

7. **Sewer Utility (Ch. 18, Part 2, §202.3)**

Transfer of Service Fee	\$25.00
Disconnection/Reconnection Fee	\$75.00
Inspection Fee	\$35.00 per connection
Administrative Fee	\$5.00 per account

8. **Highway Occupancy/Street Opening Permits (Ch. 21, Part 1, §105)**

Highway Occupancy	\$50.00
Street Opening	\$75.00 plus \$.25 per linear foot
Curbing	\$100.00 plus \$.25 per linear foot

9. Fire Prevention Inspection and Permits (Ch. 5, Part 3, §305)

Inspection Fee \$85.00/hour
 Special Event Permits:

Exhibit and Trade Shows (in Buildings)

1-5,000 square feet	\$200.00
5,001-50,000 square feet	\$250.00
50,000+ square feet	\$350.00

Display/Operation of Fueled Vehicles in an Assembly Occupancy

1-5,000 square feet	\$200.00
5,001-50,000 square feet	\$250.00
50,000+ square feet	\$350.00

Carnivals and Fairs

Base Fee	\$200.00
Each Food Vendor (Cooking On site)	\$40.00

Public Assembly of 50 or More Persons for a Special Event

Indoor	\$140.00
Outdoor	\$100.00

Temporary Membrane Structures, Tents and Canopies (each event)

Tents/ Membrane Structures	
>200 square feet	\$60.00
Canopies > 400 square feet	\$60.00

Use and Occupancy Permits--Non Residential

Low Hazard Occupancy (Business and Mercantile)

1-2,000 square feet	\$140.00
2,001-5,000 square feet	\$180.00
5,001-10,000 square feet	\$230.00

10,001-100,000 square feet	\$280.00
100,000+	\$330.00

Moderate/High Hazard Occupancy
(All other use groups)

1-2,000 square feet	\$200.00
2,001-5,000 square feet	\$250.00
5,001-10,000 square feet	\$300.00
10,001-100,000 square feet	\$400.00
100,000+	\$500.00

Fire Protection Permits--Construction

Residential--1 and 2 Family Dwellings (NFPA 13D Sprinkler System)

New Sprinkler System	\$300.00 each dwelling
Existing Sprinkler System	
Repairs, Modifications, etc	\$40.00 each dwelling
New Fire Alarm System	\$60.00 each dwelling
Existing Fire Alarm System	
Repairs, Modifications, etc	\$25.00 each dwelling

Residential--Multi Family, Hotel, Motel (NFPA 13R Sprinkler System)
and Non Residential (NFPA 13 Sprinkler System)

New Sprinkler System	
Base Fee	\$450.00
Each Sprinkler Head	\$4.00

Existing Sprinkler System--Repairs, Modifications, etc
for <20 Additional Heads

Base Fee	\$150.00
Each Sprinkler Head	\$3.00

Existing Sprinkler System--Repairs, Modifications, etc
for 20 or more Additional Heads

Use New System Fees

New Fire Alarm System

Base Fee	\$120.00
Each 1,000 square feet or fraction thereof	\$20.00

Existing Fire Alarm System-- Repairs, Modifications, etc

Base Fee	\$60.00
Each 1,000 square feet or fraction thereof	\$10.00

Fire Protection/Suppression System (All Use Groups)

Fire Pumps

One Pump	\$180.00
Each Additional Pump	\$60.00

Standpipe Systems

Base Fee	\$120.00
Each Hose Outlet	\$20.00

Clean Agent/Foam/ Specialized Fire Suppression System

Each System Up To 2000 square feet	\$180.00
------------------------------------	----------

Each Additional 2,000 square feet or fraction thereof	\$60.00
---	---------

Commercial Hood Suppression System

Each System	\$160.00
-------------	----------

Underground Fires Service Mains

First 50 Feet	\$120.00
Each Foot Over 50	\$.25 per foot

Private Fire Hydrants	\$30.00 per hydrant
-----------------------	---------------------

Fire Protection/Life Safety System

Not Listed	1% of total cost with minimum fee of \$120.00
------------	---

Hazardous Activity of Process Equipment (All Use Groups)
Installation, Modification, Repair or Alteration

Battery Systems (Lead Acid)

