

**BOROUGH OF HATFIELD  
RESOLUTION NO. 2019-02  
CONSOLIDATED FEE SCHEDULE**

**WHEREAS**, the Borough of Hatfield charges fees for various services provided and applications made to the Borough; and

**WHEREAS**, Borough Council wishes to adopt a consolidated schedule of fees for these services.

**NOW THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hatfield that the following consolidated schedule of fees is adopted, reflecting the fees as of the adoption of this resolution.

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**FEES****1. Amusement Devices (Ch. 13, §103)**

License Fee: \$100.00 per machine, annually

**2. Building and Construction Inspections and Permits (Ch. 5, Part 1, §108; Ch. 8, Part 2, §209)****Residential:**

New Construction  
(incl. additions outside existing structure) \$400.00 plus \$.25 per square foot

Apartment/Condo/Townhouse  
(in common deed) \$400.00 plus \$.25 per square foot

Alterations/Remodeling \$100.00 plus \$.25 per square foot

Unattached Garage \$100.00 plus \$.25 per square foot

Utility Shed  
less than 200 square feet \$50.00  
200 square feet or greater \$100.00 plus \$.25 per square foot  
replacement of existing shed within  
existing footprint \$15.00

Deck \$75.00 plus \$.25 per square foot

Fence \$50.00 plus \$.25 per linear foot

Home Occupation Permit \$50.00 (one-time fee)

Driveway Permit \$150.00 plus \$.25 per square foot

**Non-residential:**

New Construction  
(incl. additions outside existing structure) \$400.00 plus \$.30 per square foot

Alterations/Remodeling \$300.00 plus \$.25 per square foot

PA UCC Training Fee \$4.50 charge added to each building permit

Missed Inspection/Reinspection \$55.00

Demolition	\$125.00 plus \$.25 per square foot
Swimming Pools (Ch. 23, Part 1, §109)	
Above Ground	\$100 plus \$.35 per square foot of surface area
In Ground	\$250.00 plus \$.35 per square foot of surface area
Building/Construction Permit Extension Fee	\$25.00/one-year extension
Zoning Fee	\$25.00/residential and non-residential new zoning permit
Signs (Ch. 27, Part 11, §1106)	
Permanent	\$50.00 plus \$1.00 per square foot
Temporary	\$50.00 plus \$50.00 escrow
Storage Pods	\$25.00/ residential and non-residential (30 days)
Work Completed Without a Permit	Fees are Doubled
Certified Mail Fee	Actual cost
<b>3. A. Plumbing Licenses</b>	
Master	\$50.00 per year
Journeyman	\$40.00 per year
<b>B. Plumbing Permits</b>	
New	\$50.00 plus \$10.00 fixture unit
Replacement	\$30.00 plus \$8.00 fixture unit
Rough & Final	\$60.00
<b>4. Mechanical Permit</b>	
Residential	\$100.00
Commercial / Fire Place	\$250.00 / \$75.00
Rough & Final	\$60.00

5. **A. Electrician Licenses**

Master	\$50.00 per year
Journeyman	\$40.00 per year
Apprentice	\$10.00 per year

**B. Electrician Permits**

New and Replacement	\$50.00 plus \$25.00 per 100 amps of service
Meter Deposit	\$150.00
Devices	.50 per fixture / rough and final

6. **Electric Utility (Resolution 2009-21, amending Ch. 1, Part 5, Section 505 Fee Schedule; Ch. 9, Part 1, §§103, 104, 105, 106, 108, 111 and 115)**

New Residential Customer Deposit	\$300.00
Residential Customer Deposit	
Customer late on two or more bills	\$300.00
New Commercial Customer Deposit	\$300.00
New Industrial Customer Deposit	\$300.00
Application Fee	\$25.00
Transfer of Service Fee	\$25.00
Disconnection Fee	\$50.00
Reconnection Fee	\$50.00
Priority Reconnection Fee	\$75.00
New Connection Fee	\$25.00
Temporary Construction Fee	\$150.00
Temporary Seasonal Construction Fee	\$100.00
Meter Tampering Fee	\$100.00 + cost of meter
Cut Seal Fee	\$50.00
Returned Check Fee	\$25.00
Complaint Testing Fee	\$350.00 – reimbursable if meter is found to be defective
Certified Mail Fee	Actual cost
Penalty Applied to Unpaid Balance for Bills Paid after Due Date	1.5% per month
Attorneys Fee for Collection of Delinquencies/Ordinance Enforcement	\$140.00 per hour plus court costs incurred
Late Fee	\$7.50 per month
Administrative Fee	\$5.00 per account