Exceeding 50 gallons)	1% of total cost with minimum fee of \$60.00
Blasting	\$60.00
Compressed Gas Systems	1% of total cost with minimum fee of \$60.00
Flammable and Combustible Liquids Production, Transportation or Storage Facilities or Equipment	1% of total cost with minimum fee of \$60.00
Hazardous Materials Storage Facilities	1% of total cost with minimum fee of \$60.00
Industrial Ovens	1% of total cost with minimum fee of \$60.00
Liquefied Petroleum Gases (LPG) Systems	1% of total cost with minimum fee of \$60.00
Spraying Rooms, Booths or Dipping Tanks	1% of total cost with minimum fee of \$60.00
Storage Tanks (Hazardous Materials) Installation - First 1,000 gallons or fraction thereof	\$150.00
Each Additional 1,000 gallons or fraction thereof	\$25.00
Dispensing Pump (Each pump)	\$25.00
Removal/Abandon in Place (Each Tank)	\$60.00

Fire Protection Permits --Moderate/High Hazard Operations/Storage

Fee Based on Total Square Footage of Facility

1-2,000 square feet	\$200.00
2,001-5,000 square feet	\$250.00
5,001-10,000 square feet	\$300.00

	10,001-100,000 square feet	\$400.00
	100,001 sq. feet or greater	\$500.00
	Copy of Fire Report	\$20.00
10.	Fire Safety & Residential Rental Program Registrations and Inspections (Ch 5, Part 2, §§207, 208)	
	Fire Safety Residential Rental Unit Registration (annual)	\$65.00
	Annual Rental License / Registration Fee	\$65.00
	Residential Rental Unit Inspection Fee (change in tenant, three-year inspection, property resale)	\$85.00 per unit
	Non-residential Unit up to and including 5,000 square feet in area (annual)	\$140.00
	Non-residential Unit over 5,000 square feet (annual)	\$140.00/year + \$85.00/hour incurred in inspection over first hour
	Missed Inspection	\$50.00
	Reinspection Fee (allowed 1)	\$50.00 per time
	Late Fee	\$10.00 per unit for every 30 days thereafter
	Certified Mail Fee	Actual cost
11.	Residential Property Transfer Certification (Chapter 5, Part 4, §407)	
	Application prior to 10 days before settlement:	\$85.00
	Application within 10 days of settlement:	\$140.00
12.	Building Certifications	
	Floodplain	\$95.00
	Zoning	\$55.00
	Use and Occupancy, Construction	\$55.00
13.	Subdivision and Land Development (Chapter 22, Part 7, §703)	

Category I -- Residential Subdivisions and Land Developments: applies to all kinds of residential projects for sale, condominium or rental; any structural type; mobile homes and either as a subdivision or single tract land development.

<u>Number of Lots or Units*</u>	<u>General Fee Plus Fee per Each Lot/Unit</u>	<u>Escrow</u>
0-2	\$350.00 + \$100.00	\$1,500.00
3-15	\$350.00 + \$100.00	\$2,000.00
16-25	\$350.00 + \$100.00	\$2,500.00
26-50	\$350.00 + \$100.00	\$3,000.00
51+	\$350.00 + \$100.00	\$4,000.00

(* whichever is greater)

Category II -- Non-Residential Land Developments: fees apply to all projects or sections of mixed projects, which are for non-residential use of any kind for sale, rental, lease or condominium in any type of building on a single tract of land.

<u>Building Gross Square Feet</u>	<u>General Fee Plus Fee per Gross Square Foot</u>	<u>Escrow</u>
1-2,500	\$500.00 + \$.10 per square foot	\$5,000.00
2,501-10,000	\$750.00 + \$.10 per square foot	\$5,000.00
10,001-25,000	\$1,000.00 + \$.10 per square foot	\$5,000.00
25,001-50,000	\$1,500.00 + \$.10 per square foot	\$5,000.00
50,001+	\$2,000.00 + \$.10 per square foot	\$5,000.00

Category III -- Non-Residential Subdivisions: fees apply to applications subdividing and conveying land for non-residential uses.

<u>Number of Lots</u>	<u>General Fee Plus Fee per Each Lot</u>	<u>Escrow</u>
1-2	\$500.00 + \$200.00 per lot	\$5,000.00
3+	\$750.00 + \$200.00 per lot	\$5,000.00

The escrow amounts funds cover expenses including engineering, technical and solicitor's services. Escrow funds shall not be reduced to an amount less than \$500 and shall be replenished when it reaches that level. An administrative processing fee of four (4) % shall be charged to the escrow fund for each payment made from it.

14. **Conditional Use Hearings**

Single Family	\$500.00 plus \$150.00 for each additional hearing beyond one
Multi-Family	\$1,200.00 plus \$150.00 for each additional hearing beyond one
Non-Residential	\$1,400.00 plus \$150.00 for each additional hearing beyond one

15. Zoning Applications and Hearings (Ch. 27, Part 3 §308; Part 4, §405; Part 5, §§503, 506; Part 6, §605)

A. Zoning Hearing Board Applications and Hearings:

Single Family	\$500.00 plus \$150.00 for each additional hearing beyond one
Multi-Family	\$1,200.00 plus \$150.00 for each additional hearing beyond one
Non-Residential	\$1,400.00 plus \$150.00 for each additional hearing beyond one

B. Rezoning Applications and Hearings \$3,500.00 plus \$500.00 for each additional hearing beyond one

C. Curative Amendment Application and Hearing \$3,500.00 plus \$500.00 for each additional hearing beyond one

16. Core Commercial District Parking (Ch. 27, Part 21, §2107(4)(A)(2))

Fee in lieu of Off-Street Parking \$5,000.00 per space

17. False Alarm (Chapter 10, Part 3)

First false alarm per rolling twelve months	warning issued
Second false alarm per rolling twelve months	warning issued
Third and Fourth false alarms per rolling twelve months	\$200.00 per false alarm
Fifth and Sixth false alarms per rolling twelve months	\$300.00 per false alarm
Seventh and subsequent false alarms per rolling twelve months	\$500.00 per false alarm

18. Copying Fees	
Per Page Fee	\$.25
19. Document Fees	
Zoning Ordinance	\$40.00/copy
Subdivision Ordinance	\$40.00/copy
Tax Certification	\$30 first year / \$5 each additional yr. \$5.00 per fulfillment of each request
20. Display of Fireworks	
Temporary Sale of Fireworks	\$75.00
Permanent Sale of Fireworks (annual fee)	\$100.00
	Plus, cost of Conditional Use Application
21. Emergency Call Outs	
Pick Up Truck	\$45.00/ hour plus the cost of labor
Small Dump Truck	\$55.00/ hour plus the cost of labor
10 Ton Dump Truck	\$65.00/ hour plus the cost of labor
Bucket Truck	\$75.00/ hour plus the cost of labor
Back Hoe	\$75.00/ hour plus the cost of labor
Chipper	\$30.00/ hour plus the cost of labor
Air Compressor	\$30.00 / hour plus the cost of labor
Chain Saw	\$20.00 / hour plus the cost of labor
Blower	\$20.00 / hour plus the cost of labor
Pumps	\$20.00 / hour plus the cost of labor
String Trimmer	\$20.00 / hour plus the cost of labor
22. Other Miscellaneous Fees	
Lawnmower	\$30.00/ hour plus the cost of labor
String Trimmer	\$20.00/ hour plus the cost of labor
Compact Utility Tractor	\$30.00/ hour plus the cost of labor
Solicitation and Peddling Fee	\$100.00 for first 30 days \$100.00 for every additional 30 days
Certified Mail Fee	Actual cost

11/6/2024

Attorneys' Fees for collection actions on delinquent accounts	Actual cost
Beekeepers Registration Fee (annual)	\$25.00
Open Burning Permit	\$25.00
Chicken Permit	\$25.00

23. Exemptions

Permits must be obtained; however, permit issuance fees and general permit inspection fees are not payable, by any of the following:

- A. Commonwealth of Pennsylvania
- B. Political Subdivisions of the Commonwealth
- C. Governmental Authorities organized under the laws of the Commonwealth
- D. The Federal Government

24. Legal Fees

To the extent that any state statute or local ordinance allows the Borough to collect or be reimbursed for attorney's fees, they are charged at the Borough Solicitor's usual rate of \$175 per hour.

BE IT FURTHER RESOLVED, that this Consolidated Fee Schedule supersedes and replaces all prior fees and Fee Schedules adopted by the Council of the Borough of Hatfield.

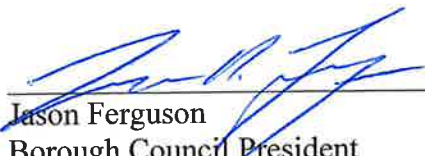
NOW APPROVED and adopted by Borough Council at a duly advertised public meeting held this 4th day of December, 2024 with 5 Council Members Voting "Aye" and 0 Council Members voting "Nay".

Attest:



Jaime E. Snyder
Borough Manager/Secretary

Borough of Hatfield



Jason Ferguson
Borough Council President



Mary Anne Girard, Mayor