7. **Sewer Utility (Ch. 18, Part 2, §202.3)**

Transfer of Service Fee	\$25.00
Disconnection/Reconnection Fee	\$75.00
Inspection Fee	\$35.00 per connection
Administrative Fee	\$5.00 per account

**8. Highway Occupancy/Street Opening Permits (Ch. 21, Part 1, §105)**

Highway Occupancy	\$50.00
Street Opening	\$75.00 plus \$.25 per linear foot
Curbing	\$100.00 plus \$.25 per linear foot

**9. Fire Prevention Inspection and Permits (Ch. 5, Part 3, §305)**

Inspection Fee	\$55.00/hour
Special Event Permits:	

Exhibit and Trade Shows (in Buildings)

1-5,000 square feet	\$100.00
5,001-50,000 square feet	\$200.00
50,000+ square feet	\$300.00

Display/Operation of Fueled Vehicles in an Assembly Occupancy

1-5,000 square feet	\$100.00
5,001-50,000 square feet	\$200.00
50,000+ square feet	\$300.00

Carnivals and Fairs

Base Fee	\$100.00
Each Food Vendor (Cooking On site)	\$30.00

Public Assembly of 50 or More Persons for a Special Event

Indoor	\$60.00
Outdoor	\$30.00

Temporary Membrane Structures, Tents and Canopies (each event)

Tents/ Membrane Structures

>200 square feet	\$30.00
Canopies > 400 square feet	\$30.00

Use and Occupancy Permits--Non Residential

Low Hazard Occupancy (Business and Mercantile)

1-2,000 square feet	\$110.00
2,001-5,000 square feet	\$160.00
5,001-10,000 square feet	\$210.00
10,001-100,000 square feet	\$260.00
100,000+	\$310.00

Moderate/High Hazard Occupancy  
(All other use groups)

1-2,000 square feet	\$200.00
2,001-5,000 square feet	\$250.00
5,001-10,000 square feet	\$300.00
10,001-100,000 square feet	\$400.00
100,000+	\$500.00

Fire Protection Permits--Construction

Residential--1 and 2 Family Dwellings (NFPA 13D Sprinkler System)

New Sprinkler System	\$300.00 each dwelling
Existing Sprinkler System	
Repairs, Modifications, etc	\$40.00 each dwelling
New Fire Alarm System	\$60.00 each dwelling
Existing Fire Alarm System	
Repairs, Modifications, etc	\$25.00 each dwelling

Residential--Multi Family, Hotel, Motel (NFPA 13R Sprinkler System)  
and Non Residential (NFPA 13 Sprinkler System)

New Sprinkler System	
Base Fee	\$450.00
Each Sprinkler Head	\$4.00

Existing Sprinkler System--Repairs, Modifications, etc  
for <20 Additional Heads

Base Fee	\$150.00
Each Sprinkler Head	\$3.00

Existing Sprinkler System--Repairs, Modifications, etc  
for 20 or more Additional Heads

Use New System Fees

New Fire Alarm System

Base Fee	\$120.00
Each 1,000 square feet or fraction thereof	\$20.00

Existing Fire Alarm System-- Repairs, Modifications, etc

Base Fee	\$60.00
Each 1,000 square feet or fraction thereof	\$10.00

Fire Protection/Suppression System (All Use Groups)

Fire Pumps

One Pump	\$180.00
Each Additional Pump	\$60.00

Standpipe Systems

Base Fee	\$120.00
Each Hose Outlet	\$20.00

Clean Agent/Foam/ Specialized Fire Suppression System

Each System Up To 2000 square feet	\$180.00
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Each Additional 2,000 square feet or fraction thereof	\$60.00
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Commercial Hood Suppression System

Each System	\$160.00
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Underground Fires Service Mains

First 50 Feet	\$120.00
Each Foot Over 50	\$.25 per foot

Private Fire Hydrants	\$30.00 per hydrant
Fire Protection/Life Safety System Not Listed	1% of total cost with minimum fee of \$120.00
Hazardous Activity of Process Equipment (All Use Groups) Installation, Modification, Repair or Alteration	
Battery Systems (Lead Acid Exceeding 50 gallons)	1% of total cost with minimum fee of \$60.00
Blasting	\$60.00
Compressed Gas Systems	1% of total cost with minimum fee of \$60.00
Flammable and Combustible Liquids Production, Transportation or Storage Facilities or Equipment	1% of total cost with minimum fee of \$60.00
Hazardous Materials Storage Facilities	1% of total cost with minimum fee of \$60.00
Industrial Ovens	1% of total cost with minimum fee of \$60.00
Liquefied Petroleum Gases (LPG) Systems	1% of total cost with minimum fee of \$60.00
Spraying Rooms, Booths or Dipping Tanks	1% of total cost with minimum fee of \$60.00
Storage Tanks (Hazardous Materials) Installation - First 1,000 gallons or fraction thereof	\$150.00
Each Additional 1,000 gallons or fraction thereof	\$25.00
Dispensing Pump (Each pump)	\$25.00



Removal/Abandon in Place  
(Each Tank) \$60.00

Fire Protection Permits --Moderate/High Hazard Operations/Storage

Fee Based on Total Square Footage of Facility

1-2,000 square feet	\$200.00
2,001-5,000 square feet	\$250.00
5,001-10,000 square feet	\$300.00
10,001-100,000 square feet	\$400.00
100,001 sq. feet or greater	\$500.00

Copy of Fire Report \$20.00

10. **Property Registrations and Inspections (Ch 5, Part 2, §§207, 208)**

Residential Rental Unit (annual) \$40.00

Non-residential Unit up to and including  
5,000 square feet in area (annual) \$60.00

Non-residential Unit over 5,000 square feet (annual) \$60.00/year + \$60.00/hour  
incurred in inspection  
over first hour

Missed Inspection \$50.00  
Reinspection Fee (allowed 1) \$50.00 per time  
Late Fee \$10.00 per unit for every 30  
days thereafter

Certified Mail Fee Actual cost

11. **Residential Property Transfer Certification (Chapter 5, Part 4, §407)**

Application prior to 10 days before settlement: \$55.00

Application within 10 days of settlement: \$110.00

12. **Building Certifications**

Floodplain \$95.00

Zoning \$55.00

Use and Occupancy, Construction \$55.00

13. **Subdivision and Land Development (Chapter 22, Part 7, §703)**

Category I -- Residential Subdivisions and Land Developments: applies to all kinds of residential projects for sale, condominium or rental; any structural type; mobile homes and either as a subdivision or single tract land development.

<u>Number of Lots or Units*</u>	<u>General Fee Plus Fee per Each Lot/Unit</u>	<u>Escrow</u>
0-2	\$350.00 + \$100.00	\$1,500.00
3-15	\$350.00 + \$100.00	\$2,000.00
16-25	\$350.00 + \$100.00	\$2,500.00
26-50	\$350.00 + \$100.00	\$3,000.00
51+	\$350.00 + \$100.00	\$4,000.00

(\* whichever is greater)

Category II -- Non-Residential Land Developments: fees apply to all projects or sections of mixed projects, which are for non-residential use of any kind for sale, rental, lease or condominium in any type of building on a single tract of land.

<u>Building Gross Square Feet</u>	<u>General Fee Plus Fee per Gross Square Foot</u>	<u>Escrow</u>
1-2,500	\$500.00 + \$.10 per square foot	\$5,000.00
2,501-10,000	\$750.00 + \$.10 per square foot	\$5,000.00
10,001-25,000	\$1,000.00 + \$.10 per square foot	\$5,000.00
25,001-50,000	\$1,500.00 + \$.10 per square foot	\$5,000.00
50,001+	\$2,000.00 + \$.10 per square foot	\$5,000.00

Category III -- Non-Residential Subdivisions: fees apply to applications subdividing and conveying land for non-residential uses.

<u>Number of Lots</u>	<u>General Fee Plus Fee per Each Lot</u>	<u>Escrow</u>
1-2	\$500.00 + \$200.00 per lot	\$5,000.00
3+	\$750.00 + \$200.00 per lot	\$5,000.00

The escrow amounts funds cover expenses including engineering, technical and solicitor's services. Escrow funds shall not be reduced to an amount less than \$500 and shall be replenished when it reaches that level. An administrative processing fee of four (4) % shall be charged to the escrow fund for each payment made from it.

**14. Conditional Use Hearings**

Single Family	\$500.00 plus \$150.00 for each additional hearing beyond one
Multi-Family	\$1,200.00 plus \$150.00 for each additional hearing beyond one
Non-Residential	\$1,400.00 plus \$150.00 for each additional hearing beyond one

**15. Zoning Permits and Zoning Applications and Hearings (Ch. 27, Part 3 §308; Part 4, §405; Part 5, §§503, 506; Part 6, §605)**

**A. Zoning Hearing Board Applications and Hearings:**

Single Family	\$500.00 plus \$150.00 for each additional hearing beyond one
Multi-Family	\$1,200.00 plus \$150.00 for each additional hearing beyond one
Non-Residential	\$1,400.00 plus \$150.00 for each additional hearing beyond one

**B. Rezoning Applications and Hearings** \$3,500.00 plus \$500.00 for each additional hearing beyond one

**C. Curative Amendment Application and Hearing** \$3,500.00 plus \$500.00 for each additional hearing beyond one

**16. Core Commercial District Parking (Ch. 27, Part 21, §2107(4)(A)(2))**

Fee in lieu of Off-Street Parking \$5,000.00 per space

**17. False Alarm (Chapter 10, Part 3)**

First false alarm per rolling twelve months warning issued

Second false alarm per rolling twelve months warning issued

Third and Fourth false alarms per rolling twelve months \$200.00 per false alarm

Fifth and Sixth false alarms per rolling twelve months \$300.00 per false alarm

Seventh and subsequent false alarms per rolling twelve months \$500.00 per false alarm

**18. Copying Fees**

Per Page Fee	\$ .25
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**19. Document Fees**

Zoning Ordinance	\$40.00/copy
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Subdivision Ordinance	\$40.00/copy
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Tax Certification	\$30 first year / \$5 each additional yr. \$5.00 per fulfillment of each request
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**20. Display of Fireworks**

Temporary Sale of Fireworks	\$75.00
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Permanent Sale of Fireworks (annual fee)	\$100.00
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Plus, cost of Conditional Use  
Application

**21. Emergency Call Outs**

Pick Up Truck	\$45.00 per hour
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Small Dump Truck	\$55.00 per hour
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10 Ton Dump Truck	\$65.00 per hour
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Bucket Truck	\$75.00 per hour
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Back Hoe	\$75.00 per hour
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Chipper	\$30.00 per hour
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Air Compressor	\$30.00 per hour
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Chain Saw	\$20.00 per hour
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Blower	\$20.00 per hour
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Pumps	\$20.00 per hour
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String Trimmer	\$20.00 per hour
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Plus, the cost of labor

**22. Other Miscellaneous Fees**

Solicitation and Peddling Fee	\$100.00 for first 30 days \$100.00 for every additional 30 days
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Certified Mail Fee	Actual cost
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Attorneys' Fees for collection actions on delinquent accounts	Actual cost
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Beekeepers Registration Fee (annual)	\$25.00
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Open Burning Permit	\$25.00
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23. **Exemptions**

Permits must be obtained; however, permit issuance fees and general permit inspection fees are not payable, by any of the following:

- A. Commonwealth of Pennsylvania
- B. Political Subdivisions of the Commonwealth
- C. Governmental Authorities organized under the laws of the Commonwealth
- D. The Federal Government


BE IT FURTHER RESOLVED, that this Consolidated Fee Schedule supercedes and replaces all prior fees and Fee Schedules adopted by the Council of the Borough of Hatfield.

NOW APPROVED and adopted by Borough Council at a duly advertised public meeting held this 27<sup>th</sup> day of February, 2019 with 5 Council Members Voting "Aye" and 0 Council Members voting "Nay".

Attest:

Borough of Hatfield

  
Michael DeFinis  
Borough Manager/Secretary

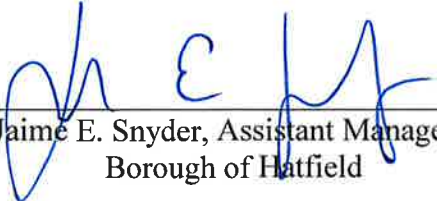
  
John H. Weierman  
Borough Council President

  
Robert L. Kaler III, Mayor

## CERTIFICATION

I, Jaime E. Snyder, Assistant Manager for the Borough of Hatfield, do hereby certify that the foregoing Resolution 2019-02 was adopted by majority vote of Hatfield Borough Council at a Regular session of Council held on February 27, 2019 said session being duly advertised at which a quorum was present. Further, the said Resolution was approved by the Mayor of the Borough of Hatfield and recorded in the Resolution Book on the same date.

Dated: March 4, 2019

  
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Jaime E. Snyder, Assistant Manager  
Borough of Hatfield